

# 2008 ADOPTED BUDGET

## CITY OF KENOSHA



SUBMITTED BY

The Honorable John M. Antaramian, Mayor



Nick E. Arnold, City Administrator



### FINANCE COMMITTEE

Frank J. Pacetti,  
Chairman

Eric J. Haugaard

Katherine Marks

Ronald R. Frederick

Stephen Casey

Michael J. Pitts

**CITY OF KENOSHA, WISCONSIN**  
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Eric J. Haugaard..... Alderman, 1<sup>st</sup> District

Don Moldenhauer..... Alderman, 2<sup>nd</sup> District

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**RESOLUTION NO. 177-07**

**BY: Committee on Finance**

**ADOPTING BUDGETS, MAKING APPROPRIATIONS  
AND LEVYING 2007 PROPERTY TAXES**

**WHEREAS**, budgets have been presented to the Common Council of the City of Kenosha in accordance with law, setting forth estimated receipts and expenditures for the year 2008.

**THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION ONE** That a tax be levied against all taxable property within the City of Kenosha for the purpose of defraying the expenditures of appropriations for the City General Fund as set forth, in the sum of **\$38,427,476**.

Revenues for the City of Kenosha General Fund other than the General Property Tax for the Fiscal Year 2008 are hereby fixed and determined in the amount of **\$31,978,116**.

**SECTION TWO** Appropriations for City General Fund Operation. That there be and hereby is appropriated out of the receipts of the City General Fund of the City of Kenosha for the Year 2008 to various accounts comprising the City General Fund Budget in the amount of **\$70,403,592**.

**EXPENDITURES**

**GENERAL GOVERNMENT**

Council	\$211,417
Legal	653,041
Board of Review	8,974
Keep Kenosha Beautiful	42,082
Mayor's Youth Commission	1,415
Independent Audit	51,500
Assessing	516,253
Labor Negotiations	27,650
Finance Department-Accounting & Payroll	755,918
Management Information Service	577,880
Clerk-Treasurer	364,597
Administration	434,800
Personnel	628,076
Cable Coordination & Leg. Liaison	146,085
Mail	117,443
Department of City Development-Plan Division	785,563
Municipal Building Facility	495,388
Other Facilities	64,475

Elections	140,606
Municipal Court	291,569
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$6,314,732</b>

**PUBLIC SAFETY**

**Police Department**

Police Administration	\$733,597
Investigations Division	3,706,903
Police Patrol	13,774,672
Counter Services	226,866
Safety Building Occupancy Expense	91,714
Planning, Research & Training	529,088
Auxiliary Services	168,526
Kenosha Street Crimes Unit	1,107,539
Community Services	335,380
Police Share Joint Services Costs	2,399,666
Total	\$23,073,951

**Fire Department**

Fire Administration	\$458,438
Dispatching & Communications	599,958
Fire Suppression	9,383,307
Fire Prevention	390,866
Training & Education	323,915
Total	\$11,156,484

**Neighborhood Services and Inspections**

Total	\$1,566,459
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<b>TOTAL PUBLIC SAFETY</b>	<b>\$35,796,894</b>
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**PUBLIC WORKS & SANITATION**

Public Works Administration	\$531,831
Engineering	250,000
Roadways & Bridges	1,256,432
Snow & Ice Removal	754,893
Electrical Maintenance and Service	1,560,332
Street Signs & Markings	226,703
Auxiliary Services	74,090
Waste Collections	2,113,696
Solid Waste Disposal	1,270,448

**TOTAL PUBLIC WORKS & SANITATION** \$8,038,425

**HEALTH SERVICES**

Health Administration-Professional Services	\$1,103,226
Animal Control	295,550

**TOTAL HEALTH SERVICES** \$1,398,776

**PARKS DEPARTMENT**

Park Administration	\$221,008
Parks - Baseball Diamonds	261,689
Parks - Nursery	137,379
Parks - Soccer	92,041
Parks - Beaches	75,909
Parks - Special Areas & Activities	160,435
Parks - General Maintenance	2,811,030
Parks - Swimming Pools	419,978

**TOTAL PARKS DEPARTMENT** \$4,179,469



**CONTRIBUTIONS TO OTHER FUNDS**

Enterprise - Mass Transit	\$1,799,124
Enterprise - Airport	454,306
I.S.F. - Central Stores	80,164
Central Garage	190,619

**TOTAL CONTRIBUTION TO OTHER FUNDS** \$2,524,213

**EMPLOYEE FRINGE BENEFITS**

Group Life Insurance	\$78,000
W/C Disability and Death Benefits	100,000
W/C Medical & Hospital Bills	350,000
W/C State Assessment	15,000
State Unemployment Compensation	145,000
Personal Use of City Cars	1,215
Flex Benefit Program Costs	7,000

**TOTAL EMPLOYEE FRINGE BENEFITS** \$696,215

**GENERAL INSURANCE**

General Insurance Costs	\$316,650
General Insurance-Administrative	128,985
General Insurance-Claims Paid	150,000

**TOTAL GENERAL INSURANCE** \$595,635

**MISCELLANEOUS NON-DEPARTMENTAL**

Tax Roll Refunds	\$15,000
Claims & Settlements	5,000
Sales Tax	9,000
Bad Debt Expense	90,000
Miscellaneous Expense	30,000

**TOTAL MISCELLANEOUS NON-DEPARTMENTAL** \$149,000

**RESERVES**

Contingency Reserve	\$250,000
Salary & Fringe Benefit Reserve	2,385,000

**TOTAL RESERVES** \$2,635,000

**DEBT SERVICE - NET OF REVENUES**

**TOTAL DEBT SERVICE-NET OF REVENUES** \$8,075,233

**TOTAL EXPENDITURES** \$70,403,592

**SECTION THREE** Payment of Claims. That the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the payment of all claims and expenditures of all monies within the limitations of the above appropriations.

**SECTION FOUR** Tax Levy for Recycling and Yard waste Program and Payment of Claims. That a tax in the amount of \$196,343 be levied for the Recycling and Yard waste Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

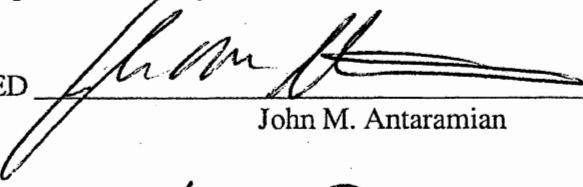
**SECTION FIVE** Tax Levy for Emergency Medical Services. That a tax in the amount of \$4,406,634 be levied for the Emergency Medical Services Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

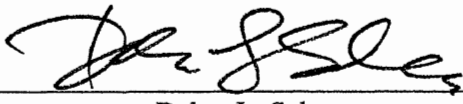
**SECTION SIX** Tax Levy for Community Promotion. That a tax in the amount of \$132,295 be levied for the Community Promotion Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

**SECTION SEVEN** Tax Levy for Public Library. That a tax in the amount of \$5,194,317 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Library Board for the current expense of operating the Kenosha Library System.

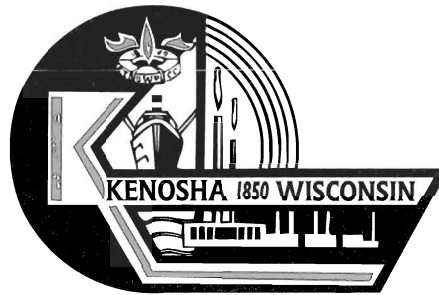
**SECTION EIGHT** Tax Levy for Public Museum. That a tax in the amount of \$1,794,593 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Museum Board for the current expense of operating the Kenosha Museum.

Adopted this 5th day of December, 2007.

APPROVED  \_\_\_\_\_ MAYOR  
John M. Antaramian

ATTEST  \_\_\_\_\_ DEPUTY CITY CLERK  
Debra L. Salas

**JOHN M. ANTARAMIAN**  
**MAYOR**



*CITY OF KENOSHA*  
*625 - 52nd Street*  
*Kenosha, Wisconsin 53140*  
*(262) 653-4000*  
*Fax (262) 653-4010*

TO: MEMBERS OF THE COMMON COUNCIL

I am pleased to present for your consideration the 2008 Annual Operating Budget for the City of Kenosha.

The City maintains the budget document as a tool for financial planning and to provide additional information on the services provided by the City. As a result, the City has received the Distinguished Budget Award from the Government Finance Officers Association for the last thirteen years. This award is only given to those units of government which have made an outstanding effort to provide meaningful information to all users of the budget document.

As the City continues to grow in both population and development, this document continues to be one of our most important planning tools. While it is important for a community to grow, to add jobs and tax base, it must also recognize that growth has an impact on City operations. In the past, spending limits imposed by the Expenditure Restraint Program meant that the City had to continue to look for ways to control costs in the face of an increased demand for services. This formula allows for an adjusted allowable community growth and inflation, and is imposed on expenditures of the general fund only. In some years, this task was easier than in other years; however, the City has always been able to meet the requirements of the program and does so again this year.

In an attempt to resolve its budget deficit, the State of Wisconsin reduced state aid to local governments. The loss of \$1.6 million in state revenue, as a result of the state's action taken in 2004, continues to affect the 2008 budget for the City.

The State budget imposed a levy limit freeze on local governments beginning with the 2006

City budget. This freeze basically meant that the levy can not exceed the percentage increase in the City's net new construction percentage (with a few exclusions). This formula allows for community growth only and is imposed on revenues (the levy) for all City services, not just the general fund.

## **GOALS FOR 2008**

The City continues with the challenge of creating a 2008 budget that maintains delivery of services expected by the citizenry without exceeding the expenditure cap and the levy freeze. This budget does continue to balance this expectation with the allocation of available resources – a combination of expenditures and revenue adjustments and a continuing growth factor. The budget does contain adjustments to personnel, as explained in the Expenditure Highlights Section. Again, this budget does not eliminate any essential services.

## **OPERATING BUDGET ISSUES**

### **Revenues**

#### **Major Revenues:**

- Expenditure Restraint Program – This program was initiated in 1991 in an attempt to control municipal expenditures and, therefore, hold down increases in property tax levies. The concept of this voluntary program is quite simple. If a municipality's general fund budget, excluding debt service, does not exceed a certain percentage set by the State each year, then the municipality will receive a payment under the program. This percentage increase is the annual rate of inflation as measured by the Consumer Price Index, plus an additional percentage to account for real growth in the community. This latter factor is equal to 60 percent of the percentage increase in net new construction during the prior year. For the City to qualify for a payment in 2009, the 2008 budget must not increase by more than 3.8%, excluding debt service and tipping fees. Failure to do so results in the lost of the entire payment of approximately \$2.4 million. The Expenditure Restraint program is a critical factor that must be taken into consideration in developing the General Operating Budget. The budget I have submitted once again qualifies us for this payment. Kenosha has qualified for this payment every year since the inception of the program.

- State Shared Revenues – This program, which has been in existence for many years, is the largest source of non -tax levy revenue in the General Fund. It accounts for about 20 percent of total revenue for 2008. This program has resulted in revenue representing as much as 24 percent of our total general fund revenues. This was prior to 2004 and has been declining each year.

Shared Revenue is driven by a complicated formula which determines a municipality's wealth and financial need in comparison to other municipalities throughout the State of Wisconsin. While there are a number of components to the formula, a major element is per capita equalized values. This is the factor used by the state to determine a municipality's "tax base wealth" and has a major impact on the amount of shared revenues a community receives in a given year. The formula also has a provision which guarantees that a community will receive at least 95 percent of the prior year's amount.

- General Transportation Aids – There are two payments under this program. Local Streets payment assist local government in the maintenance, improvement, and construction of local roads. Connecting Streets funding is for portions of State of Wisconsin trunk highway systems that pass through the City. Funding for these have remained approximately the same since 2005. It is anticipated that there will be a decline in General Transportation Aids for 2008.

Decreases in state funding are particularly difficult to absorb because of the little growth in other non-tax levy revenues in recent years. Whereas major state and federal aid once accounted for 56 percent of general fund revenues, these sources only make up approximately 27 percent of the 2008 budget. Without the ability to increase non-tax levy revenues by this same percentage of loss in aids, pressure will continue to be placed on the tax levy.

Other Revenues:

- Revenues generated for licenses and permits are reviewed by the responsible department and recommended changes are made to the Common Council for approval,

generally on an every other year basis. During 2007, Council approved increased fees for various types of building permits and development fees for 2008. The amount of revenue that is generated from permit and development fees is based on the development and construction market. The 2008 budget reflects an increase in revenues compared to the 2007 estimated due to anticipated construction.

- Public charges for services revenues such as for swimming pools and other Park fees are weather sensitive. The 2008 budget reflects a moderate decrease compared to the 2007 estimate. The implementation of pool passes and twilight fee for admission to the pools continue to prove successful.
- Commercial Revenues – The largest revenue in this category is the Cable Franchise fee. The 2008 budget reflects an increase compared to the 2007 estimate. This increase is based on the continued residential construction in the City and the projected increase of cable connection.
- Interest Income – based on continuing interest rate improvements, the 2008 budget reflects an increase in this revenue source.
- Other revenues – will remain essentially unchanged in 2008.

#### Revenue Assumptions:

- Revenue assumptions are based on the best available source of information.

#### Major Revenues:

- 1) Expenditure Restraint Program, State Shared Revenue and General Transportation Aids amounts are as projected by various state agencies.
- 2) Other Revenues – The Finance Department has a five-year trend history available. This trend is adjusted annually for known or anticipated variables. Departments are responsible for reviewing the fees for services provided by their departments and making appropriate recommendations to the Common Council for revisions generally every other year.

## Expenditure Highlights

The City has a long tradition of responsible budgeting. The 2008 expenditure budget continues this tradition using constraints set by this administration. The 2008 expenditure budget criteria given to department heads stated that the 2008 budget is tax levy driven due to the levy limits mandated by the State. Total expenditures, including wage increases negotiated for 2008 must be within this limit. The following highlights major areas for 2008:

- 1) Community Protection – This Administration continues to place the safety, health, and welfare of the community as a top priority. The 2008 Operating and Capital Improvement budgets for Police, Fire, Public Works, and Parks Departments reflect this commitment.

The success in community protection is a direct reflection of our long-standing budgetary commitment to provide personnel, equipment and training necessary for a strong protective services program. What we have been doing has been working. In order to keep pace and respond to the increasing challenges of our changing world, we need to continue to provide the necessary tools for protective services to ensure that departments can continue to operate at a high level in responding to all types of emergencies.

- 2) Fuel Costs - As fuel costs continue to fluctuate, the 2008 general fund budget again reflects an increase in fuel budgets.
- 3) Fire Department – If approved by the State, the City will be establishing an in-house paramedic training program for our employees as well as offering the program to other municipalities. The budget includes a new Lead EMS Instructor and a part time clerical position to staff the program.
- 4) Police Department – The 2008 budget includes the purchase of five vehicles for Investigation and 10 vehicles for Patrol.
- 5) Employment – The 2008 budget reflects the following additional changes in employment:



Waste & Recycling – The 2008 budget includes the addition of one collector position for the Recycling program and two seasonal Waste collection positions for the Waste Division.

- 6) Departments continue to review staffing levels and recommend changes to reflect the needs of the community.

### **Debt Administration**

The City received a bond rating upgrade in 2003 to Aa3 from Moody's Investor Service. The rating increase was based on the City's continued growth in our tax base; a solid financial operation; increasing reserve balances and above average but manageable debt. Moody's continues to reflect a “stable” outlook for the City.

## **CAPITAL IMPROVEMENT PROGRAM**

We continue to make strides in our goal of linking the Capital Improvement Program (CIP) with the Operating Budget. Changes that have already been implemented include detailed project descriptions, project priorities, and the rationale used to determine what capital outlay to include in the Operating Budget and what to include in the Capital Improvement Program. The CIP document also includes an estimate for the impact each project will have on the annual operating budget. This document is an important long-range planning guide which is updated annually due to project priority changes, project cost changes, etc. The Capital Improvement budget provides a five year plan for annual Common Council approval.

The increased focus on the Capital Improvement Program, with specific funding targets, has the benefit of allowing the City to maintain stable long-term borrowing requirements, to do a better job of long-range planning, to maintain the City's infrastructure on a more current basis, and to continue to replace City equipment on a replacement plan basis which will reflect in equipment maintenance operating expenditures. Some highlights include:

1. Street Improvements – Improving the condition of our street infrastructure continues to be a priority. This emphasis, besides providing an economic benefit to our citizens, positively impacts our operating budget as less resources are needed for repairing of potholes and general maintenance.
2. Park Improvements – Creating new park space and enhancing the condition of existing parks is a priority in order to enhance the quality of life for the taxpayers of the City.
3. Housing and Neighborhood Investment - This program is used as a match for the federal HOME program funding used to stabilize and enhance property values and the City's tax base. Revitalization and affordable housing projects encourage stability and private investment in the City's older neighborhoods.

## **ECONOMIC REPORT**

The local economy continues to expand and become more diversified. In general, construction activity remains strong with a balance between housing, employment centers and commercial facilities to service the area. Some major developments and trends include the following:

### Business Park of Kenosha

Phase I of this development is a joint partnership between the WISPARK Corporation and the City of Kenosha Business Alliance. All of the land has been sold. More than 40 companies, accounting for over 1,200 jobs, are located in the park. A new multi-tenant building was completed in 2007, and a mid-size manufacturing facility is under construction. The project is ahead of anticipated development and will continue to provide jobs to the community and an expanded tax base.

A tax increment district (TID) was created in 2002 to facilitate the development of Phase II. This phase added approximately 105 acres to the business park which is located across from the Kenosha Regional Airport. The first building, a 626,000 square foot warehouse/distribution center, will be substantially completed by the end of 2007. A second building of comparable size is anticipated to commence in spring, 2008.

### Industrial

Monarch Plastics completed a significant office and warehouse expansion in 2007. Rust-Oleum broke ground for a 600,000 square foot distribution center across from the Kenosha Regional Airport in late 2007.

### Harborpark

The six block, 240-unit Phase I residential development by the New England Builders and two- block, 104-unit second phase was completed and granted full occupancy in 2006.

### Harbor Place

Construction of the first phase (Parcel K), was completed in the fall of 2007, which consists of 22 residential units and 10,000 square feet of commercial space. The second phase (Parcel J) will also be a mixed use development to be constructed at a future date.

### Brass Site

The Brass Site is a 42-acre former industrial site now owned by the City of Kenosha.

Construction of the Uptown Brass Center commenced in 2005 and a 55,000 square foot grocery store opened in mid-2006. A full service bank opened in late 2006. The first of two mixed use buildings consisting of approximately 30 residential units and 15,000 square feet of commercial space was completed in the fall of 2007.

Finally, a new elementary school to be constructed by the Kenosha Unified School District on six acres of the Brass site commenced in early 2007 with occupancy expected in early 2008.

### MacWhyte Site

The City of Kenosha took ownership of the former MacWhyte facility in 2004 and created a Tax incremental district (TID) to facilitate the development of the site. Demolition of the buildings is completed and remediation of the site continues. Finished site grading was completed in 2007. The next step will be to develop a neighborhood plan.

### Growth Within The City

Within the City of Kenosha, several new businesses have opened, which include a grocery store and a home improvement store. Residential development, both single-family and multi-

family, moderated in 2007. The most active areas are in the western corridor of the city with projects such as Strawberry Creek, Horizons at Whitecaps, Heritage Heights, and Kilbourn Woods. These are all multi-phase developments which will continue to build out over the next several years.

## OUTLOOK

The future continues to present the challenge of planning and managing growth while keeping property taxes under control in light of stagnant or decreasing sources of state and federal funding. The City is constantly looking at new and better ways of providing essential services while also maintaining the quality of life factors that attract people to Kenosha for homes, jobs, and recreation.

We continue to show success as demonstrated by the diversification of the local economy, and a low crime rate while keeping our overall costs low in comparison to other similarly sized communities in the state.

We must also continue to make capital investments in the community to secure a bright economic future that we have worked so hard to achieve. The Business Park of Kenosha is an example of a project that is benefiting the City and area as businesses continue to locate here and bring with them jobs and economic diversity. The HarborPark development continues to reshape the lakefront and the entire downtown area.

With continued vision, cooperation, and planning, I am confident that Kenosha will remain a great place to live and work.

Sincerely,

A handwritten signature in black ink, appearing to read 'John M. Antaramian', with a long horizontal flourish extending to the right.

John M. Antaramian

Mayor



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Kenosha**

**Wisconsin**

For the Fiscal Year Beginning

**January 1, 2007**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Kenosha, Wisconsin for the fiscal year 2007.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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## FINANCIAL POLICIES

The City of Kenosha's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long standing principles, traditions and practices, and have followed generally accepted accounting principles. The policies have guided the City in the past and have helped maintain financial stability over a long period of time.

## OPERATING BUDGET POLICES

- The City will prepare an annual budget for all operating funds in accordance with §2.02 of the Code of General Ordinances, which incorporates, by reference, §65.90 of the Wisconsin State Statutes.

The ordinance, in general requires:

1. A budget for all governmental and proprietary funds.
  2. A budget available for public inspection.
  3. A public hearing prior to adoption by the Common Council.
  4. An itemization of all indebtedness, expenditures, revenues, and anticipated surpluses.
  5. A two-thirds (2/3rds) vote of the entire membership of the Common Council to modify an adopted appropriation.
- 
- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
  - A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unforeseen increases in service delivery costs. Transfers from the contingency account must be approved by the Common Council.
  - Budget amendments and transfers between divisions and departments are initiated by the department. After review by the Finance department, the transfer is forwarded to Administration for recommendation of approval to the Finance Committee, with final approval by the Common Council.
  - Budget transfers within divisions are initiated by the department. The Finance department reviews for availability of funds and approves. Transfers from personal services accounts to other accounts within the division must be review and approved by Administration.

- Carry over of prior year budget fund authorization is initiated by the department. The requests are reviewed by the Finance department and Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.
- Budgets are classified as either lapsing (spending authority terminates at the year end) or non-lapsing (spending authority continues through the life of the project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31.

#### Lapsing Appropriation

General Fund

Various Special Revenue Funds

Debt Service Funds

Proprietary Funds

Internal Service Funds

- Budgeted revenues and appropriations for the ensuing year for this classification are established on a modified accrual basis of accounting. Proprietary fund budgets generally serve as a financial plan with revenues and costs varying with the demand for service.

#### Non-Lapsing Appropriations

Capital Project Funds

Community Development Block Grant

- Budgets for this classification are established as a project-length budget which authorizes total expenditures over the duration of a project rather than year to year.
- Operating budgets are adopted on a fund/department/division(program) basis.
- Increases to the adopted budgets are made only in the following situations:
  - emergency situations
  - nonrecurring appropriations with offsetting revenues
  - carry over of prior year appropriations



## OPERATING BUDGET PROCESS

The following established the City's operating budget for the ensuing fiscal calendar year.

- The City's operating budget process begins with the development of the budget calendar and instructions to department heads regarding the expenditure policy of the Mayor. This policy will include fiscal and operational guidelines as well as guidelines relating to budgetary increases, etc.
- Departments prepare budget requests and estimated projections, which provide the Department of Administration and Department of Finance with information to analyze the requests against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and Director of Personnel review department budgets with each department head and staff.
- Upon completion of these deliberations, the Finance Department will prepare the Executive Budget for presentation by the Mayor to the legislative body. The legislative body refers the Executive Budget to various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the Executive Budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the Executive Budget and any amendments recommended by the Finance Committee.
- The budget is adopted by the Common Council through an appropriation resolution.
- Once the budget is adopted, the Finance Department makes the adopted version of the budget document available to all departments, legislative body and the public.

## OPERATING BUDGET PREPARATION CRITERIA

The following budget criteria was established by the Mayor prior to the preparation of the 2008 Adopted Budget.

Budgets for 2008 must meet the requirements under the Expenditure Restraint Program and the State of Wisconsin tax levy freeze.

**CITY OF KENOSHA – 2008**  
**OPERATING BUDGET PREPRATION TIMETABLE**

November 16	Publication of Public Hearing Notice and Budget Summary in official newspaper.
Week of November 26	Committees review Proposed Budgets
November 28	Executive Proposed Budget presented to the Finance Committee with department heads in attendance.
December 4	Public Hearing and Committee of the Whole meeting.
December 5	Adoption of operating budget by Common Council.

**CITY OF KENOSHA – 2008**  
**CAPITAL IMPROVEMENT BUDGET PREPARATION CALENDAR**

- |             |  |
|-------------|--|
| November 8  | City Plan Commission will review and make recommendations.                     |
| November 12 | Finance Committee will review and make recommendations.                        |
| December 4  | Public Hearing and Committee of the Whole meeting.                             |
| December 5  | Common Council adoption of the five-year Capital Improvement Program document. |

## **CAPITAL BUDGET POLICIES**

- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
  - grant funds
  - special assessments
  - developer contributions
- The City will develop a five year capital improvement program, which will be reviewed and updated annually, and adopted prior to the adoption of the operating budget.
- The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

## **CAPITAL IMPROVEMENT BUDGET PROCESS**

The following established the City's capital improvement budget for the ensuing fiscal calendar year:

- The City's capital improvement budget process begins with the development of the budget calendar and instruction to department heads.
- Departments update five and ten year Capital Improvement Plan budget requests. The five year budgets are analyzed against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and City Planner review department budgets with each department head.
- Upon completion of the deliberations, the City Plan Department will prepare a five year Capital Improvement budget for presentation by the Mayor to the legislative body. The legislative body refers the budget to the City Plan Commission and then to the Finance Committee. The Finance Committee is responsible for review of the budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the budget as amended by the Finance Committee.
- The budget is adopted by the Common Council through an appropriation resolution. Adoption of the Capital Improvement Budget must be done prior to adoption of the Operating Budget.

## REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review license fees/charges to determine if the revenues support the cost of providing the service.
- Sewer and Water Utility funds will be self-supporting through user fees.
  - Rate adjustments for the Sewer Utility will be submitted to the Common Council for review and approval.

## RESERVE POLICIES

- The City's General Fund operating budget will establish a contingency expenditure appropriation in the annual operating budget to provide for all unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.
- The City will maintain a minimum General Fund working capital equal to 5% of the subsequent year's General Fund operating budget to provide funds for reasonable cash flow needs. This reserve could also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs, or other situations which are determined to be emergency situations by the Common Council.
- Reserves will be established in the Water and Sewer Utilities in accordance with Revenue Bond Ordinance provisions.
- All general obligation debts will be paid through a general debt service fund. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

## INVESTMENT POLICIES

### **AUTHORITY**

The following Wisconsin State Statutes apply as to the authority of the City of Kenosha regarding public depositions and investments of public funds.

§34.01(5), Definition of Public Depository  
§34.05, Designation of Public Depository  
§34.06, Liability of Treasurer  
§34.07, Security  
§34.08, Payment of Losses  
§66.0603, Investments  
§66.0301, Intergovernmental Cooperation

The following factors are taken into consideration regarding the investment of City funds.

### **LEGALITY**

§34.01(5) and §66.0301 Wisconsin State Statutes name the eligible types of public depositories and §66.0603 Wisconsin State Statute defines authorized investments. The City shall comply with these statutes when making investments of funds.

### **SAFETY**

Safety of principal is a prime consideration when City funds are invested.

Certificates of Deposit shall be purchased only from financial institutions as defined by Wisconsin State Statute §34.01(5), which are insured to the first \$100,000.00 of principal by FSLIC, FDIC, or Wisconsin Credit Union Saving Insurance Corp. and are eligible for \$400,000.00 principal guarantee by the State Municipal Guarantee Fund. Certificates of Deposit in excess of \$500,000.00 shall be perfected by a third party agreement whereby collateral shall be held by a third party.

Acceptable collateral are Treasure Notes, Bills or Bonds, or any security backed by the full faith and credit of the United States government.

## **REPURCHASE AGREEMENTS**

When City funds of less than \$500,000.00 are invested in a repurchase agreement of fourteen days or less, the financial institution shall supply the City of a listing of U.S. Government securities that the institution is pledging on its books to secure the repurchase agreements. Repurchase agreements of \$500,000.00 or more or in excess of fourteen days shall be secured the same as Certificates of Deposit.

The City Treasurer may make the following types of investments:

1. Investment of General Fund Float in City Concentration account per contract with the financial institution.
2. State of Wisconsin Local Government Pooled Investment Fund.
3. United States Treasury Bills, Notes, or Bonds.
4. Certificates of Deposit with designated Public Depositories.
5. Repurchase Agreements with designated Public Depositories.

## **LIQUIDITY**

The immediate day to day cash flow needs of the City shall be considered when investment decisions are made.

Any investment maturing sixty days or longer shall not be made until the Treasurer and Director of Finance have agreed that the investment is prudent in regards to the cash flow needs of the City.

No funds shall be invested longer than one year.

## **YIELD**

The yield of investment shall become a determining factor only after legality, safety , and liquidity have been determined.

The City Treasurer shall invest City funds, and in his/her absence, the Deputy City Treasurer or Director of Finance shall invest City funds.



## DEBT POLICIES

- The City will confine long-term borrowing to capital improvements and equipment with high cost and long expected useful life.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use short term debt for cash flow and bond or note anticipation purposes.
- The City will first look to available current resources before using debt to fund capital improvements.
- Section 67.03 (1) of the Wisconsin State Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. However, the City administration has informally set an internal debt limit which equates to 70 percent of the maximum amount allowed by Wisconsin Statutes. The purpose is to provide a margin of safety for potential adverse changes in valuation.

## ACCOUNTING POLICIES

- The accounts of the City are presented on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.
- The books and records of the City are maintained in conformance with accounting principles accepted as the standard in the industry. The only exception to conformance with accounting principles result from State or Federal law.
- An annual audit will be performed by an independent accounting firm.
- The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Expendable Trust Funds and Agency Funds. The accrual basis of accounting is used for the Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds.
- In general, under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred.
- In general, under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.

## EMPLOYEE BENEFITS

Those employees expected to work over 600 hours per year and expected to be employed for at least one year from date of hire are eligible to participate in the Wisconsin Retirement System (WRS), a statewide cost-sharing multiple-employer public employee retirement system. Covered employees are required by statute to contribute to the plan based on a percentages of their salary. At the present time, the City pays a negotiated amount which may equal the employee and the employer portions of required contributions. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 2008 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Elected</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.0	3.0	5.1	3.4
Employer	4.6	8.5	14.8	17.4
<b>TOTAL</b>	<b>10.6</b>	<b>11.5</b>	<b>19.9</b>	<b>20.8</b>

In addition to the Wisconsin Retirement System, the State of Wisconsin administers a plan for certain retired employees of the Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

### Post Retirement Benefits

In addition to providing pension benefits, the City provides certain paid health care benefits for retired employees as follows:

Police Department employees voluntarily retiring with 15 years of service and upon reaching age 53, until eligible for other paid hospital-surgical insurance, eligible for Medicare or other government furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Fire Department employees voluntarily retiring with 15 years of service and reaching age 53 (less than 15 years and age 55), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other governmental furnished hospital-surgical insurance.

