

# 2015 ADOPTED BUDGET

## CITY OF KENOSHA



SUBMITTED BY

The Honorable Keith G. Bosman, Mayor



Frank J. Pacetti, City Administrator



### FINANCE COMMITTEE

Daniel Prozanski, Jr.,  
Chairman

Curt Wilson

Rocco LaMacchia

Anthony Kennedy

Bob Johnson

Dave Paff

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**CITY OF KENOSHA, WISCONSIN**  
**MEMBERS OF THE COMMON COUNCIL**

Daniel L. Prozanski, Jr .....	President
Eric J. Haugaard .....	Aldersperson, 1 <sup>st</sup> District
Rhonda Jenkins.....	Aldersperson, 2 <sup>nd</sup> District
Jan Michalski.....	Aldersperson, 3 <sup>rd</sup> District
G. John Ruffolo .....	Aldersperson, 4 <sup>th</sup> District
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**RESOLUTION NO. 143-14**

**BY: Committee on Finance**

**ADOPTING 2015 BUDGETS, MAKING APPROPRIATIONS  
AND LEVYING 2014 PROPERTY TAXES**

**WHEREAS**, budgets have been presented to the Common Council of the City of Kenosha in accordance with law, setting forth estimated receipts and expenditures for the year 2015.

**THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION ONE** That a tax be levied against all taxable property within the City of Kenosha for the purpose of defraying the expenditures of appropriations for the City General Fund as set forth, in the sum of **\$48,784,865**.

Revenues for the City of Kenosha General Fund other than the General Property Tax for the Fiscal Year 2015 are hereby fixed and determined in the amount of **\$26,590,272**.

**SECTION TWO** Appropriations for City General Fund Operation. That there be and hereby is appropriated out of the receipts of the City General Fund of the City of Kenosha for the Year 2015 to various accounts comprising the City General Fund Budget in the amount of **\$75,375,137**.

**EXPENDITURES**

**GENERAL GOVERNMENT**

Council	\$290,393
Legal	819,880
Board of Review	6,700
Mayor's Youth Commission	810
Independent Audit	52,500
Assessing	627,092
Labor Negotiations	11,510
Budget/Financial Services	787,083
Information Technology	742,057
Clerk-Treasurer	455,067
Administration	553,046
Human Resources & Labor Relations	675,592
Mail	112,310
Community Development & Inspections	1,777,968
Municipal Building Facility	462,633
Other Facilities	55,454
Elections	98,878



Municipal Court	313,010
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<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$7,841,983</b>
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**PUBLIC SAFETY**

**Police Department**

Police Administration	\$726,449
Investigations Division	4,522,287
Police Patrol	16,418,833
Counter Services	256,690
Safety Building Occupancy Expense	139,782
Support Services	352,555
Planning, Research & Training	359,222
Auxiliary Services	188,580
Kenosha Street Crimes Unit	1,234,645
Community Services	401,406
Police Share Joint Services Costs	2,692,953
Total	\$27,293,402

**Fire Department**

Fire Administration	\$489,061
Dispatching & Communications	673,239
Fire Suppression	10,734,576
Fire Prevention	290,584
Training & Education	374,899
Total	\$12,562,359

<b>TOTAL PUBLIC SAFETY</b>	<b>\$39,855,761</b>
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**PUBLIC WORKS**

Public Works Administration	\$320,209
Engineering	350,000
Roadways & Bridges	1,483,920
Snow & Ice Removal	1,274,137
Electrical Maintenance and Service	1,745,658
Street Signs & Markings	212,750
Auxiliary Services	77,533
Waste Collections	2,127,268
Solid Waste Disposal	1,548,233

**TOTAL PUBLIC WORKS** \$9,139,708

**HEALTH SERVICES**

Health Administration-Professional Services	\$652,524
Animal Control	146,840

**TOTAL HEALTH SERVICES** \$799,364

**PARKS**

Park Administration	\$313,662
Baseball Diamonds	216,367
Flower Gardens	155,665
Soccer	65,213
Beaches	37,338
Special Areas & Activities	114,761
General Maintenance	2,240,742
Swimming Pools	311,800

**TOTAL PARKS** \$3,455,548

**CONTRIBUTIONS TO OTHER FUNDS**

Enterprise - Mass Transit	\$1,271,204
Enterprise - Airport	335,419
I.S.F. - Central Stores	87,679

**TOTAL CONTRIBUTION TO OTHER FUNDS** \$1,694,302

**EMPLOYEE FRINGE BENEFITS**

Group Life Insurance	\$80,000
State Unemployment Compensation	150,000
Personal Use of City Cars	540

**TOTAL EMPLOYEE FRINGE BENEFITS** \$230,540

**GENERAL INSURANCE**

General Insurance Costs	\$425,065
General Insurance-Administrative	120,010
General Insurance-Claims Paid	150,000
General Insurance-Worker's Compensation	570,000

**TOTAL GENERAL INSURANCE** \$1,265,075

**MISCELLANEOUS NON-DEPARTMENTAL**

Kenosha Area Business Alliance	\$62,500
Tax Roll Refunds	15,000
Sales Tax	10,000
Bad Debt Expense	32,325
Miscellaneous Expense	40,000

**TOTAL MISCELLANEOUS NON-DEPARTMENTAL** \$159,825

<b>RESERVES</b>	
Contingency	\$250,000
Salary & Fringe Benefit	550,222
<b>TOTAL RESERVES</b>	<b>\$800,222</b>
<b>DEBT SERVICE - NET OF REVENUES</b>	
<b>TOTAL DEBT SERVICE-NET OF REVENUES</b>	<b>\$10,132,809</b>
<b>TOTAL EXPENDITURES</b>	<b>\$75,375,137</b>

**SECTION THREE** Payment of Claims. That the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the payment of all claims and expenditures of all monies within the limitations of the above appropriations.

**SECTION FOUR** Recycling and Yardwaste Program Special Revenue Fund and Payment of Claims. That a tax in the amount of **\$221,972** be levied for the Recycling and Yardwaste Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.


**SECTION FIVE** Tax Levy for Emergency Medical Services. That a tax in the amount of **\$4,463,347** be levied for the Emergency Medical Services Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

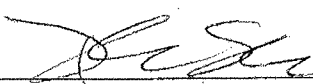
**SECTION SIX** Tax Levy for Community Promotion. That a tax in the amount of **\$ 133,095** be levied for the Community Promotion Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

**SECTION SEVEN** Tax Levy for Public Library. That a tax in the amount of **\$4,892,185** be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Library Board for the current expense of operating the Kenosha Library System.

**SECTION EIGHT** Tax Levy for Public Museum. That a tax in the amount of **\$ 1,660,322** be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Museum Board for the current expense of operating the Kenosha Museum.

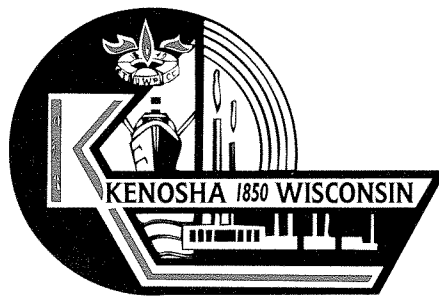
Adopted this 25th day of November, 2014.

APPROVED  MAYOR  
Keith G. Bosman

ATTEST  CITY CLERK  
Debra L. Salas

Drafted by: Department of Finance

**KEITH G. BOSMAN  
MAYOR**



*CITY OF KENOSHA  
625 - 52nd Street  
Kenosha, Wisconsin 53140  
(262) 653-4000  
Fax (262) 653-4010*

TO: MEMBERS OF THE COMMON COUNCIL

I am pleased to present for your consideration the 2015 Annual Operating Budget for the City of Kenosha.

The City maintains the budget document as a tool for financial planning and to provide additional information on the services provided by the City. As a result, the City has received the Distinguished Budget Award from the Government Finance Officers Association for the last twenty years. This award is only given to those units of government which have made an outstanding effort to provide meaningful information to all users of the budget document.

Development continued to improve during 2014 and is anticipated to continue into 2015. Improvement in development, even slow improvement, is anticipated to add jobs and provide an increased tax base. However, until the jobs and tax base increase catches up with the budget process, there will be a continuing impact on City operations. Spending limits imposed by the Expenditure Restraint Program means that the City has to continue to look for ways to control costs in the face of an increased demand for services on operations. This formula allows for an adjusted allowable community growth and inflation, and is imposed on expenditures of the general fund only. In some years, this task was easier than in other years; however, the City has always been able to meet the requirements of the program and will do so again this year. The total funding of the program by the State of Wisconsin remains approximately the same as in the past. The state modified the definition of "inflation factor" effective with the 2012 budget from a CPI floor of 3% to zero. This change may impact future ability to qualify for this revenue source. The good news is

another part of the formula adjusts for the percentage increase in net new construction compared to equalized values for the City. This percentage increased as a result of improved development.

In an attempt to resolve its budget deficit, the State of Wisconsin reduced state aid to local governments. The loss of \$1.6 million in state revenue, as a result of the state's action taken in 2004, continued to affect future budgets for the City. Facing another budget deficit, the State of Wisconsin reduced state aid to local governments resulting in an estimated \$500,000 loss for the City for the budget year 2010. The 2012 budget realized a further reduction in state aid of \$1.8 million less than 2011. The 2015 budget reflects no increase in funding.

Local governments continue to be under levy limits by the State. Under the state limits, the levy can not exceed the percentage increase in the City's net new construction percentage (with a few exceptions). As with the Expenditure Restraint revenue, this formula allows for community growth only. However it is imposed on revenues (the levy) for all city services, not just the general operating fund. Net new construction has gone from a high of 3.493% seven years ago to 0.241% for the 2014 budget. Again, the good news is net new construction for the 2015 budget is 1.394%. The formula allows for no increase in levy dollars to support the rate of inflation.

## **GOALS FOR 2015**

Construction and proposed construction projects continue to increase during 2014 compared to the last few years. Until fully realized, there will continue to be an impact on growth numbers which will continue to impact expenditure restraint and levy limit calculations. This budget was developed in an attempt to look beyond 2014. Maintaining delivery of services to the citizenry and balancing the expenditure cap, levy freeze and tax mill rate continue to be a challenge. This budget balances this expectation with the allocation of available resources – a combination of expenditures and revenue adjustments. The budget does contain adjustments to expenditures, as explained in the Expenditure Highlights Section without eliminating essential services.

## OPERATING BUDGET ISSUES

### Revenues

#### **Major Revenues:**

- Expenditure Restraint Program – This program was initiated in 1991 in an attempt to control municipal expenditures and, therefore, hold down increases in property tax levies. The concept of this voluntary program is quite simple. If a municipality's general fund budget, excluding debt service, does not exceed a certain percentage set by the State each year, then the municipality will receive a payment under the program. This percentage increase is the annual rate of inflation as measured by the Consumer Price Index, plus an additional percentage to account for real growth (net new construction) in the community.

This latter factor is equal to 60% of the percentage increase in net new construction during the prior year. For the City to qualify for a payment in 2016, the 2015 budget must not increase by more than an estimated 2.4%, excluding debt service and tipping fees. Failure to do so results in the loss of the entire payment of approximately \$2.5 million. The Expenditure Restraint program is a critical factor that must be taken into consideration in developing the General Operating Budget. The 2015 budget once again qualifies us for this payment. Kenosha has qualified for this payment every year since the inception of the program.

- State Shared Revenues – This program, which has been in existence for many years and is the largest source of non-tax levy revenue in the General Fund. It again accounts for about 15.3% of total revenue for 2015. This program has resulted in revenue representing as much as 24% of our total general fund revenues, which was prior to 2004 and has been declining each year.

Shared Revenue is driven by a complicated formula which determines a municipality's wealth and financial need in comparison to other municipalities throughout the State of Wisconsin. While there are a number of components to the formula, a major element is per capita equalized values. This is the factor used by the



state to determine a municipality's "tax base wealth" and has a major impact on the amount of shared revenues a community receives in a given year. The formula also has a provision which guarantees that a community will receive at least 95% of the prior year's amount.

- General Transportation Aids – There are two payments under this program. The Local Streets payment assists local governments in the maintenance, improvement, and construction of local roads. Connecting Streets funding is for portions of the State of Wisconsin trunk highway systems that pass through the City.

Decreases in state funding are particularly difficult to absorb if there is little growth in other non-tax levy revenues. Whereas major state and federal aid once accounted for 56% of general fund revenues, these sources only make up approximately 22.5% of the 2015 budget compared to 26% three years ago. Without the ability to increase non-tax levy revenues by this same percentage of loss in aids and the desire to not eliminate essential services, pressure will continue to be placed on the tax levy.

Other Revenues:

- Revenues generated for licenses and permits are reviewed by the responsible department and recommended changes are made to the Common Council for approval, generally on an every other year basis. The amount of revenue that is generated from permit and development fees is based on the development and construction market. The 2015 budget reflects an increase in revenues compared to the 2014 budget due to anticipated on going new construction projects.
- Public charges for services revenues such as swimming pools and other Park fees are weather sensitive. The 2015 budget reflects an increase in budgeted revenues compared to the 2014 estimate as 2014 was affected by weather.
- Commercial Revenues – The largest revenue in this category is the Cable Franchise fee. The 2015 budget reflects no change from the 2014 budget.

- Municipal Court Fines and Costs – The 2015 budget is less than the 2014 budget; however, it is in line with the 2013 actual revenues received.
- Other revenues – Will remain essentially unchanged from 2014.

#### Revenue Assumptions:

- Revenue assumptions are based on the best available source of information.

#### Major Revenues:

- 1) Expenditure Restraint Program, State Shared Revenue and General Transportation Aids amounts are as projected by various state agencies.
- 2) Other Revenues – The Finance Department reviews past actual revenue history. This trend is adjusted annually for known or anticipated variables. Departments are responsible for reviewing the fees for services provided by their departments and making appropriate recommendations to the Common Council for revisions.

### **Expenditure Highlights**

The City has a long tradition of responsible budgeting. The 2015 expenditure budget continues this tradition using constraints set by this administration. The 2015 expenditure budget criteria given to department heads stated that the 2015 budget is again tax levy driven due to the levy limits mandated by the State. The expenditure budget for 2015 is approximately \$1,451,000 more than 2014. The following highlights major areas for 2015.

Community Protection and Quality of Life – This Administration continues to place the safety, health, and welfare of the community as a top priority. The 2015 Operating and Capital Improvement budgets for Police, Fire, Public Works, and Parks Departments reflect this commitment.

- 1) Public Safety - The success in community protection is a direct reflection of a continuing long-standing budgetary commitment to provide personnel, equipment

and training necessary for a strong protective services program. In order to keep pace and respond to the increasing challenges of our changing world, we need to continue to provide the necessary tools for protective services to ensure that these departments can continue to operate at a high level in responding to all types of emergencies. The 2015 budget includes a 3.5% increase for Police and Fire represented and certain non-represented positions. All positions will make a 6.8% contribution to the pension plan. To continue to honor the commitment to the citizenry, the 2015 budget includes an additional three Police Officers and one Crime Prevention Officer effective May 1<sup>st</sup>, 2015.

- 2) The Community Development and Inspection budget includes one additional Inspector and an adjustment for a Senior Housing Inspector effective January 1<sup>st</sup>, 2015.
- 3) The Parks Division includes one additional Clerk in order to allow supervisors to manage daily field work assignments effective January 1<sup>st</sup>, 2015.
- 4) The City will be moving towards bringing it's IT services in house rather than continuing to contract with a third party. In order to do this, the City hired an IT Director in 2014. Based on a review of the City's immediate needs, the 2015 budget includes three IT technicians and one Programmer effective May 1<sup>st</sup> 2015.
- 5) In 2014, the City contracted for a classification and compensation study. As the study is currently on going, the 2015 budget does not include a percentage across the board increase for the positions included in the study. In order to accomplish the approved results of the study, compensation adjustments may be required in more than one budget cycle. The 2015 budget includes funds to begin implementing the results of the study.

### **Debt Administration**

The City's bond rating has maintained a bond rating of Aa2 since an upgrade in 2003. That rating increase was based on the City's continued growth in tax base, a solid financial operation, reserve balances and above average but manageable debt. In order to maintain this rating, the City needs to continue it's responsible budgeting while maintaining a sound reserve balance. The City also maintains a rapid repayment of its debt.

## CAPITAL IMPROVEMENT PROGRAM

We continue to make strides in our goal of linking the Capital Improvement Program (CIP) with the Operating Budget. Changes that have already been implemented include detailed project descriptions, project priorities, and the rationale used to determine what capital outlay to include in the Operating Budget and what to include in the Capital Improvement Program.

The CIP document also includes an estimate for the impact each project will have on the annual operating budget. This document is an important long-range planning guide which is updated annually due to project priority changes, project cost changes, etc. The Capital Improvement Budget provides a five year plan for annual Common Council approval.

The increased focus on the Capital Improvement Program, with specific funding targets, has the benefit of allowing the City to maintain stable long-term borrowing requirements, to do a better job of long-range planning, to maintain the City's infrastructure on a more current basis, and to continue to replace City equipment on a replacement plan basis which will reflect in equipment maintenance operating expenditures. The 2015 – 2019 budget reflects a target of approximately \$11 million in each of the five years, with the exception of 2015. Some highlights include:

- 1) Street Improvements – Improving the condition of our street infrastructure continues to be a priority. This emphasis, besides providing an economic benefit to our citizens, positively impacts our operating budget as less resources are needed for repairing of potholes and general maintenance.
- 2) Park Improvements – Creating new park space and enhancing the condition of existing parks is a priority in order to enhance the quality of life for the taxpayers of the City. The Capital Improvement Plan includes specific park projects as well as a Comprehensive Outdoor Recreational Plan and implementation program.
- 3) Replacement of fire vehicles and equipment as well as the ongoing replacement of police squads and equipment.

## **ECONOMIC REPORT**

### Business Park of Kenosha

Phase I of this development is a joint partnership between the WISPARK Corporation and Kenosha Area Business Alliance. All of the land has been sold. More than 40 companies, accounting for over 1,300 jobs, are located in the park. A tax increment district (TID) was created in 2002 to facilitate the development of Phase II. This phase added approximately 105 acres to the business park which is located across from the Kenosha Regional Airport. The first building, a 626,000 square foot warehouse/distribution center, was completed in 2008 and fully occupied in 2013.

Kenall, a LED lighting manufacturer has committed to build their manufacturing and headquarters with construction coming in 2014. The initial phase of construction will be approximately 350,000 square feet and 400 jobs are expected to be created.

### Commercial

Construction began in 2013 on a 10,498 square foot multi-tenant building that will serve as a neighborhood retail center at the Green Bay Road/Washington Road intersection where CVS is the first tenant and McDonald's is the second tenant.

In 2013, the City approved plans and construction began on a 61,000 square foot building for an Aurora Cancer Treatment Center on a site north of Woodman's near Interstate 94, and when fully operational will have 75 staff members and treat up to 200 patients per day.

Construction was completed in 2013 on a 75,000 square foot Festival Foods grocery store on the City's south side.

The City has also approved plans for a Meijer store to be located near the intersection of STH 31 and STH 50. Construction commenced in early 2014 on the 192,000 square foot building which is expected to create approximately 250 jobs.

The former Target store, which was vacant for almost five years, was reoccupied. The space

was divided between Bed, Bath & Beyond and Gordman's.

KTR/Amazon commenced construction on the foundation of a distribution center to be located near Interstate 94 and 38<sup>th</sup> Street in late 2013 on a 1,000,000 square foot phase I building. The phase II building of 550,000 square feet was approved in January of 2014. The building work commenced in the spring of 2014 and it is anticipated that the phase II building will be operational in 2014, with the phase I building to follow. It is expected to employ approximately 1,100 employees.

Rustoleum was issued a building permit in mid-January of 2014 to begin construction of a new 250,000 square foot addition, with occupancy in July of 2014.

#### Institutional

Carthage College continues to invest in it's lakeside campus with completion of the Oaks Student Residence buildings, a new Student Center and recent approval for renovation and expansion of the Straz Center. Gateway Technical College also completed an addition and renovation of the Horticultural Center on their 30<sup>th</sup> Avenue campus.

#### Residential

Sagewood Apartments, a 70-unit apartment complex was approved in 2014. The site is located at 70<sup>th</sup> Avenue and 75<sup>th</sup> Place. Residences at Library Park, The 5<sup>th</sup> Avenue Lofts, and the completion of Virginia Towers will add 140 residential units to the downtown in 2015.

### **OUTLOOK**

The future continues to present the challenge of planning and managing growth while keeping property taxes under control. The City is constantly looking at new and better ways of providing essential services while also maintaining the quality of life factors that attract people to Kenosha for homes, jobs and recreation.

We have shown success as demonstrated by the continued diversification of the local economy, and a low crime rate while keeping our overall costs low in comparison to other

similarly sized communities in the state. We must also continue to make capital investments in the community to secure the bright economic future that has been achieved thus far. The Business Park of Kenosha, various commercial and institutional investments are examples of projects that benefit the City and are bringing jobs and economic diversity.

With continued vision, cooperation, and planning, I am confident Kenosha will remain a great place to live and work.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith G. Bosman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Keith G. Bosman

Mayor

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Kenosha**  
**Wisconsin**

For the Fiscal Year Beginning

**January 1, 2014**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Kenosha, Wisconsin for the fiscal year 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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## FINANCIAL POLICIES

The City of Kenosha's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long standing principles, traditions and practices, and have followed generally accepted accounting principles. The policies have guided the City in the past and have helped maintain financial stability over a long period of time.

## OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds in accordance with §2.02 of the Code of General Ordinances, which incorporates, by reference, §65.90 and §62.12 of the Wisconsin State Statutes.

The ordinance, in general requires:

1. A budget for governmental and proprietary funds.
  2. A budget available for public inspection.
  3. A public hearing prior to adoption by the Common Council.
  4. An itemization of all indebtedness, expenditures, revenues, and anticipated surpluses.
  5. A two-thirds (2/3rds) vote of the entire membership of the Common Council to modify an adopted appropriation.
- 
- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports comparing actual revenues and expenditures to budgeted amounts.
  - A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unforeseen increases in service delivery costs. Transfers from the contingency account must be approved by the Common Council.
  - Budget amendments and transfers modifying the adopted appropriation are initiated by the department. After review by the Finance Department, the transfer is forwarded to Administration for recommendation of approval to the Finance Committee, with final approval by the Common Council.
  - Budget transfers within departments are initiated by the department. The Finance Department reviews for availability of funds and approves. Transfers from personal

services accounts to other accounts within the department must be reviewed and approved by Administration.

- Carry over of prior year budget fund authorization is initiated by the department. The requests are reviewed by the Finance Department and Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.
- Budgets are classified as either lapsing (spending authority terminates at the year end) or non-lapsing (spending authority continues through the life of the project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31.

#### Lapsing Appropriation

General Fund

Various Special Revenue Funds

Debt Service Funds

Proprietary Funds

Internal Service Funds

Budgeted revenues and appropriations for the ensuing year for this classification are established on a modified accrual basis of accounting. Proprietary fund budgets generally serve as a financial plan with revenues and costs varying with the demand for service.

#### Non-Lapsing Appropriations

Capital Project Funds

Community Development Block Grant

Budgets for this classification are established as a project-length budget which authorizes total expenditures over the duration of a project rather than year to year.

- Operating budgets are adopted on a fund/department/division(program) basis.
- Increases to the adopted budgets are made only in the following situations:
  - emergency situations
  - nonrecurring appropriations with offsetting revenues
  - carry over of prior year appropriations

## **OPERATING BUDGET PROCESS**

The following established the City's operating budget for the ensuing fiscal calendar year.

- The City's operating budget process begins with the development of the budget calendar and instructions to department heads regarding the expenditure policy of the Mayor. This policy will include fiscal and operational guidelines as well as guidelines relating to budgetary increases, etc.
- Departments prepare budget requests and estimated projections, which provide the Departments of Administration and Finance with information to analyze the requests against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and Director of Personnel review department budgets with each department head and staff.
- Upon completion of these deliberations, the Finance Department will prepare the Executive Budget for presentation by the Mayor to the legislative body. The legislative body refers the Executive Budget to various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the Executive Budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and a Committee of the Whole meeting to deliberate the Executive Budget and any amendments recommended by the Finance Committee.
- The budget is adopted by the Common Council through an appropriation resolution.
- Once the budget is adopted, the Finance Department makes the adopted version of the budget document available to all departments, legislative body and the public.

## **OPERATING BUDGET PREPARATION CRITERIA**

The following budget criteria was established by the Mayor prior to the preparation of the 2015 Budget.

Budgets for 2015 must meet the requirements under the Expenditure Restraint Program and the State of Wisconsin tax levy freeze.

**CITY OF KENOSHA – 2015**  
**OPERATING BUDGET PREPARATION TIMETABLE**

October 6	Mayor to distribute Operating Budget to the Common Council
October 10	Publication of Public Hearing Notice and Budget Summary in official newspaper.
October 29-30	Committees review Proposed Budgets
November 18 November 19, if needed	Executive Proposed Budget presented to the Finance Committee with department heads in attendance.
November 24	Public Hearing and Committee of the Whole meeting.
November 25	Adoption of operating budget by Common Council.



**CITY OF KENOSHA – 2015**  
**CAPITAL IMPROVEMENT BUDGET PREPARATION CALENDAR**

October 6	Mayor to distribute Capital Improvement Plan to the Common Council
October 29-30	Committees review Proposed Budgets
November 18 November 19, if needed	Finance Committee will review and make recommendations.
November 24	Public Hearing and Committee of the Whole meeting.
November 25	Common Council adoption of the five-year Capital Improvement Program document.

## CAPITAL BUDGET POLICIES

- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
  - grant funds
  - special assessments
  - developer contributions
- The City will develop a five year capital improvement program, which will be reviewed and updated annually, and adopted prior to the adoption of the operating budget.
- The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

## CAPITAL IMPROVEMENT BUDGET PROCESS

The following established the City's capital improvement budget for the ensuing fiscal calendar year:

- The City's capital improvement budget process begins with the development of the budget calendar and instruction to department heads.
- Departments update five year Capital Improvement Plan budget requests. The five year budgets are analyzed against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and Director of Community Development review department budgets with each department head.
- Upon completion of the deliberations, the Department of Community Development and Inspection will prepare a five year Capital Improvement budget for presentation by the Mayor to the legislative body. The legislative body refers the budget to the various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the budget as amended by the Finance Committee.

- The budget is adopted by the Common Council through an appropriation resolution. Adoption of the Capital Improvement Budget must be done prior to adoption of the Operating Budget.

### **REVENUE POLICIES**

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review license fees/charges to determine if the revenues support the cost of providing the service.
- Sewer and Water Utility funds will be self-supporting through user fees.
  - Rate adjustments for the Sewer Utility will be submitted to the Common Council for review and approval.

## RESERVE POLICIES

- The City's General Fund operating budget will establish a contingency expenditure appropriation in the annual operating budget to provide for all unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.
- The City shall try to maintain a minimum General Fund working capital equal to 10% of the subsequent year's General Fund operating budget to provide funds for reasonable cash flow needs. This reserve could also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs, or other situations which are determined to be emergency situations by the Common Council.
- Reserves will be established in the Water and Sewer Utilities in accordance with Revenue Bond Ordinance provisions.
- All general obligation debts will be paid through a general debt service fund. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

## INVESTMENT POLICIES

### **AUTHORITY**

The following Wisconsin State Statutes apply as to the authority of the City of Kenosha regarding public depositions and investments of public funds.

§34.01(5), Definition of Public Depository  
§34.05, Designation of Public Depository  
§34.06, Liability of Treasurer  
§34.07, Security  
§34.08, Payment of Losses  
§66.0603, Investments

The following factors are taken into consideration regarding the investment of City funds.

### **LEGALITY**

§34.01(5) Wisconsin State Statutes name the eligible types of public depositories and §66.0603 Wisconsin State Statute defines authorized investments. The City shall comply with these statutes when making investments of funds.

### **SAFETY**

Safety of principal is a prime consideration when City funds are invested.

Certificates of Deposit shall be purchased only from financial institutions as defined by Wisconsin State Statute §34.01(5), which are insured to the first \$100,000.00 of principal by FSLIC, FDIC, or Wisconsin Credit Union Saving Insurance Corp. and are eligible for \$400,000.00 principal guarantee by the State Municipal Guarantee Fund. Certificates of Deposit in excess of \$500,000.00 shall be perfected by a third party agreement whereby collateral shall be held by a third party.

Acceptable collateral are Treasury Notes, Bills or Bonds, or any security backed by the full faith and credit of the United States government.

## REPURCHASE AGREEMENTS

When City funds of less than \$500,000.00 are invested in a repurchase agreement of fourteen days or less, the financial institution shall supply the City of a listing of U.S. Government securities that the institution is pledging on its books to secure the repurchase agreements. Repurchase agreements of \$500,000.00 or more or in excess of fourteen days shall be secured the same as Certificates of Deposit.

The City Treasurer may make the following types of investments:

1. Investment of General Fund Float in City Concentration account per contract with the financial institution.
2. State of Wisconsin Local Government Pooled Investment Fund.
3. United States Treasury Bills, Notes, or Bonds.
4. Certificates of Deposit with designated Public Depositories.
5. Repurchase Agreements with designated Public Depositories.

## **LIQUIDITY**

The immediate day to day cash flow needs of the City shall be considered when investment decisions are made.

Any investment maturing sixty days or longer shall not be made until the Treasurer and Director of Finance have agreed that the investment is prudent in regards to the cash flow needs of the City.

No funds shall be invested longer than one year.

## **YIELD**

The yield of investment shall become a determining factor only after legality, safety , and liquidity have been determined.

The City Treasurer shall invest City funds, and in his/her absence, the Deputy City Treasurer or Director of Finance shall invest City funds.

### **DEBT POLICIES**

- The City will confine long-term borrowing to capital improvements and equipment with high cost and long expected useful life.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use short term debt for cash flow and bond or note anticipation purposes.
- The City will first look to available current resources before using debt to fund capital improvements.
- Section 67.03 (1) of the Wisconsin State Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. However, the City administration has informally set an internal debt limit which equates to 70 percent of the maximum amount allowed by Wisconsin Statutes. The purpose is to provide a margin of safety for potential adverse changes in valuation.

### **ACCOUNTING POLICIES**

- The accounts of the City are presented on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.
- The books and records of the City are maintained in conformance with accounting principles accepted as the standard in the industry. The only exception to conformance with accounting principles result from State or Federal law.
- An annual audit will be performed by an independent accounting firm.
- The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Expendable Trust Funds and Agency Funds. The accrual basis of accounting is used for the Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds.
- In general, under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred.
- In general, under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.

**EMPLOYEE BENEFITS**

Those employees expected to work over 1,200 hours per year and expected to be employed for at least one year from date of hire are eligible to participate in the Wisconsin Retirement System (WRS), a statewide cost-sharing multiple-employer public employee retirement system. Covered employees are required by statute to contribute to the plan based on a percentages of their salary. Effective with passage of the 2011-2013 State of Wisconsin budget, non-protective service public employees, except Transit, are required to pay 50% of the pension contribution on a pre-tax basis. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 2015 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Elected</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.80	7.70	6.80	6.80
Employer	6.80	7.70	10.38	13.98
<b>TOTAL</b>	<b>13.60</b>	<b>15.40</b>	<b>17.18</b>	<b>20.78</b>

In addition to the Wisconsin Retirement System, the State of Wisconsin administers a plan for certain retired employees of the Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

**Post Retirement Benefits**

In addition to providing pension benefits, the City provides certain paid health care benefits for retired employees as follows:

Police Department employees voluntarily retiring with 15 years of service and upon reaching age 53, until eligible for other paid hospital-surgical insurance, eligible for Medicare or other government furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Fire Department employees voluntarily retiring with 15 years of service and reaching age 53 (less than 15 years and age 55), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other governmental furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Transit union employees retiring with 15 years of service and reaching age 60 (less than 15 years and age 62), until eligible for other paid health hospital-surgical insurance, eligible for Medicare or attains the ages of 65, whichever occurs first.



All other full time employees retiring with 15 years of service and reaching age 60 (less than 15 years but equal or greater than 8 years of service, and age 62), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other government furnished hospital-surgical insurance or attains the age of 65, whichever occurs first.

### **Compensated Absences**

Employees accumulate vacation and sick leave at various rates depending upon bargaining group and length of service. Employees are compensated upon termination for unused vacation earned in the current year. No liability for unpaid vacation benefits exist at year end as vacations are forfeited if not used in the calendar year earned.

Employees are not compensated for unused sick leave upon termination of employment. Depending on bargaining group, employees may be eligible for fifty percent of accumulated sick leave, excluding sick leave bank hours, to be paid upon normal retirement or disability. The City establishes an accrual of the projected future cost of absences, for which employees will be paid, during the period that employees render the services necessary to be eligible for such benefits as required by GASB.

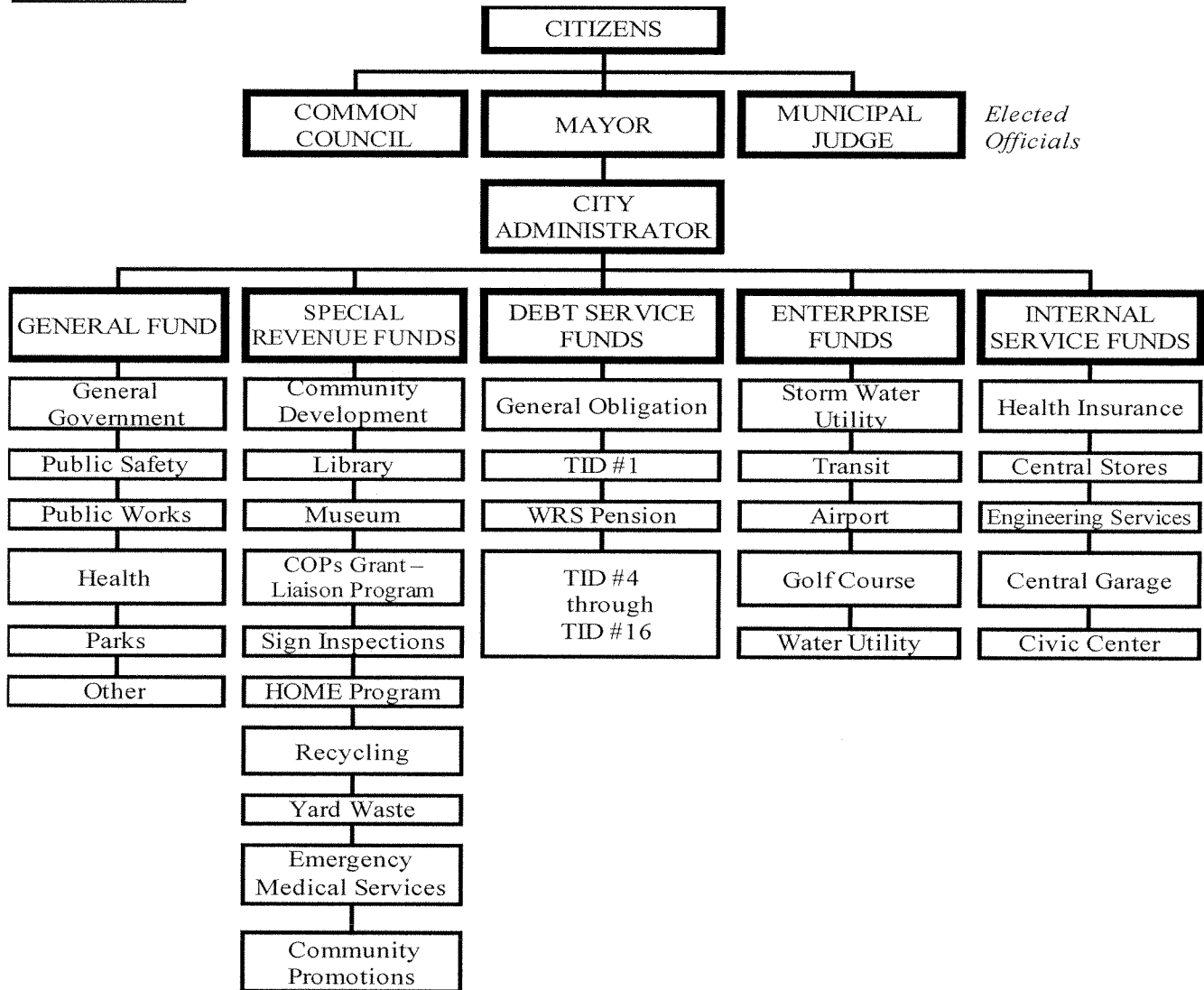
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# CITY OF KENOSHA, WISCONSIN

Ideally located on the shores of Lake Michigan between Chicago and Milwaukee, Kenosha has grown from a tiny agricultural community to a dynamic commercial and industrial center. Originally known as “Pike Creek”, Kenosha received its earliest settlers in 1835. They came primarily from New England to farm the fertile country beyond the lake plain. In 1836, recognizing the growing importance of the area as a harbor city, the name was changed to Southport. The City was finally incorporated in 1850 and designated the seat of Kenosha County.

	2012	2013	2014
Population	99,660	99,700	99,680 estimated
Square Miles	26.62	26.688	26.751
Equalized Values (000)	5,618,843	5,358,065	5,524,779

## Organization



**CITY OF KENOSHA, WISCONSIN  
FUNDED FULL-TIME POSITIONS**

<i>Positions</i>	Adopted 2013	Adopted 2014	Adopted 2015
Legal	6.00	6.00	6.00
Assessing	6.00	6.00	6.00
Finance - Budget/Financial Services	8.40	8.40	8.40
Information Technology	1.00	1.00	6.00
Clerk/Treasurer	5.00	5.00	5.00
City Administration	5.00	5.00	5.00
Human Resources	5.00	5.00	5.00
Community Development & Inspections	18.00	19.00	21.00
Municipal Office Building	1.00	1.00	1.00
Municipal Court	4.00	4.00	4.00
Police	211.00	211.00	215.00
Fire	155.00	154.00	154.00
Public Works	65.00	65.65	66.00
Parks	22.50	23.75	24.82
General Insurance	1.00	1.00	1.00
Total General Fund	513.90	515.80	528.22
Library	37.00	37.00	37.00
Museum	13.00	16.00	16.00
Kenosha Housing Authority (1)	7.00	7.00	7.00
Water Utility	83.00	86.00	88.00
Transit	46.60	46.60	46.60
Airport	3.00	3.00	3.00
Golf Course	0.50	0.60	0.18
Central Stores	1.00	1.00	1.00
Engineering	16.00	16.00	16.00
Fleet Maintenance	10.00	10.00	10.00
Total Other Funds	217.10	223.20	224.78
Total City of Kenosha Funded Positions	731.00	739.00	753.00

(1) Operates independently under authority of City of Kenosha

**CITY OF KENOSHA, WISCONSIN  
UNFUNDED FULL-TIME POSITIONS**

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<i>Positions</i>	Adopted 2015
Police	1.00
Fire	1.00
Public Works	2.00
General Insurance	1.00
Total General Fund	5.00
 Museum	 0.00
Transit	2.00
Airport	1.00
Total Other Funds	3.00
Total City of Kenosha Unfunded Positions	8.00

**Labor Relations**

A majority of the City of Kenosha Employees are represented by one of the following major associations:

1. Effective 2014, Local 71 American Federation of State, County and Municipal Employees (AFSCME) represents 5 Transit Mechanic employees.
2. Local 998 American Transit Union represents 34 employees. A three year labor contract expires at the end of 2014.
3. Local 414 International Assoc. of Fire Fighters represents 141 employees. A three year labor contract expires at the end of 2015.
4. The Kenosha Professional Police Assoc. represents 167 employees. A three year labor contract expires at the end of 2015.

# CITY OF KENOSHA, WISCONSIN

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## ***Description of Fund Structure***

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **Governmental Funds**

**General Fund** - Major fund which accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for here.

**Special Revenue Funds** - Funds used to account for revenue legally earmarked for a particular purpose.

**Debt Service Funds** - Funds used to account for revenues and expenditures used to repay the principal and interest due on debt in that year.

**Capital Improvement Projects** - Funds used to account for financial resources used to construct or acquire capital facilities, etc.

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, principal and interest on general long term debt, claims and judgments, and compensated absences are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

## CITY OF KENOSHA, WISCONSIN

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### Proprietary Funds

**Enterprise Funds** - Funds used to account for government services that derive a substantial portion of their revenue from user charges.

**Internal Service Funds** - Funds used to account for the goods and services provided by one department to other government departments on a cost-reimbursement basis.

Proprietary funds are budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlement, and donations. Revenue from grants, entitlement, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.

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# CITY OF KENOSHA, WISCONSIN

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## ***Functional Units***

Functional units within the budget describe related activities aimed at accomplishing a major service or regulatory program. This activity is shown throughout the budget document as a two digit number in the heading of the budget detail (for example, 01 is General Government).

In the aggregate, these functional units are shown as either major funds or non-major funds as illustrated below:

<u>Functional Unit</u>	<u>Major Fund</u>	<u>Non-Major Fund</u>
General Government	X	
Public Safety	X	
Public Works & Sanitation	X	
Health	X	
Culture & Recreation	X	
Urban Development		X
Other	X	X
Capital		X
Debt	X	X

Major funds relate to funds whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for the same item.

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2015 Expenditure Budget By Individual Fund**

Fund	2013 Adopted	2014 Adopted	2015 Adopted	% Increase (Decrease) 2015 vs 2014
<b>General Fund</b>				
General Government	7,278,316	7,717,256	7,841,983	1.6%
Public Safety	39,594,164	39,903,071	39,855,761	-0.1%
Public Works & Sanitation	8,228,221	8,965,215	9,139,708	1.9%
Health	872,929	740,043	799,364	8.0%
Culture & Recreation	3,145,190	3,249,869	3,455,548	6.3%
Debt Service	8,472,881	9,334,619	10,132,809	8.6%
Other	4,408,842	4,013,176	4,149,964	3.4%
<b>Total General Fund</b>	<b>72,000,543</b>	<b>73,923,249</b>	<b>75,375,137</b>	<b>1.9%</b>
<b>Special Revenue Funds</b>				
Kenosha Public Library	7,483,886	6,782,647	6,758,273	-0.4%
Kenosha Public Museums	2,440,757	2,553,063	2,607,552	2.1%
Recycling & Yard Waste Management	655,634	813,589	841,972	3.5%
Emergency Medical Services	7,791,932	7,681,084	7,663,347	-0.2%
Community Promotion	157,635	176,235	197,595	12.1%
<b>Total Special Revenue Funds</b>	<b>18,529,844</b>	<b>18,006,618</b>	<b>18,068,739</b>	<b>0.3%</b>
<b>Debt Service Funds</b>				
General Obligation	11,465,597	11,974,743	13,433,260	12.2%
TID 4 – Harborpark	5,830,963	6,463,872	23,016,959	256.1%
TID 5 – Business Park	1,622,500	1,742,500	—	-%
TID 6 – Harborside Streetscape	297,925	—	—	-%
TID 7 – Brass Site	665,105	789,205	789,905	0.1%
TID 8 – Business Park-Phase II	500,000	600,000	3,297,875	449.6%
TID 9 – MacWhyte Site	473,063	563,510	274,050	-51.4%
TID 10 - Wilson Heights	167,174	760,174	3,868,538	408.9%
TID 11 - First Industrial	1,839,425	1,583,425	1,735,425	9.6%
TID 13 - Gordon	1,345,213	1,325,212	1,305,213	-1.5%
TID 16 – KTR	—	—	620,484	-%
<b>Total Debt Service Funds</b>	<b>24,206,965</b>	<b>25,802,641</b>	<b>48,341,709</b>	<b>87.4%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2015 Expenditure Budget By Individual Fund**

Fund	2013 Adopted	2014 Adopted	2015 Adopted	% Increase (Decrease) 2015 vs 2014
<b>Capital Project Funds</b>				
Administration	850,000	975,000	100,000	-89.7%
Airport	2,328,000	1,136,700	5,716,000	402.9%
City Clerk/Treasurer	—	—	325,000	-%
Community Development	117,500	128,000	815,429	537.1%
Fire Department	1,563,126	1,015,400	906,700	-10.7%
Library	182,000	489,000	145,000	-70.3%
Museums	145,000	150,000	50,000	-66.7%
Police Department	311,900	388,400	1,231,149	217.0%
Parks	3,643,376	1,380,320	2,520,725	82.6%
Public Works – Other	1,939,000	3,734,126	2,859,700	-23.4%
Public Works – Infrastructure	3,925,000	12,633,300	5,708,514	-54.8%
Redevelopment Authority	412,000	262,000	280,000	6.9%
Storm Water Utility	3,842,700	4,792,000	1,307,000	-72.7%
Transit	1,035,000	10,072,710	65,000	-99.4%
<b>Total Capital Project Funds</b>	<b>20,294,602</b>	<b>37,156,956</b>	<b>22,030,217</b>	<b>-40.7%</b>
<b>Enterprise Funds</b>				
Storm Water Utility	6,918,208	6,024,583	6,693,843	11.1%
Transit	6,781,457	6,847,052	6,956,450	1.6%
Airport	763,433	784,213	881,471	12.4%
Washington Park Golf Course	351,801	366,470	315,420	-13.9%
Kenosha Water Utility	34,732,493	34,664,829	44,313,575	27.8%
<b>Total Enterprise Funds</b>	<b>49,547,392</b>	<b>48,687,147</b>	<b>59,160,759</b>	<b>21.5%</b>
<b>Internal Service Funds</b>				
Health Insurance	15,673,500	16,423,600	16,592,544	1.0%
Central Stores	2,164,852	2,437,791	2,439,219	0.1%
Engineering	1,268,433	1,270,901	1,360,735	7.1%
Central Garage	989,679	1,022,453	1,032,723	1.0%
Civic Center	284,800	294,370	102,688	-65.1%
<b>Total Internal Service Funds</b>	<b>20,381,264</b>	<b>21,449,115</b>	<b>21,527,909</b>	<b>0.4%</b>
<b>Total Expenditures, All Funds</b>	<b>204,960,610</b>	<b>225,025,726</b>	<b>244,504,470</b>	<b>8.7%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2015 Revenue Budget By Individual Fund**

Fund	Revenue Category	2013 Adopted	2014 Adopted	2015 Adopted	% Increase (Decrease) 2015 vs 2014
<b>General Fund</b>					
	Property Tax Levy – Operating	37,662,443	38,338,242	38,652,056	0.8%
	Property Tax Levy – Debt Service	8,472,881	9,334,619	10,132,809	8.6%
	Other Taxes	3,186,000	3,475,400	3,485,000	0.3%
	Intergovernmental Revenues	17,597,145	17,625,047	17,706,790	0.5%
	Licenses and Permits	1,088,910	1,623,580	2,095,490	29.1%
	Fines and Forfeitures	1,820,500	1,422,500	1,265,000	-11.1%
	Public Charges for Service	551,350	386,630	536,002	38.6%
	Commercial Revenue	1,226,278	1,328,731	1,313,490	-1.1%
	Interest Income	131,000	145,000	145,000	-%
	Miscellaneous Revenues	54,000	43,500	43,500	-%
	Other Financing Sources	210,036	200,000	—	-%
	<b>Total General Fund</b>	<b>72,000,543</b>	<b>73,923,249</b>	<b>75,375,137</b>	<b>1.9%</b>
<b>Special Revenue Funds</b>					
	Property Tax Levy – Operating	10,644,497	10,817,398	10,960,254	1.3%
	Property Tax Levy – Debt Service	1,411,965	494,906	410,667	-17.0%
	Intergovernmental Revenues	1,914,669	1,956,758	1,949,798	-0.4%
	Public Charges for Service	3,507,350	3,667,000	3,859,160	5.2%
	Miscellaneous Revenues	26,500	66,800	65,550	-1.9%
	Other Financing Sources	1,024,863	1,003,756	823,310	-18.0%
	<b>Total Special Revenue Funds</b>	<b>18,529,844</b>	<b>18,006,618</b>	<b>18,068,739</b>	<b>0.3%</b>
<b>Debt Service Funds</b>					
	Tax Levy – Debt Service	8,472,881	9,334,619	10,132,809	8.6%
	Other Taxes	13,068,453	13,992,878	13,697,825	-2.1%
	Miscellaneous Revenues	2,478,314	1,463,971	22,852,261	1461.0%
	<b>Total Debt Service Funds</b>	<b>24,019,648</b>	<b>24,791,468</b>	<b>46,682,895</b>	<b>88.3%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2015 Revenue Budget By Individual Fund**

Fund	Revenue Category	2013 Adopted	2014 Adopted	2015 Adopted	% Increase (Decrease) 2015 vs 2014
<b>Capital Project Funds</b>					
	Note Proceeds	15,252,227	17,882,417	13,761,024	-23.0%
	Intergovernmental Revenues	5,042,375	19,274,539	6,657,593	-65.5%
	Miscellaneous Revenues	—	—	1,611,600	-%
	<b>Total Capital Project Funds</b>	<u>20,294,602</u>	<u>37,156,956</u>	<u>22,030,217</u>	<u>-40.7%</u>
<b>Enterprise Funds</b>					
	Intergovernmental Revenues	3,733,427	3,815,516	3,836,797	0.6%
	Public Charges for Service	40,694,843	40,658,729	50,225,375	23.5%
	Commercial Revenue	2,038,791	2,076,591	2,297,046	10.6%
	Miscellaneous Revenues	121,000	129,000	124,700	-3.3%
	Other Financing Sources	1,711,415	1,692,745	1,650,489	-2.5%
	<b>Total Enterprise Funds</b>	<u>48,299,476</u>	<u>48,372,581</u>	<u>58,134,407</u>	<u>20.2%</u>
<b>Internal Service Funds</b>					
	Charges for Service	20,201,133	21,243,735	21,518,002	1.3%
	Other Financing Sources	81,605	87,791	89,219	1.6%
	<b>Total Internal Service Funds</b>	<u>20,282,738</u>	<u>21,331,526</u>	<u>21,607,221</u>	<u>1.3%</u>
	<b>Total Revenue By Funds</b>	<u><u>203,426,851</u></u>	<u><u>223,582,398</u></u>	<u><u>241,898,616</u></u>	<u><u>8.2%</u></u>

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**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Governmental Funds – Estimated Fund Balances**

Fund Balances as of 12/31	2013 Actual	2014 Estimated	2015 Estimated
<b>Major Governmental Funds:</b>			
General Fund (Reserved & Working Capital)			
Beginning Balance	11,740,579	12,259,373	13,757,634
Revenues	63,846,962	75,107,014	75,375,137
Expenditures	63,328,168	73,608,753	75,375,137
Net Change	518,794	1,498,261	–
Ending Fund Balance	12,259,373	13,757,634	13,757,634
General Obligation Debt – Restricted			
Beginning Balance	1,729,475	813,648	(362,505)
Revenues	24,065,574	10,798,590	12,390,070
Expenditures	24,981,401	11,974,743	13,433,260
Net Change	(915,827)	(1,176,153)	(1,043,190)
Ending Fund Balance	813,648	(362,505)	(1,405,695)
<b>Non-Major Governmental Funds:</b>			
Special Revenue Funds – Restricted			
Beginning Balance	1,585,193	917,129	995,972
Revenues	19,132,752	18,067,360	18,068,739
Expenditures	19,800,816	17,988,517	18,068,739
Net Change	(668,064)	78,843	–
Ending Fund Balance	917,129	995,972	995,972
Debt Service Funds – Restricted			
Beginning Balance	1,610,812	4,956,536	5,121,516
Revenues	17,063,287	13,992,878	34,292,825
Expenditures	13,717,563	13,827,898	34,908,449
Net Change	3,345,724	164,980	(615,624)
Ending Fund Balance	4,956,536	5,121,516	4,505,892
Capital Project Funds – Restricted			
Beginning Balance	18,275,882	31,921,739	20,812,800
Revenues	28,894,941	20,104,241	22,030,217
Expenditures	15,249,084	31,213,180	22,030,217
Net Change	13,645,857	(11,108,939)	–
Ending Fund Balance	31,921,739	20,812,800	20,812,800

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues that exceed expenditures in a following fiscal period.

**CITY OF KENOSHA**  
**LEVY CHANGES YEAR OVER YEAR – ALL BUDGETED FUNDS**

	2014 Adopted Budget	2015 Adopted Budget	Percent Change
General Fund – Operating	38,338,242	38,652,056	0.82%
General Fund – Debt Service	9,334,619	10,132,809	8.55%
Recycling	107,479	221,972	106.53%
EMS	4,681,084	4,463,347	-4.65%
Community Promotion	86,735	133,095	53.45%
Library – Operating	4,348,683	4,481,518	3.05%
Library – Debt Service	494,906	410,667	-17.02%
Museum	1,593,417	1,660,322	4.20%
<b>TOTAL LEVIES-ALL BUDGETED FUNDS</b>	<b>58,985,165</b>	<b>60,155,786</b>	<b>1.98%</b>



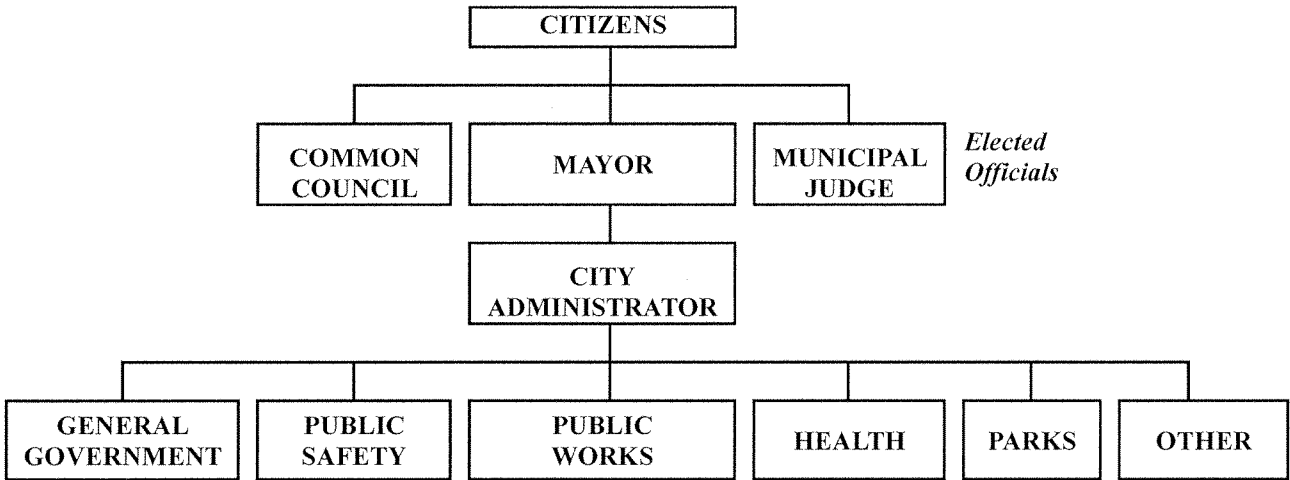
# GENERAL FUND

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The General Fund is used to account for the primary operations of the City of Kenosha that are financed from property taxes and other general revenues. Included in this fund are police and fire protection, street maintenance, waste disposal, and park maintenance, among other services.

This fund is maintained and budgeted on the modified accrual basis of accounting.

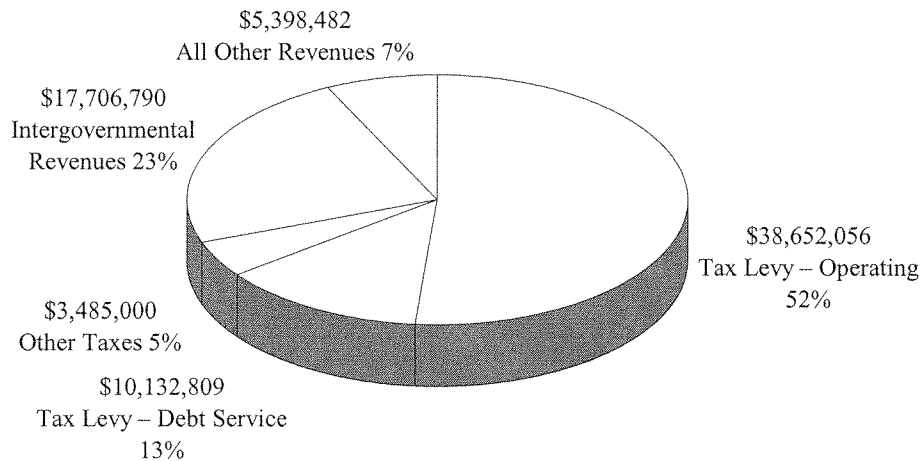
## **Organization**



## SUMMARY OF 2015 GENERAL FUND BUDGET

### Comparative Revenues

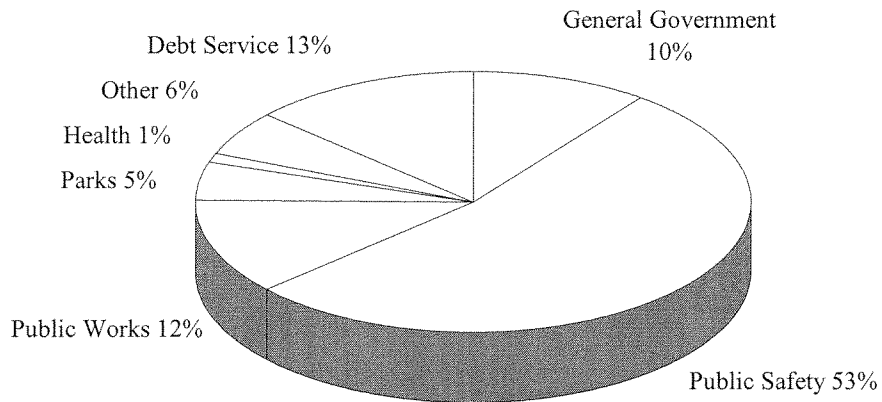
	2013 Actual Revenues	2014 Budgeted Revenues	Actual Received 06/30/14	2014 Estimated Revenues	2015 Adopted Budget
Tax Levy – Operating	\$37,662,443	\$38,338,242	\$38,338,242	\$38,338,242	\$38,652,056
Tax Levy – Debt Service	\$8,472,881	\$9,334,619	\$4,667,310	\$9,334,619	\$10,132,809
Other Taxes	\$3,327,263	\$3,475,400	\$153,202	\$3,492,217	\$3,485,000
Intergovernmental Revenues	\$17,598,339	\$17,625,047	\$1,841,787	\$17,769,317	\$17,706,790
Licenses & Permits	\$1,170,591	\$1,623,580	\$1,844,613	\$2,624,955	\$2,095,490
Fines & Forfeitures	\$1,231,683	\$1,422,500	\$697,403	\$1,165,000	\$1,265,000
Public Charges for Services	\$463,103	\$386,630	\$305,277	\$513,634	\$536,002
Commercial Revenue	\$1,512,131	\$1,328,731	\$484,686	\$1,424,082	\$1,313,490
Interest Income	\$158,105	\$145,000	\$136,160	\$154,627	\$145,000
Miscellaneous Revenue	\$250,188	\$43,500	\$38,444	\$90,321	\$43,500
Other Financing Sources	\$229,036	\$200,000	-	\$200,000	-
<b>Total</b>	<b><u>\$72,075,763</u></b>	<b><u>\$73,923,249</u></b>	<b><u>\$48,507,124</u></b>	<b><u>\$75,107,014</u></b>	<b><u>\$75,375,137</u></b>



## SUMMARY OF 2015 GENERAL FUND BUDGET

### Comparative Expenditures

	2013 Actual Expenditures	2014 Revised Budget	Expenditures to 06/30/14	2014 Estimated Expenditures	2015 Adopted Budget
General Government	\$7,034,456	\$7,718,998	\$3,688,004	\$7,603,955	\$7,841,983
Public Safety	\$39,720,181	\$39,918,903	\$18,925,015	\$39,481,568	\$39,855,761
Public Works	\$8,668,645	\$8,959,970	\$5,017,793	\$9,380,395	\$9,139,708
Parks	\$3,129,824	\$3,248,452	\$1,442,169	\$3,285,280	\$3,455,548
Health	\$835,089	\$740,043	\$344,648	\$739,875	\$799,364
Other	\$3,575,164	\$4,002,264	\$1,821,756	\$3,783,061	\$4,149,964
Debt Service	\$8,472,881	\$9,334,619	\$4,667,310	\$9,334,619	\$10,132,809
<b>Total</b>	<b><u>\$71,436,240</u></b>	<b><u>\$73,923,249</u></b>	<b><u>\$35,906,695</u></b>	<b><u>\$73,608,753</u></b>	<b><u>\$75,375,137</u></b>



## GENERAL FUND REVENUES

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### **Taxes**

All required funding that cannot be generated from State aids, permits, licenses, and all other revenues, must be derived from a PROPERTY TAX LEVY. In 2015, \$38,652,056 must be levied to support General Fund operations while another \$10,132,809 is being levied for debt retirement in the General Fund and \$410,667 in the Special Revenue Fund. The tax rate is expressed in terms of “mills”, with one mill equivalent to one dollar tax for every \$1,000 of assessed value.

The largest source of PAYMENT IN LIEU OF TAXES is collected from the Water Utility under the accounting guidelines for enterprise funds. Since the Water Utility is tax-exempt, this payment is made as reimbursement for City services, such as police and fire protection. The total payment from all sources is estimated at approximately \$2.6 million in 2015.

OTHER TAXES include mobile home fees and penalty and interest paid on current and delinquent taxes.

### **Intergovernmental Revenues**

STATE SHARED REVENUE is the largest single intergovernmental revenue source and the second largest revenue source other than property taxes. This payment represents approximately 15.3% of general fund revenues in 2015. This revenue continues to decline from the approximate 20.7% for 2006 to the current low of 15.3%. The appropriation for this payment is based on a formula which takes into account equalized values, population, and local tax effort. This revenue declined from a high of \$16 million in 1989 to \$13.6 million in 1994, due primarily to a rapid growth in equalized values over the period. This major source of revenue increased from 1995 to 1998, but declined to \$14.5 million in 1999 due to higher than average equalized value growth and has increased minimally each year between 2000 and 2003. This payment decreased to approximately \$13.8 million in 2004 as a result of State reductions of revenue to local municipalities in anticipation of a State budget deficit and had remained at approximately \$13.8 million for the last six budget years. State Shared revenue continued to decrease in 2010 to the current estimate of \$11.5 million in 2014.

The City will also receive an EXPENDITURE RESTRAINT PAYMENT in 2014 of about \$2.5 million. This amount has remained about the same since 2003. This is a program that rewards communities who keep expenditures at or below inflation. The City of Kenosha has qualified for this payment every year since its introduction in 1991.

STATE AID – LOCAL AND CONNECTING STREETS is for expenditures related to maintaining local streets and state highways in the City. This payment had remained at approximately \$2.7 million for 2005 through 2009, compared to \$2.8 million received in 2004 and \$2.9 million in 2003. The City will receive approximately \$2.8 million for 2014.

PAYMENT FOR MUNICIPAL SERVICES is paid by the state to reimburse the City for police, fire and waste services on state-owned buildings that are serviced by the City which included providing services to the University of Wisconsin-Parkside. In 2012, the City was notified that the state will no longer honor

## **GENERAL FUND REVENUES**

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the long standing agreement between the state, Kenosha County and the Town of Somers. We have estimated that the funding will be reduced from an estimated \$260,000 in 2012 to \$50,000.

### ***Licenses and Permits***

The City collects fees for various licenses and permits that are issued for a variety of business activities and professional occupations. These include licenses for tavern operators, taxicab drivers, beer and wine dealers, among others.

The largest source of revenue comes from the issuance of building and structure permits. The revenue from this source goes to offset the cost of conducting building inspections and for reviewing construction plans. The 2008 revenue from this source totaled approximately \$1.3 million. Due to an increase in development during 2014 and anticipated development yet to happen in 2014 and 2015, the Department of Community Development and Inspection is estimating approximately \$2.2 million for 2014 as well as approximately \$1.6 million for 2015.

### ***Fines and Forfeitures***

COURT FINES AND COSTS are collected from violators of local laws and ordinances as ordered by the Municipal Judge. These currently total approximately \$800,000 per year.

PARKING VIOLATIONS are collected from violators of parking meters, signs, and ordinances, and from violators of snow emergency parking restrictions. This totals approximately \$400,000 per year.

### ***Public Charges for Services***

The City also collects fees for various services that are provided including:

- ADMISSION FEES for City swimming pools and athletic fields
- SPECIAL CHARGES for razing buildings and for weed cutting

### ***Commercial Revenue***

The largest of this category of revenue is made up by CABLE TV FRANCHISE FEE. The City receives 5 percent of gross revenues from the local cable operator under a franchise agreement that allows this company to provide cable services to residents. In addition, the City has received franchise fees from AT&T connections. The City is estimating \$1.1 million from this source in 2014.

### ***Interest Income***

The City receives income from investing available funds through a cash management plan. This includes investing funds in U.S. Treasury securities, as well as the Local Government Investment pool,

## **GENERAL FUND REVENUES**

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and through overnight repurchase agreements that are made by the City's banking institution on a daily basis. This revenue source can fluctuate from year to year depending on prevailing interest rates. The 2014 revenue is expected to total approximately \$35,000 due to continuing stagnant interest rates. As interest rates have remained unchanged, the 2015 expected interest income for the General Fund remains at \$35,000.

### ***Miscellaneous Revenues***

All revenues that do not fall under any of the prior categories are classified under miscellaneous.

