

O. Fred Nelson Water Plant
100 51st Place
Kenosha, WI 53140



Wastewater Treatment Plant
7834 3rd Avenue
Kenosha, WI 53143

“Providing and Protecting Kenosha’s Greatest Natural Resource . . . Water”

Tour Request Form

Organization Name: _____

Organization Description: _____

Address: _____

Primary Contact Name & Title: _____

Phone: _____ Email: _____

Tour(s) Requested

Preferred Date & Time

Water Production Plant

Wastewater Treatment Plant

Other: _____

Topic/Focus of Interest: _____

Total Number of Participants: _____

of participants under 18 yrs old: _____ # of participants over 18 yrs old: _____

Grade(s) of Students (if school tour request): _____

Note: Tours are not available for under 5th grade.

Number of Groups: _____ Number of Students per Group: _____

Special Accomodation Request(s) No Yes

If yes, please describe: _____

Additional Information: _____

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Tour Request Form

Each tour takes approximately 1 hour. The tour of the Water Production Plant is indoors, while the tour of the Wastewater Treatment Plant is both outdoors and indoors.

General Requirements (upon submission of this request form, I agree to the following):

- ✓ Submission of this form does not guarantee a tour reservation.
- ✓ Chaperones required for participants under 18 years old (at least 1 chaperone per every 15 participants under 18 years old). All participants must be at least 10 years old or in the 5th grade.
- ✓ At least one week prior to the tour, a list of all participants over the age 18 must be submitted to the Kenosha Water Utility (name and address).
- ✓ Close-toed shoes are required of all participants.
- ✓ Listen and follow the directions of the tour guides. Please stay with your guide at all times.
- ✓ Keep hands to yourself. Do not touch any equipment, buttons, switches, etc.
- ✓ No horseplay.
- ✓ Be mindful of the people working. Plants are in operation 24 hours/day, 7 days/week.
- ✓ Except for emergency calls, cell phones are prohibited while on the tour.
- ✓ Please wash/sanitize your hands thoroughly at the conclusion of the wastewater treatment plant tour.
- ✓ Kenosha Water Utility reserves the right to cancel or reschedule tours due to inclement weather or other concerns.

I have read and communicated (or will communicate prior to arrival) the guidelines of the tour to all participants:

Primary Contact or Authorized Representative
(Please Print)

Title

Signature of Primary Contact or Authorized Representative

Date

Kenosha Water Utility Use Only

Date Received: _____

Request Processed By: _____

Title: _____