Transit union employees retiring with 15 years of service and reaching age 60 (less than 15 years and age 62), until eligible for other paid health hospital-surgical insurance, eligible for Medicare or attains the ages of 65, whichever occurs first.

All other full time employees retiring with 15 years of service and reaching age 60, until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other government furnished hospital-surgical insurance.

### **Compensated Absences**

Employees accumulate vacation and sick leave at various rates depending upon bargaining group and length of service. Employees are compensated upon termination for unused vacation earned in the current year. No liability for unpaid vacation benefits exist at year end as vacations are forfeited if not used in the calendar year earned.

Employees are not compensated for unused sick leave upon termination of employment. Depending on bargaining group, employees may be eligible for fifty percent of accumulated sick leave, excluding sick leave bank hours, to be paid upon normal retirement or disability. The City establishes an accrual of the projected future cost of absences, for which employees will be paid, during the period that employees render the services necessary to be eligible for such benefits as required by GASB.

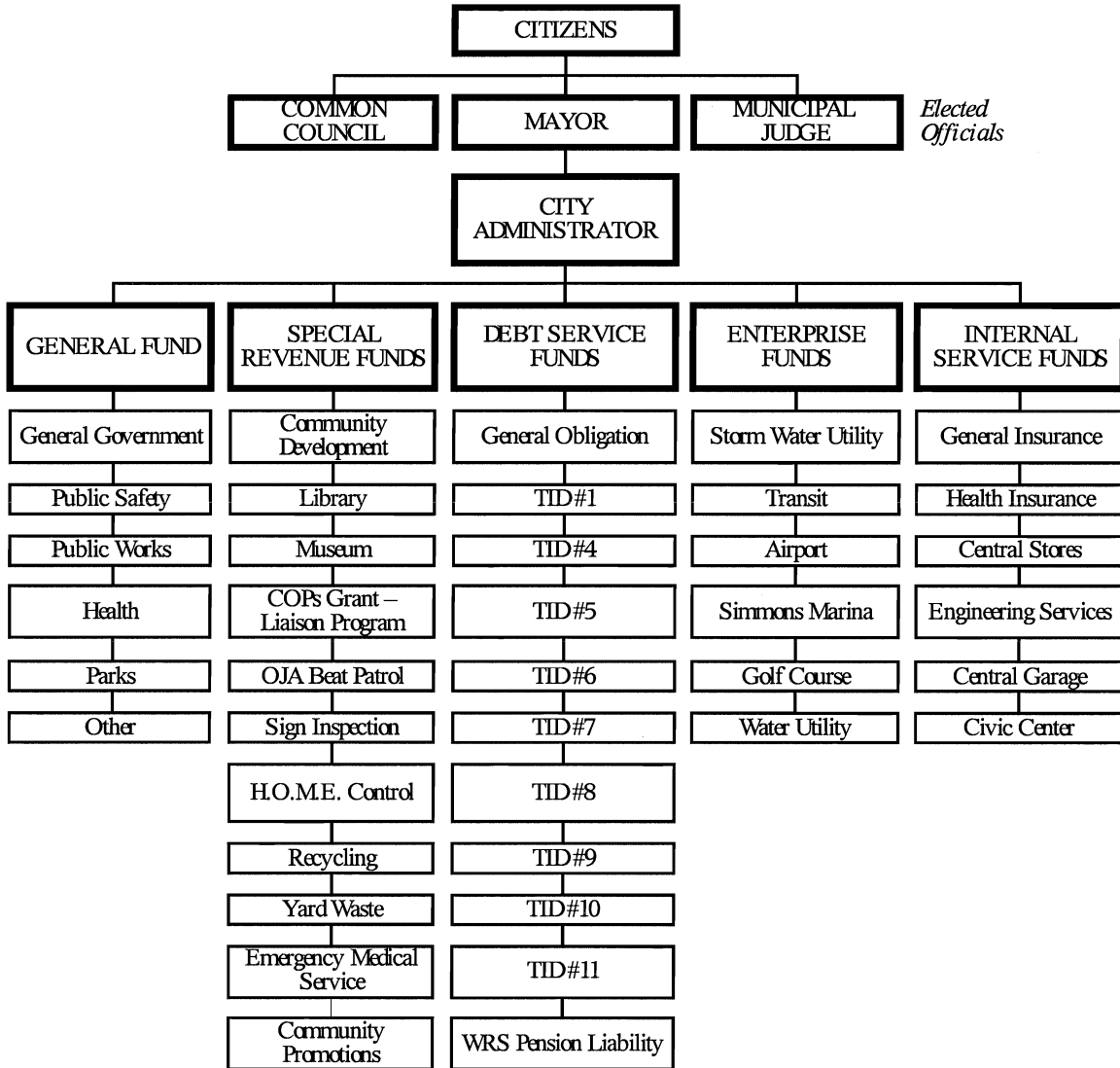
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# CITY OF KENOSHA, WISCONSIN

Ideally located on the shores of Lake Michigan between Chicago and Milwaukee, Kenosha has grown from a tiny agricultural community to a dynamic commercial and industrial center. Originally known as "Pike Creek", Kenosha received its earliest settlers in 1835. They came primarily from New England to farm the fertile country beyond the lake plain. In 1836, recognizing the growing importance of the area as a harbor city, the name was changed to Southport. The City was finally incorporated in 1850 and designated the seat of Kenosha County.

	<u>2005</u>	<u>2006</u>	<u>2007</u>
Population	93,785	94,450	95,530
Square Miles	25.43	25.71	25.88
Equalized Values (000)	5,659,982	6,218,398	6,593,677

## Organization



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# CITY OF KENOSHA, WISCONSIN

## *Employees*

	2006	2007	Adopted 2008
Legal	6	6	6
Assessing	6	6	6
Finance	8.4	9.4	9.4
Clerk/Treasurer	5	5	5
City Administration	3.5	3.5	3.5
Personnel	5	5	5
Public Information & Cable	1.5	1.5	1.5
City Development	13	13	13
Municipal Office Building	2	2	2
Municipal Court	4	4	4
Police	197	203	205
Fire	156	156	157
Neighborhood Services & Inspections	17	19	18
Public Works – Streets & Waste	69	71	72
Parks Department	32.2	31.2	31.2
General Insurance	2	2	2
	<b>Total General Fund</b>	<b>527.6</b>	<b>537.6</b>
	<b>527.6</b>	<b>537.6</b>	<b>540.6</b>
Library	43	43	43
Museum	12	14	15
Kenosha Housing Authority (1)	10	10	10
Water Utility	82	83	84
Transit	58.6	58.6	58.6
Airport	4	4	4
Simmons Island Marina	0.3	0.3	0.3
Golf Course	0.5	0.5	0.5
Engineering	11	13	13
Central Stores	1	1	1
Fleet Maintenance	12	12	12
	<b>Total Other Funds</b>	<b>234.4</b>	<b>239.4</b>
	<b>234.4</b>	<b>239.4</b>	<b>241.4</b>
<b>Total City of Kenosha Employees</b>	<b>762</b>	<b>777</b>	<b>782</b>

(1) Operates independently under authority of City of Kenosha

## *Labor Relations*

A majority of the City of Kenosha Employees are represented by one of the following major associations:

1. Local 71 American Federation of State, County and Municipal Employees (AFSCME) represents 212 employees. A three year labor contract expired at the end of 2006.
2. Local 998 American Transit Union represents 45 employees. A three year labor contract expires at the end of 2007.
3. Local 414 International Association of Fire Fighters represents 141 employees. A three year labor contract expired at the end of 2006.
4. The Kenosha Professional Police Association represents 158 employees. A three year labor contract expired at the end of 2006.
5. The Kenosha Building Inspectors Association represents 11 employees. A three year labor contract expires at the end of 2009.

# CITY OF KENOSHA, WISCONSIN

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## ***Description of Fund Structure***

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **Governmental Funds**

**General Fund** - Major fund which accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for here.

**Special Revenue Funds** - Funds used to account for revenue legally earmarked for a particular purpose.

**Debt Service Funds** - Funds used to account for revenues and expenditures used to repay the principal and interest due on debt in that year.

**Capital Improvement Projects** - Funds used to account for financial resources used to construct or acquire capital facilities, etc.

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, principal and interest on general long term debt, claims and judgments, and compensated absences are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.



## CITY OF KENOSHA, WISCONSIN

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### Proprietary Funds

**Enterprise Funds** - Funds used to account for government services that derive a substantial portion of their revenue from user charges.

**Internal Service Funds** - Funds used to account for the goods and services provided by one department to other government departments on a cost-reimbursement basis.

Proprietary funds are budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlement, and donations. Revenue from grants, entitlement, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.

# CITY OF KENOSHA, WISCONSIN

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## ***Functional Units***

Functional units within the budget describe related activities aimed at accomplishing a major service or regulatory program. This activity is shown throughout the budget document as a two digit number in the heading of the budget detail (for example, 01 is General Government).

In the aggregate, these functional units are shown as either major funds or non-major funds as illustrated below:

<u>Functional Unit</u>	<u>Major Fund</u>	<u>Non-Major Fund</u>
General Government	X	
Public Safety	X	
Public Works & Sanitation	X	
Health	X	
Culture & Recreation	X	
Urban Development		X
Other	X	X
Capital		X
Debt	X	X

Major funds relate to funds whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for the same item.

**CITY OF KENOSHA**  
**SUMMARY OF 2008 BUDGET, BY FUND**

<b><u>Expenditure Summary - By Fund</u></b>	2007 Adopted Budget	2008 Adopted Budget	Percent Change
General Fund	68,813,198	70,403,592	2.3%
Special Revenue Funds	18,084,713	19,261,624	6.5%
Debt Service Funds	20,825,214	15,886,123	-23.7%
Capital Project Funds	29,558,262	30,985,906	4.8%
Enterprise Funds	44,657,539	48,964,309	9.6%
Internal Service Funds	18,922,818	18,771,443	-.8%
<b>Total Expenditures All Funds</b>	<b>200,861,744</b>	<b>204,272,997</b>	<b>1.7%</b>

<b><u>Revenue Summary</u></b>	2007 Adopted Budget	2008 Adopted Budget	Percent Change
General Fund	68,813,198	70,403,592	2.3%
Special Revenue Funds	18,084,713	19,261,624	6.5%
Debt Service Funds	20,623,506	15,067,664	-26.9%
Capital Project Funds	29,558,262	30,985,906	4.8%
Enterprise Funds	45,109,250	49,121,250	8.9%
Internal Service Funds	18,959,455	18,804,964	-.8%
<b>Total Revenues All Funds</b>	<b>201,148,384</b>	<b>203,645,000</b>	<b>1.2%</b>

<b><u>Property Tax Contribution – By Fund</u></b>	2007 Adopted Budget	2008 Adopted Budget	Percent Change
General Fund	36,763,862	38,425,476	4.5%
Special Revenue Funds	11,154,893	11,724,182	5.1%
Debt Service Funds	6,398,665	6,477,431	1.2%
<b>Total Property Tax All Funds</b>	<b>54,317,420</b>	<b>56,627,089</b>	<b>4.3%</b>

<b><u>Fund Balances as of 12/31</u></b>	2006 Actual	2007 Estimate	Percent Change
General Fund			
Reserved	2,022,059	2,022,059	—
Working Capital	8,659,736	9,946,736	14.9%
Total	10,681,795	11,968,795	12.0%
Special Revenue Funds – Restricted	3,869,912	3,869,912	—
Debt Service Funds – Restricted	475,653	273,945	-42.4%
Capital Project Funds – Restricted	28,022,217	28,022,217	—
Enterprise Funds – Restricted	147,763,424	148,215,135	.3%
Internal Service Funds – Restricted	173,536	210,173	21.1%
<b>Total All Funds</b>	<b>190,986,537</b>	<b>192,560,177</b>	<b>.8%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2008 Expenditure Budget By Individual Fund**

Fund	2006 Adopted	2007 Adopted	2008 Adopted	% Increase (Decrease) 2008 vs 2007
<b>General Fund</b>				
General Government	6,378,143	6,193,176	6,314,732	2.0%
Public Safety	33,795,972	33,799,382	35,796,894	5.9%
Public Works & Sanitation	8,986,265	7,519,180	8,038,425	6.9%
Health	1,164,697	1,211,607	1,398,776	15.4%
Culture & Recreation	4,429,355	4,245,084	4,179,469	-1.5%
Debt Service	7,956,579	8,351,803	8,075,233	-3.3%
Other	3,965,628	7,492,966	6,600,063	-11.9%
<b>Total General Fund</b>	<b>66,676,639</b>	<b>68,813,198</b>	<b>70,403,592</b>	<b>2.3%</b>
<b>Special Revenue Funds</b>				
Community Development Block Grant	1,220,301	1,097,939	1,084,121	-1.3%
Kenosha Public Library	6,370,969	6,709,555	7,096,819	5.8%
Kenosha Public Museum	1,891,415	2,123,014	2,790,793	31.5%
Cops Grant – Liaison Program	278,000	278,000	278,000	-%
OJA Beat Patrol Grant	99,000	97,105	143,750	48.0%
Sign Inspection Program	11,700	11,500	11,500	-%
Erosion Control Program	46,872	—	—	-%
HOME Program	52,922	79,950	99,769	24.8%
Recycling & Yard Waste Management	776,114	866,446	890,443	2.8%
Emergency Medical Services	6,656,586	6,662,639	6,706,634	0.7%
Community Promotion	177,455	158,565	159,795	0.8%
<b>Total Special Revenue Funds</b>	<b>17,581,334</b>	<b>18,084,713</b>	<b>19,261,624</b>	<b>6.5%</b>
<b>Debt Service Funds</b>				
General Obligation	11,889,609	11,475,434	11,262,066	-1.9%
TID 4 – Harborpark	2,837,404	3,583,908	3,640,024	1.6%
TID 5 – Business Park	1,433,249	1,516,104	1,577,466	4.0%
TID 6 – Harborside Streetscape	331,941	348,274	505,430	45.1%
TID 7 – Brass Site	140,548	4,156,534	263,749	-93.7%
TID 9 – MacWhyte Site	116,827	113,192	111,598	-1.4%
TID 10 - Wilson Heights	42,000	42,000	42,000	-%
<b>Total Debt Service Funds</b>	<b>16,791,578</b>	<b>21,235,446</b>	<b>17,402,333</b>	<b>-18.1%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2008 Expenditure Budget By Individual Fund**

Fund	2006 Adopted	2007 Adopted	2008 Adopted	% Increase (Decrease) 2008 vs 2007
<b>Capital Project Funds</b>				
Airport	4,224,882	20,000	20,000	-%
City Development	1,822,500	1,437,500	1,277,500	-11.1%
Fire Department	258,000	1,539,000	23,000	-98.5%
Library	—	20,000	—	-%
Museum	—	350,000	—	-%
Parks	2,008,416	1,013,000	1,184,500	16.9%
Parks – Other	199,500	210,500	122,000	-42.0%
Police Department	580,000	—	—	-%
Public Works – Composite	2,122,800	372,000	6,444,000	1632.3%
Public Works – Drainage	130,000	—	—	-%
Public Works – Other	2,143,500	1,958,542	1,164,400	-40.5%
Public Works – Streets	2,057,000	2,527,000	2,909,500	15.1%
Redevelopment Authority	250,000	250,000	225,000	-10.0%
Storm Water Utility	—	608,000	1,347,000	121.5%
Transit	6,715,915	136,720	1,881,720	1276.3%
TIF Districts	8,000,000	19,116,000	14,387,286	-24.7%
<b>Total Capital Project Funds</b>	<b>30,512,513</b>	<b>29,558,262</b>	<b>30,985,906</b>	<b>4.8%</b>
<b>Enterprise Funds</b>				
Storm Water Utility	—	3,724,950	4,872,912	30.8%
Parking	13,000	14,000	14,000	-%
Transit	6,027,155	6,460,066	6,973,493	7.9%
Airport	633,771	788,954	801,879	1.6%
Simmons Island Marina	156,911	142,090	129,665	-8.7%
Washington Park Golf Course	331,235	303,806	285,780	-5.9%
Kenosha Water Utility	33,007,420	33,223,673	35,886,580	8.0%
<b>Total Enterprise Funds</b>	<b>40,169,492</b>	<b>44,657,539</b>	<b>48,964,309</b>	<b>9.6%</b>
<b>Internal Service Funds</b>				
Insurance Fund	374,400	374,638	—	-100.0%
Health Insurance	10,600,000	14,944,199	14,944,199	-%
Central Stores	1,982,051	1,567,597	1,785,164	13.9%
Engineering	957,340	882,372	844,321	-4.3%
Central Garage	1,083,873	1,064,251	1,101,089	3.5%
Civic Center	110,685	89,761	96,670	7.7%
<b>Total Internal Service Funds</b>	<b>15,108,349</b>	<b>18,922,818</b>	<b>18,771,443</b>	<b>-0.8%</b>
<b>Total Expenditures, All Funds</b>	<b>186,839,905</b>	<b>201,271,976</b>	<b>205,789,207</b>	<b>2.2%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2008 Revenue Budget By Individual Fund**

Fund	Revenue Category	2006 Adopted	2007 Adopted	2008 Adopted	% Increase (Decrease) 2008 vs 2007
<b>General Fund</b>					
	Property Tax Levy – Operating	28,061,452	28,412,059	30,350,243	6.8%
	Property Tax Levy – Debt Service	7,956,579	8,351,803	8,075,233	-3.3%
	Other Taxes	2,285,000	2,959,200	2,444,000	-17.4%
	Intergovernmental Revenues	19,931,113	20,001,201	19,762,696	-1.2%
	Licenses and Permits	1,558,195	1,591,535	1,835,020	15.3%
	Fines and Forfeitures	1,491,000	1,533,000	1,505,300	-1.8%
	Public Charges for Service	312,700	468,300	430,400	-8.1%
	Commercial Revenue	850,100	945,400	1,095,100	15.8%
	Interest Income	1,178,000	1,200,000	1,450,000	20.8%
	Miscellaneous Revenues	52,500	50,700	50,600	-0.2%
	Other Financing Sources	3,000,000	3,300,000	3,405,000	3.2%
	<b>Total General Fund</b>	<b>66,676,639</b>	<b>68,813,198</b>	<b>70,403,592</b>	<b>2.3%</b>
<b>Special Revenue Funds</b>					
	Property Tax Levy – Operating	8,362,021	10,744,661	11,145,853	3.7%
	Property Tax Levy – Debt Service	414,921	410,232	578,329	41.0%
	Intergovernmental Revenues	3,502,114	3,485,770	3,684,942	5.7%
	Licenses and Permits	61,700	11,500	11,500	-%
	Public Charges for Service	2,563,820	2,761,900	3,063,900	10.9%
	Miscellaneous Revenues	23,000	50,000	345,100	590.2%
	Other Financing Sources	1,148,121	620,650	432,000	-30.4%
	<b>Total Special Revenue Funds</b>	<b>16,075,697</b>	<b>18,084,713</b>	<b>19,261,624</b>	<b>6.5%</b>
<b>Debt Service Funds</b>					
	Tax Levy – Debt Service	8,371,500	8,762,035	8,653,562	-1.2%
	Other Taxes	5,205,060	10,478,665	6,477,431	-38.2%
	Miscellaneous Revenues	1,333,300	1,793,038	1,452,881	-19.0%
	<b>Total Debt Service Funds</b>	<b>14,909,860</b>	<b>21,033,738</b>	<b>16,583,874</b>	<b>-21.2%</b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Summary of Comparative 2008 Revenue Budget By Individual Fund**

Fund	Revenue Category	2006 Adopted	2007 Adopted	2008 Adopted	% Increase (Decrease) 2008 vs 2007
<b>Capital Project Funds</b>					
	Note Proceeds	17,438,708	27,719,328	24,633,402	-11.1%
	Intergovernmental Revenues	13,073,805	1,838,934	6,352,504	245.4%
	<b>Total Capital Project Funds</b>	<b>30,512,513</b>	<b>29,558,262</b>	<b>30,985,906</b>	<b>4.8%</b>
<b>Enterprise Funds</b>					
	Intergovernmental Revenues	3,428,695	3,777,124	4,015,324	6.3%
	Public Charges for Service	26,873,644	31,834,192	33,294,405	4.6%
	Commercial Revenue	1,546,139	1,656,079	1,807,578	9.1%
	Miscellaneous Revenues	6,465,071	5,793,276	7,750,513	33.8%
	Other Financing Sources	1,842,347	2,048,579	2,253,430	10.0%
	<b>Total Enterprise Funds</b>	<b>40,155,896</b>	<b>45,109,250</b>	<b>49,121,250</b>	<b>8.9%</b>
<b>Internal Service Funds</b>					
	Investment Income	374,400	374,638	—	-100.0%
	Charges for Service	13,589,002	18,333,539	18,534,181	1.1%
	Other Financing Sources	1,156,982	251,278	270,783	7.8%
	<b>Total Internal Service Funds</b>	<b>15,120,384</b>	<b>18,959,455</b>	<b>18,804,964</b>	<b>-0.8%</b>
<b>Total Revenue By Funds</b>		<b><u>183,450,989</u></b>	<b><u>201,558,616</u></b>	<b><u>205,161,210</u></b>	<b><u>1.8%</u></b>

**City of Kenosha**  
**Three Year Financial Summary Information and**  
**Governmental Funds – Estimated Fund Balances**

Fund Balances as of 12/31	2005 Actual	2006 Actual	2007 Estimated	% Increase (Decrease) 2007 vs 2006
<b>Major Governmental Funds:</b>				
General Fund (Reserved & Working Capital)	10,862,891	10,681,795	11,968,795	12.0%
General Obligation Debt – Restricted	5,507,944	3,315,029	1,758,268	-47.0%
<b>Non-Major Governmental Funds:</b>				
Special Revenue Funds – Restricted	6,605,393	6,515,200	6,515,200	-%
Debt Service Funds – Restricted	(4,529,658)	(2,839,376)	(1,484,303)	-47.7%
Capital Project Funds – Restricted	39,848,559	28,022,217	28,022,217	-%

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period.



# GENERAL FUND

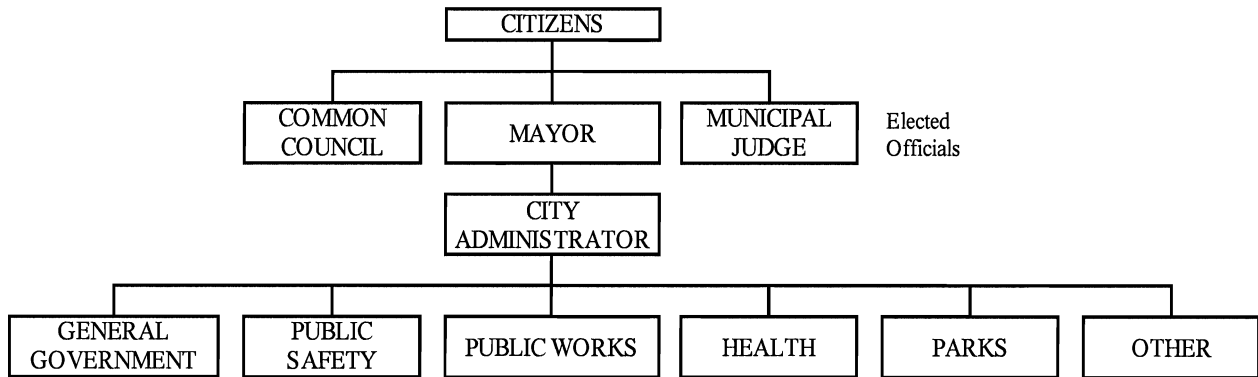
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The General Fund is used to account for the primary operations of the City of Kenosha that are financed from property taxes and other general revenues. Included in this fund are police and fire protection, street maintenance, waste disposal, and park maintenance, among other services.

This fund is maintained and budgeted on the modified accrual basis of accounting.

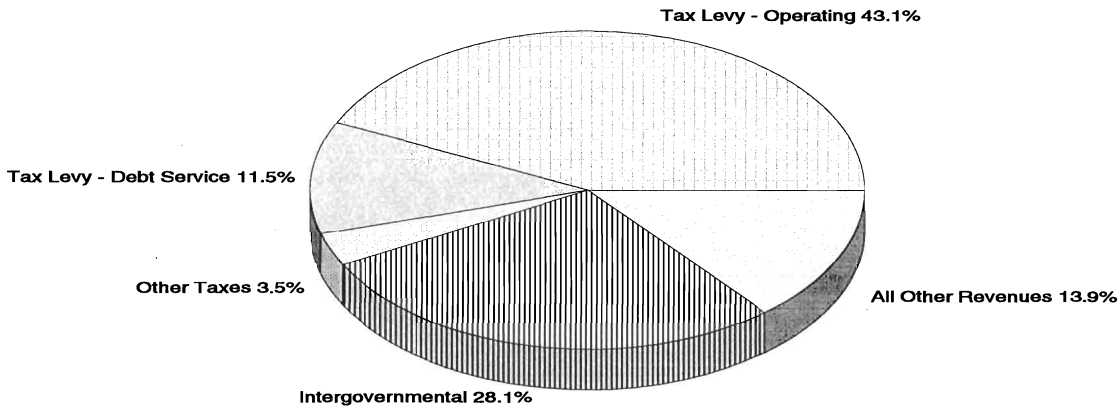
## **Organization**



## SUMMARY OF 2008 GENERAL FUND BUDGET

### COMPARATIVE REVENUES

	2006 Actual Revenues	2007 Budgeted Revenues	Actual Received 6/30/07	2007 Estimated Revenues	2008 Adopted Budget
<b>Taxes:</b>					
Property Tax Levy-Operating	\$28,061,452	\$28,412,059	-	\$28,412,059	\$30,350,243
Property Tax Levy-Debt Service	\$7,956,579	\$8,351,803	-	\$8,351,803	\$8,075,233
Other Taxes	\$2,339,653	\$2,959,200	\$480,222	\$2,944,987	\$2,444,000
Intergovernmental Revenues	\$19,944,052	\$20,001,201	\$1,376,594	\$20,011,358	\$19,762,696
Licenses and Permits	\$1,642,199	\$1,591,535	\$845,938	\$1,677,947	\$1,835,020
Fines and Forfeitures	\$1,452,316	\$1,533,000	\$738,145	\$1,507,088	\$1,505,300
Public Charges for Service	\$409,474	\$468,300	\$205,884	\$499,253	\$430,400
Commercial Revenue	\$1,011,866	\$945,400	\$322,519	\$1,065,075	\$1,095,100
Interest Income	\$1,417,360	\$1,200,000	\$995,178	\$1,701,167	\$1,450,000
Miscellaneous Revenues	\$206,190	\$50,700	\$25,449	\$94,564	\$50,600
Other Financing Sources	\$351,368	\$3,300,000	-	\$3,300,000	\$3,405,000
	<b>\$64,792,509</b>	<b>\$68,813,198</b>	<b>\$4,989,929</b>	<b>\$69,565,301</b>	<b>\$70,403,592</b>

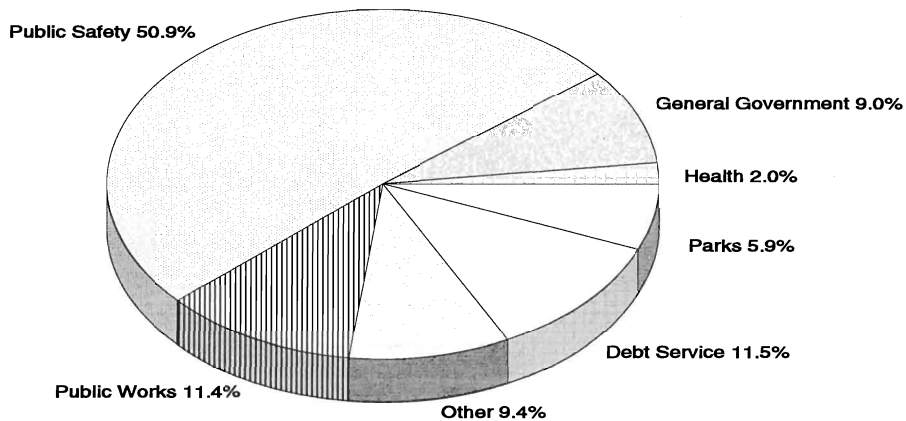


Graph rounds to 100.1%

## SUMMARY OF 2008 GENERAL FUND BUDGET

### COMPARATIVE EXPENDITURES

	2006 Actual Expenditures	2007 Revised Budget	Expenditures to 6/30/07	2007 Estimated Expenditures	2008 Adopted Budget
General Government	\$6,186,748	\$6,689,132	\$3,248,894	\$6,467,134	\$6,314,732
Public Safety	\$33,764,998	\$35,655,705	\$17,161,064	\$35,865,201	\$35,796,894
Public Works - Streets & Waste	\$8,479,255	\$7,806,103	\$3,806,639	\$7,979,330	\$8,038,425
Parks	\$4,078,697	\$4,428,508	\$1,630,733	\$3,965,614	\$4,179,469
Health	\$1,164,384	\$1,217,422	\$589,080	\$1,217,422	\$1,398,776
Other	\$3,561,077	\$5,513,604	\$805,981	\$5,280,827	\$6,600,063
Debt Service	-	\$8,351,803	-	\$8,351,803	\$8,075,233
<b>Total</b>	<b>\$57,235,159</b>	<b>\$69,662,277</b>	<b>\$27,242,391</b>	<b>\$69,127,331</b>	<b>\$70,403,592</b>



Graph rounds to 100.1%

## GENERAL FUND REVENUES

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### **Taxes**

All required funding that cannot be generated from State aids, permits, licenses, and all other revenues, must be derived from a PROPERTY TAX LEVY. In 2008, \$30,350,243 must be levied to support General Fund operations while another \$8,075,233 is being levied for debt retirement in the General Fund and another \$578,329 in the Special Revenue Fund. The tax rate is expressed in terms of “mills”, with one mill equivalent to one dollar tax for every \$1,000 of assessed value.