GENERAL FUND REVENUES

*Analysis of Major Revenue Sources*

Revenue	2013 Actual	2014 Budget	2015 Adopted Budget	2014 vs 2015	
				\$ Change	% Change
Tax Levy – Operating	\$37,662,443	\$38,338,242	\$38,652,056	\$313,814	0.8%
Tax Levy – Debt Service	8,472,881	9,334,619	10,132,809	798,190	8.6%
Total Tax Levy	46,135,324	47,672,861	48,784,865	1,112,004	2.3%

Major Revenues

Exempt Computer Aid Payment	230,233	300,000	290,000	(10,000)	-3.3%
Payment in Lieu of Taxes	2,492,969	2,589,400	2,650,000	60,600	2.3%
State Shared Revenues	11,504,589	11,500,000	11,500,000	—	-%
Expenditure Restraint Payment	2,529,763	2,550,000	2,640,000	90,000	3.5%
State Aid – Local & Conn. Streets	2,812,802	2,809,000	2,794,000	(15,000)	-%
Municipal Services Payment	35,222	50,000	50,000	—	-%
Building & Structure Permits	756,708	1,256,000	1,671,000	415,000	33.0%
Court Fines & Costs	847,784	1,012,500	850,000	(162,500)	-16.0%
Parking Violations	383,899	410,000	415,000	5,000	1.2%
Cable TV Franchise Fee	1,061,122	1,100,000	1,100,000	—	-%
Interest Income	158,105	145,000	145,000	—	-%
Total Major Revenues	22,813,196	23,721,900	24,105,000	383,100	1.6%
All Other Revenue Sources	3,127,243	2,528,488	2,485,272	(43,216)	-1.7%
Total Revenues	<u>\$72,075,763</u>	<u>\$73,923,249</u>	<u>\$75,375,137</u>	<u>\$1,451,888</u>	<u>1.9%</u>

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**CITY OF KENOSHA, WISCONSIN**

**2015 GENERAL FUND BUDGET**

## GENERAL FUND

## 2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	37,662,443-	38,338,242-	38,338,242-	38,338,242-	38,652,056-
41102 TAX LEVY-DEBT SERVICE	8,472,881-	9,334,619-	4,667,310-	9,334,619-	10,132,809-
41103 TAX CREDIT OVER/UNDER APPLIED	11-		15	15	
41105 OMITTED PROPERTY TAXES		40,000-		40,000-	
41108 GRAIN TAX	407-				
41124 PEN & INT DELQ BONDED SP ASMT	40,818-	21,000-	28,904-	35,000-	30,000-
41125 PEN & INT CURRENT TAX ROLL	167,462-	170,000-	92,737-	139,000-	140,000-
41126 PEN & INT DELQ PER PROPERTY	13,278-	20,000-	12,074-	15,000-	15,000-
41150 EXEMPT COMPUTER AID PAYMENT	230,233-	300,000-		292,000-	290,000-
41151 PAYMENT IN LIEU OF TAXES	2,492,969-	2,589,400-		2,593,832-	2,650,000-
**REAL & PERSONAL PROPERTY	49,080,502-	50,813,261-	43,139,252-	50,787,678-	51,909,865-
TAXES - OTHER					
41201 MOBILE HOME FEES/LOT CR.	133,210-	120,000-	69,473-	115,000-	115,000-
41202 FIRE DEPT DUES	196,091-	190,000-		213,800-	200,000-
41204 HOTEL/MOTEL TAX ORD #44-81	52,784-	25,000-	49,971	48,600-	45,000-
**TAXES - OTHER	382,085-	335,000-	19,502-	377,400-	360,000-
STATE TAXES					
43201 STATE SHARED TAXES	11,504,589-	11,500,000-		11,500,000-	11,500,000-
43202 EXPEND RESTRAINT PROGRAM (ERP)	2,529,763-	2,550,000-		2,550,000-	2,640,000-
**STATE TAXES	14,034,352-	14,050,000-		14,050,000-	14,140,000-
STATE GRANTS & REVENUES					
43401 STATE AID LOCAL STREETS	2,517,956-	2,519,000-	1,334,894-	2,669,000-	2,500,000-
43402 STATE AID CONNECTING STREETS	294,846-	290,000-	147,724-	295,000-	294,000-
43447 GAS TANK INSPECTIONS	4,460-	5,000-	200-	4,500-	4,500-
43492 MUNICIPAL SERVICES PROGRAM	35,222-	50,000-		35,000-	50,000-
**STATE GRANTS & REVENUES	2,852,484-	2,864,000-	1,482,818-	3,003,500-	2,848,500-
OTHER INTERGOVERNMENT REVENUE					
43601 LAND LEASE-STREETCAR SITE	130,845-	130,000-	134,770-	134,770-	136,950-
43602 GEN CITY SERV WATER UTILITY	138,140-	138,140-		138,140-	138,140-
43606 BUILDING RENTAL KHA	17,674-	18,063-	10,537-	18,063-	18,356-
43614 INDIRECT COST REIMBURSEMENT	424,844-	424,844-	213,662-	424,844-	424,844-
**OTHER INTERGOVERNMENT REV	711,503-	711,047-	358,969-	715,817-	718,290-
STREET USE					
44101 LOADING ZONES	3,355-	2,500-		2,500-	2,500-
44102 TAXICABS	750-	675-	825-	825-	675-
44104 HORSE DRAWN CART PERMITS			150-	150-	150-
44106 STREET OPENING PERMITS	35,250-	25,000-	16,000-	30,000-	31,000-
44107 PARKING L CURB O. & SIDEWALK P	16,330-	13,000-	7,730-	16,000-	15,000-
44109 STREET PARTY PERMITS	2,025-	1,500-	1,395-	2,250-	2,300-
**STREET USE	57,710-	42,675-	26,100-	51,725-	51,625-
ALCOHOLIC BEVERAGE LICENSES					
44202 CLASS "A" BEER	23,341-	23,500-	30,074-	30,000-	30,000-

GENERAL FUND  
 LICENSES AND PERMITS  
 LICENSES AND PERMITS

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
<b>ALCOHOLIC BEVERAGE LICENS</b>					
44203 CLASS "B" BEER TAVERN	94,102-	95,000-	88,659-	95,000-	97,000-
44204 CLASS "A" LIQUOR	10,763-	9,625-	16,025-	16,700-	15,500-
44207 TAVERN TRANSFER	180-	150-	160-	200-	200-
44208 SPECIAL BEER	380-	300-	250-	320-	320-
44210 SPECIAL WINE	300-	250-	170-	230-	240-
44211 CLASS "C" WINE	1,100-	800-	1,000-	1,100-	1,000-
**ALCOHOLIC BEVERAGE LICENS	130,166-	129,625-	136,338-	143,550-	144,260-
<b>HEALTH LICENSES</b>					
44301 LODGING/ROOMING HOUSES	3,250-	3,250-		3,250-	3,250-
44302 PET FANCIER LICENSE	1,155-	525-	315-	700-	700-
44304 DOG LICENSES	19,274-	19,000-	20,211-	23,500-	25,000-
44305 MOBILE HOME LICENSES	1,110-	1,100-	1,100-	1,100-	1,100-
44308 KENNEL LICENSE	2,000-	1,400-		2,000-	1,000-
44310 LATE FEES 44301	155-		3	25-	
44315 OUTDOOR DINING PERMIT	3,450-	1,350-	1,800-	3,300-	4,000-
**HEALTH LICENSES	30,394-	26,625-	23,424-	33,875-	35,050-
<b>POLICE &amp; PROTECTIVE LICENSES</b>					
44401 PEDDLERS	10,425-	10,500-	5,250-	10,500-	10,500-
44402 JUNK DEALERS	1,200-	1,200-	1,200-	1,200-	1,200-
**POLICE & PROTECTIVE LICEN	11,625-	11,700-	6,450-	11,700-	11,700-
<b>AMUSEMENTS LICENSES</b>					
44501 THEATRES	500-	500-	500-	500-	500-
44502 AMUSEMENT LICENSES	39,360-	38,000-	36,330-	39,000-	39,000-
44503 CARNIVALS	100-	100-	50-	100-	100-
44507 CABARETS	29,025-	28,000-	26,425-	29,000-	30,000-
44509 YOUTH AMUSEMENT ENTERPRISES	1,800-	2,000-	1,875-	1,875-	1,825-
44511 PUBLIC ENTERTAINMENT LICENSE	625-		1,250-	1,550-	900-
**AMUSEMENTS LICENSES	71,410-	68,600-	66,430-	72,025-	72,325-
<b>MERCHANDISING LICENSES/PERMITS</b>					
44601 CIGARETTES	12,000-	11,000-	11,300-	11,900-	11,500-
44602 CHRISTMAS TREES	410-	200-		200-	200-
**MERCHANDISING LICENSES/PE	12,410-	11,200-	11,300-	12,100-	11,700-
<b>PROF &amp; OCCUPATIONAL PERMITS</b>					
44702 TOWING TRUCK SERVICE	800-	700-	800-	700-	700-
44703 PRIVATE WASTE COLLECTORS	185-	185-		185-	185-
44704 SIGN CONTRACTORS	1,170-	1,000-	930-	1,170-	1,050-
44705 SIDEWALK LAYERS	2,530-	2,100-	1,640-	2,120-	1,940-
44707 HEATING CONTRACTOR	240-	300-	270-	270-	270-
44708 TAXI DRIVERS	1,590-	1,900-	740-	1,200-	1,185-
44709 TAVERN OPERATORS	91,340-	70,000-	59,885-	80,000-	84,750-
44712 MASSAGE THERAPY-ESTBLSH/TECH	400-			300-	300-

GENERAL FUND  
 LICENSES AND PERMITS  
 LICENSES AND PERMITS

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
PROF & OCCUPATIONAL PERMI					
44715 2ND HAND ARTICLE DEALERS LIC	658-	245-	198-	400-	1,600-
44716 2ND HAND JEWELRY DEALERS LIC	460-	165-		200-	4,500-
44718 PAWN BROKERS LIC	445-	210-		200-	1,000-
44721 RECYCLING CENTERS	350-	350-	350-	350-	350-
**PROF & OCCUPATIONAL PERMI	100,168-	77,155-	64,813-	87,095-	97,830-
BUILDINGS & STRUCTURE PERMITS					
44802 BUILDING PERMITS	470,841-	845,000-	1,355,336-	1,900,000-	1,400,000-
44803 PLUMBING PERMITS	83,397-	132,700-	53,189-	85,000-	70,000-
44804 ELECTRICAL PERMITS	155,493-	194,000-	59,788-	100,000-	100,000-
44805 HEATING PERMITS	42,873-	78,300-	39,200-	125,000-	100,000-
44806 RE-INSPECTION FEE	2,334-	3,000-	360-	1,000-	1,000-
44809 TEMP OCCUPANCY PERMITS		3,000-			
44810 UNPAID PERMIT FEES	1,770-		1,885-	1,885-	
**BUILDINGS & STRUCTURE PER	756,708-	1,256,000-	1,509,758-	2,212,885-	1,671,000-
COURT FINES AND COSTS					
45103 M/C FINES SUBJECT TO SURCHARGE	624,780-	750,000-	310,204-	593,300-	643,300-
45104 MUNICIPAL COURT COSTS	206,045-	250,000-	118,625-	140,000-	190,000-
45106 MUNICIPAL COURT WITNESS FEES	721-		14-	700-	700-
45108 INTEREST/FILING FEES	16,238-	12,500-	14,290-	16,000-	16,000-
**COURT FINES AND COSTS	847,784-	1,012,500-	443,133-	750,000-	850,000-
PARKING					
45203 PARKING VIOLATIONS-OTHER	383,899-	410,000-	254,270-	415,000-	415,000-
**PARKING	383,899-	410,000-	254,270-	415,000-	415,000-
FORFEITED DEPOSITS-PLANS/SPEC					
45301 PLANS & SPEC FORFEIT	5,755-			2,500-	2,500-
**FORFEITED DEPOSITS-PLANS/	5,755-			2,500-	2,500-
POLICE DEPARTMENT					
46103 EVIDENCE FUNDS	1,978-		75-	1,200-	
46105 PD REIMB SERVICES PROVIDED	35,973-	20,000-	1,104-	10,000-	10,000-
**POLICE DEPARTMENT	37,951-	20,000-	1,179-	11,200-	10,000-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES			143,472-	143,472-	143,472-
46205 GAS TANK INSPECTION FEE	1,200-	1,000-	480-	1,100-	1,200-
46207 FPB-PLAN REVIEW/INSPECTION FEE	4,464-	3,000-	7,416-	9,000-	9,000-
46208 BONFIRE PERMIT	150-				
46209 MOTOR VEHICLE ACCIDENT FEES	97,002-	80,000-	22,555-	80,000-	80,000-
46209 MOTOR VEHICLE ACCIDENT FEES	8,799				
46210 SPRINKLER SYSTEMS	5,350-	3,000-	12,750-	16,000-	7,000-
46211 FIRE ALARM SYSTEMS	7,850-	6,600-	5,400-	8,000-	8,000-
46212 ANSUL SYSTEMS	2,350-	1,000-	2,050-	3,000-	3,000-

GENERAL FUND  
PUBLIC CHARGES FOR SERVICES  
PUBLIC CHARGES FOR SERVICES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
FIRE DEPARTMENT					
46213 FIREWORKS	1,200-	900-	1,400-	1,400-	1,400-
**FIRE DEPARTMENT	110,767-	95,500-	195,523-	261,972-	253,072-
PUBLIC WORKS					
46301 LABOR & EQUIPMENT CHARGED OUT			19,417-	19,417-	
46302 MAPS & PRINTS-P.W.	17-				
46394 WHITE GOODS PICKUP FEES	600-	500-	675-	700-	600-
**PUBLIC WORKS	617-	500-	20,092-	20,117-	600-
PARKS DEPARTMENT					
46501 PICNIC RENTALS (RESIDENT)	17,950-	20,000-	13,125-	17,175-	20,000-
46502 PICNIC RENTALS(NON-RESIDENT)	1,225-	1,500-	875-	875-	1,500-
46509 PARK USE FEE	38,600-	40,000-	600-	40,000-	40,000-
46510 EQUIPMENT RENTAL	6,051-	500-	660-	1,010-	1,000-
46511 LOCKER FEES	497-	1,000-			500-
46512 POOL FEES-ANDERSON PL CHILDREN	34,368-	35,000-	1,862-	23,800-	35,000-
46513 POOL FEES-WASHINGTON PL CH	13,614-	20,000-	952-	12,900-	20,000-
46514 POOL FEES ANDERSON POOL ADULT	22,237-	22,500-	696-	12,100-	22,500-
46515 POOL FEES WASHINGTON POOL ADUL	8,430-	10,000-	211-	7,200-	10,000-
46516 POOL RENTAL	1,750-	1,800-		350-	1,800-
46517 POOL PASSES	9,745-	10,000-	7,845-	9,015-	10,000-
46519 NON-SWIMMING FEE	4,200-	4,500-	204-	3,310-	4,500-
46520 BASEBALL/SOFTBALL PREP	10,760-	5,000-	330-	1,620-	5,000-
46521 BASEBALL/SOFTBALL NO PREP	6,775-	6,000-	2,750-	3,070-	6,000-
46522 BASEBALL/SOFTBALL TOURNAMENT	3,150-	1,500-		1,950-	1,500-
46523 SOCCER GAMES	3,310-	3,300-	650-	1,050-	2,000-
46524 SOCCER PRACTICES	1,965-	1,500-	170-	170-	1,500-
46525 SOCCER TOURNAMENTS	500-		500-	500-	500-
46526 LACROSSE	530-	600-			600-
46527 RUGBY	2,480-	1,240-	440-	440-	1,240-
46528 TENNIS	100-	100-		40-	50-
46529 PARK FACILITY FEE	1,150-	750-	535-	585-	750-
46531 SHOWMOBILE	775-	1,000-		1,675-	1,000-
46532 BEER PERMITS	2,463-	2,350-	2,050-	2,225-	2,500-
46533 LIGHTS FEE-ATHLETIC FIELDS	3,420-	500-	90-	150-	500-
46534 SWIM COUPONS-CHILD	465-	500-	480-	825-	500-
46535 SWIM COUPONS-ADULT	320-	400-	40-	160-	400-
46580 RENT-BEACH HOUSE (RESIDENT)	39,001-	22,000-	17,000-	19,300-	22,000-
46581 RENT-BEACH HOUSE(NON-RESIDENT)	4,050-	3,990-	3,500-	3,500-	3,990-
46582 RENT-ORIBILETTI (PROFIT)	2,900-	2,500-	1,750-	1,700-	2,000-
46583 RENT-ORIBILETTI (NON-PROFIT)	30-				
46585 CONCESSION BUILDINGS				140-	200-
46586 PENNOYER PARK BANDSHELL	963-	800-	450-	450-	600-
46587 WOLFENBUTTEL GARDEN(2 HRS.)	1,030-	1,000-	1,125-	1,175-	1,000-
46588 WOLFENBUTTEL GARDEN (3 HRS.)	1,860-	1,200-	1,025-	1,025-	1,200-
46589 LINCOLN FLOWER GARDEN (2 HRS.)	465-	500-	150-	200-	500-

GENERAL FUND  
PUBLIC CHARGES FOR SERVICES  
PUBLIC CHARGES FOR SERVICES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
PARKS DEPARTMENT					
46590 LINCOLN FLOWER GARDEN (3 HRS)	250-	100-			
**PARKS DEPARTMENT	247,379-	223,630-	60,065-	169,685-	222,330-
BUILDING & ZONING					
46602 ZONING PETITION FEES	7,416-	5,000-	4,010-	5,000-	5,000-
46603 DEVELOPER FEES	49,553-	40,000-	21,775-	40,000-	40,000-
**BUILDING & ZONING	56,969-	45,000-	25,785-	45,000-	45,000-
OTHER SERVICES					
46703 SALE POLL LISTS-ORD/COPIES	2,730-	1,000-	1,823-	1,950-	1,500-
46705 CUSTOMER SEARCH FEES	935-	1,000-	810-	1,210-	1,000-
**OTHER SERVICES	3,665-	2,000-	2,633-	3,160-	2,500-
SPECIAL CHARGES					
46802 WEED CUTTING	114,027-		22,306-	52,000-	
46803 OTHER SPECIAL CHARGES	12,728-	150,000-	32,067-	33,000-	150,000-
46806 TRASH REMOVAL	24,292-		15,274-	25,200-	
46807 REINSPECTION FEES S.A.	74,180-		22,504-	35,000-	
46808 BOARDING/SECURING S.A.	24,176-		19,769-	22,000-	
**SPECIAL CHARGES	249,403-	150,000-	111,920-	167,200-	150,000-
OTHER SERVICES					
46901 INS REIMB LIGHT POLE/TRAF SIG	58,293-		54,551-	68,200-	
46904 DAMAGE TO CITY PROPERTY	4,939-		2,480-	2,480-	
46907 INS. REIMB.-PARKS DEPT.	600-				
**OTHER SERVICES	63,832-		57,031-	70,680-	
COMMERCIAL REVENUES					
47102 SALE OF LAND	50,000-				
47104 SALE OF PROPERTY-NON-TAXABLE	36,501-	30,000-	12,521-	30,000-	30,000-
47106 COMSYS INC RENT	21,799-	22,279-	10,229-	17,140-	5,865-
47108 CABLE TV FRANCHISE FEE	1,061,122-	1,100,000-	275,764-	1,112,000-	1,100,000-
47116 SUBDIVISION FILING FEES	8,180-	5,000-	4,030-	5,600-	6,000-
47199 MISC LEASE REVENUES	7,684-	7,852-	4,581-	7,852-	7,975-
**COMMERCIAL REVENUES	1,185,286-	1,165,131-	307,125-	1,172,592-	1,149,840-
HARBOR REVENUES					
47307 SYED/BEST WESTERN HARBORSIDE	12,000-	12,000-	7,000-	12,000-	12,000-
47308 KENOSHA YACHT CLUB LEASE	1,610-	1,600-	1,610-	1,610-	1,650-
**HARBOR REVENUES	13,610-	13,600-	8,610-	13,610-	13,650-
SALE OF FIXED ASSETS					
47702 SALE F.A.-P.W.-NONTAXABLE	23,124-		13,991-	15,939-	
47704 SALE F.A.-POLICE-NONTAXABLE	14,378-			23,690-	
47706 SALE F.A.-OTHER-NONTAXABLE	22,799-			2,898-	
**SALE OF FIXED ASSETS	60,301-		13,991-	42,527-	
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS	38,422-	35,000-	16,674-	35,000-	35,000-

GENERAL FUND  
 INTEREST INCOME  
 INTEREST INCOME

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
INTEREST INCOME					
48103 INTEREST ON SPEC ASSMTS	11,013-		7,059-	7,200-	
48108 INTEREST ON ACCOUNTS REC.	63-		8-	8-	
48109 DIVIDEND INCOME	108,607-	110,000-	112,419-	112,419-	110,000-
**INTEREST INCOME	158,105-	145,000-	136,160-	154,627-	145,000-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB	1,361-				
49107 RESTITUTION-CIRCUIT COURT	95-		95-	95-	
49108 LABOR/OVERHEAD CHARGED OUT	18,915-	10,000-	13,498-	14,000-	10,000-
49111 MISCELLANEOUS	146,285-	15,000-	7,907-	14,000-	15,000-
49115 MOTOR FUEL TAX REFUND	18,438-	15,000-		15,000-	15,000-
49117 CASH OVERAGE & SHORTAGE	136-		263-	350-	
49118 EMP WITNESS & JURY FEES RET'D	659-		437-	500-	
49133 SETTLEMENTS			549-	549-	
49150 WAGE/GARNISHMENT FEE	3,998-	3,500-	1,704-	3,300-	3,500-
**MISCELLANEOUS REVENUES	189,887-	43,500-	24,453-	47,794-	43,500-
OTHER FINANCING PROCEEDS					
49841 INTER FUND TRANSFER - IN	229,036-	200,000-		200,000-	
**OTHER FINANCING PROCEEDS	229,036-	200,000-		200,000-	
****GENERAL FUND	72,075,763-	73,923,249-	48,507,124-	75,107,014-	75,375,137-

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2015 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2013 ACTUAL EXPEND.	2014 REVISED BUDGET	EXPEND. TO 6/30/2014	2014 ESTIMATED EXPEND.	2015 ADOPTED BUDGET
GENERAL GOVERNMENT					
COUNCIL	304,510	286,415	137,023	243,119	290,393
LEGAL	739,427	794,588	388,871	787,985	819,880
BOARD OF REVIEW	6,660	8,842	1,289	5,193	6,700
MAYOR'S YOUTH COMMISSION	745	875	792	877	810
INDEPENDENT AUDIT	49,891	51,000	15,000	51,000	52,500
ASSESSING	535,865	625,198	306,345	622,544	627,092
LABOR NEGOTIATIONS	9,022	10,625	23,775	35,750	11,510
BUDGET/FINANCIAL SERVICES	741,874	785,800	379,054	777,417	787,083
INFORMATION TECHNOLOGY	721,384	747,758	345,352	747,758	742,057
CLERK TREASURER	415,424	450,797	220,967	445,179	455,067
ADMINISTRATION	530,439	550,935	272,141	549,526	553,046
HR & LABOR RELATIONS	620,434	679,205	409,917	758,958	675,592
MAIL	89,982	126,337	53,777	118,737	112,310
COMMUNITY DEVELOPMENT	1,456,475	1,630,954	726,614	1,549,683	1,777,968
MUNICIPAL BUILDING FACILITY	441,781	454,396	203,701	424,097	462,633
OTHER FACILITIES	25,256	31,400	13,757	28,400	55,454
ELECTIONS	63,423	174,168	67,890	164,193	98,878
MUNICIPAL COURT	281,864	309,705	121,739	293,539	313,010
****GENERAL GOVERNMENT	7,034,456	7,718,998	3,688,004	7,603,955	7,841,983

## 2015 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2013 ACTUAL EXPEND.	2014 REVISED BUDGET	EXPEND. TO 6/30/2014	2014 ESTIMATED EXPEND.	2015 ADOPTED BUDGET
PUBLIC SAFETY					
POLICE DEPT					
POLICE ADMINISTRATION	598,835	712,525	360,608	723,536	726,449
INVESTIGATIONS DIVISION	4,512,301	4,573,093	2,138,579	4,440,770	4,522,287
POLICE PATROL	16,234,958	16,343,873	7,682,134	16,105,963	16,418,833
COUNTER SERVICES	249,478	267,670	126,005	253,135	256,690
SAFETY BLDG OCCUPANCY EXPENSE	133,366	138,800	69,400	138,800	139,782
SUPPORT SERVICES	330,348	355,105	150,692	340,005	352,555
PLANNING, RESEARCH & TRAINING	411,175	343,616	169,291	359,956	359,222
AUXILIARY SERVICES	181,589	215,388	92,589	167,090	188,580
KENOSHA STREET CRIMES UNIT	1,160,518	1,263,106	521,632	1,117,607	1,234,645
COMMUNITY SERVICES	409,538	392,353	168,958	393,893	401,406
POLICE SHARE JOINT SERVICE CST	2,721,490	2,665,860	1,332,930	2,665,860	2,692,953
**POLICE DEPT	26,943,596	27,271,389	12,812,818	26,706,615	27,293,402
FIRE DEPT					
FIRE ADMINISTRATION	461,433	485,510	244,509	479,606	489,061
DISPATCHING & COMMUNICATIONS	680,372	666,466	333,233	666,466	673,239
FIRE SUPPRESSION	11,041,558	10,854,335	5,191,750	10,946,389	10,734,576
FIRE PREVENTION	283,576	276,210	138,502	277,611	290,584
TRAINING & EDUCATION	309,646	364,993	204,203	404,881	374,899
**FIRE DEPT	12,776,585	12,647,514	6,112,197	12,774,953	12,562,359

2015 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2013 ACTUAL EXPEND.	2014 REVISED BUDGET	EXPEND. TO 6/30/2014	2014 ESTIMATED EXPEND.	2015 ADOPTED BUDGET
PUBLIC WORKS DEPT					
****PUBLIC SAFETY	39,720,181	39,918,903	18,925,015	39,481,568	39,855,761
PUBLIC WORKS & SANITATION					
PUBLIC WORKS ADMINISTRATION	269,069	319,812	147,457	291,942	320,209
ENGINEERING	355,384	350,000	124,867	350,000	350,000
ROADWAYS & BRIDGES	1,413,605	1,498,185	812,305	1,491,207	1,483,920
SNOW & ICE REMOVAL	1,383,337	1,178,378	1,395,330	1,767,278	1,274,137
ELECTRICAL MAINT & SERVICE	1,529,804	1,724,206	724,488	1,637,749	1,745,658
STREET SIGNS & MARKINGS	163,828	210,490	63,856	178,665	212,750
AUXILIARY SERVICES	50,214	71,075	33,032	67,590	77,533
WASTE COLLECTIONS	2,007,291	2,104,631	1,009,713	2,039,157	2,127,268
SOLID WASTE DISPOSAL	1,496,113	1,503,193	706,745	1,556,807	1,548,233
****PUBLIC WORKS & SANITATION	8,668,645	8,959,970	5,017,793	9,380,395	9,139,708
HEALTH					
HEALTH ADM - COUNTY SERVICES	694,017	595,017	272,425	594,849	652,524
ANIMAL CONTROL	141,072	145,026	72,223	145,026	146,840
****HEALTH	835,089	740,043	344,648	739,875	799,364

2015 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2013 ACTUAL EXPEND.	2014 REVISED BUDGET	EXPEND. TO 6/30/2014	2014 ESTIMATED EXPEND.	2015 ADOPTED BUDGET
CULTURE & RECREATION					
PARKS-ADMINISTRATION	212,724	235,597	119,246	234,683	313,662
BASEBALL DIAMONDS	153,733	230,789	82,255	209,353	216,367
FLOWER GARDENS	136,243	142,180	68,121	147,902	155,665
SOCCER	62,949	56,852	21,357	64,751	65,213
BEACHES	40,274	44,828	23,983	64,765	37,338
PARKS SPEC AREAS & ACTIVITIES	87,228	103,541	25,773	108,281	114,761
PARKS GENERAL MAINTENANCE	2,144,911	2,104,006	1,010,488	2,150,737	2,240,742
SWIMMING POOLS	291,762	330,659	82,840	304,808	311,800
FORESTRY/STORM WATER UTILITY	<u>          </u>	<u>          </u>	8,106	<u>          </u>	<u>          </u>
****CULTURE & RECREATION	3,129,824	3,248,452	1,442,169	3,285,280	3,455,548

2015 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2013 ACTUAL EXPEND.	2014 REVISED BUDGET	EXPEND. TO 6/30/2014	2014 ESTIMATED EXPEND.	2015 ADOPTED BUDGET
OTHER					
ENTERP-MASS TRANSIT	825,947	1,342,266	671,130	1,173,455	1,271,204
ENTERP-AIRPORT	362,339	351,707	175,242	369,666	335,419
ENTERP-GOLF COURSE		947			
I.S.F.-CENTRAL STORES	81,605	87,791	43,896	88,279	87,679
CENTRAL GARAGE		288			
SPECIAL REVENUE FUNDS	22,000				
GROUP LIFE INSURANCE	67,991	81,000	39,576	75,000	80,000
ST UNEMPLOY COMP	171,715	190,876	108,758	195,000	150,000
PERSONAL USE OF CITY CARS	501	490	345	540	540
FLEX BENEFIT PROGRAM COSTS	1,063	950			
GENERAL INS COSTS	376,887	412,200	387,100	387,100	425,065
GEN'L INS.-ADMINISTRATIVE	95,359	120,104	65,859	119,804	120,010
GEN'L INS.-CLAIMS PAID	123,783	150,000	19,964	150,000	150,000
WORKER'S COMP EXPENSES	639,314	679,520	258,016	563,520	570,000
DEPT HSING/STREET SPEC CHARGES	110,955		46,750	76,572	
KENOSHA AREA BUSINESS ALLIANCE					62,500
TAX ROLL REFUNDS	40,061	15,000		15,000	15,000
SALES TAX	18,438	10,000	2,895	10,000	10,000
BAD DEBT EXPENSE	617,242	40,000		40,000	32,325
MISCELLANEOUS EXPENSE	19,964	40,000	2,225	40,000	40,000
CONTINGENCY RESERVE		250,000		250,000	250,000
OTHER RESERVES		229,125		229,125	550,222
DEBT SERVICE NET OF REVENUES	8,472,881	9,334,619	4,667,310	9,334,619	10,132,809
****OTHER	12,048,045	13,336,883	6,489,066	13,117,680	14,282,773
****TOTAL GENERAL FUND	71,436,240	73,923,249	35,906,695	73,608,753	75,375,137

**CITY OF KENOSHA, WISCONSIN**

**2015 GENERAL FUND BUDGET**

**SUPPLEMENTARY INFORMATION**

**ANALYSIS OF PROJECTED GENERAL FUND WORKING  
CAPITAL BALANCE AS OF DECEMBER 31, 2014**

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General Fund Working Capital Balance per Audit as of December 31, 2013	\$10,842,491
Less: Estimated expenditures for the year ended December 31, 2013	(73,608,753)
Plus: Estimated revenues for year the ended December 31, 2014	75,107,014
Estimated General Fund Working Capital Balance at December 31, 2014 before appropriation to 2015 Budget	12,340,752
Less: Amount appropriated from General Fund Working Capital Balance to the 2015 City of Kenosha General Fund Budget	(0)
Estimated General Fund Working Capital Balance at December 31, 2014 after deducting amount applied to the 2015 City of Kenosha General Fund Budget	12,340,752
Adopted 2015 Budget	75,375,137
Estimated General Fund Working Capital Balance at December 31, 2014 as a percent of 2015 Adopted City of Kenosha General Fund Budget	16.4%

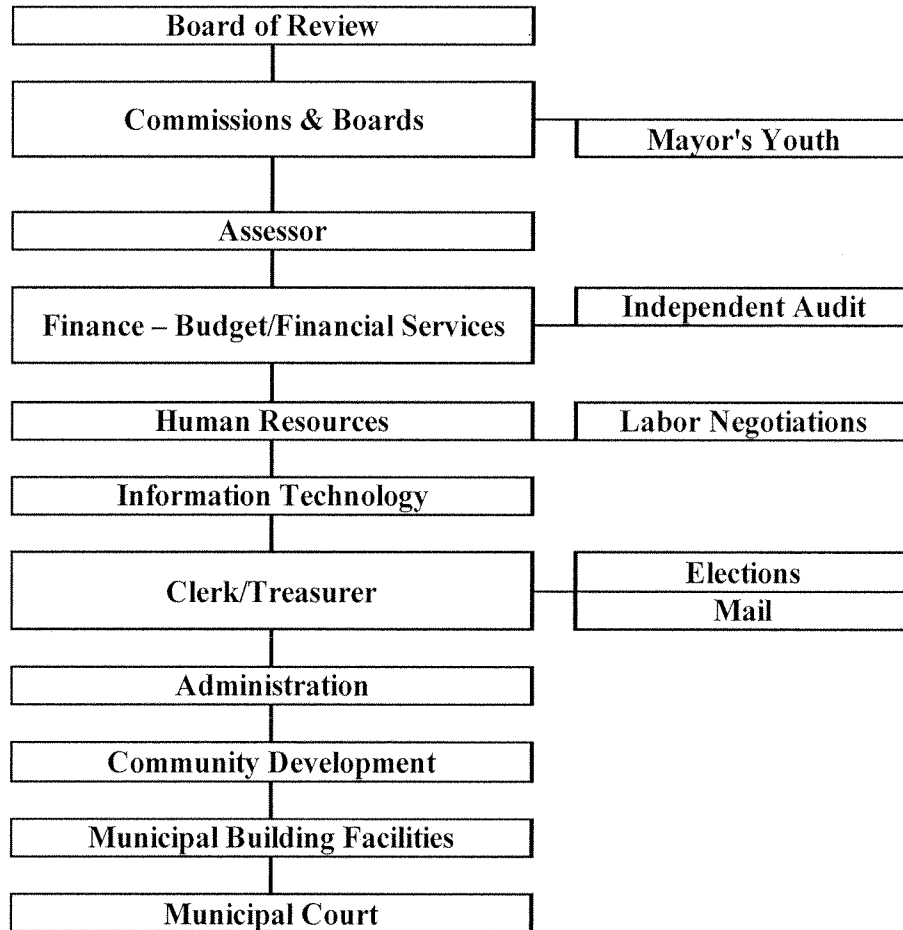


## GENERAL GOVERNMENT

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The General Government service area includes departments that provide administrative and support services to departments of the City of Kenosha. Primary responsibilities include policy development, accounts payable, payroll, legal services, personnel administration, planning, cash management, elections, and city assessing, among others.

### **Organization**



## COMMON COUNCIL

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The Common Council is the elected legislative body of the City of Kenosha. The seventeen members of the Common Council are elected for two year terms every even numbered year. The Common Council acts under the authority granted by Wisconsin State Statutes.

### ***Responsibilities/Activities***

Members of the Common Council respond to citizens' concerns regarding municipal operations. Citizens are invited to attend Council meetings, which are held on the first and third Monday of each month. Additional meetings are held as they are needed.

Members of the Common Council serve on committees that review and make recommendations on various matters affecting the City, as well as other Boards and Commissions as required.

Council members propose and pass laws to help govern the City, approve budgets, and levy taxes in order to provide City services to Kenosha residents.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

1 COUNCIL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 COUNCIL					
112 SALARIES-ALDERMAN REGULAR	93,501	93,510	46,751	93,501	93,501
113 ALDERMAN-EXPENSE ALLOWANCE	20,400	20,400	10,200	20,400	20,400
115 ALDERMAN-TECHNOLOGY STIPEND	26,016	26,520	12,830	25,058	26,520
133 PER DIEM	100	3,000			3,000
145 SECRETARIAL ALLOWANCE	1,320	3,240	555	555	
151 WRS/RETIREMENT	8,826	11,355	5,447	10,700	11,050
152 F.I.C.A.	7,821	9,095	4,359	8,620	8,909
158 MEDICARE CONTRIBUTION	1,828	2,135	1,019	2,020	2,083
TOTAL PERSONAL SERVICES	159,812	169,255	81,161	160,854	165,463
219 OTHER PROFESSIONAL SERVICES	107,266	65,000	28,304	40,000	50,000
232 OFFICE EQUIPMENT	9,313	7,500	5,006	8,900	12,500
233 LICENSING/MAINT AGREEMENTS					14,720
235 EQUIPMENT REPAIRS/MAINT.	3,630	4,000	3,630	3,630	4,000
261 MILEAGE		500			500
262 COMMERCIAL TRAVEL		1,000			1,000
263 MEALS & LODGING	150	2,000	261	550	2,000
264 REGISTRATION	40	500		35	500
TOTAL CONTRACTUAL SERVICES	120,399	80,500	37,201	53,115	85,220
311 OFFICE SUPPLIES/PRINTING	4,235	5,000	2,377	5,000	5,000
321 PUBLICATION OF LEGAL NOTICES	6,563	16,000	2,826	10,000	20,000
322 SUBSCRIPTIONS & BOOKS		600			
323 MEMBERSHIP DUES	13,501	13,860	13,458	13,500	14,210
388 PHOTOGRAPHIC EQUIP & SUPPLIES		700		650	
389 OTHER		500			500
TOTAL MATERIALS AND SUPPLIES	24,299	36,660	18,661	29,150	39,710
DEPARTMENT TOTAL	304,510	286,415	137,023	243,119	290,393

## LEGAL

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The Wisconsin Statutes require a City Attorney's Office for cities like Kenosha. The City Attorney's Office provides comprehensive legal services to the City of Kenosha, its governing body and subunits. These subunits include the Water Utility, Library, Museum, Redevelopment Authority, and Housing Authority, and approximately twenty-five (25) other boards and commissions. The attorneys in the office provide advice to the City's department heads and the City's employees on matters related to their duties and responsibilities. The areas of law in which the office is not typically involved include: labor contract negotiations, grievances and arbitration; bonding; matters involving specialized legal expertise; and matters in which the office is legally or ethically precluded from handling due to a conflict of interest.

### ***Responsibilities/Activities***

The City Attorney's Office provides legal advice on matters affecting the City. The Office also provides and/or oversees all actions brought by or against the City, its officers and employees before Federal and State Courts, and administrative agencies.

The attorneys of the City Attorney's Office prosecute violations of City ordinances. This Office also takes collections actions on delinquent accounts receivable and personal property taxes.

Attorneys in the Office draft and/or approve all ordinances, resolutions, contracts, leases, and other legal documents.

Other major areas of involvement include assisting in zoning and land use issues, negotiating boundary adjustment agreements, assisting in redevelopment activities, and attending to intergovernmental relations issues, environmental remediation issues, as well as advising on sanitary sewer and water service issues.

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
City Attorney	1	1	1
Deputy City Attorney	1	1	1
Assistant City Attorney II	2	2	2
Legal Secretary	2	2	2
Total Funded	<u>6</u>	<u>6</u>	<u>6</u>

110 GENERAL FUND  
01 GENERAL GOVERNMENT

3 LEGAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50301 LEGAL					
111 SALARIES-PERMANENT REGULAR	477,721	484,769	242,175	484,769	484,760
122 PERMANENT PART-TIME	30,249	40,660	19,525	38,000	46,230
131 OVERTIME	1,191	5,050		2,000	5,000
132 WAGES TEMPORARY	13,788	21,139	7,418	21,139	21,140
135 LONGEVITY	240	300	125	300	300
151 WRS/RETIREMENT	33,877	37,158	18,328	36,755	36,470
152 F.I.C.A.	30,849	32,916	16,003	32,554	33,250
155 HEALTH INSURANCE EXPENSE	102,008	108,600	54,306	108,600	108,600
158 MEDICARE CONTRIBUTION	7,449	8,009	3,850	7,950	8,090
TOTAL PERSONAL SERVICES	697,372	738,601	361,730	732,067	743,840
219 OTHER PROFESSIONAL SERVICES	10,085	18,600	10,294	18,600	26,440
226 CELLULAR/WIRELESS SERVICE COST	1,003	1,200	815	1,095	1,350
232 OFFICE EQUIPMENT	1,232	1,562	713	1,562	1,622
261 MILEAGE	941	900		700	900
263 MEALS & LODGING	357	1,100	258	800	1,100
264 REGISTRATION	2,695	4,904	3,722	5,500	6,840
TOTAL CONTRACTUAL SERVICES	16,313	28,266	15,802	28,257	38,252
311 OFFICE SUPPLIES/PRINTING	2,356	1,400	614	1,400	1,470
316 COMPUTER SOFTWARE					1,500
322 SUBSCRIPTIONS & BOOKS	21,569	21,179	8,300	21,179	23,639
323 MEMBERSHIP DUES	1,817	2,485	2,425	2,425	2,810
362 OFFICE FURNITURE & EQUIPMENT		2,657		2,657	120
TOTAL MATERIALS AND SUPPLIES	25,742	27,721	11,339	27,661	29,539
525 COPIER/FAX/BLEUPRINT/PLOTTERS					8,249
TOTAL CAPITAL OUTLAY-PURCHASE					8,249
DEPARTMENT TOTAL	739,427	794,588	388,871	787,985	819,880

## BOARD OF REVIEW

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The primary function of the Board of Review budget is to provide funding for legal counsel and clerical support to the board during assessment hearings.

### ***Responsibilities/Activities***

A City-wide revaluation is performed every two years. It is the responsibility of the Board of Review to hear all objections to the valuation of property. Based upon oral testimony the Board decides if the assessment is fair and equitable.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

4 BOARD OF REVIEW

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50401 BOARD OF REVIEW					
132 WAGES TEMPORARY	2,264	1,860	287	500	_____
151 WRS/RETIREMENT	151	131	20	35	_____
152 F. I. C. A.	140	121	18	30	_____
158 MEDICARE CONTRIBUTION	33	30	4	8	_____
TOTAL PERSONAL SERVICES	2,588	2,142	329	573	_____
219 OTHER PROFESSIONAL SERVICES	3,775	6,000	925	4,250	6,000
263 MEALS & LODGING	114	300	35	170	300
264 REGISTRATION		50	_____	_____	50
TOTAL CONTRACTUAL SERVICES	3,889	6,350	960	4,420	6,350
311 OFFICE SUPPLIES/PRINTING	56	250	_____	200	250
321 PUBLICATION OF LEGAL NOTICES	127	100	_____	_____	100
TOTAL MATERIALS AND SUPPLIES	183	350	_____	200	350
DEPARTMENT TOTAL	6,660	8,842	1,289	5,193	6,700

## MAYOR'S YOUTH COMMISSION

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The Mayor's Youth Commission was created to address community concerns regarding our community's youth through formal government input. The Commission is comprised of volunteers of a wide variety of ages and occupations and is involved in many activities such as a brick memorial, quarterly award presentations, Fall Festival, annual scholarship interviews/presentations, and an annual banquet.

The Commission identifies and recognizes individual minors and young adults who excel in any field of worthy endeavor, and generally acts as a resource for youth in City government matters.

### ***Responsibilities/Activities***

The Commission accepts nominations of youths who excel in any field or have made an exceptional effort to contribute to the well-being of the City of Kenosha and/or its citizens. After review of nominations, recommendations are made to the Mayor for commendation presentations.

High school junior, senior, and college level award winners are eligible for one of many scholarships awarded annually. The funds used for scholarship awards are raised with the annual Buy-a-Brick program. Community members are encouraged to purchase an engraved memorial brick to honor a loved one who has passed away. These bricks are placed annually in a memorial at Wolfenbüttel Park.



110 GENERAL FUND  
 01 GENERAL GOVERNMENT

6 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50605 MAYOR'S YOUTH COMMISSION					
219 OTHER PROFESSIONAL SERVICES	50	144		85	50
263 MEALS & LODGING	695	731	<u>792</u>	792	760
TOTAL CONTRACTUAL SERVICES	745	875	792	877	810
DEPARTMENT TOTAL	745	875	792	877	810

## INDEPENDENT AUDIT

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### *Purpose*

The City of Kenosha is required by Wisconsin State Statutes to have an annual independent audit of the City's financial condition. In addition, an annual independent audit for federal and state funded programs is required. Budget and Financial Services is responsible for obtaining an independent audit firm to provide these services, prepares all lead schedules and work papers for audit and completes the Single Audit Report and Comprehensive Annual Financial Reports (CAFR).

110 GENERAL FUND  
 01 GENERAL GOVERNMENT

7 INDEPENDENT AUDIT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50701 INDEPENDENT AUDIT					
211 AUDITING SERVICES	49,891	50,000	15,000	50,000	51,000
219 OTHER PROFESSIONAL SERVICES		1,000		1,000	1,500
TOTAL CONTRACTUAL SERVICES	<u>49,891</u>	51,000	<u>15,000</u>	51,000	52,500
DEPARTMENT TOTAL	49,891	51,000	15,000	51,000	52,500

## ASSESSING

The mission of the Assessing Department is to administer the assessment program in a manner that assures public confidence in accuracy, fairness, and productivity in accordance with Wisconsin State Statutes.

### **Responsibilities/Activities**

One of the Assessing Department's primary objectives is to discover, list, and value all real and personal property in an equitable manner that is understandable and explainable to the public. The Department strives to effectively manage all assessment processes, personnel procedures, data systems, and public relations. It also functions to maintain and provide accurate and current assessment information and service internally and externally.

	2013 Actual	2014 Estimated	2015 Estimated
Total Assessed Values, January 1	5,347,233,400	5,430,324,300	5,650,900,000
Real Estate:	5,187,556,100	0	5,450,900,000
Residential	3,446,274	3,554,673,000	3,575,000,000
Commercial	1,502,665,400	1,590,790,000	1,750,000,000
Agricultural, Undeveloped and Other	957,000	861,300	900,000
Manufacturing (assessed by state)	127,659,900	0	125,000,000
Personal Property (includes manufacturing)	159,677,300	156,000,000	200,000,000
Mobile Homes (not included in total assessed value)	6,992,000	7,051,600	7,000,000
Parcel Count, January 1			
Residential	29,649	29,615	29,650
Commercial	2,437	2,443	2,445
Agricultural	72	70	75
Manufacturing	109	99	100
Personal Property (includes manufacturing)	2,296	2,311	2,350
Mobile Homes	441	440	440
TOTAL	35,004	34,978	35,025
Sales Inspections	2,008	2,100	2,200
Building Permit Inspections	3,273	3,300	3,400
Other Property Inspections	35,226	9,300	15,000
Assessment Information Requests	8,225	8,900	8,700
Board of Assessors	105	376	150
Board of Review	11	15	20

## ASSESSING

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<i>Funded Full Time Positions</i>
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	Adopted <u>2013</u>	Adopted <u>2014</u>	Adopted <u>2015</u>
City Assessor	1.0	1.0	1.0
Deputy City Assessor	1.0	1.0	1.0
Appraiser I/II	3.0	3.0	3.0
Assessment Aide II	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Funded	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

9 ASSESSING

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50901 ASSESSING					
111 SALARIES-PERMANENT REGULAR	356,085	403,840	201,540	403,100	406,160
132 WAGES TEMPORARY	8,227	13,892	8,190	13,892	13,490
135 LONGEVITY	310	400	180	360	480
151 WRS/RETIREMENT	23,700	29,274	14,121	29,215	28,570
152 F.I.C.A.	21,659	25,924	12,280	25,880	26,050
155 HEALTH INSURANCE EXPENSE	93,500	108,600	54,306	108,600	108,600
158 MEDICARE CONTRIBUTION	5,185	6,073	2,991	6,052	6,100
TOTAL PERSONAL SERVICES	508,666	588,003	293,608	587,099	589,450
219 OTHER PROFESSIONAL SERVICES	10,679	17,750	5,304	16,400	17,150
226 CELLULAR/WIRELESS SERVICE COST	459	600	451	600	675
232 OFFICE EQUIPMENT	1,000	1,295	625	1,295	1,375
261 MILEAGE	5,778	4,600	1,534	4,600	4,500
263 MEALS & LODGING	959	1,400		1,300	1,300
264 REGISTRATION	680	1,400	80	1,300	1,300
TOTAL CONTRACTUAL SERVICES	19,555	27,045	7,994	25,495	26,300
311 OFFICE SUPPLIES/PRINTING	2,304	4,500	413	4,500	4,500
316 COMPUTER SOFTWARE	2,094	2,300	1,940	2,300	2,300
321 PUBLICATION OF LEGAL NOTICES	40	50	50	50	50
322 SUBSCRIPTIONS & BOOKS	1,895	2,400	1,895	2,200	2,650
323 MEMBERSHIP DUES	861	900	445	900	900
362 OFFICE FURNITURE & EQUIPMENT	450				
363 COMPUTER HARDWARE					942
TOTAL MATERIALS AND SUPPLIES	7,644	10,150	4,743	9,950	11,342
DEPARTMENT TOTAL	535,865	625,198	306,345	622,544	627,092

## **LABOR NEGOTIATIONS**

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Under Charter Ordinance 29, the Department of Human Resources is responsible for directing and coordinating all labor negotiations and labor contract administration activities for the City of Kenosha's four bargaining units. In addition, Human Resources functions as the City's representative for labor negotiations and labor contract administration with the City/County Joint Services organization.

### **Responsibilities/Activities**

The Department of Human Resources works to establish and maintain a positive labor relations atmosphere and to provide one clear and consistent management position across all departments in all dealings with City bargaining units. The director acts as the City's chief negotiator in all labor contract negotiations, and serves to coordinate and work with City Administration to approve any grievance settlements at all steps of the grievance and arbitration process. Human Resources works with both labor and management on the daily matters involving operations as they affect issues related to contract language, national and state bargaining laws, and grievance and arbitration precedents.

The department conducts labor negotiations with four City bargaining units. Human Resources maintains a dialogue with Union Officials to solve employee concerns and problems, participating in step 1-5 grievance appeal hearings, as necessary.

The department represents the City's positions at Civil Service Commission grievance hearings. It also negotiates modifications to labor agreements during the term or conclusion of a contract, and acts to resolve problems and disputes.

Human Resources continuously researches and advises labor and management on matters involving labor laws. It also handles contract administration questions posed by department managers and supervisors and conducts training as appropriate.

The department also meets and confers, as appropriate, with non-represented employees on compensation and employment benefits matters.



110 GENERAL FUND  
 01 GENERAL GOVERNMENT

10 LABOR NEGOTIATIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51001 LABOR NEGOTIATIONS					
212 LEGAL-LABOR/PERSONNEL	8,742	10,000	23,057	35,000	10,000
261 MILEAGE	<u>90</u>	<u>250</u>	130	130	<u>900</u>
263 MEALS & LODGING			213	215	
264 REGISTRATION	<u>90</u>	<u>150</u>	200	200	<u>375</u>
TOTAL CONTRACTUAL SERVICES	8,832	10,400	23,600	35,545	11,275
323 MEMBERSHIP DUES	190	225	175	205	235
TOTAL MATERIALS AND SUPPLIES	190	225	175	205	235
DEPARTMENT TOTAL	9,022	10,625	23,775	35,750	11,510

## FINANCE - BUDGET / FINANCIAL SERVICES

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### ***Department Purpose***

To provide administratin of the financial operations of the City, including budgeting, internal controls, payroll, accounts payable, accounts receivable, internal and external financial reporting, debt management, investments, financial forecasting, developing and implementing City-wide financial procedures, general risk management health and fringe benefit management, fixed asset inventory and property insurance replacement value, the financial operation of the Storm Water Utility Fund, and a centralized purchasing system.

Budget and Financial Services coordinates the recording and processing of City-wide financials, procurement, health and benefit management, and risk management activities. This includes on-going monitoring to ensure compliance with City-wide accounting, purchasing, and risk management policies and procedures, while meeting GASB, GAAP, and grantor agencies requirements as well as other external customers, by coordinating efforts with other City departments. The Department prepares and submits grant billings on a timely basis and monitors receipt and receipting of grant funds for departments.

### ***Responsibilities/Activities***

Budget and Financial Services is responsible for auditing pay documents for compliance with relevant policies, procedures and legal requirements relative to payroll and required benefit payments. Processes and remits payments to employees, regulatory agencies and vendors. Provides timely reporting to tax agencies and employees, prepares and distributes 1099 and W-2 forms.

The Department also pays vendors for goods and services within 30 days of invoice date. Audits all payments to ensure compliance with policies, procedures, and legal requirements as they apply to distribution of funds for City purchases. Resolves vendor concerns in a timely manner and increases vendor satisfaction ratings regarding timeliness and accuracy of payments.

The Department provides centralized coordination and administration of City-wide procurement functions, including the purchase of goods, materials, and equipment; professional service agreements; maintenance contracts; inter-governmental agreements and disposal of surplus items.

The Department prepares Annual Financial Statements and manages the annual comprehensive and single audits; develops long-term financing plans in support of the Capital Improvement Program; and records and accounts for all assets of the City.

Budget and Financial Services develops and maintains the city's budget system making recommendations to City Administration. Preparation of statistical information for budgeting and financial statements also falls under the Departmental responsibilities. The Department analyzes the City's annual borrowing needs as determined by the Capital Improvement Program and operating cash flow analysis. Budget and Financial Services plans and coordinates the annual financing through a financial advisor, underwriter and bond attorneys. Bond ratings are obtained for each issue from rating agencies.

Financial operations of Risk Management and of the Storm Water Utility also fall under the jurisdiction of Budget and Financial Services.

## FINANCE - BUDGET / FINANCIAL SERVICES

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	Actual 2013	Estimated 2014	Estimated 2015
Receipts	1,472	2,000	2,100
Direct Deposits	33,80	34,000	34,100
Vendor Checks Issued	11,300	11,500	12,000
W-2's issued	1,320	1,400	1,500
Received GFOA Budget Award	Yes	Yes	NA
Received GFOA CAFR Award	NA	NA	NA

<b><i>Funded Full-Time Positions</i></b>
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	Adopted 2013	Adopted 2014	Adopted 2015
Director of Finance	1.0	1.0	1.0
Purchasing Manager	1.0	1.0	1.0
Deputy Director of Finance	1.0	1.0	1.0
Accountant	1.0	1.0	1.0
Account Clerk Coordinator	1.0	1.0	1.0
Account Clerk II (1)	2.4	2.4	2.4
Account Clerk II (2)	1.0	1.0	1.0
Total Funded	<u>8.4</u>	<u>8.4</u>	<u>8.4</u>

(1) One position is budgeted 40% to Budget/Financial Services and 60% to Transit.

(2) Position is authorized in Budget/Financial Services, position is funded in Storm Water Utility.

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51101 BUDGET/FINANCIAL SERVICES					
111 SALARIES-PERMANENT REGULAR	482,646	494,557	243,714	490,000	496,740
122 PERMANENT PART-TIME	29,568	32,724	14,770	32,724	32,720
131 OVERTIME	4,721	5,252		5,252	5,200
135 LONGEVITY	714	720	342	684	688
151 WRS/RETIREMENT	34,426	37,369	18,118	37,010	36,410
152 F.I.C.A.	31,070	33,127	15,572	32,780	33,200
155 HEALTH INSURANCE EXPENSE	125,809	133,940	66,977	133,940	133,940
158 MEDICARE CONTRIBUTION	7,290	7,776	3,642	7,670	7,770
TOTAL PERSONAL SERVICES	716,244	745,465	363,135	740,060	746,668
219 OTHER PROFESSIONAL SERVICES	6,250	17,700	9,130	17,130	17,150
226 CELLULAR/WIRELESS SERVICE COST	298	410	359	727	675
232 OFFICE EQUIPMENT	3,311	3,900	1,388	3,500	3,980
261 MILEAGE		350			300
262 COMMERCIAL TRAVEL					400
263 MEALS & LODGING	180	900		400	900
264 REGISTRATION	815	1,050	50	200	1,050
TOTAL CONTRACTUAL SERVICES	10,854	24,310	10,927	21,957	24,455
311 OFFICE SUPPLIES/PRINTING	13,836	14,200	4,307	14,200	14,000
322 SUBSCRIPTIONS & BOOKS	250	700	45	500	635
323 MEMBERSHIP DUES	690	1,125	640	700	1,125
362 OFFICE FURNITURE & EQUIPMENT					200
TOTAL MATERIALS AND SUPPLIES	14,776	16,025	4,992	15,400	15,960
DIVISION TOTAL	741,874	785,800	379,054	777,417	787,083

## INFORMATION TECHNOLOGY

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The Division of Information Technology manages and implements all aspects of information technology solutions and supporting infrastructure that enables the City of Kenosha to effectively and efficiently deliver information and services to our employees, citizens and community.

### ***Responsibilities/Activities***

- IT is responsible for the maintenance and efficiency of all information technology including the City's communications network.
- Deliver timely and effective responses to customer requests through teamwork and improving accessibility to City services.
- Establish a technology governance structure, to provide a framework for evaluating emerging technologies and implementing proven information technology solutions.
- Ensure effective technical and fiscal management of the Division's operations, resources, technology projects and contracts.
- Improve the reliability and performance of the City's IT Infrastructure and implements business applications and systems to improve efficiency and cost-effectiveness.

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Director of Information Technology	0	0	1
Technology & Media Specialist	1	1	1
IT Technician	0	0	3
Programmer	0	0	1
Total Funded	1	1	6

110 GENERAL FUND  
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51102 INFORMATION TECHNOLOGY					
111 SALARIES-PERMANENT REGULAR	58,368	119,874	44,708	119,874	287,266
122 PERMANENT PART-TIME					31,416
151 WRS/RETIREMENT	3,882	8,401	3,130	8,401	21,670
152 F.I.C.A.	3,619	7,436	2,772	7,436	19,758
155 HEALTH INSURANCE EXPENSE	17,001	27,150	9,051	27,150	84,465
158 MEDICARE CONTRIBUTION	846	1,743	648	1,743	4,621
TOTAL PERSONAL SERVICES	83,716	164,604	60,309	164,604	449,196
215 DATA PROCESSING	472,720	486,900	242,263	486,900	207,535
219 OTHER PROFESSIONAL SERVICES	14,160	14,160	14,160	14,160	8,000
226 CELLULAR/WIRELESS SERVICE COST				570	675
232 OFFICE EQUIPMENT	960	1,056	492	1,056	1,056
233 LICENSING/MAINT AGREEMENTS	64,120	52,993	21,004	52,993	84,748
235 EQUIPMENT REPAIRS/MAINT.	888	1,500		930	1,500
261 MILEAGE	146				500
264 REGISTRATION	35				
TOTAL CONTRACTUAL SERVICES	553,029	556,609	277,919	556,609	304,014
311 OFFICE SUPPLIES/PRINTING	568	750	172	750	750
389 OTHER			85		
TOTAL MATERIALS AND SUPPLIES	568	750	257	750	750
539 DATA PROCESSING - OTHER	84,071	53,420	6,867	53,420	60,000
TOTAL CAPITAL OUTLAY-PURCHASE	84,071	53,420	6,867	53,420	60,000
934 OTHER CHARGE BACKS		27,625-		27,625-	71,903-
TOTAL OTHER		27,625-		27,625-	71,903-
DIVISION TOTAL	721,384	747,758	345,352	747,758	742,057

## CITY CLERK/TREASURER

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The Kenosha City Clerk/Treasurer Department is the gateway to open government. Staff is often a citizen's first point of contact with City Hall, providing information on a wide variety of subjects ranging from starting a new business, to accessing open meeting or other records, to voter registration.

The department is responsible for the accurate, timely collection of taxes as well as other funds due to the City along with the issuance and administration of various business, personal and pet licenses. Support and administration of meetings of the Common Council, Finance Committee, Board of Review and Canvass Board is provided. Additionally, staff ensures the proper coordination and administration of a secure and transparent election process.

### ***Responsibilities/Activities***

Over 35,000 real estate and business personal property tax bills, as well as numerous special assessment bills are annually prepared, mailed and collected. More than 30 types of licenses are processed and issued. Approximately 50,000 voter registration records are maintained. Official records and archives including agendas, minutes, ordinances, resolutions, agreements, leases, contracts, easements, annexations, attachments and election data are preserved.

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Clerk/Treasurer	1.0	1.0	1.0
Deputy Clerk/Treasurer	1.0	1.0	1.0
Information Coordinator	1.0	1.0	1.0
Clerk Typist III	1.0	1.0	1.0
Clerk Typist I	1.0	1.0	1.0
Total Funded	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>



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01 GENERAL GOVERNMENT

12 CLERK TREASURER

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51201 CLERK TREASURER					
111 SALARIES-PERMANENT REGULAR	258,675	271,236	135,357	271,236	282,140
122 PERMANENT PART-TIME	18,501	20,141	9,795	20,141	15,630
132 WAGES TEMPORARY	2,286	2,481	4,114	4,114	
135 LONGEVITY	180	200	90	180	240
151 WRS/RETIREMENT	18,597	20,594	10,455	20,700	20,270
152 F. I. C. A.	17,133	18,240	9,125	18,350	18,480
155 HEALTH INSURANCE EXPENSE	85,000	90,500	45,255	90,500	90,500
158 MEDICARE CONTRIBUTION	4,007	4,272	2,134	4,290	4,330
TOTAL PERSONAL SERVICES	404,379	427,664	216,325	429,511	431,590
219 OTHER PROFESSIONAL SERVICES	3,670	3,900	1,838	3,700	4,252
226 CELLULAR/WIRELESS SERVICE COST	750	790	377	750	675
232 OFFICE EQUIPMENT	259	2,243		1,600	2,300
261 MILEAGE	202	200		200	200
263 MEALS & LODGING	300	300		340	350
264 REGISTRATION	150	200	459	459	200
TOTAL CONTRACTUAL SERVICES	5,331	7,633	2,674	7,049	7,977
311 OFFICE SUPPLIES/PRINTING	5,418	15,000	1,529	8,000	15,000
322 SUBSCRIPTIONS & BOOKS	196	200		180	200
323 MEMBERSHIP DUES	100	100	100	100	100
362 OFFICE FURNITURE & EQUIPMENT		200	339	339	200
TOTAL MATERIALS AND SUPPLIES	5,714	15,500	1,968	8,619	15,500
DEPARTMENT TOTAL	415,424	450,797	220,967	445,179	455,067

## CITY ADMINISTRATION

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The Mayor is the Chief Executive of the City of Kenosha. The City Administrator, who is the Chief Operating Officer of the City of Kenosha, reports directly to the Mayor. All department heads, I.T., Community Promotion, and the Mayor's Youth Commission report to the Mayor and the City Administrator.

### ***Responsibilities/Activities***

City Administration works to provide citizens with a clean, safe, well-managed, fiscally sound and environmentally pleasant city in which to reside.

Administration receives and responds to all Aldermanic concerns, develops policies for Common Council review and adoption, and implements the procedures to enact the policies adopted by the Common Council. The Administration develops and submits the Annual Budget to the Common Council as well.

The Department of Administration coordinates the activities and overall coordination of City Departments that provide essential services to citizens of Kenosha and including providing overall direction in organizational planning. City Administration works to promote the economic development and manage the growth in the City of Kenosha.

The Department of Administration serves as legislative liaison with elected officials and agencies of the state and federal governments. Administration strives to promote intergovernmental cooperation and provide for the overall management of City government.

### ***Funded Full-Time Positions***

	Adopted <u>2013</u>	Adopted <u>2014</u>	Adopted <u>2015</u>
Mayor	1.0	1.0	1.0
City Administrator	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Community Relations Liaison	1.0	1.0	1.0
 Total Funded	 <u>5.0</u>	 <u>5.0</u>	 <u>5.0</u>

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01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51301 ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	376,930	384,866	191,950	384,866	388,720
132 WAGES TEMPORARY	812				
135 LONGEVITY	240	240	120	240	290
151 WRS/RETIREMENT	26,463	27,562	13,742	27,562	27,180
152 F.I.C.A.	21,404	23,878	11,669	23,878	24,120
155 HEALTH INSURANCE EXPENSE	85,000	90,500	45,255	90,500	90,500
158 MEDICARE CONTRIBUTION	5,398	5,594	2,729	5,594	5,650
TOTAL PERSONAL SERVICES	516,247	532,640	265,465	532,640	536,460
226 CELLULAR/WIRELESS SERVICE COST	1,381	1,560	792	1,436	1,400
232 OFFICE EQUIPMENT	467	1,164	287	770	1,200
261 MILEAGE	2,114	1,000		1,000	1,100
262 COMMERCIAL TRAVEL	36	1,750		1,750	1,750
263 MEALS & LODGING	949	3,000	145	2,000	2,000
264 REGISTRATION	445	2,000	90	2,000	2,000
TOTAL CONTRACTUAL SERVICES	5,392	10,474	1,314	8,956	9,450
311 OFFICE SUPPLIES/PRINTING	2,555	2,345	868	2,345	2,345
322 SUBSCRIPTIONS & BOOKS	89	100	109	109	115
323 MEMBERSHIP DUES	2,650	2,650	2,850	2,850	2,850
341 VEHICLE FUEL CHARGE/OIL/ETC	1,675	1,826	1,122	1,826	1,826
342 CENTRAL GARAGE LABOR CHARGES	612	500	370	500	
343 CENT.GARAGE-PARTS&MAT. CHARGES	412	300	43	300	
344 OUTSIDE MATERIAL & LABOR		100			
362 OFFICE FURNITURE & EQUIPMENT	807				
TOTAL MATERIALS AND SUPPLIES	8,800	7,821	5,362	7,930	7,136
DIVISION TOTAL	530,439	550,935	272,141	549,526	553,046

## HUMAN RESOURCES & LABOR RELATIONS

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The Department of Human Resources & Labor Relations, under Charter Ordinance 29, provides for the management, administration and coordination of the broad areas of personnel management, including job evaluation, recruitment, selection, test development and validation, job classification and compensation, health and benefits administration (including wellness coordination), risk management activities (including work comp administration, safety coordination and claims support services), activities associated with Equal Employment Opportunity, policy development, training and administering compliance with state and federal laws. Through all of the above activities, it is expected that the City of Kenosha will employ and retain well qualified and productive employees, enhance diversity, maintain a positive and effective labor relations atmosphere, and achieve compliance with applicable State and Federal laws.

### Responsibilities/Activities

Human Resources and Labor Relations functions to provide for a full range of human resource services to user departments, while establishing and maintaining an environment in which the full potential of individual employees can be maximized.

Via the on-line application tracking system the department recruits and screens applicants for City positions, as well as developing methods of selection for both original and promotional hires. The department conducts departmental and position reviews; recommends and implements salary changes; and oversees the City's classification and compensation plan.

The department is responsible for developing policies, training and counseling managers, supervisors and employees on personnel many of these policies, procedures, disciplinary matters, rules and regulations. The Department also trains managers, supervisors and employees on various topics and laws such as FMLA, ADA, COBRA, HIPPA, and FLSA, harassment training, conducting investigations and performance evaluations, etc.

The department oversees all third-party administration of worker's compensation claims, self-administers unemployment insurance claims, safety training coordination and assists the City Attorney's office with liability claims support.

The department staffs the Civil Service, Police and Fire Commission and Ethics Board meetings and hearings.

The department assists in the resolution of employee disputes and concerns via procedures defined within the Civil Service Rules and Regulations as well as the Employee Handbook. The department also controls unnecessary absences from work by closely monitoring all injury reports, investigating accidents or reviewing such investigations performed by departmental supervisors, and by reviewing medical substantiation of disability claims. Reviewing temporarily disabled employees and rehabilitation progress, implementing appropriate light duty work assignments and ensuring return to full unrestricted duty as soon as possible are ways the department maintains a productive workforce.

The department maintains random drug and alcohol testing programs for employees covered under those applicable Federal laws. Where appropriate, the department administers, trains and investigates various personnel-related resolutions and ordinances.

## **HUMAN RESOURCES & LABOR RELATIONS**

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The department meets with community agencies as necessary to discuss job recruitments, civil rights matters, ADA compliance, citizen complaints and issues concerning youth and community partnerships. The department also acts as a liaison for City administration to answer questions, give presentations and facilitate meetings concerning personnel matters. The department coordinates and tracks all activities/complaints related to Equal Employment Opportunity Commission and/or Equal Rights Division.

The Department oversees the benefit administration of the City's health insurance plan assisting with the resolution of claims disputes and benefit interpretation. The department also collaborates with the Finance Director and the City Administrator as well as third party experts on strategic claims analysis to determine trends, target positive outcomes and solutions in order to design its health plan. The department manages the City's integrated wellness program which includes an on-site health clinic, annual health risk appraisals, educational outreach programs and other wellness activities in order to establish an organizational culture of health and wellness among its employees and their families.

<b><i>Funded Full-Time Positions</i></b>
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	Adopted 2013	Adopted 2014	Adopted 2015
Director of Human Resources & Labor Relations	1.0	1.0	1.0
Human Resources Analyst	2.0	2.0	2.0
Equal Employment Coordinator	1.0	1.0	1.0
Human Resources Assistant	1.0	1.0	1.0
Total Funded	5.0	5.0	5.0

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01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51303 HR & LABOR RELATIONS					
111 SALARIES-PERMANENT REGULAR	353,104	354,211	176,498	353,400	355,780
144 EDUCATION REIMB ALLOWANCE	29,121	29,000	16,827	29,000	34,000
151 WRS/RETIREMENT	22,824	24,795	12,355	24,795	24,200
152 F. I. C. A.	21,269	21,967	10,642	21,915	22,060
155 HEALTH INSURANCE EXPENSE	85,000	108,600	54,306	108,600	108,600
158 MEDICARE CONTRIBUTION	4,974	5,141	2,489	5,125	5,160
163 EMPLOYEE WATCHES	2,928	2,990	2,652	2,990	5,290
TOTAL PERSONAL SERVICES	519,220	546,704	275,769	545,825	555,090
212 LEGAL-LABOR/PERSONNEL	44,252	35,000	95,718	140,000	35,000
216 MEDICAL EXAMS/VACCINATIONS/ETC	31,233	30,060	25,993	30,060	49,027
219 OTHER PROFESSIONAL SERVICES	15,253	53,900	6,630	33,000	24,465
226 CELLULAR/WIRELESS SERVICE COST	690	675	346	675	675
232 OFFICE EQUIPMENT	2,306	2,751	912	2,090	2,120
261 MILEAGE	785	1,500		400	1,500
263 MEALS & LODGING	785	1,200	263	500	1,200
264 REGISTRATION	425				
TOTAL CONTRACTUAL SERVICES	95,729	125,086	129,862	206,725	113,987
311 OFFICE SUPPLIES/PRINTING	2,489	4,000	1,759	3,000	4,200
323 MEMBERSHIP DUES	306	315	315	315	315
326 ADVERTISING	2,421	2,000	1,119	2,000	2,000
362 OFFICE FURNITURE & EQUIPMENT	269	1,100	1,093	1,093	
TOTAL MATERIALS AND SUPPLIES	5,485	7,415	4,286	6,408	6,515
DIVISION TOTAL	620,434	679,205	409,917	758,958	675,592

## MAIL

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The Mail Department is operated under the direction of the City Clerk/Treasurer and performs related work as required. The Mail Department serves all City of Kenosha departments, alderpersons, the Housing Authority and Wellness Clinic.



110 GENERAL FUND  
 01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51306 MAIL					
122 PERMANENT PART-TIME	16,709	16,114	6,510	16,114	16,120
151 WRS/RETIREMENT	9	1,131	456	1,131	1,100
152 F.I.C.A.	1,036	1,000	404	1,000	1,000
158 MEDICARE CONTRIBUTION	242	242	94	242	240
TOTAL PERSONAL SERVICES	17,996	18,487	7,464	18,487	18,460
282 EQUIPMENT RENTAL	4,632	4,650	2,316	4,650	4,650
TOTAL CONTRACTUAL SERVICES	4,632	4,650	2,316	4,650	4,650
311 OFFICE SUPPLIES/PRINTING	593	1,200	192	600	1,200
312 POSTAGE	66,761	102,000	43,805	95,000	88,000
TOTAL MATERIALS AND SUPPLIES	67,354	103,200	43,997	95,600	89,200
DIVISION TOTAL	89,982	126,337	53,777	118,737	112,310

## COMMUNITY DEVELOPMENT & INSPECTIONS

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The Department of Community Development & Inspections was established in 2012 as a result of a consolidation of two former departments - City Development and Neighborhood Services & Inspections. The two-fold mission of the department is to ensure the health, safety and welfare of residents, workers and visitors of all buildings as well as to promote a community which accommodates planned opportunities for growth, housing and economic vitality.

### ***Responsibilities and Activities***

The Department of Community Development & Inspections is comprised of four divisions - Planning & Zoning, Community Development, Building Inspection and Property Maintenance. These divisions, supported by a clerical staff, provide a wide range of services in the following areas:

- Building Inspection
- Capital Improvement Programming
- Code Compliance
- Community Development Block Grant Program
- Comprehensive Planning
- Development Reviews
- Grass & Weeds Inspection
- Historic Preservation
- HOME Program
- Mapping
- Neighborhood Inspection Program
- Neighborhood Planning
- Neighborhood Stabilization Program
- Permit Review and Issuance
- Planning & Development Ordinances
- Property Maintenance Inspection
- Redevelopment
- Tax Incremental Financing Districts
- Zoning

### ***Boards /Commissions/Committees/Authorities***

The Department of Community Development & Inspections provides direct Staff support to the following bodies:

- Board of Housing Appeals
- Board of Zoning Appeals
- City Plan Commission
- Community Development Block Grant Committee
- Historic Preservation Commission
- HOME Program Commission
- Industrial Park Control Committee
- Redevelopment Authority of the City of Kenosha
- Tax Incremental District Joint Review Board

## COMMUNITY DEVELOPMENT & INSPECTIONS

	2013 Actual	2014 Projected	2015 Estimated
Annexation/Attachments	1	4	4
CDBG Program Annual Allocation	\$844,277	\$921,263	\$921,263
CDBG Projects	17	17	17
Certificates of Occupancy Issued	455	350	350
Code Violations Complied	3,242	3,500	3,500
Comprehensive Plan Amendments	6	8	8
Conditional Use Permits/Airport Plan Reviews/Site Plan Reviews	75	100	100
Construction Plans Reviewed	455	425	425
Future Street Designations	10	1	1
Historic Nominations/Certifications	11	7	8
HOME Program Annual Allocation	\$386,259	\$375,558	\$375,558
Homeowner Rehab Loan Projects	0	2	5
Housing Rehabilitation Grant Projects	13	20	20
Industrial Park Projects	3	10	5
Lodging Houses Inspected	13	12	12
Manufactured Homes Inspected	114	215	0
Neighborhood Inspection Program Cases	0	1,272	1,000
Permits Issued	3,273	3,400	3,400
Raze Permits	16	15	15
Rezoning	10	10	10
Single Family Acquired/Rehabbed (HOME & NSP)	0	0	1
Subdivisions/Certified Surveys/Lot Line Adjustments Survey	20	25	25
Tall Grass and Weed Cases	1,317	1,500	1,500
Tenant-Based Rental Assistance (units) (HOME)	30	40	40
Vacations (Streets and Alleys)	1	2	1
Zoning Variance/Exception Applications	5	8	8

# COMMUNITY DEVELOPMENT & INSPECTIONS

## *Funded Full-Time Positions*

<i>2015 Adopted Full-Time Positions</i>	
Director of Community Development & Inspections	1
Deputy Director of Community Development & Inspections	1
Building Inspector (Senior)	1
Senior Housing Inspector	1
Clerk Typist II	1
Community Development Specialist III	4
Housing Inspector II	4
Inspector I	2
Inspector II	1
Planner I	1
Planner II	1
Planning Technician	1
Secretary II	1
Secretary III	1
<b><i>TOTAL PROPOSED POSITIONS FOR 2015</i></b>	<b>21</b>

2013	2014	2015
18	19	21

110 GENERAL FUND  
01 GENERAL GOVERNMENT

16 COMMUNITY DEVELOPMENT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51601 COMMUNITY DEVELOPMENT					
111 SALARIES-PERMANENT REGULAR	1,069,623	1,176,151	543,765	1,110,100	1,308,742
122 PERMANENT PART-TIME	76,119	92,482	35,592	81,000	45,304
131 OVERTIME	3,010	2,020		2,020	3,000
132 WAGES TEMPORARY	8,107	14,338	4,132	14,338	14,340
135 LONGEVITY	1,220	1,195	660	1,320	1,325
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,140				
151 WRS/RETIREMENT	74,504	89,046	40,601	84,700	92,374
152 F.I.C.A.	70,247	78,869	35,355	74,950	84,220
155 HEALTH INSURANCE EXPENSE	306,000	343,900	161,410	343,900	380,100
158 MEDICARE CONTRIBUTION	16,546	18,654	8,329	17,600	19,907
TOTAL PERSONAL SERVICES	1,626,516	1,816,655	829,844	1,729,928	1,949,312
219 OTHER PROFESSIONAL SERVICES	28,031	10,480	156	350	10,480
226 CELLULAR/WIRELESS SERVICE COST	911	1,325	501	1,005	1,275
232 OFFICE EQUIPMENT	7,333	7,422	4,213	8,176	9,822
233 LICENSING/MAINT AGREEMENTS	1,520	1,515	1,437	1,437	2,215
261 MILEAGE	22,930	24,000	8,681	24,000	25,200
263 MEALS & LODGING	320	1,200		1,200	1,200
264 REGISTRATION	1,956	5,500	470	4,500	5,500
TOTAL CONTRACTUAL SERVICES	63,001	51,442	15,458	40,668	55,692
311 OFFICE SUPPLIES/PRINTING	11,306	12,500	3,757	12,500	12,500
321 PUBLICATION OF LEGAL NOTICES	933	1,150	441	1,150	1,150
322 SUBSCRIPTIONS & BOOKS	1,544	2,019	507	2,019	2,019
323 MEMBERSHIP DUES	3,757	4,382	1,907	4,382	4,652
361 SMALL TOOLS	30	200		200	200
367 CLOTHING & UNIFORM REPLACEMENT		2,000		2,000	
TOTAL MATERIALS AND SUPPLIES	17,570	22,251	6,612	22,251	20,521
931 CDBG FUND	157,118-	189,480-	87,732-	184,252-	184,252-
935 SPECIAL REV FUND	93,494-	69,914-	37,568-	58,912-	63,305-
TOTAL OTHER	250,612-	259,394-	125,300-	243,164-	247,557-
DEPARTMENT TOTAL	1,456,475	1,630,954	726,614	1,549,683	1,777,968

## **PUBLIC WORKS – MUNICIPAL BUILDING FACILITY**

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The Municipal Building staff is responsible for the maintenance of the Municipal Office Building and grounds, including parking lots and the Veteran’s Memorial Fountain. Municipal Office Building maintenance falls under the direction of the Public Works Department.

### ***Responsibilities/Activities***

The major activities accomplished by Municipal Office Building staff are to maintain boilers, heaters, air conditioners, and other mechanical equipment of the building; plow, shovel, and remove ice from building parking lot and walkways; oversee contracted janitorial services; coordinate remodeling projects; assist in the production of special events as directed by City Administration; maintain and operate the Veteran’s Memorial Fountain; support the operations of additional agencies located within the Municipal Office Building, such as Information Technology (I. T.), City Employee’s Credit Union, Police and Firemen’s Credit Union, Kenosha Housing Authority and the offsite storage facility; and general repair and maintenance duties. When requested, assists other city departments with maintenance needs.

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Chief Custodian	1	1	1
Total Funded	1	1	1

110 GENERAL FUND  
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51801 MUNICIPAL BUILDING FACILITY					
111 SALARIES-PERMANENT REGULAR	53,856	54,399	27,198	54,400	54,400
121 WAGES PERMANENT REGULAR	16,073	375	375	375	
122 PERMANENT PART-TIME	10,272	15,932	6,468	15,932	26,530
131 OVERTIME	4,756	6,060	4,834	6,060	6,060
135 LONGEVITY	300	300	150	300	300
151 WRS/RETIREMENT	5,670	5,399	2,731	5,400	5,943
152 F. I. C. A.	5,283	4,780	2,420	4,780	5,413
155 HEALTH INSURANCE EXPENSE	17,001	18,100	9,051	18,100	18,100
158 MEDICARE CONTRIBUTION	1,235	1,126	565	1,120	1,266
TOTAL PERSONAL SERVICES	114,446	106,471	53,792	106,467	118,012
221 ELECTRICAL	69,390	73,000	27,959	74,000	76,000
222 NATURAL GAS	24,532	33,000	35,289	39,900	30,000
223 STORM WATER UTILITY	4,108	4,200	2,065	4,135	4,400
224 WATER	7,430	9,600	1,129	4,000	7,650
225 TELE-LONG DISTANCE/LOCAL CALLS	1,964		170	270	660
226 CELLULAR/WIRELESS SERVICE COST	1,275	1,000	872	1,400	1,480
227 TELEPHONE - EQUIPMENT/CALLS	65,720	85,300	33,461	70,000	85,000
241 HEATING & AIR CONDITIONING	6,727	10,000	1,993	7,000	10,000
242 ELEVATOR	7,285	9,600	7,577	9,000	8,100
243 CLEANING CONTRACT-BLDG	54,457	55,200	25,425	55,200	58,511
245 ROOF REPAIRS	2,299	7,000		7,000	6,000
246 OTHER BLDG MAINTENANCE	14,667	21,800	6,567	17,000	24,200
249 OTHER GROUNDS MAINTENANCE	858	4,600		3,000	4,200
TOTAL CONTRACTUAL SERVICES	260,712	314,300	142,507	291,905	316,201
341 VEHICLE FUEL CHARGE/OIL/ETC	954	1,225	768	1,225	1,320
342 CENTRAL GARAGE LABOR CHARGES	396	800	360	700	1,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	393	800	402	400	1,000
351 ROAD SALT/BRINE					800
357 BUILDING MATERIALS	61	1,000	17	500	1,000
361 SMALL TOOLS	833	3,300		1,000	2,300
362 OFFICE FURNITURE & EQUIPMENT		2,700		2,700	400
367 CLOTHING & UNIFORM REPLACEMENT	490	500	66	500	500
382 HOUSEKEEPING-JANITORIAL SUPPLI	7,550	7,700	4,249	7,700	7,700
389 OTHER	10,749	15,600	1,540	11,000	12,400
TOTAL MATERIALS AND SUPPLIES	21,426	33,625	7,402	25,725	28,420
583 BUILDING IMPROVEMENTS	45,197				
TOTAL CAPITAL OUTLAY-PURCHASE	45,197				
DIVISION TOTAL	441,781	454,396	203,701	424,097	462,633

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51802 OTHER FACILITIES					
219 OTHER PROFESSIONAL SERVICES	2,440				
221 ELECTRICAL	8,536	10,000	4,294	9,000	10,500
222 NATURAL GAS	188	700	1,464	2,000	3,000
223 STORM WATER UTILITY	11,657	13,000	5,570	11,000	11,000
224 WATER	414	700	177	700	420
241 HEATING & AIR CONDITIONING		800			800
245 ROOF REPAIRS		1,200		1,000	1,200
246 OTHER BLDG MAINTENANCE		1,500		1,500	1,500
271 STATE INS POLICY FIRE&EXT COV	1,411	1,300	1,676	1,700	25,498
277 BOILER INSURANCE	610	800	576	600	636
TOTAL CONTRACTUAL SERVICES	25,256	30,000	13,757	27,500	54,554
357 BUILDING MATERIALS		1,000		500	500
389 OTHER		400		400	400
TOTAL MATERIALS AND SUPPLIES		1,400		900	900
DIVISION TOTAL	25,256	31,400	13,757	28,400	55,454
DEPARTMENT TOTAL	467,037	485,796	217,458	452,497	518,087

## ELECTIONS

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The City Clerk has statutory responsibility to conduct all elections within the corporate limits of the City, and is the filing officer for all candidates running for municipal office.

### ***Responsibilities/Activities***

The City Clerk has the responsibility of coordinating and administering the election process. This includes providing a trustworthy environment for voters to register and vote, and conducting secure and transparent elections according to Wisconsin State Statutes.

City Clerk staff is certified to conduct voter registration, maintain data and administer elections through the use of the Statewide Voter Registration System. Voting machines are maintained and tested. Necessary election materials are prepared and voting sites are set up prior to elections. Staff also conducts the absentee ballot process as well as the training of election workers and special voter registrars.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

19 ELECTIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
51901 ELECTIONS					
121 WAGES PERMANENT REGULAR	4,658	1,145	1,145	1,145	
122 PERMANENT PART-TIME					15,621
132 WAGES TEMPORARY	36,165	136,855	57,960	136,855	68,900
151 WRS/RETIREMENT	310	80	115	115	1,062
152 F.I.C.A.	289	71	102	102	968
158 MEDICARE CONTRIBUTION	68	17	66	66	227
TOTAL PERSONAL SERVICES	41,490	138,168	59,388	138,283	86,778
219 OTHER PROFESSIONAL SERVICES	350				
226 CELLULAR/WIRELESS SERVICE COST	209		216	290	
232 OFFICE EQUIPMENT	12,431	12,500		12,620	
263 MEALS & LODGING	160	300	78	160	300
264 REGISTRATION	259	400			400
283 OFFICE SPACE RENTAL	484	1,000	443	1,000	500
TOTAL CONTRACTUAL SERVICES	13,893	14,200	737	14,070	1,200
311 OFFICE SUPPLIES/PRINTING	4,653	20,500	6,931	11,000	10,250
341 VEHICLE FUEL CHARGE/OIL/ETC	277	600	479	480	300
342 CENTRAL GARAGE LABOR CHARGES	2,412	500	296	300	250
343 CENT.GARAGE-PARTS&MAT. CHARGES	698	200	59	60	100
TOTAL MATERIALS AND SUPPLIES	8,040	21,800	7,765	11,840	10,900
DEPARTMENT TOTAL	63,423	174,168	67,890	164,193	98,878

## **MUNICIPAL COURT**

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Municipal Court adjudicates all non-criminal traffic and local ordinance violations in the City of Kenosha. The Court has one municipal judge who is elected for a term of four years. The Court staff consists of three full-time clerks who are responsible for all contacts with defendants and the public, collecting forfeitures, record keeping, required state reporting, and maintaining the court calendar. The Kenosha Police Department provides a court officer who oversees initial appearances and certain hearings.

