

	<b>KENOSHA POLICE DEPARTMENT</b>			
	<b>POLICY AND PROCEDURE</b>			
	<b>46.3 Accidents Involving Aircraft</b>			
<b>Effective Date:</b>	3/1/1978	<b>Revision Date:</b>	11/11/2003	
<b>Action:</b>	O-36	<b>Number of pages:</b>		2

**I. PURPOSE**

To provide guidelines to assist officers of the Kenosha Police Department when they encounter an aircraft accident, whether that aircraft is intended for civil, or “public use”.

**II. POLICY**

The Kenosha Police Department shall respond to aircraft accident within the jurisdiction of the City of Kenosha and shall follow the procedures in this directive.

**III. AUTHORITY**

National Transportation Safety Board and the Federal Aviation Administration have the statutory authority to investigate all civil aviation accidents.

Accidents involving only “public use” aircraft (operated by federal/state/local government) are investigated by the respective agencies.

**IV. PROCEDURES**

A. Responding to an aircraft accident:

1. In the event of an accident/crash of an aircraft, Kenosha Police Department officers are to contact the FAA Regional Communication Center. The FAA Regional Communication Center is set up as an information clearinghouse and referral service. Once you describe to them the situation, they will contact the agency that will be responsible to assist and/or investigate the incident.
2. Upon completion of life safety activities, officers should:
  - ◆ Secure the scene, i.e., establishing an inner and outer perimeter;
  - ◆ Preserve evidence.
3. Prior to NTSB, FAA, public use agencies arrival access should be restricted to authorized personnel only:
  - ◆ Police/Fire/EMS;
  - ◆ Medical examiner;
  - ◆ Other emergency services agencies, i.e. HAZMAT.
4. The following activities should be coordinated with the investigative agency:
  - ◆ Wreckage documentation;
  - ◆ Removal of fatalities;
  - ◆ Witness documentation and statements;

### 46.3 Accidents Involving Aircraft

- ◆ Media Relations.

5. A detailed report will be completed for all crashes/accidents of an aircraft.