The largest source of PAYMENT IN LIEU OF TAXES is collected from the Water Utility under the accounting guidelines for enterprise funds. Since the Water Utility is tax-exempt, this payment is made as reimbursement for City services, such as police and fire protection. The total payment from all sources is estimated at approximately \$1.65 million in 2008.

OTHER TAXES include mobile home fees, a dog track admission tax, and penalty and interest paid on current and delinquent taxes.

### **Intergovernmental Revenues**

STATE SHARED REVENUE is the largest single intergovernmental revenue source and the second largest revenue source other than property taxes. This payment represents approximately 19.58 percent of general fund revenues in 2008. This revenue continues to decline from the approximate 21.8 percent for 2004; 21.2% for 2005; 20.7% for 2006, and 20.03% for 2007. The appropriation for this payment is based on a formula which takes into account equalized values, population, and local tax effort. This revenue declined from a high of \$16 million in 1989 to \$13.6 million in 1994, due primarily to a rapid growth in equalized values over the period. This major source of revenue increased from 1995 to 1998, but declined to \$14.5 million in 1999 due to higher than average equalized value growth and has increased minimally each year between 2000 and 2003. This payment decreased to approximately \$13.8 million in 2004 as a result of State reductions of revenue to local municipalities in anticipation of a State budget deficit and has remained at approximately \$13.8 million for the last five budget years.

The City will also receive an EXPENDITURE RESTRAINT PAYMENT in 2008 of about \$2.4 million. This amount has remained at approximately \$2.4 million since 2003. This is a program that rewards communities who keep expenditures at or below inflation. The City of Kenosha has qualified for this payment every year since its introduction in 1991.

STATE AID – LOCAL AND CONNECTING STREETS is for expenditures related to maintaining local streets and state highways in the City. This payment had remained at approximately \$2.7 million for 2005 through 2007, compared to \$2.8 million received in 2004 and \$2.9 million in 2003. The City will receive approximately \$2.6 million for 2008.

PAYMENT FOR MUNICIPAL SERVICES is paid by the state to reimburse the City for police, fire and waste services on state-owned buildings that are serviced by the City. As part of an agreement, a portion of the revenue the City receives goes to the Kenosha County and the Town of Somers for providing police services to the University of Wisconsin-Parkside. The City's share of this payment is expected to be about \$547,400 in 2007. The State has reduced the funding amount for providing police services to the University, which will result in the City's share of the payment dropping to approximately \$370,000 for 2008.

## GENERAL FUND REVENUES

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### ***Licenses and Permits***

The City collects fees for various licenses and permits that are issued for a variety of business activities and professional occupations. These include licenses for tavern operators, taxicab drivers, beer and wine dealers, among others.

The largest source of revenue comes from the issuance of building and structure permits. The revenue from this source goes to offset the cost of conducting building inspections and for reviewing construction plans. The 2008 revenue from this source is expected to total approximately \$1.8 million for 2008.

### ***Fines and Forfeitures***

COURT FINES AND COSTS are collected from violators of local laws and ordinances as ordered by the Municipal Judge. These total more than \$900,000 per year.

PARKING VIOLATIONS are collected from violators of parking meters, signs, and ordinances, and from violators of snow emergency parking restrictions. This totals approximately \$590,00 per year.

### ***Public Charges for Services***

The City also collects fees for various services that are provided including:

- ADMISSION FEES for City swimming pools and athletic fields
- SPECIAL CHARGES for razing buildings and for weed cutting

### ***Commercial Revenue***

The largest of this category of revenue is made up by CABLE TV FRANCHISE FEE. The City receives 5 percent of gross revenues from the local cable operator under a franchise agreement that allows this company to provide cable services to residents. The City should receive an estimated \$950,000 from this source in 2008.

### ***Interest Income***

The City receives income from investing available funds through a comprehensive cash management plan. This includes investing funds in U.S. Treasury securities, as well as the possibility of the Local Government Investment pool, and through overnight repurchase agreements that are made by the City's banking institution on a daily basis. This revenue source can fluctuate from year to year depending on prevailing interest rates. The City expects to earn about \$1.4 million in interest income for the General Fund in 2008.

### ***Miscellaneous Revenues***

All revenues that do not fall under any of the prior categories are classified under miscellaneous.

## GENERAL FUND REVENUES

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### ***Other Financing Sources***

TRANSFER FROM WORKING CAPITAL BALANCE of \$3.3 million is used to reduce the property tax levy. This source of funding is the result of revenues over expenditures from prior years.

## GENERAL FUND REVENUES

### Analysis of Major Revenue Sources

Revenue	2006 Actual	2007 Budget	2008 Adopted Budget	2007 vs 2008	
				\$ Change	% Change
Tax Levy – Operating	\$28,061,452	\$28,412,059	\$30,350,243	\$1,938,184	6.8%
Tax Levy – Debt Service	8,351,803	8,351,803	8,075,233	-276,570	-3.3%
<b>Total Tax Levy</b>	<b>36,413,255</b>	<b>36,763,862</b>	<b>38,425,476</b>	<b>1,661,614</b>	<b>3.51%</b>

### Major Revenues

Exempt Computer Aid Payment	206,182	200,000	150,000	(50,000)	-25.0%
Payment in Lieu of Taxes	1,473,743	1,500,000	1,500,000	—	—
Dogtrack Admission Tax	75,965	79,000	72,000	(7,000)	-8.9%
State Shared Revenues	13,783,964	13,785,000	13,784,808	(192)	0.0%
Expenditure Restraint Payment	2,385,897	2,366,000	2,441,429	75,429	3.2%
State Aid – Local & Conn. Streets	2,675,270	2,682,051	2,601,809	(80,242)	-3.0%
Municipal Services Payment	544,222	547,400	370,900	(176,500)	-32.2%
Building & Structure Permits	1,317,557	1,285,900	1,520,000	234,100	18.2%
Court Fines & Costs	911,774	948,400	915,300	(33,100)	-3.5%
Parking Violations	540,542	584,600	590,000	5,400	0.9%
Cable TV Franchise Fee	834,016	850,000	950,000	100,000	11.8%
Interest Income	1,417,360	1,200,000	1,450,000	250,000	20.8%
<b>Total Major Revenues</b>	<b>26,166,492</b>	<b>26,028,351</b>	<b>26,346,246</b>	<b>317,895</b>	<b>1.2%</b>
All Other Revenue Sources *	2,212,762	6,020,985	5,631,870	(389,115)	-6.5%
<b>Total Revenues</b>	<b>\$64,792,509</b>	<b>\$68,813,198</b>	<b>\$70,403,592</b>	<b>\$1,590,394</b>	<b>2.3%</b>

\* - Includes Appropriations from Working Capital.

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**CITY OF KENOSHA, WISCONSIN**

**2008 GENERAL FUND BUDGET**

## GENERAL FUND

## 2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	28,061,452-	28,412,059-		28,412,059-	30,350,243-
41102 TAX LEVY-DEBT SERVICE	7,956,579-	8,351,803-		8,351,803-	8,075,233-
41103 TAX CREDIT OVER/UNDER APPLIED	7-				
41107 AG USE VALUE PENALTY	10,441-			4,500-	
41124 PEN & INT DELQ BONDED SP ASMT	20,809-	20,000-	23,257-	32,000-	20,000-
41125 PEN & INT CURRENT TAX ROLL	164,767-	150,000-	155,167-	215,000-	160,000-
41126 PEN & INT DELQ PER PROPERTY	8,444-	9,000-	15,988-	18,800-	15,000-
41150 EXEMPT COMPUTER AID PAYMENT	206,182-	200,000-		153,000-	150,000-
41151 PAYMENT IN LIEU OF TAXES	1,473,743-	2,090,000-		2,090,000-	1,650,000-
**REAL & PERSONAL PROPERTY	37,902,424-	39,232,862-	194,412-	39,277,162-	40,420,476-
TAXES - OTHER					
41201 MOBILE HOME FEES/LOT CR.	210,966-	225,000-	79,456-	179,000-	200,000-
41201 MOBILE HOME FEES/LOT CR.	72,384	78,800		61,000	68,000
41202 FIRE DEPT DUES	213,340-	225,000-	200,807-	200,807-	210,000-
41203 DOG TRACK ADMISSION TAX	75,889-	79,000-	29,426-	72,680-	72,000-
41204 HOTEL/MOTEL TAX ORD #44-81	228,965-	400,000-	153,853-	402,000-	350,000-
41204 HOTEL/MOTEL TAX ORD #44-81	201,516	360,000	177,732	361,800	315,000
**TAXES - OTHER	455,260-	490,200-	285,810-	431,687-	449,000-
STATE TAXES					
43201 STATE SHARED TAXES	13,783,964-	13,785,000-		13,786,206-	13,784,808-
43202 EXPEND RESTRAINT PROGRAM (ERP)	2,385,897-	2,366,000-		2,353,679-	2,441,429-
**STATE TAXES	16,169,861-	16,151,000-		16,139,885-	16,226,237-
STATE GRANTS & REVENUES					
43401 STATE AID LOCAL STREETS	2,401,905-	2,408,400-	1,204,115-	2,408,230-	2,287,818-
43402 STATE AID CONNECTING STREETS	273,365-	273,651-	136,826-	273,651-	313,991-
43411 STATE REIMB POLICE TRAING	6,631-	6,000-	3,407-	3,407-	4,000-
43445 FIRE-SARA HAZ MAT EQUIP REIMB	4,993-				
43447 GAS TANK INSPECTIONS	8,242-	7,500-	6,440-	7,500-	7,500-
43492 MUNICIPAL SERVICES PROGRAM	652,469-	656,000-		656,000-	436,000-
43492 MUNICIPAL SERVICES PROGRAM	108,247	108,600		108,600	65,100
43499 STATE GRANTS - OTHER			18,149-	18,149-	
**STATE GRANTS & REVENUES	3,239,358-	3,242,951-	1,368,937-	3,258,337-	2,984,209-
COUNTY REVENUES					
43507 HAZ MAT TEAM CONTR	12,500-				
43599 OTHER COUNTY REVENUE			5,886-	5,886-	
**COUNTY REVENUES	12,500-		5,886-	5,886-	
OTHER INTERGOVERNMENT REVENUE					
43601 DATA CHARGES WATER UTILITY	42,600-				
43602 GEN CITY SERV WATER UTILITY	138,140-	165,000-		165,000-	160,000-
43606 BUILDING RENTAL KHA	4,250-	4,250-	1,771-	4,250-	4,250-
43614 INDIRECT COST REIMBURSEMENT	337,343-	438,000-		438,000-	388,000-

GENERAL FUND  
 INTERGOVERNMENTAL REVENUES  
 INTERGOVERNMENTAL REVENUES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
OTHER INTERGOVERNMENT REV					
**OTHER INTERGOVERNMENT REV	522,333-	607,250-	1,771-	607,250-	552,250-
STREET USE					
44101 LOADING ZONES	2,715-				
44102 TAXICABS	750-	750-	745-	300-	400-
44104 HORSE DRAWN CART PERMITS			50-	100-	
44106 STREET OPENING PERMITS	31,045-	28,000-	15,370-	28,600-	28,000-
44107 PARKING L CURB O. & SIDEWALK P	23,815-	22,000-	9,915-	24,300-	23,500-
44109 STREET PARTY PERMITS	2,160-	2,000-	855-	2,295-	2,200-
**STREET USE	60,485-	52,750-	26,935-	55,595-	54,100-
ALCOHOLIC BEVERAGE LICENSES					
44202 CLASS "A" BEER	10,260-	10,800-	10,649-	10,850-	10,800-
44203 CLASS "B" BEER TAVERN	92,767-	92,600-	92,575-	94,500-	94,000-
44204 CLASS "A" LIQUOR	6,550-	6,500-	8,167-	8,167-	8,000-
44207 TAVERN TRANSFER	150-	200-	167-	187-	200-
44208 SPECIAL BEER	210-	200-	140-	170-	200-
44210 SPECIAL WINE	380-	360-	310-	450-	350-
44211 CLASS "C" WINE	700-	600-	900-	1,100-	900-
**ALCOHOLIC BEVERAGE LICENS	111,017-	111,260-	112,908-	115,424-	114,450-
HEALTH LICENSES					
44301 LODGING/ROOMING HOUSES	2,700-	2,700-	100-	2,700-	2,700-
44304 DOG LICENSES	21,600-	17,500-	13,923-	17,500-	17,500-
44304 DOG LICENSES	8,194	6,475		6,475	6,475
44305 MOBILE HOME LICENSES	1,100-	1,100-	1,100-	1,100-	1,100-
44308 KENNEL LICENSE	2,900-	1,500-	400-	1,000-	1,000-
44310 LATE FEES 44301-44307-44309	115-		10-	50-	
44315 OUTDOOR DINING PERMIT	900-	900-	1,000-	1,000-	1,000-
**HEALTH LICENSES	21,122-	17,225-	16,533-	16,875-	16,825-
POLICE & PROTECTIVE LICENSES					
44401 PEDDLERS	2,365-	2,400-	4,345-	6,245-	3,000-
44402 JUNK DEALERS	1,550-	1,550-	1,550-	1,550-	1,550-
**POLICE & PROTECTIVE LICEN	3,915-	3,950-	5,895-	7,795-	4,550-
AMUSEMENTS LICENSES					
44501 THEATRES	150-	150-	300-	300-	300-
44503 CARNIVALS			50-	50-	
44504 CIRCUS	200-	200-			
44507 CABARETS	15,550-	15,000-	15,100-	15,900-	15,000-
44509 YOUTH AMUSEMENT ENTERPRISES	2,900-	2,900-	1,775-	2,100-	2,100-
**AMUSEMENTS LICENSES	18,800-	18,250-	17,225-	18,350-	17,400-
MERCHANDISING LICENSES					
44601 CIGARETTES	18,400-	18,300-	16,300-	17,100-	17,000-

GENERAL FUND  
 LICENSES AND PERMITS  
 LICENSES AND PERMITS

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
MERCHANDISING LICENSES					
44602 CHRISTMAS TREES	320-	200-		200-	200-
**MERCHANDISING LICENSES	18,720-	18,500-	16,300-	17,300-	17,200-
PROF & OCCUPATIONAL PERMITS					
44702 TOWING TRUCK SERVICE	800-	800-	800-	800-	800-
44703 PRIVATE WASTE COLLECTORS	440-	440-	395-	395-	395-
44704 SIGN CONTRACTORS	1,680-	1,400-	1,110-	1,600-	1,600-
44705 SIDEWALK LAYERS	3,470-	3,300-	2,600-	3,300-	3,300-
44707 HEATING CONTRACTOR	2,790-	2,700-	2,280-	2,900-	2,900-
44708 TAXI DRIVERS	1,575-	1,500-	1,055-	1,300-	1,300-
44709 TAVERN OPERATORS	78,750-	73,360-	56,540-	80,000-	80,000-
44712 MASSAGE THERAPY-ESTBLSH/TECH	500-	200-	200-	200-	200-
44715 2ND HAND ARTICLE DEALERS LIC	248-		28-	83-	
44716 2ND HAND JEWELRY DEALERS LIC	120-		30-	30-	
44718 PAWN BROKERS LIC	210-				
**PROF & OCCUPATIONAL PERMI	90,583-	83,700-	65,038-	90,608-	90,495-
BUILDINGS & STRUCTURE PERMITS					
44801 VACANT BUILDING PERMIT	550-				
44802 BUILDING PERMITS	786,087-	825,000-	383,565-	915,000-	1,120,000-
44803 PLUMBING PERMITS	179,109-	190,000-	82,489-	150,000-	160,000-
44804 ELECTRICAL PERMITS	164,286-	175,000-	69,464-	150,000-	150,000-
44805 HEATING PERMITS	81,845-	70,000-	44,176-	120,000-	70,000-
44806 RE-INSPECTION FEE	16,470-	14,000-	8,910-	21,000-	20,000-
44809 TEMP OCCUPANCY PERMITS	89,210-	11,900-	3,500		
**BUILDINGS & STRUCTURE PER	1,317,557-	1,285,900-	585,104-	1,356,000-	1,520,000-
COURT FINES AND COSTS					
45103 M/C FINES SUBJECT TO SURCHARGE	734,328-	730,000-	313,326-	732,000-	730,000-
45104 MUNICIPAL COURT COSTS	255,415-	280,000-	119,446-	265,000-	265,000-
45104 MUNICIPAL COURT COSTS	280				
45104 MUNICIPAL COURT COSTS	77,733	61,600	39,003	79,700	79,700
45106 MUNICIPAL COURT WITNESS FEES	44-		31	212	
**COURT FINES AND COSTS	911,774-	948,400-	393,739-	917,088-	915,300-
PARKING					
45203 PARKING VIOLATIONS-OTHER	673,184-	740,000-	422,249-	740,000-	740,000-
45203 PARKING VIOLATIONS-OTHER	132,642	155,400	77,843	150,000	150,000
**PARKING	540,542-	584,600-	344,406-	590,000-	590,000-
POLICE DEPARTMENT					
46101 POLICE SNAP SHOTS	20-				
46103 EVIDENCE FUNDS	665				
**POLICE DEPARTMENT	645				
FIRE DEPARTMENT					
46205 GAS TANK INSPECTION FEE	2,475-		460-	1,420-	

GENERAL FUND  
PUBLIC CHARGES FOR SERVICES  
PUBLIC CHARGES FOR SERVICES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
FIRE DEPARTMENT					
46207 FIRE PREV. INSPEC FEES	18,300-	17,500-	6,960-	15,100-	15,100-
46208 BONFIRE PERMIT	80-		80-	80-	
46209 MOTOR VEHICLE ACCIDENT FEES		200,000-		139,000-	150,000-
**FIRE DEPARTMENT	20,855-	217,500-	7,500-	155,600-	165,100-
PUBLIC WORKS					
46301 LABOR & EQUIPMENT CHARGED OUT	1,651-		1,218-	1,218-	
46302 MAPS & PRINTS-P.W.	138-		62-	86-	
46311 MATERIALS & SUPPLIES SOLD	7,625-	8,000-	369-	369-	
46394 WHITE GOODS PICKUP FEES	10,215-	10,500-	1,695-	6,000-	6,000-
**PUBLIC WORKS	19,629-	18,500-	3,344-	7,673-	6,000-
PARKS DEPARTMENT					
46503 OTHER LABOR CHARGES	75-		25-	25-	
46504 PARK CHARGES	2,435-	2,000-	1,055-	2,400-	2,000-
46506 CONCESSION-PARKS			16-	2,350-	2,000-
46511 LOCKER FEES	1,618-	1,600-		1,300-	1,300-
46512 POOL FEES-ANDERSON PL CHILDREN	34,866-	34,800-	11,079-	36,600-	34,000-
46513 POOL FEES-WASHINGTON PL CH	21,322-	21,300-	8,130-	23,700-	22,000-
46514 POOL FEES ANDERSON POOL ADULT	17,401-	17,400-	4,329-	15,000-	15,000-
46515 POOL FEES WASHINGTON POOL ADUL	13,796-	13,700-	3,578-	11,800-	11,800-
46516 POOL RENTAL - WASHINGTON	1,200-	1,200-	900-	900-	900-
46517 \$25 POOL PASS\$30PUNCH	10,206-	10,200-	16,333-	17,100-	15,000-
46519 TWILIGHT FEES	6,634-	6,000-	1,844-	6,400-	6,000-
**PARKS DEPARTMENT	109,553-	108,200-	47,289-	117,575-	110,000-
BUILDING & ZONING					
46602 ZONING PETITION FEES	10,140-	10,000-	8,075-	11,500-	12,500-
46603 DEVELOPER FEES	110,816-	112,000-	65,660-	125,000-	135,300-
**BUILDING & ZONING	120,956-	122,000-	73,735-	136,500-	147,800-
OTHER SERVICES					
46703 SALE POLL LISTS-ORD/COPIES	3,862-	1,800-	1,017-	1,250-	1,200-
46705 CUSTOMER SEARCH FEES	335-	300-	155-	325-	300-
**OTHER SERVICES	4,197-	2,100-	1,172-	1,575-	1,500-
SPECIAL CHARGES					
46801 RAZING CONDEMNED BUILDINGS	1,988-		1,065-	1,065-	
46802 WEED CUTTING	22,594-		9,970-	9,970-	
46803 OTHER SPECIAL CHARGES	3,864-		6,107-	6,107-	
46806 TRASH REMOVAL	10,272-		2,853-	2,853-	
46807 REINSPECTION FEES S.A.	13,790-		2,000-	2,000-	
46808 BOARDING/SECURING S.A.	17,165-		5,016-	5,016-	
**SPECIAL CHARGES	69,673-		27,011-	27,011-	
OTHER SERVICES					
46901 INS REIMB LIGHT POLE/TRAF SIG	48,238-		31,200-	37,000-	

GENERAL FUND  
PUBLIC CHARGES FOR SERVICES  
PUBLIC CHARGES FOR SERVICES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
OTHER SERVICES					
46904 DAMAGE TO CITY PROPERTY	11,079-		14,587-	16,000-	
46905 INS. REIMB.-POLICE DEPT.	267-		244-	244-	
46906 INS. REIMB.-PUBLIC WORKS	1,233-			75-	
46907 INS. REIMB.-PARKS DEPT.	3,405-				
46908 INS. REIMB.-OTHER	17,331-		1,685-	2,030-	
46908 INS. REIMB.-OTHER	16,297		1,883	2,030	
**OTHER SERVICES	65,256-		45,833-	53,319-	
COMMERCIAL REVENUES					
47103 SALE OF PROPERTY-TAXABLE	250-				
47104 SALE OF PROPERTY-NON-TAXABLE	49,872-	25,000-	17,936-	43,000-	25,000-
47106 COMSYS INC RENT	6,984-	7,000-	582-	6,984-	7,000-
47107 RENTAL OF PROPERTY-OTHER	1,310-		215-	340-	
47108 CABLE TV FRANCHISE FEE	834,016-	850,000-	244,543-	900,000-	950,000-
47116 SUBDIVISION FILING FEES	40,898-	20,000-	19,485-	32,000-	34,600-
47118 PICNIC PERMIT & OTHER PK FEES	12,995-	10,000-	9,030-	14,700-	14,000-
47119 RENTAL-BASEBALL GAMES	26,600-	12,000-	10,685-	29,650-	29,000-
47120 RENTAL-SOCCER	5,940-	6,000-	2,340-	6,000-	6,000-
47122 RENTAL - SOUTHPORT BEACH HOUSE	17,510-		9,620-	17,900-	15,000-
47124 LAND LEASE	900-	900-			
47199 MISC LEASE REVENUES	1-			1-	
**COMMERCIAL REVENUES	997,276-	930,900-	314,436-	1,050,575-	1,080,600-
HARBOR REVENUES					
47307 PARKSIDE HOTEL LIMITED	12,000-	12,000-	7,000-	12,000-	12,000-
47308 KENOSHA YACHT CLUB LEASE	500-	500-	500-	500-	500-
47312 CONCESSIONS/VENDING MACHINES	2,090-	2,000-	583-	2,000-	2,000-
**HARBOR REVENUES	14,590-	14,500-	8,083-	14,500-	14,500-
SALE OF FIXED ASSETS					
47702 SALE F.A.-P.W.-NONTAXABLE	5,960-				
47704 SALE F.A.-POLICE-NONTAXABLE	6,305-		2,997-	2,997-	
47706 SALE F.A.-OTHER-NONTAXABLE	6,748-		10,051-	10,051-	
**SALE OF FIXED ASSETS	19,013-		13,048-	13,048-	
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS	2,129,093-	1,800,000-	1,404,925-	2,700,000-	2,250,000-
48102 INT CREDITED TO OTHER FUNDS	714,300	600,000	409,766	999,000	800,000
48103 INTEREST ON SPEC ASSMTS	2,567-		19-	167-	
**INTEREST INCOME	1,417,360-	1,200,000-	995,178-	1,701,167-	1,450,000-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB	62,387-		4,914-	8,561-	
49107 RESTITUTION-CIRCUIT COURT	2,536-		1,708-	1,940-	
49108 LABOR/OVERHEAD CHARGED OUT	7,153-		1,000-	20,870-	
49109 EMP MILITARY PAY RET'D	123-				

GENERAL FUND  
 MISCELLANEOUS REVENUES  
 MISCELLANEOUS REVENUES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49110 TELEPHONE COMMISSIONS	432-		134-	230-	
49111 MISCELLANEOUS	32,138-	5,000-	1,549-	4,400-	5,000-
49115 MOTOR FUEL TAX REFUND	75,978-	40,000-		40,000-	40,000-
49117 CASH OVRAGE & SHORTAGE	508		69	100	
49118 EMP WITNESS & JURY FEES RET'D	996-	700-	376-	615-	600-
49150 WAGE ASSIGNMENT FEE	5,942-	5,000-	2,789-	5,000-	5,000-
**MISCELLANEOUS REVENUES	187,177-	50,700-	12,401-	81,516-	50,600-
OTHER FINANCING PROCEEDS					
49840 INTRA FUND TRANSFERS IN	460,420-				
49841 INTER FUND TRANSFER - IN	109,052				105,000-
**OTHER FINANCING PROCEEDS	351,368-				105,000-
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL		3,300,000-		3,300,000-	3,300,000-
**FUND BALANCE TRANSFERS		3,300,000-		3,300,000-	3,300,000-
***GENERAL FUND	64,792,509-	68,813,198-	4,989,929-	69,565,301-	70,403,592-

## 2008 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2006 ACTUAL EXPEND.	2007 REVISED BUDGET	EXPEND. TO 6/30/2007	2007 ESTIMATED EXPEND.	2008 ADOPTED BUDGET
GENERAL GOVERNMENT					
COUNCIL	226,765	247,282	116,757	211,296	211,417
LEGAL	529,311	632,902	283,495	596,414	653,041
BOARD OF REVIEW	6,520	9,274	452	3,171	8,974
KEEP KENOSHA BEAUTIFUL	40,395	48,621	17,357	48,199	42,082
MAYOR'S YOUTH COMMISSION	490	2,115	685	1,020	1,415
INDEPENDENT AUDIT	87,925	80,200	2,255	71,955	51,500
ASSESSING	530,990	521,885	243,483	491,696	516,253
LABOR NEGOTIATIONS	7,677	13,250	6,218	30,286	27,650
FINANCE DEPT-ACCOUNT & PAYROLL	729,542	776,591	388,945	748,157	755,918
MANAGEMENT INFORMATION SERVICE	704,405	977,853	305,707	976,475	577,880
CLERK TREASURER	367,606	381,332	176,710	377,271	364,597
ADMINISTRATION	420,638	386,576	231,486	386,571	434,800
PERSONNEL	679,505	611,597	327,326	609,204	628,076
CABLE COORDINATION & LEG LIAIS	134,164	152,693	78,009	140,043	146,085
MAIL	109,694	140,120	46,914	114,844	117,443
DEPT CITY DEVELOPMENT-PLAN DV	681,720	775,761	535,638	752,055	785,563
MUNICIPAL BUILDING FACILITY	483,952	520,306	242,025	491,130	495,388
OTHER FACILITIES	39,711	55,167	33,530	56,287	64,475
ELECTIONS	120,368	66,360	64,882	72,323	140,606
MUNICIPAL COURT	285,370	289,247	147,020	288,737	291,569
***GENERAL GOVERNMENT	6,186,748	6,689,132	3,248,894	6,467,134	6,314,732



## 2008 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2006 ACTUAL EXPEND.	2007 REVISED BUDGET	EXPEND. TO 6/30/2007	2007 ESTIMATED EXPEND.	2008 ADOPTED BUDGET
PUBLIC SAFETY					
POLICE DEPT					
POLICE ADMINISTRATION	683,422	662,715	413,858	659,662	733,597
INVESTIGATIONS DIVISION	3,329,776	3,299,975	1,871,883	3,283,330	3,706,903
POLICE PATROL	12,848,786	14,157,261	6,060,045	14,381,131	13,774,672
COUNTER SERVICES	199,968	211,167	93,101	211,667	226,866
SAFETY BLDG OCCUPANCY EXPENSE	88,140	87,119	43,560	87,119	91,714
PLANNING, RESEARCH & TRAINING	322,835	309,556	215,559	305,134	529,088
AUXILIARY SERVICES	142,864	146,720	80,875	151,069	168,526
KENOSHA STREET CRIMES UNIT	1,014,737	1,004,512	503,131	1,004,737	1,107,539
COMMUNITY SERVICES	226,677	303,435	227,854	311,319	335,380
POLICE SHARE JOINT SERVICE CST	2,399,245	2,632,966	1,316,483	2,632,966	2,399,666
**POLICE DEPT	21,256,450	22,815,426	10,826,349	23,028,134	23,073,951
FIRE DEPT					
FIRE ADMINISTRATION	418,880	426,229	237,372	427,029	458,438
DISPATCHING & COMMUNICATIONS	599,813	658,242	329,121	658,242	599,958
FIRE SUPPRESSION	9,368,681	9,611,147	4,541,022	9,610,684	9,383,307
FIRE PREVENTION	386,065	376,506	216,281	376,899	390,866
TRAINING & EDUCATION	260,428	253,112	148,472	259,735	323,915
**FIRE DEPT	11,033,867	11,325,236	5,472,268	11,332,589	11,156,484

## 2008 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2006 ACTUAL EXPEND.	2007 REVISED BUDGET	EXPEND. TO 6/30/2007	2007 ESTIMATED EXPEND.	2008 ADOPTED BUDGET
NEIGHBORHOOD SERV & INSP					
NEIGHBORHOOD SERV & INSP	1,474,681	1,515,043	862,447	1,504,478	1,566,459
**NEIGHBORHOOD SERV & INSP	1,474,681	1,515,043	862,447	1,504,478	1,566,459
****PUBLIC SAFETY	33,764,998	35,655,705	17,161,064	35,865,201	35,796,894
PUBLIC WORKS & SANITATION					
PUBLIC WORKS ADMINISTRATION	560,545	532,238	292,020	513,410	531,831
ENGINEERING	237,870	250,000	97,091	250,000	250,000
ROADWAYS & BRIDGES	2,085,324	1,290,491	686,616	1,532,003	1,256,432
STREET CLEANING	257,292				
SNOW & ICE REMOVAL	377,333	624,159	727,972	868,914	754,893
ELECTRICAL MAINT & SERVICE	1,330,875	1,644,460	616,090	1,435,906	1,560,332
STREET SIGNS & MARKINGS	228,345	249,296	107,479	245,088	226,703
STORM SEWER-MAINTENANCE	304,448				
AUXILIARY SERVICES	71,904	73,177	16,464	72,065	74,090
WASTE COLLECTIONS	1,925,250	2,037,131	917,906	2,034,406	2,113,696
SOLID WASTE DISPOSAL	1,100,069	1,105,151	345,001	1,027,538	1,270,448
SOLID WASTE DISPOSAL					
****PUBLIC WORKS & SANITATION	8,479,255	7,806,103	3,806,639	7,979,330	8,038,425