The annual case load the the Municipal Court is approximately 16,000 – 22,000. It is the fourth largest Municipal Court in Wisconsin. Seventy-five percent of the cases that are heard are traffic related while the remaining twenty-five percent involve city ordinance violations. The Court also has juvenile jurisdiction for individuals aged 12-16.

### ***Responsibilities/Activities***

The Court collects and processes over \$1,800,000 in forfeitures and costs each year. The Court relies on a number of different sanctions and methods to collect the forfeitures that it imposes. For traffic and juvenile violations the usual sanction for failure to pay is a two year suspension of driving privilege. For city ordinance violations the alternative for failure to pay is most often incarceration in the Kenosha County Jail. In addition to these sanctions the Court utilizes tax interception, a collection agency, and docket judgments with the Kenosha County Clerk of Courts.

Municipal Court is in session every weekday morning from 8:30 a.m. until noon and at 5:00 p.m. the last Tuesday of every month. Initial appearances are scheduled each morning. Indigency hearings, motions to suppress evidence, reopen, and modify a sentence or to sanction a defendant are scheduled on Monday mornings. Truancy matters are held on Tuesday mornings. Trials to the court are heard Wednesday through Friday. Each year the Municipal Judge conducts approximately 150 trials and 1,000 other hearings.

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Municipal Judge	1	1	1
Court Clerk II	1	1	1
Court Clerk I	2	2	2
Total Funded	<u>4</u>	<u>4</u>	<u>4</u>

110 GENERAL FUND  
01 GENERAL GOVERNMENT

20 MUNICIPAL COURT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52001 MUNICIPAL COURT					
111 SALARIES-PERMANENT REGULAR	175,041	190,152	84,441	177,000	190,380
135 LONGEVITY	60				
151 WRS/RETIREMENT	11,684	13,726	6,113	12,900	13,470
152 F.I.C.A.	10,857	11,796	5,232	10,975	11,810
155 HEALTH INSURANCE EXPENSE	68,000	72,400	18,102	72,400	72,400
158 MEDICARE CONTRIBUTION	2,539	2,757	1,224	2,600	2,770
TOTAL PERSONAL SERVICES	268,181	290,831	115,112	275,875	290,830
219 OTHER PROFESSIONAL SERVICES	5,495	8,000	3,090	7,000	9,690
232 OFFICE EQUIPMENT	1,143	1,284	729	1,284	1,600
261 MILEAGE	418	650		500	650
263 MEALS & LODGING	871	825		825	825
264 REGISTRATION	1,170	1,185	625	1,185	1,185
TOTAL CONTRACTUAL SERVICES	9,097	11,944	4,444	10,794	13,950
311 OFFICE SUPPLIES/PRINTING	3,767	5,000	1,963	5,000	7,300
322 SUBSCRIPTIONS & BOOKS	145	210		150	210
323 MEMBERSHIP DUES	674	720	220	720	720
362 OFFICE FURNITURE & EQUIPMENT		1,000		1,000	
TOTAL MATERIALS AND SUPPLIES	4,586	6,930	2,183	6,870	8,230
DEPARTMENT TOTAL	281,864	309,705	121,739	293,539	313,010

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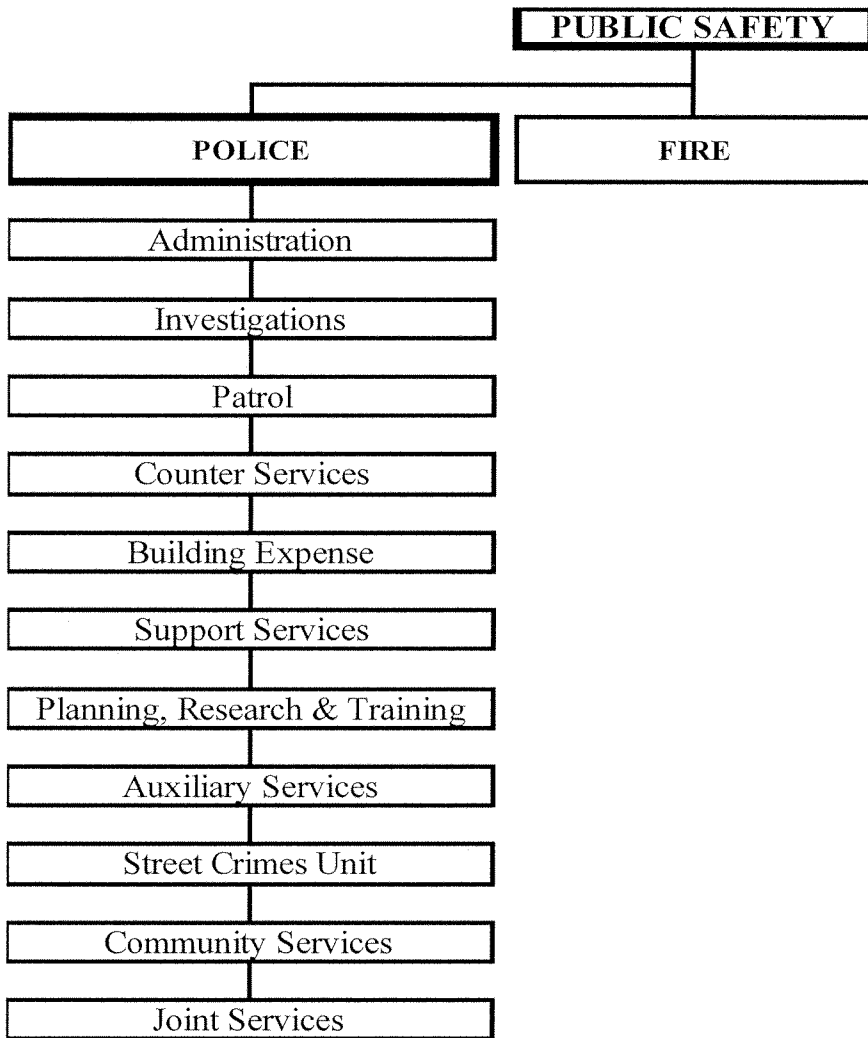
# POLICE DEPARTMENT

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The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The Police Department's main function is to provide a safe environment in the City of Kenosha. This is achieved by maintaining a patrol force, apprehending criminal offenders, investigating and preventing criminal activity and facilitation of the safe movement of vehicles and pedestrians.

## **Organization**



## POLICE DEPARTMENT

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### Funded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Administration</u>			
Police Chief	1	1	1
Deputy Chief	1	1	1
Inspector	1	1	1
Sergeant	0	1	1
Clerical Supervisor	1	1	1
Total Administration	4	5	5
<u>Investigations</u>			
Captain	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Detective	30	31	31
Police Officer	2	2	2
Clerk Typist I/II	1	1	1
Total Investigations	38	39	39
<u>Patrol</u>			
Captain	3	3	3
Lieutenant	6	6	6
Sergeant	9	9	9
Police Officer	118	117	120
Crime Prevention Officer	2	2	3
Court Officer	2	1	1
Total Patrol	140	138	142
<u>Counter Services</u>			
Clerk Typist I	4	4	4
Total Counter Services	4	4	4
<u>Support Services</u>			
Parking Enforcement Aide	1	1	1
Community Service Officer	5	5	5
Total Support Services	6	6	6



## POLICE DEPARTMENT

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### Funded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<hr/>			
<u>Planning, Research &amp; Training</u>			
Captain	1	1	1
Sergeant	1	1	1
Total Planning, Research & Training	2	2	2
<hr/>			
<u>Kenosha Street Crimes Unit</u>			
Detective	3	3	3
Police Officer	8	8	8
Total Kenosha Street Crimes Unit	11	11	11
<hr/>			
<u>Community Services</u>			
Lieutenant	1	1	1
Police Officer	4	4	4
Safety Officer	1	1	1
Total Community Services	6	6	6
<hr/>			
Total Funded	211	211	215

### Unfunded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<hr/>			
<u>Patrol</u>			
Clerk Typist I/II	1	1	1
Total Unfunded Positions	1	1	1

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52100 POLICE DEPT					
111 SALARIES-PERMANENT REGULAR	13,361,101	14,214,398	6,877,889	13,810,088	14,857,464
131 OVERTIME	777,073	665,010	312,472	665,015	646,010
132 WAGES TEMPORARY	162,594	185,249	94,821	168,069	187,870
135 LONGEVITY	42,372	91,461	43,808	90,365	95,505
136 SHIFT DIFFERENTIAL	75,640	77,280	36,960	75,380	80,640
137 EDUCATION PAY	3,000	3,000	1,200	2,470	1,980
138 SPECIAL PAY	36,066	45,137	18,471	38,421	42,290
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,770	1,350	1,080	2,160	1,620
143 DRY CLEANING/CLOTHING ALLOW	126,699	130,163	11,826	130,816	131,055
146 PRODUCTIVITY INCENTIVE	48,750	7,125	7,125	7,125	
147 COMP TIME BUY BACK	163,832	162,684		162,684	181,500
151 WRS/RETIREMENT	3,204,869	2,263,760	1,051,997	2,223,680	1,649,061
152 F.I.C.A.	884,636	954,227	444,100	930,000	995,169
153 62:13 PENSION PAYMENTS	8,255	8,300	3,440	8,300	8,300
155 HEALTH INSURANCE EXPENSE	4,509,017	4,760,300	2,195,836	4,760,300	4,796,500
158 MEDICARE CONTRIBUTION	209,204	225,520	105,147	219,895	235,310
TOTAL PERSONAL SERVICES	23,614,878	23,794,964	11,206,172	23,294,768	23,910,274
215 DATA PROCESSING	10,000	15,000	15,000	15,000	15,000
219 OTHER PROFESSIONAL SERVICES	75,804	82,224	12,245	86,134	78,753
221 ELECTRICAL	3,807	5,481	3,085	5,481	5,650
222 NATURAL GAS	1,084	1,700	1,329	1,700	1,700
223 STORM WATER UTILITY	472	460	237	460	475
224 WATER	188	180	101	180	185
225 TELE-LONG DISTANCE/LOCAL CALLS	2,707	2,480	1,531	2,360	2,480
226 CELLULAR/WIRELESS SERVICE COST	8,491	13,930	4,351	12,200	13,100
227 TELEPHONE - EQUIPMENT/CALLS	2,436	2,280	1,222	2,280	2,280
231 COMMUNICATIONS EQUIPMENT	65,683	68,047	43,868	68,047	42,735
232 OFFICE EQUIPMENT	5,440	5,728	2,974	5,878	6,787
235 EQUIPMENT REPAIRS/MAINT.	841	1,840	150	1,490	1,550
246 OTHER BLDG MAINTENANCE	276	280	115	280	288
251 CITY SHARE-JOINT SERVICES	2,721,490	2,665,860	1,332,930	2,665,860	2,692,953
256 PRISONER MEALS	25,804	50,000	2,288	15,000	20,000
257 TRAFFIC VIOLATION REG PROGRAM	5,000	15,000		10,000	10,000
259 OTHER	119	200	70	200	200
261 MILEAGE	651	300	46	300	300
262 COMMERCIAL TRAVEL	743	1,750		750	1,750
263 MEALS & LODGING	15,070	16,300	9,283	16,300	16,800
264 REGISTRATION	16,848	20,000	8,069	20,000	20,000
283 OFFICE SPACE RENTAL	133,366	138,800	69,400	138,800	139,782
289 OTHER RENT/LEASES		700		500	1,000
TOTAL CONTRACTUAL SERVICES	3,096,320	3,108,540	1,508,294	3,069,200	3,073,768

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52100 POLICE DEPT					
311 OFFICE SUPPLIES/PRINTING	47,599	50,000	16,644	50,000	51,110
316 COMPUTER SOFTWARE	2,666	5,550		5,549	2,000
322 SUBSCRIPTIONS & BOOKS	83	300	190	283	450
323 MEMBERSHIP DUES	885	1,565	766	1,135	1,130
341 VEHICLE FUEL CHARGE/OIL/ETC	366,597	403,450	160,803	403,450	403,450
344 OUTSIDE MATERIAL & LABOR	16,604	28,200	10,267	28,200	28,200
345 JOINT SERVICE EQUIP CHARGES	101,343	75,500	36,589	75,500	75,500
362 OFFICE FURNITURE & EQUIPMENT	305				
363 COMPUTER HARDWARE					2,055
364 REVOLVERS ETC		4,000		4,000	4,000
365 POLICE OFFICERS EQUIPMENT	39,840	47,890	6,359	47,780	48,000
367 CLOTHING & UNIFORM REPLACEMENT	38,858	57,500	42,186	58,600	44,300
369 OTHER NON CAPITAL EQUIPMENT					9,925
381 CANINE SERVICES & SUPPLIES	1,103				2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	171	200	89	200	200
384 AUDIO/VIDEO/DVD SUPPLIES	59	90	89		
385 BATTERIES	2,483	2,500	727	2,500	2,500
388 PHOTOGRAPHIC EQUIP & SUPPLIES		34,000	31,527	34,000	
389 OTHER	1,951	1,950	709	1,950	1,950
TOTAL MATERIALS AND SUPPLIES	620,547	712,695	306,945	713,147	677,270
711 INSURED LOSSES-ACCIDENT CAUSED	6,781		2,357-		
712 INSURED LOSSES-VANDALISM CAUSE			326		
TOTAL INSURED LOSSES	6,781		2,031-		
934 OTHER CHARGE BACKS		12,810-	1,027-	8,500-	12,810-
935 SPECIAL REV FUND	394,930-	332,000-	205,535-	362,000-	355,100-
TOTAL OTHER	394,930-	344,810-	206,562-	370,500-	367,910-
DEPARTMENT TOTAL	26,943,596	27,271,389	12,812,818	26,706,615	27,293,402

## POLICE – ADMINISTRATION

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The Administration Division is comprised of the Chief of Police, the Deputy Chief of Police, and the Inspector of Police. The Division is responsible for the planning, coordination, and execution of the Police Department operations.

### ***Responsibilities/Activities***

Police Administration provides support services for other divisions in the Department, as well as providing liaison services with other agencies housed in the Public Safety Building. It also serves as the liaison with other City agencies and departments, and with citizens and civic organizations.

Police Administration plans and implements the Police Department budget, maintains the quality and efficiency of police services in the community, develops and maintains the in-house and mobile computer networks and maintains the Police Department radio communication systems.

### **2015 Budget Highlights:**

There are no significant changes to the 2015 Administrative budget with the exception of the retirement of the current Administrative Sergeant.

### **Areas of Emphasis:**

To continue to provide service to the citizens of Kenosha consistent with the level expected, but within the allocated funds approved in the budget process by the Common Council.

**Goal:** To reduce the number of crimes for both violent and property index categories.

	<u>2011</u>	<u>2012</u>	<u>% Change</u>	<u>2012</u>	<u>2013</u>	<u>% Change</u>
<b>Violent Index</b>	288	279	-3%	279	277	0%
<b>Property Index</b>	3,031	3,007	-1%	3,007	2,459	-18%
<b>Total Index</b>	3,319	3,286	-1%	3,286	2,736	-17%

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52101 POLICE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	383,184	467,611	235,692	471,384	478,080
135 LONGEVITY	540	4,475	4,029	8,060	7,140
137 EDUCATION PAY	600	600	510	1,020	600
143 DRY CLEANING/CLOTHING ALLOW	1,584	3,184		3,184	3,184
146 PRODUCTIVITY INCENTIVE	1,000	125	125	125	
151 WRS/RETIREMENT	79,956	65,903	33,954	68,130	48,770
152 F.I.C.A.	22,941	29,512	14,702	29,900	30,320
155 HEALTH INSURANCE EXPENSE	68,005	90,500	40,730	90,500	90,500
158 MEDICARE CONTRIBUTION	5,517	6,912	3,438	7,000	7,100
TOTAL PERSONAL SERVICES	563,327	668,822	333,180	679,303	665,694
215 DATA PROCESSING	10,000	15,000	15,000	15,000	15,000
219 OTHER PROFESSIONAL SERVICES	12,203	12,800	6,970	14,000	24,000
226 CELLULAR/WIRELESS SERVICE COST	2,049	2,770	1,280	2,400	2,400
231 COMMUNICATIONS EQUIPMENT					7,200
232 OFFICE EQUIPMENT	2,879	3,428	1,653	3,428	3,995
235 EQUIPMENT REPAIRS/MAINT.	315	250			250
TOTAL CONTRACTUAL SERVICES	27,446	34,248	24,903	34,828	52,845
316 COMPUTER SOFTWARE	1,667	4,550		4,550	1,000
323 MEMBERSHIP DUES	705	705	655	655	655
341 VEHICLE FUEL CHARGE/OIL/ETC	3,764	3,700	1,397	3,700	3,700
345 JOINT SERVICE EQUIP CHARGES	938	500	473	500	500
363 COMPUTER HARDWARE					2,055
367 CLOTHING & UNIFORM REPLACEMENT	988				
TOTAL MATERIALS AND SUPPLIES	8,062	9,455	2,525	9,405	7,910
DIVISION TOTAL	598,835	712,525	360,608	723,536	726,449

## **POLICE – INVESTIGATIONS**

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The Division is responsible for successfully concluding investigations initiated by the Patrol Division and/or Gang Unit. Specialized skills such as interrogation techniques, informant management and crime analysis are required. Additionally, the formation of specialized units, such as the Sensitive Crimes Unit and the Financial Crimes Unit are necessary.

### **Responsibilities/Activities**

The Division identifies and monitors individuals and groups involved in criminal activities. The Division is also called to investigate criminal and misdemeanor cases initiated by the Patrol Division by using specialized skills and personnel. Officers are responsible for the apprehension of perpetrators of crimes and misdemeanors.

The Division may be asked to assist other agencies, including the FBI Counter Terrorism Task Force of Kenosha County and the U.S. Marshall's Fugitive Task Force.

The District Attorney calls on the Division to prepare investigative cases for prosecution. The Division also investigates complaints of police wrongdoings and misconduct and investigates any Internal Affairs complaints for the Kenosha Police Department, and other agencies upon request and with the approval of the Chief of Police.

The Division also investigates municipal ordinance violations, conducts sensitive crime, drug and gang investigations; works to recover stolen property and investigates hazardous device incidents. The Division conducts criminal traffic investigations, investigates complaints of fraud and computer crimes.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

To investigate and make arrest in criminal matters referred to the Division for investigation and follow up.

**Goal:** To increase the criminal referrals to increase the clearance rates for criminal activity.

	<u>2011</u>	<u>2012</u>	<u>% Change</u>	<u>2012</u>	<u>2013</u>	<u>% Change</u>
<b>Assigned Cases</b>	<b>4,089</b>	<b>4,227</b>	<b>3.8%</b>	<b>4,227</b>	<b>3,737</b>	<b>-15%</b>
<b>Criminal Referrals</b>	<b>1,801</b>	<b>1,792</b>	<b>-3.8%</b>	<b>1,792</b>	<b>1,726</b>	<b>-3.8%</b>

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52102 INVESTIGATIONS DIVISION					
111 SALARIES-PERMANENT REGULAR	2,627,559	2,803,933	1,347,912	2,694,000	2,890,810
131 OVERTIME	136,047	135,263	74,454	135,263	125,000
135 LONGEVITY	31,818	43,166	19,470	40,000	42,705
136 SHIFT DIFFERENTIAL	6,680	6,240	3,520	7,120	7,200
137 EDUCATION PAY	800	600	50	50	
138 SPECIAL PAY	2,209	3,291	1,644	3,291	3,360
143 DRY CLEANING/CLOTHING ALLOW	33,453	33,936	8,150	34,464	34,464
146 PRODUCTIVITY INCENTIVE	11,000	1,750	1,750	1,750	
147 COMP TIME BUY BACK	36,589	36,950		36,950	40,000
151 WRS/RETIREMENT	654,358	455,322	217,673	442,000	325,005
152 F.I.C.A.	174,050	189,044	87,511	183,100	194,810
155 HEALTH INSURANCE EXPENSE	646,000	705,900	325,836	705,900	705,900
158 MEDICARE CONTRIBUTION	40,705	44,218	20,466	42,900	45,570
TOTAL PERSONAL SERVICES	4,401,268	4,459,613	2,108,436	4,326,788	4,414,824
219 OTHER PROFESSIONAL SERVICES	57,193	54,260	4,510	57,000	49,273
226 CELLULAR/WIRELESS SERVICE COST	1,208	3,600	648	2,400	2,400
261 MILEAGE		100	46	100	100
262 COMMERCIAL TRAVEL		1,000			1,000
263 MEALS & LODGING	496	300	32	300	300
TOTAL CONTRACTUAL SERVICES	58,897	59,260	5,236	59,800	53,073
316 COMPUTER SOFTWARE	999	1,000		999	1,000
322 SUBSCRIPTIONS & BOOKS	83	100	83	83	250
323 MEMBERSHIP DUES	70	140	90	120	140
341 VEHICLE FUEL CHARGE/OIL/ETC	35,333	40,000	17,731	40,000	40,000
345 JOINT SERVICE EQUIP CHARGES	14,236	11,000	6,684	11,000	11,000
365 POLICE OFFICERS EQUIPMENT	1,415	1,980	319	1,980	2,000
TOTAL MATERIALS AND SUPPLIES	52,136	54,220	24,907	54,182	54,390
DIVISION TOTAL	4,512,301	4,573,093	2,138,579	4,440,770	4,522,287

## POLICE – PATROL

---

The Patrol Division is comprised of Patrol Services, Bicycle Unit, Motorcycle Unit and Accident Investigations/Crime Scene Unit. The Patrol Division responds to calls for emergency and non-emergency services 24 hours per day.

### **Responsibilities/Activities**

It is the responsibility of the Patrol Division to enforce the laws, monitor crimes, preserve peace, promote public relations, protect the public, and provide traffic and pedestrian control. The Patrol Division is active in foot patrol assignments. These assignments take place in various sections of the City of Kenosha, to curtail criminal activity and to open lines of communications with the public.

The Accident Investigation/Crime Scene Unit is responsible for investigation of hit and run accidents as well as the technical investigation/reconstruction of serious injury or fatal accidents. The officers assigned to this unit are also responsible for collection of evidence at major crime scenes as well as technical analysis of the evidence. These officers also provide expert court testimony when called upon.

The Bicycle Unit provides patrols in neighborhoods, the Lake Front, parks and special events. The bicycles make it easy to provide services in crowded environments as well as remote locations that are difficult to access with a squad car.

The Motorcycle Unit provides patrol functions with an emphasis on traffic safety and traffic law enforcement. The Motorcycle unit provides escorts as needed and patrols special events. Like the bicycles, the motorcycles provide easy access to areas that are difficult to access with a squad car.

The Patrol Division helps to support and staff the Hazardous Device Squad, as well as the Tactical Response Team. Both of these specialized units are part of a City of Kenosha Police Department and Kenosha County Sheriff's Department operation.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

Traffic enforcement and to ensure stakeholders are well informed and engaged on law enforcement matters. To provide high quality police services to the residents and businesses of the City of Kenosha.

**Goal:** To increase traffic enforcement to gain compliance of traffic laws and to increase the number of self-initiated contacts throughout the community, to increase a positive relationship within the community.

	<u>2011</u>	<u>2012</u>	<u>% Change</u>	<u>2012</u>	<u>2013</u>	<u>% Change</u>
<b>Calls For Service</b>	107,114	111,177	3.8%	111,177	104,967	-5.5%
<b>Officer Self-Initiated Contacts</b>	19,844	20,914	1.3%	20,914	21,336	2%
<b>Traffic Citations</b>	15,379	17,409	10%	17,409	14,721	-15%



110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52103 POLICE PATROL					
111 SALARIES-PERMANENT REGULAR	8,755,661	9,212,466	4,511,777	9,045,000	9,728,854
131 OVERTIME	493,968	405,787	178,870	405,787	390,000
135 LONGEVITY	6,221	33,150	15,274	32,000	32,610
136 SHIFT DIFFERENTIAL	63,160	65,280	30,560	62,500	65,760
137 EDUCATION PAY	1,420	1,620	640	1,400	1,380
138 SPECIAL PAY	28,631	34,269	14,025	29,500	33,250
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,770	1,350	1,080	2,160	1,620
143 DRY CLEANING/CLOTHING ALLOW	72,996	72,336	176	72,836	72,340
146 PRODUCTIVITY INCENTIVE	31,750	4,250	4,250	4,250	
147 COMP TIME BUY BACK	110,223	109,793		109,793	125,000
151 WRS/RETIREMENT	2,119,759	1,485,808	685,228	1,470,700	1,084,813
152 F.I.C.A.	579,203	616,007	289,781	605,500	647,959
153 62:13 PENSION PAYMENTS	8,255	8,300	3,440	8,300	8,300
155 HEALTH INSURANCE EXPENSE	3,284,998	3,439,000	1,581,875	3,439,000	3,475,200
158 MEDICARE CONTRIBUTION	135,458	144,070	67,771	141,600	151,545
TOTAL PERSONAL SERVICES	15,693,473	15,633,486	7,384,747	15,430,326	15,818,631
219 OTHER PROFESSIONAL SERVICES	5,972	14,680	307	14,680	5,000
222 NATURAL GAS	104	200	57	200	200
226 CELLULAR/WIRELESS SERVICE COST	1,262	3,200	736	3,200	3,200
227 TELEPHONE - EQUIPMENT/CALLS	915	840	420	840	840
231 COMMUNICATIONS EQUIPMENT	65,683	68,047	43,868	68,047	35,535
232 OFFICE EQUIPMENT	2,561	2,000	1,321	2,450	2,492
235 EQUIPMENT REPAIRS/MAINT.	426	1,320	150	1,320	1,000
257 TRAFFIC VIOLATION REG PROGRAM	5,000	15,000		10,000	10,000
259 OTHER	119	200	70	200	200
263 MEALS & LODGING	876	1,000	748	1,000	1,500
TOTAL CONTRACTUAL SERVICES	82,918	106,487	47,677	101,937	59,967
311 OFFICE SUPPLIES/PRINTING	32,634	36,000	16,089	36,000	37,110
341 VEHICLE FUEL CHARGE/OIL/ETC	311,727	344,250	135,176	344,250	344,250
344 OUTSIDE MATERIAL & LABOR	16,604	28,200	10,267	28,200	28,200
345 JOINT SERVICE EQUIP CHARGES	81,158	60,000	27,702	60,000	60,000
362 OFFICE FURNITURE & EQUIPMENT	305				
364 REVOLVERS ETC		4,000		4,000	4,000
365 POLICE OFFICERS EQUIPMENT	32,663	39,910	5,777	39,800	40,000
367 CLOTHING & UNIFORM REPLACEMENT	35,007	53,200	40,515	53,200	40,000
369 OTHER NON CAPITAL EQUIPMENT					9,925
381 CANINE SERVICES & SUPPLIES	1,103				2,500
384 AUDIO/VIDEO/DVD SUPPLIES	59	90	89		

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110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
385 BATTERIES	2,483	2,500	727	2,500	2,500
388 PHOTOGRAPHIC EQUIP & SUPPLIES	<u>          </u>	34,000	31,527	34,000	<u>          </u>
389 OTHER	1,951	1,750	709	1,750	1,750
TOTAL MATERIALS AND SUPPLIES	515,694	603,900	268,578	603,700	570,235
711 INSURED LOSSES-ACCIDENT CAUSED	6,781	<u>          </u>	2,357-	<u>          </u>	<u>          </u>
712 INSURED LOSSES-VANDALISM CAUSE	<u>          </u>	<u>          </u>	326	<u>          </u>	<u>          </u>
TOTAL INSURED LOSSES	6,781	<u>          </u>	2,031-	<u>          </u>	<u>          </u>
935 SPECIAL REV FUND	63,908-	<u>          </u>	16,837-	30,000-	30,000-
TOTAL OTHER	63,908-	<u>          </u>	16,837-	30,000-	30,000-
DIVISION TOTAL	16,234,958	16,343,873	7,682,134	16,105,963	16,418,833

## **POLICE COUNTER SERVICES**

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Counter Services staff has the responsibility of greeting citizens, answering phone calls, providing information to the public based on knowledge of Police policies, and referring citizen inquires to appropriate channels. The purpose of the Police Counter is to provide clerical and administrative support to other divisions in the Department by maintaining proper records, including leave and attendance records of all officers in the Department.

### ***Responsibilities/Activities***

The Police Counter performs various functions to foster positive public relations with the community. This includes addressing all inquiries from the citizens, through either phone calls or face-to-face encounters.

Counter employees assist in processing citizens for court. This includes addressing questions regarding parking tickets and directing citizens to the Citation Management system, or sending the citizens to a Court Officer for any follow-up that may be needed.

Police Counter also provides for departmental support by maintaining the files for equipment violations, entering data and compiling various reports. Counter employees also assist the Fraud Unit by processing worthless check packets. In addition, monthly parking tickets statistics are compiled for each shift.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

To continue to provide a positive image to the citizens that need assistance from the police department either in person or via the telephone. The personnel at the front counter may be the first impression of the police department.

**Goal:** To continue to assist the citizens and reduce the stress of those needing police services.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52104 COUNTER SERVICES					
111 SALARIES-PERMANENT REGULAR	158,733	170,003	78,231	157,400	160,770
131 OVERTIME			5	5	
135 LONGEVITY	205	300	90	180	240
151 WRS/RETIREMENT	10,569	11,928	5,483	11,050	10,950
152 F.I.C.A.	9,701	10,564	4,856	9,800	9,990
155 HEALTH INSURANCE EXPENSE	68,001	72,400	36,204	72,400	72,400
158 MEDICARE CONTRIBUTION	2,269	2,475	1,136	2,300	2,340
TOTAL PERSONAL SERVICES	249,478	267,670	126,005	253,135	256,690
DIVISION TOTAL	249,478	267,670	126,005	253,135	256,690

## **POLICE – SAFETY BUILDING OCCUPANCY**

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The Police Department pays annual rent to Kenosha County for occupancy in the Public Safety Building. The Safety Building houses the City of Kenosha Police Department, the Kenosha County Sheriff's Department, the Kenosha City/County Joint Services, Kenosha County Information Technologies, Kenosha County Mail Services and the Kenosha County Jail.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

Occupancy of the Public Safety Building.

**Goal:** To continue to maximize the usage of space and to provide a comfortable and ergonomically correct work environment for the employees of the Kenosha Police Department.

110 GENERAL FUND  
 02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52105 SAFETY BLDG OCCUPANCY EXPENSE					
283 OFFICE SPACE RENTAL	133,366	138,800	69,400	138,800	139,782
TOTAL CONTRACTUAL SERVICES	133,366	138,800	69,400	138,800	139,782
DIVISION TOTAL	133,366	138,800	69,400	138,800	139,782

## POLICE – SUPPORT SERVICES

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The Support Services Division is comprised of five Community Service Officers and a Parking Enforcement Officer. The division provides animal control, parking enforcement and traffic control.

### Responsibilities/Activities

Police Support Services Division provides support to the Patrol Division of the Police Department by providing assistance with enforcement of parking violations throughout the city. The division will provide traffic control at traffic accident scenes, fire scenes or anywhere else in need of traffic control within the city.

Police Support Services will provide all animal control services for the city. The division will respond to complaints of animal control issues, investigate the complaints and enforce municipal ordinances as they pertain to the complaint. Animals will be captured, trapped and transport as needed.

Support Services will also assist by providing crossing guard services as needed, to fill in for absent crossing guards at school assignments. Support Services will provide transport of found bicycles and other found property.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

Parking compliance and animal control continues to be the emphasis of this unit. The request for trap calls has seen a steady increase since the police department assumed the duties of animal control.

**Goal:** To increase parking enforcement to gain compliance of parking laws and to continue to reduce the number of vehicles towed to reduce expenditures. Continue to monitor the animal control calls, specifically the number of trap calls.

	<u>2011</u>	<u>2012</u>	<u>% Change</u>	<u>2012</u>	<u>2013</u>	<u>% Change</u>
<b>Parking Citations</b>	19,762	20,905	5.8%	20,905	18,189	-13%
<b>Tows</b>	262	172	-34%	172	155	-10%
<b>Trap Calls</b>	N/A	744	N/A	744	1475	98%



110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52106 SUPPORT SERVICES					
111 SALARIES-PERMANENT REGULAR	192,989	208,596	91,254	194,400	206,730
131 OVERTIME	1,434	1,010	<u>          </u>	1,010	1,010
135 LONGEVITY	300	300	150	300	300
136 SHIFT DIFFERENTIAL	920	960	480	960	960
151 WRS/RETIREMENT	13,028	14,765	6,432	13,800	14,220
152 F. I. C. A.	11,919	13,079	5,622	12,200	12,960
155 HEALTH INSURANCE EXPENSE	102,001	108,600	43,747	108,600	108,600
158 MEDICARE CONTRIBUTION	2,787	3,060	1,315	2,900	3,040
TOTAL PERSONAL SERVICES	325,378	350,370	149,000	334,170	347,820
323 MEMBERSHIP DUES	35	235	21	235	235
365 POLICE OFFICERS EQUIPMENT	3,927	2,500	<u>          </u>	2,500	2,500
367 CLOTHING & UNIFORM REPLACEMENT	1,008	2,000	1,671	3,100	2,000
TOTAL MATERIALS AND SUPPLIES	4,970	4,735	1,692	5,835	4,735
DIVISION TOTAL	330,348	355,105	150,692	340,005	352,555

## POLICE – PLANNING, TRAINING AND SERVICE DIVISION

The Planning Unit is responsible for all planning and research services, providing staff reports, policy and procedures, proposals, needs assessments, and risk evaluations. The Training Unit provides in-service training, specialized training, and personnel development training.

### Responsibilities/Activities

The Division develops new programs and evaluates current programs. It strives to research, develop and improve its existing policies and procedures, insuring that all Police Department personnel are informed of the dynamic changes in the laws in order to maintain current and modern police practices.

In addition, it provides in-service, specialized and personnel development training as well as coordinating the field training program. The division is responsible for providing testing for prospective officers and testing for promotions within the Police Department. The division is responsible for writing and administering Federal and State Grants.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

To provide up to date training to officers.

**Goal:** To increase the specialized training and the ensure that officers receive the most up to date training to assist in reducing injuries to officers and citizens.

	<u>2011</u>	<u>2012</u>	<u>% Change</u>	<u>2012</u>	<u>2013</u>	<u>% Change</u>
<b>Training Hours</b>	10,263	12,999	26%	12,999	14,144	9%

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52107 PLANNING, RESEARCH & TRAINING					
111 SALARIES-PERMANENT REGULAR	186,436	174,905	77,413	163,000	181,030
131 OVERTIME	65,780	40,000	30,256	65,000	55,000
135 LONGEVITY	600	4,100	1,822	3,855	4,220
137 EDUCATION PAY	180	180			
143 DRY CLEANING/CLOTHING ALLOW	1,056	1,856		1,856	1,856
146 PRODUCTIVITY INCENTIVE	875	250	250	250	
151 WRS/RETIREMENT	54,471	32,240	16,477	35,250	25,131
152 F.I.C.A.	15,182	13,720	6,720	14,500	15,020
155 HEALTH INSURANCE EXPENSE	51,004	36,200	18,102	36,200	36,200
158 MEDICARE CONTRIBUTION	3,551	3,215	1,572	3,395	3,515
TOTAL PERSONAL SERVICES	379,135	306,666	152,612	323,306	321,972
235 EQUIPMENT REPAIRS/MAINT.	100	100			100
261 MILEAGE	651	200		200	200
262 COMMERCIAL TRAVEL	743	750		750	750
263 MEALS & LODGING	13,698	15,000	8,503	15,000	15,000
264 REGISTRATION	16,848	20,000	8,069	20,000	20,000
289 OTHER RENT/LEASES		700		500	1,000
TOTAL CONTRACTUAL SERVICES	32,040	36,750	16,572	36,450	37,050
322 SUBSCRIPTIONS & BOOKS		200	107	200	200
TOTAL MATERIALS AND SUPPLIES		200	107	200	200
DIVISION TOTAL	411,175	343,616	169,291	359,956	359,222

## **POLICE – AUXILIARY SERVICES**

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The Auxiliary Services Division is comprised of the school crossing guards and the Police Explorer Post 509. The purpose of these units is to provide auxiliary services for the Police Department.

### ***Responsibilities/Activities***

The Explorer Post is utilized for parking/traffic control as well as assistance at numerous departmental special events, i.e. bike rodeos, Law Day, neighborhood meetings, July 4<sup>th</sup> activities, Halloween safety patrols, and several special events held in Harbor Park throughout the year. The Auxiliary services lend special assistance at City sanctioned events, providing crowd control at all major events. The school crossing guards are utilized throughout the school year, providing safe pedestrian crossing at all the schools in the City of Kenosha. They may also be called on to assist in the crossing of pedestrians at special events in the City.

The use of crossing guards and the Explorers reduces the need for law enforcement officers for traffic control at schools and special events. This facilitates the safe movement of vehicles and pedestrian traffic and includes the security of vehicles in parking lots during special events.

### **2015 Budget Highlights:**

The three-year agreement with KUSD in reference to Crossing Guards at up to three middle schools will continue to be assistance to the safety of children attending Kenosha public schools.

### **Areas of Emphasis:**

To provide assistance to patrol officers at special events and to assist children in crossing safely when attending elementary schools within the City of Kenosha.

**Goal:** To facilitate the safe movement of vehicles and pedestrians at school crossings and to utilize the police explorers at special events to reduce the need for law enforcement officers for traffic control duties.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52108 AUXILIARY SERVICES					
132 WAGES TEMPORARY	145,992	167,180	85,085	150,000	169,790
143 DRY CLEANING/CLOTHING ALLOW	3,250	3,875	3,500	3,500	4,235
158 MEDICARE CONTRIBUTION	2,163	2,303	1,285	2,250	2,525
TOTAL PERSONAL SERVICES	151,405	173,358	89,870	155,750	176,550
225 TELE-LONG DISTANCE/LOCAL CALLS	2,327	1,980	1,337	1,980	1,980
226 CELLULAR/WIRELESS SERVICE COST	198	360	121	360	360
256 PRISONER MEALS	25,804	50,000	2,288	15,000	20,000
TOTAL CONTRACTUAL SERVICES	28,329	52,340	3,746	17,340	22,340
367 CLOTHING & UNIFORM REPLACEMENT	1,855	2,300		2,300	2,300
389 OTHER		200		200	200
TOTAL MATERIALS AND SUPPLIES	1,855	2,500		2,500	2,500
934 OTHER CHARGE BACKS		12,810-	1,027-	8,500-	12,810-
TOTAL OTHER		12,810-	1,027-	8,500-	12,810-
DIVISION TOTAL	181,589	215,388	92,589	167,090	188,580

## POLICE – KENOSHA DRUG AND GANG UNITS

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This unit targets street level narcotics violators and drug houses, gathers gang information, and conducts special surveillance operations. They are also responsible for identifying, monitoring and suppressing local criminal activity. The unit consists of Detectives and Gang Unit Police Officers who are under the direction of the Captain of Investigations. The focus of this division is to successfully investigate drug and gang activity, in Kenosha. Members of this unit are specially trained in drug enforcement, gang activity, and terrorism. This division utilizes specialized equipment to successfully complete their missions, investigations, and assignments.

<b><i>Responsibilities/Activities</i></b>
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Both the Drug Unit and Gang Unit investigate criminal and misdemeanor cases that are self-initiated, referred to the unit by the Patrol Division, the Investigations Division, or outside agencies. Both units successfully prepare cases for the District Attorney’s Office for criminal prosecution. They identify, locate, and monitor individuals or groups of individuals who engage in criminal activity, gang activity, or terrorism. They develop intelligence to anticipate future drug, gang, or terrorist activity.

The units also develop intelligence, monitor individuals and groups, investigate criminal activity, make cases against perpetrators of illegal and criminal activities. They complete crime analysis by areas and crimes, and engage in clandestine undercover activities to successfully conclude investigations. Assist other agencies. They also assist and train other agencies as required.

**2015 Budget Highlights:**

There are no notable changes in 2015.

**Areas of Emphasis:**

Major dealers bringing drugs into the community remains the main emphasis of the Drug Unit and the street level gang crimes is the main emphasis of the Gang Unit.

**Goal:** To decrease the amount of Heroin and other drugs into the community. To continue to work with the community partners in gang prevention and to increase the street level gang interdiction.

	<u>2011</u>	<u>2012</u>	<u>% Change</u>	<u>2012</u>	<u>2013</u>	<u>% Change</u>
<b>Cases Initiated</b>	255	305	20%	305	330	7.5%
<b>Seized Drug Value</b>	\$1,790,027	\$610,896	-66%	\$610,896	2,058,721	70%

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52109 KENOSHA STREET CRIMES UNIT					
111 SALARIES-PERMANENT REGULAR	641,226	747,980	320,264	656,000	765,420
131 OVERTIME	50,792	60,000	14,566	35,000	50,000
135 LONGEVITY	2,088	2,160	1,071	2,160	2,970
136 SHIFT DIFFERENTIAL	4,880	4,800	2,400	4,800	6,720
138 SPECIAL PAY	3,264	5,564	1,785	3,600	4,280
143 DRY CLEANING/CLOTHING ALLOW	9,763	10,208		10,208	10,208
146 PRODUCTIVITY INCENTIVE	2,500	500	500	500	
147 COMP TIME BUY BACK	13,323	13,724		13,724	14,200
151 WRS/RETIREMENT	166,754	127,175	51,002	110,000	88,632
152 F.I.C.A.	42,934	52,365	20,221	45,050	52,940
155 HEALTH INSURANCE EXPENSE	187,000	199,100	95,036	199,100	199,100
158 MEDICARE CONTRIBUTION	10,041	12,255	4,729	10,550	12,385
TOTAL PERSONAL SERVICES	1,134,565	1,235,831	511,574	1,090,692	1,206,855
226 CELLULAR/WIRELESS SERVICE COST	3,774	4,000	1,566	3,840	4,740
TOTAL CONTRACTUAL SERVICES	3,774	4,000	1,566	3,840	4,740
323 MEMBERSHIP DUES	25	275		75	50
341 VEHICLE FUEL CHARGE/OIL/ETC	15,773	15,500	6,499	15,500	15,500
345 JOINT SERVICE EQUIP CHARGES	5,011	4,000	1,730	4,000	4,000
365 POLICE OFFICERS EQUIPMENT	1,370	3,500	263	3,500	3,500
TOTAL MATERIALS AND SUPPLIES	22,179	23,275	8,492	23,075	23,050
DIVISION TOTAL	1,160,518	1,263,106	521,632	1,117,607	1,234,645

## **POLICE – COMMUNITY SERVICES**

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The Community Services Division is comprised of Public Relations, Media Relations, Crime Prevention, School Liaison, and Safety Education. Safety Education for children and adults utilizing trained officers to convey a positive image of the Kenosha Police Department. One of the major purposes of the Community Services Division is to teach children and adults to be alert and aware of the things they can do to build our community up and stop the things that tear our community down. They encourage a positive relationship between the children and the Kenosha Police Department, and instill important safety values.

This unit also assists in the prevention of crimes from occurring at and around our area schools. They allow educators the opportunity to work with a police officer on problems regarding students.

Community Services also strives to organize and develop relationships with all media (i.e., radio, television, and print).

### **Responsibilities/Activities**

Major initiatives and programs that are ongoing are Crime Stoppers, Operation I.D., Neighborhood Watch Program, Business Watch Program, Realtor Watch Program, Landlord Seminars, A Child Is Missing and Missing Exploited Children.

The Division serves as a liaison between the Kenosha Police Department, civic groups and the Kenosha Unified School District; supervises the School Resource officers; conducts background checks; provides a Public Information Officer; provides home and business security checks; and reviews requests from citizens for open records relating to Police reports.

The Community Services Division is active in officer recruitment, crime prevention, safety education and attends various public speaking engagements in both the schools and various organizations, as a representative of the Kenosha Police Department.

### **2015 Budget Highlights:**

There are no notable changes in 2015.

### **Areas of Emphasis:**

Neighborhood watch, Crime Free Multi-Housing Program and children safety programs in all levels of school.

**Goal:** To increase the number of neighborhood watch programs within the City of Kenosha. To maintain the cooperation between the school districts and the safety center. To increase the number of participants in the Crime Free Multi-Housing program.

	<b>2011</b>	<b>2012</b>	<b>% Change</b>	<b>2012</b>	<b>2013</b>	<b>% Change</b>
<b>Safety Center Participants</b>	6,812	6500	-4.5%	6,500	6,942	7%
<b>Neighborhood Watch</b>	159	178	12%	178	206	15%
<b>Crime Free Multi-Housing</b>	140	320	128.00%	320	400	25%



110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52110 COMMUNITY SERVICES					
111 SALARIES-PERMANENT REGULAR	415,313	428,904	215,346	428,904	445,770
131 OVERTIME	29,052	22,950	14,321	22,950	25,000
132 WAGES TEMPORARY	16,602	18,069	9,736	18,069	18,080
135 LONGEVITY	600	3,810	1,902	3,810	5,320
138 SPECIAL PAY	1,962	2,013	1,017	2,030	1,400
143 DRY CLEANING/CLOTHING ALLOW	4,597	4,768		4,768	4,768
146 PRODUCTIVITY INCENTIVE	1,625	250	250	250	
147 COMP TIME BUY BACK	3,697	2,217		2,217	2,300
151 WRS/RETIREMENT	105,974	70,619	35,748	72,750	51,540
152 F.I.C.A.	28,706	29,936	14,687	29,950	31,170
155 HEALTH INSURANCE EXPENSE	102,008	108,600	54,306	108,600	108,600
158 MEDICARE CONTRIBUTION	6,713	7,012	3,435	7,000	7,290
TOTAL PERSONAL SERVICES	716,849	699,148	350,748	701,298	701,238
219 OTHER PROFESSIONAL SERVICES	436	484	458	454	480
221 ELECTRICAL	3,807	5,481	3,085	5,481	5,650
222 NATURAL GAS	980	1,500	1,272	1,500	1,500
223 STORM WATER UTILITY	472	460	237	460	475
224 WATER	188	180	101	180	185
225 TELE-LONG DISTANCE/LOCAL CALLS	380	500	194	380	500
227 TELEPHONE - EQUIPMENT/CALLS	1,521	1,440	802	1,440	1,440
232 OFFICE EQUIPMENT		300			300
235 EQUIPMENT REPAIRS/MAINT.		170		170	200
246 OTHER BLDG MAINTENANCE	276	280	115	280	288
TOTAL CONTRACTUAL SERVICES	8,060	10,795	6,264	10,345	11,018
311 OFFICE SUPPLIES/PRINTING	14,965	14,000	555	14,000	14,000
323 MEMBERSHIP DUES	50	210		50	50
365 POLICE OFFICERS EQUIPMENT	465				
382 HOUSEKEEPING-JANITORIAL SUPPLI	171	200	89	200	200
TOTAL MATERIALS AND SUPPLIES	15,651	14,410	644	14,250	14,250
935 SPECIAL REV FUND	331,022-	332,000-	188,698-	332,000-	325,100-
TOTAL OTHER	331,022-	332,000-	188,698-	332,000-	325,100-
DIVISION TOTAL	409,538	392,353	168,958	393,893	401,406

## **POLICE – JOINT SERVICES OPERATIONS**

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In 1981, the City of Kenosha and Kenosha County signed an agreement to a Joint Services Board to provide joint service functions, supporting the operations of the City of Kenosha Police Department and the Kenosha County Sheriff's Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services operations provide communications, records management, evidence and property room, identification, collection of money from citations, fleet maintenance, car wash and general administrative services.

### **2015 Budget Highlights:**

The addition of dispatcher supervisors.

### **Areas of Emphasis:**

To continue to provide service to the citizens of Kenosha consistent with the expected service, but within the allocated funds approved in the budget process by the Joint Service Board of Directors, Common Council and County Board.

**Goal:** To continue the process of updating the Records Management System and Computer Aided Dispatch center. This process made significant progress in 2014 and we anticipate the starting the transition in 2015.

110 GENERAL FUND  
 02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52111 POLICE SHARE JOINT SERVICE CST					
251 CITY SHARE-JOINT SERVICES	2,721,490	2,665,860	1,332,930	2,665,860	2,692,953
TOTAL CONTRACTUAL SERVICES	2,721,490	2,665,860	1,332,930	2,665,860	2,692,953
DIVISION TOTAL	2,721,490	2,665,860	1,332,930	2,665,860	2,692,953
DEPARTMENT TOTAL	26,943,596	27,271,389	12,812,818	26,706,615	27,293,402

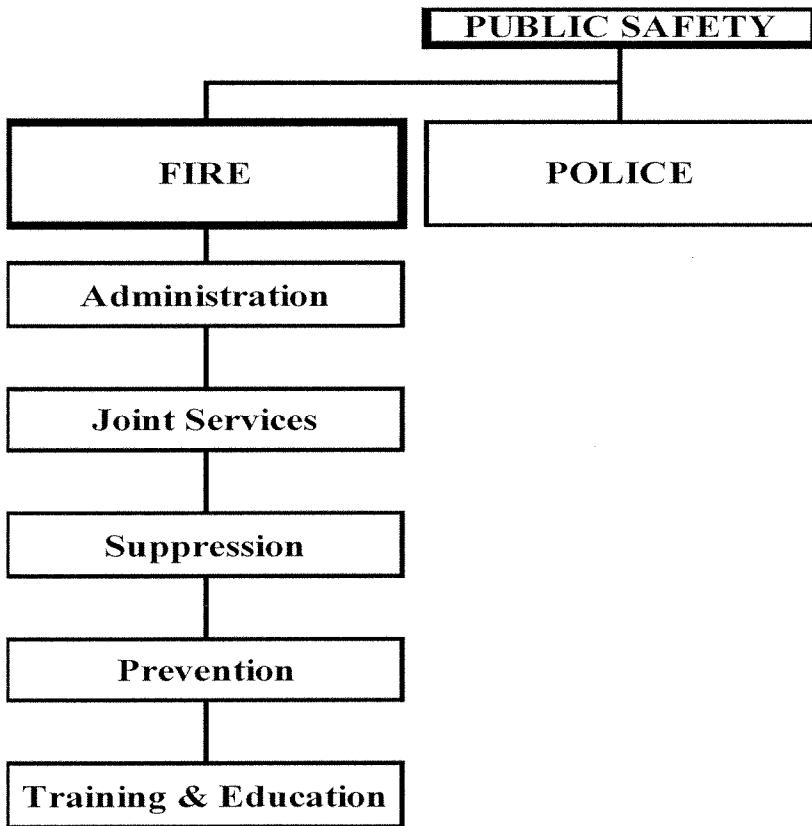
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# FIRE DEPARTMENT

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The Fire Department provides fire prevention, fire suppression, emergency medical services, and the development of fire safety programs. Emergency Medical Services is a Special Revenue Fund.

## **Organization**



## FIRE DEPARTMENT

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### Funded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Administration</u>			
Fire Chief	1	1	1
Deputy Chief	1	1	1
Clerk Typist II	2	2	2
Total Administration	4	4	4
<u>Suppression</u>			
House Captain	1	1	1
Line Captain	3	3	3
Mechanic Supervisor	1	1	1
Mechanic II	1	1	1
Lieutenant	18	18	18
Apparatus Operator	26	26	26
Firefighter	40	40	40
Total Suppression	90	90	90
<u>Fire Prevention</u>			
Division Chief	1	1	1
Inspector	1	1	1
Total Fire Prevention	2	2	2
<u>Emergency Medical Services (1)</u>			
Division Chief - EMS	0	1	1
Division Chief – Quality Control & Public Health	1	0	0
Emergency Medical Service Officer	1	0	0
Battalion Chief	3	3	3
House Captain	5	5	5
Line Captain	3	3	3
Lieutenant	6	6	6
Apparatus Operator	10	10	10
Firefighter	29	29	29
Total Emergency Medical Services	58	57	57
<u>Training &amp; Education</u>			
Division Chief – Training	1	1	1
Total Training & Education	1	1	1
Total Funded	155	154	154

**FIRE DEPARTMENT**

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**Unfunded Full-Time Positions**

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Fire Prevention</u>			
Inspector	1	1	1
Total Unfunded	1	1	1

*(1) Budget found in Special Revenue Fund*

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52200 FIRE DEPT					
111 SALARIES-PERMANENT REGULAR	6,415,176	6,700,667	3,197,901	6,499,410	6,867,468
121 WAGES PERMANENT REGULAR	52,165	53,867	27,609	53,867	51,730
131 OVERTIME	462,139	230,000	312,320	557,481	250,000
134 WORKING OUT OF CLASS	54,096	63,000	25,428	63,000	65,000
135 LONGEVITY	10,340	10,040	4,310	8,650	8,670
137 EDUCATION PAY	2,640	2,640	1,230	2,340	2,640
138 SPECIAL PAY	8,240	9,000	3,925	7,600	9,000
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	26,625	6,250	6,250	6,250	
149 HOLIDAY BUY BACK	170,645	172,000	1,182	172,000	180,000
151 WRS/RETIREMENT	1,781,425	1,353,380	642,542	1,351,856	1,024,470
152 F.I.C.A.	12,854	13,130	6,751	13,130	12,990
153 62:13 PENSION PAYMENTS	121,223	124,000	47,370	114,000	114,000
154 62:13 SUPPLEMENTAL PENSION PAY	5,132	5,300	2,426	5,000	5,000
155 HEALTH INSURANCE EXPENSE	2,346,007	2,461,600	1,123,995	2,461,600	2,461,600
158 MEDICARE CONTRIBUTION	78,383	71,715	41,177	85,848	71,513
165 DEATH/DISABILITY MONTHLY	15,270	15,280	7,224	12,600	11,000
TOTAL PERSONAL SERVICES	11,562,960	11,292,469	5,451,940	11,415,232	11,135,681
219 OTHER PROFESSIONAL SERVICES	13,200	3,600	3,100	3,600	21,600
221 ELECTRICAL	62,718	68,244	33,390	68,244	70,000
222 NATURAL GAS	26,523	38,000	38,286	43,000	38,000
223 STORM WATER UTILITY	4,917	5,400	2,469	5,400	6,000
224 WATER	6,745	7,400	3,630	7,400	7,828
225 TELE-LONG DISTANCE/LOCAL CALLS	4,786	6,740	2,730	6,200	6,000
226 CELLULAR/WIRELESS SERVICE COST	698	790	928	1,600	675
227 TELEPHONE - EQUIPMENT/CALLS	838	1,100	413	850	1,100
231 COMMUNICATIONS EQUIPMENT	7,617	8,770	5,592	8,700	10,174
232 OFFICE EQUIPMENT	4,413	5,650	3,936	4,900	5,725
235 EQUIPMENT REPAIRS/MAINT.	13,357	25,725	12,769	20,500	18,725
241 HEATING & AIR CONDITIONING	4,747	10,500	2,247	10,000	10,500
243 CLEANING CONTRACT-BLDG		5,700		5,700	11,400
245 ROOF REPAIRS	1,500	2,500		2,000	1,500
246 OTHER BLDG MAINTENANCE	27,678	27,570	11,503	27,570	29,852
251 CITY SHARE-JOINT SERVICES	680,372	666,466	333,233	666,466	673,239
259 OTHER	24,628	29,900	13,824	35,500	36,500
261 MILEAGE	472	1,200	288	1,050	750
262 COMMERCIAL TRAVEL	1,562				400
263 MEALS & LODGING	3,045	7,425	1,372	7,150	4,860
264 REGISTRATION	11,084	18,875	2,982	8,900	28,735
TOTAL CONTRACTUAL SERVICES	900,900	941,555	472,692	934,730	983,563



110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52200 FIRE DEPT					
311 OFFICE SUPPLIES/PRINTING	6,130	7,000	3,537	7,000	9,500
316 COMPUTER SOFTWARE	2,163	4,693	1,200	2,800	1,950
322 SUBSCRIPTIONS & BOOKS	3,733	6,290	1,744	3,825	5,890
323 MEMBERSHIP DUES	2,668	3,220	679	3,050	3,220
341 VEHICLE FUEL CHARGE/OIL/ETC	81,763	80,335	51,073	100,000	95,000
342 CENTRAL GARAGE LABOR CHARGES	1,707				500
343 CENT.GARAGE-PARTS&MAT. CHARGES					2,500
344 OUTSIDE MATERIAL & LABOR	81,677	84,823	35,123	84,268	90,000
353 HORTICULTURAL SUPP-FERT ETC	987	1,300	319	1,000	2,000
357 BUILDING MATERIALS	1,437	1,300	1,254	1,300	1,300
358 FIRE FOAM	1,974	2,800		2,700	13,200
361 SMALL TOOLS	3,410	6,599	5,431	6,599	9,667
362 OFFICE FURNITURE & EQUIPMENT	775	250		250	5,390
363 COMPUTER HARDWARE					800
366 FIRE PREV & TRNG EQUIPMENT		1,700	335	750	2,200
367 CLOTHING & UNIFORM REPLACEMENT	96,798	128,290	43,649	128,290	116,983
369 OTHER NON CAPITAL EQUIPMENT	2,485	34,625	8,605	34,000	49,055
382 HOUSEKEEPING-JANITORIAL SUPPLI	18,910	18,500	9,668	18,500	18,500
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	300	3,310	3,300	3,600	8,510
385 BATTERIES	2,498	2,350	486	2,350	2,350
388 PHOTOGRAPHIC EQUIP & SUPPLIES	978	995		600	800
389 OTHER	2,332	4,800	853	3,800	3,800
TOTAL MATERIALS AND SUPPLIES	312,725	393,180	167,256	404,682	443,115
592 COPIERS		16,178	16,178	16,178	
TOTAL CAPITAL OUTLAY-PURCHASE		16,178	16,178	16,178	
711 INSURED LOSSES-ACCIDENT CAUSED		4,132	4,131	4,131	
TOTAL INSURED LOSSES		4,132	4,131	4,131	
DEPARTMENT TOTAL	12,776,585	12,647,514	6,112,197	12,774,953	12,562,359

## **FIRE - ADMINISTRATION**

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### ***Purpose***

At the summit of our unified chain-of-command, Fire Administration manages and directs the divisions of EMS, Training, Fire Prevention, Suppression, and Fleet Maintenance. Under direction of the Fire Chief and Deputy Fire Chief, all aspects of our total system of firefighting, emergency medical services (EMS), fire prevention, fleet maintenance, training, and 24/7/365 emergency operations for public service are managed and supported by direct policy and directive as well as by support and action from all internal stakeholders

### ***Areas of Emphasis***

The full spectrum of management and administrative functions including, but not limited to:

- Budget preparation, implementation, control, and analysis.
- Planning and data mining for trend analysis.
- Personnel Management.
- Interface with key internal stakeholders.
- Personnel development and recruiting.
- Policy promulgation
- Service improvement
- Long-term planning

### ***Goal***

To deliver full measure the tenants of our vision statement and actively manage a developing, mature organization that is highly adaptable, educated, and staffed with a cadre of technical athletes who continue to provide exceptional public service beyond what is expected and required.

### ***Objectives:***

1. Identify and provide the resources and tools to mitigate, train, evolve, and improve.
2. Continued readiness, operational capability, and budget flexibility to meet daily response needs for the community and support requirements for six fire stations and their assigned personnel and equipment.
3. Adjustable main office functions to quickly meet the needs of internal stakeholders, field commanders, and public requests for support services.

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52201 FIRE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	307,644	316,186	155,173	313,100	320,026
131 OVERTIME	<u>          </u>	3,000	<u>          </u>	300	3,000
135 LONGEVITY	865	890	470	950	960
137 EDUCATION PAY	420	420	210	420	420
146 PRODUCTIVITY INCENTIVE	625	125	125	125	<u>          </u>
151 WRS/RETIREMENT	62,441	49,163	23,833	48,300	38,890
152 F.I.C.A.	5,414	5,595	2,692	5,595	5,590
155 HEALTH INSURANCE EXPENSE	68,005	72,400	36,204	72,400	72,400
158 MEDICARE CONTRIBUTION	1,266	1,313	630	1,313	1,310
TOTAL PERSONAL SERVICES	446,680	449,092	219,337	442,503	442,596
219 OTHER PROFESSIONAL SERVICES	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	21,100
226 CELLULAR/WIRELESS SERVICE COST	698	790	928	1,600	675
232 OFFICE EQUIPMENT	4,413	4,900	3,936	4,900	5,725
261 MILEAGE	175	350	<u>          </u>	350	200
263 MEALS & LODGING	320	3,900	<u>          </u>	3,900	800
264 REGISTRATION	200	500	<u>          </u>	400	250
TOTAL CONTRACTUAL SERVICES	5,806	10,440	4,864	11,150	28,750
311 OFFICE SUPPLIES/PRINTING	6,130	7,000	3,537	7,000	9,500
322 SUBSCRIPTIONS & BOOKS	99	125	119	125	400
323 MEMBERSHIP DUES	2,228	2,425	474	2,400	2,425
362 OFFICE FURNITURE & EQUIPMENT	490	250	<u>          </u>	250	5,390
TOTAL MATERIALS AND SUPPLIES	8,947	9,800	4,130	9,775	17,715
592 COPIERS	<u>          </u>	16,178	16,178	16,178	<u>          </u>
TOTAL CAPITAL OUTLAY-PURCHASE	<u>          </u>	16,178	16,178	16,178	<u>          </u>
DIVISION TOTAL	461,433	485,510	244,509	479,606	489,061

## FIRE – DISPATCH AND COMMUNICATIONS

---

### ***Purpose***

All Kenosha County Emergency Services agencies continue a strong partnership with the Kenosha County Joint Services Dispatch Center. The Kenosha Fire Department continues to depend on KCCJS for call taking, computer-aided dispatch (CAD), and radio communications for all of our calls for service.

### ***Emphasis***

As the City of Kenosha and Kenosha County move toward a successor integrated software platform, the Kenosha Fire Department continues to depend on the management team, call takers, dispatchers, and other support personnel of the Joint Services Team to carry out our mission.

- Dispatch of emergency units in less than one minute of the receipt of a 911 call.
- Clear, concise, and accurate dispatch information.
- Precision radio communications.
- Joint technical management of equipment arrays.
- Quality Assurance (QA) of Emergency Medical Dispatch.
- Service improvement as new challenges arise.

### ***Goal***

Continued positive management of emergency services dispatching for the fire department.

### ***Objectives:***

1. Direct access to the dispatch center by our Science Officer and key personnel who hold radio system repair credentials.
2. Call review as needed for continuous quality improvement.
3. Joint training sessions to improve operator skill.
4. Special projects completion.

110 GENERAL FUND  
 02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52202 DISPATCHING & COMMUNICATIONS					
251 CITY SHARE-JOINT SERVICES	680,372	666,466	333,233	666,466	673,239
TOTAL CONTRACTUAL SERVICES	680,372	666,466	333,233	666,466	673,239
DIVISION TOTAL	680,372	666,466	333,233	666,466	673,239

## **FIRE - SUPPRESSION**

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### ***Purpose***

Under direct supervision of the Chief's designated staff commanders of all suppression forces, the three Battalion Chiefs, five engine companies, two aerial ladder companies, and one aerial platform are staffed with personnel who have direct and immediate responsibilities to quickly solve the fire problem in Kenosha.

### ***Areas of Emphasis***

Deploying a thoroughly modern fleet of apparatus from all six fire stations, suppression forces respond to almost every call type identified by the County Joint Services Call Center.

- Immediate response to all reports of fire Kenosha.
- Response with trained medical personnel to medical emergencies.
- Employ aggressive tactics and strategies to save human life and reduce potential property loss to an absolute minimum.
- Use specialized airport and aircraft firefighting equipment to protect our Regional Airport.
- Respond to water emergencies.
- Maintain, repair, and test all critical equipment and rolling stock.
- Operate in all multi-agency, multi-jurisdictional emergencies.
- Stabilize hazmat incidents at an operational level.

### ***Goal***

To quickly arrive on-scene of all emergencies and employ state-of-the-art equipment to extinguish all fires, rescue trapped victims, stop the spread of fire beyond its point of origin, and employ countermeasures to remove smoke, look for hidden fires, and salvage personal properties.

### ***Objectives:***

1. Rescue trapped citizens, evacuate those in danger, attack the fire, ventilate the smoke out, and salvage personnel property.
2. Use precision coordination of all the disciplines in firefighting.
3. Respond to all other emergencies cased and become the lead agency in emergency services in our city.

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52203 FIRE SUPPRESSION					
111 SALARIES-PERMANENT REGULAR	5,854,566	6,118,171	2,910,734	5,920,000	6,269,444
121 WAGES PERMANENT REGULAR	52,044	53,867	27,609	53,867	51,730
131 OVERTIME	394,540	152,700	224,239	430,600	170,000
134 WORKING OUT OF CLASS	54,096	63,000	25,428	63,000	65,000
135 LONGEVITY	8,875	8,550	3,540	7,100	7,110
137 EDUCATION PAY	1,800	1,800	810	1,500	1,800
138 SPECIAL PAY	8,240	9,000	3,925	7,600	9,000
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	25,000	5,875	5,875	5,875	
149 HOLIDAY BUY BACK	170,645	172,000	1,182	172,000	180,000
151 WRS/RETIREMENT	1,636,335	1,240,677	578,010	1,230,000	935,800
152 F.I.C.A.	7,433	7,535	4,059	7,535	7,400
153 62:13 PENSION PAYMENTS	121,223	124,000	47,370	114,000	114,000
154 62:13 SUPPLEMENTAL PENSION PAY	5,132	5,300	2,426	5,000	5,000
155 HEALTH INSURANCE EXPENSE	2,226,998	2,334,900	1,060,638	2,334,900	2,334,900
158 MEDICARE CONTRIBUTION	75,145	65,442	38,885	80,000	65,041
165 DEATH/DISABILITY MONTHLY	15,270	15,280	7,224	12,600	11,000
TOTAL PERSONAL SERVICES	10,657,942	10,378,697	4,942,254	10,446,177	10,227,825
219 OTHER PROFESSIONAL SERVICES		3,100	3,100	3,100	
221 ELECTRICAL	62,718	68,244	33,390	68,244	70,000
222 NATURAL GAS	26,523	38,000	38,286	43,000	38,000
223 STORM WATER UTILITY	4,917	5,400	2,469	5,400	6,000
224 WATER	6,745	7,400	3,630	7,400	7,828
225 TELE-LONG DISTANCE/LOCAL CALLS	4,786	6,740	2,730	6,200	6,000
227 TELEPHONE - EQUIPMENT/CALLS	838	1,100	413	850	1,100
231 COMMUNICATIONS EQUIPMENT	7,617	8,770	5,592	8,700	10,174
235 EQUIPMENT REPAIRS/MAINT.	13,357	20,225	12,769	20,000	18,225
241 HEATING & AIR CONDITIONING	4,747	10,500	2,247	10,000	10,500
243 CLEANING CONTRACT-BLDG		5,700		5,700	11,400
245 ROOF REPAIRS	1,500	2,500		2,000	1,500
246 OTHER BLDG MAINTENANCE	27,678	27,570	11,503	27,570	29,352
259 OTHER	24,628	29,400	13,824	35,000	36,000
261 MILEAGE	297	600	288	600	450
263 MEALS & LODGING	1,302	2,150	1,034	2,150	2,025
264 REGISTRATION	1,100	2,580	425	1,000	1,125
TOTAL CONTRACTUAL SERVICES	188,753	239,979	131,700	246,914	249,679
316 COMPUTER SOFTWARE	2,163	1,900	1,200	1,800	1,950
341 VEHICLE FUEL CHARGE/OIL/ETC	81,763	80,335	51,073	100,000	95,000

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110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
342 CENTRAL GARAGE LABOR CHARGES	1,707				500
343 CENT.GARAGE-PARTS&MAT. CHARGES					2,500
344 OUTSIDE MATERIAL & LABOR	77,171	81,168	34,776	81,168	71,000
353 HORTICULTURAL SUPP-FERT ETC	987	1,300	319	1,000	2,000
357 BUILDING MATERIALS	1,437	1,300	1,254	1,300	1,300
361 SMALL TOOLS	3,410	6,599	5,431	6,599	9,667
363 COMPUTER HARDWARE					800
369 OTHER NON CAPITAL EQUIPMENT	2,485	33,625	8,605	33,000	48,055
382 HOUSEKEEPING-JANITORIAL SUPPLI	18,910	18,500	9,668	18,500	18,500
385 BATTERIES	2,498	2,000	486	2,000	2,000
389 OTHER	2,332	4,800	853	3,800	3,800
TOTAL MATERIALS AND SUPPLIES	194,863	231,527	113,665	249,167	257,072
711 INSURED LOSSES-ACCIDENT CAUSED		4,132	4,131	4,131	
TOTAL INSURED LOSSES		4,132	4,131	4,131	
DIVISION TOTAL	11,041,558	10,854,335	5,191,750	10,946,389	10,734,576

## **FIRE – FIRE PREVENTION BUREAU**

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### ***Purpose***

The Fire Prevention Bureau's mission is to prevent the loss of human life in fires and to prevent fires from occurring in our community. This is accomplished through community training, awareness, fire inspections, and life saving drills at Kenosha Schools.

### ***Areas of Emphasis***

Fire Prevention Bureau impacts on the community and city government include:

- Fire inspections of all major occupancies, businesses, and schools.
- Early intervention at the grade school level to instill a life-long awareness of home fire safety to thousands of Kenosha school children.
- Fire Investigations.
- Plan Reviews for all major construction projects in Kenosha.

### ***Goals***

To intervene in the lives of our citizens and to support our department's other divisions by providing an exceptional menu of public services with an emphasis on life safety.

### ***Objectives:***

1. Easy public access to life-saving training tools.
2. Application of all modern building codes and ordinances.
3. Availability for recall to support our suppression forces 24/7.
4. Deliver a wide array of custom educational programs in the community.
5. Unify with law enforcement to conduct fire investigations.

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52204 FIRE PREVENTION					
111 SALARIES-PERMANENT REGULAR	173,448	179,525	89,754	179,525	185,798
121 WAGES PERMANENT REGULAR	121				
131 OVERTIME	17,834	15,000	8,398	15,000	17,000
135 LONGEVITY	300	300	150	300	300
137 EDUCATION PAY	420	420	210	420	420
146 PRODUCTIVITY INCENTIVE	500	125	125	125	
151 WRS/RETIREMENT	49,253	35,160	18,406	36,456	28,460
152 F.I.C.A.	7				
155 HEALTH INSURANCE EXPENSE	34,003	36,200	18,102	36,200	36,200
158 MEDICARE CONTRIBUTION	1,335	2,835	642	2,835	2,951
TOTAL PERSONAL SERVICES	277,221	269,565	135,787	270,861	271,129
261 MILEAGE		150		100	
263 MEALS & LODGING	681	700	338	700	1,360
264 REGISTRATION	210	500	200	500	600
TOTAL CONTRACTUAL SERVICES	891	1,350	538	1,300	1,960
322 SUBSCRIPTIONS & BOOKS	1,385	1,700	1,625	1,700	1,750
323 MEMBERSHIP DUES	440	645	205	500	645
344 OUTSIDE MATERIAL & LABOR	2,361	1,605	347	2,100	8,750
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	300	300		300	5,500
385 BATTERIES		350		350	350
388 PHOTOGRAPHIC EQUIP & SUPPLIES	978	695		500	500
TOTAL MATERIALS AND SUPPLIES	5,464	5,295	2,177	5,450	17,495
DIVISION TOTAL	283,576	276,210	138,502	277,611	290,584

## **FIRE – TRAINING AND SAFETY**

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### ***Purpose***

Training is not expenditure, it is an investment. This investment bears fruit in the continued delivery of emergency services by extremely competent professionals who respond to all emergencies with the skills and tools necessary to complete their tasks. Safety is ensured to a maximum level for an occupation that is not inherently safe.

### ***Areas of Emphasis***

In concert with the Divisions of Emergency Medical Services and the Fire Prevention Bureau, Training Division is in the vanguard in the following strident disciplines of continuing technical education and training:

- Basic recruit training (BRT) for the dozens of new hires who have, and will be hired, during the time period of 2013 to 2015 and beyond.
- Deliver state-certified training courses.
- Coordinate and deliver specialized training to meet the department's needs.
- Continue the on-going work of the Safety Committee.
- Specify and estimate costs for new, specialized training equipment.
- Maintain and expand the cadre of department instructors.
- Respond to all calls cased as on-scene Incident Commander or Safety Officer.

### ***Goal***

The best training available to ensure active incident mitigation under the safest possible conditions.

### ***Objectives:***

1. Use Basic Recruit Training as a launching point for successful firefighter careers.
2. Constant upgrades to tactics, strategy, tools, equipment and the personnel skills needed to master the evolving nature of firefighter technical training.
3. Active management of training files, compliance date, and a continued positive partnership with the Gateway VTAE District.

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52206 TRAINING & EDUCATION					
111 SALARIES-PERMANENT REGULAR	79,518	86,785	42,240	86,785	92,200
131 OVERTIME	49,765	59,300	79,683	111,581	60,000
135 LONGEVITY	300	300	150	300	300
146 PRODUCTIVITY INCENTIVE	500	125	125	125	
151 WRS/RETIREMENT	33,396	28,380	22,293	37,100	21,320
155 HEALTH INSURANCE EXPENSE	17,001	18,100	9,051	18,100	18,100
158 MEDICARE CONTRIBUTION	637	2,125	1,020	1,700	2,211
TOTAL PERSONAL SERVICES	181,117	195,115	154,562	255,691	194,131
219 OTHER PROFESSIONAL SERVICES	13,200	500		500	500
232 OFFICE EQUIPMENT		750			
235 EQUIPMENT REPAIRS/MAINT.		5,500		500	500
246 OTHER BLDG MAINTENANCE					500
259 OTHER		500		500	500
261 MILEAGE		100			100
262 COMMERCIAL TRAVEL	1,562				400
263 MEALS & LODGING	742	675		400	675
264 REGISTRATION	9,574	15,295	2,357	7,000	26,760
TOTAL CONTRACTUAL SERVICES	25,078	23,320	2,357	8,900	29,935
316 COMPUTER SOFTWARE		2,793		1,000	
322 SUBSCRIPTIONS & BOOKS	2,249	4,465		2,000	3,740
323 MEMBERSHIP DUES		150		150	150
344 OUTSIDE MATERIAL & LABOR	2,145	2,050		1,000	10,250
358 FIRE FOAM	1,974	2,800		2,700	13,200
362 OFFICE FURNITURE & EQUIPMENT	285				
366 FIRE PREV & TRNG EQUIPMENT		1,700	335	750	2,200
367 CLOTHING & UNIFORM REPLACEMENT	96,798	128,290	43,649	128,290	116,983
369 OTHER NON CAPITAL EQUIPMENT		1,000		1,000	1,000
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.		3,010	3,300	3,300	3,010
388 PHOTOGRAPHIC EQUIP & SUPPLIES		300		100	300
TOTAL MATERIALS AND SUPPLIES	103,451	146,558	47,284	140,290	150,833
DIVISION TOTAL	309,646	364,993	204,203	404,881	374,899
DEPARTMENT TOTAL	12,776,585	12,647,514	6,112,197	12,774,953	12,562,359

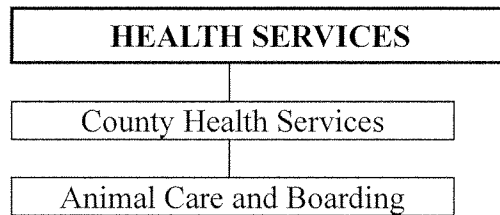
## HEALTH SERVICES

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In 1991, the City of Kenosha contracted with the Kenosha County Health Department to provide health services to City residents.