2008 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2006 ACTUAL EXPEND.	2007 REVISED BUDGET	EXPEND. TO 6/30/2007	2007 ESTIMATED EXPEND.	2008 ADOPTED BUDGET
HEALTH					
HEALTH ADM - COUNTY SERVICES	886,553	930,486	465,243	930,486	1,103,226
ANIMAL CONTROL	277,831	286,936	123,837	286,936	295,550
****HEALTH	1,164,384	1,217,422	589,080	1,217,422	1,398,776
CULTURE & RECREATION					
PARKS-ADMINISTRATION	192,601	174,900	94,469	175,032	221,008
PARKS-BASEBALL DIAMONDS	247,677	282,917	89,385	232,977	261,689
FLOWER GARDENS	105,930	137,058	63,278	117,643	137,379
SOCCKER	100,652	98,413	40,021	93,632	92,041
PARK BEACHES	56,481	69,320	37,357	58,252	75,909
PARK STADIUMS	4,212				
PARKS SPEC AREAS & ACTIVITIES	115,889	131,778	42,327	139,060	160,435
PARKS GENERAL MAINTENANCE	2,538,399	2,784,955	1,133,290	2,765,863	2,811,030
SWIMMING POOLS	362,810	399,346	130,606	383,155	419,978
PARK FORESTRY	79,895	85,528			
STREET FORESTRY	247,500	264,293			
SIMMONS ATHLETIC FIELD	26,651				
****CULTURE & RECREATION	4,078,697	4,428,508	1,630,733	3,965,614	4,179,469

## 2008 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2006 ACTUAL EXPEND.	2007 REVISED BUDGET	EXPEND. TO 6/30/2007	2007 ESTIMATED EXPEND.	2008 ADOPTED BUDGET
OTHER					
EMTERP-MASS TRANSIT	1,288,875	1,598,455	_____	1,568,266	1,799,124
ENTERP-AIRPORT	292,765	450,124	_____	456,501	454,306
I.S.F.-CENTRAL STORES	244,550	92,597	_____	93,173	80,164
CENTRAL GARAGE	59,146	158,681	_____	134,663	190,619
SPECIAL REVENUE FUNDS	148,645	_____	_____	_____	_____
H.I.- CITY PAID/OTHER RETIREES	_____	_____	_____	_____	_____
GROUP LIFE INSURANCE	64,360	68,700	37,772	68,700	78,000
W/C DISABILITY & DEATH BENEFIT	54,836	100,000	35,995	70,000	100,000
W/C MEDICAL & HOSP BILLS	371,447	352,000	144,063	403,000	350,000
W/C STATE ASSESSMENT	13,089	15,000	10,189	10,200	15,000
ST UNEMPLOY COMP	161,318	145,000	90,765	145,000	145,000
PERSONAL USE OF CITY CARS	1,036	1,120	655	1,215	1,215
FLEX BENEFIT PROGRAM COSTS	5,529	6,325	3,342	7,000	7,000
GENERAL INS COSTS	252,763	266,850	293,473	293,473	316,650
GEN'L INS.-ADMINISTRATIVE	173,598	128,052	101,184	119,836	128,985
GEN'L INS.-CLAIMS PAID	127,466	150,000	48,312	190,000	150,000
DEPT HSING/STREET SPEC CHARGES	69,744	2,000	28,030	91,000	_____
TAX ROLL REFUNDS	1,318	15,000	4,347	28,100	15,000
CLAIMS & SETTLEMENTS	_____	5,000	_____	_____	5,000
SALES TAX	5,720	9,000	6,616	9,000	9,000
BAD DEBT EXPENSE	40,857	90,000	_____	_____	90,000
MISCELLANEOUS EXPENSE	172,015	30,000	1,238	12,000	30,000
BRISTOL 66.023 AGREEMENT	12,000	_____	_____	_____	_____
CONTINGENCY RESERVE	_____	250,000	_____	_____	250,000
SALARY & FRINGE BENEFIT RESERV	_____	1,579,700	_____	1,579,700	2,385,000
DEBT SERVICE NET OF REVENUES	_____	8,351,803	_____	8,351,803	8,075,233
****OTHER	3,561,077	13,865,407	805,981	13,632,630	14,675,296
****TOTAL GENERAL FUND	57,235,159	69,662,277	27,242,391	69,127,331	70,403,592

**CITY OF KENOSHA, WISCONSIN**

**2008 GENERAL FUND BUDGET**

**SUPPLEMENTARY INFORMATION**

**ANALYSIS OF PROJECTED GENERAL FUND WORKING  
CAPITAL BALANCE AS OF DECEMBER 31, 2007**

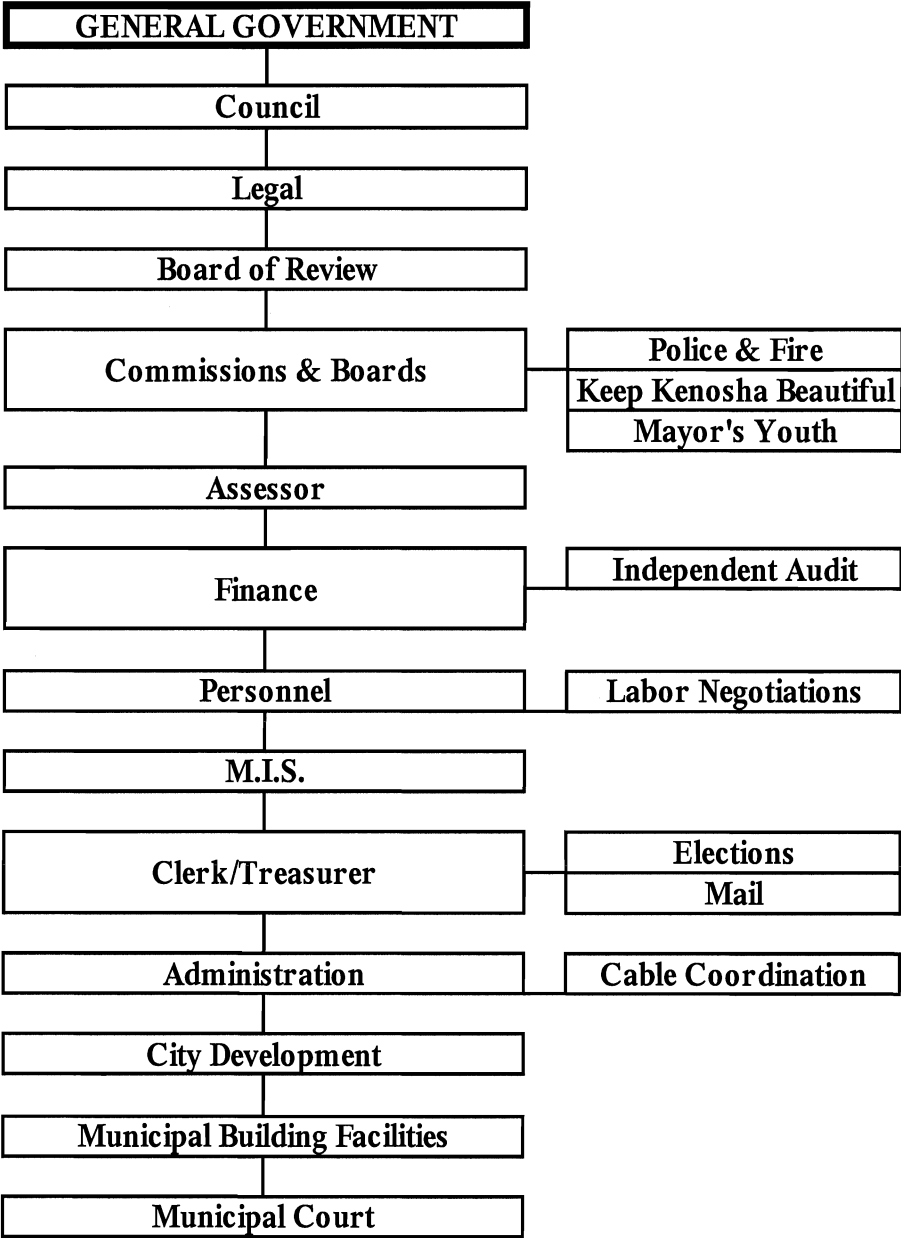
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<b>General Fund Working Capital Balance per Audit as of December 31, 2006</b>	<b>\$8,659,736</b>
<b>Add: Amount budgeted expenditures are estimated to exceed actual expenditures and encumbrances for year ended December 31, 2007</b>	<b>535,000</b>
<b>Add: Amount actual revenues are estimated to exceed budgeted revenues for year ended December 31, 2007</b>	<b>752,000</b>
<b>Estimated General Fund Working Capital Balance at December 31, 2007 before appropriation to 2008 Budget</b>	<b>9,946,736</b>
<b>Deduct: Amount appropriated from General Fund Working Capital Balance to the 2008 City of Kenosha General Fund Budget</b>	<b>(3,300,000)</b>
<b>Estimated General Fund Working Capital Balance at December 31, 2007 after deducting amount applied to the 2008 City of Kenosha General Fund Budget</b>	<b>6,646,736</b>
<b>Adopted 2008 Budget</b>	<b>70,403,592</b>
<b>Estimated General Fund Working Capital Balance at December 31, 2007 as a percent of 2008 Adopted City of Kenosha General Fund Budget</b>	<b>9.44%</b>

# GENERAL GOVERNMENT

The General Government service area includes departments that provide administrative and support services to the primary service departments of the City of Kenosha. Primary responsibilities include policy development, accounts payable, payroll, legal services, personnel administration, planning, cash management, elections, and city assessing, among others.

**Organization**



## COMMON COUNCIL

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The Common Council is the elected legislative body of the City of Kenosha. The seventeen members of the Common Council are elected by their respective Aldermanic districts for two year terms every even numbered year. The Common Council acts under the authority granted by Wisconsin State Statutes.

### ***Responsibilities/Activities***

First and foremost, the Common Council's major focus is to respond to citizens' concerns regarding municipal operations. Citizens are invited to attend Council meetings, which are held on the first and third Monday of each month. Additional meetings are held as they are needed.

Members of the Common Council serve to fill the membership on four standing committees that send recommendations to the Council on various matters affecting the City. Various members of the Council also serve on other Boards and Commissions as required.

Council members work to pass all City Ordinances and to insure their enforcement. The Council members also review and approve all City Budgets and claims against the City of Kenosha. The Common Council also levies taxes in order to provide City services to Kenosha residents. The Council also votes on all matters regarding land usage. The members of Council provide overall policy direction of municipal operations.



110 GENERAL FUND  
01 GENERAL GOVERNMENT

1 COUNCIL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 COUNCIL					
112 SALARIES-ALDERMAN REGULAR	113,901	113,900	56,951	113,900	113,900
133 PER DIEM		3,000			3,000
145 SECRETARIAL ALLOWANCE	720	1,100	495	850	850
151 WRS/RETIREMENT	12,199	13,561	6,218	13,200	13,540
152 F.I.C.A.	7,112	7,316	3,561	7,115	7,310
158 MEDICARE CONTRIBUTION	1,662	1,711	832	1,665	1,717
TOTAL PERSONAL SERVICES	135,594	140,588	68,057	136,730	140,317
219 OTHER PROFESSIONAL SERVICES	31,374	35,000	10,059	15,000	35,000
232 OFFICE EQUIPMENT	1,094	3,600	439	2,000	2,500
235 EQUIPMENT REPAIRS/MAINT.	755				
261 MILEAGE		250			500
262 COMMERCIAL TRAVEL		1,000			1,000
263 MEALS & LODGING	475	2,000			2,000
264 REGISTRATION	684	552		300	500
TOTAL CONTRACTUAL SERVICES	34,382	42,402	10,498	17,300	41,500
311 OFFICE SUPPLIES/PRINTING	4,068	4,500	540	4,500	4,500
321 PUBLICATION OF LEGAL NOTICES	23,934	31,025	9,496	24,000	24,000
322 SUBSCRIPTIONS & BOOKS	513	600		600	600
323 MEMBERSHIP DUES	28,274	28,167	28,166	28,166	500
TOTAL MATERIALS AND SUPPLIES	56,789	64,292	38,202	57,266	29,600
DEPARTMENT TOTAL	226,765	247,282	116,757	211,296	211,417

## LEGAL

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The City Attorney's Office provides comprehensive legal services to the City of Kenosha, its governing body and subunits. This includes the Water Utility, Library, Museum, Redevelopment Authority and Housing Authority, its department heads, and approximately twenty-five (25) Boards and Commissions. The only areas in which the office is not involved are labor contract negotiations, grievances and arbitration; bonding, areas involving special expertise; and in areas which the office is legally or ethically precluded from handling, due to a conflict of interest.

### **Responsibilities/Activities**

The City Attorney's Office provides accurate and complete legal advice on matters affecting the City. The Office also provides legal defense to the City, its officers and employees before Federal, State, and Appellate Courts.

The Office represents the City's interest in State and City administrative hearings. Violations of City Ordinances are diligently prosecuted and delinquent accounts receivables and personal property taxes are fervently collected.

The Office drafts and/or approves all ordinances, resolutions, contracts, leases and other legal documents.

The City Attorney's Office assists in zoning and land use issues, negotiating boundary adjustment agreements, and assists in redevelopment activities including, but not limited to, lake front property.

Other major activities include attending to intergovernmental relations issues and defending the City in discrimination claims.

The City Attorney also handles environmental remediation issues, as well as advise on sanitary sewer and water service issues.

### **Authorized Full-Time Positions**

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
City Attorney	1	1	1
Deputy City Attorney	0	0	1
Assistant City Attorney II (1)	3	3	2
Legal Secretary	2	2	2
 Total Legal Department	 <u>6</u>	 <u>6</u>	 <u>6</u>

*(1) Position may be under filled as an Assistant City Attorney I*

110 GENERAL FUND  
01 GENERAL GOVERNMENT

3 LEGAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50301 LEGAL					
111 SALARIES-PERMANENT REGULAR	323,209	398,886	174,022	379,300	416,268
131 OVERTIME	708	1,000		1,000	1,000
132 TEMP/SEAS/L.T.E.	4,334	16,000	2,296	5,000	5,000
135 LONGEVITY	480	480	240	480	480
146 ATTENDANCE INCENTIVE	750		625	625	
151 WRS/RETIREMENT	33,816	44,135	18,538	40,960	44,815
152 F.I.C.A.	20,303	25,815	10,838	23,960	26,215
155 HEALTH INSURANCE EXPENSE	106,994	86,382	57,775	86,382	91,682
158 MEDICARE CONTRIBUTION	4,778	6,038	2,568	5,610	6,135
TOTAL PERSONAL SERVICES	495,372	578,736	266,902	543,317	591,595
219 OTHER PROFESSIONAL SERVICES	7,181	18,125	3,263	18,000	18,000
232 OFFICE EQUIPMENT	1,150	1,338	271	1,338	1,338
261 MILEAGE	118	500		500	500
263 MEALS & LODGING	134	1,450		1,450	1,450
264 REGISTRATION	1,958	2,375	199	2,375	2,375
TOTAL CONTRACTUAL SERVICES	10,541	23,788	3,733	23,663	23,663
311 OFFICE SUPPLIES/PRINTING	2,411	2,200	806	2,200	2,200
322 SUBSCRIPTIONS & BOOKS	17,473	17,388	6,177	17,159	17,900
323 MEMBERSHIP DUES	1,313	1,900	1,325	1,775	17,000
362 OFFICE FURNITURE & EQUIPMENT	2,201	8,890	4,552	8,300	683
TOTAL MATERIALS AND SUPPLIES	23,398	30,378	12,860	29,434	37,783
DEPARTMENT TOTAL	529,311	632,902	283,495	596,414	653,041

## BOARD OF REVIEW

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The primary function of the Board of Review budget is to provide funding for legal counsel and clerical support to the board during assessment hearings.

### ***Responsibilities/Activities***

A City-wide revaluation is performed every two years. It is the responsibility of the Board of Review to hear all objections to the valuation of property and determine, based upon oral testimony, if the assessment is fair and equitable.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

4 BOARD OF REVIEW

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50401 BOARD OF REVIEW					
132 TEMP/SEAS/L.T.E.	_____	1,403	_____	1,403	1,403
152 F.I.C.A.	_____	21	_____	21	21
TOTAL PERSONAL SERVICES	_____	1,424	_____	1,424	1,424
219 OTHER PROFESSIONAL SERVICES	6,332	7,000	370	1,665	7,000
263 MEALS & LODGING	168	300	35	35	300
264 REGISTRATION	_____	50	_____	_____	50
TOTAL CONTRACTUAL SERVICES	6,500	7,350	405	1,700	7,350
311 OFFICE SUPPLIES/PRINTING	20	100	47	47	100
321 PUBLICATION OF LEGAL NOTICES	_____	100	_____	_____	100
362 OFFICE FURNITURE & EQUIPMENT	_____	300	_____	_____	_____
TOTAL MATERIALS AND SUPPLIES	20	500	47	47	200
DEPARTMENT TOTAL	6,520	9,274	452	3,171	8,974

## KEEP KENOSHA BEAUTIFUL

Established in 1988, Keep Kenosha Beautiful (KKB) is an award-winning 11 member advisory commission representing civic organizations, local government, business and private citizens. The commission initiates and directs beautification and litter prevention projects in public areas within the City of Kenosha. KKB's budget is derived from a trust fund, nominal city funding, as well as in-kind and cash donations. The board is supported by a part-time coordinator.

### **Responsibilities/Activities**

The focus of Keep Kenosha Beautiful is litter prevention, city-wide beautification, and promoting community pride through volunteerism.

#### Neighborhood and Beach Clean-ups

8,757.5 pounds of litter and recycling were gathered up by 662 volunteers. Keep Kenosha Beautiful also continues with activities to clean-up the inter-coastal areas and other beach cleanups. Data collection continues yearly for the Ocean Conservancy annual study.

#### Community Activities

Recycling of home and business computer inkjet and laser cartridges continues to promote a healthier environment. The Festival of Arts and Flowers is highlighted with live demonstrations of various horticultural topics.

#### “Nice Job Neighbor” Homeowner Recognition

Each Sunday from May until October, a Kenosha resident is featured in the Kenosha New Live Section for their outstanding job in beautifying their neighborhood.

#### Coordinate Adopt-A-Spot Perennial Gardens

The 400 gardens throughout the Kenosha area have over 800 volunteer gardeners, each willing to lend their talents in beautifying our City.

#### Community Educational Outreach

Keep Kenosha Beautiful also provides programs and displays for the Kiwanis, Rotary, schools, museums, libraries, scout organizations and various garden clubs.

### **Authorized Positions**

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
KKB Coordinator (part-time)	<u>1</u>	<u>1</u>	<u>1</u>
Total Keep Kenosha Beautiful	<u>1</u>	<u>1</u>	<u>1</u>

110 GENERAL FUND  
01 GENERAL GOVERNMENT

6 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50602 KEEP KENOSHA BEAUTIFUL					
132 TEMP/SEAS/L.T.E.	28,041	32,745	12,784	32,745	27,570
151 WRS/RETIREMENT	2,917	3,471	1,295	3,471	2,925
152 F.I.C.A.	1,739	2,031	758	2,031	1,710
158 MEDICARE CONTRIBUTION	407	475	185	475	400
TOTAL PERSONAL SERVICES	33,104	38,722	15,022	38,722	32,605
259 OTHER	159	1,500	55	1,500	1,500
264 REGISTRATION	50	170	65	170	170
TOTAL CONTRACTUAL SERVICES	209	1,670	120	1,670	1,670
311 OFFICE SUPPLIES/PRINTING	182	800	283	800	800
322 SUBSCRIPTIONS & BOOKS	44	60	40	60	60
353 HORTICULTURAL SUPP-FERT ETC	4,029	4,744	408	4,322	4,322
355 CEMENT, ASPHALT&CRACKFILL	283				
361 SMALL TOOLS	174	200	115	200	200
388 PHOTOGRAPHIC EQUIP & SUPPLIES	51	75		75	75
389 OTHER	2,319	2,350	1,369	2,350	2,350
TOTAL MATERIALS AND SUPPLIES	7,082	8,229	2,215	7,807	7,807
DIVISION TOTAL	40,395	48,621	17,357	48,199	42,082

## MAYOR'S YOUTH COMMISSION

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The Mayor's Youth Commission was formed to address community concerns of our youth through formal government input.

The Commission assists in the identification of societal problems as they directly affect minors and young adults, proposes solutions to such problems to any appropriate government or private agency, identifies and recognizes worthy organizations for minors and young adults, identifies and recognizes individual minors and young adults who excel in any field of worthy endeavor, and generally acts as a resource for youth in City government matters.

### ***Responsibilities/Activities***

The Commission creates and maintains a data bank of all bona fide youth organizations in the City of Kenosha which have youth as their primary membership and officers. It works to publicize and promote bona fide youth organizations.

The Commission identifies and recommends to the Mayor the commendations of various individuals under the age of twenty-one who excel in any field or worthy endeavor, or who are of any age and have contributed in an outstanding manner to the youth of the City of Kenosha, in a manner outside the scope of his or her employment.

The Mayor's Youth Commission seeks to identify the social and economic concerns of youth and make appropriate recommendations to public or private agencies on how the agency may better serve Kenosha's youth. It also makes recommendations to youth organizations as to how they may better serve the City by suggesting service projects.

Active enlistment and encouragement of the cooperation of local agencies, organization councils, and other public or private groups are done to effectuate the purpose of this Commission.

The Commission holds public hearings and conferences and conduct research consistent with the purpose of the Mayor's Youth Commission. Reports are made to the Mayor as requested or as needed.



110 GENERAL FUND  
 01 GENERAL GOVERNMENT

6 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50605 MAYOR'S YOUTH COMMISSION					
145 SECRETARIAL ALLOWANCE	315	450	270	450	450
151 WRS/RETIREMENT	23	50	29	50	50
152 F.I.C.A.	14	30	17	30	30
158 MEDICARE CONTRIBUTION	3	10	4	10	10
TOTAL PERSONAL SERVICES	355	540	320	540	540
219 OTHER PROFESSIONAL SERVICES	135	375	280	280	375
263 MEALS & LODGING	<u>135</u>	1,200	85	200	500
TOTAL CONTRACTUAL SERVICES	135	1,575	365	480	875
DIVISION TOTAL	490	2,115	685	1,020	1,415

## **INDEPENDENT AUDIT**

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The City of Kenosha is required by Wisconsin State Statutes to have an annual independent audit of the City's financial condition. In addition, an annual independent audit for federal and state funded programs is required. The Department of Finance is responsible for obtaining an independent audit firm to provide this service, preparing all lead schedules and work papers for audit and completing the Single Audit Report and Comprehensive Annual Financial Reports (CAFR).

### ***Responsibilities/Activities***

According to Wisconsin State Statutes, the City of Kenosha is required to provide an independent audit and opinion on the financial position of the City. An independent audit firm conducts on-site audits of the City's financial records.

110 GENERAL FUND  
 01 GENERAL GOVERNMENT

7 INDEPENDENT AUDIT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50701 INDEPENDENT AUDIT					
211 AUDITING SERVICES	87,900	80,000	1,453	71,000	50,000
219 OTHER PROFESSIONAL SERVICES	25	200	802	955	1,500
TOTAL CONTRACTUAL SERVICES	87,925	80,200	2,255	71,955	51,500
DEPARTMENT TOTAL	87,925	80,200	2,255	71,955	51,500

## ASSESSING

The mission of the Assessing Department is to administer the assessment program in a manner that assures public confidence in accuracy, fairness, and productivity in accordance with Wisconsin State Statutes.

### ***Responsibilities/Activities***

One of the Assessing Department's primary objectives is to discover, list, and value all real and personal property in an equitable manner that is understandable and explainable to the public. The Department strives to effectively manage all assessment processes, personnel procedures, data systems, and public relations. It also functions to maintain and provide accurate and current assessment information and service internally and externally.

	2006 Actual	2007 Estimated	2008 Estimated
Total Assessed Values, January 1	6,194,403,300	6,342,661,900	6,538,450,000
Real Estate:	6,053,522,400	6,200,661,900	6,398,450,000
Residential	4,485,497,900	4,596,894,900	4,750,000,000
Commercial	1,421,155,100	1,450,319,400	1,500,000,000
Agricultural	770,400	447,600	450,000
Manufacturing (assessed by state)	145,990,000	153,000,000	148,000,000
Personal Property (includes manufacturing)	140,880,900	142,000,000	140,000,000
Mobile Homes (not included in total assessed value)	9,528,300	10,304,800	9,500,000
Parcel Count, January 1			
Residential	29,208	29,416	29,600
Commercial	2,459	2,460	2,460
Agricultural	25	35	30
Manufacturing	118	119	119
Personal Property (includes manufacturing)	2,473	2,493	2,500
Mobile Homes	461	459	460
TOTAL	34,734	35,002	35,169
Sales Inspections	2,490	2,500	2,500
Building Permit Inspections	6,080	5,400	5,500
Other Property Inspections	5,000	7,000	5,000
Assessment Information Requests	12,324	13,000	12,000
Board of Assessors	405	75	500
Board of Review	75	10	100

## ASSESSING

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### ***Authorized Full Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
City Assessor (1)	0.5	0.5	0.5
Deputy City Assessor	1.0	1.0	1.0
Appraiser II	3.0	3.0	3.0
Clerk Typist (1)	0.5	0.5	0.5
Assessment Aide II	1.0	1.0	1.0
Total Assessing Department	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>

*(1) Positions are budgeted 50% Assessing, 50% City Clerk/Treasurer*

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

9 ASSESSING

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50901 ASSESSING					
111 SALARIES-PERMANENT REGULAR	326,989	332,646	144,791	310,000	325,113
131 OVERTIME	216		857	857	1,000
132 TEMP/SEAS/L.T.E.	2,443	3,274	908	3,800	3,178
135 LONGEVITY	360	360	130	250	250
146 ATTENDANCE INCENTIVE	1,375		1,438	1,438	
151 WRS/RETIREMENT	34,195	35,299	15,605	33,535	34,950
152 F.I.C.A.	20,385	20,647	9,120	19,625	20,450
155 HEALTH INSURANCE EXPENSE	108,094	86,382	48,071	86,382	91,682
158 MEDICARE CONTRIBUTION	4,802	4,877	2,146	4,590	4,780
TOTAL PERSONAL SERVICES	498,859	483,485	223,066	460,477	481,403
219 OTHER PROFESSIONAL SERVICES	18,690	16,000	13,957	13,957	16,000
227 TELEPHONE - EQUIPMENT/OTHER	407	1,500	90	1,000	1,000
232 OFFICE EQUIPMENT	438	650	328	550	600
261 MILEAGE	4,850	6,500	1,655	5,000	5,000
262 COMMERCIAL TRAVEL		400		400	400
263 MEALS & LODGING	398	2,400	157	1,800	2,000
264 REGISTRATION	1,120	2,200	375	1,800	2,000
TOTAL CONTRACTUAL SERVICES	25,903	29,650	16,562	24,507	27,000
311 OFFICE SUPPLIES/PRINTING	3,073	3,000	1,831	3,000	3,500
316 COMPUTER SOFTWARE	1,002	2,400	826	1,500	1,800
321 PUBLICATION OF LEGAL NOTICES		50	12	12	50
322 SUBSCRIPTIONS & BOOKS	1,375	2,100	871	1,500	1,700
323 MEMBERSHIP DUES	778	1,200	315	700	800
TOTAL MATERIALS AND SUPPLIES	6,228	8,750	3,855	6,712	7,850
DEPARTMENT TOTAL	530,990	521,885	243,483	491,696	516,253

## **LABOR NEGOTIATIONS**

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Under Charter Ordinance 29, the Personnel Department is responsible for directing and coordinating all labor negotiations and labor contract administration activities for the City of Kenosha's seven bargaining units. In addition, Personnel assists the Library Director in labor negotiations and labor contract administration activities for two Library bargaining units and also functions as the City's representative for labor negotiations and labor contract administration with the City/County Joint Services organization.

### ***Responsibilities/Activities***

The Personnel Department works to establish and maintain a positive labor relations atmosphere, to provide one clear and consistent management position across all departments in all dealings with City bargaining units. The Department acts as the City's chief negotiator in all labor contract negotiations, and serves to coordinate and approve any grievance settlements at all steps of the grievance and arbitration process. Personnel works with both labor and management on the daily matters involving operations as they affect issues related to contract language, national and state bargaining laws, and grievance and arbitration precedents.

The Department conducts labor negotiations with seven City bargaining units, two Library bargaining units and the Joint Services unit. The Department of Personnel maintains a dialogue with Union Officials to solve employee concerns and problems, participating, and, as necessary, in step 1-4 grievance appeal hearings.

The Department represents the City's positions at Civil Service Commission grievance hearings. It also negotiates modifications to labor agreements during the term or conclusion of a contract, and acts to resolve problems and disputes.

The Personnel Department continuously researches and advises labor and management on matters involving labor laws. It also handles contract administration questions posed by department managers and supervisors and conducts training as appropriate.

The Department also meets and confers, as appropriate, with non-represented employees on compensation and employment benefits matters.



110 GENERAL FUND  
 01 GENERAL GOVERNMENT

10 LABOR NEGOTIATIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51001 LABOR NEGOTIATIONS					
212 LEGAL-LABOR/PERSONNEL	1,505	6,000	3,889	24,000	20,000
261 MILEAGE	133	500	318	500	500
262 COMMERCIAL TRAVEL	388	525	337	500	525
263 MEALS & LODGING	997	1,750	899	735	1,750
264 REGISTRATION	859	675	475	475	675
TOTAL CONTRACTUAL SERVICES	3,882	9,450	5,918	26,210	23,450
322 SUBSCRIPTIONS & BOOKS	3,605	3,605	300	3,881	4,000
323 MEMBERSHIP DUES	190	195		195	200
TOTAL MATERIALS AND SUPPLIES	3,795	3,800	<u>300</u>	4,076	4,200
DEPARTMENT TOTAL	7,677	13,250	6,218	30,286	27,650

## FINANCE

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The Finance Department is responsible for the financial operations of the City, including budgeting, internal controls, payroll, accounts payable, accounts receivable, internal and external financial reporting, debt management, investments, financial forecasting, developing and implementing City-wide financial procedures, general risk management health and fringe benefit management, the financial operation of the Storm Water Utility Fund, and a centralized purchasing system.

Finance is responsible for the recording and processing of City-wide financials, procurement, health and benefit management, and risk management activities. This includes on-going monitoring to ensure compliance with City-wide accounting, purchasing, and risk management policies and procedures, while meeting GASB, GAAP, and grantor agencies requirements as well as other external customers, by coordinating efforts with other City departments.

### ***Responsibilities/Activities***

The Finance Department is responsible for the preparation and issuance of employee payroll deposits and required benefit payments. The Department also audits, prepares, and issues all accounts payable checks.

Acquisition of all goods and services for the City and disposal of surplus equipment are also the responsibilities of the Finance Department.

The Department reviews and reports the fiscal impact of federal and state legislation; prepares Annual Financial Statements and manages the annual audit; develops long-term financing plans in support of the Capital Improvement Program; and records and accounts for all assets of the City.

The Finance Department also reviews departmental budgets and makes recommendations to City Administration. Preparation of statistical information for budgeting and financial statements also falls under the Departmental responsibilities. The Department analyzes the City's annual borrowing needs as determined by the Capital Improvement Program and operating cash flow analysis. The Department of Finance plans and coordinates the annual financing through financial advisors and bond attorneys. Bond ratings are obtained for each issue from rating agencies.

Risk Management Services and the financial operations of the Storm Water Utility also fall under the jurisdiction of the Department of Finance.

### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Director of Finance	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Buyer	1.0	1.0	1.0
Accountant	2.0	2.0	2.0
Account Clerk Coordinator	0.0	1.0	1.0
Account Clerk II (1)	3.4	2.4	2.4
Account Clerk II (2)	<u>0.0</u>	<u>1.0</u>	<u>1.0</u>
Total Finance Department	<u>8.4</u>	<u>9.4</u>	<u>9.4</u>

(1) One position is budgeted 40% to Finance and 60% to Transit.

(2) Position is authorized in Finance, 100% of position is funded in Storm Water Utility.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51101 FINANCE DEPT-ACCOUNT & PAYROLL					
111 SALARIES-PERMANENT REGULAR	433,026	444,048	222,092	427,975	453,508
131 OVERTIME	379	5,000	1,582	3,000	5,000
132 TEMP/SEAS/L.T.E.	26,977	30,100	14,814	30,100	30,100
135 LONGEVITY	690	675	270	530	480
146 ATTENDANCE INCENTIVE	1,475		1,500	1,500	
151 WRS/RETIREMENT	48,106	50,875	24,850	49,100	51,850
152 F.I.C.A.	28,134	29,750	14,768	28,715	30,325
155 HEALTH INSURANCE EXPENSE	137,886	120,935	73,724	120,935	128,355
158 MEDICARE CONTRIBUTION	6,642	6,960	3,454	6,725	7,100
TOTAL PERSONAL SERVICES	683,315	688,343	357,054	668,580	706,718
219 OTHER PROFESSIONAL SERVICES	8,950	51,271	16,470	45,700	22,500
232 OFFICE EQUIPMENT	2,854	3,147	1,985	3,450	3,200
261 MILEAGE		100			100
262 COMMERCIAL TRAVEL	54	600			600
263 MEALS & LODGING	576	1,000		150	1,000
264 REGISTRATION	390	500			500
TOTAL CONTRACTUAL SERVICES	12,824	56,618	18,455	49,300	27,900
311 OFFICE SUPPLIES/PRINTING	14,470	17,300	4,436	17,300	15,000
314 MICRO-FICHE CHARGES	1,982	3,730	905	3,730	3,000
322 SUBSCRIPTIONS & BOOKS	862	1,610	1,055	1,610	2,000
323 MEMBERSHIP DUES	655	1,040	600	600	1,050
362 OFFICE FURNITURE & EQUIPMENT	5,689	950	353	950	250
TOTAL MATERIALS AND SUPPLIES	23,658	24,630	7,349	24,190	21,300
525 COPIER/FAX/BLUEPRINT EQUIPMENT	9,745	7,000	6,087	6,087	
TOTAL CAPITAL OUTLAY-PURCHASE	9,745	7,000	6,087	6,087	
DIVISION TOTAL	729,542	776,591	388,945	748,157	755,918

## MANAGEMENT INFORMATION SERVICES

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Management information requirements of the City of Kenosha are fulfilled through a contract with ComSys, Inc. The contract provides for the development of new programs, maintenance and enhancement of existing programs and maintenance of hardware.

### ***Responsibilities/Activities***

Management information services are provided to all departments of the City of Kenosha.

Management Information Services (MIS) analyzes and designs the computer programs and its respective support systems in order to provide the most efficient methods of fulfilling the City's data processing needs.

MIS plans and implements new technologies, administers and manages the City's various information systems, and maintains computer hardware and provides recommendations for all computer equipment.

The Department also provides training for in-house applications, desktop application software and any other training as needed by City employees. MIS also provides City personnel assistance with various aspects of computerization and analysis of manual procedures with respect to the automation of the same.

Providing guidance in the long range planning of the computerization of City functions, as well as maintaining the City's website and intranet are additional responsibilities of the MIS Department. The Department also creates an interface and data exchange with outside agencies as needed.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51102 MANAGEMENT INFORMATION SERVICE					
215 DATA PROCESSING	486,910	400,913	224,884	409,000	412,900
233 DATA/WORD PROCESSING EQUIP	37,450	42,000	29,997	42,975	44,100
TOTAL CONTRACTUAL SERVICES	524,360	442,913	254,881	451,975	457,000
311 OFFICE SUPPLIES/PRINTING	4,176	4,500	1,430	4,500	4,500
TOTAL MATERIALS AND SUPPLIES	4,176	4,500	1,430	4,500	4,500
534 PRINTERS	1,274				
539 DATA PROCESSING - OTHER	174,595	530,440	49,396	520,000	116,380
TOTAL CAPITAL OUTLAY-PURCHASE	175,869	530,440	49,396	520,000	116,380
DIVISION TOTAL	704,405	977,853	305,707	976,475	577,880

## CITY CLERK/TREASURER

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The City Clerk/Treasurer Department is responsible for tax collection, the management of the City's cash and assets, receipt of all revenues received by the City, municipal Court fine collection, licensing, Common Council, standing committees and election administration. This office is often a citizen's first point of contact with City Hall.

The City Clerk/Treasurer provides accurate, timely collection and recording of taxes as well as other funds due to the City along with the issuance and administration of various business, personal and pet licenses. It also serves to support and administer meetings of the Common Council, standing committees, Board of Review and Canvass Board. The Department also works to ensure the proper coordination and administration of the election process.

### ***Responsibilities/Activities***

The Department is responsible for the preparation, mailing and collection of approximately 34,000 real estate and business personal property tax bills, as well as numerous special assessments. Following collection periods, settlement statements and payments to overlapping governmental units are prepared and disbursed.

More than 30 types of licenses are processed and issued by the department. Official records and archives are maintained, including, but not limited to, ordinances, resolutions, agreements, leases, contracts, easements, annexations, attachments, surveys and other City business.

Annually, over 72,000 receipt transactions occur, totaling over \$150 million in deposits.

Due to the Help America Vote Act (HAVA) of 2002, voter registration, absentee ballots and elections are now administered by certified staff members through the use of SVRS (Statewide Voter Registration System). SVRS is a comprehensive solution that collects and manages voter registration, absentee ballot requests, poll lists, voting jurisdiction/districts, and other information needed to administer elections. Projections for 2008 include processing of approximately 14,000 registration applications and 8,000 absentee ballot requests.

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Clerk/Treasurer (1)	0.5	0.5	0.5
Deputy Clerk/Treasurer	1.0	1.0	1.0
Cashier	1.0	1.0	1.0
Clerk Typist III	1.0	1.0	1.0
Clerk Typist I(1)	1.5	1.5	1.5
Total City Clerk/Treasurer	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

*(1) Positions are budgeted 50% City Clerk/Treasurer/50% Assessing.*

110 GENERAL FUND  
01 GENERAL GOVERNMENT

12 CLERK TREASURER

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51201 CLERK TREASURER					
111 SALARIES-PERMANENT REGULAR	231,116	239,016	110,743	239,016	226,418
131 OVERTIME	7,038	1,000	2,330	4,200	3,000
132 TEMP/SEAS/L.T.E.		2,270			
135 LONGEVITY	380	375	155	335	360
146 ATTENDANCE INCENTIVE	750		563	563	
148 VACATION BUY BACK	1,127				
151 WRS/RETIREMENT	24,989	25,723	12,062	25,880	24,360
152 F.I.C.A.	14,883	15,045	7,053	15,140	14,250
155 HEALTH INSURANCE EXPENSE	72,607	71,985	36,766	71,985	76,402
158 MEDICARE CONTRIBUTION	3,481	3,519	1,650	3,540	3,340
TOTAL PERSONAL SERVICES	356,371	358,933	171,322	360,659	348,130
219 OTHER PROFESSIONAL SERVICES	1,670-	8,832	1,456	3,535	3,535
232 OFFICE EQUIPMENT	586	948	305	948	923
261 MILEAGE	190	200	80	200	200
263 MEALS & LODGING		300		300	450
264 REGISTRATION		200	200	200	200
TOTAL CONTRACTUAL SERVICES	894-	10,480	2,041	5,183	5,308
311 OFFICE SUPPLIES/PRINTING	11,759	10,829	3,068	10,829	10,829
321 PUBLICATION OF LEGAL NOTICES		180			
322 SUBSCRIPTIONS & BOOKS	189	510	189	510	200
323 MEMBERSHIP DUES	181	400	90	90	130
TOTAL MATERIALS AND SUPPLIES	12,129	11,919	3,347	11,429	11,159
DEPARTMENT TOTAL	367,606	381,332	176,710	377,271	364,597

## CITY ADMINISTRATION

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The Mayor is the Chief Executive of the City of Kenosha. The City Administrator, who is the Chief Operating Officer of the City of Kenosha, reports directly to the Mayor. "Administration" is composed of Management Information Systems and Public Information Cable Coordination. In addition, all department heads report to the Mayor and the City Administrator.

### ***Responsibilities/Activities***

City Administration works to provide citizens with a clean, safe, well-managed, fiscally sound and environmentally pleasant city in which to reside.

Administration receives and responds to all Aldermanic concerns, develops policies for Common Council review and adoption, and implements the procedures to enact the policies adopted by the Common Council. The Administration develops and submits the Annual Budget to the Common Council as well.

The Department of Administration coordinates the activities and overall coordination of City Departments that provide essential services to citizens of Kenosha and including providing overall direction in organizational planning. City Administration works to promote the economic development and manage the growth in the City of Kenosha.

The Department of Administration serves as legislative liaison with elected officials and agencies of the state and federal governments. Administration strives to promote intergovernmental cooperation and provide for the overall management of City government.

### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Mayor	1.0	1.0	1.0
City Administrator	1.0	1.0	1.0
Executive Secretary (1)	0.0	0.0	0.75
Legal Secretary (1)	0.75	0.75	0.00
Administrative Assistant (1)	0.75	0.75	0.75
Total Administration	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>

*(1) Positions are budgeted 75% Administration, 25% Public Information & Cable.*



110 GENERAL FUND  
01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51301 ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	256,372	259,178	139,581	259,178	286,395
135 LONGEVITY	555	665	278	789	660
142 CAR/CELL PHONE/MOTORCYCLE ALLW	300	300	150	300	300
146 ATTENDANCE INCENTIVE	406		531	531	
151 WRS/RETIREMENT	27,474	28,250	15,246	28,350	31,175
152 F.I.C.A.	14,817	16,110	8,644	16,140	17,825
155 HEALTH INSURANCE EXPENSE	84,784	50,390	46,341	50,390	53,481
158 MEDICARE CONTRIBUTION	3,714	3,770	2,022	3,780	4,180
TOTAL PERSONAL SERVICES	388,422	358,663	212,793	359,458	394,016
232 OFFICE EQUIPMENT	1,602	1,754	334	1,754	1,754
261 MILEAGE	640	775	232	775	775
262 COMMERCIAL TRAVEL	2,660	3,500	2,514	3,200	3,500
263 MEALS & LODGING	6,728	6,500	2,897	6,000	6,500
264 REGISTRATION	1,375	1,700	3,280	1,700	1,700
TOTAL CONTRACTUAL SERVICES	13,005	14,229	9,257	13,429	14,229
311 OFFICE SUPPLIES/PRINTING	4,043	3,200	1,623	3,200	3,700
322 SUBSCRIPTIONS & BOOKS	495	884	667	884	655
323 MEMBERSHIP DUES	5,677	6,100	5,966	6,100	18,700
341 VEHICLE FUEL CHARGE/OIL/ETC	2,177	2,400	962	2,400	2,400
342 CENTRAL GARAGE LABOR CHARGES	1,128	500	138	500	500
343 CENT.GARAGE-PARTS&MAT. CHARGES	1,701	200	20	200	200
344 OUTSIDE MATERIAL & LABOR	969	400	60	400	400
TOTAL MATERIALS AND SUPPLIES	16,190	13,684	9,436	13,684	26,555
711 INSURED LOSSES-ACCIDENT CAUSED	3,021				
TOTAL INSURED LOSSES	3,021				
DIVISION TOTAL	420,638	386,576	231,486	386,571	434,800

## PERSONNEL

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The Personnel Department, under Charter Ordinance 29, provides for the management, administration and coordination of the broad areas of personnel management, including job evaluation, recruitment, selection, test development and validation, job classification and compensation, activities associated with Equal Employment Opportunity, policy development, training activities and administering compliance with federal laws. Through all of the above activities, it is expected that the City of Kenosha will employ and retain well qualified and productive employees, enhance diversity, maintain a positive and effective labor relations atmosphere, and achieve compliance with applicable State and Federal laws.

### ***Responsibilities/Activities***

The Personnel Department functions to provide a full range of human resource services to user departments, while establishing and maintaining an environment in which the full potential of individual employees can be maximized.

The Department recruits and screens applicants for City positions, as well as developing methods of selection for both original and promotional hires. The Department conducts departmental and position reviews; recommends and implements salary changes; and oversees the City's classification and compensation plan.

The Department is responsible for training and counseling managers, supervisors and employees on personnel related policies, procedures, disciplinary matters, rules and regulations. The Department also trains managers, supervisors and employees on various topics and laws such as FMLA, ADA, COBRA, HIPPA, and FLSA, harassment training, conducting investigations and performance evaluations, etc.

The Department oversees all third-party administration of Worker's Compensation claims, unemployment insurance claims, and staffs the Civil Service and Police and Fire Commission meetings and hearings.

Personnel assists in the resolution of employee concerns. The Department also controls unnecessary absences from work by closely monitoring all injury reports, investigating accidents or reviewing such investigations performed by departmental supervisors, and by reviewing medical substantiation of disability claims. Reviewing temporarily disabled employees and rehabilitation progress, implementing appropriate light duty work assignments and ensuring return to full unrestricted duty as soon as possible is another way the Personnel Department maintains a productive workforce.

The Department also identifies and corrects hazardous working conditions, facilities and work procedures which could cause injuries to the work force. Development and/or revision of safety related work rules, policies, procedures and training for departments is the responsibility of the Personnel Department.

Personnel maintains random drug and alcohol testing programs for employees covered under those applicable Federal laws. Where appropriate, the Department administers, trains and investigates various personnel-related resolutions and ordinances.

## PERSONNEL

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### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	Adopted <u>2008</u>
Director of Personnel	1.0	1.0	1.0
Personnel Analyst	2.0	2.0	2.0
Equal Employment Coordinator	1.0	1.0	1.0
Personnel Secretary	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Personnel	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51303 PERSONNEL					
111 SALARIES-PERMANENT REGULAR	320,544	320,544	165,072	320,544	330,144
131 OVERTIME	338	2,000		250	1,000
144 EDUCATION REIMB ALLOWANCE	22,338	35,000	15,768	30,000	30,000
146 ATTENDANCE INCENTIVE	750		375	375	
151 WRS/RETIREMENT	33,450	34,190	17,537	34,050	35,110
152 F.I.C.A.	19,505	20,000	10,162	19,915	20,550
155 HEALTH INSURANCE EXPENSE	99,606	71,985	54,804	71,985	76,402
158 MEDICARE CONTRIBUTION	4,635	4,680	2,377	4,660	4,810
163 EMPLOYEE WATCHES	3,586	3,125	2,756	2,756	4,530
164 SAFETY PRESCRIPTION GLASSES	590	2,359	1,120	1,500	2,000
TOTAL PERSONAL SERVICES	505,342	493,883	269,971	486,035	504,546
212 LEGAL-LABOR/PERSONNEL	104,691	40,000	20,587	32,000	40,000
216 MEDICAL EXAMS/VACCINATIONS/ETC	21,081	36,861	17,274	32,000	33,515
219 OTHER PROFESSIONAL SERVICES	33,456	22,015	6,988	37,000	27,500
232 OFFICE EQUIPMENT	884	643	420	3,022	3,500
261 MILEAGE	1,840	1,800	413	1,800	1,800
263 MEALS & LODGING	2,018	2,000	724	2,000	2,000
264 REGISTRATION	210	2,000	306	1,500	2,000
TOTAL CONTRACTUAL SERVICES	164,180	105,319	46,712	109,322	110,315
311 OFFICE SUPPLIES/PRINTING	2,684	3,000	1,305	3,000	4,000
322 SUBSCRIPTIONS & BOOKS	494	665	438	665	665
323 MEMBERSHIP DUES	315	330	490	490	350
326 ADVERTISING	6,490	4,000	4,018	5,300	7,500
362 OFFICE FURNITURE & EQUIPMENT		4,400	4,392	4,392	700
TOTAL MATERIALS AND SUPPLIES	9,983	12,395	10,643	13,847	13,215
DIVISION TOTAL	679,505	611,597	327,326	609,204	628,076

## **OFFICE OF PUBLIC INFORMATION & CABLE COMMUNICATION**

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The Office of Public Information & Cable Communication is responsible for operations of the City government offices telephone system, information and education to citizens on City activities and events. The Office also oversees the cable television franchise agreement, management and programming of the City government channel on cable television, and assistance of audio/visual services to City departments.

### ***Responsibilities/Activities***

This department coordinates the delivery of phone, voice mail and auto attendant services, as well as audio/visual, media and publication support services to City Departments.

The department also delivers information on City events and services through local media and area distribution of publications, news releases and other materials. In addition, subscribers to cable television are ensured to receive quality services from their cable provider(s).

The Office of Public Information serves as an ambassador of the City's image and spirit of customer service, and works to identify and acts on the gap in citizens' understanding and accessibility to their City government.

The Communications Specialist manages the City's telephone system and negotiates telephone contracts with service providers. He also provides oversight on the cable television franchise agreement and works with the cable provider toward resolution of customer complaints on cable television service.

The Office provides information on City events and services through various media, including newspaper and other print publications, radio and on the City of Kenosha cable TV channel. The Office also serves as Staff Advisor and Board Treasurer to Kenosha Community Media, Inc. (KCM), a 501(c)(3) non-profit that offers cable TV production (and other media) tools and training along with airtime on a cable TV channel to the citizens of Kenosha.

The Specialist is the City's representative to the Gang Prevention Committee, a City/County coalition that provides oversight of State grant funds to local service organizations that work to decrease gang activity in Kenosha. He also serves as the City's representative to the Kenosha Streetcar Society, Inc..

The Communications Specialist serves as the Chairman to the Communications Liaison Group, a body that includes representatives of each City department and division, who receives and discusses information on employee health care benefits, personnel changes within departments/divisions and coordinates the City employees' charity donation program. Employees use their personal resources to provide donations to charity organizations.

The Specialist also provides audio/visual resources, such as video equipment, dubbing services and photography to City departments.

## OFFICE OF PUBLIC INFORMATION & CABLE COMMUNICATION

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### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Communications Specialist	1.00	1.00	1.00
Executive Secretary (1)	0.00	0.00	0.25
Legal Secretary(1)	0.25	0.25	0.00
Administrative Assistant(1)	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
 Total Office of Public Information & Cable Communication	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>

*1) Positions are budgeted 25% Public Information & Cable, 75% Administration.*

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51304 CABLE COORDINATION & LEG LIAIS					
111 SALARIES-PERMANENT REGULAR	75,790	75,777	39,025	75,777	79,869
131 OVERTIME	1,489		273	2,000	2,000
135 LONGEVITY	105	111	53	111	120
146 ATTENDANCE INCENTIVE	219		344	344	
151 WRS/RETIREMENT	8,071	8,045	4,208	8,290	8,695
152 F.I.C.A.	4,780	4,705	2,438	4,850	5,090
155 HEALTH INSURANCE EXPENSE	25,063	21,596	12,956	21,596	22,921
158 MEDICARE CONTRIBUTION	1,118	1,100	570	1,135	1,190
TOTAL PERSONAL SERVICES	116,635	111,334	59,867	114,103	119,885
219 OTHER PROFESSIONAL SERVICES	3,691	7,600	1,424	1,424	4,750
235 EQUIPMENT REPAIRS/MAINT.		800			1,000
261 MILEAGE	68	250			300
262 COMMERCIAL TRAVEL	431	500			500
263 MEALS & LODGING	659	1,100			1,100
264 REGISTRATION	610	1,100			1,100
282 EQUIPMENT RENTAL		300			300
TOTAL CONTRACTUAL SERVICES	5,459	11,650	1,424	1,424	9,050
311 OFFICE SUPPLIES/PRINTING	8,192	14,400	7,471	12,400	9,300
316 COMPUTER SOFTWARE	598	1,000			1,000
322 SUBSCRIPTIONS & BOOKS	189	250	189	189	250
323 MEMBERSHIP DUES		400			400
326 ADVERTISING	631	3,000	967	2,500	3,000
344 OUTSIDE MATERIAL & LABOR	11		36	36	
362 OFFICE FURNITURE & EQUIPMENT	625	330	330	330	
369 OTHER NON CAPITAL EQUIPMENT	441	1,000	177	1,000	1,250
384 AUDIO & VIDEO CASSETTES	112	1,200		500	1,350
388 PHOTOGRAPHIC EQUIP & SUPPLIES		500			100
389 OTHER	124	200	87	100	500
TOTAL MATERIALS AND SUPPLIES	10,923	22,280	9,257	17,055	17,150
526 RECORDERS	1,147				
528 AUDIO EQUIP/CAMERAS/ETC.		7,429	7,461	7,461	
TOTAL CAPITAL OUTLAY-PURCHASE	1,147	7,429	7,461	7,461	
DIVISION TOTAL	134,164	152,693	78,009	140,043	146,085

## MAIL

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The Mail Department is operated under the direction of the City Clerk/Treasurer and performs related work as required. The Mail Department serves all City of Kenosha departments, alderman, and several outside agencies located in the municipality.

### ***Responsibilities/Activities***

The Mail Department processes all incoming and outgoing mail quickly and efficiently. It does so by sorting all incoming and inter-office mail for distribution; applying postage to all outgoing mail; and emptying the outside mail drop-boxes.

The Mail Department also accepts and processes all shipping/insurance requests; receives, signs for, and distributes all incoming mail/packages as required; records all postage used and invoices outside agencies quarterly.

Other responsibilities include maintaining mail room supplies and arranging for the maintenance of all postage equipment; and corresponding with the U.S. Postal Service concerning rate changes, special mailing, etc.

110 GENERAL FUND  
01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51306 MAIL					
132 TEMP/SEAS/L.T.E.	16,680	17,400	8,340	17,400	17,868
151 WRS/RETIREMENT	1,735	1,850	884	1,850	1,900
152 F.I.C.A.	1,034	1,100	517	1,100	1,110
158 MEDICARE CONTRIBUTION	242	270	121	270	265
TOTAL PERSONAL SERVICES	19,691	20,620	9,862	20,620	21,143
232 OFFICE EQUIPMENT	1,424	1,500	1,482	1,500	
282 EQUIPMENT RENTAL	1,433	1,500	1,224	1,224	4,800
TOTAL CONTRACTUAL SERVICES	2,857	3,000	2,706	2,724	4,800
311 OFFICE SUPPLIES/PRINTING	1,437	1,500	472	1,500	1,500
312 POSTAGE	85,709	115,000	33,874	90,000	90,000
TOTAL MATERIALS AND SUPPLIES	87,146	116,500	34,346	91,500	91,500
DIVISION TOTAL	109,694	140,120	46,914	114,844	117,443

## CITY DEVELOPMENT

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The Department of City Development consists of two divisions - the City Planning Division with eight employees and the Community Development Division with five employees.

### ***City Planning Division***

The City Planning Division is responsible for current development review, long-range planning and policy and implementation strategies. Division staff provides direct professional assistance to various boards, commissions and committees as identified by ordinance, resolution, statute or administrative directive. Technical assistance is also provided to various City departments.

***City Plan Commission.*** Division staff provides direct support to the commission in fulfilling their responsibilities defined in the State Statutes, City Code of General Ordinances and City Zoning Ordinance. The commission consists of eleven members comprised of the Mayor (chairman), three aldermen, the City Engineer and six citizens. The commission either provides recommendations to the Common Council or takes final action on those matters authorized by law. Examples of matters considered by the City Plan Commission include: Annexations; Conditional Use Permits; Rezoning; Street/Alley Vacations; Neighborhood Plans; Subdivision Plats/Certified Survey Maps; Developers Agreements; and Public Building Reviews.

***Historic Preservation Commission.*** Staff assistance is provided to the commission in support of their responsibilities presented by City ordinance. The commission consists of seven members comprised of one alderman and six citizens having qualifications in architecture, history and real estate, including one past or present owner of historic property. Responsibilities of the commission include the nomination of historic buildings or districts for historic designation, plan review of modification to historic buildings and issuance of Certificates of Appropriateness.

City Plan Division staff is also responsible for taking on a variety of special projects or studies as directed by the City Plan Commission and City Administration. Representative activities include census data analysis; Zoning Ordinance amendments; development and impact fee analysis; traditional neighborhood development design; intergovernmental agreements; “smart growth” planning; and neighborhood level plans.

### ***Community Development Division***

The Community Development Division is responsible for the Community Development Block Grant Program, HOME Program, real estate acquisitions, brownfield cleanups and redevelopment.

***Kenosha Redevelopment Authority.*** Division staff provides assistance to the Authority for redevelopment projects which they accomplish in blighted areas within the City of Kenosha. The Authority defines areas where redevelopment should occur, prepares redevelopment plans, assembles blighted property and implements redevelopment. The Redevelopment Authority consists of seven members residing within the City.

***Community Development Block Grant (CDBG).*** Staff administers the City’s Community Development Block Grant (CDBG) Program. The CDBG Program provides funds to not-for profit organizations, businesses and homeowners through loans and grants that primarily benefit low-to moderate income persons. The CDBG funds are allocated through a seven-member

## CITY DEVELOPMENT

Committee consisting of members from the Finance Committee, the City Plan Commission and one citizen member.

**HOME Program.** Division staff administers the HOME Program which provides funds for the creation of affordable housing opportunities. The HOME Program is recommended by the HOME Commission. Both the CDBG and HOME Programs are approved by the Common Council.

Community Development staff is also responsible for taking on a variety of special projects. Representative activities include neighborhood revitalization strategies; Brass Village redevelopment and implementation; TIF district designations; Brownfield cleanups; Capital Improvement Plan development; and staff to Neighborhood Improvement Committee.

### ***Responsibilities and Activities***

	2006 Actual	2007 Projected	2008 Estimated
Annexation/Attachments	8	16	13
Rezoning	18	28	25
Vacations (streets & alleys)	3	6	5
Subdivisions/Certified Surveys/Lot Line Adjustment Survey	63	48	55
Conditional Use Permits/Airport Plan Reviews/ Site Plan Reviews	205	195	200
Future Street Designations	1	1	1
Industrial Park Projects	11	9	9
Historic Nominations/Certifications	10	16	10
CDBG Program Annual Allocation	\$1,097,939	\$1,084,121	\$1,084,121
CDBG Projects	21	22	22
HOME Program Annual Allocation	\$496,106	\$495,374	\$495,374
Affordable Housing Units Created	10	8	8
Housing Rehabilitation Grant Projects	24	30	30

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Director of City Development	1	1	1
Assistant City Planner	1	1	1
Planner II	3	3	3
Engineering Technician IV	1	1	0
Planning Technician	0	0	1
Community Development Specialist III	4	4	4
Real Estate Agent	1	1	1
Secretary II	1	1	1
Secretary III	1	1	1
Total City Development	<u>13</u>	<u>13</u>	<u>13</u>

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110 GENERAL FUND  
01 GENERAL GOVERNMENT

17 DEPT CITY DEVELOPMENT-PLAN DV

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51701 DEPT CITY DEVELOPMENT-PLAN DV					
111 SALARIES-PERMANENT REGULAR	633,630	716,050	343,681	694,854	717,214
131 OVERTIME	1,368	3,000	372	3,000	3,000
135 LONGEVITY	900	905	455	955	1,090
146 ATTENDANCE INCENTIVE	1,875		1,625	1,625	
151 WRS/RETIREMENT	66,329	76,316	36,690	74,250	76,465
152 F.I.C.A.	39,186	44,638	21,286	43,450	44,730
155 HEALTH INSURANCE EXPENSE	203,961	187,162	112,248	187,162	198,645
158 MEDICARE CONTRIBUTION	9,164	10,440	4,978	10,160	10,465
TOTAL PERSONAL SERVICES	956,413	1,038,511	521,335	1,015,456	1,051,609
219 OTHER PROFESSIONAL SERVICES	305	3,590	92	600	600
226 CELLULAR PHONE COSTS	340	512	59	512	512
227 TELEPHONE - EQUIPMENT/OTHER	150		396	450	
232 OFFICE EQUIPMENT	3,091	3,908	1,586	3,462	4,818
233 DATA/WORD PROCESSING EQUIP	2,170	2,300	2,220	2,300	3,600
261 MILEAGE	2,738	3,000	903	3,000	3,000
262 COMMERCIAL TRAVEL	53	800	359	800	800
263 MEALS & LODGING	369	2,000	453	2,000	2,600
264 REGISTRATION	2,268	2,400	520	2,400	4,000
TOTAL CONTRACTUAL SERVICES	11,484	18,510	6,588	15,524	19,930
311 OFFICE SUPPLIES/PRINTING	8,910	9,000	4,207	9,000	9,300
321 PUBLICATION OF LEGAL NOTICES	534	1,375	215	1,375	1,375
322 SUBSCRIPTIONS & BOOKS	3,615	4,354	1,504	4,125	4,174
323 MEMBERSHIP DUES	3,060	3,199	1,789	3,199	3,267
362 OFFICE FURNITURE & EQUIPMENT	127				400
384 AUDIO & VIDEO CASSETTES	23	150		150	150
388 PHOTOGRAPHIC EQUIP & SUPPLIES	1,972	200			
TOTAL MATERIALS AND SUPPLIES	18,241	18,278	7,715	17,849	18,666
525 COPIER/FAX/BLUEPRINT EQUIPMENT					11,951
TOTAL CAPITAL OUTLAY-PURCHASE					11,951
931 CDBG FUND	220,706-	219,588-		216,824-	216,824-
935 SPECIAL REV FUND	83,712-	79,950-		79,950-	99,769-
TOTAL OTHER	304,418-	299,538-		296,774-	316,593-
DEPARTMENT TOTAL	681,720	775,761	535,638	752,055	785,563

## **PUBLIC WORKS – MUNICIPAL BUILDING FACILITY**

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The Chief Custodian and Building Maintenance Helper are responsible for the maintenance Municipal Office Building and grounds, including the parking lots and the Veteran's Memorial Fountain. They perform all duties needed to support City departments operations. Municipal Office Building maintenance falls under the responsibility of the Public Works Department.