The City maintains a contract with Safe Harbor Animal Shelter for the intake and care of animals.

### **Organization**



110 GENERAL FUND  
04 HEALTH

41 HEALTH SERVICES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
54100 HEALTH SERVICES					
252 CITY SHARE-COUNTY HEALTH DEPT.	694,017	595,017	272,425	594,849	652,524
254 ANIMAL CONTROL COSTS	141,072	145,026	72,223	145,026	146,840
TOTAL CONTRACTUAL SERVICES	835,089	740,043	344,648	739,875	799,364
DEPARTMENT TOTAL	835,089	740,043	344,648	739,875	799,364

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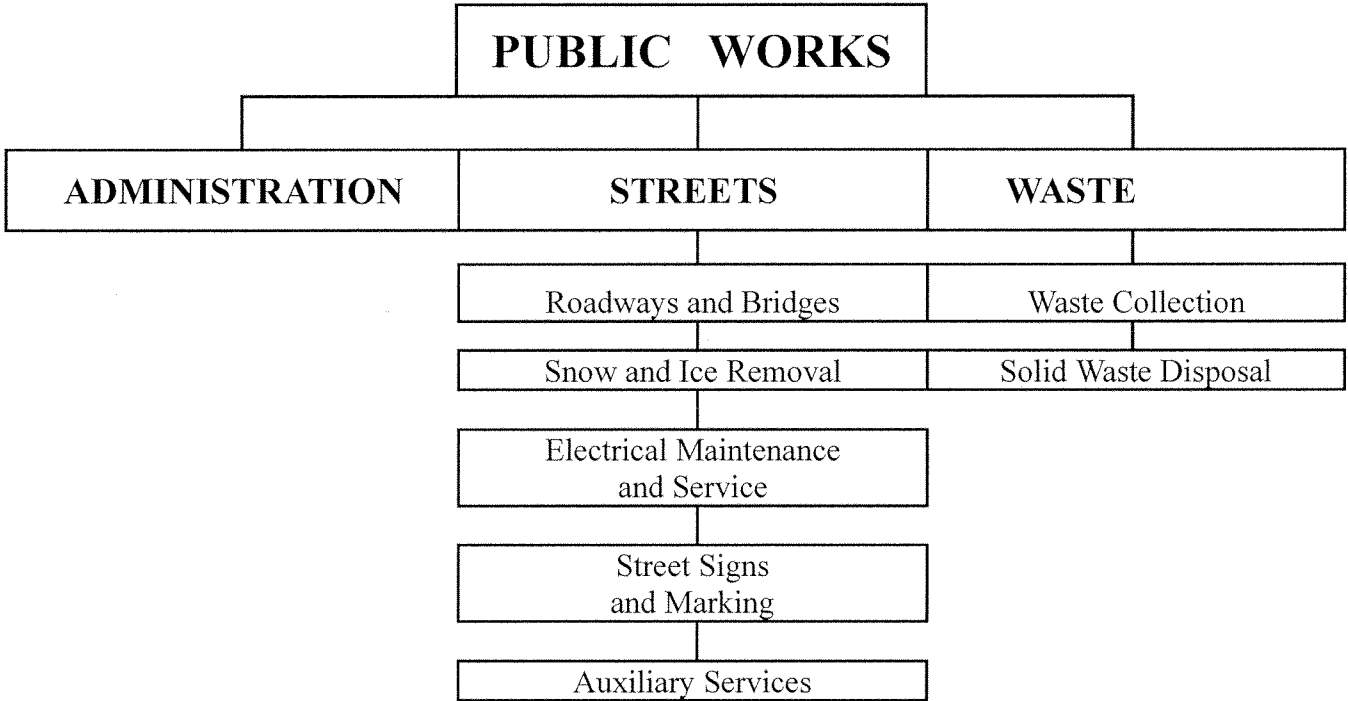


# PUBLIC WORKS DEPARTMENT

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The Department of Public Works consists of the divisions of Administration, Engineering, Fleet Maintenance/Central Stores, Streets and Waste. Administration is responsible for the coordination of Public Works operations. Streets and Waste Divisions are responsible for maintaining the City of Kenosha's streets, snow and ice control, and waste disposal services. The Waste Division is responsible for the Recycling Program, and the Street Division manages the Yard Waste Program. The Divisions of Engineering, Central Stores and Fleet Maintenance are Internal Services Funds divisions. Public Works is responsible for the management of the Kenosha Stormwater Utility and also oversees the Municipal Office Building.

## **Organization**



## PUBLIC WORKS DEPARTMENT

### Funded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Administration</u>			
Director of Public Works (4)	1.00	1.00	1.00
Administrative Secretary (4)	1.00	1.00	1.00
Clerk Typist III (5)	1.00	1.00	1.00
Clerk Typist II	1.00	1.00	1.00
Clerk Typist III (8)(9)	0.00	0.55	0.00
Clerk Typist II (10)	0.00	0.00	0.90
Soil Erosion Specialist (5) (6)	1.00	1.00	1.00
Total Administration	5.00	5.55	5.90
<u>Streets</u>			
Superintendent of Streets (4)	1.00	1.00	1.00
Field Supervisor	2.00	2.00	2.00
Field Supervisor (4)	1.00	1.00	1.00
Electrical Repairer (1)	4.00	4.00	4.00
Dispatcher II (1) (4)	1.00	1.00	1.00
Construction and Maintenance Worker III (1) (2)	1.00	1.00	1.00
Construction and Maintenance Worker III (4)	2.00	2.00	2.00
Construction and Maintenance Worker II (1) (2)	1.00	1.00	1.00
Construction and Maintenance Worker II (4)	6.00	6.00	6.00
Equipment Operator (1)	6.00	6.00	6.00
Equipment Operator (4)	9.00	9.00	9.00
Equipment Operator (7)	1.00	1.00	1.00
Total Streets	35.00	35.00	35.00
<u>Waste Collections</u>			
Superintendent of Waste	1.00	1.00	1.00
Field Supervisor	1.00	1.00	1.00
Waste Collector	15.00	15.00	15.00
Total Waste Collections	17.00	17.00	17.00
<u>Waste Disposal</u>			
Equipment Operator	2.00	2.00	2.00
Total Waste Disposal	2.00	2.00	2.00
<u>Recycling Program (3)</u>			
Waste Collector	6.00	6.00	6.00
Clerk Typist III (8)(9)	0.00	0.10	0.00
Clerk Typist II (10)	0.00	0.00	0.10
Total Recycling Program	6.00	6.10	6.10
Total Funded	65.00	65.65	66.00

## PUBLIC WORKS DEPARTMENT

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### Unfunded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Streets</u>			
Electrical Repairer	1	1	1
Total Streets	1	1	1
 <u>Waste Collections</u>			
Waste Collector	1	1	1
Total Waste Collections	1	1	1
Total Unfunded	2	2	2

- (1) Positions distributed among Roadways & Bridges, Street Cleaning, Snow & Ice Removal, Electrical Maintenance, Street Signs & Markings, Storm Sewer Maintenance, and Auxiliary Services Divisions.
- (2) May be filled at a lower level.
- (3) Special Revenue Fund Budget.
- (4) Position is authorized in Public Works, a portion of position is funded in Public Works for allocation to Storm Water Utility.
- (5) Position is authorized in Public Works, 100 % of position is funded in Stormwater Utility.
- (6) Position formerly authorized in Neighborhood Services & Inspections, transferred to Public Works.
- (7) Position is dedicated and funded through Stormwater Utility.
- (8) For 2014 position is budgeted 25% Park, 22% Public Works, 10% Recycling, 10% Golf Course, and 33% Stormwater Utility.
- (9) For 2015 position is budgeted 90% Park Administration and 10% Golf.
- (10) Position is budgeted 33% Public Works Administration, 57% Stormwater Utility, and 10% Recycling.

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53100 PUBLIC WORKS DEPT					
111 SALARIES-PERMANENT REGULAR	620,329	644,331	307,001	620,723	641,682
121 WAGES PERMANENT REGULAR	2,228,026	2,468,064	1,153,224	2,414,618	2,469,430
122 PERMANENT PART-TIME	51,514				
131 OVERTIME	233,725	195,194	310,837	428,023	219,563
132 WAGES TEMPORARY	122,704	224,312	54,702	208,678	224,262
135 LONGEVITY	6,315	6,900	3,185	6,400	7,380
151 WRS/RETIREMENT	210,283	246,637	123,849	257,524	241,185
152 F. I. C. A.	193,107	218,438	108,717	228,083	219,895
155 HEALTH INSURANCE EXPENSE	969,004	1,379,582	561,747	1,379,582	1,381,573
156 GROUP LIFE INSURANCE		360			
158 MEDICARE CONTRIBUTION	46,623	51,286	26,195	53,356	51,671
TOTAL PERSONAL SERVICES	4,681,630	5,435,104	2,649,457	5,596,987	5,456,641
219 OTHER PROFESSIONAL SERVICES	394,923	373,645	173,868	409,900	374,725
221 ELECTRICAL	1,045,687	1,143,800	492,695	1,084,625	1,127,365
222 NATURAL GAS	30,053	36,000	41,160	41,500	39,200
223 STORM WATER UTILITY	25,066	27,500	10,076	27,800	28,200
224 WATER	5,646	6,200	3,131	7,436	8,236
225 TELE-LONG DISTANCE/LOCAL CALLS	256		6	300	310
226 CELLULAR/WIRELESS SERVICE COST	16,163	23,720	8,734	20,700	22,835
227 TELEPHONE - EQUIPMENT/CALLS	4,929	4,250	3,207	5,860	5,900
231 COMMUNICATIONS EQUIPMENT	6,723	7,000	2,263	7,000	7,000
232 OFFICE EQUIPMENT	3,198	4,615	2,194	4,910	6,730
233 LICENSING/MAINT AGREEMENTS	5,300	5,300	5,300	5,300	10,120
235 EQUIPMENT REPAIRS/MAINT.	275	3,300	5	1,700	3,300
241 HEATING & AIR CONDITIONING	3,618	7,950	712	6,800	3,050
246 OTHER BLDG MAINTENANCE	7,153	8,500	3,462	6,500	8,500
249 OTHER GROUNDS MAINTENANCE		400	100	400	400
253 WASTE DISPOSAL CHARGES	1,165,934	1,150,000	517,049	1,200,000	1,190,400
259 OTHER	4,598	3,900	2,241	4,400	3,900
261 MILEAGE	1,885	2,580	23	2,023	2,100
262 COMMERCIAL TRAVEL	188				
263 MEALS & LODGING	327	1,050		1,000	1,000
264 REGISTRATION	1,197	2,800	695	2,800	3,000
282 EQUIPMENT RENTAL	69	5,500		3,500	5,500
TOTAL CONTRACTUAL SERVICES	2,723,188	2,818,010	1,266,921	2,844,454	2,851,771
311 OFFICE SUPPLIES/PRINTING	5,552	8,550	1,272	8,350	8,650
321 PUBLICATION OF LEGAL NOTICES	222	250	106	250	250
323 MEMBERSHIP DUES	1,822	2,025	1,870	2,025	2,125
341 VEHICLE FUEL CHARGE/OIL/ETC	399,860	355,500	258,635	424,300	415,090
342 CENTRAL GARAGE LABOR CHARGES	551,218	591,886	342,668	575,592	577,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	554,392	403,500	336,308	447,500	447,500
344 OUTSIDE MATERIAL & LABOR	109,455	112,008	22,528	74,000	123,260
349 EQUIP OPERATING EXPENSES-OTHER	16,102	16,000	17,284	57,000	25,000
351 ROAD SALT/BRINE	420,013	305,000	433,297	430,000	320,000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
352 CALCIUM CHLORIDE	14,417	3,600	15,553	18,000	
353 HORTICULTURAL SUPP-FERT ETC	6,032	6,400	26	5,100	6,400
354 GRAVEL, SAND, STONE	1,573	5,000	34	4,500	5,000
355 CEMENT ASPHALT&CRACKFILL	51,886	55,000	34,737	60,000	60,000
357 BUILDING MATERIALS	1,685	1,000	64	800	1,000
361 SMALL TOOLS	8,502	9,500	1,533	7,700	9,500
362 OFFICE FURNITURE & EQUIPMENT		500		500	500
367 CLOTHING & UNIFORM REPLACEMENT	7,215	8,000	3,826	8,000	8,500
369 OTHER NON CAPITAL EQUIPMENT		800		800	
371 PAVEMENT MARKINGS		1,000		500	1,100
372 TRAFFIC SIGNS & HARDWARE	26,809	39,000	1,500	30,000	39,000
373 TRAFFIC SIGNALS	14,428	65,000	22,716	65,000	92,000
374 STREET LIGHTING	34,725	40,000	10,722	40,000	40,000
375 ELECTRICAL SUPL TRAF&ST LHTG	24,552	30,000	4,531	30,000	30,000
378 BARRICADES, CONES, FLASHERS, ETC	2,491	2,500		2,500	2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	3,990	4,350	1,473	4,350	4,350
385 BATTERIES	523	800	4	700	800
387 EQUIPMENT CLEANING SUPPLIES	461	1,500	127	1,000	1,500
389 OTHER	14,578	18,300	5,379	15,400	19,300
TOTAL MATERIALS AND SUPPLIES	2,272,503	2,086,969	1,516,193	2,313,867	2,240,325
711 INSURED LOSSES-ACCIDENT CAUSED	5,170	3,800	17,517	9,000	
713 INSURED LOSSES-OTHER CAUSES			7,666		
714 UNINSURED LOSS-ACCIDENT CAUSED		1,692	1,692	1,692	
TOTAL INSURED LOSSES	5,170	5,492	26,875	10,692	
934 OTHER CHARGE BACKS	1,013,846-	1,385,605-	441,653-	1,385,605-	1,409,029-
TOTAL OTHER	1,013,846-	1,385,605-	441,653-	1,385,605-	1,409,029-
DEPARTMENT TOTAL	8,668,645	8,959,970	5,017,793	9,380,395	9,139,708

## **PUBLIC WORKS – ADMINISTRATION**

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Public Works Administration is responsible for administrative coordination of all Public Works Divisions' operations. The policies established by the Mayor and Common Council, in addition to Departmental policies established by the Director, are implemented by the administrative staff and assigned Divisions of Administration, Engineering, Central Stores, Fleet Maintenance, Park, Municipal Office Building, Streets, Waste and Recycling. Public Works administers multi-million dollar operating and capital improvement program budgets.

### ***Responsibilities/Activities***

The Administration Division develops and administers major infrastructure programs, including: Engineering (project management) Street (construction, resurfacing, traffic, crackfilling, yardwaste collection), Fleet Maintenance (planning, procurement, maintenance), Park (parks, pools and golf course) and Waste (collection, disposal, recycling). It also manages aspects of engineering design/construction coordination, snow removal, concrete repair, drainage repairs, ice control and sidewalk replacement/repairs. Public Works Administration is responsible for the public outreach concerning all programs, projects and events tied to the numerous divisions of the Public Works Department.

Administration provides operational and clerical support to the Storm Water Utility and administers projects for other city departments, such as Library, Museum and Transit.

Administration also implements additionally assigned projects, as requested by the Mayor, and continually analyzes city service operations to seek more efficient processes and cost-saving measures.

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53101 PUBLIC WORKS ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	201,266	220,626	95,141	197,018	217,932
122 PERMANENT PART-TIME	5,225				
131 OVERTIME	32				
135 LONGEVITY	245	240	60	120	120
151 WRS/RETIREMENT	13,750	15,465	6,533	13,800	14,837
152 F.I.C.A.	12,445	13,699	5,793	12,225	13,528
155 HEALTH INSURANCE EXPENSE	51,004	58,282	36,023	58,282	60,273
158 MEDICARE CONTRIBUTION	2,910	3,203	1,355	2,860	3,168
TOTAL PERSONAL SERVICES	286,877	311,515	144,905	284,305	309,858
219 OTHER PROFESSIONAL SERVICES		12,000	12,000	12,000	13,000
226 CELLULAR/WIRELESS SERVICE COST	719	720	447	700	720
232 OFFICE EQUIPMENT	2,116	2,740	1,110	2,800	5,000
261 MILEAGE	1,873	2,500		2,000	2,000
262 COMMERCIAL TRAVEL	188				
263 MEALS & LODGING	327	1,000		1,000	1,000
264 REGISTRATION	1,197	2,800	695	2,800	3,000
TOTAL CONTRACTUAL SERVICES	6,420	21,760	14,252	21,300	24,720
311 OFFICE SUPPLIES/PRINTING	3,546	6,500	894	6,300	6,600
323 MEMBERSHIP DUES	1,822	1,900	1,870	1,900	2,000
341 VEHICLE FUEL CHARGE/OIL/ETC	75				
362 OFFICE FURNITURE & EQUIPMENT		500		500	500
TOTAL MATERIALS AND SUPPLIES	5,443	8,900	2,764	8,700	9,100
934 OTHER CHARGE BACKS	29,671-	22,363-	14,464-	22,363-	23,469-
TOTAL OTHER	29,671-	22,363-	14,464-	22,363-	23,469-
DIVISION TOTAL	269,069	319,812	147,457	291,942	320,209

## PUBLIC WORKS – ENGINEERING

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The Engineering Division coordinates and/or provides engineering services for the City. Its responsibilities include: technical reviews and studies; stormwater management; permit issuance and enforcement for work in the City right-of-way, such as street openings, sidewalks, etc.; plan review activities for new development; design and construction of public works improvement projects, and capital improvements for City facilities. The Engineering Division reports to the Director of Public Works.

### ***Responsibilities/Activities***

The Engineering Division is responsible for providing municipal engineering services for the City of Kenosha. Within budget restrictions, emphasis is placed upon providing technical review and analysis to justify and support policies, procedures and strategic decision-making, along with the responsibility of supporting the Stormwater Utility. In general, services include, but are not limited to, design, plan preparation, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports as needed to support and justify strategic decision-making; reviewing plans for new development and subdivisions for compliance with City of Kenosha construction and drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; responding to neighborhood and backyard drainage complaints; sidewalk, driveway and curb and gutter permit issuance and inspections; street opening permit issuance and inspections; traffic engineering including signals, signing and marking; surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, annexations, street and alley vacations, and other work as needed.

This budget provides for general engineering projects, permit work and activities that do not pertain to a specific Capital Improvement Project.



110 GENERAL FUND  
 03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53102 ENGINEERING					
219 OTHER PROFESSIONAL SERVICES	355,384	350,000	124,867	350,000	350,000
TOTAL CONTRACTUAL SERVICES	355,384	350,000	124,867	350,000	350,000
DIVISION TOTAL	355,384	350,000	124,867	350,000	350,000

## PUBLIC WORKS – ROADWAYS & BRIDGES

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The Street Division is responsible for the maintenance and repair of City streets, alleys, and bridges. Maintenance crews perform a wide variety of concrete and asphalt repairs. City personnel supervise and direct contractors who perform mudjacking and crackfilling to City specifications. Approximately 24 miles of gravel roads and alleys are graded and maintained. Alleys are periodically widened to their legal right-of-way width, cleaned of debris and trimmed of overgrown vegetation. The Street division picks up discarded appliances daily and disposes of them properly. Street Division equipment is used to assist the Fire Department when fighting major fires. Historical paving bricks are occasionally maintained or installed on brick streets and parkways.

### **Responsibilities/Activities**

The Street Division is responsible for the repair and maintenance of streets and alleys, which includes coordinating pothole repairs and prevention programs. The Division also responds to emergencies such as storm damages, street buckling and pavement cave-ins. They also remove dead animals and objects from City streets.

	2013 Actual	2014 Estimated	2015 Estimated
Miles of streets maintained	311	311	315
Miles of alleys maintained	24	24	24
Number of individual alleys	429	428	427
Number of alleys graded	140	145	145
Square feet of sidewalk replaced	550	500	500
Cubic yards of concrete poured	788	700	800
Tons of asphalt used ( <i>potholes</i> )	730	700	700
Number of heat buckles repaired	0	2	2
Gallons of asphalt emulsion ( <i>potholes</i> )	960	500	600
Tons of Stone	2052	2000	2000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53103 ROADWAYS & BRIDGES					
111 SALARIES-PERMANENT REGULAR	209,748	207,548	105,930	207,548	207,570
121 WAGES PERMANENT REGULAR	844,109	1,019,160	438,314	961,118	996,765
131 OVERTIME	47,325	24,852	55,774	72,000	24,852
132 WAGES TEMPORARY	70,562	97,476	21,445	84,009	86,702
135 LONGEVITY	4,110	4,448	2,135	4,300	4,318
151 WRS/RETIREMENT	80,879	93,642	41,551	93,028	88,680
152 F.I.C.A.	74,601	82,931	36,921	82,396	80,860
155 HEALTH INSURANCE EXPENSE	407,575	800,563	223,759	800,563	800,563
156 GROUP LIFE INSURANCE		360			
158 MEDICARE CONTRIBUTION	18,193	19,595	8,908	19,270	19,140
TOTAL PERSONAL SERVICES	1,757,102	2,350,575	934,737	2,324,232	2,309,450
219 OTHER PROFESSIONAL SERVICES	7,053	1,920	320	1,900	2,000
221 ELECTRICAL	18,877	22,800	12,981	21,500	22,800
222 NATURAL GAS	17,820	22,000	25,405	24,000	25,000
223 STORM WATER UTILITY	19,722	21,800	7,467	21,800	22,500
224 WATER	4,694	5,000	2,697	6,000	6,200
225 TELE-LONG DISTANCE/LOCAL CALLS	256		6	300	300
226 CELLULAR/WIRELESS SERVICE COST	15,444	23,000	8,287	20,000	20,320
227 TELEPHONE - EQUIPMENT/CALLS	2,838	2,800	1,981	3,400	3,400
231 COMMUNICATIONS EQUIPMENT	5,805	7,000	2,263	7,000	7,000
232 OFFICE EQUIPMENT	861	1,610	838	1,610	1,200
233 LICENSING/MAINT AGREEMENTS	5,300	5,300	5,300	5,300	7,020
235 EQUIPMENT REPAIRS/MAINT.	82	800	5	500	800
241 HEATING & AIR CONDITIONING	3,618	6,300	712	6,300	1,300
246 OTHER BLDG MAINTENANCE	3,899	3,000	2,474	3,000	3,000
249 OTHER GROUNDS MAINTENANCE		400	100	400	400
259 OTHER	1,089	1,100	747	1,400	700
261 MILEAGE	12	80	23	23	100
263 MEALS & LODGING		50			
282 EQUIPMENT RENTAL	69	500		500	500
TOTAL CONTRACTUAL SERVICES	107,439	125,460	71,606	124,933	124,540
311 OFFICE SUPPLIES/PRINTING	1,038	1,500	285	1,500	1,500
341 VEHICLE FUEL CHARGE/OIL/ETC	66,564	59,500	36,141	65,000	67,690
342 CENTRAL GARAGE LABOR CHARGES	179,455	134,092	61,806	134,092	134,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	160,821	68,000	53,643	80,000	100,000
344 OUTSIDE MATERIAL & LABOR	48,883	32,508	15,106	30,000	43,000
353 HORTICULTURAL SUPP-FERT ETC	2,990	3,000		2,000	3,000
354 GRAVEL, SAND, STONE	1,573	5,000	34	4,500	5,000

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110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
355 CEMENT ASPHALT&CRACKFILL	51,886	55,000	34,737	60,000	60,000
357 BUILDING MATERIALS	1,685	1,000	64	800	1,000
361 SMALL TOOLS	4,671	5,300	767	4,000	5,300
367 CLOTHING & UNIFORM REPLACEMENT	1,231	2,000	553	2,000	2,000
378 BARRICADES, CONES, FLASHERS, ETC	2,491	2,500		2,500	2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,345	1,500	674	1,500	1,500
385 BATTERIES	523	800	4	700	800
387 EQUIPMENT CLEANING SUPPLIES	461	1,500	127	1,000	1,500
389 OTHER	4,952	6,700	2,335	5,000	6,700
TOTAL MATERIALS AND SUPPLIES	530,569	379,900	206,276	394,592	435,490
711 INSURED LOSSES-ACCIDENT CAUSED	2,670	3,800	17,517	9,000	
713 INSURED LOSSES-OTHER CAUSES			7,666		
714 UNINSURED LOSS-ACCIDENT CAUSED		1,692	1,692	1,692	
TOTAL INSURED LOSSES	2,670	5,492	26,875	10,692	
934 OTHER CHARGE BACKS	984,175-	1,363,242-	427,189-	1,363,242-	1,385,560-
TOTAL OTHER	984,175-	1,363,242-	427,189-	1,363,242-	1,385,560-
DIVISION TOTAL	1,413,605	1,498,185	812,305	1,491,207	1,483,920

## PUBLIC WORKS – SNOW AND ICE REMOVAL

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Snow and ice control operations provide for efficient and timely removal of snow and ice from streets, alleys, and bridges. The Street Division removes snow from safety islands, subways, parking lots, and City-owned sidewalks. Sand barrels are placed at crossing guard locations throughout the City and refilled when necessary. Snow is loaded into dump trucks and hauled away when storage space along roads is no longer available. Sump pump ice is cut with graders throughout the winter to minimize the traffic hazards. Designated streets are salted to provide for a safe vehicular traffic flow. The winter of 2013 – 2014 required twice the normal number of snow and ice control operations due to 50% more snow, chronic frigid temperatures and the increased frequency of light snowfalls. According to the National Weather Service, Kenosha set records for having the most measurable days (39) with snowfall, the coldest days in 18 years and fourth snowiest in number of events in six decades.

### ***Responsibilities/Activities***

The Street Division’s goal is to plow all City streets within 24 hours after a significant snowfall has ended. The Division is also responsible for salting designated salt routes within 8 hours after a snowfall has ended, to provide safe and open roads throughout the winter season.

The Division also responds to snow and ice-related emergency calls, such as sump pump ice, ice from broken water mains, ice storm glaze, fire fighting over spray, bridge glazing, and drifting.

The Street Division will be placing a new brine making facility into operation during the 2014 – 2015 season. This will allow us to apply anti-icing liquids prior to a snowfall resulting in safer streets and potentially significant cost savings.

	Actual 2013 – 2014 Snow Season	Estimated 2014 – 2015 Snow Season	Estimated 2015 – 2016 Snow Season
Miles of streets maintained	311	311	315
Miles of alleys maintained	24	24	24
Number of full plow runs	9	5	5
Number of residential cleanup runs	9	3	3
Total Snow/Ice control operations	51	25	25
Number of salt runs	33	16	16
Tons of salt used	14,510	9,300 *	9,300 *
Tons of sand used	813	75	75
Seasonal inches of snowfall	66	44	44
Number of declared snow emergencies	3	2	2

\* Three year average

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53107 SNOW & ICE REMOVAL					
121 WAGES PERMANENT REGULAR	295,018	236,919	204,636	338,000	263,903
122 PERMANENT PART-TIME	775				
131 OVERTIME	121,705	111,100	205,517	286,000	134,660
132 WAGES TEMPORARY	480		99	99	
151 WRS/RETIREMENT	24,716	24,361	29,090	43,687	27,105
152 F.I.C.A.	21,919	21,578	24,861	38,694	24,715
155 HEALTH INSURANCE EXPENSE	49,980	50,499	37,125	50,499	50,499
158 MEDICARE CONTRIBUTION	5,145	5,046	5,832	9,049	5,780
TOTAL PERSONAL SERVICES	519,738	449,503	507,160	766,028	506,662
219 OTHER PROFESSIONAL SERVICES	27,509	2,725	34,117	40,000	2,725
224 WATER				200	800
226 CELLULAR/WIRELESS SERVICE COST					800
282 EQUIPMENT RENTAL		5,000		3,000	5,000
TOTAL CONTRACTUAL SERVICES	27,509	7,725	34,117	43,200	9,325
311 OFFICE SUPPLIES/PRINTING	700	300		300	300
321 PUBLICATION OF LEGAL NOTICES	222	250	106	250	250
341 VEHICLE FUEL CHARGE/OIL/ETC	94,042	86,000	100,416	120,000	107,800
342 CENTRAL GARAGE LABOR CHARGES	125,187	140,000	124,911	150,000	130,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	144,877	140,000	156,735	170,000	145,000
344 OUTSIDE MATERIAL & LABOR	15,575	27,200	4,893	10,000	27,000
349 EQUIP OPERATING EXPENSES-OTHER	16,102	16,000	17,284	57,000	25,000
351 ROAD SALT/BRINE	420,013	305,000	433,297	430,000	320,000
352 CALCIUM CHLORIDE	14,417	3,600	15,553	18,000	
353 HORTICULTURAL SUPP-FERT ETC	55	400	26	100	400
361 SMALL TOOLS	1,089	1,000	44	1,000	1,000
389 OTHER	1,311	1,400	788	1,400	1,400
TOTAL MATERIALS AND SUPPLIES	833,590	721,150	854,053	958,050	758,150
711 INSURED LOSSES-ACCIDENT CAUSED	2,500				
TOTAL INSURED LOSSES	2,500				
DIVISION TOTAL	1,383,337	1,178,378	1,395,330	1,767,278	1,274,137

## PUBLIC WORKS – ELECTRICAL MAINTENANCE AND SERVICE

The majority of this budget pays for approximately 4,200 city-leased, WeEnergies-owned, street lights. The Street Division maintains 54 street light stations, which control an additional 3,000 City-owned street lights. The Street Division is responsible for the maintenance of 63 traffic signals, operated by computerized traffic controllers. There are approximately 50 City-owned buildings serviced by Street Division electricians. Electrical work is performed in connection with new structures and during remodeling and renovation of older facilities. Street Division electricians respond to Digger's Hotline requests for locating all City-owned underground electrical wiring.

### Responsibilities/Activities

The Street Division provides emergency repairs and routine electrical maintenance of all traffic signals, street lights, City-owned buildings and equipment. The Division also provides electrical maintenance and repairs for all City Departments and various special events. Street Division Electrical Repairers perform preventive maintenance on traffic signals and street lighting, when time permits.

City electrical crews are continuing a streetlight pole replacement program replacing deteriorated steel and concrete light poles.

	2013 Actual	2014 Estimated	2015 Estimated
Traffic signal knock-downs	30	30	30
Light pole knock-downs	36	40	40
New pole installations (Engr. Projects)	50	50	50
Digger's Hotline Locates	7,980	8,000	8,000



110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53109 ELECTRICAL MAINT & SERVICE					
111 SALARIES-PERMANENT REGULAR	64,050	69,182	32,442	69,182	69,190
121 WAGES PERMANENT REGULAR	190,945	214,224	89,139	192,500	224,715
131 OVERTIME	11,049	7,070	12,162	15,000	7,070
132 WAGES TEMPORARY			42	42	
135 LONGEVITY	300	292	150	300	302
151 WRS/RETIREMENT	15,746	20,354	9,376	19,392	20,490
152 F.I.C.A.	14,666	18,026	8,292	17,175	18,680
155 HEALTH INSURANCE EXPENSE	100,079	101,541	47,933	101,541	101,541
158 MEDICARE CONTRIBUTION	3,430	4,217	1,939	4,017	4,370
TOTAL PERSONAL SERVICES	400,265	434,906	201,475	419,149	446,358
219 OTHER PROFESSIONAL SERVICES	1,033				
221 ELECTRICAL	1,014,740	1,105,500	471,351	1,050,000	1,088,600
233 LICENSING/MAINT AGREEMENTS					3,100
TOTAL CONTRACTUAL SERVICES	1,015,773	1,105,500	471,351	1,050,000	1,091,700
341 VEHICLE FUEL CHARGE/OIL/ETC	8,267	8,500	3,733	7,600	7,600
342 CENTRAL GARAGE LABOR CHARGES	7,399	20,000	6,589	11,000	18,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	2,437	8,000	2,818	5,000	8,000
344 OUTSIDE MATERIAL & LABOR	20,560	10,300		8,000	10,000
361 SMALL TOOLS	611	1,000	398	1,000	1,000
373 TRAFFIC SIGNALS	14,428	65,000	22,716	65,000	92,000
374 STREET LIGHTING	34,725	40,000	10,722	40,000	40,000
375 ELECTRICAL SUPL TRAF&ST LHTG	24,552	30,000	4,531	30,000	30,000
389 OTHER	787	1,000	155	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	113,766	183,800	51,662	168,600	207,600
DIVISION TOTAL	1,529,804	1,724,206	724,488	1,637,749	1,745,658

## PUBLIC WORKS – STREET SIGNS AND MARKINGS

The Street Division is responsible for the maintenance, installation and repair of all traffic control signs, including the emergency replacement of stop signs damaged during traffic accidents or vandalism. Pavement or traffic control markings, such as lane lines, pavement arrows, center lines, stop bars, traffic islands, parking stalls, and school crosswalks are installed using pavement tape or paint. Unnecessary markings are removed and pavement preparation is accomplished with a grinding machine.

Raised pavement markers, marking tape, epoxy markings, and paint are all used to mark roads and direct traffic. All raised pavement markers and epoxy markings are installed by a contractor, while, painting and tape projects are done by Street Division crews. All arterial streets are marked with either tape or epoxy paint.

### **Responsibilities/Activities**

The Street Division provides for the maintenance, repair, and installation of roadway traffic signs and pavement markings, installs traffic monitor trailers on request, and installs traffic counters for Engineering data collection.

	2013 Actual	2014 Estimated	2015 Estimated
Number of stop signs replaced or installed	278	250	250
Number of yield signs replaced or installed	36	30	30
Number of other miscellaneous signs replaced or installed	821	800	800
Number of sign posts replaced or installed	461	450	450
<b>TOTAL number of signs/posts replace/or installed</b>	<b>1,596</b>	<b>1,530</b>	<b>1,530</b>
Linear feet of pavement marking installed	1,000	1,000	1,000
Linear feet of pavement markings removed with grinder	250	250	250
Gallons of traffic paint used	50	50	50
Linear feet of sheeting used to fabricate signs	2,000	2,000	2,000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53110 STREET SIGNS & MARKINGS					
121 WAGES PERMANENT REGULAR	84,690	100,622	33,404	85,000	100,458
131 OVERTIME	2,445	3,131	4,173	5,000	3,131
132 WAGES TEMPORARY		4,154		4,000	9,516
151 WRS/RETIREMENT	4,921	7,554	2,631	6,590	7,695
152 F.I.C.A.	4,582	6,690	2,330	5,830	7,015
155 HEALTH INSURANCE EXPENSE	31,178	31,675	16,639	31,675	31,675
158 MEDICARE CONTRIBUTION	1,072	1,564	545	1,370	1,640
TOTAL PERSONAL SERVICES	128,888	155,390	59,722	139,465	161,130
226 CELLULAR/WIRELESS SERVICE COST					320
TOTAL CONTRACTUAL SERVICES					320
341 VEHICLE FUEL CHARGE/OIL/ETC	3,253	6,000	1,413	3,000	3,300
342 CENTRAL GARAGE LABOR CHARGES	1,911	4,700	518	2,500	4,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	1,096	2,500	515	1,500	2,000
361 SMALL TOOLS	690	700	35	700	700
371 PAVEMENT MARKINGS		1,000		500	1,100
372 TRAFFIC SIGNS & HARDWARE	26,809	39,000	1,500	30,000	39,000
389 OTHER	1,181	1,200	153	1,000	1,200
TOTAL MATERIALS AND SUPPLIES	34,940	55,100	4,134	39,200	51,300
DIVISION TOTAL	163,828	210,490	63,856	178,665	212,750

## **PUBLIC WORKS – AUXILIARY SERVICES**

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Weeds are cut regularly along parkways, streets, and City-owned properties. Safety islands and other areas are chemically treated for weed control. American flags are placed along main streets during holidays. The City is a member of Digger's Hotline and is responsible for locating all City-owned underground utilities upon request.

### ***Responsibilities/Activities***

Public Works Auxiliary Services crews work to control the growth of noxious weeds on City property. Sight and vehicle hazards, caused by vegetation, are removed in order to provide a positive image of a well-maintained and beautiful City. Auxiliary Services personnel work to promote pride and patriotism in the community by placing American Flags along the City's main streets.

	2013 Actual	2014 Estimated	2015 Estimated
Holiday/Special Events when flags are put out	7	7	7
City-owned properties – mowed/maintained	71	71	72
Digger's Hotline request for markings	7,980	8,000	8,000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53113 AUXILIARY SERVICES					
121 WAGES PERMANENT REGULAR	20,866	26,193	5,733	20,500	23,199
131 OVERTIME	34	303	50	200	303
132 WAGES TEMPORARY	865	4,154		2,000	9,516
151 WRS/RETIREMENT	1,175	2,145	405	1,600	2,250
152 F.I.C.A.	1,094	1,901	357	1,420	2,050
155 HEALTH INSURANCE EXPENSE	6,188	6,335	4,163	6,335	6,335
158 MEDICARE CONTRIBUTION	269	444	83	335	480
TOTAL PERSONAL SERVICES	30,491	41,475	10,791	32,390	44,133
235 EQUIPMENT REPAIRS/MAINT.	193	500		200	500
259 OTHER	3,509	2,800	1,494	3,000	3,200
TOTAL CONTRACTUAL SERVICES	3,702	3,300	1,494	3,200	3,700
341 VEHICLE FUEL CHARGE/OIL/ETC	1,672	3,500	698	1,700	1,700
342 CENTRAL GARAGE LABOR CHARGES	4,638	9,000	9,403	12,000	10,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	3,203	5,000	9,977	11,000	10,000
353 HORTICULTURAL SUPP-FERT ETC	2,987	3,000		3,000	3,000
361 SMALL TOOLS	1,046	1,000		500	1,000
369 OTHER NON CAPITAL EQUIPMENT		800		800	
389 OTHER	2,475	4,000	669	3,000	4,000
TOTAL MATERIALS AND SUPPLIES	16,021	26,300	20,747	32,000	29,700
DIVISION TOTAL	50,214	71,075	33,032	67,590	77,533

## **PUBLIC WORKS – WASTE COLLECTIONS**

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The Waste Division is responsible for the curbside collection of residential solid waste. This service is offered weekly in all kinds of weather. There are nine waste routes and four recycling routes. The Waste Division also provides curbside collection of bulk items and a drop off at the City drop off site, located at 1001 - 50<sup>th</sup> Street.

### **Responsibilities/Activities**

The Waste Division functions to maintain a clean and healthy environment through the collection of bulk, brush, solid waste, and recycling.

The Waste Division collects weekly curbside waste and scheduled bulk pickup. The projected tonnages are based upon tonnage amounts from 2000 to 2013.

Daily Collection	2013 Actual	2014 Estimated	2015 Estimate
Curbside waste collection (tons)	23,285	22,400	23,500
Curbside bulk collection (tons)	2,780	3,340	3,500
Curbside waste collection (stops/wk)	31,000	31,000	31,000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL	REVISED	6 MO YTD	ESTIMATED	2015
	2013	2014	6/14	2014	ADOPTED BUDGET
53116 WASTE COLLECTIONS					
111 SALARIES-PERMANENT REGULAR	145,265	146,975	73,488	146,975	146,990
121 WAGES PERMANENT REGULAR	679,376	766,648	327,737	705,000	758,790
122 PERMANENT PART-TIME	45,514				
131 OVERTIME	46,093	43,823	28,411	43,823	43,851
132 WAGES TEMPORARY	50,797	118,528	33,116	118,528	118,528
135 LONGEVITY	1,230	1,380	600	1,200	2,100
151 WRS/RETIREMENT	61,205	75,424	30,116	71,087	72,788
152 F.I.C.A.	56,690	66,802	26,570	62,963	66,357
155 HEALTH INSURANCE EXPENSE	289,000	295,935	178,003	295,935	295,935
158 MEDICARE CONTRIBUTION	13,941	15,623	6,693	14,725	15,523
TOTAL PERSONAL SERVICES	1,389,111	1,531,138	704,734	1,460,236	1,520,862
219 OTHER PROFESSIONAL SERVICES	1,510	2,000	507	1,000	2,000
221 ELECTRICAL	11,132	14,000	7,510	12,000	14,420
222 NATURAL GAS	12,233	14,000	15,755	17,500	14,200
223 STORM WATER UTILITY	5,344	5,700	2,609	6,000	5,700
224 WATER	952	1,200	434	1,236	1,236
225 TELE-LONG DISTANCE/LOCAL CALLS					10
226 CELLULAR/WIRELESS SERVICE COST					675
227 TELEPHONE - EQUIPMENT/CALLS	2,091	1,450	1,226	2,460	2,500
231 COMMUNICATIONS EQUIPMENT	918				
232 OFFICE EQUIPMENT	221	265	246	500	530
235 EQUIPMENT REPAIRS/MAINT.		2,000		1,000	2,000
241 HEATING & AIR CONDITIONING		1,650		500	1,750
246 OTHER BLDG MAINTENANCE	1,906	2,500	375	2,000	2,500
TOTAL CONTRACTUAL SERVICES	36,307	44,765	28,662	44,196	47,521
311 OFFICE SUPPLIES/PRINTING	268	250	93	250	250
323 MEMBERSHIP DUES		125		125	125
341 VEHICLE FUEL CHARGE/OIL/ETC	181,208	150,000	91,465	181,000	181,000
342 CENTRAL GARAGE LABOR CHARGES	181,872	213,003	92,505	195,000	210,000
343 CENT. GARAGE-PARTS&MAT. CHARGES	190,675	130,000	86,614	130,000	130,000
344 OUTSIDE MATERIAL & LABOR	14,954	22,000		15,000	22,660
361 SMALL TOOLS	395	500	289	500	500
367 CLOTHING & UNIFORM REPLACEMENT	5,984	6,000	3,273	6,000	6,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,645	2,850	799	2,850	2,850
389 OTHER	3,872	4,000	1,279	4,000	5,000
TOTAL MATERIALS AND SUPPLIES	581,873	528,728	276,317	534,725	558,885
DIVISION TOTAL	2,007,291	2,104,631	1,009,713	2,039,157	2,127,268

## PUBLIC WORKS – SOLID WASTE DISPOSAL

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The City of Kenosha operates a bulk waste site located at 1001 - 50<sup>th</sup> Street. Waste collected curbside and solid waste collected from City Departments are dumped at the Waste Division transfer station. The solid waste is loaded into semi-tractor trailers and taken to the landfill location.

### **Responsibilities/Activities**

The Waste Division functions to remove all solid and bulk waste from the curb and dispose of it at the landfill or recycling facilities. The Division collects waste at the transfer station and hauls it to the landfill. The waste brought to the landfill includes curbside waste, curbside bulk, municipal dumpster collection, bulk drop-off and miscellaneous disposal by City Departments.

The number of trips to the landfill are estimated by taking the total tonnage of the curbside waste, curbside bulk and municipal dumpster collection and dividing by the maximum load allowed of 20 tons. The tonnage of material is based upon the 2011-2013 tonnages.

	2013 Actual	2014 Estimated	2015 Estimated
Total waste landfilled (tons)	27,502	27,472	29,000
Trips to landfill	1,269 *	1,250	1,300
Bulk drop off (tons)	1,437	1,740	2,000
Bulk drop off (pulls)	152 *	200	250

\* Compactors at drop-off site were not functioning for several weeks in 2013



110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53117 SOLID WASTE DISPOSAL					
121 WAGES PERMANENT REGULAR	113,022	104,298	54,261	112,500	101,600
131 OVERTIME	5,042	4,915	4,750	6,000	5,696
135 LONGEVITY	430	540	240	480	540
151 WRS/RETIREMENT	7,891	7,692	4,147	8,340	7,340
152 F.I.C.A.	7,110	6,811	3,593	7,380	6,690
155 HEALTH INSURANCE EXPENSE	34,000	34,752	18,102	34,752	34,752
158 MEDICARE CONTRIBUTION	1,663	1,594	840	1,730	1,570
TOTAL PERSONAL SERVICES	169,158	160,602	85,933	171,182	158,188
219 OTHER PROFESSIONAL SERVICES	2,434	5,000	2,057	5,000	5,000
221 ELECTRICAL	938	1,500	853	1,125	1,545
246 OTHER BLDG MAINTENANCE	1,348	3,000	613	1,500	3,000
253 WASTE DISPOSAL CHARGES	1,165,934	1,150,000	517,049	1,200,000	1,190,400
TOTAL CONTRACTUAL SERVICES	1,170,654	1,159,500	520,572	1,207,625	1,199,945
341 VEHICLE FUEL CHARGE/OIL/ETC	44,779	42,000	24,769	46,000	46,000
342 CENTRAL GARAGE LABOR CHARGES	50,756	71,091	46,936	71,000	71,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	51,283	50,000	26,006	50,000	52,500
344 OUTSIDE MATERIAL & LABOR	9,483	20,000	2,529	11,000	20,600
TOTAL MATERIALS AND SUPPLIES	156,301	183,091	100,240	178,000	190,100
DIVISION TOTAL	1,496,113	1,503,193	706,745	1,556,807	1,548,233
DEPARTMENT TOTAL	8,668,645	8,959,970	5,017,793	9,380,395	9,139,708

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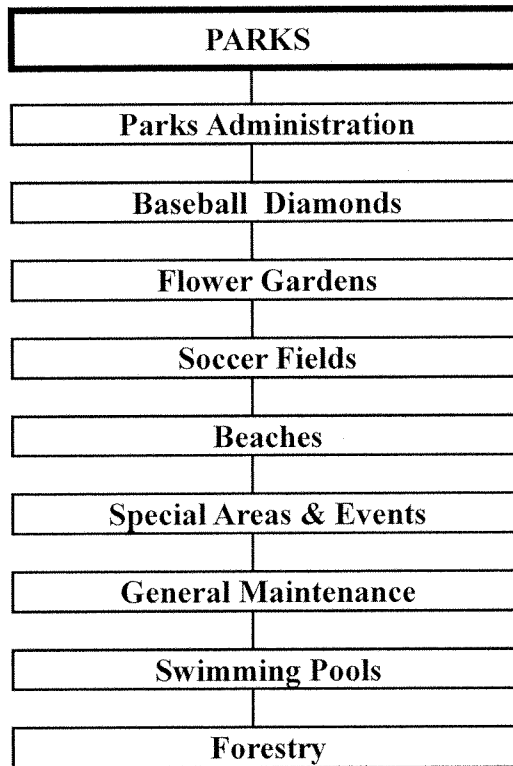
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# PARKS

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The Parks service area is responsible for maintaining the City of Kenosha's park system, including the beaches, athletic fields, swimming pools, and other public areas. It is also responsible for overseeing the planting of trees on streets and in parks, as well as for maintaining existing trees.

## **Organization**



## PARKS

### Funded Full-Time Positions

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Administration</u>			
Superintendent of Parks	1.00	1.00	1.00
Field Supervisor (9)(3)	0.00	0.00	0.50
Field Supervisor (10)	0.00	0.00	0.92
Clerk Typist III (7)(8)	0.00	0.25	0.90
Total Administration	1.00	1.25	3.32
<u>General Parks</u>			
Field Supervisor (1) (3)(9)	1.00	1.00	0.50
Park Administrative Field Supervisor (2)(10)	0.50	0.50	0.00
Construction & Maintenance Worker(3)(4)(6)	11.00	11.00	11.00
Equipment Operator (3)	2.00	2.00	2.00
Skilled Maintenance Repairer II (3)	1.00	1.00	1.00
Skilled Maintenance Repairer I (3)	1.00	1.00	1.00
Skilled Maintenance Repairer I (3) (7)	2.00	2.00	2.00
Arborist II (5)	1.00	1.00	1.00
Arborist I (5)	0.00	1.00	1.00
Arborist I (5)	2.00	2.00	2.00
Total General Parks	21.50	22.50	21.50
 Total Funded	 22.50	 23.75	 24.82

(1) For 2013 & 2014 position is budgeted 50 % Park, 50 % Forestry.

(2) for 2013 & 2014 position is budgeted 50 % Park, 50 % Golf Course.

(3) Positions are authorized in Parks, a portion of the position is funded in Parks for allocation to Storm Water Utility.

(4) May be filled at a lower level.

(5) Positions are authorized in Parks, funded in Parks for allocation to Storm Water Utility

(6) Nursery Worker and one Construction Maintenance Worker position reclassified as Skilled Maintenance Repairer I for 2013.

(7) For 2014 position is budgeted 25% Park, 22% Public Works, 10% Recycling, 10% Golf Course, and 33% Stormwater Utility.

(8) For 2015 position is budgeted 90% Park Administration and 10% Golf.

(9) For 2015 position is budgeted 50% Park Administration and 50% Forestry.

(10) For 2015 position title changed to Field Supervisor, budgeted 92% Park Administration and 8% Golf.

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55100 PARKS DEPT					
111 SALARIES-PERMANENT REGULAR	177,630	189,008	94,445	189,003	243,058
121 WAGES PERMANENT REGULAR	923,128	1,038,868	435,897	993,868	1,050,280
122 PERMANENT PART-TIME	34,888	40,875	17,083	40,927	39,510
131 OVERTIME	48,035	25,122	20,091	55,093	25,122
132 WAGES TEMPORARY	609,984	608,224	180,165	588,400	640,988
134 WORKING OUT OF CLASS	12,981	6,897	4,081	8,980	6,897
135 LONGEVITY	4,010	4,411	2,426	4,424	5,430
136 SHIFT DIFFERENTIAL	231	500	56	300	500
151 WRS/RETIREMENT	96,115	116,585	45,675	116,302	119,873
152 F.I.C.A.	87,828	103,252	39,728	102,992	109,298
155 HEALTH INSURANCE EXPENSE	382,493	429,875	209,678	429,875	449,242
158 MEDICARE CONTRIBUTION	25,842	27,771	10,762	27,222	29,211
TOTAL PERSONAL SERVICES	2,403,165	2,591,388	1,060,087	2,557,386	2,719,409
219 OTHER PROFESSIONAL SERVICES	38,178	44,622	19,785	40,800	41,550
221 ELECTRICAL	176,657	143,224	56,581	161,900	148,567
222 NATURAL GAS	27,233	44,800	40,493	44,700	46,155
223 STORM WATER UTILITY	123,250	110,000	60,484	135,000	110,000
224 WATER	60,476	59,834	13,610	58,740	61,630
226 CELLULAR/WIRELESS SERVICE COST	1,603	2,900	1,179	2,030	2,900
227 TELEPHONE - EQUIPMENT/CALLS	4,441	4,508	2,299	4,520	4,508
232 OFFICE EQUIPMENT	1,192	2,770	714	1,750	2,770
235 EQUIPMENT REPAIRS/MAINT.	27,983	8,178	4,838	9,590	12,500
241 HEATING & AIR CONDITIONING	1,505	1,700	143	1,000	1,700
244 PAINTING & CARPETING	6,855	15,300	3,957	10,300	15,300
245 ROOF REPAIRS		3,500		1,000	3,500
246 OTHER BLDG MAINTENANCE	8,538	15,600	2,481	9,300	15,600
247 BALL DIAMOND LIGHT REPAIRS	924	6,000	422	4,000	6,000
248 OUTSIDE LIGHTING REPAIRS	2,274	4,250		3,150	4,250
249 OTHER GROUNDS MAINTENANCE	24,772	28,702	4,151	25,100	30,702
261 MILEAGE	274				
263 MEALS & LODGING	311	900		400	900
264 REGISTRATION	795	1,750	75	425	1,750
282 EQUIPMENT RENTAL	12,414	12,900	125	12,700	15,900
TOTAL CONTRACTUAL SERVICES	519,675	511,438	211,337	526,405	526,182
311 OFFICE SUPPLIES/PRINTING	2,769	5,790	417	3,200	5,790
323 MEMBERSHIP DUES	945	1,125	848	1,125	1,125
326 ADVERTISING		1,000			
341 VEHICLE FUEL CHARGE/OIL/ETC	112,399	83,300	53,732	92,750	109,750
342 CENTRAL GARAGE LABOR CHARGES	118,856	139,867	91,023	145,500	144,804
343 CENT.GARAGE-PARTS&MAT. CHARGES	113,962	74,600	63,134	79,100	77,900
344 OUTSIDE MATERIAL & LABOR	39,712	50,350	18,478	42,245	50,300
353 HORTICULTURAL SUPP-FERT ETC	39,833	55,500	32,440	56,500	63,500
354 GRAVEL, SAND, STONE	1,054	3,900		2,900	4,900
355 CEMENT ASPHALT&CRACKFILL	526	700		780	1,700

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
356 F. MARKING LIME & DIAMOND DRY	1,950	2,500	2,196	2,500	2,500
357 BUILDING MATERIALS	5,757	15,449	2,585	10,250	14,200
359 OTHER	2,035	3,000	2,035	2,100	3,000
361 SMALL TOOLS	10,920	10,650	2,069	10,650	10,750
363 COMPUTER HARDWARE					2,750
367 CLOTHING & UNIFORM REPLACEMENT	238	2,800	17	1,500	3,160
368 SNOW FENCE & STREET POSTS	1,923	1,500	1,026	1,500	3,000
369 OTHER NON CAPITAL EQUIPMENT		45,251	35,719	45,200	32,250
382 HOUSEKEEPING-JANITORIAL SUPPLI	14,265	11,000	9,585	13,000	13,000
386 RECREATION EQUIPMENT SUPPLIES	2,760	12,600		8,600	13,000
389 OTHER	8,167	11,500	5,188	8,000	12,000
TOTAL MATERIALS AND SUPPLIES	478,071	532,382	320,492	527,400	569,379
525 COPIER/FAX/BLUEPRINT/PLOTTERS		5,000	4,190	4,190	
TOTAL CAPITAL OUTLAY-PURCHASE		5,000	4,190	4,190	
711 INSURED LOSSES-ACCIDENT CAUSED	7,025			2,500	
TOTAL INSURED LOSSES	7,025			2,500	
934 OTHER CHARGE BACKS	278,112-	391,756-	153,937-	332,601-	359,422-
TOTAL OTHER	278,112-	391,756-	153,937-	332,601-	359,422-
DEPARTMENT TOTAL	3,129,824	3,248,452	1,442,169	3,285,280	3,455,548

## **PARKS – ADMINISTRATION**

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Park Administration functions to support all park operations and provide the citizens of Kenosha with a quality system of parks and related services.

### **Responsibilities/Activities**

Parks Administration is responsible for Parks Division budget planning and Capital Improvement Program implementation. Their website is updated yearly with changes to programming and information as changes are approved by the Board of Park Commissioners or Park Division Superintendent. Park Administration reviews and formulates the fees and charges on rentals and equipment for the upcoming calendar year. Parks Administration strives for continued Park Development.

The Park Administration is responsible for ensuring that a broad base of leisure opportunities exist through the provision of quality facilities, and environmental stewardship. The Division facilitates a broad range of program activities including sport activities and tournaments, special events, volunteer activities, public facility use permits, swimming pools, golf, and beaches. The goal is to keep pace with community growth through park acquisition, facility development and improvements. Staff will continue to secure park development and acquisition grants. Each park will be evaluated with proposed changes to make sure each one is more user-friendly and aesthetically pleasing. Staff is continually implementing Common Council approved C.O.R.P. improvements.



110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55101 PARKS-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	145,512	156,567	78,224	156,562	210,613
122 PERMANENT PART-TIME	5,342				
131 OVERTIME	1,687	2,020	3,272	3,700	2,020
135 LONGEVITY	300	300	150	300	600
151 WRS/RETIREMENT	10,161	11,129	5,713	11,240	14,500
152 F.I.C.A.	9,473	9,854	5,059	9,961	13,227
155 HEALTH INSURANCE EXPENSE	33,997	40,725	19,233	40,725	60,092
158 MEDICARE CONTRIBUTION	2,214	2,307	1,182	2,330	3,115
TOTAL PERSONAL SERVICES	208,686	222,902	112,833	224,818	304,167
226 CELLULAR/WIRELESS SERVICE COST	687	1,100	756	1,100	2,900
232 OFFICE EQUIPMENT	1,092	2,620	714	1,750	2,620
263 MEALS & LODGING	174	300		200	300
264 REGISTRATION	330	400		350	400
TOTAL CONTRACTUAL SERVICES	2,283	4,420	1,470	3,400	6,220
311 OFFICE SUPPLIES/PRINTING	1,010	2,500	105	1,500	2,500
323 MEMBERSHIP DUES	745	775	648	775	775
TOTAL MATERIALS AND SUPPLIES	1,755	3,275	753	2,275	3,275
525 COPIER/FAX/BLUEPRINT/PLOTTERS		5,000	4,190	4,190	
TOTAL CAPITAL OUTLAY-PURCHASE		5,000	4,190	4,190	
DIVISION TOTAL	212,724	235,597	119,246	234,683	313,662

## PARKS – BASEBALL

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The Parks Division crews are responsible for preparation and maintenance of all baseball & softball diamonds. It also provides a myriad of services for various organizations at all the athletic fields throughout the City.

### *Responsibilities/Activities*

The Park Division has partnered with various organizations to facilitate athletic fields. Western Kiwanis at Nash Park – Park staff prepares the diamonds Monday – Friday and the organization is responsible for weekends and tournaments. Kenosha Area Athletics at Poerio Park handles all field maintenance and scheduling of the fields. Optimist Little Leaguers at Kenosha Sports Complex utilizes all fields – Park staff handles scheduling for fields when not used by the organization and preps and maintains all baseball fields. WI Shores Challenger Baseball also uses the complex on Saturdays for their programs. Park Division staff prepares several other individual diamonds at various parks including Lincoln, Columbus, Roosevelt, Anderson and Red Arrow.

A few of the Park Division's year-end and future objectives for the baseball fields include repairing and upgrading diamond conditions by leveling, improving drainage and weed removal. Plans are to continue the replacement of backstops and player benches at various athletic areas along with netting.

BASEBALL	2013 Actual	2014 Estimated	2015 Estimated
Baseball fields maintained	22	22	22
Football fields maintained	3	3	3
Flag football games played	12	12	12
Tournaments supported	1	1	1
Baseball/Softball games played	1600	1600	1600

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55102 BASEBALL DIAMONDS					
111 SALARIES-PERMANENT REGULAR					
121 WAGES PERMANENT REGULAR	18,076	47,145	8,440	39,000	38,726
131 OVERTIME	1,178	3,692	613	2,000	3,689
132 WAGES TEMPORARY	67,305	75,866	25,163	65,000	75,834
134 WORKING OUT OF CLASS	3,604		1,677	3,600	
135 LONGEVITY	70	57	38	70	70
151 WRS/RETIREMENT	1,406	7,836	1,388	7,680	8,060
152 F.I.C.A.	1,242	6,943	1,190	6,805	7,360
155 HEALTH INSURANCE EXPENSE	14,035	15,023	8,668	15,023	15,023
158 MEDICARE CONTRIBUTION	1,253	1,846	513	1,595	1,740
TOTAL PERSONAL SERVICES	108,169	158,408	47,690	140,773	150,502
221 ELECTRICAL	21,876	19,646	7,017	21,300	20,236
224 WATER	2,340	5,300	800	2,600	5,459
226 CELLULAR/WIRELESS SERVICE COST	206	535	47	230	
244 PAINTING & CARPETING	2,876	2,800	2,696	2,800	2,800
247 BALL DIAMOND LIGHT REPAIRS	924	6,000	422	4,000	6,000
249 OTHER GROUNDS MAINTENANCE	2,257	2,000	854	2,000	4,000
TOTAL CONTRACTUAL SERVICES	30,479	36,281	11,836	32,930	38,495
341 VEHICLE FUEL CHARGE/OIL/ETC	2,640	3,300	1,096	2,700	3,300
342 CENTRAL GARAGE LABOR CHARGES	2,484	4,500	3,256	4,500	4,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	358	1,600	745	1,600	1,600
344 OUTSIDE MATERIAL & LABOR	629	2,000	1,453	2,000	2,000
353 HORTICULTURAL SUPP-FERT ETC	2,655	6,000	2,250	7,500	6,000
354 GRAVEL, SAND, STONE		2,500		1,500	2,500
356 F. MARKING LIME & DIAMOND DRY	1,950	2,500	2,196	2,500	2,500
357 BUILDING MATERIALS	41	400		50	400
361 SMALL TOOLS	1,568	700		700	700
369 OTHER NON CAPITAL EQUIPMENT		12,000	11,733	12,000	2,870
386 RECREATION EQUIPMENT SUPPLIES	2,760	600		600	1,000
TOTAL MATERIALS AND SUPPLIES	15,085	36,100	22,729	35,650	27,370
DIVISION TOTAL	153,733	230,789	82,255	209,353	216,367

## PARKS – FLOWER GARDENS

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Parks Division – Flower Gardens seeks to beautify the City of Kenosha by planting colorful and creative community-wide flower beds.

### **Responsibilities/Activities**

Parks Division is responsible for the design, layout, planting and maintenance of all City of Kenosha flower beds and gardens. Park staff prepares the Warren Taylor Flower Garden in Lincoln Park and the Wolfenbuttel Park Formal Floral Gardens annually. These sites are used June 1 through October 1 of each year with many occasions of more than 3 events per day. Staff also plants and maintains the Troha Flower Garden in Harbor Park, the flower beds along the Street Car stops on 54th Street, and the flower planters installed at all new park sign locations.

The Parks Division will continue the maintenance and winterization of existing flower beds, critique old designs and create new planting designs for the coming year. Flower beds are designed and orders placed during the winter months. Staff begins receiving and potting plants in March and maintains the plants in the greenhouse until planting season. Park staff is also responsible for various duties that were handled by the former Keep Kenosha Beautiful Coordinator such as overseeing volunteers, cleanups and speaking to various educational programs as requested.

FLOWER GARDENS	2013 Actual	2014 Estimated	2015 Estimated
City-wide flower beds	140	150	152
Formal floral gardens	2	2	2
Circular entryway beds	2	3	3
Kenosha sign entryway beds	3	3	3
Adopt-A-Spot Beds	28	26	24

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55103 FLOWER GARDENS					
121 WAGES PERMANENT REGULAR	43,260	46,487	14,748	46,487	50,407
131 OVERTIME	1	843		100	840
132 WAGES TEMPORARY	48,216	37,178	20,695	44,300	41,381
151 WRS/RETIREMENT	4,612	4,751	2,050	4,960	4,870
152 F.I.C.A.	4,251	4,206	1,802	4,395	4,440
155 HEALTH INSURANCE EXPENSE	10,979	11,765	7,802	11,765	11,765
158 MEDICARE CONTRIBUTION	1,220	1,230	511	1,320	1,360
TOTAL PERSONAL SERVICES	112,539	106,460	47,608	113,327	115,063
222 NATURAL GAS	1,187	1,300	1,518	1,700	1,350
224 WATER	345	1,070	94	400	1,102
246 OTHER BLDG MAINTENANCE	204	300		300	300
249 OTHER GROUNDS MAINTENANCE	33	100		100	100
264 REGISTRATION	115	350	75	75	350
TOTAL CONTRACTUAL SERVICES	1,884	3,120	1,687	2,575	3,202
353 HORTICULTURAL SUPP-FERT ETC	20,430	30,000	18,468	30,000	34,000
357 BUILDING MATERIALS	1,021	1,800		1,200	1,800
361 SMALL TOOLS	369	400		400	500
369 OTHER NON CAPITAL EQUIPMENT		400	358	400	1,100
TOTAL MATERIALS AND SUPPLIES	21,820	32,600	18,826	32,000	37,400
DIVISION TOTAL	136,243	142,180	68,121	147,902	155,665

## PARKS – SOCCER

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The Parks Division crews are responsible for preparation and maintenance of all soccer fields that are enjoyed by a variety of organizations for games and practice.

### ***Responsibilities/Activities***

The Parks Division provides athletic field services to various organizations throughout the City, including but not limited to: Kenosha Area Soccer League with over 1,800 players at Anderson Park; and staff also sets up rugby, lacrosse and football fields for various organizations and KUSD; the Battle of the Borders Tournament.

The Parks Division maintains all soccer fields during the season and renovate after the end of the KASL (Kenosha Area Soccer League) and high school seasons. Maintenance includes upgrading of playing surfaces (turf), fertilization, weed control, irrigating and leveling all fields by filling holes with topsoil, seed and cover.

SOCCER	2013 Actual	2014 Estimated	2015 Estimated
Number of competitive fields maintained	24	24	24
Number of games	1,700	1,700	1,700
Number of tournaments	1	1	1
RUGBY	2013 Actual	2014 Estimated	2015 Estimated
Number of competitive fields maintained	1	1	1
Number of games	8	8	8
Number of tournaments	1	1	1
LACROSSE	2013 Actual	2014 Estimated	2015 Estimated
Number of competitive fields maintained	1	1	1
Number of games	10	20	20
Number of tournaments	0	1	1

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55104 SOCCER					
121 WAGES PERMANENT REGULAR	6,416	12,470	1,096	8,200	12,231
131 OVERTIME		283	41	283	281
132 WAGES TEMPORARY	11,328	10,145	2,380	16,100	10,138
134 WORKING OUT OF CLASS	576		316	500	
151 WRS/RETIREMENT	1,151	1,611	102	1,400	1,550
152 F.I.C.A.	1,063	1,430	86	1,240	1,410
155 HEALTH INSURANCE EXPENSE	7,306	7,783	2,481	7,783	7,783
158 MEDICARE CONTRIBUTION	249	333	55	300	340
TOTAL PERSONAL SERVICES	28,089	34,055	6,557	35,806	33,733
224 WATER	3,116	8,524	422	5,000	8,780
249 OTHER GROUNDS MAINTENANCE	8,008	7,000	2,696	7,000	7,000
TOTAL CONTRACTUAL SERVICES	11,124	15,524	3,118	12,000	15,780
341 VEHICLE FUEL CHARGE/OIL/ETC			30	50	50
342 CENTRAL GARAGE LABOR CHARGES	3,960	2,273	6,842	8,000	6,400
343 CENT.GARAGE-PARTS&MAT. CHARGES	17,456	1,000	4,565	5,500	4,300
344 OUTSIDE MATERIAL & LABOR	40	350	245	245	300
353 HORTICULTURAL SUPP-FERT ETC	2,280	3,500		3,000	3,500
354 GRAVEL, SAND, STONE					1,000
361 SMALL TOOLS		150		150	150
TOTAL MATERIALS AND SUPPLIES	23,736	7,273	11,682	16,945	15,700
DIVISION TOTAL	62,949	56,852	21,357	64,751	65,213

## **PARKS – BEACHES/SOUTHPORT BEACHHOUSE**

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The Parks Division strives to provide local residents and visitors to the City of Kenosha access to clean and safe beaches. The Southport Beachhouse is maintained as a place for activities and education.

### ***Responsibilities/Activities***

The Parks Division staff is responsible for the maintenance and operation of Kenosha's public beaches along the lakefront and the Southport Beachhouse. Their activities include cleaning of the beaches from Southport to Alford Park along the shoreline, monitoring the water quality and posting the conditions of the water. Elections are conducted at the Southport Beachhouse building each year. The building is closed annually January through March. Interior maintenance for the building is done in March.

BEACHES / SOUTHPORT BEACHHOUSE	2013 Estimated	2014 Estimated	2015 Estimated
Attendance Estimates	7,000	7,000	7,000
Beach House Rentals	125	125	82



110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55106 BEACHES					
121 WAGES PERMANENT REGULAR	4,497	17,586	3,481	7,000	10,806
131 OVERTIME	39		10	10	
132 WAGES TEMPORARY	13,489		7,851	29,000	
151 WRS/RETIREMENT	1,152	1,231	520	2,540	740
152 F.I.C.A.	1,068	1,091	458	2,230	670
155 HEALTH INSURANCE EXPENSE	10,979	11,765	3,557	11,765	11,765
158 MEDICARE CONTRIBUTION	250	255	164	520	160
TOTAL PERSONAL SERVICES	31,474	31,928	16,041	53,065	24,141
222 NATURAL GAS	4,398	6,000	6,423	7,000	6,180
224 WATER	3,549	3,900	994	3,700	4,017
246 OTHER BLDG MAINTENANCE	853	3,000	525	1,000	3,000
TOTAL CONTRACTUAL SERVICES	8,800	12,900	7,942	11,700	13,197
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DIVISION TOTAL	40,274	44,828	23,983	64,765	37,338

## PARKS – SPECIAL EVENTS

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The Parks Division staff aims to provide exceptional park support services that enhance the use of public parks and City's resources for the benefit of residents and visitors to Kenosha.

### ***Responsibilities/Activities***

Parks Division staff members attend meetings with various organizations about their events. Employees set up equipment, may remain during the event and take down the equipment. There are several events that occur each year for the enjoyment of the public. These events include, Civic Parade, 4<sup>th</sup> of July activities, Food Folks & Spokes, Pike River Rendezvous and several art fairs and other events. Parks Division, in association with the Kenosha Unified School District, holds the Festival of Arts and Flowers in Lincoln Park. Parks Division also supports the Peanut Butter and Jam concerts during the Summer on Thursdays at noon and evenings in Veteran's Park. Park staff provides equipment and labor for events held by outside organizations with a majority being not-for-profit. These events are held at non park locations. These events are held at non park locations such as Celebration Place.

The Parks Division will continue to evaluate and repair existing equipment (Showmobiles, picnic tables, benches). Parks Division works in conjunction with other City Departments, such as Fire, Police, and Administration, on special City-sanctioned events.

## PARKS – SPECIAL EVENTS

PARK SPECIAL EVENTS	2013 Actual	2014 Estimate	2015 Estimate
Lincoln Park Flower Garden (Weddings)	16	9	12
Wolfenbuttel Park Flower Garden (Weddings)	36	41	40
Alford Park Area #1	3	1	2
Alford Park Area #6 North (Picnic)	12	16	14
Alford Park Area #6 South (Picnic)	10	11	11
Anderson Park Shelter #1	19	20	20
Anderson Park Shelter #2 (Soccer July & August Only)	4	7	6
Baker Park	3	7	5
Hobbs Park	1	3	2
Kennedy Park	10	10	10
Lincoln Park Picnic Shelter & Concessions	8	8	8
Nash Park – Picnic Area	22	20	21
Poerio Nature Center	14	13	14
Roosevelt Park	17	14	15
Simmons Park	19	17	18
Southport Picnic Shelter	3	2	2
Washington Park Area #1	18	16	17
Washington Park Area #2	18	12	14
Poerio Shelter by ball diamonds	6	4	5
Note: these figures do not include non-rental usage of all Park areas.			

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110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55108 PARKS SPEC AREAS & ACTIVITIES					
111 SALARIES-PERMANENT REGULAR					
121 WAGES PERMANENT REGULAR	15,765	12,041	3,881	18,981	14,871
122 PERMANENT PART-TIME			52	52	
131 OVERTIME	13,742	9,201	77	14,000	9,217
132 WAGES TEMPORARY	25,854	33,153	4,494	26,000	33,133
134 WORKING OUT OF CLASS	53				
151 WRS/RETIREMENT	2,321	2,932	393	2,864	3,043
152 F.I.C.A.	2,090	2,603	326	2,538	2,771
155 HEALTH INSURANCE EXPENSE	6,729	7,240	2,864	7,240	7,240
158 MEDICARE CONTRIBUTION	753	791	117	856	836
TOTAL PERSONAL SERVICES	67,307	67,961	12,204	72,531	71,111
219 OTHER PROFESSIONAL SERVICES	4,866	6,500		6,500	6,500
221 ELECTRICAL	1,025	830	412	1,100	1,900
248 OUTSIDE LIGHTING REPAIRS	149	250		150	250
282 EQUIPMENT RENTAL	11,958	12,000		12,000	15,000
TOTAL CONTRACTUAL SERVICES	17,998	19,580	412	19,750	23,650
368 SNOW FENCE & STREET POSTS	1,923	1,500	1,026	1,500	3,000
369 OTHER NON CAPITAL EQUIPMENT		14,500	12,131	14,500	17,000
TOTAL MATERIALS AND SUPPLIES	1,923	16,000	13,157	16,000	20,000
DIVISION TOTAL	87,228	103,541	25,773	108,281	114,761

## **PARKS – GENERAL MAINTENANCE**

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The Parks Division provides quality maintenance care and services of the Kenosha park system to meet the broad variety of leisure and sport needs for the citizens of Kenosha. Parks Division staff is responsible for a wide variety of services associated with the maintenance of over 900 acres of park lands at 75 park locations. Their responsibilities also include maintenance of boulevards, 52 park buildings, bikeways, a velodrome, HarborPark common areas' landscape, the Sesquicentennial Bandshell and other facilities.

### ***Responsibilities/Activities***

Work activities include, but are not limited to, park renovations and improvements; mowing; plumbing; procuring, installing and maintaining play equipment; developing and maintaining ice skating and sledding facilities; snow removal; small engine repair; park signs; trash collection; carpentry; and painting. Many of these activities are performed by seasonal employees. The support of our seasonal employees is vital to performing all these services during the summer season.

Playground equipment maintenance includes equipment inspection, painting, and replacement of parts as necessary due to vandalism, graffiti, and safety issues. Wood chips are placed and replenished under and around all the playground equipment as well as around trees in the parks.

Park maintenance services include fence line clearing, topdressing and seeding, repair and removal of fencing around athletic fields and playgrounds in various parks.

Carpentry projects include building maintenance, repairs to benches, tables, signs and other items as needed throughout the year.

The water system is turned on and off each year for buildings, drinking fountains and irrigation systems throughout the park system including Harbor Park, museum fountains and boulevards.

Park projects in 2012 included new equipment at Poerio Nature Center, CORP projects in various parks and Union Park bricks for sculptures.