### ***Responsibilities/Activities***

The Municipal Building staff is responsible for maintaining the boilers, heaters, air conditioners, and other mechanical equipment of the building. Plowing, shoveling and removing ice from building parking lots and walkways are other important responsibilities. The Veteran's Memorial Fountain is operated and maintained by staff as well. The staff coordinates and oversees contractual janitorial services.

Staff assists in the production of special events as directed by City Administration. The Municipal Building Staff is responsible for all general repair and maintenance duties.

Municipal Building Staff supports the operations of additional agencies located within the building, such as Management Information Services (MIS), the City Employee's Credit Union, the Police and Firemen's Credit Union, and the Senior Action Council.

### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Chief Custodian	1.0	1.0	1.0
Building Maintenance Helper II	1.0	1.0	1.0
Total Municipal Office Building	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>



110 GENERAL FUND  
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51801 MUNICIPAL BUILDING FACILITY					
111 SALARIES-PERMANENT REGULAR	48,324	48,324	24,888	48,324	49,776
121 WAGES PERMANENT REGULAR	46,547	43,181	18,622	43,181	43,181
131 OVERTIME	6,688	9,500	4,102	6,500	7,500
135 LONGEVITY	240	300	150	300	300
146 ATTENDANCE INCENTIVE	375		250	250	
151 WRS/RETIREMENT	10,631	10,739	5,091	10,450	10,680
152 F.I.C.A.	6,335	6,281	2,975	6,110	6,250
155 HEALTH INSURANCE EXPENSE	31,410	28,794	14,445	28,794	30,561
158 MEDICARE CONTRIBUTION	1,481	1,469	695	1,430	1,475
TOTAL PERSONAL SERVICES	152,031	148,588	71,218	145,339	149,723
221 ELECTRICAL	52,896	64,200	25,289	57,200	60,100
222 NATURAL GAS	38,194	45,000	31,772	37,100	39,000
223 STORM WATER UTILITY		5,941	1,085	3,300	3,300
224 WATER	4,737	4,800	1,413	5,100	5,400
225 TELE-LONG DISTANCE/LOCAL CALLS	42,908	48,000	16,312	40,000	35,000
226 CELLULAR PHONE COSTS	1,593	2,172	688	1,700	2,400
227 TELEPHONE - EQUIPMENT/OTHER	96,954	76,394	45,313	83,000	87,658
231 COMMUNICATIONS EQUIPMENT					3,007
241 HEATING & AIR CONDITIONING	4,351	6,000	138	8,000	11,200
242 ELEVATOR	6,765	7,500	7,098	7,500	7,500
243 CLEANING CONTRACT-BLDG	48,690	49,247	19,998	51,000	51,000
245 ROOF REPAIRS		500		500	500
246 OTHER BLDG MAINTENANCE	9,361	24,125	5,706	16,000	15,500
249 OTHER GROUNDS MAINTENANCE	1,101	2,000	330	2,000	1,000
TOTAL CONTRACTUAL SERVICES	307,550	335,879	155,142	312,400	322,565
323 MEMBERSHIP DUES	50	50	50	50	
341 VEHICLE FUEL CHARGE/OIL/ETC	796	1,100	549	1,100	1,200
342 CENTRAL GARAGE LABOR CHARGES	4,688	2,000	1,070	2,000	1,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	1,915	1,500	176	1,500	500
344 OUTSIDE MATERIAL & LABOR		300			
351 ROAD SALT	462	450		450	600
353 HORTICULTURAL SUPP-FERT ETC	531	300		300	300
357 BUILDING MATERIALS		1,000	22	500	500
361 SMALL TOOLS	1,689	1,500	249	1,500	1,500
362 OFFICE FURNITURE & EQUIPMENT	110		231	231	
367 CLOTHING & UNIFORM REPLACEMENT	477	500		500	500
369 OTHER NON CAPITAL EQUIPMENT	480				
382 HOUSEKEEPING-JANITORIAL SUPPLI	6,164	9,379	4,512	7,500	7,500

110 GENERAL FUND  
 01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION		ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
389	OTHER	7,009	17,760	8,806	17,760	9,500
	TOTAL MATERIALS AND SUPPLIES	24,371	35,839	15,665	33,391	23,100
DIVISION TOTAL		483,952	520,306	242,025	491,130	495,388

110 GENERAL FUND  
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51802 OTHER FACILITIES					
219 OTHER PROFESSIONAL SERVICES	950				
221 ELECTRICAL	10,020	9,800	6,138	10,000	14,000
222 NATURAL GAS	27,237	32,100	23,485	30,000	33,100
223 STORM WATER UTILITY			1,324	5,172	5,175
224 WATER	598	1,000	679	1,400	1,800
241 HEATING & AIR CONDITIONING	190	1,500		1,500	1,500
245 ROOF REPAIRS	2,180	500			
246 OTHER BLDG MAINTENANCE	296	5,000		3,500	3,500
249 OTHER GROUNDS MAINTENANCE		3,067	667	2,000	2,400
271 STATE INS POLICY FIRE&EXT COV	1,551		1,214	1,215	1,500
TOTAL CONTRACTUAL SERVICES	38,662	52,967	33,507	54,787	62,975
357 BUILDING MATERIALS		1,000		1,000	1,000
369 OTHER NON CAPITAL EQUIPMENT		700			
389 OTHER	1,049	500	23	500	500
TOTAL MATERIALS AND SUPPLIES	1,049	2,200	23	1,500	1,500
DIVISION TOTAL	39,711	55,167	33,530	56,287	64,475
DEPARTMENT TOTAL	523,663	575,473	275,555	547,417	559,863

## ELECTIONS

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The City of Kenosha and the City Clerk have statutory responsibility to conduct all elections within the corporate limits of the City. The Clerk is also the filing officer for all candidates running for municipal office. Generally, all matters regarding elections are administered through the City Clerk's Office.

### **Responsibilities/Activities**

Implementation of the voting process so that citizens have confidence in the execution and accuracy of the results is a vital duty of the Office of the City Clerk.

The Office of City Clerk also has the responsibility of conducting voter registration and maintaining poll lists as required by the Wisconsin State Statutes. Working with political parties to insure there is a sufficient number of poll workers and providing poll worker classes for each election also falls under the duties of the City Clerk.

In addition to making sure that the voting equipment is in proper working order, the City Clerk's Office also prepares all materials necessary for each election and conducting the absentee voting system. This would include home bound absentee as well as insuring nursing home voting, as required by Wisconsin State Statutes.

Election Statistics	2006 Actual	2007 Estimated	2008 Estimate
Number of Elections	4	2	4
Total Voting:	65,000	8,000	150,000

110 GENERAL FUND  
01 GENERAL GOVERNMENT

19 ELECTIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
51901 ELECTIONS					
121 WAGES PERMANENT REGULAR	21,027	2,500	15,734	15,734	
131 OVERTIME	1,433		2,252	2,252	
132 TEMP/SEAS/L.T.E.	64,795	44,150	36,920	36,920	110,641
151 WRS/RETIREMENT	2,336	265	1,946	1,946	
152 F.I.C.A.	1,403	155	1,137	1,137	6,860
155 HEALTH INSURANCE EXPENSE	6,992		5,224	5,224	
158 MEDICARE CONTRIBUTION	342	690	269	269	1,605
TOTAL PERSONAL SERVICES	98,328	47,760	63,482	63,482	119,106
232 OFFICE EQUIPMENT					11,000
263 MEALS & LODGING	41	100		100	100
264 REGISTRATION	30	500	400	400	400
282 EQUIPMENT RENTAL	12,058	8,000			
283 OFFICE SPACE RENTAL	746	1,400	498	500	1,400
TOTAL CONTRACTUAL SERVICES	12,875	10,000	898	1,000	12,900
311 OFFICE SUPPLIES/PRINTING	6,188	7,300	361	7,300	7,300
321 PUBLICATION OF LEGAL NOTICES	29	600			600
341 VEHICLE FUEL CHARGE/OIL/ETC	249	300	141	141	300
342 CENTRAL GARAGE LABOR CHARGES	494	200		200	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	26	200		200	200
362 OFFICE FURNITURE & EQUIPMENT	1,890				
369 OTHER NON CAPITAL EQUIPMENT	289				
TOTAL MATERIALS AND SUPPLIES	9,165	8,600	502	7,841	8,600
DEPARTMENT TOTAL	120,368	66,360	64,882	72,323	140,606

## MUNICIPAL COURT

Municipal Court handles all noncriminal traffic and local ordinance violations in the City of Kenosha. The Court is overseen by a municipal judge who is elected to a term of four years. The Court Office is staffed by three full-time clerks who are responsible for record keeping, state reporting, and scheduling. The Court has only civil jurisdiction and imposes fines and, in some cases, community service on individuals who are found guilty. The Court can, however, either suspend a driver's license or impose jail time on defendants who fail to pay their fines.

Municipal Court handles more than 14,000 cases per year. Only seven other municipal courts in the State of Wisconsin have a large case load. Approximately 75 percent of all cases are traffic related, while 25 percent involve City Ordinance violations. Speeding is the most common type of traffic offense, while juvenile violations, disorderly conduct, retail theft, and housing code violations are the most frequently heard City Ordinance offenses. The Court also has jurisdiction over juvenile offenders ages 12-16.

### ***Responsibilities/Activities***

Municipal Court collects and processes over \$1,400,000 in forfeitures and fees each year. The Court also conducts approximately 150 trials each year and approximately 2,000 other hearings ranging from motions to reopen, modify, and determine indigency/good cause.

Sending license suspensions to the Department of Transportation and issuing jail commitments for failure to pay are other duties of the Court.

The Judge holds court every weekday morning from 8:30 A.M. until noon and at 5:00 P.M. on the last Tuesday of each month.

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Municipal Judge	1	1	1
Court Clerk II	1	1	1
Court Clerk I	2	2	2
Total Municipal Court	4	4	4

110 GENERAL FUND  
01 GENERAL GOVERNMENT

20 MUNICIPAL COURT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52001 MUNICIPAL COURT					
111 SALARIES-PERMANENT REGULAR	177,557	177,900	89,748	177,900	179,496
135 LONGEVITY	410	365	180	360	420
146 ATTENDANCE INCENTIVE	375		500	500	
151 WRS/RETIREMENT	18,440	19,375	9,832	19,375	19,565
152 F.I.C.A.	11,058	11,053	5,588	11,053	11,160
155 HEALTH INSURANCE EXPENSE	58,717	57,588	29,796	57,588	61,121
158 MEDICARE CONTRIBUTION	2,586	2,585	1,307	2,585	2,615
TOTAL PERSONAL SERVICES	269,143	268,866	136,951	269,361	274,377
219 OTHER PROFESSIONAL SERVICES	4,800	5,000	1,650	5,000	6,700
232 OFFICE EQUIPMENT	1,200	967	917	1,115	1,257
261 MILEAGE	142	200	31	200	300
263 MEALS & LODGING	360	400		400	400
264 REGISTRATION	40	200		200	200
TOTAL CONTRACTUAL SERVICES	6,542	6,767	2,598	6,915	8,857
311 OFFICE SUPPLIES/PRINTING	5,609	4,965	837	5,000	6,600
314 MICRO-FICHE CHARGES		1,200		600	600
322 SUBSCRIPTIONS & BOOKS	261	610	223	450	460
323 MEMBERSHIP DUES	675	710	685	685	675
362 OFFICE FURNITURE & EQUIPMENT	3,140	929	929	929	
TOTAL MATERIALS AND SUPPLIES	9,685	8,414	2,674	7,664	8,335
592 COPIERS		5,200	4,797	4,797	
TOTAL CAPITAL OUTLAY-PURCHASE		5,200	4,797	4,797	
DEPARTMENT TOTAL	285,370	289,247	147,020	288,737	291,569

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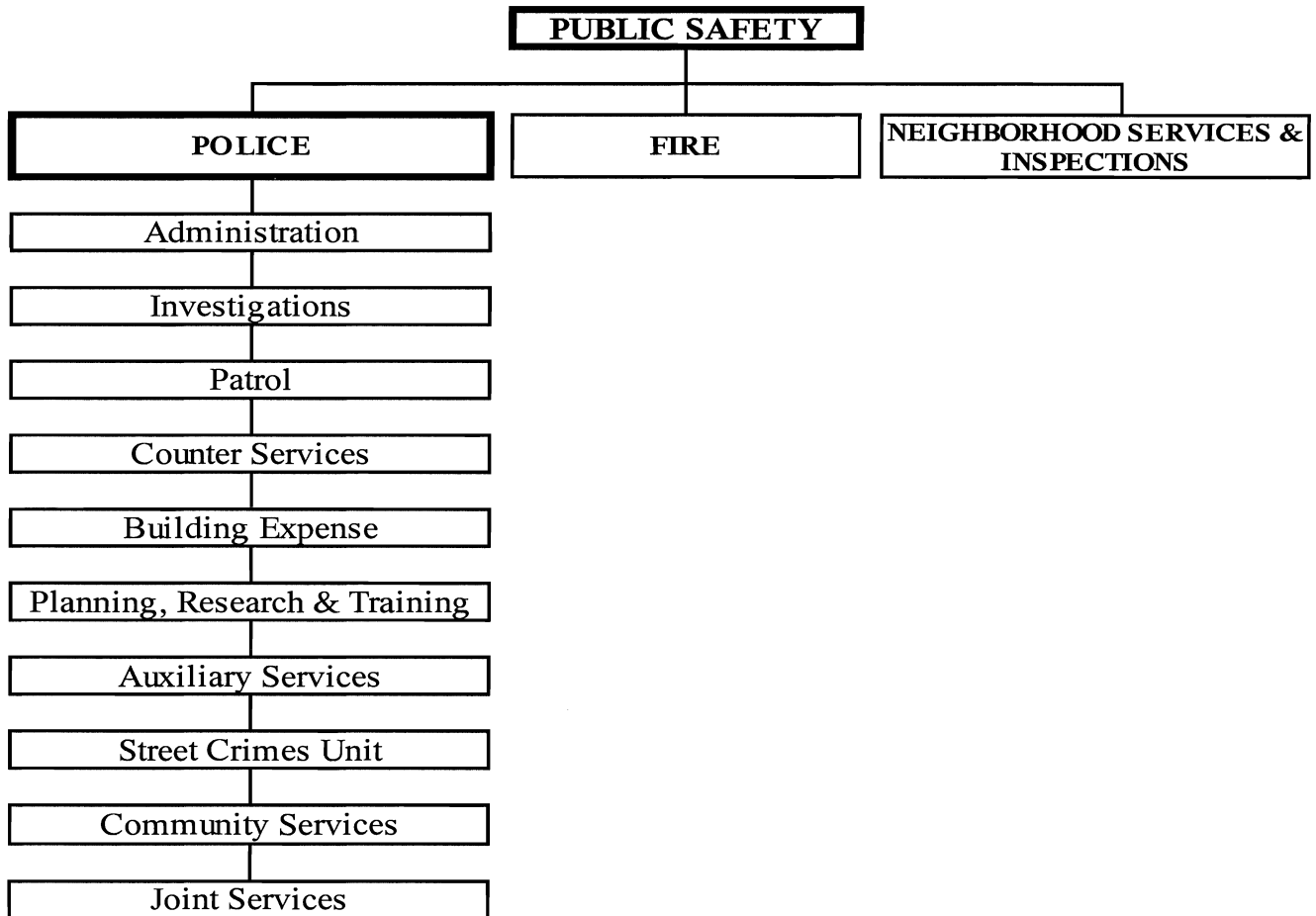
# POLICE DEPARTMENT

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The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The Police Department's main function is to provide a safe environment in the City of Kenosha. This is achieved by maintaining a patrol force, apprehending criminal offenders, investigating and preventing criminal activity and facilitation of the safe movement of vehicles and pedestrians.

## **Organization**



# POLICE DEPARTMENT

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## *Authorized Full-Time Positions*

	2006	2007	Adopted 2008
<u>Administration</u>			
Police Chief	1	1	1
Assistant Police Chief	2	2	2
Captain	1	1	1
Clerical Supervisor	1	1	2
Total Administration	5	5	6
 <u>Investigations</u>			
Captain	1	1	1
Lieutenant	2	2	1
Sergeant	2	2	3
Detective	27	27	28
Police Officer	0	0	3
Clerk Typist I/II	1	1	1
Total Investigations	33	33	37
 <u>Patrol</u>			
Captain	3	3	3
Lieutenant	7	7	6
Sergeant	10	10	9
Police Officer	109	115	112
Clerical Supervisor	1	1	0
Clerk Typist I/II	1	1	1
Parking Enforcement Aide	3	3	3
Court Officer	2	2	2
Traffic Officer	1	1	1
Total Patrol	137	143	137
 <u>Counter Services</u>			
Clerk Typist I	4	4	4
Total Counter Services	4	4	4

## POLICE DEPARTMENT

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### **Authorized Full-Time Positions**

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
<u>Planning, Research &amp; Training</u>			
Captain	1	1	1
Lieutenant	1	1	1
Sergeant	0	0	2
Total Planning, Research & Training	<u>2</u>	<u>2</u>	<u>4</u>
<u>Kenosha Street Crimes Unit</u>			
Sergeant	1	1	1
Detective	4	4	4
Police Officer	5	5	6
Total Kenosha Street Crimes Unit	<u>10</u>	<u>10</u>	<u>11</u>
<u>Community Services</u>			
Lieutenant	0	0	1
Sergeant	1	1	0
Police Officer	4	4	4
Safety Officer	1	1	1
Total Community Services	<u>6</u>	<u>6</u>	<u>6</u>
Total Police Department	<u>197</u>	<u>203</u>	<u>205</u>

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52100 POLICE DEPT					
111 SALARIES-PERMANENT REGULAR	10,863,185	11,316,612	5,448,823	11,316,612	11,434,989
131 OVERTIME	338,253	328,765	186,680	455,808	461,000
132 TEMP/SEAS/L.T.E.	129,707	141,408	79,889	141,408	159,410
135 LONGEVITY	20,350	20,640	9,835	20,640	19,840
136 SHIFT DIFFERENTIAL	74,040	87,360	34,880	87,360	80,640
137 EDUCATION PAY	11,685	11,760	5,580	11,850	11,160
138 SPECIAL PAY	10,233	11,055	5,300	11,055	106,370
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,440	1,080	500	1,080	1,800
143 DRY CLEANING/CLOTHING ALLOW	100,870	101,110	3,748	100,765	105,194
146 ATTENDANCE INCENTIVE	25,750		21,375	21,375	
147 COMP TIME BUY BACK	128,312	119,901		119,901	119,901
151 WRS/RETIREMENT	2,253,085	2,342,013	1,121,683	2,394,849	2,417,275
152 F.I.C.A.	710,353	742,430	351,868	752,926	766,009
153 62:13 PENSION PAYMENTS	36,232	37,000	18,116	36,232	36,232
154 62:13 SUPPLEMENTAL PENSION PAY	475	500	238	476	476
155 HEALTH INSURANCE EXPENSE	3,549,905	4,007,280	1,804,120	4,007,280	3,889,114
158 MEDICARE CONTRIBUTION	167,994	175,597	83,360	178,046	181,288
TOTAL PERSONAL SERVICES	18,421,869	19,444,511	9,175,995	19,657,663	19,790,698
215 DATA PROCESSING	17,220	17,220	17,220	17,220	17,220
216 MEDICAL EXAMS/VACCINATIONS/ETC	148	2,200	57	100	200
219 OTHER PROFESSIONAL SERVICES	62,577	73,600	7,222	54,200	74,792
221 ELECTRICAL	1,765	2,100	1,498	2,800	2,800
222 NATURAL GAS	1,731	2,100	1,366	2,100	2,100
223 STORM WATER UTILITY		332	24	256	350
224 WATER	149	300	79	300	300
225 TELE-LONG DISTANCE/LOCAL CALLS	13,276	5,500	4,345	9,120	9,120
226 CELLULAR PHONE COSTS	9,222	9,376	3,940	8,910	9,420
227 TELEPHONE - EQUIPMENT/OTHER	1,213	1,790	1,020	1,590	3,020
231 COMMUNICATIONS EQUIPMENT	13,447	11,775	925	11,775	25,725
232 OFFICE EQUIPMENT	7,981	6,284	2,807	6,284	6,275
235 EQUIPMENT REPAIRS/MAINT.	2,884	3,100	32	2,700	3,100
246 OTHER BLDG MAINTENANCE	242	571	110	264	275
251 CITY SHARE-JOINT SERVICES	2,399,245	2,632,966	1,316,483	2,632,966	2,399,666
256 PRISONER MEALS	9,592	10,000	3,636	12,000	12,000
257 TRAFFIC VIOLATION REG PROGRAM	17,000	20,000	5,000	20,000	15,000
259 OTHER	12	95	54	95	
261 MILEAGE	4,783	4,700	617	2,575	2,600
262 COMMERCIAL TRAVEL	739	2,500		2,500	2,500
263 MEALS & LODGING	18,965	18,800	5,786	17,900	25,860
264 REGISTRATION	8,057	43,170	6,195	40,970	14,300
282 EQUIPMENT RENTAL	4,231	4,399	2,112	4,224	4,360
283 OFFICE SPACE RENTAL	88,140	87,119	43,560	87,119	91,714
289 OTHER RENT/LEASES	200	200		200	200
TOTAL CONTRACTUAL SERVICES	2,682,819	2,960,197	1,424,088	2,938,168	2,722,897

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52100 POLICE DEPT					
311 OFFICE SUPPLIES/PRINTING	27,760	33,171	13,527	33,100	34,600
316 COMPUTER SOFTWARE	2,410	4,925	4,078	4,925	4,600
322 SUBSCRIPTIONS & BOOKS	2,932	3,614	819	2,965	3,125
323 MEMBERSHIP DUES	1,610	2,065	1,090	1,905	1,985
341 VEHICLE FUEL CHARGE/OIL/ETC	242,951	283,760	77,429	261,278	304,225
344 OUTSIDE MATERIAL & LABOR	17,192	27,208	2,747	22,200	22,200
345 JOINT SERVICE EQUIP CHARGES	133,617	115,568	48,190	117,868	117,900
362 OFFICE FURNITURE & EQUIPMENT	3,346	1,051	863	900	
363 COMPUTER HARDWARE	2,578	3,500	683	3,500	3,500
364 REVOLVERS ETC	14,770	4,000	3,595	3,600	4,000
365 POLICE OFFICERS EQUIPMENT	52,474	73,479	10,841	66,073	50,252
367 CLOTHING & UNIFORM REPLACEMENT	53,929	56,260	17,026	56,260	57,860
369 OTHER NON CAPITAL EQUIPMENT	8,229	81,850	39,028	81,713	48,090
381 CANINE SERVICES & SUPPLIES	796	1,500			2,240
384 AUDIO & VIDEO CASSETTES	787	800	166	800	800
385 BATTERIES	4,789	7,176	1,238	4,500	4,500
389 OTHER	1,795	1,700	559	1,700	1,700
TOTAL MATERIALS AND SUPPLIES	571,965	701,627	221,879	663,287	661,577
539 DATA PROCESSING - OTHER	2,627	7,714		7,714	7,714
561 AUTOMOBILES	18,589	50,135	50,135	50,135	266,170
565 MOTORCYCLES/BICYCLES		12,183		12,183	
592 COPIERS		12,390	12,390	12,390	
TOTAL CAPITAL OUTLAY-PURCHASE	21,216	82,422	62,525	82,422	273,884
711 INSURED LOSSES-ACCIDENT CAUSED	22,424	160	611	611	
TOTAL INSURED LOSSES	22,424	160	611	611	
935 SPECIAL REV FUND	578,464-	375,105-	68,864-	375,105-	375,105-
941 GRANT EQUIP/SERVICES	114,621	1,614	10,115	61,088	
TOTAL OTHER	463,843-	373,491-	58,749-	314,017-	375,105-
DEPARTMENT TOTAL	21,256,450	22,815,426	10,826,349	23,028,134	23,073,951

## **POLICE – ADMINISTRATION**

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The Administration Division is comprised of the Chief of Police, two Assistant Police Chiefs, and an Administrative Captain. The Division is responsible for the planning, coordination, and execution of the Police Department operations.

### ***Responsibilities/Activities***

Police Administration provides support services for other divisions in the Department, as well as providing liaison services with other agencies housed in the Public Safety Building. It also serves as the liaison with other City agencies and departments, and with citizens and civic organizations.

Police Administration plans and implements the Police Department budget, maintains the quality and efficiency of police services in the community, and develops and maintains computers and network systems (both stand alone and mobile computer systems.)

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52101 POLICE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	402,302	412,812	234,273	412,812	459,762
131 OVERTIME		550	252	252	600
135 LONGEVITY	1,040	1,080	540	1,080	780
137 EDUCATION PAY	575	600	300	600	600
138 SPECIAL PAY					1,920
143 DRY CLEANING/CLOTHING ALLOW	1,584	2,112		2,112	2,112
146 ATTENDANCE INCENTIVE	1,250		1,000	1,000	
151 WRS/RETIREMENT	75,519	78,414	42,267	78,414	83,244
152 F.I.C.A.	24,503	25,864	14,597	25,864	28,884
155 HEALTH INSURANCE EXPENSE	126,085	71,985	74,161	71,985	91,682
158 MEDICARE CONTRIBUTION	5,898	6,049	3,414	6,049	6,758
TOTAL PERSONAL SERVICES	638,756	599,466	370,804	600,168	676,342
215 DATA PROCESSING	17,220	17,220	17,220	17,220	17,220
216 MEDICAL EXAMS/VACCINATIONS/ETC	148	2,200	57	100	200
219 OTHER PROFESSIONAL SERVICES	5,220	5,200	3,257	5,800	5,650
226 CELLULAR PHONE COSTS	1,315	1,616	524	1,150	1,600
232 OFFICE EQUIPMENT	5,150	4,034	1,733	4,034	4,025
235 EQUIPMENT REPAIRS/MAINT.	1,450	500		500	500
263 MEALS & LODGING	785	800		800	800
TOTAL CONTRACTUAL SERVICES	31,288	31,570	22,791	29,604	29,995
316 COMPUTER SOFTWARE	2,410	4,925	4,078	4,925	4,600
322 SUBSCRIPTIONS & BOOKS	673	2,109	418	1,880	1,880
323 MEMBERSHIP DUES	815	955	795	795	855
341 VEHICLE FUEL CHARGE/OIL/ETC	3,096	4,500	860	3,100	13,125
345 JOINT SERVICE EQUIP CHARGES	1,307	1,200	517	1,200	1,200
363 COMPUTER HARDWARE	2,578	3,500	683	3,500	3,500
367 CLOTHING & UNIFORM REPLACEMENT	1,600	1,600	400	1,600	1,600
389 OTHER	899	500	122	500	500
TOTAL MATERIALS AND SUPPLIES	13,378	19,289	7,873	17,500	27,260
592 COPIERS		12,390	12,390	12,390	
TOTAL CAPITAL OUTLAY-PURCHASE		12,390	12,390	12,390	
DIVISION TOTAL	683,422	662,715	413,858	659,662	733,597

## **POLICE – INVESTIGATIONS**

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The Division is responsible for successfully concluding investigations initiated by the Patrol Division and/or Gang Unit. Specialized skills such as interrogation techniques, informant management and crime analysis are required. Additionally, the formation of specialized units, such as the Sensitive Crimes Unit, Street Crimes Unit and the Fraud Unit are necessary.

### ***Responsibilities/Activities***

The Division identifies and monitors individuals and groups involved in criminal activities. The Division is also called to investigate criminal and misdemeanor cases initiated by the Patrol Division by using specialized skills and personnel. Officers are responsible for the apprehension of perpetrators of crimes and misdemeanors.

Intergovernmental agencies may call upon the Division to provide expert computerized polygraph examinations and services to other area law enforcement agencies. The Division may be asked to assist other agencies, including the FBI Counter Terrorism Task Force of Kenosha County and the U.S. Marshall's Fugitive Task Force.

The District Attorney calls on the Division to prepare investigative cases for presentation. The Division also investigates complaints of police wrongdoings and misconduct and also investigates any Internal Affairs complaints for the Kenosha Police Department, and other agencies upon request and with the approval of the Chief of Police.

The Division also investigates municipal ordinance violations, conducts sensitive crime, drug and gang investigations; works to recover stolen property and investigates hazardous device incidents. The Division conducts criminal traffic investigations, investigates complaints of fraud and computer crimes.