## PARKS – GENERAL MAINTENANCE

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GENERAL MAINTENANCE	2013 Actual	2014 Estimated	2015 Estimated
City parks maintained	75	75	75
Park buildings	54	54	54
Acreage mowed	917	917	917
Boulevards maintained	37	50	50
Ponds maintained	4	4	5
Tennis courts maintained	16	12	12
Park lights maintained	1,165	1,165	1,165
Miles of walkways	16	16	17
Bike trails	17	17	17
Basketball courts	16	16	16
Velodrome	1	1	1
Spray parks (Roosevelt and Southport Marina)	2	2	2
Skateboard park	2	2	2
Fountain – Museum & Piazza Cosenza	2	2	2

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55109 PARKS GENERAL MAINTENANCE					
111 SALARIES-PERMANENT REGULAR					
121 WAGES PERMANENT REGULAR	647,455	609,058	311,311	643,000	669,989
122 PERMANENT PART-TIME	29,546	40,875	17,031	40,875	39,510
131 OVERTIME	22,859	4,740	12,512	19,800	4,740
132 WAGES TEMPORARY	292,467	312,398	97,083	294,000	341,018
135 LONGEVITY	3,640	4,054	2,238	4,054	4,760
136 SHIFT DIFFERENTIAL	231	500	56	300	500
151 WRS/RETIREMENT	61,500	63,345	27,475	65,680	66,900
152 F.I.C.A.	56,113	56,094	23,850	58,161	60,990
155 HEALTH INSURANCE EXPENSE	247,323	234,757	112,617	234,757	234,757
158 MEDICARE CONTRIBUTION	14,804	14,087	6,267	14,530	15,400
TOTAL PERSONAL SERVICES	1,375,938	1,339,908	610,440	1,375,157	1,438,564
219 OTHER PROFESSIONAL SERVICES	8,607	10,800	1,526	7,000	10,800
221 ELECTRICAL	125,145	100,000	43,660	110,000	103,000
222 NATURAL GAS	19,970	34,000	29,998	33,000	35,020
223 STORM WATER UTILITY	123,250	110,000	60,484	135,000	110,000
224 WATER	39,965	35,640	9,797	35,640	36,710
226 CELLULAR/WIRELESS SERVICE COST	657	1,100	361	600	
227 TELEPHONE - EQUIPMENT/CALLS	3,930	3,712	2,035	3,920	3,712
235 EQUIPMENT REPAIRS/MAINT.	3,431	3,000	815	3,390	5,500
241 HEATING & AIR CONDITIONING	1,505	1,700	143	1,000	1,700
244 PAINTING & CARPETING	3,979	7,500	1,261	5,000	7,500
245 ROOF REPAIRS		3,500		1,000	3,500
246 OTHER BLDG MAINTENANCE	7,319	9,300	1,780	7,300	9,300
248 OUTSIDE LIGHTING REPAIRS	2,125	4,000		3,000	4,000
249 OTHER GROUNDS MAINTENANCE	13,551	18,602	517	15,000	18,602
261 MILEAGE	63				
263 MEALS & LODGING	105	200		200	200
282 EQUIPMENT RENTAL	456	900	125	700	900
TOTAL CONTRACTUAL SERVICES	354,058	343,954	152,502	361,750	350,444
311 OFFICE SUPPLIES/PRINTING	1,342	2,500	312	1,500	2,500
323 MEMBERSHIP DUES	200	350	200	350	350
341 VEHICLE FUEL CHARGE/OIL/ETC	109,759	80,000	52,606	90,000	106,400
342 CENTRAL GARAGE LABOR CHARGES	112,412	133,094	80,925	133,000	133,904
343 CENT.GARAGE-PARTS&MAT. CHARGES	96,148	72,000	57,824	72,000	72,000
344 OUTSIDE MATERIAL & LABOR	39,043	48,000	16,780	40,000	48,000
353 HORTICULTURAL SUPP-FERT ETC	14,468	16,000	11,722	16,000	20,000
354 GRAVEL, SAND, STONE	1,054	1,400		1,400	1,400



110 GENERAL FUND  
 05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
355 CEMENT ASPHALT&CRACKFILL	526	700		780	1,700
357 BUILDING MATERIALS	4,695	13,249	2,585	9,000	12,000
361 SMALL TOOLS	8,287	9,000	2,069	9,000	9,000
367 CLOTHING & UNIFORM REPLACEMENT		2,500	17	1,500	2,500
369 OTHER NON CAPITAL EQUIPMENT		8,851	8,597	8,800	6,980
382 HOUSEKEEPING-JANITORIAL SUPPLI	14,265	11,000	9,585	13,000	13,000
386 RECREATION EQUIPMENT SUPPLIES		12,000		8,000	12,000
389 OTHER	7,161	9,500	4,324	7,000	10,000
TOTAL MATERIALS AND SUPPLIES	409,360	420,144	247,546	411,330	451,734
711 INSURED LOSSES-ACCIDENT CAUSED	7,025			2,500	
TOTAL INSURED LOSSES	7,025			2,500	
934 OTHER CHARGE BACKS	1,470-				
TOTAL OTHER	1,470-				
DIVISION TOTAL	2,144,911	2,104,006	1,010,488	2,150,737	2,240,742

## PARKS – POOLS

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The Parks Division works to provide safe and enjoyable water facilities for adults and children for fun and fitness. There are two outdoor facilities, one in Anderson Park and one at Washington Park.

### Responsibilities/Activities

All Lifeguards receive In-Service training prior to pool openings and weekly training during the season. As needed, pool managers, lifeguards and concession attendants are hired during the season.

Season swim passes are available at Public Works Administration in the Municipal Office Building. Staff will continue to market these passes, along with coupons for those not purchasing passes.

The Parks Division regularly reviews the policies and procedures for pool operations for staff and the general public and adjusts as necessary.

Anderson and Washington Pools are drained at the end of each season for maintenance work.

Anderson Park received a new splashpad area in 2012 in place of intermediate pool.

POOLS	2013 Actual	2014 Estimated	2015 Estimated
Anderson (Splash Pad)	16,013	9,000	12,000
Washington	6,908	5,000	7,000
Total	22,921	16,000	19,000

POOLS	2013 Actual	2014 Estimated	2015 Estimated
Pool Passes – Group	43	59	50
Pool Passes – Group – Adult	76	122	100
Pool Passes – Group – Child	124	211	150
Pool Passes – Single	7	4	5
Pool Passes – Single – Adult	3	2	2
Pool Passes – Single – Child	4	2	3
Coupons – Adult	80	45	20
Coupons – Child	155	275	50

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55111 SWIMMING POOLS					
121 WAGES PERMANENT REGULAR	12,833	55,867	8,980	53,200	42,853
131 OVERTIME	905	4,343	340	7,700	4,335
132 WAGES TEMPORARY	149,197	139,484	21,601	113,000	139,484
134 WORKING OUT OF CLASS	8,182	6,897	2,021	4,780	6,897
151 WRS/RETIREMENT	1,324	4,804	791	4,598	3,690
152 F.I.C.A.	1,211	4,250	681	4,072	3,360
155 HEALTH INSURANCE EXPENSE	18,247	19,367	9,784	19,367	19,367
158 MEDICARE CONTRIBUTION	2,422	2,998	473	2,591	2,720
TOTAL PERSONAL SERVICES	194,321	238,010	44,671	209,308	222,706
219 OTHER PROFESSIONAL SERVICES	24,705	27,322	18,259	27,300	24,250
221 ELECTRICAL	28,611	22,748	5,492	29,500	23,431
222 NATURAL GAS	1,678	3,500	2,554	3,000	3,605
224 WATER	11,161	5,400	1,503	11,400	5,562
226 CELLULAR/WIRELESS SERVICE COST	53	165	15	100	
227 TELEPHONE - EQUIPMENT/CALLS	511	796	264	600	796
232 OFFICE EQUIPMENT	100	150			150
235 EQUIPMENT REPAIRS/MAINT.	24,552	5,178	4,023	6,200	7,000
244 PAINTING & CARPETING		5,000		2,500	5,000
246 OTHER BLDG MAINTENANCE	162	3,000	176	700	3,000
249 OTHER GROUNDS MAINTENANCE	923	1,000	84	1,000	1,000
261 MILEAGE	211				
263 MEALS & LODGING	32	400			400
264 REGISTRATION	350	1,000			1,000
TOTAL CONTRACTUAL SERVICES	93,049	75,659	32,370	82,300	75,194
311 OFFICE SUPPLIES/PRINTING	417	790		200	790
326 ADVERTISING		1,000			
359 OTHER	2,035	3,000	2,035	2,100	3,000
361 SMALL TOOLS	696	400		400	400
363 COMPUTER HARDWARE					2,750
367 CLOTHING & UNIFORM REPLACEMENT	238	300			660
369 OTHER NON CAPITAL EQUIPMENT		9,500	2,900	9,500	4,300
389 OTHER	1,006	2,000	864	1,000	2,000
TOTAL MATERIALS AND SUPPLIES	4,392	16,990	5,799	13,200	13,900
DIVISION TOTAL	291,762	330,659	82,840	304,808	311,800

## **PARKS – FORESTRY / STORMWATER UTILITY**

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The Parks Division Forestry Unit functions to promote and manage a vigorous, healthy, safe urban forest through professional care.

The Forestry Division became part of the Storm Water Utility in 2008.

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
55113 FORESTRY/STORM WATER UTILITY					
111 SALARIES-PERMANENT REGULAR	32,118	32,441	16,221	32,441	32,445
121 WAGES PERMANENT REGULAR	174,826	238,214	83,960	178,000	210,397
131 OVERTIME	7,624	<u>          </u>	3,226	7,500	<u>          </u>
132 WAGES TEMPORARY	2,128	<u>          </u>	898	1,000	<u>          </u>
134 WORKING OUT OF CLASS	566	<u>          </u>	67	100	<u>          </u>
151 WRS/RETIREMENT	12,488	18,946	7,243	15,340	16,520
152 F. I. C. A.	11,317	16,781	6,276	13,590	15,070
155 HEALTH INSURANCE EXPENSE	32,898	81,450	42,672	81,450	81,450
158 MEDICARE CONTRIBUTION	2,677	3,924	1,480	3,180	3,540
TOTAL PERSONAL SERVICES	276,642	391,756	162,043	332,601	359,422
934 OTHER CHARGE BACKS	276,642-	391,756-	153,937-	332,601-	359,422-
TOTAL OTHER	276,642-	391,756-	153,937-	332,601-	359,422-
DIVISION TOTAL	<u>          </u>	<u>          </u>	8,106	<u>          </u>	<u>          </u>
DEPARTMENT TOTAL	3,129,824	3,248,452	1,442,169	3,285,280	3,455,548

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## OTHER SERVICE ACCOUNTS

The other service area accounts for all expenditures that do not fall under the major service categories. This includes accounting for certain fringe benefits, general liability insurance, contributions made to subsidize other funds and the amount needed for retirement of debt payments, among others.

### CONTRIBUTIONS TO OTHER FUNDS

The General fund makes contributions to other funds (primarily Enterprise and Internal Service Funds) when revenues from user charges and other financing sources are not sufficient to cover expenses of these funds.

### EMPLOYEE FRINGE BENEFITS

The General Fund Budget includes amounts for various fringe benefits received by City of Kenosha employees. Most of these benefits are budgeted directly in the departments, while others are budgeted and expensed from this section. Fringe benefits include:

<u>Benefit</u>	<u>Where Budgeted</u>
Wisconsin Retirement	Within departmental budgets
F.I.C.A. and Medicare	Within departmental budgets
Health Insurance	Within departmental budgets
Group Life Insurance	Budgeted separately
Worker's Compensation Expenses	Budgeted separately
Unemployment Compensation	Budgeted separately

### GENERAL INSURANCE

The City maintains liability insurance coverage for all City owned properties, administers a self-insured liability program and reviews potential risks and hazards. The purpose of General Insurance is to ensure that the City is not exposed to hazards and risks that could result in financial liability.

<i>Purpose</i>
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General Insurance administers and coordinates damage and liability claims presented to the City. Investigation of the circumstances and facts associated with claims are conducted and appropriate recommendations are made, processing claims by the City against other parties, as well as initiating and following through on claims by the City against insurance companies for which it has purchased insurance for reimbursement of losses.

Coordinating the defense of all suits against the City resulting from alleged acts of negligence are reviewed by the department's staff along with the City Attorney. Staff reviews, analyzes, and obtains the appropriate level of insurance coverage.

## OTHER SERVICE ACCOUNTS

### Funded Full-Time Positions

	<u>Adopted 2013</u>	<u>Adopted 2014</u>	<u>Adopted 2015</u>
Risk Assistant	1	1	1
Total Funded	1	1	1

### Unfunded Full-Time Positions

	<u>Adopted 2013</u>	<u>Adopted 2014</u>	<u>Adopted 2015</u>
Risk Technician	1	1	1
Total Unfunded	1	1	1

## MISCELLANEOUS NON-DEPARTMENTAL

This category is for General Fund expenditures that do not relate to any one department, which includes:

Tax Roll Refunds

Public Claims and Settlements

Sales Tax

Bad Debt Expense and Accounts Receivable Collections

## RESERVES

Reserves are maintained to provide for unanticipated expenditures of a nonrecurring basis or to meet unforeseen increases in service delivery costs. This category includes:

Contingency Reserve

Salary Reserve

## DEBT SERVICE

This is an amount equal to the Debt Service Tax Levy that is needed for the retirement of the City of Kenosha's long term debt due in 2015



110 GENERAL FUND  
09 OTHER

61 CONTRIBUTION TO OTHER FUNDS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56100 CONTRIBUTION TO OTHER FUNDS					
611 CENTRAL STORES	81,605	87,791	43,896	88,279	87,679
613 CENTRAL GARAGE		288			
622 MASS TRANSIT-OPERATING	825,947	1,342,266	671,130	1,173,455	1,271,204
624 AIRPORT FUND	362,339	351,707	175,242	369,666	335,419
627 GOLF COURSE FUND		947			
652 SPECIAL REV. FUNDS	22,000				
TOTAL CONTRIBUTIONS TO OTHER	1,291,891	1,782,999	890,268	1,631,400	1,694,302
DEPARTMENT TOTAL	1,291,891	1,782,999	890,268	1,631,400	1,694,302

110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56300 EMPLOYEE FRINGE BENEFITS					
151 WRS/RETIREMENT	240	300	169	300	300
152 F.I.C.A.	212	150	143	200	200
156 GROUP LIFE INSURANCE	67,991	81,000	39,576	75,000	80,000
157 STATE UNEMPLOYMENT COMP	171,715	190,876	108,758	195,000	150,000
158 MEDICARE CONTRIBUTION	49	40	33	40	40
TOTAL PERSONAL SERVICES	240,207	272,366	148,679	270,540	230,540
219 OTHER PROFESSIONAL SERVICES	1,063	950			
TOTAL CONTRACTUAL SERVICES	1,063	950			
DEPARTMENT TOTAL	241,270	273,316	148,679	270,540	230,540

110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56304 GROUP LIFE INSURANCE					
156 GROUP LIFE INSURANCE	67,991	81,000	39,576	75,000	80,000
TOTAL PERSONAL SERVICES	67,991	81,000	39,576	75,000	80,000
DIVISION TOTAL	67,991	81,000	39,576	75,000	80,000

## 110 GENERAL FUND

09 OTHER

## 63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56308 ST UNEMPLOY COMP					
157 STATE UNEMPLOYMENT COMP	171,715	190,876	108,758	195,000	150,000
TOTAL PERSONAL SERVICES	171,715	190,876	108,758	195,000	150,000
DIVISION TOTAL	171,715	190,876	108,758	195,000	150,000

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56309 PERSONAL USE OF CITY CARS					
151 WRS/RETIREMENT	240	300	169	300	300
152 F.I.C.A.	212	150	143	200	200
158 MEDICARE CONTRIBUTION	49	40	33	40	40
TOTAL PERSONAL SERVICES	501	490	345	540	540
DIVISION TOTAL	501	490	345	540	540

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110 GENERAL FUND  
 09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56310 FLEX BENEFIT PROGRAM COSTS					
219 OTHER PROFESSIONAL SERVICES	1,063	950	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	1,063	950	_____	_____	_____
DIVISION TOTAL	1,063	950	_____	_____	_____
DEPARTMENT TOTAL	241,270	273,316	148,679	270,540	230,540

110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56400 GENERAL INSURANCE/WC EXPENSES					
111 SALARIES-PERMANENT REGULAR	50,664	51,460	25,722	51,460	51,460
151 WRS/RETIREMENT	3,369	3,606	1,801	3,606	3,500
152 F.I.C.A.	3,141	3,191	1,595	3,191	3,200
155 HEALTH INSURANCE EXPENSE	17,001	18,100	9,051	18,100	18,100
158 MEDICARE CONTRIBUTION	735	747	373	747	750
161 WORKMEN'S COMP MEDICAL SERVICE	390,775	300,000	94,466	300,000	300,000
162 STATE W C ASSESSMENT	23,006	39,520		39,520	40,000
164 SAFETY PRESCRIPTION GLASSES	546	1,000		700	1,000
166 DEATH/DISABILITY - OTHER	159,009	260,000	108,322	150,000	150,000
TOTAL PERSONAL SERVICES	648,246	677,624	241,330	567,324	568,010
212 LEGAL-LABOR/PERSONNEL	42,524	50,000	37,228	50,000	50,000
219 OTHER PROFESSIONAL SERVICES	139,691	160,000	45,317	154,000	160,000
271 STATE INS POLICY FIRE&EXT COV	87,667	103,000	86,635	86,635	82,900
273 CVMIC LIABILITY	158,933	166,000	165,268	165,268	184,900
276 AUTO POLICY	68,466	70,800	64,231	64,231	77,400
277 BOILER INSURANCE	1,907	1,700	2,085	2,085	2,300
278 EXCESS W.C./W.C. PREMIUM	59,774	70,500	64,891	64,891	74,900
279 EMPLOYEE BLANKET BONDS-ETC	140	200	3,990	3,990	2,665
299 OTHER	95,788-	88,000-		88,000-	88,000-
TOTAL CONTRACTUAL SERVICES	463,314	534,200	469,645	503,100	547,065
719 SELF-INSURANCE LOSSES	123,783	150,000	19,964	150,000	150,000
TOTAL INSURED LOSSES	123,783	150,000	19,964	150,000	150,000
DEPARTMENT TOTAL	1,235,343	1,361,824	730,939	1,220,424	1,265,075



110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56401 GENERAL INS COSTS					
271 STATE INS POLICY FIRE&EXT COV	87,667	103,000	86,635	86,635	82,900
273 CVMIC LIABILITY	158,933	166,000	165,268	165,268	184,900
276 AUTO POLICY	68,466	70,800	64,231	64,231	77,400
277 BOILER INSURANCE	1,907	1,700	2,085	2,085	2,300
278 EXCESS W.C./W.C. PREMIUM	59,774	70,500	64,891	64,891	74,900
279 EMPLOYEE BLANKET BONDS-ETC	140	200	3,990	3,990	2,665
TOTAL CONTRACTUAL SERVICES	376,887	412,200	387,100	387,100	425,065
DIVISION TOTAL	376,887	412,200	387,100	387,100	425,065

110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56402 GEN'L INS.-ADMINISTRATIVE					
111 SALARIES-PERMANENT REGULAR	50,664	51,460	25,722	51,460	51,460
151 WRS/RETIREMENT	3,369	3,606	1,801	3,606	3,500
152 F.I.C.A.	3,141	3,191	1,595	3,191	3,200
155 HEALTH INSURANCE EXPENSE	17,001	18,100	9,051	18,100	18,100
158 MEDICARE CONTRIBUTION	735	747	373	747	750
164 SAFETY PRESCRIPTION GLASSES	546	1,000		700	1,000
TOTAL PERSONAL SERVICES	75,456	78,104	<u>38,542</u>	77,804	78,010
219 OTHER PROFESSIONAL SERVICES	115,691	130,000	27,317	130,000	130,000
299 OTHER	95,788-	88,000-		88,000-	88,000-
TOTAL CONTRACTUAL SERVICES	19,903	42,000	<u>27,317</u>	42,000	42,000
DIVISION TOTAL	95,359	120,104	65,859	119,804	120,010

110 GENERAL FUND

09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56404 GEN'L INS.-CLAIMS PAID					
719 SELF-INSURANCE LOSSES	123,783	150,000	19,964	150,000	150,000
TOTAL INSURED LOSSES	123,783	150,000	19,964	150,000	150,000
DIVISION TOTAL	123,783	150,000	19,964	150,000	150,000

110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56405 WORKER'S COMP EXPENSES					
161 WORKMEN'S COMP MEDICAL SERVICE	390,775	300,000	94,466	300,000	300,000
162 STATE W C ASSESSMENT	23,006	39,520		39,520	40,000
166 DEATH/DISABILITY - OTHER	159,009	260,000	108,322	150,000	150,000
TOTAL PERSONAL SERVICES	572,790	599,520	202,788	489,520	490,000
212 LEGAL-LABOR/PERSONNEL	42,524	50,000	37,228	50,000	50,000
219 OTHER PROFESSIONAL SERVICES	24,000	30,000	18,000	24,000	30,000
TOTAL CONTRACTUAL SERVICES	66,524	80,000	55,228	74,000	80,000
DIVISION TOTAL	639,314	679,520	258,016	563,520	570,000
DEPARTMENT TOTAL	1,235,343	1,361,824	730,939	1,220,424	1,265,075

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56500 MISC NON-DEPARTMENTAL					
255 CITY SHARE - KABA					62,500
259 OTHER	128,013	20,000	49,811	96,572	20,000
TOTAL CONTRACTUAL SERVICES	128,013	20,000	49,811	96,572	82,500
421 ACCOUNTS RECEIVABLE	572,241	20,000		20,000	20,000
422 DELQ P.P. TAX/S.A. CHARGES	44,671	20,000		20,000	12,325
423 W/O-REAL ESTATE TAX	293	15,000		15,000	15,000
431 ASSESSING ERRORS	40,028				
432 TAX ROLL REFUND	70				
TOTAL CLAIMS & LOSSES	657,303	55,000		55,000	47,325
909 MISCELLANEOUS	21,344	30,000	2,059	30,000	30,000
TOTAL OTHER	21,344	30,000	2,059	30,000	30,000
DEPARTMENT TOTAL	806,660	105,000	51,870	181,572	159,825

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56501 DEPT HSING/STREET SPEC CHARGES					
259 OTHER	110,955	_____	46,750	76,572	_____
TOTAL CONTRACTUAL SERVICES	110,955	_____	46,750	76,572	_____
DIVISION TOTAL	110,955	_____	46,750	76,572	_____

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56502 KENOSHA AREA BUSINESS ALLIANCE					
255 CITY SHARE - KABA	_____	_____	_____	_____	62,500
TOTAL CONTRACTUAL SERVICES	_____	_____	_____	_____	62,500
DIVISION TOTAL	_____	_____	_____	_____	62,500

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56505 TAX ROLL REFUNDS					
422 DELQ P.P. TAX/S.A. CHARGES	330-				
423 W/O-REAL ESTATE TAX	293	15,000		15,000	15,000
431 ASSESSING ERRORS	40,028				
432 TAX ROLL REFUND	70				
TOTAL CLAIMS & LOSSES	40,061	15,000		15,000	15,000
DIVISION TOTAL	40,061	15,000		15,000	15,000



110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56507 SALES TAX					
259 OTHER	18,438	10,000	2,895	10,000	10,000
TOTAL CONTRACTUAL SERVICES	18,438	10,000	2,895	10,000	10,000
DIVISION TOTAL	18,438	10,000	2,895	10,000	10,000

110 GENERAL FUND  
 09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56508 BAD DEBT EXPENSE					
421 ACCOUNTS RECEIVABLE	572,241	20,000	_____	20,000	20,000
422 DELQ P.P. TAX/S.A. CHARGES	45,001	20,000	_____	20,000	12,325
TOTAL CLAIMS & LOSSES	617,242	40,000	_____	40,000	32,325
DIVISION TOTAL	617,242	40,000	_____	40,000	32,325

110 GENERAL FUND  
 09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56519 MISCELLANEOUS EXPENSE					
259 OTHER	1,380-	10,000	166	10,000	10,000
TOTAL CONTRACTUAL SERVICES	1,380-	10,000	166	10,000	10,000
909 MISCELLANEOUS	21,344	30,000	2,059	30,000	30,000
TOTAL OTHER	21,344	30,000	2,059	30,000	30,000
DIVISION TOTAL	19,964	40,000	2,225	40,000	40,000
DEPARTMENT TOTAL	806,660	105,000	51,870	181,572	159,825

110 GENERAL FUND  
09 OTHER

67 RESERVES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56700 RESERVES					
146 PRODUCTIVITY INCENTIVE	_____	59,125	_____	59,125	95,222
159 RESERVE FOR SALARY & BENEFITS	_____	170,000	_____	170,000	455,000
TOTAL PERSONAL SERVICES		229,125		229,125	550,222
901 CONTINGENCY RESERVE	_____	250,000	_____	250,000	250,000
TOTAL OTHER		250,000		250,000	250,000
DEPARTMENT TOTAL	_____	479,125	_____	479,125	800,222

110 GENERAL FUND

09 OTHER

69 DEBT SERVICE NET OF REVENUES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
56901 DEBT SERVICE NET OF REVENUES					
908 DEBT SERVICE NET OF REVENUES	8,472,881	9,334,619	4,667,310	9,334,619	10,132,809
TOTAL OTHER	8,472,881	9,334,619	4,667,310	9,334,619	10,132,809
DEPARTMENT TOTAL	8,472,881	9,334,619	4,667,310	9,334,619	10,132,809

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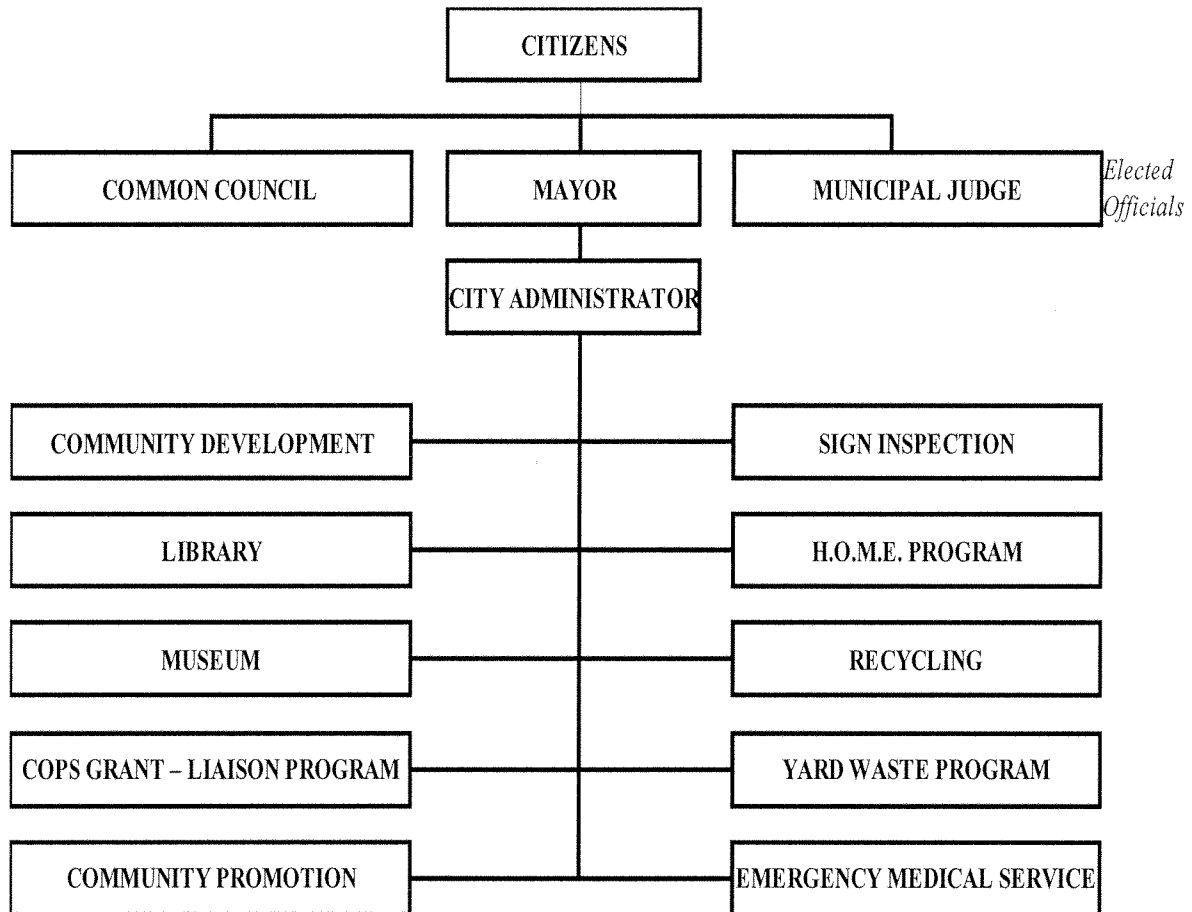
## SPECIAL REVENUE FUNDS

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Special revenue funds are used to account for revenues from specific sources that are designated to finance certain functions or activities of the City of Kenosha.

These funds are maintained and budgeted on the modified accrual basis of accounting with the exception of the Community Development Block Grant Program. This program is maintained on the modified accrual basis of accounting and established as a project-length budget.

### **Organization**



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## **SPECIAL REVENUE FUNDS MAJOR REVENUES**

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### ***Taxes***

The Special Revenue funds – Library, Museum, Recycling, EMS, and Community Promotion derive a portion of their revenues from a PROPERTY TAX LEVY. In 2015, \$11,370,921 must be levied to support these operations.

### ***Community Development Block Grant Funding***

The City has received funds from this allocation through the U.S. Department of Housing & Urban Development since 1974. These funds are used to benefit low and moderate income families and as an aid in the elimination of blight in neighborhoods. The \$ 921,263 estimated to be received in 2015 is the same amount as the 2014 actual subsidy.

### ***State and County Revenues***

This revenue source is received by the Library system under a contract with the Kenosha County Library System to offset the operation of a county-wide library computer network system. The \$1,569,798 for 2015 is up slightly from 2014.

### ***Recycling & Volume Based Grant***

This is a State grant payment to support the City's recycling program. The State of Wisconsin recycling grant is estimated to be \$380,000 for 2015.

### ***EMS – Ambulance User Fees***

This is a user fee charged to the individual for an Emergency Medical Service Call.

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The City of Kenosha has received funds from the Community Development Block Grant Program (CDBG) through the U.S. Department of Housing and Urban Development since the inception of the program in 1974. Since that time the City has received funds to benefit low and moderate income people and aid in the elimination of slums and blight.

### Responsibilities/Activities

Staff administers the City's Community Development Block Grant (CDBG) Program. The CDBG Program provides funds to not-for-profit organizations, businesses and homeowners through loans and grants that primarily benefit low-to-moderate income persons.

	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Estimated</i>
Annual CDBG Allocation	\$947,399	\$921,263	\$921,263

### 2015 CDBG PROGRAM

Agency	Program	Amount
<b>Public Service</b>		
Kenosha Community Health Center	Health Resources	\$2,627
Kenosha Area Family & Aging Services	Volunteer Transportation Service	\$5,000
Kenosha Literacy Council	Literacy Program	\$7,313
Urban League	Translation	\$8,143
ELCA Urban Outreach	Life Sustaining Employment	\$10,099
Walkin' In My Shoes	Street Outreach	\$11,071
Kenosha YMCA	Frank Neighborhood Project	\$17,884
Women & Children's Horizons	Legal Advocacy Coordinator	\$20,000
Kenosha County Interfaith Network	Emergency Family Shelter	\$24,527
Boys and Girls Club	Youth Activities	\$31,527
	Total	\$138,191

# COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

## 2015 CDBG PROGRAM CONTINUED

Agency	Program	Amount
<b>Housing, Neighborhood Improvement/Economic Development</b>		
Urban League	Floor Covering	\$5,000
Kenosha Achievement Center	Building Security	\$8,571
Women & Children's Horizons	Facility Security	\$21,071
Kenosha Community Health Center	Facility Improvements	\$26,000
Kenosha Achievement Center	Kenosha Dream Playground Project	\$41,000
Habitat For Humanity	Affordable Housing	\$50,234
WI Women's Business Initiative Group	Loans/TA	\$63,000
City of Kenosha CDI	Elimination of Blighted Structures	\$75,429
City of Kenosha Public Works	Street Improvements	\$308,514
	Total	\$598,819
<b>Planning/Management</b>		
City of Kenosha	Program Administration/Comprehensive Planning	\$184,253
<b>Total 2015 CDBG Program</b>		
		<b>\$921,263</b>

## KENOSHA PUBLIC LIBRARY

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The Kenosha Public Library (KPL) provides the highest quality library resources for information, recreation, and lifelong learning for residents of all ages in the City and County of Kenosha. In upholding the Library Bill of Rights and the Freedom to Read and Freedom to View statements, the Library assures that library services are available to everyone.

### ***Responsibilities/Activities***

KPL provides quality library services that respond to the information needs of the community in an increasingly digital age. To meet that end, KPL builds, organizes, and maintains library collections, both in print and digital formats, that represent diverse points of view for all ages and skill levels. Collections include informational, instructional, and recreational books, AV materials, and digital resources such as electronic books and magazines, streaming video, and interactive instructional products to teach languages and computer skills. KPL programs build early literacy skill development through regular story times for children birth through school age and parent education initiatives. KPL's popular Summer Reading Program is instrumental in offsetting the "summer slide" of children's reading, science and math skills development. In addition, KPL promotes lifelong learning for adults by offering informative and enjoyable programs on topics of local, regional, national, and international issues and interests.

KPL guides the community in utilizing its collections, whether in print or digital format. Reference and readers' advisory services remain popular as does use of the library's computer equipment. A 2014 survey revealed that 54% of community members who use library computers do so for the help they receive from library staff. KPL's digital classes are a primary source of instruction for the community on office productivity software, cloud computing, and basic Internet skills, and users report they seek health information, government assistance, look for jobs, and receive help with job applications that land them the employment they need. KPL's well-maintained facilities provide a respite for quiet study and research, as well as for appropriate civic and community group programs and activities that contribute to the community's overall cultural life.

In 2015, KPL expects to see a rise in use as a direct result of investment in new programs and digital classes. The library's hours will coincide with KUSD's calendar year, remaining open 69 hours a week during the school year and 65 hours a week during the school summer break. KPL expects to lend 1,300,000 items from its collections, answer 160,000 reference and information questions, welcome customers to the library 850,000 times, and conduct story times and programs for more than 35,000 children and adults.

For 2015, KPL will administer a federal grant on computerized services and resources and continue to manage the county-wide library computer network for the Kenosha County Library System. Partnering with area educational and civic organizations, KPL plans to administer several program grants from the National Endowment for the Arts and the National Endowment for the Humanities, including Big Read 2015 and Citizenship in the 21<sup>st</sup> Century public engagement activities. KPL will continue to diligently maintain its buildings and grounds. In 2015, scheduled maintenance projects will move ahead at all KPL buildings.

## KENOSHA PUBLIC LIBRARY

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### BY THE NUMBERS

	2013 Actual	2014 Estimate	2015 Goal
Public Computer and Wireless Use	207,047	229,876	235,000
Checkout of library materials (physical)	1,142,170	1,150,000	1,300,000
EBook downloads	41,988	53,000	69,000
Reference and information questions	153,796	160,000	160,000
Library visits	773,392	800,000	850,000
Program attendance	22,346	30,000	35,000
Library collection (e-content not included)	395,764	397,000	375,000
E-content titles	86,792	100,000	120,000

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## KENOSHA PUBLIC LIBRARY

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### *Funded Full-Time Positions*

	<b>Adopted 2013</b>	<b>Adopted 2014</b>	<b>Adopted 2015</b>
Library Director	1	1	1
Assistant Library Director	1	1	1
Maintenance Superintendent	1	1	1
Head of Administrative Services/ Staff Development	1	1	1
Head of Circulation Services	0	1	1
Senior Librarian	5	4	4
Supervising Library Clerk	4	4	4
Supervising Driver Clerk	1	1	1
Administrative Secretary	1	1	1
Accounting Assistant	1	1	1
Librarian	8	8	8
Library Assistant	2	2	2
Network Administrator	2	2	2
Building Maintenance	3	3	3
Clerk	6	6	6
<b>Total Funded Full-Time Positions</b>	<b>37</b>	<b>37</b>	<b>37</b>

## KENOSHA PUBLIC LIBRARY

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### Total Revenues

	2013 Actual	2014 Revised Budget	2014 Actual 6/30/2014	2014 Estimated	2015 Adopted Budget
Tax Levy	\$4,157,401	\$4,348,683	\$2,175,000	\$4,348,683	\$4,481,518
Tax Levy – Debt Service	1,411,965	494,906	494,906	494,906	410,667
State & County Revenue	1,530,169	1,552,258	874,879	1,552,258	1,569,798
Photocopy Revenue	9,619	10,175	5,215	10,175	10,910
Interest	1,529	1,600	278	1,600	550
Other Revenues	155,674	175,025	76,473	178,772	159,830
Appropriation from (Addition to) Working Capital	(58,196)	200,000	–	200,000	125,000
Total Revenues	\$7,208,161	\$6,782,647	\$3,626,751	\$6,786,394	\$6,758,273



## KENOSHA PUBLIC LIBRARY

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### Total Expenditures

	2013 Actual	2014 Revised Budget	2014 Actual 6/30/2014	2014 Estimated	2015 Adopted Budget
Personnel					
Salaries	\$3,095,194	\$3,275,701	\$1,575,272	\$3,290,401	\$3,251,157
Health Insurance	705,384	814,500	313,663	814,500	886,900
Other Benefits	519,674	580,102	297,634	569,487	568,787
Library Materials	520,501	523,510	295,748	523,510	548,000
Library Supplies	139,066	158,622	73,302	142,925	151,431
Buildings & Grounds	549,421	636,020	379,525	636,310	592,156
Computer & Equipment					
Maintenance	152,812	207,731	143,268	201,444	231,370
Professional Services	63,350	58,355	27,336	59,330	85,105
Travel & Training	12,545	21,000	16,027	21,000	30,500
Capital Outlay	10,556	10,000	6,974	10,000	-
Other Expenses	27,693	2,200	744	2,200	2,200
Debt Service	1,411,965	494,906	494,906	494,906	410,667
<b>Total Expenditures</b>	<u>\$7,208,161</u>	<u>\$6,782,647</u>	<u>\$3,624,399</u>	<u>\$6,766,013</u>	<u>\$6,758,273</u>

## **KENOSHA PUBLIC MUSEUMS**

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The Kenosha Public Museums have been a community treasure and regional tourist attraction for over 75 years. Last year the museums attracted nearly one quarter of a million visitors to the downtown and lakefront of Kenosha from all fifty states and dozens of countries. All three of the public museums - Kenosha Public Museum, Dinosaur Discovery Museum and The Civil War Museum - have been featured in regional and national travel magazines, newspapers and specialty journals, as well as related websites. The Kenosha Public Museum is a Smithsonian Affiliate and is accredited by the American Association of Museums. The Kenosha Public Museums are an overnight tourist destination and listed as one of top tourist attractions by the Kenosha Area Convention and Visitors Bureau, UW-Milwaukee, Milwaukee Journal Sentinel, Daily News Group, and others. All three museums have been listed in the top 25 tourist attractions in the Milwaukee area. Tripadvisor rates us 4.5 of 5 stars.

The KPM, a natural history and fine art museum, offers outstanding changing exhibits, a variety of free public programs and a full complement of classes and workshops designed for ages 2 years to 99 years. It is the only museum that features butchered mammoth sites, some of the earliest evidence of humans in the New World. The DDM has the nation's largest display of meat eating dinosaurs and nine of them cannot be seen in any other museum. The CWM has become a nationally recognized resource by authors, historians, reenactors as well as school teachers and tour guides. The Veterans Gallery at the CWM is a year round monument to honor veterans of all wars and is a poignant reminder of the sacrifices of our soldiers throughout our nation's history.

The Kenosha Public Museums Foundation, Inc. continues to generate revenues for the ongoing operations of the Museums independent of the City tax levy. The Friends of the Kenosha Public Museums, Inc. is recruiting and supporting new "friends" for all three Museums. The Kenosha Public Museums are a dynamic and vibrant community resource growing and changing as Kenosha grows and changes.

### **Responsibilities/Activities**

#### **KENOSHA PUBLIC MUSEUMS MISSION**

The mission of the Kenosha Public Museums is to enrich the lives of Kenoshans, guests and visitors through a variety of experiences that educate and stimulate curiosity.

#### **KENOSHA PUBLIC MUSEUM**

The Kenosha Public Museum collects, preserves and interprets decorative and fine arts, natural science specimens, and cultural artifacts from around the world.

#### **DINOSAUR DISCOVERY MUSEUM**

The Dinosaur Discovery Museum collects, preserves and interprets dinosaurs and their evolution through time.

#### **CIVIL WAR MUSEUM**

The Civil War Museum collects, preserves and interprets artifacts relating to the social and cultural experiences of the Upper Middle West population impacted by the Civil War.

#### **VISION STATEMENT**

To be the center of cultural life in Kenosha and the catalyst for meaningful collaborations.

## KENOSHA PUBLIC MUSEUMS

### *Responsibilities/Activities (continued)*

	2013 Actual	2014 Estimated	2015 Estimated
Museum Attendance – Total	233,056	234,000	235,000
Visitors - KPM	126,030	126,000	127,000
Visitors - DDM	37,739	38,000	38,000
Visitors – CWM	69,287	70,000	70,000
Travelogues	1,750	1,700	1,700
Tours/Group Programs	11,552	12,000	13,000
Outreach Programs	3,707	3,800	3,800
Rentals	10,001	10,000	10,000
City/Community Events	5,000	5,000	5,001
Adult, Children & Family Programs	19,102	20,000	20,000
Number of Classes	200	200	200
Number of Friends of Museum Members	2,000	1,800	2,000
Volunteer Hours Contributed	11,134	11,300	11,500

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## KENOSHA PUBLIC MUSEUMS

### *Funded Full-Time Positions*

	Adopted 2013	Adopted 2014	Adopted 2015
Director	1	1	1
Sr Curator Education	1	1	1
Exhibit Builder	1	1	1
Deputy Director	1	1	1
Administrative Assistant	1	1	1
Chief Custodian	1	1	1
Curator II (Civil War)	1	1	1
Operations Manager	1	1	1
Curator I	3	3	3
Building Maintenance Helper	2	2	2
Curator I	0	1	1
Special Events Coordinator	0	1	1
Curator Assistant	0	1	1
Total Funded	13	16	16

### *Unfunded Full-Time Positions*

	Adopted 2013	Adopted 2014	Adopted 2015
Customer Relations-Retail	1	0	0
Clerk Typist II	1	0	0
Total Unfunded	2	0	0

## KENOSHA PUBLIC MUSEUMS

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### Total Revenues

	2013 Actual	2014 Revised Budget	2014 Actual 06/30/14	2014 Estimated	2015 Adopted Budget
Tax Levy	\$1,512,702	\$1,532,377	\$798,000	\$1,593,417	\$1,660,322
Educational Programs	122,518	125,000	66,687	115,778	135,750
Sales Gallery	143,434	153,000	74,132	149,500	157,500
Admissions	88,342	115,000	40,848	103,000	115,000
Interest	560	200	201	500	500
Kenosha Public					
Museum Foundation	285,000	285,000	-	285,000	285,000
Other Revenues	146,304	153,200	74,048	150,750	153,480
Appropriation from					
Working Capital	-	114,000	-	100,000	100,000
Total Revenues	<u>\$2,298,860</u>	<u>\$2,477,777</u>	<u>\$1,053,916</u>	<u>\$2,497,945</u>	<u>\$2,607,552</u>

## KENOSHA PUBLIC MUSEUMS

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### Total Expenditures

	2013 Actual	2014 Revised Budget	2014 Actual 06/30/14	2014 Estimated	2015 Adopted Budget
Administration					
Salaries	\$1,155,067	\$1,241,829	\$603,143	\$1,212,738	\$1,253,608
Health Insurance	229,360	300,960	110,218	336,000	343,000
Other Benefits	164,068	194,916	87,026	179,936	222,936
Admin – Services & Materials	114,830	108,600	37,605	92,023	122,621
Gift Shop	65,708	52,000	30,474	61,440	63,100
Education	66,901	56,900	27,984	52,691	66,120
Exhibits/Collections	52,252	67,900	34,740	68,290	67,500
Development/Public Relations	85,667	73,350	45,233	82,387	72,600
Utilities	312,709	300,572	140,536	290,523	323,317
Building & Grounds	113,674	80,750	34,533	77,350	72,750
	<u>\$2,360,236</u>	<u>\$2,477,777</u>	<u>\$1,151,492</u>	<u>\$2,453,378</u>	<u>\$2,607,552</u>
Total Expenditures					

## SCHOOL RESOURCE OFFICERS PROGRAM

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### *Purpose*

The program provides for four uniformed law enforcement officers to provide liaison services to be placed at sites designated by the Kenosha Unified School District. The City and the Kenosha Unified School District have an agreement billing out at their rate of pay plus fringes for the days worked in the schools.



## SIGN INSPECTION PROGRAM

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### *Purpose*

The Sign Inspection Program provides for the enforcement of the City of Kenosha's sign ordinance for all temporary and permanent signs. The revenue from the required permitting is dedicated to supporting the cost of the enforcement of this program.

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## HOME PROGRAM

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The HOME Investment Partnership Program was created under Title II of the National Affordable Housing Act of 1990 and provides funds to cities for expanding the supply of affordable housing.

### *Purpose*

The HOME Program strengthens public/private partnerships and provides more affordable rental and home ownership housing through acquisition, rehabilitation and new construction. It is expected that \$37,555 in revenues from the HOME program will be used for administration cost for the program.

## PUBLIC WORKS - RECYCLING

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The City provides curbside single-stream recycling, which incorporates recyclable glass containers, plastic containers #1 through #7, newspapers, magazines, books with hard covers removed, mixed paper i.e., junk mail, unlined soda or merchandise boxes, corrugated cardboard, steel containers and aluminum cans. The Waste Division and a private contracted company also provide drop-off sites for recyclables. The City contracts with a private company to process and market the recyclables.

The City also provides two drop-off sites for waste oil. Waste tires are collected curbside with a scheduled pickup or the tires can be taken to the Waste Division drop-off site. The City allows residents to drop off scrap metal and clean wood at the Waste Division drop-off site. The City also offers a concrete, brick and stone drop off at the Street Division yard.

In 2010, in response to the new state law banning the landfilling of electronics, such as televisions and computers, the City offered a free drop-off of household electronic items at the City's Drop-Off Site at 1001 50<sup>th</sup> Street. Curbside collection of large household items, such as console televisions also began in 2010.

### **Responsibilities/Activities**

The City provides curbside collection and drop-off of recyclable materials at two drop-off sites. Kenosha residents are provided with up-to-date local and state recycling initiatives. The City ensures compliance with local recycling ordinances and state recycling mandates.

The estimated tonnages are based upon a review of the tonnage amounts collected from 2011 to 2013 at each location. The City receives 144 recycling pulls free of charge annually. Remaining pulls are charged at a per pull rate. The amount provided includes 144 pulls.

	2013 Actual	2014 Estimated	2015 Estimate
Curbside stops (per week)	31,070	31,070	31,070
Number of tons collected-Curbside	4,663	4,600	4,600
Number of tons collected-Waste Drop-Off Site	231	224	200
Number of tons collected-Private Company Drop-Off Site	118	100	100
Number of tons collected at Waste Drop-Off Site (tires, oil, metal, wood, brick)	1,000	700	700
Recycling pulls	123	200	154
Number of tons of Electronic Recycling	135	150	150

## **PUBLIC WORKS – YARDWASTE COLLECTIONS**

Yardwaste is collected at the curb by the Street Division in the spring and fall, and is also accepted at a drop-off site. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November.

The Yardwaste Drop-Off Site is located at 4071-88th Avenue. Brush does not need to be bundled or cut into short lengths at the drop-off site. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush.

Yardwaste Collections became a function of the Storm Water Utility in 2008.

PS-RECYCLING/YARDWASTE GRANT

2015 GENERAL FUND OPERATING BUDGET - REVENUES

TAXES

TAXES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	73,499-	107,479-	107,479-	107,479-	221,972-
**REAL & PERSONAL PROPERTY	73,499-	107,479-	107,479-	107,479-	221,972-
STATE GRANTS & REVENUES					
43409 RECYCLING/VOLUME BASED GRANTS	389,408-	380,000-	388,974-	388,974-	380,000-
**STATE GRANTS & REVENUES	389,408-	380,000-	388,974-	388,974-	380,000-
PUBLIC WORKS					
46395 BULK WASTE PICKUP FEES	150-				
46397 SALE RECYCLABLES	149,771-	173,825-	43,340-	140,000-	130,000-
46399 BULK WASTE CHARGES	98,095-	90,000-	46,591-	100,000-	110,000-
**PUBLIC WORKS	248,016-	263,825-	89,931-	240,000-	240,000-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS			97,954-	97,954-	
**MISCELLANEOUS REVENUES			97,954-	97,954-	
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL		62,285-			
**FUND BALANCE TRANSFERS		62,285-			
***PS-RECYCLING/YARDWASTE GR	710,923-	813,589-	684,338-	834,407-	841,972-

205 PS-RECYCLING/YARDWASTE GRANT  
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53100 RECYCLING/YARDWASTE GRANT					
111 SALARIES-PERMANENT REGULAR		3,811	1,905	3,811	3,661
121 WAGES PERMANENT REGULAR	374,671	307,078	164,977	345,000	304,080
131 OVERTIME	15,023	14,148	9,665	17,400	14,148
132 WAGES TEMPORARY	67,128	81,786	22,858	65,878	81,778
135 LONGEVITY	650	600	310	700	600
151 WRS/RETIREMENT	27,161	26,385	12,680	30,295	25,414
152 F. I. C. A.	25,281	23,376	11,229	26,835	23,182
155 HEALTH INSURANCE EXPENSE	117,149	128,510	54,111	128,510	128,510
158 MEDICARE CONTRIBUTION	6,633	5,922	2,895	6,280	5,871
TOTAL PERSONAL SERVICES	633,696	591,616	280,630	624,709	587,244
219 OTHER PROFESSIONAL SERVICES	54,283	51,500	21,879	63,500	76,000
223 STORM WATER UTILITY	6,477	8,000	2,159	7,560	7,000
224 WATER	370	800	160	500	600
226 CELLULAR/WIRELESS SERVICE COST	53	200	13	135	460
253 WASTE DISPOSAL CHARGES	172,916	144,800	68,292	172,000	151,000
263 MEALS & LODGING	250	300			300
264 REGISTRATION	210	250			250
282 EQUIPMENT RENTAL	1,092	1,100	420	1,100	1,100
TOTAL CONTRACTUAL SERVICES	235,651	206,950	92,923	244,795	236,710
311 OFFICE SUPPLIES/PRINTING	4,022	3,800	440	3,000	4,000
341 VEHICLE FUEL CHARGE/OIL/ETC	38,845	62,000	7,147	50,000	61,050
342 CENTRAL GARAGE LABOR CHARGES	81,569	89,000	36,570	75,000	89,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	95,745	75,000	26,341	59,000	77,000
344 OUTSIDE MATERIAL & LABOR	761	5,000	91	2,000	5,250
349 EQUIP OPERATING EXPENSES-OTHER	6,913	7,000	3,206	7,000	7,000
353 HORTICULTURAL SUPP-FERT ETC	267	500	60	250	500
357 BUILDING MATERIALS	988	1,000	28	500	1,000
367 CLOTHING & UNIFORM REPLACEMENT	1,595	1,600	881	1,600	1,800
389 OTHER	979	1,000	646	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	231,684	245,900	75,410	199,350	247,600
934 OTHER CHARGE BACKS	299,840-	230,877-	53,687-	281,020-	229,582-
TOTAL OTHER	299,840-	230,877-	53,687-	281,020-	229,582-
DEPARTMENT TOTAL	801,191	813,589	395,276	787,834	841,972

205 PS-RECYCLING/YARDWASTE GRANT  
 03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53118 RECYCLING					
111 SALARIES-PERMANENT REGULAR		3,811	1,905	3,811	3,661
121 WAGES PERMANENT REGULAR	297,022	307,078	136,435	280,000	304,080
131 OVERTIME	14,115	12,706	9,250	16,400	12,706
132 WAGES TEMPORARY	7,074	9,878	2,253	9,878	9,878
135 LONGEVITY	650	600	310	700	600
151 WRS/RETIREMENT	20,911	23,385	10,353	21,755	22,504
152 F. I. C. A.	19,454	20,719	9,169	19,270	20,522
155 HEALTH INSURANCE EXPENSE	117,149	128,510	54,111	128,510	128,510
158 MEDICARE CONTRIBUTION	4,624	4,852	2,177	4,510	4,801
TOTAL PERSONAL SERVICES	480,999	511,539	225,963	484,834	507,262
219 OTHER PROFESSIONAL SERVICES	28,800	22,500	15,300	34,500	47,000
226 CELLULAR/WIRELESS SERVICE COST	18	100	5	100	360
253 WASTE DISPOSAL CHARGES	172,916	144,800	68,292	172,000	151,000
263 MEALS & LODGING	250	300			300
264 REGISTRATION	210	250			250
TOTAL CONTRACTUAL SERVICES	202,194	167,950	83,597	206,600	198,910
311 OFFICE SUPPLIES/PRINTING	4,022	3,500	315	2,800	3,700
341 VEHICLE FUEL CHARGE/OIL/ETC	15,765	30,000	3,769	20,000	29,050
342 CENTRAL GARAGE LABOR CHARGES	42,984	54,000	15,887	40,000	54,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	52,872	40,000	16,885	30,000	42,000
344 OUTSIDE MATERIAL & LABOR	761	5,000	91	2,000	5,250
367 CLOTHING & UNIFORM REPLACEMENT	1,595	1,600	881	1,600	1,800
TOTAL MATERIALS AND SUPPLIES	117,999	134,100	37,828	96,400	135,800
DIVISION TOTAL	801,192	813,589	347,388	787,834	841,972



205 PS-RECYCLING/YARDWASTE GRANT  
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
53119 YARD WASTE MANAGEMENT					
121 WAGES PERMANENT REGULAR	77,649		28,542	65,000	
131 OVERTIME	908	1,442	415	1,000	1,442
132 WAGES TEMPORARY	60,054	71,908	20,605	56,000	71,900
151 WRS/RETIREMENT	6,250	3,000	2,327	8,540	2,910
152 F.I.C.A.	5,827	2,657	2,060	7,565	2,660
158 MEDICARE CONTRIBUTION	2,009	1,070	718	1,770	1,070
TOTAL PERSONAL SERVICES	152,697	80,077	54,667	139,875	79,982
219 OTHER PROFESSIONAL SERVICES	25,483	29,000	6,579	29,000	29,000
223 STORM WATER UTILITY	6,477	8,000	2,159	7,560	7,000
224 WATER	370	800	160	500	600
226 CELLULAR/WIRELESS SERVICE COST	35	100	8	35	100
282 EQUIPMENT RENTAL	1,092	1,100	420	1,100	1,100
TOTAL CONTRACTUAL SERVICES	33,457	39,000	9,326	38,195	37,800
311 OFFICE SUPPLIES/PRINTING		300	125	200	300
341 VEHICLE FUEL CHARGE/OIL/ETC	23,080	32,000	3,378	30,000	32,000
342 CENTRAL GARAGE LABOR CHARGES	38,585	35,000	20,683	35,000	35,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	42,873	35,000	9,456	29,000	35,000
349 EQUIP OPERATING EXPENSES-OTHER	6,913	7,000	3,206	7,000	7,000
353 HORTICULTURAL SUPP-FERT ETC	267	500	60	250	500
357 BUILDING MATERIALS	988	1,000	28	500	1,000
389 OTHER	979	1,000	646	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	113,685	111,800	37,582	102,950	111,800
934 OTHER CHARGE BACKS	299,840-	230,877-	53,687-	281,020-	229,582-
TOTAL OTHER	299,840-	230,877-	53,687-	281,020-	229,582-
DIVISION TOTAL	1-		47,888		
DEPARTMENT TOTAL	801,191	813,589	395,276	787,834	841,972

## EMERGENCY MEDICAL SERVICES

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### ***Purpose***

Encompassing a full 85 percent of all calls for service, EMS Division continues to provide exceptional quality basic and advanced life support services in an emergent pre-hospital setting to the citizens of Kenosha.

### ***Areas of Emphasis***

Commitment to continuous quality improvement and the latest national performance benchmarks for a constantly evolving and upgrading emergency medical system.

### ***Goal***

Provide lifesaving emergency services to meet the challenges of changing public demographics that include a larger, aging population and a greater size response area.

### ***Objectives:***

1. Quickly respond and decisively intervene to save lives around the clock.
2. Respond to all EMS calls for service while bringing forth the best medical equipment, finest machines, and exceptionally trained Paramedics and EMT's in the state.
3. Improving and upgrading the quality and content of EMS refresher training through ongoing skills-based EMS training and competency testing.
4. Using the raw power of our data collection ability allow for data-driven decision making and strategic planning.
5. Continued variety of interventions by the Medical Director, staff, peer mentors, and trained educators to quickly react to training and operational needs for response units and their assigned personnel.
6. Continued delivery of efficient supply chain management using key personnel and a Just in Time (JIT) system to keep essential procurement lean and cost efficient.

FIRE-EMERGENCY MED SERVICE  
 TAXES  
 TAXES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	4,791,932-	4,681,084-	4,681,084-	4,681,084-	4,463,347-
**REAL & PERSONAL PROPERTY	4,791,932-	4,681,084-	4,681,084-	4,681,084-	4,463,347-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	3,265,523-	3,000,000-	1,720,764-	3,100,000-	3,200,000-
**FIRE DEPARTMENT	3,265,523-	3,000,000-	1,720,764-	3,100,000-	3,200,000-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	3,574-		377-	3,630-	
**MISCELLANEOUS REVENUES	3,574-		377-	3,630-	
***FIRE-EMERGENCY MED SERVIC	8,061,029-	7,681,084-	6,402,225-	7,784,714-	7,663,347-

206 FIRE-EMERGENCY MED SERVICE  
02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
52205 FIRE-EMERGENCY MED SERVICE					
111 SALARIES-PERMANENT REGULAR	4,110,818	4,379,384	2,100,881	4,289,000	4,510,744
131 OVERTIME	329,212	145,000	196,614	370,000	273,000
134 WORKING OUT OF CLASS	51,554	56,500	29,381	56,500	56,500
135 LONGEVITY	4,190	4,440	1,780	4,300	4,440
137 EDUCATION PAY	840	840	420	840	1,680
138 SPECIAL PAY	2,850	3,000	1,113	3,000	3,000
139 RESCUE PAY	44,295	45,480	22,090	45,000	47,100
146 PRODUCTIVITY INCENTIVE	19,500	15,875	3,750	3,750	15,875
149 HOLIDAY BUY BACK	99,305	115,000		115,000	120,000
151 WRS/RETIREMENT	1,180,755	910,945	432,470	912,000	703,530
155 HEALTH INSURANCE EXPENSE	1,112,569	1,285,100	637,444	1,285,100	1,285,100
158 MEDICARE CONTRIBUTION	56,705	59,097	29,981	58,820	60,550
159 RESERVE FOR SALARY & BENEFITS		130,000		130,000	
TOTAL PERSONAL SERVICES	7,012,593	7,150,661	3,455,924	7,273,310	7,081,519
219 OTHER PROFESSIONAL SERVICES	305,856	248,753	127,088	263,000	321,133
226 CELLULAR/WIRELESS SERVICE COST	3,508	3,000	1,401	3,400	2,700
227 TELEPHONE - EQUIPMENT/CALLS	539	350	405	820	820
235 EQUIPMENT REPAIRS/MAINT.	16,008	26,000	18,833	26,000	7,000
263 MEALS & LODGING	460	700		500	700
264 REGISTRATION	730	12,220	332	10,000	600
TOTAL CONTRACTUAL SERVICES	327,101	291,023	148,059	303,720	332,953
316 COMPUTER SOFTWARE	2,070	2,100		2,100	2,250
318 MEDICAL SUPPLIES	107,723	110,000	38,903	110,000	105,000
322 SUBSCRIPTIONS & BOOKS	1,927	5,600	3,262	5,600	3,200
323 MEMBERSHIP DUES	702	895	831	831	895
341 VEHICLE FUEL CHARGE/OIL/ETC	46,766	46,730	19,155	46,000	50,000
342 CENTRAL GARAGE LABOR CHARGES					500
343 CENT.GARAGE-PARTS&MAT. CHARGES					1,500
344 OUTSIDE MATERIAL & LABOR	41,206	42,000	12,956	42,000	47,000
361 SMALL TOOLS	436	1,000		1,000	1,000
363 COMPUTER HARDWARE	17,236	8,500	1,775	4,000	10,040
367 CLOTHING & UNIFORM REPLACEMENT	1,453	2,700		2,700	3,600
369 OTHER NON CAPITAL EQUIPMENT	9,214	11,875		11,875	15,640
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,084	1,000	35	1,000	1,250
385 BATTERIES	374	2,000		1,500	2,000
389 OTHER	4,221	5,000	1,590	5,000	5,000
TOTAL MATERIALS AND SUPPLIES	234,412	239,400	78,507	233,606	248,875

206 FIRE-EMERGENCY MED SERVICE  
 02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
421 ACCOUNTS RECEIVABLE	500,000	_____	_____	_____	_____
TOTAL CLAIMS & LOSSES	500,000	_____	_____	_____	_____
662 INTER FUND TRANSFER - OUT	90,000	_____	_____	_____	_____
TOTAL CONTRIBUTIONS TO OTHER	90,000	_____	_____	_____	_____
DEPARTMENT TOTAL	8,164,106	7,681,084	3,682,490	7,810,636	7,663,347

## COMMUNITY PROMOTION

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Community Promotion provides a variety of special events throughout the year in Kenosha. The City considers special events an enhancement to the quality of life for residents, and events draw visitors and economic activity to our community. Community promotion is a public/private partnership with participation from a number of community-minded businesses.

### ***Responsibilities/Activities***

The City celebrates Independence Day with multiple events leading up to and following July Fourth, including the popular Civic Veterans parade. On July Fourth, a day of music and entertainment is offered along the lakefront, prior to a fantastic fireworks display. The Kenosha Regional Airport showcases antique airplanes and vintage automobiles at its Wings and Wheels event.

The Civil War Museum's Salute to Freedom and the Kenosha Public Museum's Pike River Rendezvous at Simmons Island bring history alive.

The community continues to enjoy outdoor music in the summer including the Peanut Butter and Jam concert series at Veterans Memorial Park and the Kenosha Pops band concerts in Pennoyer Park.

Winter events include the City's Christmas-tree lighting ceremony and the Snow Daze Festival in Library Park, featuring family activities and a display of ice sculptures.

Other events which may change from year to year are also provided as opportunity presents itself and funding is available.

COMMUNITY PROMOTION  
 TAXES  
 TAXES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	109,085-	86,735-	86,735-	86,735-	133,095-
**REAL & PERSONAL PROPERTY	109,085-	86,735-	86,735-	86,735-	133,095-
COUNTY REVENUES					
43599 OTHER COUNTY REVENUE	24,500-	24,500-	12,500-	12,500-	_____
**COUNTY REVENUES	24,500-	24,500-	12,500-	12,500-	_____
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	_____	_____	2,500-	2,500-	_____
49119 DONATIONS-OTHER	1,000-	_____	1,000-	6,365-	8,000-
49121 SPONSORSHIP - FIREWORKS	30,000-	50,000-	50,000-	50,000-	43,000-
49122 SPONSORSHIP - PARADE	14,950-	15,000-	4,050-	5,800-	13,500-
**MISCELLANEOUS REVENUES	45,950-	65,000-	57,550-	64,665-	64,500-
****COMMUNITY PROMOTION	179,535-	176,235-	156,785-	163,900-	197,595-

222 COMMUNITY PROMOTION  
09 OTHER

1 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 COMMUNITY PROMOTION-EXPENSES					
132 WAGES TEMPORARY	_____	_____	_____	_____	3,000
158 MEDICARE CONTRIBUTION	_____	_____	_____	_____	45
TOTAL PERSONAL SERVICES	_____	_____	_____	_____	3,045
219 OTHER PROFESSIONAL SERVICES	1,845	3,000	1,906	1,906	3,000
259 OTHER	33,636	46,385	5,402	46,000	44,500
261 MILEAGE	23	100	13	50	200
263 MEALS & LODGING	39	250	_____	_____	350
291 FIREWORKS	41,300	45,000	_____	41,300	60,000
292 KENOSHA POPS BAND	36,000	36,000	_____	36,000	33,000
293 KENOSHA SYMPHONY	3,000	5,000	5,000	5,000	5,000
294 BOY SCOUTS RESCUE SQUAD	5,000	5,000	1,250	5,000	5,000
295 JULY 4 PARADE	22,571	30,000	9,878	30,000	35,000
297 SISTER CITIES	5,000	5,000	5,000	5,000	8,000
TOTAL CONTRACTUAL SERVICES	148,414	175,735	28,449	170,256	194,050
311 OFFICE SUPPLIES/PRINTING	549	500	279	400	500
323 MEMBERSHIP DUES	2,500	_____	_____	_____	_____
TOTAL MATERIALS AND SUPPLIES	3,049	500	279	400	500
DEPARTMENT TOTAL	151,463	176,235	28,728	170,656	197,595

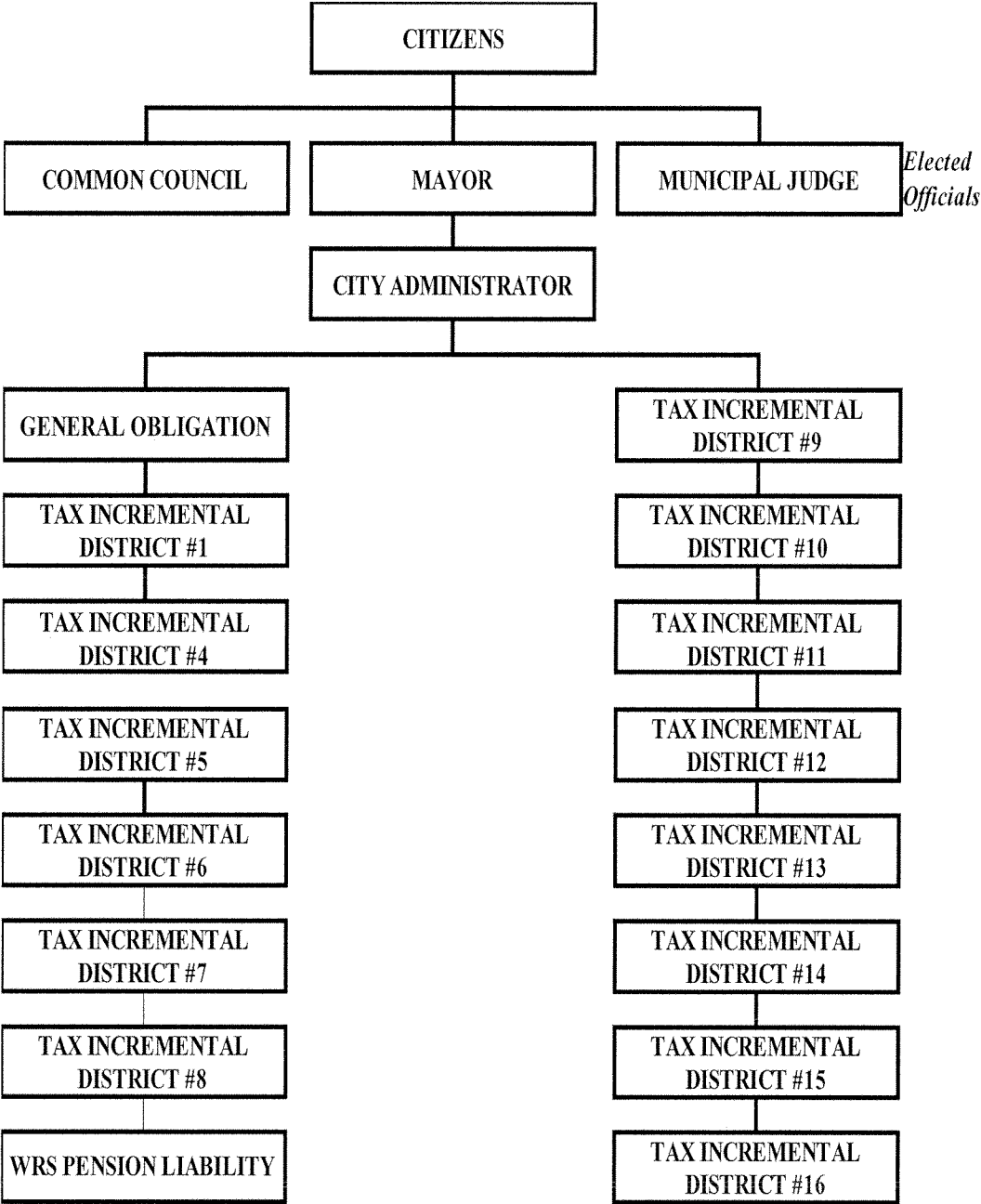


# DEBT SERVICE FUND

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Debt Service Funds are established to account for the payment of principal and interest on all long-term debt issued by the City of Kenosha other than that payable from revenues of enterprise funds.

**Organization**



## DEBT SERVICE

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### *Taxes*

The revenues for the Debt Service funds are derived from a property tax levy.

**DEBT SERVICE FUNDS**

	General Obligation	Tax Increment District #1	Tax Increment District #4	Tax Increment District #5	Tax Increment District #6	Tax Increment District #7	Tax Increment District #8
<b>Adopted Revenues – 2015</b>							
Tax Levy – Debt Service	\$10,132,809	\$—	\$—	\$—	\$—	\$—	\$—
Tax Increments	—	1,795,592	2,217,021	2,453,958	335,975	360,827	1,008,526
WRS Liability Repayment	223,641	—	—	—	—	—	—
Special Assessments & Interest	50,000	—	—	—	—	—	—
Miscellaneous	1,983,620	—	17,160,586	—	—	—	—
Transfer of Tax Increment	—	(1,795,592) (a)	4,249,550 (a)	(2,453,958) (b)	—	—	—
<b>Total Revenues</b>	<b>\$12,390,070</b>	<b>\$—</b>	<b>\$23,627,157</b>	<b>\$—</b>	<b>\$335,975</b>	<b>\$360,827</b>	<b>\$1,008,526</b>

<b>Adopted Expenditures – 2015</b>							
Principal	\$10,008,579	\$—	\$22,230,586	\$—	\$—	\$620,000	\$3,185,000
Interest	3,424,681	—	786,373	—	—	169,905	112,875
<b>Total Expenditures</b>	<b>\$13,433,260</b>	<b>\$—</b>	<b>\$23,016,959</b>	<b>\$—</b>	<b>\$—</b>	<b>\$789,905</b>	<b>\$3,297,875</b>

	Tax Increment District #9	Tax Increment District #10	Tax Increment District #11	Tax Increment District #13	Tax Increment District #16	Total
<b>Adopted Revenues – 2015</b>						
Tax Levy – Debt Service	\$—	\$—	\$—	\$—	\$—	\$10,132,809
Tax Increments	776,466	17,637	2,405,013	1,834,064	492,746	13,697,825
WRS Liability Repayment	—	—	—	—	—	223,641
Special Assessments	—	—	—	—	—	50,000
Miscellaneous	—	3,434,414	—	—	—	22,578,620
Transfer of Tax Increment	—	—	—	—	—	—
<b>Total Revenues</b>	<b>\$776,466</b>	<b>\$3,452,051</b>	<b>\$2,405,013</b>	<b>\$1,834,064</b>	<b>\$492,746</b>	<b>\$46,682,895</b>

<b>Adopted Expenditures – 2015</b>						
Principal	\$270,000	\$3,829,414	\$1,400,000	\$1,000,000	\$—	\$42,543,579
Interest	4,050	39,124	335,425	305,213	620,484	5,798,130
<b>Total Expenditures</b>	<b>\$274,050</b>	<b>\$3,868,538</b>	<b>\$1,735,425</b>	<b>\$1,305,213</b>	<b>\$620,484</b>	<b>\$48,341,709</b>

(a) – The tax increment collected for TID #1 is transferred to TID #4.

(b) – The tax increment collected for TID #5 is transferred to TID #4.

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**SUMMARY OF 2014 DEBT RETIREMENT FUNDING AND  
STATUTORY DEBT LIMIT**

	<u>As of 1-1-11</u>	<u>As of 1-1-12</u>	<u>As of 1-1-13</u>	<u>As of 1-1-14</u>
Assessed Value – Real Estate	\$5,841,925,800	\$5,187,710,000	\$5,187,556,100	\$5,266,932,800
Assessed Value – Personal Property	\$173,813,700	\$161,871,700	\$159,677,300	\$156,908,600
<b>Total Assessed Value</b>	<b>\$6,015,739,500</b>	<b>\$5,349,581,700</b>	<b>\$5,347,233,400</b>	<b>\$5,423,841,400</b>
Total Equalized Value without TID	5,552,310,900	5,168,206,700	4,902,224,200	5,071,209,000
Total Equalized Value with TID	6,011,116,400	5,618,843,000	5,358,064,600	5,524,779,300
<b><u>STATUTORY DEBT LIMIT</u></b>				
	<u>12-31-11*</u>	<u>12-31-12*</u>	<u>12-31-13*</u>	<u>12-31-14*</u>
Maximum Allowable Debt (5% of Total Equalized Value)	300,555,820	280,942,150	267,903,230	276,238,965
Total City Debt as of	153,170,232	183,830,159	177,633,689	186,574,719
Percent of Allowable Debt	50.96%	65.43%	66.31%	67.54%
Balance of Allowable Debt	\$147,385,588	\$97,111,991	\$90,269,541	\$89,664,246

\* Outstanding as of date of budget publication

**SCHEDULE OF DEBT SERVICE REQUIREMENTS**

	Refunding Bonds – 2005		Promissory Notes – 2005B		Promissory Notes – 2005C		Promissory Notes – 2005D	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2015	3,070,000	638,500	3,098,815	86,185	1,600,000	64,800	19,985,264	609,736
2016	3,225,000	485,000	—	—	—	—	—	—
2017	3,385,000	323,750	—	—	—	—	—	—
2018	3,090,000	154,500	—	—	—	—	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025-2030	—	—	—	—	—	—	—	—
	<u>\$12,770,000</u>	<u>\$1,601,750</u>	<u>\$3,098,815</u>	<u>\$86,185</u>	<u>\$1,600,000</u>	<u>\$64,800</u>	<u>\$19,985,264</u>	<u>\$609,736</u>

	Promissory Notes – 2006		Promissory Notes – 2007A		Refunding Bonds – 2007		Promissory Notes – 2007	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2015	—	—	—	—	620,000	113,425	—	108,625
2016	2,073,586	156,414	—	—	645,000	88,125	1,000,000	81,125
2017	—	—	6,862,678	807,322	1,770,000	37,612	975,000	26,812
2018	—	—	—	—	—	—	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025-2030	—	—	—	—	—	—	—	—
	<u>\$2,073,586</u>	<u>\$156,414</u>	<u>\$6,862,678</u>	<u>\$807,322</u>	<u>\$3,035,000</u>	<u>\$239,162</u>	<u>\$1,975,000</u>	<u>\$216,562</u>

	Promissory Notes – 2007B		Promissory Notes – 2008A		Promissory Notes – 2008B		Refunding Notes – 2009A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2015	1,949,589	50,411	1,500,000	280,250	—	164,000	270,000	4,050
2016	1,873,569	126,431	2,100,000	212,000	300,000	158,000	—	—
2017	2,917,909	327,091	1,000,000	145,000	300,000	146,000	—	—
2018	—	—	2,400,000	60,000	2,800,000	70,000	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025-2030	—	—	—	—	—	—	—	—
	<u>\$6,741,067</u>	<u>\$503,933</u>	<u>\$7,000,000</u>	<u>\$697,250</u>	<u>\$3,400,000</u>	<u>\$538,000</u>	<u>\$270,000</u>	<u>\$4,050</u>

**SCHEDULE OF DEBT SERVICE REQUIREMENTS**

	Refunding Bonds – 2009		Promissory Notes – 2009		Promissory Notes – 2009		Promissory Notes – 2011	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2015	700,000	194,563	100,000	275,550	—	24,750	—	614,500
2016	725,000	160,688	1,125,000	251,550	—	24,750	1,200,000	590,500
2017	775,000	121,250	625,000	216,550	—	24,750	—	566,500
2018	825,000	76,219	2,125,000	168,025	—	24,750	1,700,000	524,250
2019	875,000	26,250	3,300,000	66,000	450,000	12,375	2,600,000	417,000
2020	—	—	—	—	—	—	300,000	346,000
2021	—	—	—	—	—	—	7,200,000	170,000
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025-2030	—	—	—	—	—	—	—	—
	<u>\$3,900,000</u>	<u>\$578,970</u>	<u>\$7,275,000</u>	<u>\$977,675</u>	<u>\$450,000</u>	<u>\$111,375</u>	<u>\$13,000,000</u>	<u>\$3,228,750</u>

	Refunding Bonds – 2011		Promissory Notes – 2012A		Promissory Notes – 2012A		Promissory Notes – PSB 2012	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2015	1,000,000	305,213	—	20,000	—	90,767	193,579	129,629
2016	1,000,000	285,212	—	20,000	—	90,767	209,109	124,344
2017	1,000,000	265,213	—	20,000	—	90,767	227,775	118,636
2018	1,100,000	245,212	—	20,000	700,000	90,767	237,436	112,417
2019	1,100,000	223,212	—	20,000	800,000	72,014	255,624	105,935
2020	1,200,000	183,150	—	20,000	900,000	47,718	272,839	98,957
2021	1,200,000	135,150	800,000	20,000	500,000	17,685	290,250	91,508
2022	1,200,000	87,150	—	—	—	—	299,046	83,584
2023	1,305,000	39,150	—	—	—	—	324,435	75,420
2024	—	—	—	—	—	—	332,418	66,563
2025-2030	—	—	—	—	—	—	2,105,798	195,833
	<u>\$10,105,000</u>	<u>\$1,768,662</u>	<u>\$800,000</u>	<u>\$140,000</u>	<u>\$2,900,000</u>	<u>\$500,485</u>	<u>\$4,748,309</u>	<u>\$1,202,826</u>

	Refunding Bonds – 2012		Promissory Notes – 2012B		Promissory Notes – 2013		Refunding Bonds – 2013	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2015	1,400,000	335,425	—	483,000	1,000,000	374,000	—	261,030
2016	1,400,000	307,425	300,000	480,000	1,600,000	327,000	875,000	251,843
2017	1,100,000	279,425	—	477,000	300,000	290,500	1,850,000	223,230
2018	1,500,000	235,425	300,000	471,000	400,000	276,500	1,825,000	184,642
2019	1,500,000	201,675	3,000,000	390,000	2,000,000	227,000	1,100,000	153,930
2020	1,500,000	126,675	1,700,000	281,000	800,000	168,500	6,780,000	71,190
2021	1,590,000	51,675	700,000	233,000	900,000	127,500	—	—
2022	—	—	4,380,000	109,500	200,000	100,000	—	—
2023	—	—	—	—	1,900,000	47,500	—	—
2024	—	—	—	—	—	—	—	—
2025-2030	—	—	—	—	—	—	—	—
	<u>\$9,990,000</u>	<u>\$1,537,725</u>	<u>\$10,380,000</u>	<u>\$2,924,500</u>	<u>\$9,100,000</u>	<u>\$1,938,500</u>	<u>\$12,430,000</u>	<u>\$1,145,865</u>

**SCHEDULE OF DEBT SERVICE REQUIREMENTS**

	Promissory Notes – 2013A		Refunding Bonds – 2014		Promissory Notes – 2014A	
	Principal	Interest	Principal	Interest	Principal	Interest
2015	—	488,834	4,910,000	49,100	—	131,650
2016	1,450,000	488,835	—	—	625,000	131,650
2017	2,325,000	472,536	—	—	625,000	125,400
2018	2,375,000	435,430	—	—	650,000	117,900
2019	2,425,000	389,212	—	—	650,000	105,875
2020	2,275,000	331,060	—	—	675,000	91,250
2021	2,350,000	267,406	—	—	675,000	72,013
2022	2,450,000	189,950	—	—	700,000	50,750
2023	2,550,000	100,623	—	—	700,000	26,600
2024	—	—	—	—	—	—
2025-2030	—	—	—	—	—	—
	<u>\$18,200,000</u>	<u>\$3,163,886</u>	<u>\$4,910,000</u>	<u>\$49,100</u>	<u>\$5,300,000</u>	<u>\$853,088</u>

	Promissory Notes – 2014B		TOTAL GENERAL OBLIGATION		
	Principal	Interest	Principal	Interest	Total
2015	—	112,875	41,397,247	6,010,868	47,408,115
2016	425,000	110,750	22,151,264	4,952,409	27,103,673
2017	425,000	106,288	26,463,362	5,211,632	31,674,994
2018	450,000	100,013	22,477,436	3,367,050	25,844,486
2019	450,000	91,125	20,505,624	2,501,603	23,007,227
2020	475,000	79,525	16,877,839	1,845,025	18,722,864
2021	475,000	65,513	16,680,250	1,251,450	17,931,700
2022	500,000	49,650	9,729,046	670,584	10,399,630
2023	525,000	31,438	7,304,435	320,731	7,625,166
2024	550,000	10,863	882,418	77,426	959,844
2025-2030	—	—	2,105,798	195,833	2,301,631
	<u>\$4,275,000</u>	<u>\$758,040</u>	<u>\$186,574,719</u>	<u>\$26,404,611</u>	<u>\$212,979,330</u>

**Revenue Debt**

	WATER UTILITY (1)			
	State Clean Water		Water System	
	Fund Loans (3)		Revenue Bonds – 2008	
	Principal	Interest	Principal	Interest
2015	89,900	17,082	2,165,000	533,700
2016	92,749	14,188	2,250,000	447,100
2017	95,688	11,202	2,350,000	353,750
2018	98,721	8,122	4,725,000	236,250
2019	101,849	4,944	—	—
2020	105,077	1,665	—	—
2021	—	—	—	—
2022	—	—	—	—
2023	—	—	—	—
2024	—	—	—	—
2025-2030	—	—	—	—
	<u>\$583,984</u>	<u>\$57,203</u>	<u>\$11,490,000</u>	<u>\$1,570,800</u>

(1) Water Utility Revenue Bonds are not a general obligation of the City of Kenosha. They are supported by the respective system revenue and are shown for informational purposes only.



## CAPITAL IMPROVEMENT FUNDS

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### *Purpose*

Capital Improvement Funds are established to account for the Capital Improvement Program (CIP) spending plan for improvements to or acquisition of land, facilities, infrastructure and other physical assets. Proceeds from bonds and notes, grants, special assessments and charges, etc. are typically used to pay for these projects.

Capital Improvement funds are maintained on a modified accrual basis of accounting and on a project-length basis of budgeting.

## CAPITAL IMPROVEMENT PROJECT MAJOR REVENUES

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### ***State and Federal Revenues***

State and Federal revenues will be used to fund approximately 30% of the total capital improvement projects for 2015.

### ***Other Outside Funding Sources***

Other funding revenues will be used to fund approximately 7% of the total capital improvement projects for 2015.

### ***Bonded Revenues***

The remaining major revenue source of the 2015 capital improvement projects will be through the issuance of general obligation long term debt.

## NON-ROUTINE 2015 CAPITAL IMPROVEMENT PROJECTS

1) Airport Safety Enhancements

Purpose: Construction of a 1,100 foot extension including pavement repair and new electrical per the Airport Master Plan.

2015 Budget:	Construction	\$ 5,667,000
	Federal Funding	(\$5,100,300)
	State Funding	<u>(\$ 283,350)</u>
	Local Funding	\$ 283,350

Operating Budget Impact: None.

2) Voting Machines

Purpose: Maintain compatibility with County software, provides upgraded equipment and supply cost savings.

2015 Budget	Local Funding	\$ 325,000
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Operating Budget Impact: None.

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**RESOLUTION #142-14**

**By: Finance Committee**

**TO APPROVE THE 2015 - 2019 CAPITAL IMPROVEMENT PLAN**

**WHEREAS**, the 2015 - 2019 Capital Improvement Plan was reviewed by the Public Safety and Welfare Committee on October 29, 2014, and

**WHEREAS**, the 2015 - 2019 Capital Improvement Plan was reviewed by the Parks Commission on October 29, 2014; and

**WHEREAS**, the 2015 - 2019 Capital Improvement Plan was reviewed by the Public Works Committee on October 30, 2014; and

**WHEREAS**, the 2015 - 2019 Capital Improvement Plan was reviewed by the Storm Water Utility Committee on October 30, 2014; and

**WHEREAS**, the 2015 - 2019 Capital Improvement Plan was reviewed by the Finance Committee on November 18, 2014; and

**WHEREAS**, the 2015 - 2019 Capital Improvement Plan was reviewed by the Committee as a Whole on November 24, 2014; and

**NOW, THEREFORE BE IT RESOLVED** by the Common Council of the City of Kenosha, Wisconsin, that the 2015 - 2019 Capital Improvement Plan is hereby approved with final adoption on November 25, 2014.

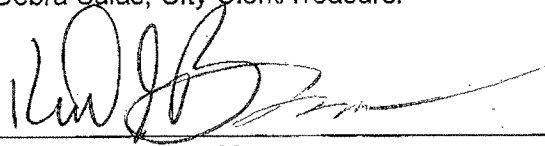
**BE IT FURTHER RESOLVED** that, by virtue of the approval of the Capital Improvement Plan, the Common Council declares its intent to finance the projects listed in the Plan through the issuance of general obligation bonds or promissory notes ("Bonds") in amounts sufficient to pay the costs of the projects. The City shall make expenditures as needed from its funds on hand to pay the costs of the projects until Bond proceeds become available, at which time it will reimburse such expenditures with proceeds of the Bonds.

Adopted this 25th day of November, 2014

ATTEST:

  
\_\_\_\_\_  
Debra Salas, City Clerk/Treasurer

APPROVE:

  
\_\_\_\_\_  
Keith G. Bosman, Mayor

*Drafted by: Department of Community Development & Inspections*

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

<i>Department</i>	<i>Source</i>	<i>Budget 2014</i>
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<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
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<b>ADMINISTRATION</b>	<i>Gross Funds</i>	975,000
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	975,000

100,000					100,000
100,000					100,000

<b>AIRPORT</b>	<i>Gross Funds</i>	1,136,700
	<i>Outside Funds</i>	(1,060,865)
	<i>Net CIP Funds</i>	75,835

5,716,000	857,600	287,800	1,000,000	840,000	8,701,400
(5,383,650)	(709,100)	(211,185)	(784,000)	(656,000)	(7,743,935)
332,350	148,500	76,615	216,000	184,000	957,465

<b>CITY CLERK/TREASURER</b>	<i>Gross Funds</i>	
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	

325,000					325,000
325,000					325,000

<b>COMMUNITY DEVELOPMENT</b>	<i>Gross Funds</i>	128,000
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	128,000

815,429	340,000	340,000	340,000	340,000	2,175,429
(75,429)	(100,000)	(100,000)	(100,000)	(100,000)	(475,429)
740,000	240,000	240,000	240,000	240,000	1,700,000

<b>FIRE DEPARTMENT</b>	<i>Gross Funds</i>	1,015,400
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	1,015,400

906,700	617,900	770,000	618,411	780,000	3,693,011
(10,000)	(8,000)	(7,000)	(500)		(25,500)
896,700	609,900	763,000	617,911	780,000	3,667,511

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

Department	Source	Budget 2014
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<b>LIBRARY</b>	<b>Gross Funds</b>	489,000
	<b>Outside Funds</b>	
	<b>Net CIP Funds</b>	489,000

<b>MUSEUMS</b>	<b>Gross Funds</b>	150,000
	<b>Outside Funds</b>	
	<b>Net CIP Funds</b>	150,000

<b>POLICE DEPARTMENT</b>	<b>Gross Funds</b>	388,400
	<b>Outside Funds</b>	
	<b>Net CIP Funds</b>	388,400

<b>PUBLIC WORKS - INFRASTRUCTURE</b>	<b>Gross Funds</b>	12,633,300
	<b>Outside Funds</b>	(8,444,680)
	<b>Net CIP Funds</b>	4,188,620

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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145,000	350,000	170,000	90,000	50,000	805,000
(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(125,000)
120,000	325,000	145,000	65,000	25,000	680,000

50,000	30,000	750,000	750,000		1,580,000
		(300,000)	(300,000)		(600,000)
50,000	30,000	450,000	450,000		980,000

1,231,149	424,500	637,400	671,250	576,325	3,540,624
1,231,149	424,500	637,400	671,250	576,325	3,540,624

5,708,514	7,521,000	5,740,000	5,130,000	5,300,000	29,399,514
(308,514)	(2,571,000)	(300,000)	(480,000)	(300,000)	(3,959,514)
5,400,000	4,950,000	5,440,000	4,650,000	5,000,000	25,440,000

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

<i>Department</i>	<i>Source</i>	<i>Budget 2014</i>
<b>PUBLIC WORKS - OTHER</b>	<b>Gross Funds</b>	3,734,126
	<b>Outside Funds</b>	(1,363,826)
	<b>Net CIP Funds</b>	2,370,300
<b>PUBLIC WORKS - PARKS</b>	<b>Gross Funds</b>	1,380,320
	<b>Outside Funds</b>	(451,500)
	<b>Net CIP Funds</b>	928,820
<b>REDEVELOPMENT AUTHORITY</b>	<b>Gross Funds</b>	262,000
	<b>Outside Funds</b>	
	<b>Net CIP Funds</b>	262,000
<b>TRANSIT</b>	<b>Gross Funds</b>	10,072,710
	<b>Outside Funds</b>	(7,406,168)
	<b>Net CIP Funds</b>	2,666,542
<b>TOTAL</b>	<b>Gross Funds</b>	32,364,956
	<b>Outside Funds</b>	(18,727,039)
	<b>Net CIP Funds</b>	13,637,917

<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
2,859,700	3,129,000	2,523,000	2,527,500	2,523,500	13,562,700
(853,000)	(1,129,000)	(523,000)	(527,500)	(523,500)	(3,556,000)
2,006,700	2,000,000	2,000,000	2,000,000	2,000,000	10,006,700
2,520,725	1,001,000	1,000,500	1,002,500	1,000,500	6,525,225
(1,588,600)	(1,000)	(500)	(2,500)	(500)	(1,593,100)
932,125	1,000,000	1,000,000	1,000,000	1,000,000	4,932,125
280,000	280,000	280,000	280,000	280,000	1,400,000
280,000	280,000	280,000	280,000	280,000	1,400,000
65,000	2,264,063	2,377,270	2,496,135	2,620,942	9,823,410
	(1,811,250)	(1,901,816)	(1,996,908)	(2,096,754)	(7,806,728)
65,000	452,813	475,454	499,227	524,188	2,016,682
20,723,217	16,815,063	14,475,970	14,905,796	14,311,267	81,631,313
(8,244,193)	(6,354,350)	(3,368,501)	(4,216,408)	(3,701,754)	(25,885,206)
12,479,024	10,460,713	11,507,469	10,689,388	10,609,513	55,746,107



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

<i>Department</i>	<i>Source</i>	<i>Budget 2014</i>
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<b>STORM WATER UTILITY</b>	<b>Gross Funds</b>	4,792,000
	<b>Outside Funds</b>	(355,000)
	<b>STORM Funds</b>	4,437,000

<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
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1,307,000	1,352,100	1,226,000	1,192,000	1,160,400	6,237,500
(25,000)	(160,100)	(60,000)	(122,000)	(20,200)	(387,300)
1,282,000	1,192,000	1,166,000	1,070,000	1,140,200	5,850,200

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**ADMINISTRATION**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2014</i>
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<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
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AD-13-001	<b>City Brand Development</b>	
	Project	
	CIP	
AD-13-002	<b>Kenosha Joint Services Software</b>	<b>900,000</b>
	Software, Installation & Train	900,000
	CIP	900,000
AD-14-001	<b>Classification and Compensation Study</b>	<b>75,000</b>
	Study	75,000
	CIP	75,000
	Gross Funds	975,000
	Outside Funds	
	<b>Net CIP Funds</b>	<b>975,000</b>

100,000					100,000
100,000					100,000
100,000					100,000
100,000					100,000
100,000					100,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**AIRPORT**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>AI-13-001</b>	<b>Airport Safety Enhancements</b>	<b>566,700</b>
	Contracted Design/Engineering	566,700
	Construction	
	CIP	28,335
	Federal	510,030
	State	28,335
<b>AI-13-002</b>	<b>Property Acquisition</b>	<b>550,000</b>
	Property Acquisition	550,000
	CIP	27,500
	Federal	495,000
	State	27,500
<b>AI-13-003</b>	<b>New Electrical and Pavement Repair</b>	
	Contracted Design/Engineering	
	CIP	
	Federal	
	State	

5,667,000					5,667,000
5,667,000					5,667,000
283,350					283,350
5,100,300					5,100,300
283,350					283,350
	550,000				550,000
	550,000				550,000
	27,500				27,500
	495,000				495,000
	27,500				27,500
		222,300			222,300
		222,300			222,300
		11,115			11,115
		200,070			200,070
		11,115			11,115

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**AIRPORT**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
AI-13-004	Airport Miscellaneous Maintenance	20,000	20,000	20,000	20,000	20,000	20,000	100,000
	Other	20,000	20,000	20,000	20,000	20,000	20,000	100,000
	CIP	20,000	20,000	20,000	20,000	20,000	20,000	100,000
AI-14-001	Tractor/Mower with Attachments (#2307 & #2639)			67,600				67,600
	Equipment			67,600				67,600
	CIP			57,000				57,000
	Trade In Value			10,600				10,600
AI-14-003	Pick-up Truck (#2538)				45,500			45,500
	Equipment				45,500			45,500
	CIP				45,500			45,500
AI-15-001	Runway Deicer Sprayer		29,000					29,000
	Equipment		29,000					29,000
	CIP		29,000					29,000

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**AIRPORT**

Project Number	Project	Budget 2014
<b>AI-15-002</b>	<b>Terminal Building Additions (Phase I) (Phase II)</b>	
	Contracted Design/Engineering	
	Construction Phase I (North)	
	Construction Phase II (South)	
	CIP	
	State	
	Gross Funds	1,136,700
	Outside Funds	(1,060,865)
	<b>Net CIP Funds</b>	<b>75,835</b>

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
	220,000		980,000	820,000	2,020,000
	220,000				220,000
			980,000		980,000
				820,000	820,000
	44,000		196,000	164,000	404,000
	176,000		784,000	656,000	1,616,000
5,716,000	857,600	287,800	1,000,000	840,000	8,701,400
(5,383,650)	(709,100)	(211,185)	(784,000)	(656,000)	(7,743,935)
<b>332,350</b>	<b>148,500</b>	<b>76,615</b>	<b>216,000</b>	<b>184,000</b>	<b>957,465</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**CITY CLERK/TREASURER**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2014</i>
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<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
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CC-13-001	<b>Voting Machines</b>	
	Equipment	
	CIP	
	Gross Funds	
	Outside Funds	
	<b>Net CIP Funds</b>	

325,000					325,000
325,000					325,000
325,000					325,000
325,000					325,000
325,000					325,000

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**COMMUNITY DEVELOPMENT**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>CD-00-001</b>	<b>Housing and Neighborhood Reinvestment Fund</b>	<b>128,000</b>
	Property Maintenance	28,000
	Miscellaneous Acquisitions	100,000
	Demolition	
	CIP	128,000
	CDBG	
<b>CD-15-001</b>	<b>Economic Development Contingency Fund</b>	
	Contingency	
	CIP	
	Gross Funds	128,000
	Outside Funds	
	<b>Net CIP Funds</b>	<b>128,000</b>

315,429	340,000	340,000	340,000	340,000	1,675,429
40,000	40,000	40,000	40,000	40,000	200,000
100,000	100,000	100,000	100,000	100,000	500,000
175,429	200,000	200,000	200,000	200,000	975,429
240,000	240,000	240,000	240,000	240,000	1,200,000
75,429	100,000	100,000	100,000	100,000	475,429
<b>500,000</b>					<b>500,000</b>
500,000					500,000
500,000					500,000
815,429	340,000	340,000	340,000	340,000	2,175,429
(75,429)	(100,000)	(100,000)	(100,000)	(100,000)	(475,429)
<b>740,000</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>	<b>1,700,000</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>FI-07-001</b>	<b>Battalion Chief Command Vehicle</b>	
	Vehicle	
	Equipment	
	CIP	
	Trade In Value	
<b>FI-07-004</b>	<b>Rescue Squad Replacement</b>	
	Vehicle	
	Equipment	
	CIP	
	Trade In Value	
<b>FI-09-003</b>	<b>Administrative Staff Vehicle</b>	
	Vehicle	
	Equipment	
	CIP	
	Trade In Value	

			55,411		55,411
			39,011		39,011
			16,400		16,400
			54,911		54,911
			500		500
<b>295,000</b>	<b>295,000</b>	<b>295,000</b>			<b>885,000</b>
264,500	264,500	264,500			793,500
30,500	30,500	30,500			91,500
288,000	288,000	288,000			864,000
7,000	7,000	7,000			21,000
<b>33,900</b>					<b>33,900</b>
27,000					27,000
6,900					6,900
32,900					32,900
1,000					1,000



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>FI-09-004</b>	<b>Administrative Staff Vehicle</b>		<b>33,900</b>					<b>33,900</b>
	Vehicle		27,000					27,000
	Equipment		6,900					6,900
	CIP		32,900					32,900
	Trade In Value		1,000					1,000
<b>FI-09-006</b>	<b>Fire Station Building and Grounds Improvements</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>375,000</b>
	Facility Improvements	75,000	75,000	75,000	75,000	75,000	75,000	375,000
	CIP	75,000	75,000	75,000	75,000	75,000	75,000	375,000
<b>FI-10-003</b>	<b>Engine Company Replacement (2)</b>	<b>890,400</b>						
	Equipment	890,400						
	CIP	890,400						
<b>FI-11-001</b>	<b>Cardiac Monitors/Defibrillators</b>		<b>270,000</b>					<b>270,000</b>
	Equipment		270,000					270,000
	CIP		270,000					270,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

6-18

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>FI-12-002</b>	<b>EMS Computer Replacement</b>			<b>25,000</b>				<b>25,000</b>
	Equipment			25,000				25,000
	CIP			25,000				25,000
<b>FI-12-003</b>	<b>Extrication Equipment Replacement</b>			<b>104,000</b>				<b>104,000</b>
	Equipment			104,000				104,000
	CIP			104,000				104,000
<b>FI-13-004</b>	<b>Administrative Staff Vehicle</b>		<b>33,900</b>					<b>33,900</b>
	Vehicle		27,000					27,000
	Equipment		6,900					6,900
	CIP		32,900					32,900
	Trade In Value		1,000					1,000
<b>FI-13-005</b>	<b>Administrative Staff Vehicle</b>		<b>33,900</b>					<b>33,900</b>
	Vehicle		27,000					27,000
	Equipment		6,900					6,900
	CIP		32,900					32,900
	Trade In Value		1,000					1,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
FI-13-006	<b>Breathing Protection/SCBA Compressor Replacement</b>				50,000			50,000
	Equipment				50,000			50,000
	CIP				50,000			50,000
FI-14-001	<b>Gas CO Monitor Replacement</b>				50,000			50,000
	Equipment				50,000			50,000
	CIP				50,000			50,000
FI-14-002	<b>Fire System Study of Adding Potential Fire Station and Med Unit</b>	50,000						
	Study	50,000						
	CIP	50,000						
FI-14-003	<b>BPS Flow Test Machine Replacement</b>					13,000		13,000
	Equipment					13,000		13,000
	CIP					13,000		13,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>FI-14-004</b>	<b>Self Contained Breathing Apparatus Upgrade/Replace</b>		165,000	85,000				250,000
	Equipment		165,000	85,000				250,000
	CIP		165,000	85,000				250,000
<b>FI-14-005</b>	<b>Portable Radio Replacement</b>				300,000			300,000
	Equipment				300,000			300,000
	CIP				300,000			300,000
<b>FI-14-006</b>	<b>Aerial Ladder Company Replacement (Truck 4)</b>					475,000	475,000	950,000
	Vehicle					475,000	475,000	950,000
	CIP					475,000	475,000	950,000
<b>FI-15-001</b>	<b>Mobile Radios</b>						230,000	230,000
	Equipment						230,000	230,000
	CIP						230,000	230,000
	Gross Funds	1,015,400	906,700	617,900	770,000	618,411	780,000	3,693,011
	Outside Funds		(10,000)	(8,000)	(7,000)	(500)		(25,500)
	<b>Net CIP Funds</b>	<b>1,015,400</b>	<b>896,700</b>	<b>609,900</b>	<b>763,000</b>	<b>617,911</b>	<b>780,000</b>	<b>3,667,511</b>

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**LIBRARY**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>LI-08-001</b>	<b>Simmons Library Restoration</b>	<b>489,000</b>		100,000	60,000			160,000
	Contracted Design/Engineering	46,000						
	Construction	443,000						
	Limestone-Window-wells/Stairs			100,000				100,000
	Replace Copper Clad Doors				55,000			55,000
	Replace Marble Floor at Entry				5,000			5,000
	CIP	489,000		100,000	60,000			160,000
<b>LI-15-001</b>	<b>Library Asbestos Removal</b>		<b>30,000</b>			<b>40,000</b>		<b>70,000</b>
	Uptown Asbestos Tile Removal		30,000					30,000
	Simmons Asbestos Tile Removal					40,000		40,000
	CIP		30,000			40,000		70,000
<b>LI-15-002</b>	<b>Technology Replacement</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>
	Public Computer Replacement		50,000	50,000	50,000	50,000	50,000	250,000
	CIP		25,000	25,000	25,000	25,000	25,000	125,000
	Other		25,000	25,000	25,000	25,000	25,000	125,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**LIBRARY**

Project Number	Project	Budget 2014
<b>LI-15-003</b>	<b>Library Automation</b>	
	Self Checkout Units	
	Automated Return Handeling	
	CIP	
<b>LI-15-004</b>	<b>Retaining Wall Construction</b>	
	Rebuild Retention Wall/Stairs	
	CIP	
	Gross Funds	489,000
	Outside Funds	
	<b>Net CIP Funds</b>	<b>489,000</b>

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
65,000	200,000				265,000
65,000					65,000
	200,000				200,000
65,000	200,000				265,000
		60,000			60,000
		60,000			60,000
		60,000			60,000
145,000	350,000	170,000	90,000	50,000	805,000
(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(125,000)
<b>120,000</b>	<b>325,000</b>	<b>145,000</b>	<b>65,000</b>	<b>25,000</b>	<b>680,000</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**MUSEUMS**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>MU-07-001</b>	<b>KPM Exhibit Our Global Home: A World of Diversity</b>	
	Exhibits	
	CIP	
	Other	
<b>MU-13-001</b>	<b>Kenosha Public Museum HVAC Analysis &amp; Upgrade</b>	150,000
	Analysis	
	HVAC Upgrade	150,000
	CIP	150,000
<b>MU-15-001</b>	<b>Dinosaur Discovery Museum Exhibit</b>	
	Exhibits	
	CIP	
<b>MU-15-002</b>	<b>Museum Van</b>	
	Vehicle	
	CIP	

		750,000	750,000		1,500,000
		750,000	750,000		1,500,000
		450,000	450,000		900,000
		300,000	300,000		600,000
		50,000			50,000
		50,000			50,000
		50,000			50,000
			30,000		30,000
			30,000		30,000
			30,000		30,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**MUSEUMS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2014</i>
	Gross Funds	150,000
	Outside Funds	
	<b>Net CIP Funds</b>	<b>150,000</b>

<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
50,000	30,000	750,000	750,000		1,580,000
		(300,000)	(300,000)		(600,000)
<b>50,000</b>	<b>30,000</b>	<b>450,000</b>	<b>450,000</b>		<b>980,000</b>



CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**POLICE DEPARTMENT**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>PD-09-008</b>	<b>Police Squad Cars</b>	<b>337,300</b>
	Police Vehicles	300,000
	Equipment	37,300
	CIP	337,300
<b>PD-14-001</b>	<b>Tasers</b>	<b>51,100</b>
	Tasers	51,100
	CIP	51,100
<b>PD-14-002</b>	<b>Accident Investigation Vehicle</b>	
	Accident Investigation Vehicle	
	Equipment	
	CIP	
<b>PD-14-003</b>	<b>Police Radios (Portable and Mobile)</b>	
	Portable Radios	
	Mobile Radios	
	CIP	

340,650	344,000	347,400	350,750	361,360	1,744,160
303,000	306,000	309,000	312,000	321,360	1,551,360
37,650	38,000	38,400	38,750	40,000	192,800
340,650	344,000	347,400	350,750	361,360	1,744,160
51,100					51,100
51,100					51,100
51,100					51,100
28,000					28,000
27,000					27,000
1,000					1,000
28,000					28,000
736,399					736,399
470,148					470,148
266,251					266,251
736,399					736,399

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**POLICE DEPARTMENT**

Project Number	Project	Budget 2014
<b>PD-14-004</b>	<b>K-9 Vehicle(s)</b>	
	K-9 Vehicle	
	Equipment	
	CIP	
<b>PD-14-005</b>	<b>Police Motorcycles</b>	
	Motorcycles	
	Equipment	
	CIP	
<b>PD-14-006</b>	<b>Mobile Command Center</b>	
	Equipment	
	CIP	
<b>PD-15-001</b>	<b>Police Bicycles</b>	
	Bicycles	
	Equipment	
	CIP	

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
	30,500		30,500		61,000
	27,000		27,000		54,000
	3,500		3,500		7,000
	30,500		30,500		61,000
				61,235	61,235
				55,735	55,735
				5,500	5,500
				61,235	61,235
		250,000	250,000		500,000
		250,000	250,000		500,000
		250,000	250,000		500,000
10,000	10,000				20,000
9,000	9,000				18,000
1,000	1,000				2,000
10,000	10,000				20,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**POLICE DEPARTMENT**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>PD-15-002</b>	<b>Copying Machines</b>		25,000					25,000
	Equipment		25,000					25,000
	CIP		25,000					25,000
<b>PD-15-003</b>	<b>Police Vests</b>		40,000	40,000	40,000	40,000	40,000	200,000
	Protective Vests		40,000	40,000	40,000	40,000	40,000	200,000
	CIP		40,000	40,000	40,000	40,000	40,000	200,000
<b>PD-15-004</b>	<b>Crime Scene Investigation Vehicle</b>						33,730	33,730
	Vehicle						26,180	26,180
	Equipment						7,550	7,550
	CIP						33,730	33,730
<b>PD-15-005</b>	<b>Computer Server Upgrade</b>						80,000	80,000
	Equipment						80,000	80,000
	CIP						80,000	80,000
	Gross Funds	388,400	1,231,149	424,500	637,400	671,250	576,325	3,540,624
	Outside Funds							
	<b>Net CIP Funds</b>	<b>388,400</b>	<b>1,231,149</b>	<b>424,500</b>	<b>637,400</b>	<b>671,250</b>	<b>576,325</b>	<b>3,540,624</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - INFRASTRUCTURE**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>IN-93-002</b>	<b>Roadway Repairs</b>	<b>1,360,000</b>
	Concrete and Asphalt Repairs	1,085,000
	Contracted Design/Engineering	125,000
	Other	150,000
	CIP	880,000
	CDBG	300,000
	State	180,000
<b>IN-93-004</b>	<b>Sidewalk Repair</b>	<b>770,000</b>
	Construction	700,000
	Contracted Design/Engineering	70,000
	CIP	770,000
<b>IN-93-012</b>	<b>Miscellaneous Right-of-Way Purchases</b>	<b>40,000</b>
	Real Estate Acquisition	40,000
	CIP	40,000

<b>1,110,734</b>	<b>1,510,000</b>	<b>2,168,000</b>	<b>2,310,000</b>	<b>2,303,800</b>	<b>9,402,534</b>
960,734	1,360,000	2,018,000	2,160,000	2,153,800	8,652,534
150,000	150,000	150,000	150,000	150,000	750,000
802,220	1,030,000	1,868,000	1,830,000	2,003,800	7,534,020
308,514	300,000	300,000	300,000	300,000	1,508,514
	180,000		180,000		360,000
<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>	<b>3,500,000</b>
700,000	700,000	700,000	700,000	700,000	3,500,000
700,000	700,000	700,000	700,000	700,000	3,500,000
<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>200,000</b>
40,000	40,000	40,000	40,000	40,000	200,000
40,000	40,000	40,000	40,000	40,000	200,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - INFRASTRUCTURE**

Project Number	Project	Budget 2014
<b>IN-09-002</b>	<b>Pavement Markings</b>	<b>60,000</b>
	Road Improvements	58,000
	Contracted Design/Engineering	2,000
	CIP	60,000
<b>IN-10-004</b>	<b>22nd Avenue - 60th Street to 75th Street</b>	
	Construction	
	CIP	
<b>IN-11-001</b>	<b>Sheridan Road(STH 32) - 50th Street to 7th Avenue</b>	<b>764,500</b>
	Contracted Design/Engineering	644,500
	Real Estate Acquisition	120,000
	Construction	
	CIP	168,620
	State	595,880

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
58,000	95,000	95,000	95,000	95,000	438,000
58,000	95,000	95,000	95,000	95,000	438,000
58,000	95,000	95,000	95,000	95,000	438,000
			420,000	1,210,000	1,630,000
			420,000	1,210,000	1,630,000
			420,000	1,210,000	1,630,000

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CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - INFRASTRUCTURE**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>IN-11-003</b>	<b>39th Avenue - Washington Road to 45th Street</b>	<b>1,585,000</b>						
	Construction	1,365,000						
	Contracted Design/Engineering	80,000						
	Contingency	140,000						
	CIP	1,585,000						
<b>IN-11-004</b>	<b>85th Street - 22nd Avenue to 30th Avenue</b>		<b>700,000</b>					<b>700,000</b>
	Construction		700,000					700,000
	Contingency							
	CIP		700,000					700,000
<b>IN-11-005</b>	<b>60th Street - 39th Avenue to 60th Avenue</b>			<b>78,500</b>	<b>968,870</b>	<b>1,025,870</b>	<b>206,760</b>	<b>2,280,000</b>
	Construction			78,500	968,870	1,025,870	206,760	2,280,000
	CIP			78,500	968,870	1,025,870	206,760	2,280,000
<b>IN-12-002</b>	<b>22nd Avenue - 80th Street to 85th Street</b>				<b>792,000</b>			<b>792,000</b>
	Construction				792,000			792,000
	CIP				792,000			792,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - INFRASTRUCTURE**

Project Number	Project	Budget 2014
IN-12-003	<b>22nd Avenue - 45th Street to 52nd Street</b>	
	Construction	
	CIP	
IN-12-004	<b>39th Avenue - 45th Street to 52nd Street</b>	
	Construction	
	Contracted Design/Engineering	
	CIP	
IN-13-001	<b>56th Street: Sheridan Road to 13th Avenue</b>	270,000
	Construction	270,000
	Lighting	
	Contracted Design/Engineering	
	Contingency	
	CIP	270,000

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
	792,000				792,000
	792,000				792,000
	792,000				792,000
1,230,000					1,230,000
1,200,000					1,200,000
30,000					30,000
1,230,000					1,230,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - INFRASTRUCTURE**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>IN-13-002</b>	<b>75th Street (STH 50) - 43rd Avenue to I-94</b>	<b>7,013,800</b>	<b>1,000,000</b>	<b>3,088,000</b>				<b>4,088,000</b>
	Contracted Design/Engineering	6,998,800		30,000				30,000
	Right of Way Acquisition	15,000	1,000,000					1,000,000
	Construction			2,951,000				2,951,000
	Lighting			107,000				107,000
	CIP	30,000	1,000,000	997,000				1,997,000
	Assessments			75,000				75,000
	Pleasant Prairie							
	State	6,983,800		2,016,000				2,016,000
<b>IN-14-001</b>	<b>Cost Share Resurfacing - Town of Somers</b>	<b>770,000</b>						
	Construction	670,000						
	Contracted Design/Engineering	35,000						
	Contingency	65,000						
	CIP	385,000						
	Somers	385,000						
<b>IN-14-002</b>	<b>7th Avenue - 65th Street to 75th Street</b>		<b>300,000</b>	<b>300,000</b>	<b>400,000</b>			<b>1,000,000</b>
	Construction		300,000	300,000	400,000			1,000,000
	CIP		300,000	300,000	400,000			1,000,000



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - INFRASTRUCTURE**

Project Number	Project	Budget 2014
<b>IN-15-001</b>	<b>Engineering Division - Design</b>	
	Design/Engineering	
	CIP	
<b>IN-15-002</b>	<b>30th Avenue - Railroad Crossing to 75th Street</b>	
	Construction	
	CIP	
	Gross Funds	12,633,300
	Outside Funds	(8,444,680)
	<b>Net CIP Funds</b>	<b>4,188,620</b>

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
469,780	617,500	576,130	539,130	744,440	2,946,980
469,780	617,500	576,130	539,130	744,440	2,946,980
469,780	617,500	576,130	539,130	744,440	2,946,980
100,000	300,000				400,000
100,000	300,000				400,000
100,000	300,000				400,000
5,708,514	7,521,000	5,740,000	5,130,000	5,300,000	29,399,514
(308,514)	(2,571,000)	(300,000)	(480,000)	(300,000)	(3,959,514)
<b>5,400,000</b>	<b>4,950,000</b>	<b>5,440,000</b>	<b>4,650,000</b>	<b>5,000,000</b>	<b>25,440,000</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>OT-96-001</b>	<b>Equipment</b>	<b>724,500</b>
	CIP	718,500
	Trade In Value	6,000
<b>OT-07-003</b>	<b>Bike and Pedestrian Plan Implementation</b>	<b>40,000</b>
	Construction	25,000
	Contracted Design/Engineering	15,000
	CIP	25,000
	Grants	15,000
<b>OT-07-004</b>	<b>Municipal Office Building Improvements</b>	<b>110,500</b>
	Air Conditioning Replacement	20,000
	Carpeting	37,000
	Remodeling	28,000
	Contracted Design/Engineering	500
	Exterior Repairs	25,000
	CIP	110,500

1,365,000	1,255,000	1,233,550	1,275,950	1,461,000	6,590,500
1,341,000	1,226,000	1,210,550	1,248,450	1,437,500	6,463,500
24,000	29,000	23,000	27,500	23,500	127,000
330,000	600,000	200,000		229,500	1,359,500
300,000	600,000	200,000		229,500	1,329,500
30,000					30,000
1,000		200,000		229,500	430,500
329,000	600,000				929,000
110,000	138,000	105,000	105,000	105,000	563,000
20,000	30,000	35,000	35,000	35,000	155,000
25,000	25,000	25,000	25,000	25,000	125,000
20,000	58,000	20,000	20,000	20,000	138,000
20,000					20,000
25,000	25,000	25,000	25,000	25,000	125,000
110,000	138,000	105,000	105,000	105,000	563,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

Project Number	Project	Budget 2014
<b>OT-09-002</b>	<b>Traffic Operations Building Improvements</b>	<b>330,000</b>
	Building Improvements	300,000
	Contracted Design/Engineering	30,000
	CIP	330,000
<b>OT-09-005</b>	<b>Street Division Yard Resurfacing</b>	
	Resurfacing	
	CIP	
<b>OT-09-006</b>	<b>Intersection Signal Control</b>	<b>200,000</b>
	Equipment	200,000
	CIP	200,000
<b>OT-10-001</b>	<b>Overpass Painting</b>	<b>200,000</b>
	Painting	195,000
	Contracted Design/Engineering	5,000
	CIP	200,000

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
		180,000	150,000		330,000
		150,000	150,000		300,000
		30,000			30,000
		180,000	150,000		330,000
125,000	125,000				250,000
125,000	125,000				250,000
125,000	125,000				250,000



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>OT-13-004</b>	<b>School Zone Signage</b>	<b>15,000</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>65,000</b>
	Construction	13,000	13,000	13,000	13,000	13,000	13,000	65,000
	Contracted Design/Engineering	2,000						
	CIP	15,000	13,000	13,000	13,000	13,000	13,000	65,000
<b>OT-14-001</b>	<b>Downtown Ammenities</b>	<b>46,300</b>						
	LED Lights	4,800						
	Benches	7,000						
	Trash Recepticles	16,500						
	Banners	18,000						
	CIP	46,300						
<b>OT-14-002</b>	<b>Fuel Island Dispenser(s) Upgrade</b>	<b>60,000</b>						
	Construction	50,000						
	Contracted Design/Engineering	10,000						
	CIP	60,000						

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

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Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>OT-14-003</b>	<b>74th Street and 123rd Avenue Street Lights</b>	<b>70,000</b>						
	Construction	50,000						
	Contracted Design/Engineering	10,000						
	Contingency	10,000						
	CIP	70,000						
<b>OT-14-004</b>	<b>Downtown Street Light Upgrades</b>	<b>35,000</b>	<b>115,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>		<b>355,000</b>
	Construction	30,000	110,000	75,000	75,000	75,000		335,000
	Contracted Design/Engineering	5,000	5,000	5,000	5,000	5,000		20,000
	CIP	35,000	115,000	80,000	80,000	80,000		355,000
<b>OT-14-005</b>	<b>Waste Division Facility Improvements</b>				<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>300,000</b>
	Storm Sewer				100,000	100,000		200,000
	Resurfacing						100,000	100,000
	CIP				100,000	100,000	100,000	300,000
<b>OT-15-001</b>	<b>Engineering Division - Design</b>		<b>155,470</b>	<b>131,500</b>	<b>111,450</b>	<b>141,760</b>	<b>115,000</b>	<b>655,180</b>
	Design/Engineering		155,470	131,500	111,450	141,760	115,000	655,180
	CIP		155,470	131,500	111,450	141,760	115,000	655,180

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>OT-15-002</b>	<b>Street Division Fence and Gate Replacement</b>		28,000	10,000				38,000
	Fencing		28,000	10,000				38,000
	CIP		28,000	10,000				38,000
<b>OT-15-003</b>	<b>Harbor Wall and Mouth of Southport Marina Study</b>		100,530					100,530
	Contracted Design/Engineering		100,530					100,530
	CIP		100,530					100,530
<b>OT-15-004</b>	<b>Advanced Technological Traffic Control Devices</b>		6,700					6,700
	Signage		6,700					6,700
	CIP		6,700					6,700
	Gross Funds	3,734,126	2,859,700	3,129,000	2,523,000	2,527,500	2,523,500	13,562,700
	Outside Funds	(1,363,826)	(853,000)	(1,129,000)	(523,000)	(527,500)	(523,500)	(3,556,000)
	<b>Net CIP Funds</b>	<b>2,370,300</b>	<b>2,006,700</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>10,006,700</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - PARKS**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>PK-93-004</b>	<b>Reforestation/Tree &amp; Stump Removal</b>	<b>305,000</b>
	Tree Reforestation	50,000
	Tree/Stump Removal	175,000
	Emerald Ash Borer Program	80,000
	Contracted Design/Engineering	
	CIP	305,000
	Other	
<b>PK-96-001</b>	<b>Equipment</b>	<b>182,000</b>
	CIP	180,500
	Trade In Value	1,500
<b>PK-03-001</b>	<b>Park Renovations - Various Parks</b>	<b>52,000</b>
	Construction	30,000
	Sidewalks/Landscaping	20,000
	Engineering	2,000
	CIP	52,000

155,900	172,800	220,000	200,000	200,000	948,700
128,900	172,800	220,000	200,000	200,000	921,700
27,000					27,000
142,900	172,800	220,000	200,000	200,000	935,700
13,000					13,000
212,500	170,500	130,500	245,500	90,500	849,500
211,500	169,500	130,000	243,000	90,000	844,000
1,000	1,000	500	2,500	500	5,500
20,000	20,000	20,000	20,000	20,000	100,000
10,000	10,000	10,000	10,000	10,000	50,000
10,000	10,000	10,000	10,000	10,000	50,000
20,000	20,000	20,000	20,000	20,000	100,000



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - PARKS**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>PK-10-001</b>	<b>Field Office Buildings</b>	<b>65,000</b>	<b>65,000</b>					<b>65,000</b>
	Contracted Design/Engineering	5,000	5,000					5,000
	Building Improvements	60,000	60,000					60,000
	CIP	65,000	65,000					65,000
<b>PK-10-005</b>	<b>Park Master Plans</b>	<b>62,000</b>	<b>78,335</b>					<b>78,335</b>
	Comprehensive Outdoor Rec Plan		78,335					78,335
	Master Plans	50,000						
	Contracted Design/Engineering	12,000						
	CIP	62,000	78,335					78,335
<b>PK-11-001</b>	<b>CORP and Master Plan Implementation</b>	<b>714,320</b>	<b>1,596,725</b>	<b>339,335</b>	<b>267,530</b>	<b>210,870</b>	<b>413,000</b>	<b>2,827,460</b>
	CORP	91,350	500,625	37,500	255,742	132,490	267,817	1,194,174
	Sunrise	3,500		200,000				200,000
	Petzke Includes ADA Playground	591,400	1,093,600					1,093,600
	Simmon's Island			81,835			121,070	202,905
	Contracted Design/Engineering	28,070	2,500	20,000	11,788	78,380	24,113	136,781
	CIP	264,320	22,125	339,335	267,530	210,870	413,000	1,252,860
	CDBG		41,000					41,000
	Alford Building Proceeds	450,000	300,000					300,000
	Kenosha Dream Playground		609,000					609,000
	Franklin Tess Estate		624,600					624,600

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - PARKS**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>PK-13-002</b>	<b>Southport Park Improvements</b>		<b>204,165</b>	<b>154,015</b>	<b>210,200</b>	<b>178,670</b>	<b>142,930</b>	<b>889,980</b>
	Beach House Renovation		140,150	140,000	138,500	150,000	132,930	701,580
	Revetment Wall Construction		50,000		39,090			89,090
	Contracted Design/Engineering		14,015	14,015	32,610	28,670	10,000	99,310
	CIP		204,165	154,015	210,200	178,670	142,930	889,980
	Park Impact Fee							
<b>PK-15-001</b>	<b>Engineering Division - Design</b>		<b>188,100</b>	<b>144,350</b>	<b>152,270</b>	<b>147,460</b>	<b>134,070</b>	<b>766,250</b>
	Design/Engineering		188,100	144,350	152,270	147,460	134,070	766,250
	CIP		188,100	144,350	152,270	147,460	134,070	766,250
	Gross Funds	1,380,320	2,520,725	1,001,000	1,000,500	1,002,500	1,000,500	6,525,225
	Outside Funds	(451,500)	(1,588,600)	(1,000)	(500)	(2,500)	(500)	(1,593,100)
	<b>Net CIP Funds</b>	<b>928,820</b>	<b>932,125</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>4,932,125</b>

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**REDEVELOPMENT AUTHORITY**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2014</i>
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<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
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<b>RA-95-001</b>	<b>General Acquisition</b>	<b>262,000</b>
	Property Maintenance	12,000
	Planned Acquisition	250,000
	CIP	262,000
	Gross Funds	262,000
	Outside Funds	
	<b>Net CIP Funds</b>	<b>262,000</b>

<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>1,400,000</b>
30,000	30,000	30,000	30,000	30,000	150,000
250,000	250,000	250,000	250,000	250,000	1,250,000
280,000	280,000	280,000	280,000	280,000	1,400,000
280,000	280,000	280,000	280,000	280,000	1,400,000
<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>1,400,000</b>

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**TRANSIT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2014</i>
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<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
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<b>TR-93-010</b>	<b>Bus Replacement</b>	
	New Buses	
	CIP	
	Federal	
<b>TR-13-003</b>	<b>Streetcar Expansion</b>	<b>10,057,710</b>
	Contracted Design/Engineering	50,000
	Construction	8,257,710
	Contingency	1,000,000
	Road Improvements	750,000
	CIP	2,651,542
	Federal	7,406,168
<b>TR-14-001</b>	<b>Kenosha Transit Parking Lot (#3) Improvements</b>	<b>5,000</b>
	Parking Lot Improvements	5,000
	CIP	5,000
<b>TR-14-002</b>	<b>Kenosha Transit Parking Lot (#8) Improvements</b>	<b>10,000</b>
	Parking Lot Improvements	10,000
	CIP	10,000

	2,264,063	2,377,270	2,496,135	2,620,942	9,758,410
	2,264,063	2,377,270	2,496,135	2,620,942	9,758,410
	452,813	475,454	499,227	524,188	1,951,682
	1,811,250	1,901,816	1,996,908	2,096,754	7,806,728

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CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**TRANSIT**

Project Number	Project	Budget 2014
TR-15-001	<b>Garage Doors Replacement</b>	
	Garage Doors	
	CIP	
TR-15-002	<b>Aerial Working Platform - Scissor Lift</b>	
	Equipment	
	CIP	
TR-15-003	<b>Maintenance Software for Fuel Island</b>	
	Software	
	CIP	
	Gross Funds	10,072,710
	Outside Funds	(7,406,168)
	<b>Net CIP Funds</b>	<b>2,666,542</b>

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
20,000					20,000
20,000					20,000
20,000					20,000
20,000					20,000
25,000					25,000
25,000					25,000
25,000					25,000
65,000	2,264,063	2,377,270	2,496,135	2,620,942	9,823,410
	(1,811,250)	(1,901,816)	(1,996,908)	(2,096,754)	(7,806,728)
65,000	452,813	475,454	499,227	524,188	2,016,682

CITY OF KENOSHA, WISCONSIN  
2015-2019 CAPITAL IMPROVEMENT PLAN  
**STORM WATER UTILITY**

Project Number	Project	Budget 2014
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Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
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<b>SW-93-005</b>	<b>Curb Gutter and Conveyance</b>	<b>125,000</b>
	Construction	95,000
	Contracted Design/Engineering	25,000
	Contingency	5,000
	CIP	125,000
<b>SW-95-001</b>	<b>Storm Sewers/Inlet Lead</b>	<b>1,035,000</b>
	Construction	870,000
	Contracted Design/Engineering	75,000
	Contingency	90,000
	CIP	1,035,000
<b>SW-96-001</b>	<b>Equipment</b>	<b>366,000</b>
	CIP	361,000
	Trade In Value	5,000
<b>SW-10-001</b>	<b>Wetland Mitigation Bank</b>	<b>100,000</b>
	Construction	87,000
	Contracted Design/Engineering	5,000
	Contingency	8,000
	CIP	100,000

80,000	80,000	80,000	80,000	80,000	400,000
80,000	80,000	80,000	80,000	80,000	400,000
80,000	80,000	80,000	80,000	80,000	400,000
250,000	75,100	160,000	100,000	133,400	718,500
245,000	75,000	160,000	98,000	133,200	711,200
5,000	100		2,000	200	7,300
92,000	92,000	92,000	92,000	92,000	460,000
87,000	87,000	87,000	87,000	87,000	435,000
5,000	5,000	5,000	5,000	5,000	25,000
92,000	92,000	92,000	92,000	92,000	460,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**STORM WATER UTILITY**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>SW-10-003</b>	<b>Pollution Prevention</b>	<b>115,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
	Construction	100,000	10,000	10,000	10,000	10,000	10,000	50,000
	Contracted Design/Engineering	10,000						
	Contingency	5,000						
	CIP	115,000	10,000	10,000	10,000	10,000	10,000	50,000
	Other							
<b>SW-10-004</b>	<b>Flood Control Management</b>	<b>1,821,000</b>						
	Construction	1,630,000						
	Contracted Design/Engineering	81,000						
	Contingency	90,000						
	Real Estate Acquisition	20,000						
	CIP	1,821,000						
<b>SW-11-002</b>	<b>Stormwater Management Plan</b>	<b>250,000</b>	<b>50,000</b>	<b>50,000</b>				<b>100,000</b>
	Contracted Design/Engineering	250,000	50,000	50,000				100,000
	CIP	250,000	50,000	50,000				100,000

CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**STORM WATER UTILITY**

Project Number	Project	Budget 2014	Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
<b>SW-11-003</b>	<b>Detention Basin Dredging</b>	<b>240,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>150,000</b>	<b>550,000</b>
	Construction	230,000	100,000	100,000	100,000	100,000	150,000	550,000
	Contracted Design/Engineering	10,000						
	CIP	240,000	100,000	100,000	100,000	100,000	150,000	550,000
<b>SW-11-004</b>	<b>Multi-Plate Storm Sewer</b>	<b>50,000</b>						
	Contracted Design/Engineering	50,000						
	CIP	50,000						
<b>SW-13-002</b>	<b>39th Avenue - Washington Road to 45th Street</b>	<b>240,000</b>						
	Construction	220,000						
	Contracted Design/Engineering	20,000						
	CIP	240,000						
<b>SW-13-004</b>	<b>22nd Avenue - 45th Street to 52nd Street</b>			<b>200,000</b>				<b>200,000</b>
	Construction			200,000				200,000
	CIP			200,000				200,000



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**STORM WATER UTILITY**

Project Number	Project	Budget 2014
<b>SW-13-006</b>	<b>22nd Avenue - 60th Street to 75th Street</b>	
	Construction	
	CIP	
<b>SW-13-007</b>	<b>60th Street - 39th Avenue to 60th Avenue</b>	
	Construction	
	CIP	
<b>SW-13-008</b>	<b>22nd Avenue - 80th Street to 85th Street</b>	
	Construction	
	CIP	
<b>SW-14-001</b>	<b>Lincoln Lagoon</b>	40,000
	Construction	
	Contracted Design/Engineering	40,000
	CIP	40,000
	Grants	

Requested 2015	Requested 2016	Requested 2017	Requested 2018	Requested 2019	Total Requested 2015-2019
			100,000	150,000	250,000
			100,000	150,000	250,000
			100,000	150,000	250,000
		100,000	50,000	250,000	400,000
		100,000	50,000	250,000	400,000
		100,000	50,000	250,000	400,000
		200,000			200,000
		200,000			200,000
		200,000			200,000
120,000	100,000	100,000	100,000	100,000	520,000
100,000	100,000	100,000	100,000	100,000	500,000
20,000					20,000
100,000	40,000	40,000	80,000	80,000	340,000
20,000	60,000	60,000	20,000	20,000	180,000



CITY OF KENOSHA, WISCONSIN  
 2015-2019 CAPITAL IMPROVEMENT PLAN  
**STORM WATER UTILITY**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Total Requested 2015-2019</i>
<b>SW-15-003</b>	<b>85th Street - 22nd Avenue to 30th Avenue</b>		<b>200,000</b>					<b>200,000</b>
	Construction		200,000					200,000
	CIP		200,000					200,000
	Gross Funds	4,792,000	1,307,000	1,352,100	1,226,000	1,192,000	1,160,400	6,237,500
	Outside Funds	(355,000)	(25,000)	(160,100)	(60,000)	(122,000)	(20,200)	(387,300)
	<b>Net CIP Funds</b>	<b>4,437,000</b>	<b>1,282,000</b>	<b>1,192,000</b>	<b>1,166,000</b>	<b>1,070,000</b>	<b>1,140,200</b>	<b>5,850,200</b>

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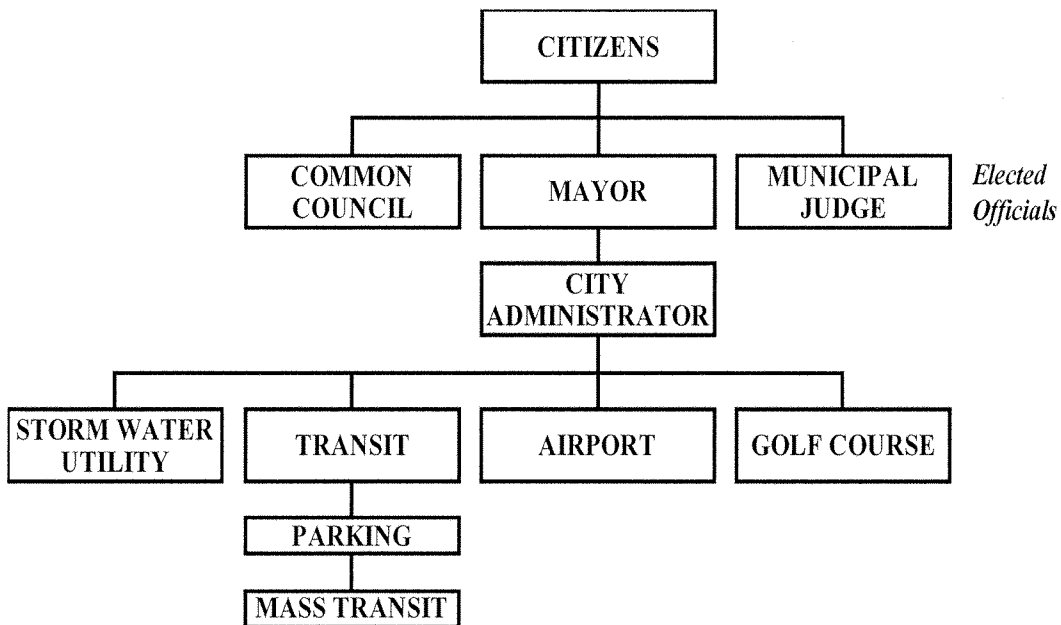
## ENTERPRISE FUNDS

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Enterprise funds are established to account for operations financed and operated in a manner similar to private business enterprises. (ex. water, gas, and electric utilities; airports; parking garages; or transit systems). In practice, enterprise funds frequently are used to account for activities whose costs are only partially funded by fees and charges. For example, transit districts commonly are reported in enterprise funds, even though their primary source of financing often comes from subsidies rather than fare box revenues. Enterprise funds are considered useful in such cases because they focus attention on the cost of providing services, and they serve to highlight the portion of that cost being borne by taxpayers. These funds are maintained and budgeted on an accrual basis of accounting.

The Water Utility is an enterprise fund of the City of Kenosha. Its budget is approved separately by Board of Water Commissioners and is shown here for informational purposes only.

### *Organization*



## ENTERPRISE FUNDS MAJOR REVENUES

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### ***Federal and State Operating Grants***

The Mass Transit Enterprise fund is subsidized approximately 55.58% from Federal and State operating grants. The amount estimated for 2015 is more than the actual amount received in 2013 and the amount expected to be received in 2014.

### ***Operating Assistance – General Fund***

Mass Transit and Airport receive a subsidy from the General Fund for operating purposes.

### ***Airport Lease Revenues***

The Airport receives lease payments for land leased to hangar owners. The 2015 budget includes approximately \$471,600, which is an increase from the \$383,549 estimate for 2014.

### ***Golf Course Revenues***

Various fees collected for the City-operated golf course are estimated at approximately \$252,800 for 2015.

### ***Storm Water Utility Revenues***

Fees are collected from citizens and property owners for the costs associated with providing storm water management systems, facilities, and services to address water quality and volume impacts of storm water runoff. The 2015 budget includes approximately \$5.6M in storm water charges.

## **STORMWATER UTILITY (SWU)**

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The Federal Clean Water Pollution Control Act enacted more stringent water quality criteria for stormwater runoff. The Wisconsin Department of Natural Resources is responsible for the implementation of the federal regulations, as enacted under NR 216, to meet permitting requirements, and NR151, for performance standards. These regulations required the City of Kenosha to enhance current practices and implement new programs to reduce stormwater pollution runoff. All the new stormwater regulations must be fully implemented. This mandate significantly increases stormwater management operating expenses for the City of Kenosha.

The Stormwater Utility is also responsible for the maintenance, repair and analysis of the City of Kenosha's overall storm water conveyance systems, to ensure that the system is functioning to provide quantity and quality controls. The creation of the Stormwater Utility is a fair and equitable means of funding the current and new stormwater requirements. The Kenosha Stormwater Utility is managed by the Department of Public Works.

<i><b>Responsibilities / Activities</b></i>
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### Program Management

The Program Management Division of the Stormwater Utility is responsible for the daily operations of the Stormwater Utility billing system, permit compliance, program scheduling and supervising utility activities. Program Management is responsible for handling customer's questions and concerns regarding their stormwater utility bills, equivalent hydrologic unit computations and credit or adjustment applications. The Utility manages stormwater utility parcel data for more than 79,600 EHU's and 32,000 customers.

	2013 Actual	2014 Actual	2015 Estimated
Total No. of EHU's	79,662	79,711	79,760
Total No. of Customers	32,267	32,227	32,230
Parcels Receiving Credits	70	70	70

### NR 216/151 Compliance

The NR216 & 151 Compliance Division of the Stormwater Utility develops, implements and manages the requirements of the Wisconsin Pollutant Discharge and Elimination System (WPDES) permit, which is enforced by the Wisconsin Department of Natural Resources and the Environmental Protection Agency; develops, implements and manages the requirements of the Construction Erosion Control and Post Construction Controls; develops, implements and manages the Illicit Discharge Detection and Elimination program; develops, implements and manages the Public Education and Outreach program, including the Public Participation portion; develops, implements and manages a stormwater facilities maintenance schedule and inventory program; develops, implements and manages a pollution prevention program, including a staff educational program; and develops public information brochures, newsletters and website updates.

## **STORMWATER UTILITY (SWU)**

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### Engineering, Inspection and Enforcement

The Engineering, Inspection and Enforcement division of the Stormwater Utility manages the Stormwater Utility database of parcel information for approximately 32,400 customers; reviews, permits and inspects construction site's erosion control; responds to complaints regarding construction erosion control; responds to drainage complaints in the right-of-way and private property; is responsible for designing, bidding, inspecting and managing stormwater capital improvement projects; is responsible for designing and coordinating utility projects that utilize Stormwater Utility personnel; manages the Stormwater Utility credit and adjustment application submittals; manages the inspection of city-owned stormwater management facilities; implements and enforces the requirements of the long term maintenance procedures; and implements and manages a stormwater quality management program for compliance with permit requirements.

### Street Cleaning

The Street Cleaning division of the Stormwater Utility is responsible for managing and performing pollution prevention activities within the road right-of-ways. These activities would include, but are not limited to, street sweeping and structure cleaning and debris collection and disposal from the storm sewer conveyance systems.

Street sweepers maintain both streets and paved alleys to provide for the safe and smooth movement of vehicular and pedestrian traffic within the City of Kenosha. Street Cleaning provides for the removal of sand, leaves and other debris from the streets to prevent the plugging of storm sewers. Crews frequently respond to emergency calls to clean up oil spills and glass resulting from traffic accidents.

STREET CLEANING	2013 Actual	2014 Estimated	2015 Estimated
Total Street Miles Swept	28,000	28,000	28,000
Miles of Streets Maintained	311	311	315
Tons of Sweeper Dumps	2,413	2,500	2,500



## STORMWATER UTILITY (SWU)

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### Storm Sewer Maintenance

The Storm Sewer Maintenance division of the Stormwater utility is responsible for managing and performing maintenance activities of the stormwater conveyance system. This includes replacement of deteriorated storm sewer pipe and inlets, inlet inspection, storm sewer and structure cleaning, preventative maintenance program, detention basin maintenance, and flood control.

Maintenance crews inspect, clean and repair storm sewers to help maintain the full flow capacity of storm sewers. Detention basins are regularly checked and cleaned. Culverts are cleaned or installed when necessary. Ditches are cleaned with a backhoe and sewers are treated for pest control. Missing or broken catch basin grates are retrieved or replaced. Noisy or worn manhole castings are replaced. Faulty catch basin leads, broken tiles, and cave-ins are repaired. Maintenance crews tuck-point the inside of inlets and manholes to extend their life and reduce pavement undermining. Crews redirect nuisance sump pumps directly into the storm sewer to prevent chronic standing water in the summer and ice buildup during the winter. Approximately 8,000 Digger's Hotline requests for locating storm sewers are received annually. The Stormwater Utility assumes responsibility for maintaining 28 detention basins.

STORM SEWER MAINTENANCE	2013 Actual	2014 Estimated	2015 Estimated
Miles of Streets Maintained	311	311	315
No. of Catch Basins/Manholes Replaced	56	55	55
No. of Castings Replaced	80	80	80
Linear Feet of Storm Sewer Replaced	1,510	1,500	1,500
Digger's Hotline Locating Requests	7,980	8,000	8,000
Detention Basins Maintained	28	28	28
No. of Sump Pumps Directed to Storm Sewer	1	4	4
Square Feet of Street Slab Replaced	16,135	15,000	16,000
Linear Feet of Curb Replaced	1,036	1,000	1,000
Square Feet of Sidewalk Replaced	474	500	500
Cubic Yards of Concrete Poured	533	500	500
Tons of Sewer Truck Debris	671	700	700

## STORMWATER UTILITY (SWU)

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### Forestry

The Forestry division of the Stormwater Utility removes high-risk trees and ones that are deemed hazardous to public safety. They also work to keep stop signs and traffic signals clear of limbs and branches to promote public safety. New subdivisions continue to be developed, and this division of the Stormwater Utility works with the developers to select appropriate tree species and the placement of street trees. These programs are funded through the Capital Improvement Program. Requirements of the pruning contract are to ensure that the street trees are in compliance with the City ordinances for height restrictions over the street and sidewalks.

The Forestry division bought and planted more than 150 various street trees as part of the reforestation program, which is partially funded by the Capital Improvement Program budget.

The Emerald Ash Borer (EAB) is now seen in all parts of Kenosha. The Park Division is fighting this insect on several fronts.

- We have imported natural predators of the EAB, working with the DNR, into city parks.
- We have stopped the planting of ash trees in any parkway or in any new development since 2006.
- We have treated ash trees in select sections with Treeage, an efficient insecticide that is applied every two years. It will be applied next in 2015 in these areas.
- We are aggressively removing ash trees from parkways and parks.
- We are diversifying our urban forest to help prevent the next outbreak of a tree destroying event.

FORESTRY: PARK TREES	2013 Actual	2014 Estimated	2015 Estimated
Total Estimated Park Trees	17,000	17,000	17,000
Park Trees Pruned	500	500	400
Park Trees Removed	50	75	100
Park Trees Planted	100	100	100

FORESTRY: STREET TREES	2013 Actual	2014 Estimated	2015 Estimated
Total Estimated Street Trees	35,000	35,000	35,000
Street Trees Pruned	1,400	1,400	1,400
Street Trees Removed	400	700	800
Development Plan Reviews	80	60	70
Stump Grinding	300	400	450
Tree Maintenance/Investigations	2,600	3,500	3,500
Contractor Removals	200	300	400
Street Trees Planted	170	150	150

## STORMWATER UTILITY (SWU)

### Yardwaste

Three hundred visitors go to the yardwaste site on a normal day. More than 1,000 have used the site on peak days. The yardwaste program assists citizens in removing yardwaste from their property by providing a spring and fall curbside collection, as well as having a public yardwaste drop-off site open 60 hours a week. The program provides a 4-week-long curbside Spring Yardwaste collection program, and an 8-week-long Fall Yardwaste collection program. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November by appointment. In addition, the City operates a public Yardwaste Drop-Off Site, 4071 88<sup>th</sup> Avenue, consistent with Department of Natural Resources (WDNR) standards. At the drop-off site, brush does not need to be bundled or cut into short lengths. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush. The Yardwaste Division also educates the public on the benefits of composting.