110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52102 INVESTIGATIONS DIVISION					
111 SALARIES-PERMANENT REGULAR	1,922,483	1,973,772	1,094,770	1,973,772	2,185,020
131 OVERTIME	52,586	57,330	21,796	57,330	60,000
135 LONGEVITY	6,595	6,780	3,120	6,780	6,460
136 SHIFT DIFFERENTIAL	5,200	5,760	2,680	5,760	5,760
137 EDUCATION PAY	4,245	4,320	1,860	4,320	3,720
138 SPECIAL PAY			575		19,650
143 DRY CLEANING/CLOTHING ALLOW	15,840	16,896		16,896	19,008
146 ATTENDANCE INCENTIVE	5,125		4,000	4,000	
147 COMP TIME BUY BACK	25,065	19,290		19,290	19,290
151 WRS/RETIREMENT	398,405	411,024	223,294	411,024	458,586
152 F.I.C.A.	124,583	129,218	69,665	129,218	143,775
155 HEALTH INSURANCE EXPENSE	635,284	475,103	363,461	475,103	565,374
158 MEDICARE CONTRIBUTION	29,136	30,298	16,292	30,298	33,631
TOTAL PERSONAL SERVICES	3,224,547	3,129,791	1,801,513	3,133,791	3,520,274
219 OTHER PROFESSIONAL SERVICES	53,698	65,200	1,661	43,400	52,450
226 CELLULAR PHONE COSTS	659	700	294	700	700
232 OFFICE EQUIPMENT	220	220	183	220	220
235 EQUIPMENT REPAIRS/MAINT.	165	500		500	500
261 MILEAGE	50	100	29	75	100
262 COMMERCIAL TRAVEL		1,500		1,500	1,500
263 MEALS & LODGING	576	1,000	171	300	1,000
282 EQUIPMENT RENTAL	3,746	3,564	1,782	3,564	3,564
TOTAL CONTRACTUAL SERVICES	59,114	72,784	4,120	50,259	60,034
322 SUBSCRIPTIONS & BOOKS	176	720	83	300	460
323 MEMBERSHIP DUES	345	445	265	445	465
341 VEHICLE FUEL CHARGE/OIL/ETC	19,456	21,200	6,752	21,200	21,200
345 JOINT SERVICE EQUIP CHARGES	11,918	9,800	4,110	12,100	12,100
362 OFFICE FURNITURE & EQUIPMENT	379				
365 POLICE OFFICERS EQUIPMENT	1,146	2,300	25	2,300	2,300
367 CLOTHING & UNIFORM REPLACEMENT	12,695	12,800	4,880	12,800	13,200
TOTAL MATERIALS AND SUPPLIES	46,115	47,265	16,115	49,145	49,725
561 AUTOMOBILES		50,135	50,135	50,135	76,870
TOTAL CAPITAL OUTLAY-PURCHASE		50,135	50,135	50,135	76,870
DIVISION TOTAL	3,329,776	3,299,975	1,871,883	3,283,330	3,706,903

## **POLICE – PATROL**

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The Patrol Division is comprised of Patrol, Parking Enforcement, and an Accident Investigation/Evidence Unit. The Patrol Division responds to calls for emergency and non-emergency services 24 hours per day. The addition of Bike Patrols in 1997 and Motorcycle Patrols in 1998 has increased efficiency and enhanced public relations. The unit investigates complaints, detects violations of laws and ordinances, and initiates corrective actions.

### ***Responsibilities/Activities***

The Patrol Division is also active in foot Patrol assignments. These assignments take place in various sections of the City of Kenosha, to curtail criminal activity and to open lines of communications with the public.

Parking Enforcement is responsible for monitoring and enforcing appropriate regulations in both public and private parking lots and on street parking, and responding to parking complaints.

The Accident Investigation/Evidence Unit is responsible for investigation of hit and run accidents as well as the technical investigation/reconstruction of serious injury or fatal accidents. The officers assigned to this unit are also responsible for collection of evidence at major crime scenes as well as technical analysis of the evidence. These officers also provide expert court testimony when called upon.

The Patrol Division helps to support and staff the Hazardous Device Squad, as well as the Tactical Response Team. Both of these specialized units are part of a City of Kenosha Police/Kenosha County Sheriff operation.

It is the responsibility of the Patrol Division to enforce the laws, monitor crimes, preserve peace, promote public relations, protect the public, and provide traffic and pedestrian control. The role of the Patrol force is synonymous with the mission of the Police Department.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52103 POLICE PATROL					
111 SALARIES-PERMANENT REGULAR	7,349,954	7,728,160	3,494,276	7,728,160	7,379,596
131 OVERTIME	204,381	178,524	121,831	300,000	300,000
135 LONGEVITY	10,885	10,800	5,095	10,800	10,325
136 SHIFT DIFFERENTIAL	63,120	75,360	29,720	75,360	68,640
137 EDUCATION PAY	6,240	6,060	3,030	6,060	5,880
138 SPECIAL PAY	8,443	8,730	3,865	8,730	70,580
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,440	1,080	500	1,080	1,800
143 DRY CLEANING/CLOTHING ALLOW	70,092	69,168	528	69,168	69,168
146 ATTENDANCE INCENTIVE	16,375		12,625	12,625	
147 COMP TIME BUY BACK	90,801	90,000		90,000	90,000
151 WRS/RETIREMENT	1,533,482	1,599,259	726,089	1,652,095	1,576,981
152 F.I.C.A.	479,501	504,227	225,238	514,723	495,759
153 62:13 PENSION PAYMENTS	36,232	37,000	18,116	36,232	36,232
154 62:13 SUPPLEMENTAL PENSION PAY	475	500	238	476	476
155 HEALTH INSURANCE EXPENSE	2,399,956	3,143,458	1,158,849	3,143,458	2,850,050
158 MEDICARE CONTRIBUTION	112,143	117,924	52,676	120,379	115,947
TOTAL PERSONAL SERVICES	12,383,520	13,570,250	5,852,676	13,769,346	13,071,434
219 OTHER PROFESSIONAL SERVICES	3,659	3,200	2,304	5,000	16,692
222 NATURAL GAS	99	150	60	150	150
223 STORM WATER UTILITY		332			
226 CELLULAR PHONE COSTS	1,466	1,600	876	1,600	1,600
227 TELEPHONE - EQUIPMENT/OTHER	817	840	420	840	840
231 COMMUNICATIONS EQUIPMENT	13,447	11,775	925	11,775	25,725
232 OFFICE EQUIPMENT	1,584	1,650	702	1,650	1,650
235 EQUIPMENT REPAIRS/MAINT.	1,247	1,300	32	900	1,300
257 TRAFFIC VIOLATION REG PROGRAM	17,000	20,000	5,000	20,000	15,000
259 OTHER	12	95	54	95	
263 MEALS & LODGING	150	1,700	1,218	1,500	3,760
264 REGISTRATION		31,870		32,570	
282 EQUIPMENT RENTAL					70
TOTAL CONTRACTUAL SERVICES	39,481	74,512	11,591	76,080	66,787
311 OFFICE SUPPLIES/PRINTING	20,789	23,781	9,156	24,000	24,000
341 VEHICLE FUEL CHARGE/OIL/ETC	208,717	244,160	65,487	223,000	256,000
344 OUTSIDE MATERIAL & LABOR	17,192	27,208	2,747	22,200	22,200
345 JOINT SERVICE EQUIP CHARGES	112,260	96,068	40,588	96,068	96,100
362 OFFICE FURNITURE & EQUIPMENT	167	1,051	863	900	
364 REVOLVERS ETC	14,770	4,000	3,595	3,600	4,000
365 POLICE OFFICERS EQUIPMENT	48,809	67,679	10,801	60,273	44,452

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110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
367 CLOTHING & UNIFORM REPLACEMENT	31,193	33,160	10,946	33,160	33,160
369 OTHER NON CAPITAL EQUIPMENT	8,229	81,850	39,028	81,713	48,090
381 CANINE SERVICES & SUPPLIES					2,240
384 AUDIO & VIDEO CASSETTES	787	800	166	800	800
385 BATTERIES	4,639	7,176	1,238	4,500	4,500
389 OTHER	817	1,000	437	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	468,369	587,933	185,052	551,214	536,542
539 DATA PROCESSING - OTHER	2,627	7,714		7,714	7,714
561 AUTOMOBILES	18,589				189,300
565 MOTORCYCLES/BICYCLES		12,183		12,183	
TOTAL CAPITAL OUTLAY-PURCHASE	21,216	19,897		19,897	197,014
711 INSURED LOSSES-ACCIDENT CAUSED	22,424	160	611	611	
TOTAL INSURED LOSSES	22,424	160	611	611	
935 SPECIAL REV FUND	200,845-	97,105-		97,105-	97,105-
941 GRANT EQUIP/SERVICES	114,621	1,614	10,115	61,088	
TOTAL OTHER	86,224-	95,491-	10,115	36,017-	97,105-
DIVISION TOTAL	12,848,786	14,157,261	6,060,045	14,381,131	13,774,672

## **POLICE COUNTER SERVICES**

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Counter services staff has the responsibility of greeting citizens, answering phone calls, providing information based on knowledge of Police policies, and referring citizen inquires to appropriate channels. The purpose of the Police Counter is to provide clerical and administrative support to other divisions in the Department by maintaining proper records, including leave records of all officers in the Department.

### ***Responsibilities/Activities***

The Police Counter performs various functions to foster positive public relations with the community. This includes addressing all inquires from the citizens, either through phone calls or face-to face encounters.

Counter employees assist in processing citizens for court. This includes addressing questions regarding parking tickets and directing citizens to the Citation Management system, or sending the citizens to a Court Officer for any follow-up that may be needed.

Police Counter also provides for departmental support by maintaining the files for equipment violations, entering data and compiling various reports. Counter employees also assist in Parking Enforcement Aides with paperwork, and the Fraud Unit by processing worthless check packets. In addition, monthly parking tickets statistics are compiled for each Parking Enforcement shift.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52104 COUNTER SERVICES					
111 SALARIES-PERMANENT REGULAR	132,109	129,875	61,120	129,875	140,075
131 OVERTIME	12				
135 LONGEVITY					75
146 ATTENDANCE INCENTIVE	375		500	500	
151 WRS/RETIREMENT	13,779	13,767	6,532	13,767	14,865
152 F.I.C.A.	8,099	8,053	3,789	8,053	8,695
155 HEALTH INSURANCE EXPENSE	43,700	57,588	20,274	57,588	61,121
158 MEDICARE CONTRIBUTION	1,894	1,884	886	1,884	2,035
TOTAL PERSONAL SERVICES	199,968	211,167	93,101	211,667	226,866
DIVISION TOTAL	199,968	211,167	93,101	211,667	226,866

## **POLICE – SAFETY BUILDING OCCUPANCY**

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The Police Department pays annual rent to Kenosha County for occupancy in the Public Safety Building. The Safety Building houses the City of Kenosha Police Department, the Kenosha County Sheriff's Department, the Kenosha City/County Joint Services, and the Kenosha County Jail.



110 GENERAL FUND  
 02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52105 SAFETY BLDG OCCUPANCY EXPENSE					
283 OFFICE SPACE RENTAL	88,140	87,119	43,560	87,119	91,714
TOTAL CONTRACTUAL SERVICES	88,140	87,119	43,560	87,119	91,714
DIVISION TOTAL	88,140	87,119	43,560	87,119	91,714

## **POLICE – PLANNING, TRAINING AND SERVICE BUREAU**

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The Planning Unit is responsible for all planning and research services, providing staff reports, policy and procedures, proposals, needs assessments, and risk evaluations. The Training Unit provides in-service training, specialized training, and personnel development training. The Community Service Unit provides support to the Police School Resource Officer Program and Safety Education Program.

### ***Responsibilities/Activities***

The Division develops new programs and evaluates current programs. It strives to research, develop and improve its existing policies and procedures, insuring that all Police Department personnel are informed of the dynamic changes in the laws in order to maintain current and modern police practices.

In addition, it provides in-service, specialized, and personnel development (F.T.O. Program) training and testing for prospective officers and is responsible for writing and administering Federal and State Grants.

It is also responsible for safety services throughout the City, which includes, supervising Kenosha Unified School District Resource Officer program, and other crime prevention initiatives.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52107 PLANNING, RESEARCH & TRAINING					
111 SALARIES-PERMANENT REGULAR	149,227	147,809	108,702	147,809	283,896
131 OVERTIME	36,350	44,100	21,594	44,100	46,300
135 LONGEVITY	325	300	270	300	540
137 EDUCATION PAY	625	600	300	600	600
138 SPECIAL PAY					1,920
143 DRY CLEANING/CLOTHING ALLOW	1,584	1,056		1,056	2,112
146 ATTENDANCE INCENTIVE	125		500	500	
151 WRS/RETIREMENT	37,083	38,580	26,142	38,580	66,747
152 F.I.C.A.	11,661	12,020	8,139	12,020	20,799
155 HEALTH INSURANCE EXPENSE	49,355	28,794	36,089	28,794	61,121
158 MEDICARE CONTRIBUTION	2,727	2,812	1,903	2,812	4,868
TOTAL PERSONAL SERVICES	289,062	276,071	203,639	276,571	488,903
235 EQUIPMENT REPAIRS/MAINT.		100		100	100
261 MILEAGE	4,733	4,600	588	2,500	2,500
262 COMMERCIAL TRAVEL	739	1,000		1,000	1,000
263 MEALS & LODGING	17,411	15,000	4,375	15,000	20,000
264 REGISTRATION	7,807	11,000	6,161	8,100	14,000
289 OTHER RENT/LEASES	200	200		200	200
TOTAL CONTRACTUAL SERVICES	30,890	31,900	11,124	26,900	37,800
322 SUBSCRIPTIONS & BOOKS	2,083	785	318	785	785
341 VEHICLE FUEL CHARGE/OIL/ETC			78	78	
367 CLOTHING & UNIFORM REPLACEMENT	800	800	400	800	1,600
TOTAL MATERIALS AND SUPPLIES	2,883	1,585	796	1,663	2,385
DIVISION TOTAL	322,835	309,556	215,559	305,134	529,088

## **POLICE – AUXILIARY SERVICES**

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The Auxiliary Services Division is comprised of the school crossing guards and the Police Explorer Post 509. The purpose of these units is to provide support services for the Police Department. The Explorer Post is utilized for parking/traffic control as well as assistance at numerous departmental special events, i.e. , bike rodeos, Law Day, neighborhood meetings, July 4<sup>th</sup> activities, Halloween safety patrols, and Easter egg hunt safety at the Kenosha Youth Foundation. The Auxiliary services lend special assistance at City sanctioned events, providing crowd control at all major events. The school crossing guards are utilized throughout the school year, providing safe pedestrian crossing at all the schools in the City of Kenosha. They may also be called on to assist in the crossing of pedestrians at special events in the City.

The use of crossing guards and the Explorers reduces the need for law enforcement Officers for traffic control facilitating the safe movement of vehicles and pedestrian traffic including security of vehicles in parking lots during special events.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52108 AUXILIARY SERVICES					
132 TEMP/SEAS/L.T.E.	115,145	126,426	70,605	126,426	142,896
143 DRY CLEANING/CLOTHING ALLOW	2,970	3,450	3,105	3,105	3,840
151 WRS/RETIREMENT	140				
152 F.I.C.A.	83				
158 MEDICARE CONTRIBUTION	1,714	1,884	1,069	1,878	2,130
TOTAL PERSONAL SERVICES	120,052	131,760	74,779	131,409	148,866
225 TELE-LONG DISTANCE/LOCAL CALLS	10,302	2,100	2,325	4,800	4,800
226 CELLULAR PHONE COSTS	201	360	135	360	360
256 PRISONER MEALS	9,592	10,000	3,636	12,000	12,000
TOTAL CONTRACTUAL SERVICES	20,095	12,460	6,096	17,160	17,160
367 CLOTHING & UNIFORM REPLACEMENT	2,488	2,300		2,300	2,300
385 BATTERIES	150				
389 OTHER	79	200		200	200
TOTAL MATERIALS AND SUPPLIES	2,717	2,500		2,500	2,500
DIVISION TOTAL	142,864	146,720	80,875	151,069	168,526

## **POLICE – KENOSHA STREET CRIMES UNIT**

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The Street Crimes Unit was formed to target street level narcotics violators and drug houses, gather gang information, and conduct special surveillance operations. They are responsible for identifying, monitoring, and suppressing criminal activity in the Kenosha area.

The Division is comprised of a Sergeant, Detectives, and Gang Unit Police Officers, who are under the direction of the Captain of Investigations. The Division strives to successfully investigate drug and gang activity in Kenosha. Members of this unit are specially trained in drug enforcement, gang activity and terrorism and utilize specialized equipment to successfully complete their missions, investigations, and assignments.

The Street Crimes Unit investigates criminal and misdemeanor cases that are self-initiated and other cases referred to them by the Patrol Division, the Investigations Division or outside law-enforcement agencies.

### ***Responsibilities/Activities***

The unit strives to develop intelligence in their crime busting capabilities including, but not limited to, investigating criminal activities and conducting analyses by areas and type of crimes. They monitor individuals and groups, making cases against perpetrators of illegal and criminal activities. They are engaged in clandestine undercover activities to successfully conclude investigations.

The Street Crimes Unit also functions to assist and train other law enforcement agencies as required.

110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52109 KENOSHA STREET CRIMES UNIT					
111 SALARIES-PERMANENT REGULAR	561,450	577,487	291,201	577,487	632,136
131 OVERTIME	32,784	39,126	12,610	39,126	39,100
135 LONGEVITY	1,205	1,380	540	1,380	1,120
136 SHIFT DIFFERENTIAL	5,720	6,240	2,480	6,240	6,240
137 EDUCATION PAY		180		180	180
138 SPECIAL PAY	1,190	1,785	590	1,785	8,880
143 DRY CLEANING/CLOTHING ALLOW	5,632	5,260	115	5,260	5,786
146 ATTENDANCE INCENTIVE	1,500		1,500	1,500	
147 COMP TIME BUY BACK	10,062	10,000		10,000	10,000
151 WRS/RETIREMENT	121,208	127,651	61,558	127,651	139,989
152 F.I.C.A.	38,375	39,771	19,022	39,771	43,620
155 HEALTH INSURANCE EXPENSE	186,973	143,970	96,678	143,970	168,084
158 MEDICARE CONTRIBUTION	8,975	9,302	4,450	9,302	10,203
TOTAL PERSONAL SERVICES	975,074	962,152	490,744	963,652	1,065,338
225 TELE-LONG DISTANCE/LOCAL CALLS	2,516	3,000	1,665	3,600	3,600
226 CELLULAR PHONE COSTS	5,581	5,100	2,111	5,100	5,160
227 TELEPHONE - EQUIPMENT/OTHER	96	650	450	450	1,040
232 OFFICE EQUIPMENT	1,027	380	189	380	380
235 EQUIPMENT REPAIRS/MAINT.		500		500	500
282 EQUIPMENT RENTAL	485	835	330	660	726
TOTAL CONTRACTUAL SERVICES	9,705	10,465	4,745	10,690	11,406
323 MEMBERSHIP DUES	450	495		495	495
341 VEHICLE FUEL CHARGE/OIL/ETC	11,682	13,900	4,252	13,900	13,900
345 JOINT SERVICE EQUIP CHARGES	8,132	8,500	2,975	8,500	8,500
362 OFFICE FURNITURE & EQUIPMENT	2,800				
365 POLICE OFFICERS EQUIPMENT	2,519	3,500	15	3,500	3,500
367 CLOTHING & UNIFORM REPLACEMENT	3,579	4,000	400	4,000	4,400
381 CANINE SERVICES & SUPPLIES	796	1,500			
TOTAL MATERIALS AND SUPPLIES	29,958	31,895	7,642	30,395	30,795
DIVISION TOTAL	1,014,737	1,004,512	503,131	1,004,737	1,107,539

## **POLICE – COMMUNITY SERVICES**

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The Community Services Division is comprised of Public Relations and Crime Prevention programs, School Liaison programs, and safety Education programs for children and adults utilizing trained officers to convey a positive image of the Kenosha Police Department. One of the major purposes of the Community Services Division is to teach kids and adults to be alert and aware of the things they can do to build our community up and stop the things that tear our community down. They encourage a positive relationship between the children and the Kenosha Police Department and instill important safety values.

This unit also assists in the prevention of crimes from occurring at and around our area schools. They allow educators the opportunity to work with a police officer on problems regarding students.

Community Services also strives to organize and develop relationships with all media (i.e., radio, television, and print).

### ***Responsibilities/Activities***

Major initiatives and programs that are ongoing are Crime Stoppers, Operation I.D., Neighborhood Watch Program, Business Watch Program and Realtor Watch Program.

The Division serves as a liaison between the Kenosha Police Department, civic groups and the Kenosha Unified School District; supervises the School Resource officers; conducts background checks; provides a Public Information Officer; provides home and business security checks; and reviews requests from citizens for open records relating to Police reports.

The Community Services Division is active in officer recruitment and crime prevention, and attend various public speaking engagements in both the schools and various organizations, as a representative of the Kenosha Police Department.



110 GENERAL FUND  
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52110 COMMUNITY SERVICES					
111 SALARIES-PERMANENT REGULAR	345,660	346,697	164,481	346,697	354,504
131 OVERTIME	12,140	9,135	8,597	15,000	15,000
132 TEMP/SEAS/L.T.E.	14,562	14,982	9,284	14,982	16,514
135 LONGEVITY	300	300	270	300	540
137 EDUCATION PAY			90	90	180
138 SPECIAL PAY	600	540	270	540	3,420
143 DRY CLEANING/CLOTHING ALLOW	3,168	3,168		3,168	3,168
146 ATTENDANCE INCENTIVE	1,000		1,250	1,250	
147 COMP TIME BUY BACK	2,384	611		611	611
151 WRS/RETIREMENT	73,469	73,318	35,801	73,318	76,863
152 F.I.C.A.	23,548	23,277	11,418	23,277	24,477
155 HEALTH INSURANCE EXPENSE	108,552	86,382	54,608	86,382	91,682
158 MEDICARE CONTRIBUTION	5,507	5,444	2,670	5,444	5,716
TOTAL PERSONAL SERVICES	590,890	563,854	288,739	571,059	592,675
221 ELECTRICAL	1,765	2,100	1,498	2,800	2,800
222 NATURAL GAS	1,632	1,950	1,306	1,950	1,950
223 STORM WATER UTILITY			24	256	350
224 WATER	149	300	79	300	300
225 TELE-LONG DISTANCE/LOCAL CALLS	458	400	355	720	720
227 TELEPHONE - EQUIPMENT/OTHER	300	300	150	300	1,140
235 EQUIPMENT REPAIRS/MAINT.	22	200		200	200
246 OTHER BLDG MAINTENANCE	242	571	110	264	275
263 MEALS & LODGING	43	300	22	300	300
264 REGISTRATION	250	300	34	300	300
TOTAL CONTRACTUAL SERVICES	4,861	6,421	3,578	7,390	8,335
311 OFFICE SUPPLIES/PRINTING	6,971	9,390	4,371	9,100	10,600
323 MEMBERSHIP DUES		170	30	170	170
367 CLOTHING & UNIFORM REPLACEMENT	1,574	1,600		1,600	1,600
TOTAL MATERIALS AND SUPPLIES	8,545	11,160	4,401	10,870	12,370
935 SPECIAL REV FUND	377,619-	278,000-	68,864-	278,000-	278,000-
TOTAL OTHER	377,619-	278,000-	68,864-	278,000-	278,000-
DIVISION TOTAL	226,677	303,435	227,854	311,319	335,380

## **POLICE – JOINT SERVICES OPERATIONS**

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In 1981, the City of Kenosha and Kenosha County signed an agreement to a Joint Services Board to provide joint service functions, supporting the operations of the the City of Kenosha Police Department and the Kenosha County Sheriff's Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services operations provide communications, records management, evidence and identification, property room evidence; collection of money from citations, vehicle maintenance and general administrative services.

110 GENERAL FUND  
02 PUBLIC SAFETY

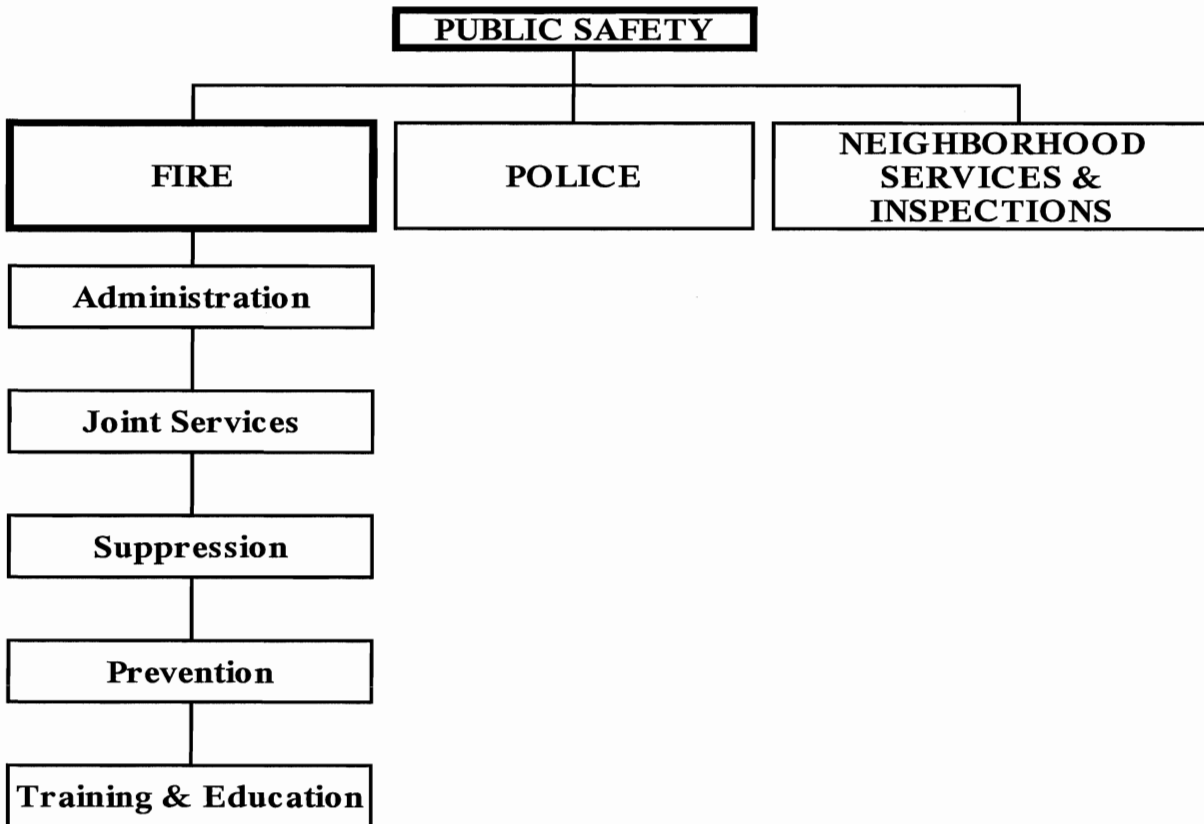
21 POLICE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52111 POLICE SHARE JOINT SERVICE CST					
251 CITY SHARE-JOINT SERVICES	2,399,245	2,632,966	1,316,483	2,632,966	2,399,666
TOTAL CONTRACTUAL SERVICES	2,399,245	2,632,966	1,316,483	2,632,966	2,399,666
DIVISION TOTAL	2,399,245	2,632,966	1,316,483	2,632,966	2,399,666
DEPARTMENT TOTAL	21,256,450	22,815,426	10,826,349	23,028,134	23,073,951

# FIRE DEPARTMENT

The Fire Department provides fire prevention, fire suppression, emergency medical services, and the development of fire safety programs. The Fire Department provides Emergency Medical Services, which is a Special Revenue Fund.