	2013 Actual	2014 Estimated	2015 Estimated
Daily Curbside (tons)	845	800	800
Drop-off Site Participation (Visitors)	80,000	80,000	80,000
Compost Sold (cubic yard)	597	662	700
Compost Provided Free to Public (cu. yds.)	10,000	10,000	10,000
Compost Revenue Due to Sales	\$4,300	\$4,300	\$4,700

<b><i>Stormwater Utility Full-Time Positions</i></b>
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	Public Works	Engineering	Finance	2015 Adopted Total
Civil Engineer II	-	1.00	-	1.00
Clerk Typist II	1.57	-	-	1.57
Account Clerk II	-	-	1.00	1.00
Engineering Tech IV	-	1.00	-	1.00
Equipment Operator	1.00	-	-	1.00
Soil Erosion Specialist	1.00	-	-	1.00
GIS Specialist	-	1.00	-	1.00
<b>Total Positions</b>	<b>3.57</b>	<b>3.00</b>	<b>1.00</b>	<b>7.57</b>

*In addition to the positions authorized to the Stormwater Utility, there are portions of positions in Public Works Administration, Streets, Parks, and Engineering that are dedicated to and funded by the Stormwater Utility.*

STORM WATER UTILITY  
 TAXES  
 TAXES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41127 PEN & INT DELQ SWU BILLINGS	97,551-	71,000-	25,037-	65,000-	65,000-
**REAL & PERSONAL PROPERTY	97,551-	71,000-	25,037-	65,000-	65,000-
BUILDINGS & STRUCTURE PERMITS					
44806 RE-INSPECTION FEE		500-		150-	
**BUILDINGS & STRUCTURE PER		500-		150-	
PUBLIC WORKS					
46392 SWU APPLICATION FILING FEES	3,890-	3,000-	2,917-	3,400-	3,000-
46393 STORM WATER UTILITY CHARGES	5,702,023-	5,650,000-	2,221,915-	5,650,000-	5,650,000-
46396 SALE-COMPOST	4,235-	8,000-	2,915-	6,000-	6,000-
**PUBLIC WORKS	5,710,148-	5,661,000-	2,227,747-	5,659,400-	5,659,000-
BUILDING & ZONING					
46605 EROSION CONTROL PLAN REVIEW	12,350-	13,000-	9,200-	13,350-	13,000-
46606 EROSION CONTROL INSP FEE	32,565-	24,000-	18,660-	26,245-	24,000-
**BUILDING & ZONING	44,915-	37,000-	27,860-	39,595-	37,000-
INTEREST INCOME					
48103 INTEREST ON SPEC ASSMTS	16-				
**INTEREST INCOME	16-				
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	891-		257-	257-	
**MISCELLANEOUS REVENUES	891-		257-	257-	
***STORM WATER UTILITY	5,853,521-	5,769,500-	2,280,901-	5,764,402-	5,761,000-

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50100 STORM WATER UTILITY					
111 SALARIES-PERMANENT REGULAR	132,013	213,052	99,301	201,980	217,999
122 PERMANENT PART-TIME	22,821	25,664	8,024	15,000	26,600
131 OVERTIME	22	5,979		5,400	5,979
132 WAGES TEMPORARY	104	9,373	1,462	9,373	14,806
135 LONGEVITY	120		60	120	
151 WRS/RETIREMENT	10,314	17,134	7,518	16,240	17,052
152 F. I. C. A.	9,565	15,179	6,630	14,380	15,547
155 HEALTH INSURANCE EXPENSE	68,000	78,373	29,144	78,373	82,717
156 GROUP LIFE INSURANCE	474	500	192	350	500
158 MEDICARE CONTRIBUTION	2,236	3,693	1,571	3,370	3,852
TOTAL PERSONAL SERVICES	245,669	368,947	153,902	344,586	385,052
215 DATA PROCESSING	118,539	123,320	60,566	122,200	60,277
219 OTHER PROFESSIONAL SERVICES	2,093,123	2,660,750	775,242	2,602,500	2,769,777
221 ELECTRICAL	18,877	21,000	9,897	19,000	21,000
222 NATURAL GAS	14,918	24,000	23,018	28,000	19,000
224 WATER	4,694	5,000	2,697	5,000	5,200
225 TELE-LONG DISTANCE/LOCAL CALLS	307	1,000	8	320	320
226 CELLULAR/WIRELESS SERVICE COST	2,745	5,480	2,236	5,050	5,830
227 TELEPHONE - EQUIPMENT/CALLS	5,224	4,300	2,768	6,102	6,200
231 COMMUNICATIONS EQUIPMENT	1,451	500	566	1,451	1,450
232 OFFICE EQUIPMENT	3,105	2,400	1,059	2,400	2,760
233 LICENSING/MAINT AGREEMENTS	24,340	27,900	22,630	23,100	28,400
235 EQUIPMENT REPAIRS/MAINT.	4,462	4,500	416	4,500	4,500
241 HEATING & AIR CONDITIONING	3,618	1,300	1,846	2,000	2,000
246 OTHER BLDG MAINTENANCE	3,899	6,000	1,201	5,000	5,000
253 WASTE DISPOSAL CHARGES	119,890	161,000	39,104	122,000	105,950
259 OTHER	4,597	4,400	747	4,000	4,000
261 MILEAGE	961	1,800	185	1,300	1,800
262 COMMERCIAL TRAVEL	31	500		500	
263 MEALS & LODGING	1,749	1,950	184	1,750	1,950
264 REGISTRATION	3,115	5,500	649	5,500	5,500
271 STATE INS POLICY FIRE&EXT COV	618	2,850	2,766	2,766	3,187
273 CVMIC LIABILITY	16,222	17,215	16,760	16,760	18,705
276 AUTO POLICY	1,612	4,220	1,579	1,579	1,905
277 BOILER INSURANCE	20	25	17	20	20
278 EXCESS W.C./W.C. PREMIUM	2,867	4,315	2,993	2,993	3,453
282 EQUIPMENT RENTAL	5,663	10,000	253	22,000	10,000
TOTAL CONTRACTUAL SERVICES	2,456,647	3,101,225	969,387	3,007,791	3,088,184

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50100 STORM WATER UTILITY					
311 OFFICE SUPPLIES/PRINTING	3,605	12,900	654	10,500	10,500
312 POSTAGE	22	6,600		6,000	6,000
316 COMPUTER SOFTWARE		450	215	300	
322 SUBSCRIPTIONS & BOOKS	137	400	104	405	270
323 MEMBERSHIP DUES		200		160	800
326 ADVERTISING		500			
341 VEHICLE FUEL CHARGE/OIL/ETC	133,702	96,600	42,118	102,000	111,600
342 CENTRAL GARAGE LABOR CHARGES	167,095	167,900	48,032	164,600	166,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	125,363	117,200	31,774	115,700	117,000
344 OUTSIDE MATERIAL & LABOR	52,814	59,700	14,903	49,000	63,000
351 ROAD SALT/BRINE	100,000	100,000		100,000	80,000
353 HORTICULTURAL SUPP-FERT ETC	2,131	4,000	220	2,500	4,000
354 GRAVEL, SAND, STONE	13,528	26,000	610	20,000	26,000
355 CEMENT ASPHALT&CRACKFILL	31,290	80,000	12,072	60,000	70,000
357 BUILDING MATERIALS	3,105	4,000	166	4,100	3,000
359 OTHER	14,580	40,000	9,092	30,000	40,000
361 SMALL TOOLS	7,574	8,400	2,415	8,310	8,400
362 OFFICE FURNITURE & EQUIPMENT	2,643	825	536	588	1,650
363 COMPUTER HARDWARE	3,356	2,000		1,500	2,500
367 CLOTHING & UNIFORM REPLACEMENT	2,577	3,300	326	3,000	3,300
369 OTHER NON CAPITAL EQUIPMENT	6,476	8,870	4,414	8,800	9,880
372 TRAFFIC SIGNS & HARDWARE	948	1,000	471	1,000	1,000
378 BARRICADES, CONES, FLASHERS, ETC	3,000	3,000	39	2,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,345	1,500	552	1,500	1,500
385 BATTERIES	1,301	1,350	23	1,100	1,100
387 EQUIPMENT CLEANING SUPPLIES	5,072	6,000	1,491	5,000	6,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	208	300		100	200
389 OTHER	36,298	28,500	16,342	28,000	28,700
TOTAL MATERIALS AND SUPPLIES	718,170	781,495	186,569	726,163	765,400
421 ACCOUNTS RECEIVABLE	65,941	1,500	641	1,500	1,500
433 STORM WATER UTILITY REFUNDS	1,560	10,000		1,000	2,000
TOTAL CLAIMS & LOSSES	67,501	11,500	641	2,500	3,500
661 INTRA FUND TRANSFER - OUT	1,409,219				
TOTAL CONTRIBUTIONS TO OTHER	1,409,219				
811 PRINCIPAL PAYMENTS-NOTES		132,718		132,718	663,541
821 DEBT SERVICE PYMTS-INTEREST		191,253		191,253	329,111
TOTAL DEBT SERVICE PAYMENTS		323,971		323,971	992,652
913 DEPR SERVICE VEHICLES	67,606	65,525		65,525	63,440
917 DEPR LAND IMPROVEMENTS	1,105,244	1,097,800		1,103,285	1,103,285
919 DEPR OTHER EQUIPMENT	150,076	158,000		176,210	176,210

501 STORM WATER UTILITY  
 09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
933 INDIRECT COST ALLOCATION	116,120	116,120	58,060	116,120	116,120
934 OTHER CHARGE BACKS	3,865-		715-	715-	
TOTAL OTHER	1,435,181	<u>1,437,445</u>	57,345	1,460,425	<u>1,459,055</u>
DEPARTMENT TOTAL	6,332,387	6,024,583	1,367,844	5,865,436	6,693,843

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 SWU-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	91,464	104,780	52,474	104,780	113,249
131 OVERTIME	22	5,979		2,500	5,979
135 LONGEVITY	120		60	120	
151 WRS/RETIREMENT	6,091	7,755	3,678	7,525	8,112
152 F.I.C.A.	5,629	6,868	3,229	6,660	7,397
155 HEALTH INSURANCE EXPENSE	36,837	42,173	29,144	42,173	46,517
156 GROUP LIFE INSURANCE	281	400	171	300	400
158 MEDICARE CONTRIBUTION	1,316	1,615	755	1,560	1,732
TOTAL PERSONAL SERVICES	141,760	169,570	89,511	165,618	183,386
215 DATA PROCESSING	118,539	123,320	60,566	122,200	60,277
219 OTHER PROFESSIONAL SERVICES	216,497	182,362	29,966	183,000	190,921
225 TELE-LONG DISTANCE/LOCAL CALLS	51	200	4	20	20
226 CELLULAR/WIRELESS SERVICE COST	352	720	563	950	720
227 TELEPHONE - EQUIPMENT/CALLS	2,386	2,300	1,353	2,720	2,800
232 OFFICE EQUIPMENT	2,244	2,000	998	2,000	2,300
261 MILEAGE	383	1,000		500	1,000
262 COMMERCIAL TRAVEL	31	500		500	
263 MEALS & LODGING	1,131	1,150		1,150	1,150
264 REGISTRATION	2,485	3,000	250	3,000	3,000
271 STATE INS POLICY FIRE&EXT COV	618	2,850	2,766	2,766	3,187
273 CVMIC LIABILITY	16,222	17,215	16,760	16,760	18,705
276 AUTO POLICY		2,220			
277 BOILER INSURANCE	20	25	17	20	20
278 EXCESS W.C./W.C. PREMIUM	2,867	4,315	2,993	2,993	3,453
TOTAL CONTRACTUAL SERVICES	363,826	343,177	116,236	338,579	287,553
311 OFFICE SUPPLIES/PRINTING	3,605	12,900	654	10,500	10,500
312 POSTAGE	22	6,600		6,000	6,000
322 SUBSCRIPTIONS & BOOKS	137	300		300	150
326 ADVERTISING		500			
362 OFFICE FURNITURE & EQUIPMENT	1,339	325	98	150	450
363 COMPUTER HARDWARE	323				
367 CLOTHING & UNIFORM REPLACEMENT	128	500		400	500
369 OTHER NON CAPITAL EQUIPMENT					2,800
385 BATTERIES	438	450		200	200
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100		100	100
TOTAL MATERIALS AND SUPPLIES	5,992	21,675	752	17,650	20,700
421 ACCOUNTS RECEIVABLE	65,941	1,500	641	1,500	1,500



501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
433 STORM WATER UTILITY REFUNDS	1,560	10,000		1,000	2,000
TOTAL CLAIMS & LOSSES	67,501	11,500	641	2,500	3,500
661 INTRA FUND TRANSFER - OUT	1,409,219				
TOTAL CONTRIBUTIONS TO OTHER	1,409,219				
811 PRINCIPAL PAYMENTS-NOTES		132,718		132,718	663,541
821 DEBT SERVICE PYMTS-INTEREST		191,253		191,253	329,111
TOTAL DEBT SERVICE PAYMENTS		323,971		323,971	992,652
933 INDIRECT COST ALLOCATION	116,120	116,120	58,060	116,120	116,120
TOTAL OTHER	116,120	116,120	58,060	116,120	116,120
DIVISION TOTAL	2,104,418	986,013	265,200	964,438	1,603,911

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50102 SWU-NR216 & 151 COMPLIANCE					
219 OTHER PROFESSIONAL SERVICES	45,427	100,000	21,859	100,000	102,500
TOTAL CONTRACTUAL SERVICES	45,427	100,000	21,859	100,000	102,500
389 OTHER	<u>          </u>	1,500	<u>          </u>	1,500	1,700
TOTAL MATERIALS AND SUPPLIES	<u>          </u>	1,500	<u>          </u>	1,500	1,700
DIVISION TOTAL	45,427	101,500	21,859	101,500	104,200

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50103 SWU-ENG. INSP. ENFORCEMENT					
111 SALARIES-PERMANENT REGULAR	40,549	108,272	46,827	97,200	104,750
122 PERMANENT PART-TIME	22,821	25,664	8,024	15,000	26,600
131 OVERTIME				2,900	
132 WAGES TEMPORARY	104	9,373	1,462	9,373	14,806
151 WRS/RETIREMENT	4,223	9,379	3,840	8,715	8,940
152 F.I.C.A.	3,936	8,311	3,401	7,720	8,150
155 HEALTH INSURANCE EXPENSE	31,163	36,200		36,200	36,200
156 GROUP LIFE INSURANCE	193	100	21	50	100
158 MEDICARE CONTRIBUTION	920	2,078	816	1,810	2,120
TOTAL PERSONAL SERVICES	103,909	199,377	64,391	178,968	201,666
219 OTHER PROFESSIONAL SERVICES	763,269	1,965,352	229,416	1,137,500	1,995,654
226 CELLULAR/WIRELESS SERVICE COST	1,979	3,300	1,186	3,100	3,150
233 LICENSING/MAINT AGREEMENTS	14,340	17,900	15,753	16,200	18,400
235 EQUIPMENT REPAIRS/MAINT.	1,157				
261 MILEAGE	578	800	185	800	800
263 MEALS & LODGING	618	500	184	500	500
264 REGISTRATION	630	2,000	339	2,000	2,000
276 AUTO POLICY	1,612	2,000	1,579	1,579	1,905
TOTAL CONTRACTUAL SERVICES	784,183	1,991,852	248,642	1,161,679	2,022,409
316 COMPUTER SOFTWARE		450	215	300	
322 SUBSCRIPTIONS & BOOKS		100	104	105	120
341 VEHICLE FUEL CHARGE/OIL/ETC	2,649	4,600	594	2,000	4,600
342 CENTRAL GARAGE LABOR CHARGES	2,562	4,900	216	1,600	3,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	1,116	2,200	44	700	2,000
357 BUILDING MATERIALS		1,000		1,100	
361 SMALL TOOLS	319	300		310	300
362 OFFICE FURNITURE & EQUIPMENT	1,304	500	438	438	1,200
363 COMPUTER HARDWARE	3,033	2,000		1,500	2,500
367 CLOTHING & UNIFORM REPLACEMENT	226	300	38	300	300
388 PHOTOGRAPHIC EQUIP & SUPPLIES	208	100			
TOTAL MATERIALS AND SUPPLIES	11,417	16,450	1,649	8,353	14,020
934 OTHER CHARGE BACKS	3,865-		715-	715-	
TOTAL OTHER	3,865-		715-	715-	
DIVISION TOTAL	895,644	2,207,679	313,967	1,348,285	2,238,095

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50104 SWU - STREET CLEANING					
219 OTHER PROFESSIONAL SERVICES	278,932		106,934	260,000	
253 WASTE DISPOSAL CHARGES	97,061	120,500	35,118	97,000	97,750
TOTAL CONTRACTUAL SERVICES	375,993	120,500	142,052	357,000	97,750
341 VEHICLE FUEL CHARGE/OIL/ETC	43,959	30,000	16,031	38,000	45,000
342 CENTRAL GARAGE LABOR CHARGES	50,561	60,000	31,574	60,000	60,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	39,902	40,000	19,745	40,000	40,000
344 OUTSIDE MATERIAL & LABOR	14,039	18,000	10,804	18,000	18,000
361 SMALL TOOLS	547	600	4	500	600
389 OTHER	839	2,000	908	1,500	2,000
TOTAL MATERIALS AND SUPPLIES	149,847	150,600	79,066	158,000	165,600
DIVISION TOTAL	525,840	271,100	221,118	515,000	263,350

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50105 SWU-STORM SEWER MAINTENANCE					
219 OTHER PROFESSIONAL SERVICES	485,441	16,000	238,602	584,000	16,000
221 ELECTRICAL	18,877	21,000	9,897	19,000	21,000
222 NATURAL GAS	14,918	24,000	23,018	28,000	19,000
224 WATER	4,694	5,000	2,697	5,000	5,200
225 TELE-LONG DISTANCE/LOCAL CALLS	256	800	4	300	300
226 CELLULAR/WIRELESS SERVICE COST					960
227 TELEPHONE - EQUIPMENT/CALLS	2,838	2,000	1,415	3,382	3,400
231 COMMUNICATIONS EQUIPMENT	1,451	500	566	1,451	1,450
232 OFFICE EQUIPMENT	861	400	61	400	460
235 EQUIPMENT REPAIRS/MAINT.	3,305	4,500	416	4,500	4,500
241 HEATING & AIR CONDITIONING	3,618	1,300	1,846	2,000	2,000
246 OTHER BLDG MAINTENANCE	3,899	6,000	1,201	5,000	5,000
253 WASTE DISPOSAL CHARGES	22,829	40,500	3,986	25,000	8,200
259 OTHER	4,597	4,400	747	4,000	4,000
282 EQUIPMENT RENTAL	5,663	10,000	253	22,000	10,000
TOTAL CONTRACTUAL SERVICES	573,247	136,400	284,709	704,033	101,470
341 VEHICLE FUEL CHARGE/OIL/ETC	74,094	50,000	19,934	50,000	50,000
342 CENTRAL GARAGE LABOR CHARGES	84,796	80,000	7,843	80,000	80,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	68,958	65,000	6,581	65,000	65,000
344 OUTSIDE MATERIAL & LABOR	25,055	26,700	2,572	16,000	30,000
351 ROAD SALT/BRINE	100,000	100,000		100,000	80,000
353 HORTICULTURAL SUPP-FERT ETC	1,781	3,000	220	2,000	3,000
354 GRAVEL, SAND, STONE	13,528	26,000	610	20,000	26,000
355 CEMENT ASPHALT&CRACKFILL	31,290	80,000	12,072	60,000	70,000
357 BUILDING MATERIALS	3,105	3,000	166	3,000	3,000
359 OTHER	14,580	40,000	9,092	30,000	40,000
361 SMALL TOOLS	5,143	5,500	1,559	5,500	5,500
367 CLOTHING & UNIFORM REPLACEMENT	2,008	2,000	288	2,000	2,000
369 OTHER NON CAPITAL EQUIPMENT	1,778	4,100		4,100	3,100
372 TRAFFIC SIGNS & HARDWARE	948	1,000	471	1,000	1,000
378 BARRICADES, CONES, FLASHERS, ETC	3,000	3,000	39	2,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,345	1,500	552	1,500	1,500
385 BATTERIES	863	900	23	900	900
387 EQUIPMENT CLEANING SUPPLIES	5,072	6,000	1,491	5,000	6,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100			100
389 OTHER	35,459	25,000	15,434	25,000	25,000
TOTAL MATERIALS AND SUPPLIES	472,803	522,800	78,947	473,000	495,100
913 DEPR SERVICE VEHICLES	67,606	65,525		65,525	63,440

501 STORM WATER UTILITY  
 09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
917 DEPR LAND IMPROVEMENTS	1,105,244	1,097,800	_____	1,103,285	1,103,285
919 DEPR OTHER EQUIPMENT	150,076	158,000	_____	176,210	176,210
TOTAL OTHER	1,322,926	1,321,325	_____	1,345,020	1,342,935
DIVISION TOTAL	2,368,976	1,980,525	363,656	2,522,053	1,939,505

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50106 FORESTRY					
219 OTHER PROFESSIONAL SERVICES	303,557	397,036	148,465	338,000	464,702
226 CELLULAR/WIRELESS SERVICE COST	414	1,460	487	1,000	1,000
233 LICENSING/MAINT AGREEMENTS	10,000	10,000	6,877	6,900	10,000
263 MEALS & LODGING		300		100	300
264 REGISTRATION		500	60	500	500
TOTAL CONTRACTUAL SERVICES	313,971	409,296	155,889	346,500	476,502
323 MEMBERSHIP DUES		200		160	800
341 VEHICLE FUEL CHARGE/OIL/ETC	13,000	12,000	5,559	12,000	12,000
342 CENTRAL GARAGE LABOR CHARGES	29,176	23,000	8,399	23,000	23,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	15,387	10,000	5,404	10,000	10,000
344 OUTSIDE MATERIAL & LABOR	13,720	15,000	1,527	15,000	15,000
353 HORTICULTURAL SUPP-FERT ETC	350	1,000		500	1,000
361 SMALL TOOLS	1,565	2,000	852	2,000	2,000
367 CLOTHING & UNIFORM REPLACEMENT	215	500		300	500
369 OTHER NON CAPITAL EQUIPMENT	4,698	4,770	4,414	4,700	3,980
TOTAL MATERIALS AND SUPPLIES	78,111	68,470	26,155	67,660	68,280
DIVISION TOTAL	392,082	477,766	182,044	414,160	544,782
DEPARTMENT TOTAL	6,332,387	6,024,583	1,367,844	5,865,436	6,693,843

## TRANSIT – PARKING

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The Transit Department has the responsibility of operating and maintaining City of Kenosha owned parking lots. Revenues are derived from annual leases, and monthly permits. Four lots provide free parking. The revenue received from leases and permits is used to pay utility bills and maintenance of the parking lots.

### ***Responsibilities/Activities***

Kenosha Transit has eight (8) parking lots that are the responsibility of the Department of Transit. All of the city parking lots functions to provide safe and convenient off street parking in support of local commerce.



# MASS TRANSIT

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## Overview

Mass Transit provides and arranges for public transportation services. Fixed route service is provided six days per week, Monday through Saturday, on regularly scheduled routes. Hours of operation are: Monday-Friday (6:00 A.M. To 7:30 P.M.) and Saturday (9:00 A.M. To 4:00 P.M.). The Streetcar runs on a Sunday through Saturday schedule year round. Complementary services for the disabled community are provided under contract seven days a week during the same hours as our fixed route or streetcar services. These services to the disabled community are provided in a partnership with Kenosha County.

Currently 56% of the funding for operations comes from federal and state sources. Capital projects, eligible for funding by the federal government, are generally funded with an 80% federal share and 20% local share. Additionally, Kenosha County accesses additional State funding for the services provided to the disabled community.

## Purpose

Mass Transit functions to provide safe and efficient public transportation to the community for access to jobs, schools, medical services, and business establishments. A mass transit system is an integral part of helping the area meet the requirements of the Clean Air Act.

## Major Activities and Program Objectives

Mass Transit provides regularly scheduled bus and streetcar service to all citizens. It also functions to supplement Kenosha Unified Schools' bus system with additional service to Middle and High Schools. It continues to maintain our fleet of passenger buses and streetcars, and to provide service for special events as required.

### Buses

Operating Statistics	2013 Actual	2014 Estimated	2015 Estimated
Revenue Miles	889,606	899,600	909,600
Revenue Hours	63,831	67,990	70,100
Riders	1,257,884	1,550,000	1,600,000
Passengers/Hour	20	23	23

### Streetcars

Operating Statistics	2013 Actual	2014 Estimated	2015 Estimated
Revenue Miles	16,711	17,700	18,200
Revenue Hours	2,322	2,475	2,500
Riders	38,825	45,000	48,000
Passengers/Hour	17	17	19

## MASS TRANSIT

### *Funded Full-Time Positions*

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Operators</u>			
Bus Drivers	29.5	29.5	29.5
Total Operators	29.5	29.5	29.5
<u>Dispatching</u>			
Supervisor of Operations	1.0	1.0	1.0
Route Supervisor	1.0	1.0	1.0
Transit Dispatcher	2.0	2.0	2.0
Total Dispatching	4.0	4.0	4.0
<u>Garage &amp; Maintenance</u>			
Mechanic Supervisor	1.0	1.0	1.0
Mechanic II	4.0	4.0	4.0
Service Attendant	3.0	3.0	3.0
Total Garage & Maintenance	8.0	8.0	8.0
<u>Administration</u>			
Director of Transportation	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Account Clerk II (1)	0.6	0.6	0.6
Total Administration	2.6	2.6	2.6
<u>Streetcar Operations</u>			
Operator	1.5	1.5	1.5
Total Streetcar Services	1.5	1.5	1.5
<u>Streetcar Maintenance</u>			
Streetcar Technician	1.0	1.0	1.0
Total Streetcar Maintenance	1.0	1.0	1.0
Total Funded	46.6	46.6	46.6

## MASS TRANSIT

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### ***Unfunded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
<u>Operators</u>			
Bus Drivers	1	1	1
Total Operators	1	1	1
<u>Garage &amp; Maintenance</u>			
Mechanic II	1	1	1
Total Garage & Maintenance	1	1	1
Total Unfunded	2	2	2

*(1) Position budgeted 60% Mass Transit, 40% Budget/Financial Services*

MASS TRANSIT FUND  
 INTERGOVERNMENTAL REVENUES  
 INTERGOVERNMENTAL REVENUES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
FEDERAL GRANTS					
43302 UMTA OPERATING ASSISTANCE	2,120,294-	2,120,294-	_____	2,158,920-	2,158,920-
43305 UMTA-CAPITAL/OPERATING FUNDING	6,630-	20,400-	_____	6,000-	9,280-
43314 STREETCAR SERVICE CMAQ	_____	_____	_____	158,985-	79,492-
**FEDERAL GRANTS	2,126,924-	2,140,694-	_____	2,323,905-	2,247,692-
43404 STATE OPERATING ASSISTANCE	1,433,801-	1,674,822-	164,759-	1,395,197-	1,589,105-
**STATE GRANTS & REVENUES	1,433,801-	1,674,822-	164,759-	1,395,197-	1,589,105-
TRANSIT REVENUES					
47411 FULL ADULT-CASH TOKEN PASS	447,936-	456,200-	202,891-	450,000-	456,200-
47412 SENIOR/DISABLED FARES	128,306-	125,700-	59,282-	128,000-	125,700-
47413 STUDENT - CASH PASS	136,953-	170,748-	70,574-	162,000-	179,285-
47418 ST CATHERINES MED CAMPUS	4,035-	4,237-	4,254-	4,254-	4,439-
47419 PARA TRANSIT SUPPL FUNDING	57,309-	_____	69,190-	69,190-	50,000-
47421 UNIFIED SCHOOLS	762,281-	832,725-	420,989-	830,000-	874,350-
47451 SALE OF MAINTENANCE SERVICES	4,001-	_____	1,331-	1,331-	_____
47452 RENTAL OF BUILDINGS	2,500-	6,000-	_____	_____	_____
47453 SALE OF TRANSIT ASSETS	35,445-	_____	_____	_____	_____
47454 PARK-N-RIDE LOT#23	47,525-	43,660-	25,411-	53,000-	74,200-
**TRANSIT REVENUES	1,626,291-	1,639,270-	853,922-	1,697,775-	1,764,174-
SALE OF FIXED ASSETS					
47799 GAIN/LOSS ON FIXED ASSET SALE	6,725	_____	_____	_____	_____
**SALE OF FIXED ASSETS	6,725	_____	_____	_____	_____
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	7,104-	_____	654-	800-	_____
49115 MOTOR FUEL TAX REFUND	55,989-	50,000-	_____	50,000-	50,000-
49117 CASH OVRAGE & SHORTAGE	26-	_____	71-	121-	_____
**MISCELLANEOUS REVENUES	63,119-	50,000-	725-	50,921-	50,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	825,947-	1,342,266-	671,130-	1,173,455-	1,305,479-
**OTHER FINANCING PROCEEDS	825,947-	1,342,266-	671,130-	1,173,455-	1,305,479-
***MASS TRANSIT FUND	6,069,357-	6,847,052-	1,690,536-	6,641,253-	6,956,450-

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2015

	2013	2014	EXPEND.	2014	2015
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/14	EXPEND.	BUDGET
<b>PERSONAL SERVICES</b>					
111 SALARIES-PERMANENT REGULAR	446,691	466,627	232,563	465,930	474,485
121 WAGES PERMANENT REGULAR	1,862,529	1,818,139	852,029	1,809,300	1,837,800
131 OVERTIME	47,432	122,781	38,264	74,427	129,095
132 WAGES TEMPORARY	159,513	343,771	168,268	334,780	364,915
135 LONGEVITY	1,056	840	528	576	540
136 SHIFT DIFFERENTIAL	3,187	4,200	1,506	3,560	6,600
141 TOOL ALLOWANCE	3,000	3,000	1,500	3,000	3,000
146 PRODUCTIVITY INCENTIVE	6,625	8,900	750	750	8,900
151 WRS/RETIREMENT	325,615	344,556	125,931	336,610	340,380
152 F.I.C.A.	147,907	171,673	73,419	166,926	175,210
155 HEALTH INSURANCE EXPENSE	919,721	970,160	449,516	970,160	970,160
156 GROUP LIFE INSURANCE	7,782	10,250	4,417	8,940	10,590
157 STATE UNEMPLOYMENT COMP	23,020	30,000	6,727	17,000	20,000
158 MEDICARE CONTRIBUTION	36,425	40,179	18,529	39,095	40,990
161 WORKMEN'S COMP MEDICAL SERVICE	16,023	50,000	26,712	50,000	50,000
165 DEATH/DISABILITY MONTHLY			1,188	1,188	
** TOTAL PERSONAL SERVICES	<u>4,006,526</u>	<u>4,385,076</u>	<u>2,001,847</u>	<u>4,282,242</u>	<u>4,432,665</u>
<b>CONTRACTUAL SERVICES</b>					
211 AUDITING SERVICES	17,827	17,850		17,827	17,850
216 MEDICAL EXAMS/VACCINATIONS/ETC	3,719	4,400	2,374	4,400	4,500
219 OTHER PROFESSIONAL SERVICES	33,142	25,880	3,729	25,864	101,961
221 ELECTRICAL	78,914	95,100	54,570	92,710	95,520
222 NATURAL GAS	20,398	49,558	42,129	50,000	59,500
223 STORM WATER UTILITY	8,642	10,000	4,330	10,000	10,300
224 WATER	6,565	8,748	4,168	7,850	9,638
225 TELE-LONG DISTANCE/LOCAL CALLS	357		25	50	50
226 CELLULAR/WIRELESS SERVICE COST	738	795	370	775	795
227 TELEPHONE - EQUIPMENT/CALLS	9,108	6,750	5,913	11,920	11,900
231 COMMUNICATIONS EQUIPMENT	8,721	9,470	4,125	8,770	8,840
232 OFFICE EQUIPMENT	3,000	4,369	1,969	4,150	4,470
233 LICENSING/MAINT AGREEMENTS	6,687	6,070	3,340	5,950	4,570
235 EQUIPMENT REPAIRS/MAINT.		7,000	2,998	6,000	7,000
246 OTHER BLDG MAINTENANCE	<u>67,019</u>	48,816	19,527	48,816	46,475
248 OUTSIDE LIGHTING REPAIRS		400		200	400
249 OTHER GROUNDS MAINTENANCE	8,015	19,100	6,680	17,200	18,400
258 PURCHASED TRANSPORTATION-TRANS	280,011	265,000	126,678	295,000	300,000
261 MILEAGE	1,927	2,200	274	2,100	2,200
262 COMMERCIAL TRAVEL	37	1,400		1,400	1,400
263 MEALS & LODGING	1,168	4,250	900-	3,200	4,250
264 REGISTRATION	848	3,300		900	2,400
271 STATE INS POLICY FIRE&EXT COV	12,938	19,908	19,076	19,076	22,315
273 CVMIC LIABILITY	23,794	24,403	24,625	24,625	27,285

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2015

	2013	2014	EXPEND.	2014	2015
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/14	EXPEND.	BUDGET
CONTRACTUAL SERVICES					
276 AUTO POLICY	205,875	254,456	224,585	224,585	247,192
277 BOILER INSURANCE	735	775	666	666	735
278 EXCESS W.C./W.C. PREMIUM	4,379	9,454	4,797	4,797	5,535
279 EMPLOYEE BLANKET BONDS-ETC		300		300	235
281 LAND LEASE	130,845	134,770	134,770	134,770	138,814
** TOTAL CONTRACTUAL SERVICES	935,409	1,034,522	690,818	1,023,901	1,154,530
MATERIALS AND SUPPLIES					
311 OFFICE SUPPLIES/PRINTING	9,378	21,300	1,392	12,200	18,400
316 COMPUTER SOFTWARE		20,660		22,660	1,060
317 SHOP SUPPLIES	8,762	11,700	4,087	10,200	11,700
322 SUBSCRIPTIONS & BOOKS		200		200	200
323 MEMBERSHIP DUES	5,465	5,900	5,920	5,920	6,000
327 ADV & PROMOTION-G & A TRANSIT	8,893	200		200	200
328 NONADVERT PUBLICATIONS-TRANSIT	165	200		200	200
341 VEHICLE FUEL CHARGE/OIL/ETC	661,458	730,333	336,487	688,700	730,333
342 CENTRAL GARAGE LABOR CHARGES	216	200	219	220	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	10	100	66	100	100
344 OUTSIDE MATERIAL & LABOR	27,102	82,600	13,748	58,000	77,600
346 TIRES & TUBES-TRANSIT	49,285	52,990	12,589	49,000	53,102
347 PARTS PURCHASED-TRANSIT	111,722	221,000	63,875	215,000	221,000
361 SMALL TOOLS	310	1,000		700	1,000
362 OFFICE FURNITURE & EQUIPMENT	149	500	130	400	500
367 CLOTHING & UNIFORM REPLACEMENT	7,682	16,910	3,889	9,700	11,840
369 OTHER NON CAPITAL EQUIPMENT	3,266	3,700		3,500	4,200
382 HOUSEKEEPING-JANITORIAL SUPPLI	8,202	6,000	3,719	6,000	6,000
387 EQUIPMENT CLEANING SUPPLIES	135	800	473	800	800
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100		100	100
389 OTHER	3,188	2,841	1,227	2,990	2,500
** TOTAL MATERIALS AND SUPPLIES	905,388	1,179,234	447,821	1,086,790	1,147,035
CAPITAL OUTLAY-PURCHASED					
579 OTHER MISC EQUIPMENT		26,000		26,000	
** TOTAL CAPITAL OUTLAY-PURCHASED		26,000		26,000	
INSURED LOSSES					
711 INSURED LOSSES-ACCIDENT CAUSED	214-				
** TOTAL INSURED LOSSES	214-				
OTHER					
909 MISCELLANEOUS	37		43	100	
911 DEPR UNMANNED PASSENGER SHELTE	179,893				
912 DEPR REVENUE VEHICLES	1,095,793				
914 DEPR OFFICE EQUIPMENT	400				
916 DEPR BLDGS & MAINTENANCE AREA	299,918				
917 DEPR LAND IMPROVEMENTS	7,759				

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2015

	2013	2014	EXPEND.	2014	2015
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/14	EXPEND.	BUDGET
OTHER					
919 DEPR OTHER EQUIPMENT	179,321				
933 INDIRECT COST ALLOCATION	222,220	222,220	111,110	222,220	222,220
** TOTAL OTHER	1,985,341	222,220	111,153	222,320	222,220
****TOTAL MASS TRANSIT FUND	7,832,450	6,847,052	3,251,639	6,641,253	6,956,450

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 OPERATIONS-OPERATORS-REG					
121 WAGES PERMANENT REGULAR	1,440,010	1,377,738	642,948	1,377,000	1,381,918
131 OVERTIME	34,055	87,410	25,507	47,000	87,410
146 PRODUCTIVITY INCENTIVE	5,750	7,775	625	625	7,775
151 WRS/RETIREMENT	242,657	229,390	79,959	223,600	223,980
152 F.I.C.A.	88,345	91,330	40,773	88,330	91,590
155 HEALTH INSURANCE EXPENSE	632,459	669,700	299,269	669,700	669,700
156 GROUP LIFE INSURANCE	5,740	8,000	3,060	6,500	8,000
157 STATE UNEMPLOYMENT COMP	23,020	30,000	6,727	17,000	20,000
158 MEDICARE CONTRIBUTION	21,331	21,360	9,536	20,670	21,420
161 WORKMEN'S COMP MEDICAL SERVICE	16,023	50,000	26,712	50,000	50,000
165 DEATH/DISABILITY MONTHLY			1,188	1,188	
TOTAL PERSONAL SERVICES	<u>2,509,390</u>	<u>2,572,703</u>	<u>1,136,304</u>	<u>2,501,613</u>	<u>2,561,793</u>
216 MEDICAL EXAMS/VACCINATIONS/ETC	3,719	4,400	2,374	4,400	4,500
219 OTHER PROFESSIONAL SERVICES	12,798				
278 EXCESS W.C./W.C. PREMIUM		4,200			
TOTAL CONTRACTUAL SERVICES	<u>16,517</u>	<u>8,600</u>	<u>2,374</u>	<u>4,400</u>	<u>4,500</u>
367 CLOTHING & UNIFORM REPLACEMENT	3,275	11,240	1,925	5,000	6,840
389 OTHER	1,876	300	370	500	500
TOTAL MATERIALS AND SUPPLIES	<u>5,151</u>	<u>11,540</u>	<u>2,295</u>	<u>5,500</u>	<u>7,340</u>
933 INDIRECT COST ALLOCATION	66,670	66,670	33,335	66,670	66,670
TOTAL OTHER	<u>66,670</u>	<u>66,670</u>	<u>33,335</u>	<u>66,670</u>	<u>66,670</u>
DIVISION TOTAL	<u>2,597,728</u>	<u>2,659,513</u>	<u>1,174,308</u>	<u>2,578,183</u>	<u>2,640,303</u>



520 MASS TRANSIT FUND  
 09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50103 OPERATIONS-OPERATORS-TEMP					
131 OVERTIME	174		2,900	3,010	
132 WAGES TEMPORARY	113,998	275,995	149,206	285,000	293,010
151 WRS/RETIREMENT	10,978	33,120	9,991	34,570	33,990
152 F.I.C.A.	5,140	17,120	5,161	17,860	18,170
158 MEDICARE CONTRIBUTION	1,655	4,010	2,206	4,180	4,250
TOTAL PERSONAL SERVICES	131,945	330,245	169,464	344,620	349,420
DIVISION TOTAL	131,945	330,245	169,464	344,620	349,420

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50105 OPERATIONS-SUPV & DISPATCHING					
111 SALARIES-PERMANENT REGULAR	225,150	232,754	115,830	232,150	238,250
131 OVERTIME	693	3,182		500	3,175
132 WAGES TEMPORARY	29,335	37,365	14,682	29,300	38,570
136 SHIFT DIFFERENTIAL	391	600	257	550	600
151 WRS/RETIREMENT	13,771	19,179	7,382	18,375	19,090
152 F.I.C.A.	12,562	16,988	6,401	16,275	17,400
155 HEALTH INSURANCE EXPENSE	68,005	72,400	36,204	72,400	72,400
156 GROUP LIFE INSURANCE	944	850	688	1,000	1,000
158 MEDICARE CONTRIBUTION	3,599	3,979	1,829	3,810	4,070
TOTAL PERSONAL SERVICES	354,450	387,297	183,273	374,360	394,555
261 MILEAGE	152	300		200	300
TOTAL CONTRACTUAL SERVICES	152	300		200	300
DIVISION TOTAL	354,602	387,597	183,273	374,560	394,855

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50106 OPERATIONS-MATERIALS & SUPPLIE					
311 OFFICE SUPPLIES/PRINTING	7,185	11,600	1,134	9,200	9,200
341 VEHICLE FUEL CHARGE/OIL/ETC	653,279	720,833	332,760	680,000	717,133
346 TIRES & TUBES-TRANSIT	49,285	52,990	12,589	49,000	53,102
369 OTHER NON CAPITAL EQUIPMENT	1,633	2,000		2,000	2,000
389 OTHER	119	200	23	150	200
TOTAL MATERIALS AND SUPPLIES	711,501	787,623	346,506	740,350	781,635
DIVISION TOTAL	711,501	787,623	346,506	740,350	781,635

520 MASS TRANSIT FUND  
 09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50107 DEPRECIATION EXPENSE					
911 DEPR UNMANNED PASSENGER SHELTE	179,893	_____	_____	_____	_____
912 DEPR REVENUE VEHICLES	1,092,489	_____	_____	_____	_____
917 DEPR LAND IMPROVEMENTS	7,759	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	24,817	_____	_____	_____	_____
TOTAL OTHER	1,304,958	_____	_____	_____	_____
DIVISION TOTAL	1,304,958	_____	_____	_____	_____

520 MASS TRANSIT FUND  
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50201 TRANSIT GARAGE-MAINTENANCE					
111 SALARIES-PERMANENT REGULAR	66,312	66,983	33,486	66,980	66,980
121 WAGES PERMANENT REGULAR	321,563	330,226	161,129	330,000	345,700
131 OVERTIME	7,346	19,220	7,705	18,000	27,530
132 WAGES TEMPORARY				480	600
135 LONGEVITY	480	300	240		
136 SHIFT DIFFERENTIAL	2,786	3,600	1,244	3,000	6,000
141 TOOL ALLOWANCE	2,400	2,400	1,200	2,400	2,400
146 PRODUCTIVITY INCENTIVE	875	1,125	125	125	1,125
151 WRS/RETIREMENT	35,895	36,622	17,812	36,275	37,670
152 F.I.C.A.	24,830	26,275	12,679	26,101	27,930
155 HEALTH INSURANCE EXPENSE	136,010	144,800	72,408	144,800	144,800
156 GROUP LIFE INSURANCE	495	600	281	600	600
158 MEDICARE CONTRIBUTION	5,808	6,150	2,964	6,110	6,530
TOTAL PERSONAL SERVICES	604,800	638,301	311,273	634,871	667,865
219 OTHER PROFESSIONAL SERVICES	251	280	264	264	280
231 COMMUNICATIONS EQUIPMENT	8,721	9,400	4,125	8,700	8,770
233 LICENSING/MAINT AGREEMENTS	5,008	4,270	2,500	4,270	2,070
235 EQUIPMENT REPAIRS/MAINT.		7,000	2,998	6,000	7,000
246 OTHER BLDG MAINTENANCE	38,173	27,466	16,327	27,466	24,475
248 OUTSIDE LIGHTING REPAIRS		200			200
249 OTHER GROUNDS MAINTENANCE	1,116	4,600	223	3,000	4,600
261 MILEAGE	136	400	274	400	400
263 MEALS & LODGING		250	100	200	250
264 REGISTRATION	258	200		200	200
276 AUTO POLICY	46,666	57,640	57,640	57,640	44,000
TOTAL CONTRACTUAL SERVICES	100,329	111,706	84,451	108,140	92,245
316 COMPUTER SOFTWARE		20,600		22,600	1,000
317 SHOP SUPPLIES	8,667	11,000	3,753	9,500	11,000
341 VEHICLE FUEL CHARGE/OIL/ETC	6,906	8,000	3,124	7,200	11,500
342 CENTRAL GARAGE LABOR CHARGES	216	200	219	220	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	10	100	66	100	100
344 OUTSIDE MATERIAL & LABOR	22,736	44,600	13,748	30,000	39,600
347 PARTS PURCHASED-TRANSIT	103,987	216,000	62,998	210,000	216,000
361 SMALL TOOLS	310	1,000		700	1,000
367 CLOTHING & UNIFORM REPLACEMENT	4,407	5,670	1,964	4,700	5,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	6,802	4,500	2,538	4,500	4,500
387 EQUIPMENT CLEANING SUPPLIES	135	800	473	800	800
389 OTHER	1,193	2,000	494	2,000	1,800

520 MASS TRANSIT FUND  
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
TOTAL MATERIALS AND SUPPLIES	155,369	314,470	89,377	292,320	292,500
579 OTHER MISC EQUIPMENT	_____	26,000	_____	26,000	_____
TOTAL CAPITAL OUTLAY-PURCHASE	_____	26,000	_____	26,000	_____
711 INSURED LOSSES-ACCIDENT CAUSED	214-	_____	_____	_____	_____
TOTAL INSURED LOSSES	214-	_____	_____	_____	_____
914 DEPR OFFICE EQUIPMENT	400	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	267,727	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	33,568	_____	_____	_____	_____
933 INDIRECT COST ALLOCATION	33,340	33,340	16,670	33,340	33,340
TOTAL OTHER	335,035	33,340	16,670	33,340	33,340
DIVISION TOTAL	1,195,319	1,123,817	501,771	1,094,671	1,085,950

520 MASS TRANSIT FUND  
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50202 MAINT-NON-TRANSPORTATION					
131 OVERTIME	77		317	317	
132 WAGES TEMPORARY	10,244	17,190	1,317	10,500	19,635
151 WRS/RETIREMENT	1,129	1,212	61	740	1,340
152 F.I.C.A.	526	1,070	32	660	1,220
158 MEDICARE CONTRIBUTION	150	252	24	160	290
TOTAL PERSONAL SERVICES	12,126	19,724	1,751	12,377	22,485
221 ELECTRICAL	2,964	3,600	2,489	4,000	4,120
222 NATURAL GAS	679	2,000	1,819	3,000	3,000
224 WATER	262		390	600	620
227 TELEPHONE - EQUIPMENT/CALLS	244		427	900	900
246 OTHER BLDG MAINTENANCE	13,943	5,350	514	5,350	6,000
248 OUTSIDE LIGHTING REPAIRS		200		200	200
249 OTHER GROUNDS MAINTENANCE	6,700	11,100	6,334	10,800	10,400
TOTAL CONTRACTUAL SERVICES	24,792	22,250	11,973	24,850	25,240
DIVISION TOTAL	36,918	41,974	13,724	37,227	47,725

520 MASS TRANSIT FUND  
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50301 TRANSIT ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	155,229	166,890	83,247	166,800	169,255
135 LONGEVITY	276	240	138	276	240
151 WRS/RETIREMENT	10,341	11,710	5,837	11,700	11,530
152 F.I.C.A.	9,599	10,364	5,114	10,360	10,510
155 HEALTH INSURANCE EXPENSE	45,264	47,060	23,533	47,060	47,060
156 GROUP LIFE INSURANCE	228	400	120	250	400
158 MEDICARE CONTRIBUTION	2,245	2,427	1,196	2,425	2,460
TOTAL PERSONAL SERVICES	223,182	239,091	119,185	238,871	241,455
211 AUDITING SERVICES	17,827	17,850		17,827	17,850
219 OTHER PROFESSIONAL SERVICES	20,093	25,600	3,465	25,600	101,681
221 ELECTRICAL	49,669	59,000	37,567	60,210	62,000
222 NATURAL GAS	16,199	40,000	35,214	40,000	48,000
223 STORM WATER UTILITY	8,642	10,000	4,330	10,000	10,300
224 WATER	6,303	8,100	3,778	6,600	8,350
225 TELE-LONG DISTANCE/LOCAL CALLS	357		25	50	50
226 CELLULAR/WIRELESS SERVICE COST	698	675	350	675	675
227 TELEPHONE - EQUIPMENT/CALLS	7,290	5,150	4,633	9,300	9,300
232 OFFICE EQUIPMENT	2,806	3,969	1,969	3,950	4,070
233 LICENSING/MAINT AGREEMENTS	1,679	1,800	840	1,680	2,500
258 PURCHASED TRANSPORTATION-TRANS	280,011	265,000	126,678	295,000	300,000
261 MILEAGE	1,639	1,500		1,500	1,500
262 COMMERCIAL TRAVEL	37	1,400		1,400	1,400
263 MEALS & LODGING	1,168	4,000	1,000-	3,000	4,000
264 REGISTRATION	590	700		700	700
271 STATE INS POLICY FIRE&EXT COV	12,938	19,908	19,076	19,076	22,315
273 CVMIC LIABILITY	23,794	24,403	24,625	24,625	27,285
276 AUTO POLICY	127,116	163,452	134,852	134,852	169,487
277 BOILER INSURANCE	735	775	666	666	735
278 EXCESS W.C./W.C. PREMIUM	4,379	5,254	4,797	4,797	5,535
279 EMPLOYEE BLANKET BONDS-ETC		300		300	235
TOTAL CONTRACTUAL SERVICES	583,970	658,836	401,865	661,808	797,968
311 OFFICE SUPPLIES/PRINTING	2,193	2,000	258	1,500	1,500
316 COMPUTER SOFTWARE		60		60	60
322 SUBSCRIPTIONS & BOOKS		200		200	200
323 MEMBERSHIP DUES	5,465	5,900	5,920	5,920	6,000
327 ADV & PROMOTION-G & A TRANSIT	8,893	200		200	200
328 NONADVERT PUBLICATIONS-TRANSIT	165	200		200	200
362 OFFICE FURNITURE & EQUIPMENT	149	500	130	400	500



520 MASS TRANSIT FUND  
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100		100	100
TOTAL MATERIALS AND SUPPLIES	<u>16,865</u>	9,160	<u>6,308</u>	8,580	8,760
909 MISCELLANEOUS	37		43	100	
933 INDIRECT COST ALLOCATION	122,210	<u>122,210</u>	61,105	122,210	<u>122,210</u>
TOTAL OTHER	122,247	122,210	61,148	122,310	122,210
DEPARTMENT TOTAL	946,264	1,029,297	588,506	1,031,569	1,170,393

520 MASS TRANSIT FUND  
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50401 STREET CARS SYSTEM					
121 WAGES PERMANENT REGULAR	45,465	56,302	21,478	48,500	56,302
131 OVERTIME	2,222	5,010	736	2,600	5,010
132 WAGES TEMPORARY	5,936	13,221	3,063	9,500	13,100
151 WRS/RETIREMENT	6,896	8,930	2,926	7,300	8,640
152 F.I.C.A.	3,232	4,628	1,521	3,760	4,620
155 HEALTH INSURANCE EXPENSE	20,982	18,100	9,051	18,100	18,100
156 GROUP LIFE INSURANCE	201	200	154	340	340
158 MEDICARE CONTRIBUTION	777	1,082	367	900	1,080
TOTAL PERSONAL SERVICES	85,711	107,473	39,296	91,000	107,192
221 ELECTRICAL	26,281	32,500	14,514	28,500	29,400
222 NATURAL GAS	3,520	7,558	5,096	7,000	8,500
224 WATER		648		650	668
226 CELLULAR/WIRELESS SERVICE COST	40	120	20	100	120
227 TELEPHONE - EQUIPMENT/CALLS	1,574	1,600	853	1,720	1,700
231 COMMUNICATIONS EQUIPMENT		70		70	70
232 OFFICE EQUIPMENT	194	400		200	400
246 OTHER BLDG MAINTENANCE	14,903	16,000	2,686	16,000	16,000
249 OTHER GROUNDS MAINTENANCE	199	3,400	123	3,400	3,400
264 REGISTRATION		2,400			1,500
276 AUTO POLICY	32,093	33,364	32,093	32,093	33,705
281 LAND LEASE	130,845	134,770	134,770	134,770	138,814
TOTAL CONTRACTUAL SERVICES	209,649	232,830	190,155	224,503	234,277
311 OFFICE SUPPLIES/PRINTING		7,700		1,500	7,700
317 SHOP SUPPLIES	95	700	334	700	700
341 VEHICLE FUEL CHARGE/OIL/ETC	1,273	1,500	603	1,500	1,700
344 OUTSIDE MATERIAL & LABOR	4,366	38,000		28,000	38,000
347 PARTS PURCHASED-TRANSIT	7,735	5,000	877	5,000	5,000
369 OTHER NON CAPITAL EQUIPMENT	1,633	1,700		1,500	2,200
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,400	1,500	1,181	1,500	1,500
389 OTHER		341	340	340	
TOTAL MATERIALS AND SUPPLIES	16,502	56,441	3,335	40,040	56,800
DIVISION TOTAL	311,862	396,744	232,786	355,543	398,269

520 MASS TRANSIT FUND  
 09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50402 DEPRECIATION EXPENSE					
912 DEPR REVENUE VEHICLES	3,304	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	32,191	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	120,936	_____	_____	_____	_____
TOTAL OTHER	156,431	_____	_____	_____	_____
DIVISION TOTAL	156,431	_____	_____	_____	_____

520 MASS TRANSIT FUND  
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50403 STREET CAR MAINTENANCE					
121 WAGES PERMANENT REGULAR	55,491	53,873	26,474	53,800	53,880
131 OVERTIME	2,865	7,959	1,099	3,000	5,970
135 LONGEVITY	300	300	150	300	300
136 SHIFT DIFFERENTIAL	10		5	10	
141 TOOL ALLOWANCE	600	600	300	600	600
151 WRS/RETIREMENT	3,948	4,393	1,963	4,050	4,140
152 F.I.C.A.	3,673	3,898	1,738	3,580	3,770
155 HEALTH INSURANCE EXPENSE	17,001	18,100	9,051	18,100	18,100
156 GROUP LIFE INSURANCE	174	200	114	250	250
158 MEDICARE CONTRIBUTION	860	919	407	840	890
TOTAL PERSONAL SERVICES	84,922	90,242	41,301	84,530	87,900
DIVISION TOTAL	84,922	90,242	41,301	84,530	87,900
FUND TOTAL	7,832,450	6,847,052	3,251,639	6,641,253	6,956,450

## AIRPORT

The Department provides the administrative, technical, and supervisory support necessary to ensure an efficient, well maintained, and safe operation of the Kenosha Regional Airport. The Department manages the development, leasing, and maintenance of all Airport properties.

To provide a modern airport facility offering the variety of services required by airport users. An important part of the Airport's mission is to support local area economic development through the services available at the Airport. It is also a designated reliever airport for corporate, freight, and general aviation activity in the Chicago to Milwaukee corridor.

### *Responsibilities/Activities*

The Airport is currently home to (9) nine aviation service businesses, three flight schools including helicopter, and several corporate flight departments. The Airport is also home to over 270 based aircraft, more than any other airport in Wisconsin.

	2013 Actual	2014 Estimated	2015 Estimated
Hangar leases managed and enforced	51	51	54
Fuel flowage fees (gallons)	813,035	815,000	890,000
Aircraft Operations	60,437	55,000	59,000

### *Funded Full-Time Positions*

	Adopted 2013	Adopted 2014	Adopted 2015
Airport Director	1	1	1
Supervisor of Operations - Airport	1	1	1
Airport Maintenance Technician	1	1	1
Total Funded	3	3	3

### *Unfunded Full-Time Positions*

	Adopted 2013	Adopted 2014	Adopted 2015
Airport Maintenance Technician	1	1	1
Total Unfunded	1	1	1

AIRPORT FUND  
NON-GOVERNMENTAL GRANTS  
NON-GOVERNMENTAL GRANTS

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47201 LEASE - FARM LAND	5,760-	5,760-		6,480-	6,480-
47203 9400-10-20 KENEVAN	9,188-	9,188-	9,188-	9,188-	10,209-
47205 RKJ3, LLC 10440-52ND STREET	4,428-	4,428-	4,428-	4,428-	4,920-
47206 4940 88 AVE G.T.C.	6,000-	6,000-	6,000-	6,000-	6,000-
47207 10290 HANGAR 3000 LLC	4,725-	4,725-	4,725-	4,725-	5,250-
47208 10310 PROPERTIES, LLC	7,209-	3,605-	7,209-	7,209-	8,010-
47209 9516 BIRDS ROOST	2,650-	2,651-	2,650-	2,650-	2,945-
47210 9770 D&J	3,600-	3,600-	3,600-	3,600-	4,000-
47211 11400 SBT GROUP LLC	2,125-	2,126-	2,125-	2,125-	2,362-
47212 11450 BURLINGTON EQUITY, LLC	14,900-	14,900-	14,900-	14,900-	16,555-
47214 9940 FRANK ALLSEITS CORP.	4,752-	4,752-	4,752-	4,752-	5,280-
47215 FUEL FARM-FRANK ALLSEITS CORP.	2,000-	2,000-	1,500-	2,000-	2,000-
47216 FUEL FLOW-FRANK ALLSEITS CORP.	867-	2,000-			
47217 RG AVIATION LLC 10420-52 ND ST	1,364-	1,364-	2,727-	2,727-	3,030-
47218 10030 ERICSON	3,557-	3,557-	3,557-	3,557-	3,952-
47219 10010 KENO T-HANGAR	3,557-	3,557-	3,557-	3,557-	3,952-
47220 10070 HANGAR FIFTEEN	3,557-	3,557-	3,557-	3,557-	3,952-
47221 10050 HANGAR EIGHTEEN	3,557-	3,557-	3,557-	3,557-	3,952-
47222 10090-10110 HANGAR 90	7,114-	7,114-	7,114-	7,114-	7,904-
47223 9390 PARTNERSHIP LLC	2,749-	2,749-	2,749-	2,749-	3,055-
47224 9910 PROPERTIES LLC 9910 52ND	6,542-	6,542-	6,542-	6,542-	7,269-
47225 10150 HANGAR 51	3,978-	3,978-	3,978-	3,978-	4,420-
47226 9522 SEACORD	3,171-	3,171-	3,171-	3,171-	3,523-
47227 10130 HANGAR 30	3,557-	3,557-	3,557-	3,557-	3,952-
47228 9830 RAFFEL	1,800-	1,800-	1,800-	1,800-	2,000-
47229 9910 PROPERTIES 9906 52ND	3,200-	3,200-	3,200-	3,200-	3,556-
47231 KENO AERO FUEL FARM FEE	2,000-	2,000-	1,500-	2,000-	2,000-
47233 HANGAR 4000 LLC (JEROLD JACKS)	3,942-	3,942-	3,942-	3,942-	4,380-
47234 10270 HANGAR 5000	4,716-	4,716-	4,716-	4,716-	5,240-
47235 9870 AVIATION PLUS	2,646-	2,646-	2,646-	2,646-	2,940-
47239 9604-08 SMERNOFF	1,175-	1,176-	1,175-	1,176-	1,306-
47240 9840 POSITIVE RATE	2,250-	2,250-	2,250-	2,250-	2,500-
47241 10190 SECURITY	3,557-	3,557-	3,557-	3,557-	3,952-
47243 9820 ACME AIR VENTURE	4,521-	4,521-	4,521-	4,521-	5,023-
47244 10210 HANGAR 2000 NORTH	3,557-	3,557-	3,557-	3,557-	3,952-
47245 10230 EXEC AIRCRFT	3,557-	3,557-	3,557-	3,557-	3,952-
47246 10170 SECURITY HANGARS	3,557-	3,557-	3,557-	3,557-	3,952-
47247 STEIN AIRCRAFT-LEASE				5,050-	20,196-
47252 9894 FUEL FLOWAGE FEES	72,464-	112,000-	39,101-	112,000-	157,033-
47253 9894 PROP. LLC/LAND LEASE	10,170-	10,170-	10,170-	10,170-	11,300-
47254 9894 PROP/FUEL FARM FACILITY	8,000-	8,000-	6,000-	8,000-	8,000-
47255 9850 BAKENG DEUCE	2,250-	2,250-	2,250-	2,250-	2,500-
47256 9530 SOUTHPORT HANGER CONDO	5,549-	5,549-	5,549-	5,549-	6,165-
47258 9846 ERIC WOELBING	2,592-	2,592-	2,592-	2,592-	2,880-
47260 RAMP FEES	3,589-	3,754-	3,589-	3,754-	5,126-
47262 9952 AMPHIB	5,328-	5,328-	5,328-	5,328-	5,920-

AIRPORT FUND  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47264 FUEL FARM - DANALAN	4,000-	4,000-	3,000-	4,000-	4,000-
47270 10460 SSR PROPERTIES	4,572-	4,572-	4,572-	4,572-	5,080-
47274 9950 BURTON BUCHER	3,888-	3,888-	3,888-	3,888-	4,320-
47277 10430 RKJ ENTERPRISES	4,050-	4,050-	4,050-	4,050-	4,510-
47280 9960-WM KNAUZ TRUST	4,845-	4,455-	4,845-	4,455-	4,950-
47284 9904-JOHN S. SWIFT CO	2,525-	2,525-	2,525-	2,525-	2,805-
47285 10420-IAN J.A.SCOTT INS TRUST	1,364-	2,727-			
47286 10450-PARRISH PROPERTIES XI	4,428-	4,428-	4,428-	4,428-	4,920-
47288 9880-CASPER AVIATION	2,430-	2,430-	2,430-	2,430-	2,700-
47291 MITCH AND CHRIS LLC - 9500	6,267-	6,267-	6,267-	6,267-	6,963-
47293 NEW CINGULAR WIRELESS PSC LLC	16,200-	16,200-	8,100-	16,200-	16,200-
47294 10330 ROBERT COOK TRUST	5,184-	5,184-	5,184-	5,184-	5,760-
47295 10320 WOELBING	4,293-	4,293-	4,293-	4,293-	4,770-
47296 9612 - SUNSTAR AERO SERVICES	7,354-	7,354-	7,354-	7,354-	8,191-
47297 STEIN - FUEL FARM				1,000-	4,000-
47298 KENOSHA HANGAR LLC	5,608-	5,608-	5,608-	5,608-	5,608-
**AIRPORT REVENUES	338,335-	376,541-	286,244-	383,549-	471,622-
47312 CONCESSIONS/VENDING MACHINES	125-				
**HARBOR REVENUES	125-				
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	10,408-	8,000-	5,065-	8,000-	8,000-
**INTEREST INCOME	10,408-	8,000-	5,065-	8,000-	8,000-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	461-		250-	418-	
49115 MOTOR FUEL TAX REFUND	1,703-			1,700-	1,700-
**MISCELLANEOUS REVENUES	2,164-		250-	2,118-	1,700-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	362,339-	350,479-	175,242-	369,666-	345,010-
**OTHER FINANCING PROCEEDS	362,339-	350,479-	175,242-	369,666-	345,010-
***AIRPORT FUND	713,371-	735,020-	466,801-	763,333-	826,332-

521 AIRPORT FUND  
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 AIRPORT					
111 SALARIES-PERMANENT REGULAR	150,240	151,752	75,870	151,740	151,750
121 WAGES PERMANENT REGULAR	52,044	48,601	19,156	40,000	48,600
122 PERMANENT PART-TIME	96,947	127,018	48,898	105,300	127,035
131 OVERTIME	34,429	24,725	26,441	37,000	24,480
135 LONGEVITY	435	480	215	455	480
151 WRS/RETIREMENT	20,737	24,684	11,080	23,500	23,960
152 F.I.C.A.	19,368	21,859	9,813	20,800	21,850
155 HEALTH INSURANCE EXPENSE	51,985	54,300	25,645	54,300	54,300
156 GROUP LIFE INSURANCE	872	940	391	800	980
158 MEDICARE CONTRIBUTION	4,843	5,120	2,474	4,850	5,110
TOTAL PERSONAL SERVICES	431,900	459,479	219,983	438,745	458,545
219 OTHER PROFESSIONAL SERVICES	13,960	3,216	6,367	8,700	15,395
221 ELECTRICAL	43,344	45,023	24,538	45,023	44,000
222 NATURAL GAS	9,691	15,000	13,813	18,000	15,000
223 STORM WATER UTILITY	7,519	8,300	2,624	83,556	81,445
224 WATER	3,684	3,914	1,813	3,640	3,914
225 TELE-LONG DISTANCE/LOCAL CALLS	67	150	22	75	100
226 CELLULAR/WIRELESS SERVICE COST	509	1,270	546	1,075	675
227 TELEPHONE - EQUIPMENT/CALLS	3,601	3,200	2,073	4,140	4,175
231 COMMUNICATIONS EQUIPMENT		300	55	300	300
232 OFFICE EQUIPMENT	669	768	331	690	750
241 HEATING & AIR CONDITIONING	2,610	3,500	1,511	3,500	3,500
242 ELEVATOR	1,402	950	258	950	975
243 CLEANING CONTRACT-BLDG		600		600	600
246 OTHER BLDG MAINTENANCE	7,841	7,500	1,434	7,500	7,500
248 OUTSIDE LIGHTING REPAIRS		1,500		1,500	1,500
249 OTHER GROUNDS MAINTENANCE	22,771	1,500	161	1,500	1,500
261 MILEAGE	1,411	1,200	572	1,200	1,400
263 MEALS & LODGING	33	500		500	500
264 REGISTRATION	1,254	140		140	140
271 STATE INS POLICY FIRE&EXT COV	3,041	2,844	6,445	6,445	6,375
273 CVMIC LIABILITY	2,365	2,460	2,448	2,448	2,750
275 AVIATION LIABILITY	8,500	8,500	8,500	8,500	8,500
276 AUTO POLICY	1,668	1,300	1,576	1,576	1,890
277 BOILER INSURANCE	121	160	136	136	155
278 EXCESS W.C./W.C. PREMIUM	574	690	611	611	705
282 EQUIPMENT RENTAL	11,280	12,030	9,400	12,200	12,200
TOTAL CONTRACTUAL SERVICES	147,915	126,515	85,234	214,505	215,944



521 AIRPORT FUND  
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
311 OFFICE SUPPLIES/PRINTING	725	750	330	750	750
323 MEMBERSHIP DUES	720	720	425	720	720
341 VEHICLE FUEL CHARGE/OIL/ETC	36,916	29,050	18,428	36,000	31,250
342 CENTRAL GARAGE LABOR CHARGES	30,672	11,000	15,979	27,900	11,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	28,293	6,000	11,645	23,000	6,000
344 OUTSIDE MATERIAL & LABOR	23,237	18,777	3,560	18,777	18,777
351 ROAD SALT/BRINE	10,594	16,560	5,342	10,680	16,000
353 HORTICULTURAL SUPP-FERT ETC	2,182	3,250	50	3,250	3,250
355 CEMENT ASPHALT&CRACKFILL		300		300	300
357 BUILDING MATERIALS	250	500	11	500	500
361 SMALL TOOLS	716	800	351	800	800
367 CLOTHING & UNIFORM REPLACEMENT		500	288	500	800
369 OTHER NON CAPITAL EQUIPMENT	2,640	223	223	223	600
371 PAVEMENT MARKINGS	2,911	3,500		2,900	3,500
372 TRAFFIC SIGNS & HARDWARE	87	500	115	400	500
375 ELECTRICAL SUPL TRAF&ST LHTG	3,518	5,500	3,422	5,500	5,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,723	2,200	1,762	2,200	2,700
385 BATTERIES	67	500	150	500	500
TOTAL MATERIALS AND SUPPLIES	146,251	100,630	62,081	134,900	103,447
512 PORTABLE RECEIVER TRANSMITTERS					8,370
579 OTHER MISC EQUIPMENT	13,800-				
TOTAL CAPITAL OUTLAY-PURCHASE	13,800-				8,370
916 DEPR BLDGS & MAINTENANCE AREA	36,145	35,430		36,870	36,870
917 DEPR LAND IMPROVEMENTS	91,421	91,425		91,425	91,425
919 DEPR OTHER EQUIPMENT	53,395	73,155		70,000	70,000
920 DEPR CONTRA CONTRIBUTED CAP	132,998-	150,817-		152,265-	151,526-
933 INDIRECT COST ALLOCATION	48,396	48,396	24,198	48,396	48,396
TOTAL OTHER	96,359	97,589	24,198	94,426	95,165
DEPARTMENT TOTAL	808,625	784,213	391,496	882,576	881,471

## PARKS – WASHINGTON PARK GOLF COURSE

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The Parks Division functions to provide affordable recreational opportunities for the community's golf enthusiasts.

### ***Responsibilities/Activities***

Under the direction of the Golf Course Supervisor, the facility is staffed entirely with seasonal employees on a seven day per week operation during March through December.

Major Tournaments held include the Men's, City Open and Junior City Opens. There are several leagues that play at the course which include: a Senior League; Ladies Leagues on Wednesdays and Thursdays; Coins (Mondays); Stan's (Mondays); Bart's Birdies (Wednesdays); Muni's Dozen (Thursdays); City Employees (Thursdays); and Danish Brotherhood (Fridays).

### ***Goals and Objectives***

To provide affordable recreational opportunities for the community's golf enthusiasts:

1. In 2014, revenues were impacted by a late start to the season with the cooler spring weather.
2. In 2015, staff is proposing to reduce the time of the permanent salary employees that spend time at the Golf Course (3) and (4).

GOLF COURSE	2013 Actual	2014 Estimated	2015 Estimated
Total Golfers	17,408	13,000	20,000
Number of Tournaments	7	7	7

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Golf Course Supervisor (1)(3)	0.5	0.5	0.08
Clerk Typist III (2)(4)	0.0	0.1	0.10
Total Funded	0.5	0.6	0.18

(1) Position is budgeted 50% Golf Course & 50% Park Division

(2) Position is budgeted 25% Parks, 22% Public Works, 10% Recycling, 10% Golf Course, and 33% Stormwater Utility.

(3) For 2015 Position is budgeted 92% Park Administration & 8% Golf Course.

(4) For 2015 Position is budgeted 90% Park Administration and 10% Golf.

GOLF COURSE  
PUBLIC CHARGES FOR SERVICES  
PUBLIC CHARGES FOR SERVICES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
PARKS DEPARTMENT					
46551 GOLF COURSE FEES-ADULT MON-FRI	24,024-	31,000-	6,185-	19,250-	30,000-
46552 GOLF COURSE FEES-CHILD	7,695-	11,000-	1,934-	6,450-	10,000-
46553 GOLF COURSE SEASON PASS-SENIOR	4,863-	6,000-	4,398-	5,520-	4,500-
46554 GOLF EQUIPMENT RENTAL FEES	2,140-	2,500-	1,060-	2,500-	2,500-
46555 SALE OF GOLF EQUIPMENT	1,840-	2,600-	686-	1,800-	2,000-
46556 CONCESSIONS-GOLF COURSE	29,083-	31,000-	7,891-	26,600-	27,000-
46557 GOLF COURSE FEES SENIOR W/PASS	31,548-	38,000-	7,689-	29,000-	32,000-
46558 GLF COUR FEES-ADULT-WKEND-HOL	29,664-	36,000-	11,347-	29,400-	29,000-
46560 GLF COUR FEES SR-W/O PASS	16,628-	16,000-	4,164-	15,000-	16,000-
46561 GLF COUR SEASON PASS-JUNIOR	4,254-	6,400-		640-	
46562 GREEN FEE TICKET-TEN PUNCH	5,213-	5,700-	2,085-	4,700-	5,000-
46563 GOLF FEES NON-RES-ADULT-WKEND		3,500-			
46564 GOLF CART RENTAL FEES-ADULT	27,721-	45,000-	7,356-	24,600-	27,000-
46566 GLF CART RENT-SENIORS-WEEKDAYS	23,932-	37,400-	4,882-	21,000-	23,000-
46567 GOLF ADVERTISING REVENUE		7,250-			
46568 CITY EMPLOYEE	2,668-	3,100-	3,627-	3,900-	3,800-
46569 CITY EMPLOYE SEASON PASS SALES	2,328-	1,500-		200-	
46571 GOLF CART FEES - FALL RATE	6,770-	8,700-	2,549-	7,400-	7,000-
46573 GREEN FEE-SUNRISE	33,919-	33,500-	12,042-	31,500-	34,000-
46574 SALE OF GOLF APPAREL	390-	1,600-	60-	90-	
46575 GOLF FEES NON-RES-ADULT-WEEKDY		2,700-			
46576 GOLF FEES NON-RES-CHILD-WEEKDY		1,250-			
46577 GOLF FEES NON-RES-SR-WEEKDAY		1,200-			
**PARKS DEPARTMENT	254,680-	332,900-	77,955-	229,550-	252,800-
COMMERCIAL REVENUES					
47198 CELL TOWER LEASE	21,708-	23,280-	11,069-	24,250-	24,250-
**COMMERCIAL REVENUES	21,708-	23,280-	11,069-	24,250-	24,250-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	57-		995-	995-	
**MISCELLANEOUS REVENUES	57-		995-	995-	
***GOLF COURSE	276,445-	356,180-	90,019-	254,795-	277,050-

524 GOLF COURSE  
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 GOLF COURSE					
111 SALARIES-PERMANENT REGULAR	32,118	36,252	18,099	36,200	9,232
121 WAGES PERMANENT REGULAR	8,057		1,959	1,959	
122 PERMANENT PART-TIME	24,521	26,932	9,571	26,932	26,030
131 OVERTIME	4,343	2,474	342	2,474	2,474
132 WAGES TEMPORARY	78,648	98,506	27,230	86,000	85,713
135 LONGEVITY	140	150	75	150	
151 WRS/RETIREMENT	5,573	11,304	2,520	10,770	8,203
152 F.I.C.A.	5,080	10,011	2,172	9,540	7,500
155 HEALTH INSURANCE EXPENSE	8,501	10,860	5,129	10,860	3,258
157 STATE UNEMPLOYMENT COMP					5,500
158 MEDICARE CONTRIBUTION	2,117	2,384	817	2,240	1,790
TOTAL PERSONAL SERVICES	169,098	198,873	67,914	187,125	149,700
219 OTHER PROFESSIONAL SERVICES	13,900	15,000	697	15,000	19,562
221 ELECTRICAL	7,860	7,900	2,853	8,100	7,900
222 NATURAL GAS	1,583	2,000	1,455	2,000	2,000
223 STORM WATER UTILITY	6,501	6,700	3,234	6,700	6,700
224 WATER	11,111	11,000	920	11,000	11,000
225 TELE-LONG DISTANCE/LOCAL CALLS	49		12	50	
227 TELEPHONE - EQUIPMENT/CALLS	1,123	1,200	575	1,200	1,200
233 LICENSING/MAINT AGREEMENTS	882	600		600	600
235 EQUIPMENT REPAIRS/MAINT.	1,365	750	60	750	750
244 PAINTING & CARPETING	567	300	13	300	300
246 OTHER BLDG MAINTENANCE	580	600	88	600	600
249 OTHER GROUNDS MAINTENANCE	4,419	3,000	2,226	3,000	3,000
259 OTHER	2,485	2,500	321	2,500	
271 STATE INS POLICY FIRE&EXT COV	1,457	2,844	1,886	2,000	3,187
273 CVMIC LIABILITY	5,349	5,520	5,520	5,520	6,100
277 BOILER INSURANCE	62	80	68	68	75
278 EXCESS W.C./W.C. PREMIUM	262	315	285	285	328
282 EQUIPMENT RENTAL	16,339	18,500	7,160	15,400	17,000
TOTAL CONTRACTUAL SERVICES	75,894	78,809	27,373	75,073	80,302
311 OFFICE SUPPLIES/PRINTING	2,483	1,200	180	1,200	1,200
326 ADVERTISING	682	1,000	184	1,000	1,000
341 VEHICLE FUEL CHARGE/OIL/ETC	63	600		300	300
342 CENTRAL GARAGE LABOR CHARGES	288	600	2,257	2,257	1,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	39	200	934	934	1,000
344 OUTSIDE MATERIAL & LABOR	5,091	12,000	9,945	13,000	12,000
353 HORTICULTURAL SUPP-FERT ETC	7,411	9,000	5,357	8,000	9,000

524 GOLF COURSE  
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
354 GRAVEL, SAND, STONE	1,600	2,000	_____	1,400	2,000
357 BUILDING MATERIALS	703	1,000	_____	_____	500
361 SMALL TOOLS	744	500	_____	500	400
367 CLOTHING & UNIFORM REPLACEMENT	336	100	336	336	100
369 OTHER NON CAPITAL EQUIPMENT	2,686	1,000	_____	650	1,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,290	1,200	566	1,000	1,200
389 OTHER	377	500	_____	_____	300
397 GOLF CONCESSIONS	12,436	15,000	3,654	10,000	12,500
398 GOLF MERCHANDISE	2,911	2,300	410	1,050	1,880
TOTAL MATERIALS AND SUPPLIES	39,140	48,200	23,823	41,627	45,380
527 FURNITURE & FILES	246	_____	_____	_____	_____
576 MOWERS/ATTACHMENTS	500-	_____	_____	_____	_____
TOTAL CAPITAL OUTLAY-PURCHASE	254-	_____	_____	_____	_____
713 INSURED LOSSES-OTHER CAUSES	54-	_____	_____	_____	_____
TOTAL INSURED LOSSES	54-	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	2,049	1,805	_____	2,300	2,300
917 DEPR LAND IMPROVEMENTS	3,148	3,150	_____	3,150	3,150
919 DEPR OTHER EQUIPMENT	9,692	13,525	_____	12,480	12,480
933 INDIRECT COST ALLOCATION	22,108	22,108	20,294	22,108	22,108
TOTAL OTHER	36,997	40,588	20,294	40,038	40,038
DEPARTMENT TOTAL	320,821	366,470	139,404	343,863	315,420

**KENOSHA WATER UTILITY  
2015 ADOPTED BUDGET**

DESCRIPTION	ACTUALS 2013	ADJUSTED 2014	ESTIMATED 2014	PROPOSED 2015	BOARD ADOPTED
<b>WATER SYSTEM</b>					
<b>DIVISION OPERATING EXPENSES</b>					
PRODUCTION DIVISION EXPENSE	2,240,972	2,550,272	2,495,175	2,528,255	2,528,255
ADMINISTRATION DIVISION EXPENSE	931,755	925,328	848,136	931,045	931,045
DISTRIBUTION DIVISION EXPENSE	<u>1,995,024</u>	<u>1,954,118</u>	<u>2,345,530</u>	<u>2,127,642</u>	2,127,642
<b>TOTAL DIVISION OPERATING EXPENSES</b>	<b>5,167,751</b>	<b>5,429,718</b>	<b>5,688,841</b>	<b>5,586,942</b>	<b>5,586,942</b>
<b>NON-DIVISION OPERATING EXPENSES</b>					
DEPRECIATION	2,509,967	2,583,500	2,545,000	2,638,000	2,638,000
TAXES	2,499,279	2,469,000	2,663,019	2,798,000	2,798,000
DEBT SERVICE	2,904,617	2,919,500	2,919,037	2,920,731	2,920,731
INSURANCE	1,089,541	1,333,852	1,154,039	1,259,704	1,259,704
<b>TOTAL NON-DIVISION OPERATING EXPENSES</b>	<b>9,003,404</b>	<b>9,305,852</b>	<b>9,281,095</b>	<b>9,616,435</b>	<b>9,616,435</b>
<b>TOTAL WATER OPERATING EXPENSES</b>	<b>14,171,155</b>	<b>14,735,570</b>	<b>14,969,936</b>	<b>15,203,377</b>	<b>15,203,377</b>
<b>OTHER EXPENSES</b>					
CAPITAL IMPROVEMENTS	418,172	3,424,300	1,390,554	3,057,500	3,057,500
CONTINGENCY	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>350,000</u>	350,000
<b>TOTAL OTHER EXPENSES</b>	<b>418,172</b>	<b>3,674,300</b>	<b>1,390,554</b>	<b>3,407,500</b>	<b>3,407,500</b>
<b>TOTAL WATER SYSTEM EXPENSES</b>	<b>14,589,327</b>	<b>18,409,870</b>	<b>16,360,490</b>	<b>18,610,877</b>	<b>18,610,877</b>
<b>SOURCE OF FUNDS</b>					
TOTAL OPERATING REVENUES	14,879,619	16,138,500	15,682,900	15,991,250	15,991,250
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>(290,292)</u>	<u>2,271,370</u>	<u>677,590</u>	<u>2,619,627</u>	<u>2,619,627</u>
<b>TOTAL WATER SYSTEM SOURCE OF FUNDS</b>	<b>14,589,327</b>	<b>18,409,870</b>	<b>16,360,490</b>	<b>18,610,877</b>	<b>18,610,877</b>
<b>SEWER SYSTEM</b>					
<b>OPERATING EXPENSES</b>					
WASTEWATER TREATMENT	7,064,043	7,468,780	7,123,907	7,702,632	7,702,632
<b>TOTAL OPERATING EXPENSES</b>	<b>7,064,043</b>	<b>7,468,780</b>	<b>7,123,907</b>	<b>7,702,632</b>	<b>7,702,632</b>
<b>NON-DIVISION OPERATING EXPENSES</b>					
DEPRECIATION	2,008,638	2,678,000	1,834,000	2,626,000	<u>2,626,000</u>
DEBT SERVICE	<u>151,562</u>	<u>144,045</u>	<u>143,290</u>	<u>143,093</u>	<u>143,093</u>
<b>TOTAL NON-DIVISION OPERATING EXPENSES</b>	<b>2,160,200</b>	<b>2,822,045</b>	<b>1,977,290</b>	<b>2,769,093</b>	<b>2,769,093</b>
<b>TOTAL SEWER SYSTEM OPERATING EXPENSES</b>	<b>9,224,243</b>	<b>10,290,825</b>	<b>9,101,197</b>	<b>10,471,725</b>	<b>10,471,725</b>
<b>OTHER EXPENSES:</b>					
CAPITAL IMPROVEMENTS	2,015,592	5,563,000	1,315,592	14,741,500	14,741,500
CONTINGENCY	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>350,000</u>	<u>350,000</u>
<b>TOTAL OTHER EXPENSES</b>	<b>2,015,592</b>	<b>5,813,000</b>	<b>1,315,592</b>	<b>15,091,500</b>	<b>15,091,500</b>
<b>TOTAL SEWER SYSTEM EXPENSES</b>	<b>11,239,835</b>	<b>16,103,825</b>	<b>10,416,789</b>	<b>25,563,225</b>	<b>25,563,225</b>
<b>SOURCE OF FUNDS</b>					
TOTAL OPERATING REVENUES	13,362,764	14,444,331	13,245,706	14,518,671	14,518,671
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>(2,122,929)</u>	<u>1,659,494</u>	<u>(2,828,917)</u>	<u>11,044,554</u>	<u>11,044,554</u>
<b>TOTAL SEWER SYSTEM SOURCE OF FUNDS</b>	<b>11,239,835</b>	<b>16,103,825</b>	<b>10,416,789</b>	<b>25,563,225</b>	<b>25,563,225</b>
<b>HOUSEHOLD HAZARDOUS WASTE SYSTEM</b>					
<b>EXPENSES</b>	<b>146,768</b>	<b>151,134</b>	<b>139,162</b>	<b>139,473</b>	<b>139,473</b>
<b>TOTAL HOUSEHOLD HAZARDOUS WASTE EXPENSES</b>	<b>146,768</b>	<b>151,134</b>	<b>139,162</b>	<b>139,473</b>	<b>139,473</b>
<b>SOURCE OF FUNDS</b>					
TOTAL OPERATING REVENUES	188,744	188,240	188,200	188,200	188,200
ADJUSTMENTS TO FUND	<u>(41,976)</u>	<u>(37,106)</u>	<u>(49,038)</u>	<u>(48,727)</u>	<u>(48,727)</u>
<b>TOTAL HHW SOURCE OF FUNDS</b>	<b>146,768</b>	<b>151,134</b>	<b>139,162</b>	<b>139,473</b>	<b>139,473</b>
<b>TOTAL WATER UTILITY</b>	<b>25,975,930</b>	<b>34,664,829</b>	<b>26,916,441</b>	<b>44,313,575</b>	<b>44,313,575</b>

**KENOSHA WATER UTILITY  
PERSONNEL PLAN**

**Adjusted 2014**

**Proposed 2015**

**ADMINISTRATION/ENGINEERING**

1	General Manager	1	General Manager
1	Assistant General Manager	1	Assistant General Manager
1	Director of Engineering	1	Director of Engineering
1	Director of Operations	1	Director of Operations
1	Director of GIS/IT	1	Director of GIS/IT
1	Director of Infrastructure Services	1	Director of Infrastructure Services
1	Director of Personnel & Administration	1	Director of Personnel & Administration
1	Facility Plan Engineer	1	Facility Plan Engineer
1	Water Engineer	1	Water Engineer
0	Computer/Instrumentation System Specialist	0	Computer/Instrumentation System Specialist
1	Customer Service Supervisor	1	Customer Service Supervisor
1	Geographic Information Systems (GIS) Specialist	1	Geographic Information Systems (GIS) Specialist
0	Computer Programmer/Analyst	1	Computer Programmer/Analyst
6	Engineering Technician I - IV	6	Engineering Technician I - IV
1	Clerk Typist I/II	1	Clerk Typist I/II
<b>18</b>	<b>Total</b>	<b>19</b>	<b>Total</b>

**BUSINESS SERVICES**

1	Director of Business Services	1	Director of Business Services
1	Customer Service Supervisor	1	Customer Service Supervisor
1	Meter Services Supervisor	1	Meter Services Supervisor
1	Water Finance & Purchasing Supervisor	1	Water Finance & Purchasing Supervisor
1	Water Utility Accountant	1	Water Utility Accountant
2	Account Clerk II	2	Account Clerk II
4	Clerk Typist III	4	Clerk Typist III
4	Water Meter Maintainer I/II	4	Water Meter Maintainer I/II
2	Water Meter Reader	2	Water Meter Reader
<b>17</b>	<b>Total</b>	<b>17</b>	<b>Total</b>

**WATER DISTRIBUTION & SEWER COLLECTION**

1	Director of Water Distribution & Sewer Collection	1	Director of Water Distribution & Sewer Collection
3	Water Dist & Sewer Coll. Supervisor	3	Water Dist & Sewer Coll. Supervisor
4	Water Const. & Maint. Worker I/II	4	Water Const. & Maint. Worker I/II
8	Water Equipment Operator	8	Water Equipment Operator
<b>16</b>	<b>Total</b>	<b>16</b>	<b>Total</b>

**WASTEWATER TREATMENT**

1	Director of Wastewater Treatment	1	Director of Wastewater Treatment
1	Laboratory Supervisor	1	Laboratory Supervisor
1	Utility Maintenance Supervisor	1	Utility Maintenance Supervisor
0	Lead Chemist	1	Lead Chemist
3	Chemist	3	Chemist
7	Sewage Plant Operator I	7	Sewage Plant Operator I
2	Electrical Repairer	2	Electrical Repairer
5	Water Utility Mechanic	5	Water Utility Mechanic
2	Assistant Plant Operator	2	Assistant Plant Operator
2	Laboratory Aide II	2	Laboratory Aide II
<b>24</b>	<b>Total</b>	<b>25</b>	<b>Total</b>

**WATER PRODUCTION**

1	Director of Water Production	1	Director of Water Production
1	Lead Chemist	1	Lead Chemist
1	Lead Operator	1	Lead Operator
1	Chemist	1	Chemist
6	Water Plant Operator I	6	Water Plant Operator I
1	Building Maintenance Helper I	1	Building Maintenance Helper I
<b>11</b>	<b>Total</b>	<b>11</b>	<b>Total</b>

<b>86</b>	<b>Total Employees</b>	<b>88</b>	<b>Total Employees</b>
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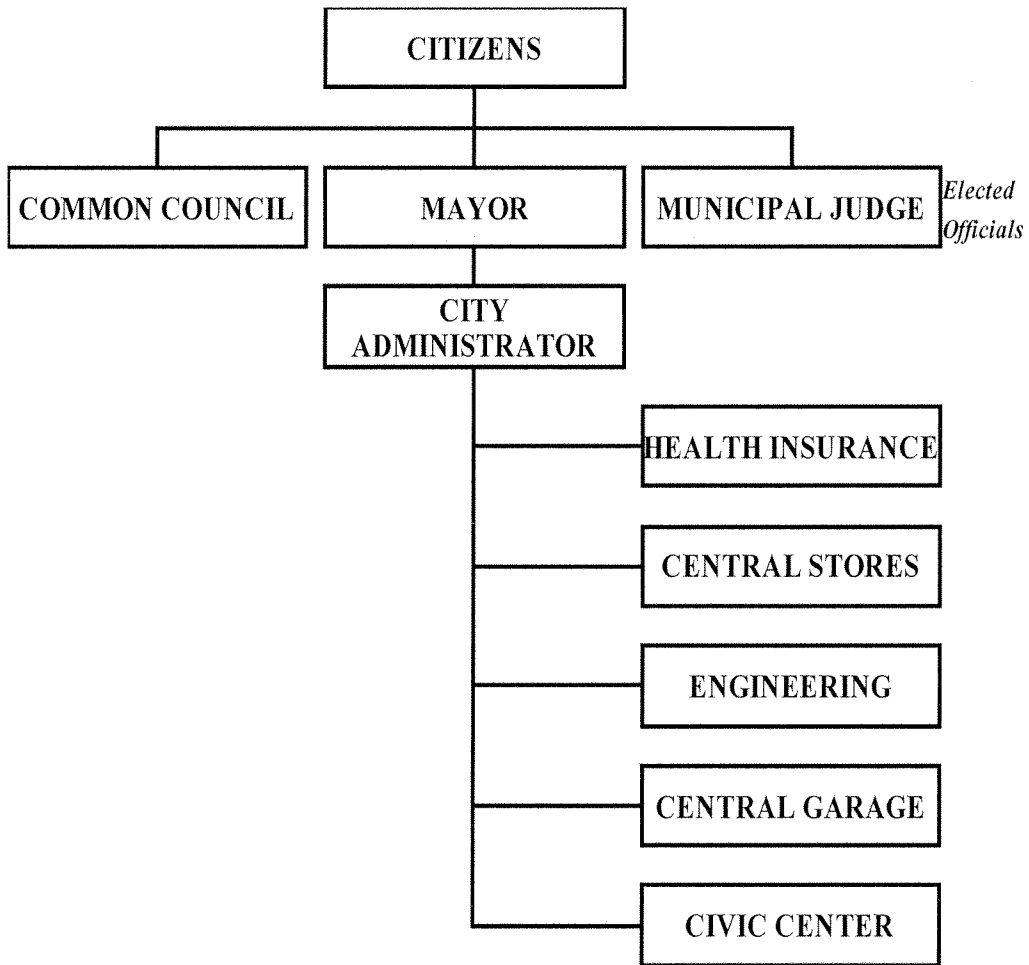
# INTERNAL SERVICE FUNDS

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Internal Service Funds are established to account for activities of those City of Kenosha operations deriving their revenues on a cost reimbursement basis from departments that purchase the goods and services.

These funds are maintained and budgeted on an accrual basis of accounting.

## Organization



## INTERNAL SERVICE FUNDS MAJOR REVENUES

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### ***Inter-Fund Service Charges***

The Internal Service funds derive revenues from the service that they provide to all operations of the City on a cost reimbursement basis.

## **HEALTH INSURANCE FUND**

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The Health Insurance Fund is established to account for health and dental benefits for qualifying full time employees and retirees of the City. Expenditures recorded in this fund are allocated to benefiting departments.

The City of Kenosha maintains a self-funded health insurance plan and a premium based dental plan for all qualifying full-time employees and retirees. The 2015 budget represents 751 active positions, plus 167 retirees. Active employees do not pay a premium contribution. Retirees pay a premium based on age and dependents per an annual ratings calculation.

The 2015 budget continues to offer an on-site clinic which is available to employees, retirees, and spouses participating in an annual Health Risk Assessment.

The City has offered various wellness programs for employees to participate in, such as Step by Step Walking, Bike & Walk to Work, Corporate Cup and Weight loss during 2014 and plans on continuing wellness programs in 2015.

HEALTH INSURANCE FUND  
INTERGOVERNMENTAL REVENUES  
INTERGOVERNMENTAL REVENUES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
43918 WELLNESS PROGRAM		25,000-			25,000-
**INTERGOVERNMENTAL REVENUE		25,000-			25,000-
MISCELLANEOUS REVENUES					
49103 HEALTH INS REIMB-PRIOR YEAR	14,296-				
49135 RETIREE BILL OUTS	298,176-	308,000-	174,526-	223,984-	295,740-
49136 COBRA H.I. PREMIUMS	30,588-		7,128-	9,312-	
49137 H.I. PREMIUM DEDUCTION	921-		850-	1,600-	
**MISCELLANEOUS REVENUES	343,981-	308,000-	182,504-	234,896-	295,740-
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	14,120,028-	16,090,600-	7,477,194-	16,178,704-	16,271,804-
**INTERNAL SERVICE FUND CHA	14,120,028-	16,090,600-	7,477,194-	16,178,704-	16,271,804-
OTHER FINANCING PROCEEDS					
49810 TRANSFER FROM GENERAL FUND	485,909-				
**OTHER FINANCING PROCEEDS	485,909-				
***HEALTH INSURANCE FUND	14,949,918-	16,423,600-	7,659,698-	16,413,600-	16,592,544-

611 HEALTH INSURANCE FUND  
09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 HEALTH INSURANCE EXP					
155 HEALTH INSURANCE EXPENSE	13,110,984	16,398,600	6,838,643	16,398,600	16,567,544
TOTAL PERSONAL SERVICES	13,110,984	16,398,600	6,838,643	16,398,600	16,567,544
219 OTHER PROFESSIONAL SERVICES	16,000	_____	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	16,000	_____	_____	_____	_____
DIVISION TOTAL	13,126,984	16,398,600	6,838,643	16,398,600	16,567,544

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611 HEALTH INSURANCE FUND  
 09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50102 WELLNESS PROGRAM EXPENSES					
259 OTHER	6,433	25,000	1,267	15,000	25,000
TOTAL CONTRACTUAL SERVICES	6,433	25,000	1,267	15,000	25,000
DIVISION TOTAL	6,433	25,000	1,267	15,000	25,000
DEPARTMENT TOTAL	13,133,417	16,423,600	6,839,910	16,413,600	16,592,544

## **PUBLIC WORKS - CENTRAL STORES**

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Central Stores stocks various items that are used by a majority of City departments. Items are picked up by the departments as needed.

Central Stores is responsible for dispensing gasoline and diesel fuel to City departments, except Kenosha Police Department and Kenosha Transit, and is responsible for maintaining the fuel islands. In addition, Kenosha Unified Schools, Kenosha Achievement Center and the Humane Society get fuel from Central Stores. Bids are requested from various vendors to obtain the best price. Bulk purchases allow for a better cost compared to retail.

Central Stores maintains a current list of all City-owned equipment and archives all related records.

### ***Responsibilities/Activities***

Central Stores stocks over 1200 items such as: batteries, tires, work gloves, light bulbs, first aid supplies, paper, envelopes, various City forms, spray paint, small tools, janitorial supplies, safety equipment and contractor hand tools. Stores also maintains the listing of all items available through Central Stores for City department's use by utilizing an in-house computerized inventory program.

Stores Division orders all supplies/products from a variety of sources and maintains this inventory. With the City's purchasing power, Central Stores is able to keep costs low by ordering in large quantities and take advantage of low or no-cost delivery options. It coordinates this process with Purchasing in Finance, as well as with other City departments. Central Stores requests quotes for delivery of diesel and unleaded gasoline, as needed, and awards delivery to the lowest bidder. Fuel tanks are stocked for dispensing diesel fuel and unleaded gasoline for City departments, except the Kenosha Police Department and Kenosha Transit.

Central Stores prepares monthly fuel billing reports and stores billing reports, with individual department reports provided to each City department.

### ***Funded Full-time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Stockroom Clerk (1)	0.5	0.5	0.5
 Total Funded	 1.0	 1.0	 1.0

*(1) Positions are budgeted 50% Central Stores, 50% Fleet Maintenance*



STORES FUND  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
COMMERCIAL REVENUES					
47103 SALE OF PROPERTY-TAXABLE	58-	<u>                    </u>	87-	87-	<u>                    </u>
**COMMERCIAL REVENUES	58-	<u>                    </u>	87-	87-	<u>                    </u>
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	851-	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
**MISCELLANEOUS REVENUES	851-	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	2,779,746-	2,350,000-	1,495,863-	2,920,000-	2,350,000-
**INTERNAL SERVICE FUND CHA	2,779,746-	2,350,000-	1,495,863-	2,920,000-	2,350,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	81,605-	87,791-	43,896-	88,279-	89,219-
49841 INTER FUND TRANSFER - IN	80,846-	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
**OTHER FINANCING PROCEEDS	162,451-	87,791-	43,896-	88,279-	89,219-
***STORES FUND	2,943,106-	2,437,791-	1,539,846-	3,008,366-	2,439,219-

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630 STORES FUND  
09 OTHER

1 CENTRAL STORES

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 CENTRAL STORES					
111 SALARIES-PERMANENT REGULAR	55,729	56,540	28,263	56,530	56,530
135 LONGEVITY	283	300	150	300	300
151 WRS/RETIREMENT	3,725	3,979	1,989	3,980	3,870
152 F.I.C.A.	3,324	3,525	1,687	3,525	3,530
155 HEALTH INSURANCE EXPENSE	17,328	18,100	9,051	18,100	18,100
156 GROUP LIFE INSURANCE	318	325	164	300	325
158 MEDICARE CONTRIBUTION	777	828	395	825	830
TOTAL PERSONAL SERVICES	81,484	83,597	41,699	83,560	83,485
219 OTHER PROFESSIONAL SERVICES					1,540
235 EQUIPMENT REPAIRS/MAINT.	7,561	3,500	2,369	4,000	3,500
246 OTHER BLDG MAINTENANCE	129				
TOTAL CONTRACTUAL SERVICES	7,690	3,500	2,369	4,000	5,040
311 OFFICE SUPPLIES/PRINTING			112	112	
389 OTHER	154				
391 GASOLINE	295,449	350,000	147,469	345,000	350,000
392 DIESEL FUEL	836,850	750,000	398,959	825,000	750,000
393 PARTS, SUPPLIES, ETC.	1,705,382	1,250,000	714,348	1,750,000	1,250,000
TOTAL MATERIALS AND SUPPLIES	2,837,835	2,350,000	1,260,888	2,920,112	2,350,000
579 OTHER MISC EQUIPMENT	839-				
TOTAL CAPITAL OUTLAY-PURCHASE	839-				
919 DEPR OTHER EQUIPMENT	693	694		694	694
TOTAL OTHER	693	694		694	694
DEPARTMENT TOTAL	2,926,863	2,437,791	1,304,956	3,008,366	2,439,219

## PUBLIC WORKS - ENGINEERING SERVICES

The Engineering Division coordinates and/or provides design and construction engineering services for public works and stormwater utility improvement projects and capital improvements for City facilities. City growth, compliance with mandates from state and federal agencies have expanded the workload for the Engineering Division in recent years. Responsibilities include preparation of plans and specifications for capital projects, contract administration and construction management of capital projects; technical analysis and reports, stormwater management implementation, and plan reviews and inspection services for new developments. The Engineering Division reports to the Director of Public Works.

As required for implementation of the Capital Improvement Plan, the Engineering Division is responsible for providing municipal engineering services including, but not limited to, design, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports; reviewing plans for new development and subdivisions for compliance with City of Kenosha drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; inspecting new subdivisions for compliance with approved drainage plans; traffic engineering including signals, signing and marking; and surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, and other work as needed.

### *Responsibilities/Activities*

Some of the major activities undertaken by the Engineering Division are: composite streets resurfacing (including Concrete Street Repairs) streets, and crack sealing. They also function to maintain storm sewer and drainage (including Stormwater Management), as well as repair sidewalk curb and gutters.

### *Funded Full Time Positions*

	Adopted 2013	Adopted 2014	Adopted 2015
Deputy Director of Public Works/City Engineer	1	1	1
Deputy Director of Engineering (1)	2	2	2
Civil Engineer III(2)(1)	2	2	2
Civil Engineer II (1)	0	3	3
Civil Engineer I (1)	3	0	0
GIS Specialist (3)	1	1	1
Construction Project Manager	1	1	1
Engineering Technician V (1)	2	2	2
Engineering Technician IV (1)	2	2	2
Engineering Technician III (1)	1	1	1
Engineering Technician II (2) (1)	1	1	1
 Total Funded	16	16	16

*(1) Position is authorized in Engineering, a portion of position is funded in Engineering for allocation to Storm Water Utility.*

*(2) Position may be filled at a lower level.*

*(3) Position authorized in Engineering, 100% funded in Stormwater Utility*

ENGINEERING SERVICES FUND  
 MISCELLANEOUS REVENUES  
 MISCELLANEOUS REVENUES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49118 EMP WITNESS & JURY FEES RET'D	56-				
**MISCELLANEOUS REVENUES	56-				
49201 INTER - FUND SERVICE CHARGES	1,195,452-	1,270,901-	392,002-	1,103,478-	1,360,735-
**INTERNAL SERVICE FUND CHA	1,195,452-	1,270,901-	392,002-	1,103,478-	1,360,735-
****ENGINEERING SERVICES FUND	1,195,508-	1,270,901-	392,002-	1,103,478-	1,360,735-

631 ENGINEERING SERVICES FUND  
09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 ENGINEERING SERVICES					
111 SALARIES-PERMANENT REGULAR	859,403	960,470	384,679	790,000	967,530
131 OVERTIME	9,764	20,200	5,790	12,000	20,200
132 WAGES TEMPORARY	54,289	68,089	16,384	68,089	70,600
135 LONGEVITY	695	760	340	700	720
151 WRS/RETIREMENT	57,012	71,424	27,123	60,955	69,860
152 F.I.C.A.	52,812	63,256	23,751	54,000	63,690
155 HEALTH INSURANCE EXPENSE	323,000	343,900	116,602	343,900	343,900
156 GROUP LIFE INSURANCE	2,351	3,500	1,506	2,470	2,520
158 MEDICARE CONTRIBUTION	13,132	15,223	5,793	12,625	15,360
TOTAL PERSONAL SERVICES	1,372,458	1,546,822	581,968	1,344,739	1,554,380
215 DATA PROCESSING				15,785	26,599
219 OTHER PROFESSIONAL SERVICES	3,580			4,200	37,718
226 CELLULAR/WIRELESS SERVICE COST	2,700	4,440	1,615	4,900	5,500
231 COMMUNICATIONS EQUIPMENT	546				
232 OFFICE EQUIPMENT	2,960	2,392	1,264	2,750	2,600
233 LICENSING/MAINT AGREEMENTS	5,489	9,100	6,140	7,900	7,900
235 EQUIPMENT REPAIRS/MAINT.		450			450
261 MILEAGE	1,210	1,997	143	1,500	2,400
262 COMMERCIAL TRAVEL		403	73	500	
263 MEALS & LODGING	1,799	2,450		1,800	2,450
264 REGISTRATION	2,785	6,150	1,831	5,500	7,600
273 CVMIC LIABILITY	5,124	5,520	5,290	5,290	5,944
276 AUTO POLICY	543	610	451	451	545
278 EXCESS W.C./W.C. PREMIUM	1,371	2,070	1,401	1,401	1,616
TOTAL CONTRACTUAL SERVICES	28,107	35,582	18,208	51,977	101,322
311 OFFICE SUPPLIES/PRINTING	2,072	1,944	1,598	2,200	2,200
316 COMPUTER SOFTWARE		1,700			
322 SUBSCRIPTIONS & BOOKS	103	120	104	104	200
326 ADVERTISING		250	250	250	
341 VEHICLE FUEL CHARGE/OIL/ETC	6,005	8,000	3,427	6,500	8,200
342 CENTRAL GARAGE LABOR CHARGES	6,820	4,000	4,136	7,000	6,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	4,211	2,000	1,431	3,270	2,300
357 BUILDING MATERIALS		2,000		2,000	500
361 SMALL TOOLS	786	750		750	750
362 OFFICE FURNITURE & EQUIPMENT	332	156	49	156	1,200
363 COMPUTER HARDWARE	4,082	1,500		1,500	3,700
367 CLOTHING & UNIFORM REPLACEMENT	74	200	62	170	200
369 OTHER NON CAPITAL EQUIPMENT					6,000

631 ENGINEERING SERVICES FUND  
 09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
385 BATTERIES	88	300	19	100	300
388 PHOTOGRAPHIC EQUIP & SUPPLIES	173	150			
TOTAL MATERIALS AND SUPPLIES	24,746	23,070	11,076	24,000	31,550
909 MISCELLANEOUS	26				
913 DEPR SERVICE VEHICLES	6,052			17,335	17,335
914 DEPR OFFICE EQUIPMENT	950			950	950
919 DEPR OTHER EQUIPMENT	5,759	6,660		5,710	5,710
934 OTHER CHARGE BACKS	158,214-	341,233-	66,282-	341,233-	350,512-
TOTAL OTHER	145,427-	334,573-	66,282-	317,238-	326,517-
DEPARTMENT TOTAL	1,279,884	1,270,901	544,970	1,103,478	1,360,735

## PUBLIC WORKS - FLEET MAINTENANCE

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The Fleet Maintenance Division of the Public Works Department performs the majority of the preventative maintenance, diagnostic repair work, and fabrication for approximately 500 pieces of equipment for the Public Works Divisions of Engineering, Municipal Office Building, Park, Street, Waste and other City of Kenosha Departments, such as Administration, Airport, Election and Museum. This division also provides maintenance, recovery services, and support for the Transit, Police and Fire Departments, if requested.

### ***Responsibilities/Activities***

Fleet Maintenance maintains a high level of equipment availability, reliability and longevity through the utilization of our Fleet Maintenance program and support from a skilled and dedicated staff. Fleet Maintenance personnel are available 24 hours a day, seven days a week to assist and aid City departments with their fleet issues and during emergencies. Fleet Maintenance assists City departments/divisions with new equipment purchases by providing the informational resources for appropriate equipment purchase and utilization. Since technologies are constantly changing and evolving, fleet mechanics and staff are offered specialized training opportunities in their fields to enhance skills and knowledge about various types of City equipment.

Fleet Maintenance communicates and provides feedback to all departments regarding equipment status and provides solutions and suggestions for improving fleet efficiency. Fleet management staff may outsource specialized work if it is in the best interests of the customer with regard to budget and/or time. It also assists and advises in problem solving or finding solutions for fleet equipment or projects. Fleet Maintenance participates in the development and implementation of the Capital Improvement Project Budget equipment replacement, provides necessary information to help develop a satisfactory, cost effective and workable equipment replacement plan, and assists in creating specifications.

The major activities of Fleet Maintenance are to perform equipment repairs and preventative maintenance for all departments/divisions; coordinate Fleet activities with departments for the purpose of minimizing downtime by effective scheduling and prioritizing repairs/maintenance; offer low-cost towing/recovery services, which are available 24 hours a day, seven days a week through the use of city-owned light duty and heavy duty recovery equipment; provide City departments with bi-monthly maintenance reports for scheduling required equipment services; provide support to the Street Division during snow and ice removal operations; and stock and maintain an inventory of parts and supplies for general/specific applications of light and heavy duty equipment.

### ***Funded Full-Time Positions***

	Adopted 2013	Adopted 2014	Adopted 2015
Superintendent of Fleet Maintenance	1.0	1.0	1.0
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Mechanic II	8.0	8.0	8.0
Stock room Clerk (1)	0.5	0.5	0.5
 Total Funded	 10.0	 10.0	 10.0

*(1) Positions are budgeted 50% Fleet Maintenance, 50% Central Stores.*



CENTRAL GARAGE FUND  
 MISCELLANEOUS REVENUES  
 MISCELLANEOUS REVENUES

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
INTERNAL SERVICE FUND CHA					
49201 INTER - FUND SERVICE CHARGES	962,976-	1,006,253-	545,453-	975,566-	1,017,345-
**INTERNAL SERVICE FUND CHA	962,976-	1,006,253-	545,453-	975,566-	1,017,345-
***CENTRAL GARAGE FUND	962,976-	1,006,253-	545,453-	975,566-	1,017,345-

632 CENTRAL GARAGE FUND  
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 CENTRAL EQUIPMENT					
111 SALARIES-PERMANENT REGULAR	137,005	138,633	87,774	118,500	138,630
121 WAGES PERMANENT REGULAR	362,797	413,797	177,096	365,500	413,840
122 PERMANENT PART-TIME	13,516		13,799	13,799	
131 OVERTIME	11,111	12,120	27,941	34,000	11,000
135 LONGEVITY	1,283	1,500	615	1,185	1,560
136 SHIFT DIFFERENTIAL	587	459	392	590	600
141 TOOL ALLOWANCE	4,350	4,800	2,200	4,600	4,800
151 WRS/RETIREMENT	34,274	40,001	18,824	37,700	38,790
152 F.I.C.A.	31,343	35,427	17,584	33,400	35,370
155 HEALTH INSURANCE EXPENSE	204,000	217,200	101,054	217,200	217,200
156 GROUP LIFE INSURANCE	1,643	1,800	958	1,500	1,800
158 MEDICARE CONTRIBUTION	7,535	8,291	4,338	7,850	8,280
TOTAL PERSONAL SERVICES	809,444	874,028	452,575	835,824	871,870
219 OTHER PROFESSIONAL SERVICES	1,353	1,500	320	320	16,878
221 ELECTRICAL	16,244	18,100	9,589	16,900	18,643
222 NATURAL GAS	7,767	12,000	10,694	12,000	12,000
224 WATER	679	1,000	366	800	1,030
225 TELE-LONG DISTANCE/LOCAL CALLS	198	500	9	75	500
226 CELLULAR/WIRELESS SERVICE COST					957
227 TELEPHONE - EQUIPMENT/CALLS	4,076	5,000	2,365	4,800	5,000
231 COMMUNICATIONS EQUIPMENT	99				
232 OFFICE EQUIPMENT	1,164	1,900	582	1,500	1,900
235 EQUIPMENT REPAIRS/MAINT.	4,569	11,000	1,902	6,000	11,000
241 HEATING & AIR CONDITIONING	1,812	2,000		2,000	2,000
243 CLEANING CONTRACT-BLDG	1,440	3,000	1,350	3,000	3,090
246 OTHER BLDG MAINTENANCE	633	3,500	801	1,000	3,500
259 OTHER	6,606	5,500	2,934	5,500	5,500
261 MILEAGE	834	600	414	500	600
263 MEALS & LODGING	685	600	12	100	600
264 REGISTRATION	575	1,000		1,000	1,000
272 GENERAL LIABILITY	4,184	6,000	4,157	4,157	6,000
TOTAL CONTRACTUAL SERVICES	52,918	73,200	35,495	59,652	90,198
311 OFFICE SUPPLIES/PRINTING	1,235	2,000	1,793	2,000	2,000
322 SUBSCRIPTIONS & BOOKS	1,965	3,200	1,500	2,700	3,200
341 VEHICLE FUEL CHARGE/OIL/ETC	3,783	4,200	2,367	4,200	5,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	7,064	3,500	2,045	5,000	4,500
344 OUTSIDE MATERIAL & LABOR	325				
361 SMALL TOOLS	1,305	1,500	106	1,000	1,500

632 CENTRAL GARAGE FUND  
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
367 CLOTHING & UNIFORM REPLACEMENT	638	500		500	500
369 OTHER NON CAPITAL EQUIPMENT	1,570		1,329	1,329	5,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	5,272	4,000	2,866	4,000	4,000
389 OTHER	7,654	8,000	4,806	8,000	8,000
393 PARTS, SUPPLIES, ETC.	39,083-				
TOTAL MATERIALS AND SUPPLIES	8,272-	26,900	16,812	28,729	33,700
575 SHOP EQUIPMENT		16,200	15,149	15,150	
TOTAL CAPITAL OUTLAY-PURCHASE		16,200	15,149	15,150	
662 INTER FUND TRANSFER - OUT	80,846				
TOTAL CONTRIBUTIONS TO OTHER	80,846				
914 DEPR OFFICE EQUIPMENT	225				
916 DEPR BLDGS & MAINTENANCE AREA	17,222	14,370		18,060	18,060
917 DEPR LAND IMPROVEMENTS	9,026	9,030		9,026	9,030
919 DEPR OTHER EQUIPMENT	8,376	8,725		9,125	9,865
TOTAL OTHER	34,849	32,125		36,211	36,955
DEPARTMENT TOTAL	969,785	1,022,453	520,031	975,566	1,032,723

## CIVIC CENTER BUILDING FUND

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In 1997, the City of Kenosha purchased from the Kenosha Water Utility, the Water Center facility, currently known as the Civic Center Building. In 2011, the City and the Kenosha Public Library reviewed and extended the Library's lease for space in this building.

The City leases space to the Kenosha Public Library for administrative offices, support service functions, and miscellaneous library storage.

The City also leases to the Kenosha Area Tourism Corporation for commercial office space.

CIVIC CENTER OCCUPANCY	SQUARE FOOTAGE
<b>BASEMENT</b>	
Kenosha Public Library (incl. Delivery area)	4,640
City of Kenosha (storage)	1,816
<b>FIRST FLOOR</b>	
Kenosha Public Library	2,614
Kenosha Area Convention & Visitors Bureau	2,200
Meeting Room	700
<b>SECOND FLOOR</b>	
Kenosha Public Library	4,707
Vacant Area	3,200
<b>THIRD FLOOR</b>	
Kenosha Public Library	2,296
<b>TOTAL USEABLE SPACE CIVIC CENTER BUILDING</b>	<b>22,173</b>

CIVIC CENTER BUILDING  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2015 GENERAL FUND OPERATING BUDGET - REVENUES

	2013 ACTUAL REVENUES	2014 BUDGETED REVENUES	2014 ACTUAL RECEIVED 06/30/14	2014 ESTIMATED REVENUES	2015 ADOPTED BUDGETED REVENUES
CIVIC CENTER BUILDING REV					
47501 LEASE-KENO PUBLIC LIBRARY	152,042-	154,779-	154,779-	154,779-	158,030-
47502 LEASE - KENO AREA TOURISM CORP	37,089-	38,202-	18,865-	38,202-	39,348-
**CIVIC CENTER BUILDING REV	189,131-	192,981-	173,644-	192,981-	197,378-
****CIVIC CENTER BUILDING	189,131-	192,981-	173,644-	192,981-	197,378-

633 CIVIC CENTER BUILDING  
09 OTHER

1 CIVIC CENTER BUILDING EXPENSE

DESCRIPTION	ACTUAL 2013	REVISED 2014	6 MO YTD 6/14	ESTIMATED 2014	2015 ADOPTED BUDGET
50101 CIVIC CENTER BUILDING EXPENSE					
221 ELECTRICAL	34,858	36,190	14,398	33,000	33,990
222 NATURAL GAS	12,796	15,000	13,827	15,000	22,000
223 STORM WATER UTILITY	727	732	366	732	754
224 WATER	1,153	1,100	574	1,200	1,236
241 HEATING & AIR CONDITIONING	41,537	3,600	700	3,600	3,800
242 ELEVATOR	2,993	4,050	3,157	3,200	3,260
243 CLEANING CONTRACT-BLDG	11,610	11,650	4,851	11,650	12,800
245 ROOF REPAIRS		1,000	742	750	1,000
246 OTHER BLDG MAINTENANCE	1,377	2,985	2,691	3,000	2,750
249 OTHER GROUNDS MAINTENANCE	2,420	2,700	296	2,700	3,000
253 WASTE DISPOSAL CHARGES	1,109	1,000	562	1,000	1,000
259 OTHER	4,715	8,000	7,144	8,000	9,000
271 STATE INS POLICY FIRE&EXT COV	3,921	4,703	4,703	4,703	6,375
277 BOILER INSURANCE	201	210	178	178	200
TOTAL CONTRACTUAL SERVICES	119,417	92,920	54,189	88,713	101,165
369 OTHER NON CAPITAL EQUIPMENT	2,392				
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,422	1,450	738	1,450	1,523
TOTAL MATERIALS AND SUPPLIES	3,814	1,450	738	1,450	1,523
662 INTER FUND TRANSFER - OUT	118,500	200,000		200,000	
TOTAL CONTRIBUTIONS TO OTHER	118,500	200,000		200,000	
DEPARTMENT TOTAL	241,731	294,370	54,927	290,163	102,688

## 2015 CAPITAL OUTLAY SUMMARY

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		Adopted 2015
		<hr/>
<b>INFORMATION TECHNOLOGY</b>		
110-01-51102-539	Replacement Server – MOB	46,000
110-01-51102-539	Replacement Access Control PC	900
110-01-51102-539	Replacement Hardware Bulletin Board Ch 25	1,000
110-01-51102-539	Replacement Committee Recording PC	925
110-01-51102-539	Replacement Monitors/UPS/Thin Clients/Etc	11,175
TOTAL IT		<hr/> 60,000
 <b>LEGAL</b>		
110-01-50301-525	Copier	8,249
 <b>TOTAL GENERAL FUND</b>		 <b>68,249</b>
 <b>AIRPORT</b>		
521-09-50101-512	Radio Replacement	8,370
 <b>TOTAL OTHER FUNDS</b>		 <b>8,370</b>

**SUMMARY OF OBJECT CODE 362 – 2015 ADOPTED BUDGET**

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		<u>Object Code 362</u>
<b>LEGAL</b>		
110-01-50301	Chair Mat – 2	120
<b>FINANCE</b>		
110-01-51101	Chair	200
<b>CLERK/TREASURER</b>		
110-01-51201	Chair	200
<b>MUNICIPAL OFFICE BUILDING</b>		
110-01-51801	Tablet for HVAC Control	400
<b>FIRE</b>		
110-02-52201	File Cabinet – 8	5,080
110-02-52201	Chair	200
110-02-52201	Chair Mat – 2	110
TOTAL FIRE		<u>5,390</u>
<b>PUBLIC WORKS</b>		
110-03-53101	Miscellaneous Counter Equipment	500
<b>TOTAL GENERAL FUND</b>		<b>6,810</b>



**SUMMARY OF OBJECT CODE 362 – 2015 ADOPTED BUDGET**

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		Object Code 362
		<hr/>
<b>STORM WATER UTILITY</b>		
501-09-50101	Chair – 2	450
501-09-50103	Chair	225
	Mobile Plan Holder	575
	Locker Bathroom	400
	<b>TOTAL STORM WATER</b>	<hr/> 1,650
 <b>TRANSIT</b>		
520-09-50301	Chairs	500
 <b>ENGINEERING</b>		
631-09-50101	Locker Bathroom	400
631-09-50101	Book Case	250
631-09-50101	Mobile Plan Holder	550
		<hr/> 1,200
	<b>TOTAL OTHER FUNDS</b>	<b>3,350</b>

**SUMMARY OF OBJECT CODE 369 – 2015 ADOPTED BUDGET**

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		Object Code 369
<b>POLICE</b>		
110-02-52103	Gas Mask Canisters, Cages, Light Bars, Sirens	9,925
<b>FIRE</b>		
110-02-52203	Repeater Tune-up – 2	800
110-02-52203	Miscellaneous Radio Parts	1,000
110-02-52203	Mobile Antenna Mast – 6	360
110-02-52203	Headset Parts	1,200
110-02-52203	Miscellaneous Radio Tools	500
110-02-52203	Portable Radio Battery – 12	1,020
110-02-52203	Radio Programming Cables & Software	750
110-02-52203	FCC License Renewal (10 year)	350
110-02-52203	Facepiece Pouch – 16	175
110-02-52203	SCBA Facepiece – 5	5,000
110-02-52203	Miscellaneous Air Tools	500
110-02-52203	Forcible Entry Tool Upgrade	11,000
110-02-52203	Hose/Appliances	23,000
110-02-52203	Station Mattress/Box Spring – 12	2,400
110-02-52206	Safety & Training Equipment	1,000
	<b>TOTAL FIRE</b>	<u>49,055</u>
<b>PARKS</b>		
110-05-55102	Weed Eater – 3	1,050
110-05-55102	Blower – 3	720
110-05-55102	45 Gallon Sprayer Tank	1,100
110-05-55103	Rear Tine Tiller	1,100
110-05-55108	Bench – 20	4,400
110-05-55108	Grill – 5	1,000
110-05-55108	Portable Lattice Fence Panels	1,600
110-05-55108	Picnic Table – 8	4,000
110-05-55108	Trash Can – 200	2,000
110-05-55108	Portable Staging Platform – 4	4,000
110-05-55109	Push Mower – 5	980
110-05-55109	Pump Sprayer – 10	500
110-05-55109	Trimmer – 6	2,100
110-05-55109	Edger – 2	1,600
110-05-55109	Blower – 6	1,800
110-05-55111	Pool Lounge Chair – 10	2,250
110-05-55111	Dining Chair – 10	1,250
110-05-55111	Patio Table – 3	800
	<b>TOTAL PARKS</b>	<u>32,250</u>
	<b>TOTAL GENERAL FUND</b>	<b>91,230</b>

**SUMMARY OF OBJECT CODE 369 – 2015 ADOPTED BUDGET**

		Object Code 369
<b>EMERGENCY MEDICAL SERVICES</b>		
206-02-52205	EKG Patient Monitor Cables	600
206-02-52205	Prosplint Kits	500
206-02-52205	EKG Trunk Cable – 5	1,000
206-02-52205	Miscellaneous Replacement Equipment	6,500
206-02-52205	Larry Intubation Trainer	860
206-02-52205	Infant Intubation Training Head	705
206-02-52205	SOMSO Anatomy Wrap-Around Torso	3,975
206-02-52205	Replacement O2, Med and Trauma Bags	1,500
	<b>TOTAL EMS</b>	<u>15,640</u>
<b>STORM WATER UTILITY</b>		
501-09-50101	Vehicle Shelving	2,800
501-09-50105	Chain Saw	900
501-09-50105	Cutoff Saw – 2	2,200
501-09-50106	Chain Saw -20” Bar	620
501-09-50106	Chain Saw – 20” Bar	820
501-09-50106	Chain Saw – 16” Bar – 2	1,240
501-09-50106	Chain Saw Bar 32”	1,300
	<b>TOTAL STORM WATER UTILITY</b>	<u>9,880</u>
<b>TRANSIT</b>		
520-09-50106	Drill Press	2,000
520-09-50401	Radio-PA System – 7	2,200
	<b>TOTAL TRANSIT</b>	<u>4,200</u>
<b>AIRPORT</b>		
521-09-50101	Edger	600
<b>GOLF COURSE</b>		
524-05-50101	Tooth Rake, Stationary Shoe Brush	1,000
<b>ENGINEERING</b>		
631-09-50101	Vehicle Shelving	6,000
<b>GARAGE</b>		
632-09-50101	Floor Jack – 10 Ton	1,449
	Cooling System Filler Kit	250
	Ball Joint Press Set	695
	200 Ft Lb Torque Multiplier	1,852
	Miscellaneous Equipment	754
	<b>TOTAL GARAGE</b>	<u>5,000</u>
	<b>TOTAL OTHER FUNDS</b>	<b>42,320</b>

## 2015 PERSONAL SERVICES - OVERTIME SUMMARY

	2014 Adopted Budget	2015 Adopted Budget
Budget/Financial Services	5,252	5,200
Community Development	2,020	3,000
<u>Fire Department</u>		
Administration	3,000	3,000
Suppression	152,700	170,000
Prevention	15,000	17,000
Training & Education	59,300	60,000
Total Fire	230,000	250,000
Legal	5,050	5,000
Parks	25,122	25,122
<u>Police Department</u>		
Investigations	135,263	125,000
Patrol	405,787	390,000
Support Services	1,010	1,010
Planning & Training	40,000	55,000
Street Crimes Unit	60,000	50,000
Community Services	22,950	25,000
Total Police	665,010	646,010

## 2015 PERSONAL SERVICES - OVERTIME SUMMARY

---

	2014 Adopted Budget	2015 Adopted Budget
<u>Public Works Department</u>		
Municipal Building	6,060	6,060
Street Division	146,456	170,016
Waste Collections	43,823	43,851
Solid Waste Disposal	4,915	5,696
Total Public Works	201,254	225,623
<b>TOTAL GENERAL FUND</b>	<b>1,133,708</b>	<b>1,159,955</b>
Recycling	12,706	12,706
Yard Waste	1,442	1,442
Emergency Medical Services	145,000	273,000
Storm Water Utility	5,979	5,979
Transit	122,781	129,095
Airport	24,725	24,480
Golf Course	2,474	2,474
Engineering	20,200	20,200
Central Garage	12,120	11,000
<b>TOTAL OTHER FUNDS</b>	<b>347,427</b>	<b>480,376</b>

## 2015 PERSONAL SERVICES - TEMPORARY SUMMARY

---

	2014 Adopted Budget	2015 Adopted Budget
Assessing	13,892	13,490
Board of Review	1,860	-
City Clerk	2,481	-
Elections	136,855	68,900
Community Development	14,338	14,340
Legal	21,139	21,140
Parks	608,224	640,988
<u>Police Department</u>		
Auxiliary Services (Crossing Guards)	167,180	169,790
Community Services	18,069	18,080
Total Police	185,249	187,870
<u>Public Works Department</u>		
Street Division	105,784	105,734
Waste Collections	118,528	118,528
Total Public Works	224,312	224,262
<b>TOTAL GENERAL FUND</b>	<b>1,208,350</b>	<b>1,170,990</b>
Recycling	9,878	9,878
Yard Waste	71,908	71,900
Community Promotion	-	3,000
Storm Water Utility	9,373	14,806
Transit	343,771	364,915
Golf Course	98,506	85,713
Engineering	68,089	70,600
<b>TOTAL OTHER FUNDS</b>	<b>601,525</b>	<b>620,812</b>

## BUDGET HISTORY – BY MAJOR FUNCTION

	Total Adopted Budget	General Government	Police Protection	Fire Protection	Other Public Safety	Public Works & Sanitation	Health	Parks & Culture	Debt Service	Other
2006	66,676,639	6,378,143	21,463,380	10,895,700	1,436,892	8,986,265	1,164,697	4,429,355	7,956,579	3,965,628
2007	68,813,198	6,193,176	21,706,494	10,628,827	1,464,061	7,519,180	1,211,607	4,245,084	8,351,803	7,492,966
2008	70,403,592	6,314,732	23,073,951	11,156,484	1,566,459	8,038,425	1,398,776	4,179,469	8,075,233	6,600,063
2009	71,561,315	6,483,419	25,341,595	12,071,986	1,512,516	8,881,693	1,337,234	3,859,085	7,499,567	4,574,220
2010	70,987,333	6,350,813	25,998,824	12,028,021	1,437,516	8,835,534	1,430,234	3,554,471	7,541,504	3,810,416
2011	72,340,778	6,332,581	26,996,495	12,397,300	1,355,619	8,634,513	1,411,234	3,388,475	8,072,830	3,751,731
2012	70,857,318	7,166,679	26,779,003	12,615,444	-	8,119,560	873,166	3,005,268	8,353,356	3,944,842
2013	72,000,543	7,278,316	26,920,812	12,673,352	-	8,228,221	872,929	3,145,190	8,472,881	4,408,842
2014	73,923,249	7,717,256	27,264,264	12,638,807	-	8,965,215	740,043	3,249,869	9,334,619	4,013,176
2015	75,375,137	7,841,983	27,293,402	12,562,359	-	9,139,708	799,364	3,455,548	10,132,809	4,149,964

Note: - Health function includes animal control costs and a contribution to the County for health services.

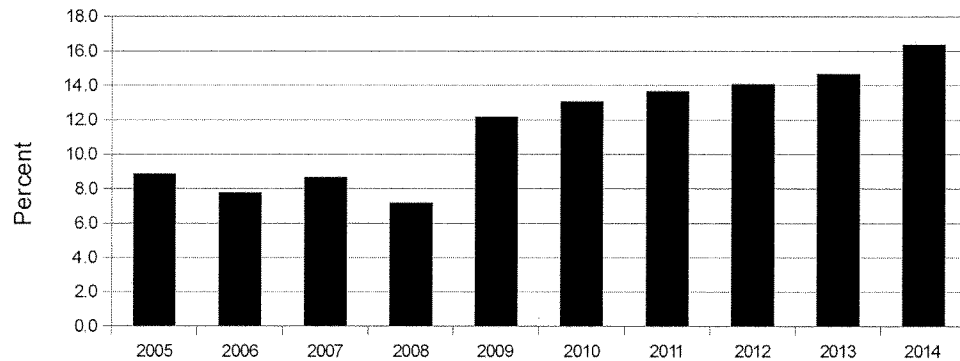
As of the 2012 budget, animal control was shifted to the Police Department. Also the department of Neighborhood Services & Inspections under Public Safety was combined with the department of City Development to form the new department of Community Development under General Government.

## FUND BALANCE

12/31	Fund Balance			Subsequent Year's Budget	Working Capital as a Percent of Budget
	Total	Reserved	Working Capital		
2005	10,862,891	4,920,542	5,942,349	66,676,639	8.9%
2006	10,681,795	5,322,059	5,359,736	68,813,198	7.8%
2007	10,585,159	4,470,871	6,114,288	70,403,592	8.7%
2008	7,327,947	2,142,084	5,185,863	71,561,315	7.2%
2009	10,070,022	1,431,526	8,638,496	70,987,333	12.2%
2010	10,959,305	1,502,410	9,456,895	72,340,778	13.1%
2011	11,456,814	1,727,646	9,729,168	70,857,318	13.7%
2012	11,740,579	1,563,497	10,177,082	72,000,543	14.1%
2013	12,259,373	1,416,882	10,842,491	73,923,249	14.7%
2014*	13,757,634	1,416,882	12,340,752	75,375,137	16.4%

\*Estimated Fund Balance

### Working Capital\*\*



\*\* Working Capital shown as a percent of Subsequent Year's Budget on Graph

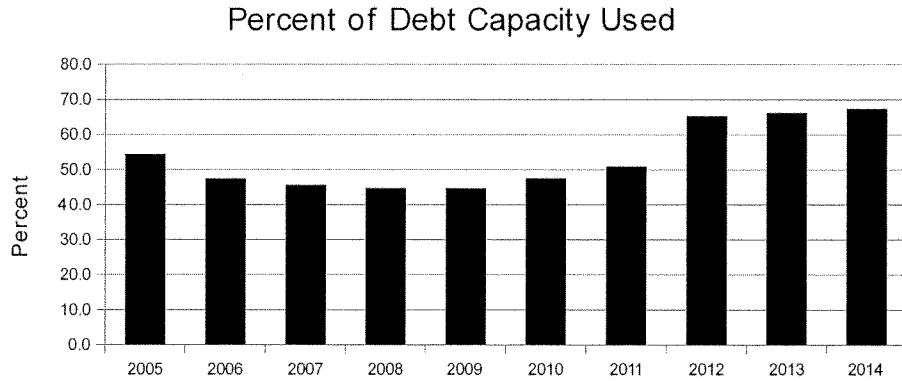
Note: Prior to 2009, the schedule was presented on a cash basis, after 2009 the schedule has been presented on an accrual basis.



## OUTSTANDING DEBT AND DEBT RATIOS

	Outstanding Debt 12/31 (000)	Equalized Values, 1/1 (000)	Debt as a Percent of Equalized Values	Population	Debt Per Capita	Legal Debt Capacity	Percent of Legal Debt Capacity Used
2005	154,142.3	5,659,982	2.72%	93,785	1,643.57	282,999.1	54.5%
2006	147,804.7	6,218,398	2.38%	94,450	1,564.90	310,919.9	47.5%
2007	150,762.3	6,593,677	2.29%	95,530	1,578.17	329,683.9	45.7%
2008	151,225.1	6,770,637	2.23%	95,910	1,576.74	338,531.9	44.7%
2009	152,367.6	6,799,689	2.24%	96,000	1,587.16	339,984.5	44.8%
2010	152,584.9	6,405,483	2.38%	96,400	1,582.83	320,274.2	47.6%
2011	153,170.2	6,011,116	2.55%	99,450	1,540.17	300,555.8	51.0%
2012	183,830.1	5,618,843	3.27%	99,660	1,844.57	280,942.2	65.4%
2013	177,633.7	5,358,065	3.32%	99,700	1,781.68	267,903.2	66.3%
2014*	186,574.7	5,524,779	3.38%	99,680	1,871.74	276,239.0	67.5%

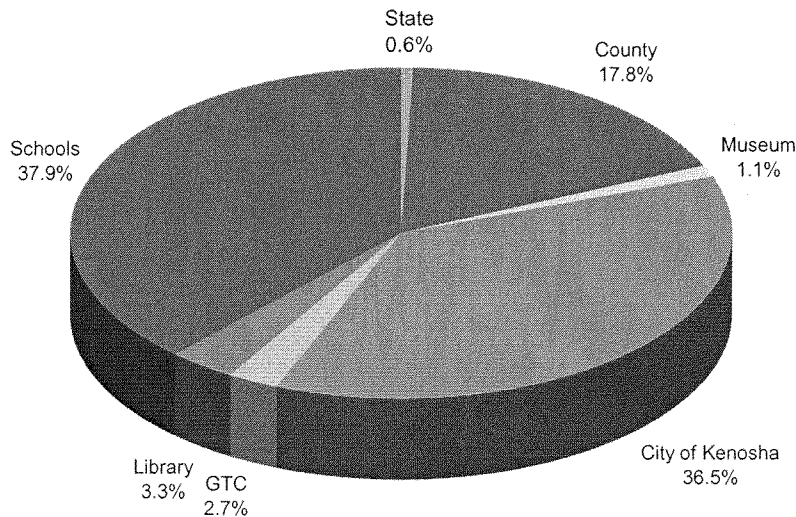
\*Outstanding as of date of budget publication, population is estimated for 2014



## COMPARATIVE TAX LEVIES\*

	2011	2012	2013	2014	2015
Kenosha Unified Schools	66,459,521	64,821,934	63,755,296	63,671,265	60,679,062
County of Kenosha	27,247,078	27,020,966	27,536,359	27,672,841	28,505,846
State of Wisconsin	1,087,048	1,020,124	953,553	909,296	937,588
Gateway Technical College	8,910,830	8,611,240	8,746,977	8,758,855	4,255,806
Library	5,503,521	5,677,238	6,054,981	5,293,977	5,329,743
Museum	1,811,396	1,637,475	1,644,468	1,741,583	1,808,822
City of Kenosha	53,784,142	54,580,882	55,566,308	57,434,426	58,397,571
Gross Tax Levy (KUSD)	164,803,536	163,369,859	164,257,942	165,482,243	159,914,438
Bristol School District #1	758,264	735,618	799,545	648,185	735,704
Paris School District	76,627	69,458	56,022	57,665	49,324
Westosha-Bristol	507,668	481,290	485,084	491,083	488,999
Total Tax Levy	166,146,095	164,656,225	165,598,593	166,679,176	161,188,465
Less:					
School Tax Credit	(9,697,021)	(9,761,751)	(9,754,774)	(9,773,797)	(9,603,959)
General Property Tax Credit					
Net Tax Levy	156,449,074	154,894,474	155,843,819	156,905,379	151,584,506

### Distribution of City of Kenosha 2015 Tax Bill



\*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts. Graph rounds to 99.9%

## COMPARATIVE TAX LEVIES\* (Continued)

	Comparative Tax Rates				
	2011	2012	2013	2014	2015
Kenosha Unified Schools	11.2622	11.0051	12.1606	12.1542	11.4336
County of Kenosha	4.5199	4.4917	5.1474	5.1752	5.2557
State of Wisconsin	0.1803	0.1696	0.1782	0.1701	0.1729
Gateway Technical College	1.4782	1.4314	1.6351	1.6380	0.7847
Library	0.9129	0.9437	1.1319	0.9900	0.9827
Museum	0.3005	0.2717	0.3074	0.3257	0.3335
City of Kenosha	8.9220	9.0730	10.3870	10.7410	10.7668
Gross Tax Rate (KUSD)	27.5760	27.3862	30.9476	31.1942	29.7299
Bristol School District #1	6.4147	6.3238	8.0046	6.3740	6.6165
Paris School District	8.5738	7.5392	8.0807	8.3146	8.8491
Westosha – Bristol	3.9929	3.8338	4.5412	4.5208	4.1879
Gross Tax Rate (Bristol)	26.7213	26.5386	31.3328	29.9348	29.1007
Gross Tax Rate (Paris)	28.8804	27.7540	31.4089	31.8754	31.3333
Less:					
School Tax Credit	(1.6086)	(1.6086)	(1.6227)	(1.8235)	(1.7707)
General Property Tax Credit	-	-	-	-	-
Net Tax Rate (KUSD)	25.9673	25.7775	29.3248	29.3706	27.9591
Net Tax Rate (Bristol)	25.1125	24.9300	29.7101	28.1113	27.3300
Net Tax Rate (Paris)	27.2717	26.1454	29.7862	30.0519	29.5626
	01/01/10	01/01/11	01/01/12	01/01/13	01/01/14
Assessed Values:					
Real Estate	5,857,071,100	5,841,925,800	5,187,710,000	5,187,556,100	5,266,932,800
Personal Property	171,211,000	173,813,700	161,871,700	159,677,300	156,908,600
Assessed Values – Total	6,028,282,100	6,015,739,500	5,349,581,700	5,347,233,400	5,423,841,400
Assessed Values – KUSD	5,901,138,200	5,890,200,700	5,242,763,700	5,238,605,900	5,307,075,800
Assessed Values – Bristol	118,206,600	116,325,900	99,885,200	101,692,100	111,191,700
Assessed Values – Paris	8,937,300	9,212,900	6,932,800	6,935,400	5,573,900
Equalized Values – Total	6,405,482,800	6,011,116,400	5,618,843,000	5,358,064,600	5,524,779,300
Equalized Values – KUSD	6,270,390,307	5,884,334,818	5,506,654,409	5,249,218,881	5,405,838,196
Equalized Values – Bristol	125,595,720	117,869,750	104,907,224	101,896,387	113,263,355
Equalized Values – Paris	9,495,973	8,911,832	7,281,367	6,949,332	5,677,749
Assessment Ratio	94.11%	100.08%	95.21%	99.80%	98.17%

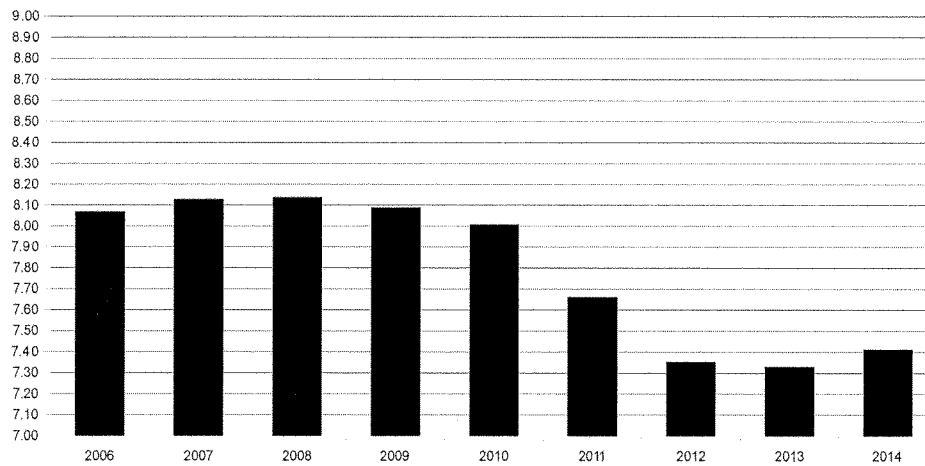
\*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

## SERVICE LEVELS

	Population	Square Miles	Total	Police	Fire	Public Works	Parks	Water Utility	Transit	Library	All Others
2006	94,450	25.71	762.00	197.00	156.00	95.00	32.00	82.00	58.60	43.00	101.60
2007	95,530	25.88	776.00	203.00	156.00	99.00	31.20	83.00	58.60	43.00	102.20
2008	95,910	25.56	781.00	205.00	157.00	100.00	31.20	84.00	58.60	43.00	102.20
2009	96,000	26.56	777.00	210.00	156.00	99.00	25.00	84.00	58.60	42.00	102.40
2010	96,400	26.58	772.00	209.00	156.00	96.00	25.00	84.00	58.60	42.00	101.40
2011*	99,450	26.61	762.00	209.00	156.00	95.00	24.00	82.00	56.60	41.00	98.40
2012*	99,660	26.62	733.00	211.00	155.00	93.00	23.00	80.00	50.60	37.00	83.40
2013*	99,700	26.69	731.00	211.00	155.00	93.00	23.00	83.00	46.60	37.00	82.40
2014*	99,680	26.75	739.00	211.00	154.00	93.65	24.35	86.00	46.60	37.00	86.40
2015*	NA	NA	753.00	215.00	154.00	94.00	25.00	88.00	46.60	37.00	93.40

Full Time Employees Per 1,000 Population



\*Funded Full-Time Positions

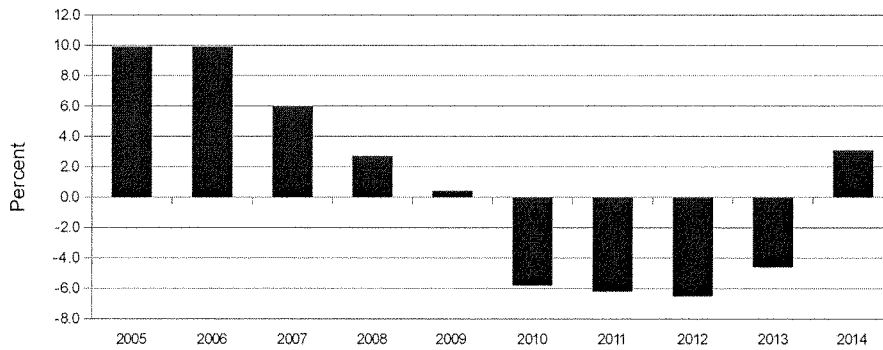
\*Population is estimated

## PROPERTY VALUATIONS

(In Thousands)

Jan 1	Equalized Values**						Percent Change	Total Assessed	Assessment Ratio
	Real Estate				Personal Property	Total			
	Residential Agricultural* Other*	Commercial	Manufacturing	Total					
2005	4,076,387	1,299,218	151,931	5,527,536	132,446	5,659,982	9.9%	5,302,827	93.69%
2006	4,499,994	1,430,861	146,565	6,077,420	140,978	6,218,398	9.9%	6,194,403	99.61%
2007	4,796,602	1,490,601	164,663	6,451,866	141,811	6,593,677	6.0%	6,341,813	96.18%
2008	4,845,106	1,608,640	167,756	6,621,502	149,136	6,770,638	2.7%	6,633,850	97.98%
2009	4,691,102	1,794,478	161,765	6,647,345	152,344	6,799,689	0.4%	6,781,834	99.74%
2010	4,386,070	1,692,757	154,363	6,233,190	172,293	6,405,483	-5.8%	6,028,282	94.11%
2011	4,092,478	1,599,802	145,169	5,837,449	173,667	6,011,116	-6.2%	6,015,739	100.08%
2012	3,733,697	1,588,646	130,534	5,452,877	165,966	5,618,843	-6.5%	5,349,582	95.21%
2013	3,516,453	1,557,232	127,998	5,201,683	156,382	5,358,065	-4.6%	5,347,233	99.80%
2014	3,617,026	1,627,835	122,855	5,367,716	157,063	5,524,779	3.1%	5,423,841	98.17%

Percent Change in Equalized Values



Source: Wisconsin Department of Revenue

\*2008 was the first year to include Agricultural, Other Property, and Undeveloped.

\*2009 was the first year to include Agricultural, Other Property, Undeveloped, and AG Forest.

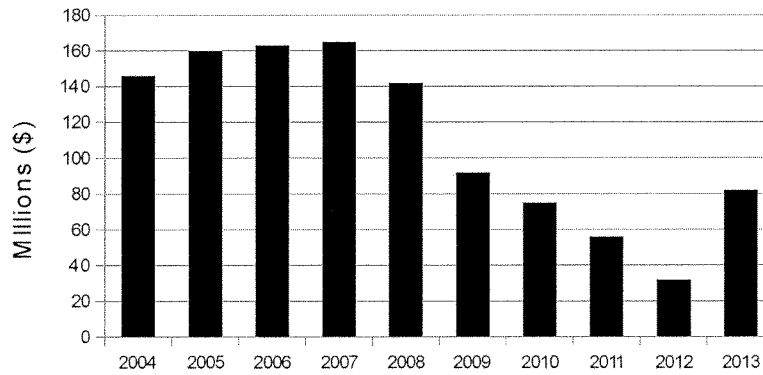
\*\* Equalized Values include all TIF Districts

## BUILDING PERMITS ISSUED

	Total		Single Family			Multifamily		Commercial & Industrial (\$000) Value)	
	# Permits	\$ Value (000)	# Units	\$ Value (000)	\$ Value/# Units	# Units	\$ Value (000)	New	Additions & Alterations
2004	6,529	146,082	303	50,538	166.8	361	18,833	22,533	10,743
2005	6,673	160,117	357	58,655	164.3	131	13,793	23,672	12,292
2006	6,080	163,216	331	58,960	178.1	105	11,155	30,749	15,649
2007	5,587	165,023	273	52,074	190.7	45	3,722	47,473	12,281
2008	4,129	141,587	136	26,433	194.4	5	973	45,915	23,948
2009	3,727	91,935	94	15,712	167.1	4	1,150	3,543	44,347
2010	3,691	74,623	63	10,125	160.7	2	6,799	11,236	14,957
2011	3,305	55,554	36	6,628	184.1	2	7,085	5,498	9,082
2012	2,979	31,967	26	4,643	178.6	1	300	1,813	5,268
2013	3,273	82,142	33	6,304	191.0	0	0	19,332	8,802

Source: City of Kenosha Department of Community Development & Inspections

### Value of Building Permits

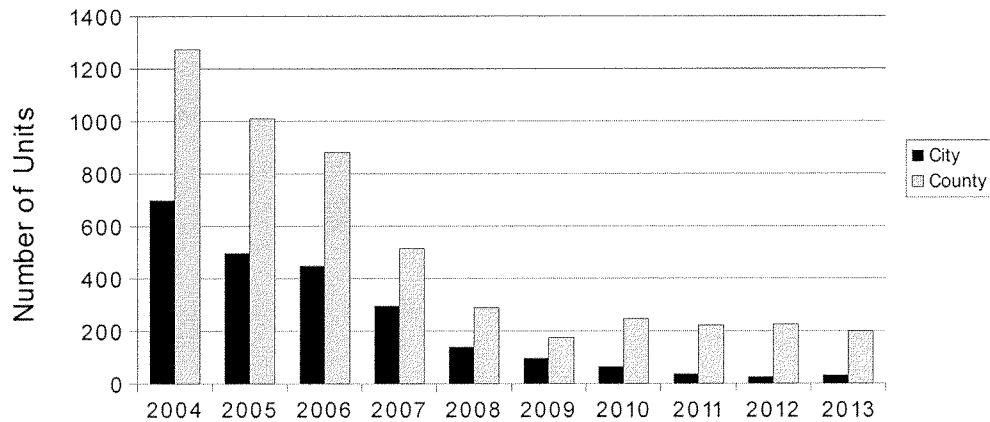


## NEW RESIDENTIAL PERMITS ISSUED AND EXISTING HOME SALES

City of Kenosha and Kenosha County

Year	New Residential Units						Existing Homes (County)			
	Total	City		Total	County		Sales	Average Sales Price (\$)	Percent Change	Average Days on Market
		Single Family	Multi-Family		Single Family	Multi-Family				
2004	700	303	397	1,273	801	472	2,988	176,544	8.77%	89
2005	498	357	141	1,010	807	203	3,451	195,967	11.00%	92
2006	449	331	118	882	646	236	3,704	200,349	2.24%	100
2007	296	273	23	515	495	20	2,798	193,649	-3.34%	73
2008	141	136	5	289	277	12	1,767	197,701	2.09%	105
2009	98	94	4	175	165	10	624	142,656	-27.84%	89
2010	65	63	2	247	158	89	656	149,900	5.08%	70
2011	38	36	2	222	115	107	851	110,438	-26.33%	83
2012	27	26	1	226	145	81	973	89,588	-18.88%	75
2013	33	33	0	200	150	50	1,153	118,937	32.76%	90

### New Residential Permits And Existing Home Sales



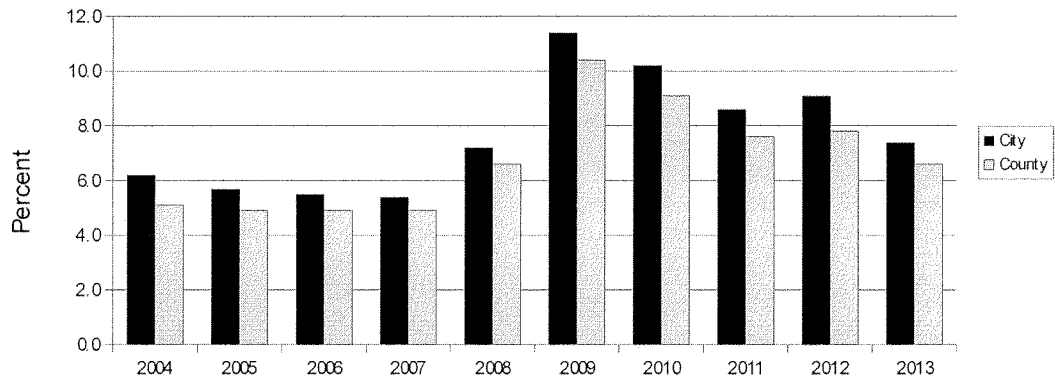
Source: City of Kenosha Department of Community Development & Inspections  
U.S. Bureau of Census, Construction Statistics

## EMPLOYMENT AND UNEMPLOYMENT

City of Kenosha and Kenosha County  
Household Data

Year	Labor Force (000)		Employed (000)		Unemployment Rates			
	City	County	City	County	City	County	Wisconsin	U.S.
2004	49.0	84.0	45.0	80.0	6.2%	5.1%	4.3%	5.1%
2005	48.3	83.3	45.6	79.2	5.7%	4.9%	4.4%	4.6%
2006	48.4	83.4	45.7	79.3	5.5%	4.9%	4.5%	4.3%
2007	48.1	82.9	45.5	78.8	5.4%	4.9%	4.6%	4.8%
2008	49.2	85.2	45.7	79.6	7.2%	6.6%	5.8%	7.1%
2009	48.4	83.6	42.9	74.9	11.4%	10.4%	8.3%	9.7%
2010	48.6	83.3	43.7	75.7	10.2%	9.1%	7.1%	9.1%
2011	49.3	84.1	45.0	77.7	8.6%	7.6%	6.6%	8.3%
2012	50.3	85.6	45.8	79.0	9.1%	7.8%	6.6%	7.6%
2013	51.8	88.6	47.9	82.7	7.4%	6.6%	5.8%	6.5%

### Unemployment Rates - City & County



Source: Wisconsin Department of Workforce Development  
U.S. Bureau of Labor Statistics

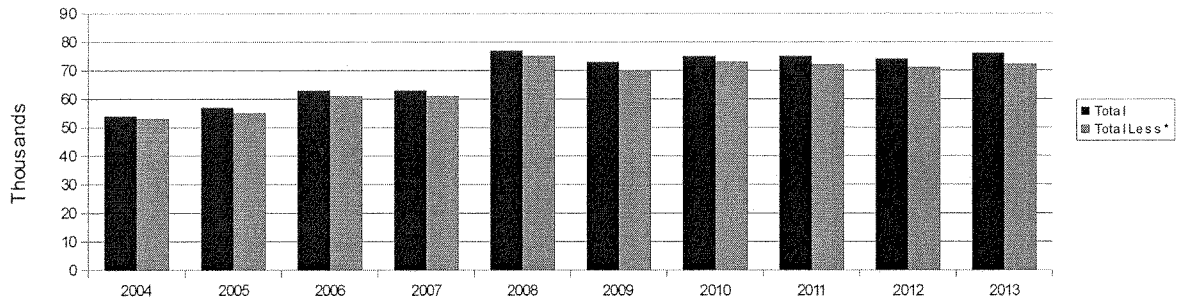


## NON-AGRICULTURE EMPLOYMENT IN KENOSHA COUNTY

Establishment Data  
(In Thousands)

Year	Total	Construc- tion	Manufacturing		Wholesale/ Retail Trade	Finance Insurance & Real Estate	Services	Govern- ment	Total Less Trans- portation Equipment*
			Total	Trans- portation Equipment					
2004	54.3	2.2	9.2	1.5	9.4	1.8	21.0	9.2	52.8
2005	57.2	2.4	9.6	1.9	9.2	1.7	23.5	9.0	55.3
2006	63.1	2.3	10.0	2.1	8.6	1.8	28.5	9.8	61.0
2007	63.0	3.1	9.3	2.3	9.5	2.0	27.3	9.5	60.7
2008	77.5	4.2	9.0	2.9	11.7	2.1	37.3	10.3	74.6
2009	73.2	3.7	7.3	3.0	11.1	2.2	35.6	10.3	70.2
2010	75.4	3.7	7.3	2.7	11.9	2.4	36.8	10.6	72.7
2011	74.7	3.3	6.9	2.9	12.0	2.2	37.2	10.2	71.8
2012	74.3	3.1	6.9	3.2	12.3	2.2	36.7	9.9	71.1
2013	76.0	3.3	7.1	3.9	12.9	2.1	36.8	9.9	72.1

Non-Agricultural Employment (Total/Total Less Transp Equip)



\*Total Less Transportation Equipment

Source: Wisconsin Department of Workforce Development  
U.S. Bureau of Economic Analysis

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**City of Kenosha Major Employers – 2013**

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<u>Employer</u>	<u>Nature of Business</u>	<u>Employment</u>
Kenosha Unified School District	Education	Over 1,000
United Hospital System	Medical Facility	Over 1,000
County of Kenosha	County Government	500 – 999
City of Kenosha	City Government	500 – 999
Aurora Health Care	Medical Facility	500 – 999
University of Wisconsin-Parkside	Education	500 – 999
Gateway Technical College	Education	500 – 999
Carthage College	Education	500 – 999
Jockey International Inc	Clothing Manufacturer	250 – 499
Ocean Spray Cranberries, Inc.	Food Processing	250 – 499
Gordon Food Service	Food Distribution	250 – 499
Woodman's Food Market	Food Distribution	100 – 249

Source: Wisconsin Department of Workforce Development  
Kenosha Area Business Alliance

**City of Kenosha Largest Taxpayers – 2013\***

Name	2013 Assessed Valuation	Net Taxes Due
Chicagoland DC 2008 LLC (Food Distribution)	\$63,672,800	\$1,869,838
Affiliated Foods Midwest (Food Distribution)	48,953,400	1,437,583
Southport Plaza Ltd, Partners (Commercial Retail Development)	35,702,900	1,048,464
Edward Rose Associates (Multi-Family Housing)	27,923,700	820,017
FR – Kenosha LLC (Developer)	22,876,000	671,785
Petretti Properties LLC (Multi-Family Housing)	22,728,700	667,459
Shagbark Limited Partnership (Multi-Family Housing)	20,143,400	591,538
Badger RE Portfolio III LLC (Medical)	18,996,700	557,864
Berwell Inc. (Retail Food Market)	17,855,200	524,342
Plaza 50 Property Associates (Commercial Retail Development)	17,842,400	523,966
<b>Total of Top Ten Taxpayers</b>	<b>\$296,695,200</b>	<b>\$8,712,856</b>
Total City of Kenosha Assessed Values, 1/1/13	\$5,347,233,400	
Top Ten As a Percent of Total	5.55%	

\* - Taxes levied in 2013 for 2014 Collection

Source: City of Kenosha Assessor's Office  
Wisconsin Department of Revenue

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## **GLOSSARY**

### **ACCRETED VALUE**

An amount of interest on Capital Appreciation Notes, that when added to the original amount of principal, produces a yield on a date in time approximately equal to the yield to maturity as set forth on the original date of issue. This full accreted amount is considered general obligation debt of the City.

### **ACCRUAL BASIS OF ACCOUNTING AND BUDGETING**

Whereby revenues are recognized when earned and expenses are recorded as liabilities are incurred. Earned but unbilled revenues are recorded as receivables at year end.

### **APPROPRIATION**

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

### **ASSESSED VALUATION**

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

### **BALANCED BUDGET**

A budget in which budgeted revenues equal budgeted expenditures.

### **BONDS AND NOTES**

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds and notes are typically used for long-term debt to pay for construction of capital projects.

### **BUDGET (OPERATING)**

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceilings under which the City and its departments operate.

### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A list of capital projects for a period of time, usually five years, by department. The CIP may list anticipated revenues to pay for the projects.

### **CAPITAL OUTLAY**

The purchase, acquisition, or construction of any item having a unit cost of \$5,000 or more and a useful life of more than three years. Typical capital outlay items include vehicles, construction equipment, and certain office equipment.

## **GLOSSARY**

### **CAPITAL PROJECT (CAPITAL IMPROVEMENT)**

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$25,000 and a useful life of at least five years.

### **CONTINGENCY**

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

### **CONTRACTUAL SERVICE**

Expenditures related to daily routine operation such as utilities, printing, employee travel, repairs etc., and services which are purchased from private contractors.

### **DEBT SERVICE**

Annual principal and interest that the local government owes on money that it has borrowed.

### **DEFICIT**

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

### **DEPARTMENT**

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

### **DIVISION**

An organizational subdivision of a department.

### **EMPLOYEE BENEFITS**

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share or costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

### **ENCUMBRANCES**

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and are only carried on the balance sheet at year-end.

### **ENTERPRISE FUND (PROPRIETARY FUND)**

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

## **GLOSSARY**

### **EQUALIZED VALUES**

The estimated full market value placed on real and personal property by the State Department of Revenue to insure that property is equitably appraised across jurisdictions. These values are used in formulas to distribute state aid and to properly apportion tax levies of units of governments across jurisdictions.

### **EQUITY TRANSFERS**

Nonrecurring or non-routine transfers of equity between funds.

### **EXECUTIVE BUDGET**

A proposed budget put together by the chief executive or his or her designees for review and approval or modification by the legislative branch.

### **EXPENDITURES (EXPENSES)**

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

### **FISCAL YEAR**

A designated twelve month period for budgeting and record keeping purposes. The fiscal year is also the calendar year for all City funds.

### **FULL-TIME EQUIVALENT POSITIONS**

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

### **FUND**

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **FUND BALANCE**

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period.

## **GLOSSARY**

### **GENERAL FUND**

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

### **GENERAL OBLIGATION DEBT**

When the city pledges its full faith and credit to the repayment of the debt it issues, then this debt is a general obligation.

### **GRANTS**

Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specified purpose, activity, or facility.

### **INTERGOVERNMENTAL REVENUE**

A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

### **INTERNAL SERVICE FUND**

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

### **MILL RATE**

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

### **MODIFIED ACCRUAL BASIS OF ACCOUNTING AND BUDGETING**

Whereby revenues are recorded when received in cash, except for revenues considered susceptible to accrual, which are those revenues that are both measurable and available. Revenues considered susceptible to accrual consist primarily of reimbursements for expenditures under federal and state grants. Expenditures are recognized when a liability is incurred, except for sick pay, pension expenditures and interest on long-term debt are recognized when paid.

### **NON-DEPARTMENTAL**

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

### **OPERATING TRANSFER**

Routine and/or recurring transfers of assets between funds.

### **PAYMENT IN LIEU OF TAXES**

Charges to an enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund.



## **GLOSSARY**

### **PERSONAL SERVICES**

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes, and other related benefits.

### **PROGRAM**

A distinct function of City government provided to the public or a function providing support to the direct services of other City departments.

### **REVENUE BONDS**

A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

### **REVENUE**

Income derived from taxes, fees, and charges, In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

### **SPECIAL ASSESSMENT**

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

### **TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)**

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

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