## Organization



## FIRE DEPARTMENT

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### Authorized Full-Time Positions

	2006	2007	Adopted 2008
<u>Administration</u>			
Fire Chief	1	1	1
Deputy Chief	1	1	1
Clerk Typist II	2	2	2
Total Administration	4	4	4
 <u>Suppression</u>			
House Captain	2	2	1
Line Captain	2	2	3
Mechanic Supervisor	0	1	1
Mechanic II	2	1	1
Lieutenant	20	20	20
Apparatus Operator	29	29	29
Firefighter	35	35	35
Total Suppression	90	90	90
 <u>Fire Prevention</u>			
Division Chief	1	1	1
Inspector	2	2	2
Total Fire Prevention	3	3	3
 <u>Emergency Medical Services (1)</u>			
Division Chief – EMS	1	1	1
Emergency Medical Service Officer	1	1	1
Battalion Chief	3	3	3
Lead EMS Instructor	0	0	1
House Captain	5	5	5
Line Captain	4	4	4
Lieutenant	6	6	6
Apparatus Operator	10	10	10
Firefighter	28	28	28
Total Emergency Medical Services	58	58	59
 <u>Training &amp; Education</u>			
Division Chief – Training	1	1	1
Total Training & Education	1	1	1
Total Fire Department	156	156	157

(1) Budget found in Special Revenue Fund

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52200 FIRE DEPT					
111 SALARIES-PERMANENT REGULAR	5,551,772	5,682,291	2,837,051	5,682,291	5,671,791
121 WAGES PERMANENT REGULAR	82,791	39,464	23,082	39,464	41,760
131 OVERTIME	462,029	438,000	161,765	403,200	420,000
132 TEMP/SEAS/L.T.E.	3,491	5,729	2,654	5,729	5,729
135 LONGEVITY	11,318	9,960	5,625	11,320	10,200
137 EDUCATION PAY	2,835	3,000	1,320	2,640	3,000
138 SPECIAL PAY	8,258	4,800	3,600	7,200	8,500
141 TOOL ALLOWANCE	540	540	135	275	550
146 ATTENDANCE INCENTIVE	16,375		13,875	13,875	
148 VACATION BUY BACK		2,233		2,233	2,233
149 HOLIDAY BUY BACK	147,767	77,707		130,000	130,000
151 WRS/RETIREMENT	1,278,148	1,286,584	623,686	1,293,143	1,296,494
152 F.I.C.A.	9,938	9,790	5,475	10,040	10,350
153 62:13 PENSION PAYMENTS	185,458	186,000	92,423	185,000	185,000
154 62:13 SUPPLEMENTAL PENSION PAY	27,097	27,120	13,694	25,275	19,200
155 HEALTH INSURANCE EXPENSE	1,860,385	1,934,640	944,825	1,934,640	1,872,709
158 MEDICARE CONTRIBUTION	57,986	60,721	28,372	60,826	63,215
165 DEATH/DISABILITY MONTHLY	29,186	30,000	14,593	30,000	30,000
TOTAL PERSONAL SERVICES	9,735,374	9,798,579	4,772,175	9,837,151	9,770,731
215 DATA PROCESSING	37,015	38,890	37,643	38,890	39,550
219 OTHER PROFESSIONAL SERVICES	3,750	5,300		5,300	9,000
221 ELECTRICAL	48,143	51,100	25,237	59,200	62,200
222 NATURAL GAS	43,305	47,100	34,500	48,000	52,500
223 STORM WATER UTILITY		6,322	621	2,500	2,500
224 WATER	6,682	7,425	3,635	7,425	7,500
225 TELE-LONG DISTANCE/LOCAL CALLS	5,920	5,700	2,646	5,800	5,800
226 CELLULAR PHONE COSTS					
227 TELEPHONE - EQUIPMENT/OTHER	420	129	129	129	
231 COMMUNICATIONS EQUIPMENT	4,641	8,000	3,311	7,000	7,000
232 OFFICE EQUIPMENT	2,245	2,695	900	2,835	5,150
233 DATA/WORD PROCESSING EQUIP		400		400	
235 EQUIPMENT REPAIRS/MAINT.	10,342	20,234	4,968	20,200	19,025
241 HEATING & AIR CONDITIONING	464	1,500	342	1,500	1,500
245 ROOF REPAIRS		800		800	800
246 OTHER BLDG MAINTENANCE	34,511	77,388	30,747	77,300	23,825
251 CITY SHARE-JOINT SERVICES	599,813	658,242	329,121	658,242	599,958
259 OTHER	16,199	22,917	7,153	21,800	30,725
261 MILEAGE	1,646	1,575	993	2,575	3,035
262 COMMERCIAL TRAVEL	3,106	4,150	1,338	8,150	3,825
263 MEALS & LODGING	15,248	20,460	9,682	24,710	18,800
264 REGISTRATION	9,985	29,410	12,601	27,055	27,630
282 EQUIPMENT RENTAL	1,774	3,787	802	1,780	1,800
289 OTHER RENT/LEASES					850
TOTAL CONTRACTUAL SERVICES	845,209	1,013,524	506,369	1,021,591	922,973

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52200 FIRE DEPT					
311 OFFICE SUPPLIES/PRINTING	13,119	11,377	7,308	11,582	13,000
316 COMPUTER SOFTWARE	2,719	5,000		5,000	5,750
322 SUBSCRIPTIONS & BOOKS	4,896	7,927	4,887	7,296	5,260
323 MEMBERSHIP DUES	1,825	2,625	1,530	2,505	2,810
341 VEHICLE FUEL CHARGE/OIL/ETC	54,014	37,080	27,389	58,000	63,000
342 CENTRAL GARAGE LABOR CHARGES		400		400	400
343 CENT.GARAGE-PARTS&MAT. CHARGES	905	2,500		2,500	2,500
344 OUTSIDE MATERIAL & LABOR	69,572	77,052	38,682	76,960	73,500
353 HORTICULTURAL SUPP-FERT ETC	2,882	1,360	696	1,200	1,200
357 BUILDING MATERIALS	1,978	2,983	1,291	2,900	2,500
358 FIRE FOAM		4,000			4,000
361 SMALL TOOLS	5,077	7,048	6,601	7,048	4,630
362 OFFICE FURNITURE & EQUIPMENT	744	3,010	1,566	2,989	1,400
363 COMPUTER HARDWARE	29,642	26,216	4,081	26,200	26,000
366 FIRE PREV & TRNG EQUIPMENT	1,889	1,713	499	1,713	800
367 CLOTHING & UNIFORM REPLACEMENT	102,160	108,165	58,206	108,169	108,500
369 OTHER NON CAPITAL EQUIPMENT	112,339	94,127	19,775	93,585	90,925
382 HOUSEKEEPING-JANITORIAL SUPPLI	13,544	16,200	7,576	16,200	16,200
383 PREV&TRAIN-LIT/SUPPLIES/EQUIP	18,381	19,328	9,844	15,328	15,180
384 AUDIO & VIDEO CASSETTES	52	1,000		250	
385 BATTERIES	805	1,616	858	1,616	1,500
388 PHOTOGRAPHIC EQUIP & SUPPLIES	1,571	2,500	208	2,500	3,050
389 OTHER	1,398	3,030	521	3,030	3,000
TOTAL MATERIALS AND SUPPLIES	439,512	436,257	191,518	446,971	445,105
579 OTHER MISC EQUIPMENT	995	13,980		13,980	7,695
583 BUILDING IMPROVEMENTS	13,575				
592 COPIERS					9,980
TOTAL CAPITAL OUTLAY-PURCHASE	14,570	13,980		13,980	17,675
714 UNINSURED LOSSES		2,206	2,206	2,206	
TOTAL INSURED LOSSES		2,206	2,206	2,206	
935 SPECIAL REV FUND	18,694-				
941 GRANT EQUIP/SERVICES	17,896	60,690		10,690	
TOTAL OTHER	798-	60,690		10,690	
DEPARTMENT TOTAL	11,033,867	11,325,236	5,472,268	11,332,589	11,156,484

## FIRE - ADMINISTRATION

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Fire Administration is responsible for administering the total system of fire, emergency medical services (EMS), prevention and operations for the Kenosha Fire Department. This includes planning, training support services, program development, record keeping and reporting, budgeting and the management of personnel, buildings and apparatus.

### **Responsibilities/Activities**

Fire Administration plans, organizes, staffs, directs and evaluates all Department functions, ensuring fiscally responsible emergency responses by the Department.

Administrators provide a system for proper maintenance and repair of buildings, facilities, apparatus, and equipment issued by the Fire Department. These tasks are conducted by firefighters, resulting in well maintained facilities and equipment, both contributing to expedient responses. A central supply service for all stations and equipment is utilized resulting in lower cost bulk purchases and maintaining responsible inventories.

Fire Administration coordinates, maintains, and properly reports from the record system all emergencies, procurement, expenditures, and other required records of the the Department. Administration also plans, organizes, and provides training and development for personnel which provides the City of Kenosha with highly trained, safe, and productive emergency responders.

Administration addresses federal, state, and local legislative concerns that affect the safety and welfare of citizens and employees. This helps in maintaining a well-balanced and current understanding of the laws and legislation that affect the overall Department's ability to provide effective service.

To ensure a proper level of emergency protection for the City of Kenosha and surrounding regions, Administration develops and maintains contractual agreements with other area fire departments and contractors. This creates an environment that fosters a fluid working relationship with the surrounding communities.

There is a check and balance process for all activities throughout the Department. Administration oversees and coordinates appropriate activities with other departments and agencies, ensuring continuity and good working relationships. The Division provides a conduit of constant communication throughout the community.

	2006 Actual	2007 Estimated	2008 Estimated
Authorized full-time positions	4	4	4
Square miles served	25.71	25.88	25.88
Total fire stations	7	6	6
Total response apparatus	14	13	13
Mutual aid agreement with other departments	2	2	2



110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52201 FIRE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	237,140	253,896	124,147	253,896	266,624
135 LONGEVITY	360	360	280	580	600
146 ATTENDANCE INCENTIVE	875		750	750	
148 VACATION BUY BACK		2,233		2,233	2,233
151 WRS/RETIREMENT	42,054	46,200	21,393	46,200	48,680
152 F.I.C.A.	4,225	4,360	2,150	4,360	4,450
155 HEALTH INSURANCE EXPENSE	78,389	57,588	39,528	57,588	61,121
158 MEDICARE CONTRIBUTION	2,128	3,725	577	3,725	3,905
TOTAL PERSONAL SERVICES	365,171	368,362	188,825	369,332	387,613
215 DATA PROCESSING	37,015	37,740	37,643	37,740	39,550
225 TELE-LONG DISTANCE/LOCAL CALLS	294	300	173	400	400
232 OFFICE EQUIPMENT	2,060	2,575	769	2,575	2,575
261 MILEAGE	10	325		325	335
262 COMMERCIAL TRAVEL		800		800	825
263 MEALS & LODGING	628	2,200	1,294	2,200	1,700
264 REGISTRATION	554	1,000	502	1,000	1,000
TOTAL CONTRACTUAL SERVICES	40,561	44,940	40,381	45,040	46,385
311 OFFICE SUPPLIES/PRINTING	11,659	11,327	7,054	11,327	13,000
322 SUBSCRIPTIONS & BOOKS	427	600	422	450	460
323 MEMBERSHIP DUES	750	1,000	690	880	1,000
362 OFFICE FURNITURE & EQUIPMENT	312				
TOTAL MATERIALS AND SUPPLIES	13,148	12,927	8,166	12,657	14,460
592 COPIERS					9,980
TOTAL CAPITAL OUTLAY-PURCHASE					9,980
DIVISION TOTAL	418,880	426,229	237,372	427,029	458,438

## **FIRE – DISPATCHING & COMMUNICATIONS**

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In 1981, the City of Kenosha and Kenosha County signed an agreement to form a Joint Services Board to provide joint service functions supporting the operations of the City of Kenosha Fire Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services Operations provides fire suppression and emergency medical dispatching and communication services to the Fire Department.

110 GENERAL FUND  
 02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52202 DISPATCHING & COMMUNICATIONS					
251 CITY SHARE-JOINT SERVICES	599,813	658,242	329,121	658,242	599,958
TOTAL CONTRACTUAL SERVICES	599,813	658,242	329,121	658,242	599,958
DIVISION TOTAL	599,813	658,242	329,121	658,242	599,958

## FIRE – SUPPRESSION

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The Suppression Division is the largest unit within the Fire Department and includes Level B hazardous materials response. The Suppression Division's purpose is to minimize loss of life and property during emergencies and is interrelated with, and provides support to, all other divisions.

### ***Responsibilities/Activities***

Through use of modern fire/emergency suppression techniques, the Kenosha Fire Department responds to fire and other emergencies with the mission of minimizing the loss of life and property. They also respond to medical emergencies as first responders and provide emergency care and defibrillator capability by EMT-DA personnel.

Firefighters from the six fire stations conduct regular fire inspections of all commercial buildings within the City and submit reports to the Fire Prevention Bureau. These inspections keep firefighters familiar with the buildings in their district, providing safe building for employees and citizens and compliance with Wisconsin State Laws and Regulations.

Trained members respond to and mitigate all hazardous material emergencies utilizing state of the art equipment and knowledge to save lives and control hazards.

Through the direction of House Captains, firefighters provide routine care and maintenance of fire stations, equipment, and furniture providing a clean, well-cared for and safe environment.

	2006 Actual	2007 Estimated	2008 Estimated
Authorized full-time positions	90	90	90
Fire related incidents	1,578	1,800	1,890
First Responder/EMS incidents	5,307	5,444	5,500
Hazardous materials incidents	109	12	12
Other calls	1,455	1,700	1,800
Personnel with EMT-DA certification	149	149	149

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52203 FIRE SUPPRESSION					
111 SALARIES--PERMANENT REGULAR	5,014,606	5,140,839	2,561,144	5,140,839	5,108,987
121 WAGES PERMANENT REGULAR	82,791	39,464	23,082	39,464	41,760
131 OVERTIME	443,002	400,000	127,986	357,000	352,000
132 TEMP/SEAS/L.T.E.	3,491	5,729	2,654	5,729	5,729
135 LONGEVITY	10,718	9,360	5,225	10,500	9,360
137 EDUCATION PAY	2,415	2,580	1,110	2,220	2,580
138 SPECIAL PAY	8,258	4,800	3,600	7,200	8,500
141 TOOL ALLOWANCE	540	540	135	275	550
146 ATTENDANCE INCENTIVE	14,500		12,125	12,125	
149 HOLIDAY BUY BACK	147,767	77,707		130,000	130,000
151 WRS/RETIREMENT	1,170,027	1,172,530	563,424	1,177,590	1,171,914
152 F.I.C.A.	5,713	5,430	3,325	5,680	5,900
153 62:13 PENSION PAYMENTS	185,458	186,000	92,423	185,000	185,000
154 62:13 SUPPLEMENTAL PENSION PAY	27,097	27,120	13,694	25,275	19,200
155 HEALTH INSURANCE EXPENSE	1,682,763	1,819,464	854,913	1,819,464	1,750,467
158 MEDICARE CONTRIBUTION	52,321	52,265	25,758	52,265	54,000
165 DEATH/DISABILITY MONTHLY	29,186	30,000	14,593	30,000	30,000
TOTAL PERSONAL SERVICES	8,880,653	8,973,828	4,305,191	9,000,626	8,875,947
215 DATA PROCESSING		1,150		1,150	
219 OTHER PROFESSIONAL SERVICES	3,750				
221 ELECTRICAL	48,143	51,100	25,237	59,200	62,200
222 NATURAL GAS	43,305	47,100	34,500	48,000	52,500
223 STORM WATER UTILITY		6,322	621	2,500	2,500
224 WATER	6,682	7,425	3,635	7,425	7,500
225 TELE-LONG DISTANCE/LOCAL CALLS	5,626	5,400	2,473	5,400	5,400
226 CELLULAR PHONE COSTS					
227 TELEPHONE - EQUIPMENT/OTHER	420	129	129	129	
231 COMMUNICATIONS EQUIPMENT	4,641	8,000	3,311	7,000	7,000
235 EQUIPMENT REPAIRS/MAINT.	10,342	19,734	4,968	19,700	18,525
241 HEATING & AIR CONDITIONING	464	1,500	342	1,500	1,500
245 ROOF REPAIRS		800		800	800
246 OTHER BLDG MAINTENANCE	34,511	77,388	30,747	77,300	23,825
259 OTHER	16,199	15,667	5,653	15,600	19,725
261 MILEAGE	765		99	250	600
262 COMMERCIAL TRAVEL	494				
263 MEALS & LODGING	4,590	6,340	3,223	6,090	2,050
264 REGISTRATION	4,297	16,280	10,379	16,280	8,150
282 EQUIPMENT RENTAL	1,774	3,787	802	1,780	1,800
289 OTHER RENT/LEASES					850

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110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
TOTAL CONTRACTUAL SERVICES	177,409	268,122	126,119	270,104	214,925
311 OFFICE SUPPLIES/PRINTING	1,460	50	254	255	
316 COMPUTER SOFTWARE	2,719	5,000		5,000	5,000
322 SUBSCRIPTIONS & BOOKS	660				
341 VEHICLE FUEL CHARGE/OIL/ETC	54,014	37,080	27,389	58,000	63,000
342 CENTRAL GARAGE LABOR CHARGES		400		400	400
343 CENT.GARAGE-PARTS&MAT. CHARGES	905	2,500		2,500	2,500
344 OUTSIDE MATERIAL & LABOR	66,382	73,892	37,663	73,800	70,000
353 HORTICULTURAL SUPP-FERT ETC	2,882	1,360	696	1,200	1,200
357 BUILDING MATERIALS	1,978	2,983	1,291	2,900	2,500
361 SMALL TOOLS	5,077	7,048	6,601	7,048	4,630
362 OFFICE FURNITURE & EQUIPMENT	253	2,735	1,312	2,735	
363 COMPUTER HARDWARE	29,642	26,216	4,081	26,200	26,000
367 CLOTHING & UNIFORM REPLACEMENT	24,524	20,896		20,900	
369 OTHER NON CAPITAL EQUIPMENT	90,769	92,621	19,390	92,600	89,310
382 HOUSEKEEPING-JANITORIAL SUPPLI	13,483	16,200	7,576	16,200	16,200
384 AUDIO & VIDEO CASSETTES	52				
385 BATTERIES	649	1,000	732	1,000	1,000
389 OTHER	1,398	3,030	521	3,030	3,000
TOTAL MATERIALS AND SUPPLIES	296,847	293,011	107,506	313,768	284,740
579 OTHER MISC EQUIPMENT	995	13,980		13,980	7,695
583 BUILDING IMPROVEMENTS	13,575				
TOTAL CAPITAL OUTLAY-PURCHASE	14,570	13,980		13,980	7,695
714 UNINSURED LOSSES		2,206	2,206	2,206	
TOTAL INSURED LOSSES		2,206	2,206	2,206	
935 SPECIAL REV FUND	18,694-				
941 GRANT EQUIP/SERVICES	17,896	60,000		10,000	
TOTAL OTHER	798-	60,000		10,000	
DIVISION TOTAL	9,368,681	9,611,147	4,541,022	9,610,684	9,383,307

## FIRE - FIRE PREVENTION BUREAU

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The Fire Prevention Bureau's mission is to reduce life and property loss by the elimination of hazards. This is accomplished by increasing public awareness through education and training of the public in emergency life saving techniques, fire evacuation drills, inspections and fire investigations.

### **Responsibilities/Activities**

The Bureau inspects new and existing buildings for occupancy purposes and monitoring of life safety components is a daily event. Records of all inspections are maintained in a computer database.

The Fire Prevention Bureau currently has five investigators available 24 hours per day responding to investigation requests by line personnel for fires of an unknown origin.

The Bureau researches potential grant funding resources, develops organizational programs, writes and submits grant applications, and keeps abreast of available resources for the Department.

Fire prevention programs are continuous throughout the year with programs such as the Children's Fire Safety House, City sponsored public events, community service events, institutional instruction on the use of fire extinguishers, and public speaking engagements. The Bureau has four Juvenile Fire Setter counselors trained to educate children on the dangers of fire play.

Future goals of the Fire Prevention Bureau are to continue quality inspections of all new and existing buildings, enhance public education programs, update City ordinances to include life safety components that supersede State codes, and continue professional service to the citizens of Kenosha.

	2006 Actual	2007 Estimated	2008 Estimated
Authorized full-time positions	3	3	3
Fire Department inspections	11,059	12,100	12,300
Building/Sprinkler plan review	185	205	225
Educational/Evacuation Drills Attendance	42,908	53,635	67,044
Fire Investigations	77	70	63
Juvenile Fire Setter Program Cases	33	31	30

State/ Federal/ Private Grants 2006	\$10,300
2% Dues Revenue 2006	\$ 213,340
Donations	\$1,000
Tank Inspections Contract	\$8,242
Total Revenue Collected in 2006	\$232,823



110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52204 FIRE PREVENTION					
111 SALARIES-PERMANENT REGULAR	215,201	221,016	113,720	221,016	226,320
131 OVERTIME	17,749	18,000	16,724	19,200	26,000
135 LONGEVITY	240	240	120	240	240
137 EDUCATION PAY	420	420	210	420	420
146 ATTENDANCE INCENTIVE	750		750	750	
151 WRS/RETIREMENT	48,278	49,853	27,357	49,853	52,625
155 HEALTH INSURANCE EXPENSE	71,167	43,191	37,755	43,191	45,841
158 MEDICARE CONTRIBUTION	2,286	3,476	1,299	3,476	3,670
TOTAL PERSONAL SERVICES	356,091	336,196	197,935	338,146	355,116
233 DATA/WORD PROCESSING EQUIP		400		400	
261 MILEAGE	298	400	262	400	400
262 COMMERCIAL TRAVEL	1,321	2,900	1,272	2,900	2,500
263 MEALS & LODGING	5,376	8,100	2,706	8,100	7,675
264 REGISTRATION	3,218	4,455	980	3,400	3,900
TOTAL CONTRACTUAL SERVICES	10,213	16,255	5,220	15,200	14,475
322 SUBSCRIPTIONS & BOOKS	1,632	3,751	2,570	3,270	2,480
323 MEMBERSHIP DUES	680	810	390	810	900
344 OUTSIDE MATERIAL & LABOR	1,985	1,660	510	1,660	2,500
362 OFFICE FURNITURE & EQUIPMENT		275	254	254	
367 CLOTHING & UNIFORM REPLACEMENT	154				
369 OTHER NON CAPITAL EQUIPMENT	1,386	600		600	615
382 HOUSEKEEPING-JANITORIAL SUPPLI	61				
383 PREV&TRAIN-LIT/SUPPLIES/EQUIP	12,136	13,153	9,068	13,153	12,230
385 BATTERIES	156	616	126	616	500
388 PHOTOGRAPHIC EQUIP & SUPPLIES	1,571	2,500	208	2,500	2,050
TOTAL MATERIALS AND SUPPLIES	19,761	23,365	13,126	22,863	21,275
941 GRANT EQUIP/SERVICES		690		690	
TOTAL OTHER		690		690	
DIVISION TOTAL	386,065	376,506	216,281	376,899	390,866

## FIRE - TRAINING

The Training Division of the Fire Department is responsible for developing, coordinating, evaluating, administering, and conducting all training for the members of the City Fire Department.

The Training Division delivers effective training to develop and maintain necessary job skills of the Department's firefighters in order to provide the highest level of fire and rescue service to the citizens and visitors of Kenosha. The Division researches, evaluates, and implements new suppression and rescue methods in order to improve firefighter safety, while still meeting operational requirements to effectively serve our customers.

The Training Division continues to proactively meet evolving operational requirements by developing, updating, and improving the following areas of training:

- Airport Firefighting and Rescue
- Basic Recruit Training
- Emergency Medical Services
- Flight for Life
- Live Fire Training
- National Incident Management Systems Compliance (NIMS)
- Vehicular Entrapment/ Extrication Emergency Operation
- City Transit Emergencies: Trolley & Bus Emergencies
- Special Rescue Emergencies (including but not limited to): Surface Water Rescue, Elevator Rescue, Trench Rescue, Building Collapse Rescue, Confined Space Rescue, and High Angle Rope Rescue.

	2006 *	2007	2008
	Actual	Estimated	Estimated
Authorized full-time positions	1	1	1
Total Training Hours			
Apparatus Driver/Operator	472	1,500	2,000
Basic Recruit Academy	564	2,160	2,400
Emergency Medical Services	1,692	3,150	3,500
Fire Prevention	324	5,600	6,000
Fire Suppression	1,250	20,000	24,000
Hazardous Material	1,003	1,950	2,100
National Incident Management System (NIMS)	390	400	500
Officer Development/ Preparation	144	950	950
Surface Water Rescue	0	400	1,500
Special Rescue Operations	123	350	700
Other In-Station Training Programs	9,711	13,290	11,350

\* Note: The Training Chief position was vacant for six (6) months during calendar year 2006.

110 GENERAL FUND  
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52206 TRAINING & EDUCATION					
111 SALARIES-PERMANENT REGULAR	84,825	66,540	38,040	66,540	69,860
131 OVERTIME	1,278	20,000	17,055	27,000	42,000
146 ATTENDANCE INCENTIVE	250		250	250	
151 WRS/RETIREMENT	17,789	18,001	11,512	19,500	23,275
155 HEALTH INSURANCE EXPENSE	28,066	14,397	12,629	14,397	15,280
158 MEDICARE CONTRIBUTION	1,251	1,255	738	1,360	1,640
TOTAL PERSONAL SERVICES	133,459	120,193	80,224	129,047	152,055
219 OTHER PROFESSIONAL SERVICES		5,300		5,300	9,000
232 OFFICE EQUIPMENT	185	120	131	260	2,575
235 EQUIPMENT REPAIRS/MAINT.		500		500	500
259 OTHER		7,250	1,500	6,200	11,000
261 MILEAGE	573	850	632	1,600	1,700
262 COMMERCIAL TRAVEL	1,291	450	66	4,450	500
263 MEALS & LODGING	4,654	3,820	2,459	8,320	7,375
264 REGISTRATION	10,510	7,675	740	6,375	14,580
TOTAL CONTRACTUAL SERVICES	17,213	25,965	5,528	33,005	47,230
316 COMPUTER SOFTWARE					750
322 SUBSCRIPTIONS & BOOKS	2,177	3,576	1,895	3,576	2,320
323 MEMBERSHIP DUES	395	815	450	815	910
344 OUTSIDE MATERIAL & LABOR	1,205	1,500	509	1,500	1,000
358 FIRE FOAM		4,000			4,000
362 OFFICE FURNITURE & EQUIPMENT	179				1,400
366 FIRE PREV & TRNG EQUIPMENT	1,889	1,713	499	1,713	800
367 CLOTHING & UNIFORM REPLACEMENT	77,482	87,269	58,206	87,269	108,500
369 OTHER NON CAPITAL EQUIPMENT	20,184	906	385	385	1,000
383 PREV&TRAIN-LIT/SUPPLIES/EQUIP	6,245	6,175	776	2,175	2,950
384 AUDIO & VIDEO CASSETTES		1,000		250	
388 PHOTOGRAPHIC EQUIP & SUPPLIES					1,000
TOTAL MATERIALS AND SUPPLIES	109,756	106,954	62,720	97,683	124,630
DIVISION TOTAL	260,428	253,112	148,472	259,735	323,915
DEPARTMENT TOTAL	11,033,867	11,325,236	5,472,268	11,332,589	11,156,484

## DEPARTMENT OF NEIGHBORHOOD SERVICES & INSPECTIONS

The Department of Neighborhood Services and Inspections ensures the health, safety, and welfare of the buildings that are lived in, worked in, and visited everyday. The Department is a code enforcement, project review, and approval agency for a variety of municipal and State codes and ordinances.

### ***Responsibilities/Activities***

The Department of Neighborhood Services & Inspections (NS&I) processes building permit applications and collect fees. They also review construction plans, and issue permits to contractors and property owners.

Inspections of new and existing buildings are performed to insure compliance with building safety, zoning and property maintenance codes. Any complaints from citizens regarding substandard buildings and premises are thoroughly investigated and code compliance is strongly enforced.

	2006 Actual	2007 Estimated	2008 Estimated
Complaints	1,156	1,342	1,360
Permits Issued	6,669	6,080	5,940
Certificates of Occupancy (Existing Building)	211	225	225
Certificates of Occupancy (New Construction)	419	450	400
Property Maintenance/Permitted Occupancies	105	100	100
Construction Plans Reviewed	1,196	1,600	1,600
Site Plan/C.U.P. Review	192	200	200
Tall Grass and Weed Cases	1,019	1,020	1,020
Licensed Properties Inspected	132	130	130
Lodging Houses Inspected	16	17	17
Manufactured Homes Inspected	215	0	132
Neighborhood Inspection Program Cases	1,128	1,150	600
Property Maintenance Violations Complied	7,391	7,000	7,000
Unsafe Buildings Razed	4	4	4
Zoning Variance/Exception Applications	0	6	6

**DEPARTMENT OF NEIGHBORHOOD  
SERVICES & INSPECTIONS**

***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Director	1	1	1
Supervisor of Building Inspection	1	1	1
Supervisor of Property Maintenance	1	1	1
Clerical Supervisor	1	1	1
Senior Building Inspector (1)	3	3	3
Senior Electrical Inspector (1)	2	2	2
Senior Plumbing Inspector (1)	1	1	1
Zoning Coordinator	1	1	1
Housing Inspector II (2)	4	5	4
Soil Erosion Inspector (3)	0	1	1
Clerk Typist II	1	1	1
Secretary II	1	1	1
	<hr/>	<hr/>	<hr/>
Total Neighborhood Services & Inspections	<u>17</u>	<u>19</u>	<u>18</u>

- (1) Position may be under filled at the Inspector I or II level.*
- (2) Position may be under filled as a Housing Inspector I.*
- (3) Position authorized in Neighborhood Services & Inspections, 100 % funded in Storm Water Utility*

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110 GENERAL FUND  
02 PUBLIC SAFETY

26 NEIGHBORHOOD SERV & INSP

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52601 NEIGHBORHOOD SERV & INSP					
111 SALARIES-PERMANENT REGULAR	985,868	1,030,543	544,856	1,030,543	1,014,612
132 TEMP/SEAS/L.T.E.	27,781	35,823	14,903	32,500	31,795
135 LONGEVITY	1,140	1,140	570	1,140	1,185
146 ATTENDANCE INCENTIVE	2,909		2,652	2,652	
151 WRS/RETIREMENT	105,136	113,156	59,302	112,690	111,050
152 F.I.C.A.	62,216	66,187	34,352	65,910	64,960
155 HEALTH INSURANCE EXPENSE	320,462	259,147	170,722	259,147	259,766
158 MEDICARE CONTRIBUTION	14,650	15,480	8,085	15,414	15,190
TOTAL PERSONAL SERVICES	1,520,162	1,521,476	835,442	1,519,996	1,498,558
226 CELLULAR PHONE COSTS	4,130	4,480	1,952	4,480	4,480
227 TELEPHONE - EQUIPMENT/OTHER	867				
232 OFFICE EQUIPMENT	1,566	2,052	892	1,800	1,800
261 MILEAGE	44,045	51,175	18,016	45,200	49,181
262 COMMERCIAL TRAVEL		700		700	700
263 MEALS & LODGING	225	1,480		400	1,480
264 REGISTRATION	2,972	4,268	1,885	2,500	4,550
TOTAL CONTRACTUAL SERVICES	53,805	64,155	22,745	55,080	62,191
311 OFFICE SUPPLIES/PRINTING	9,945	8,935	3,795	8,723	9,100
321 PUBLICATION OF LEGAL NOTICES	195	325	160	235	545
322 SUBSCRIPTIONS & BOOKS	1,085	1,245	981	1,245	1,300
323 MEMBERSHIP DUES	1,145	1,620	1,165	1,800	970
361 SMALL TOOLS		200	15	100	200
362 OFFICE FURNITURE & EQUIPMENT	33	930	929	1,142	4,995
369 OTHER NON CAPITAL EQUIPMENT		90	90	90	
388 PHOTOGRAPHIC EQUIP & SUPPLIES	88	100		100	100
TOTAL MATERIALS AND SUPPLIES	12,491	13,445	7,135	13,435	17,210
931 CDBG FUND	65,260-	72,533-		72,533-	
935 SPECIAL REV FUND	46,517-	11,500-	2,875-	11,500-	11,500-
TOTAL OTHER	111,777-	84,033-	2,875-	84,033-	11,500-
DEPARTMENT TOTAL	1,474,681	1,515,043	862,447	1,504,478	1,566,459

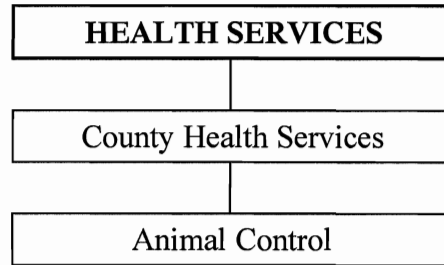
## HEALTH SERVICES

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In 1991, the City of Kenosha contracted with the Kenosha County Health Department to provide health services to City residents. The City also contracts for animal control services.

### ***Organization***





110 GENERAL FUND  
04 HEALTH

41 HEALTH SERVICES

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
54100 HEALTH SERVICES					
252 CITY SHARE-COUNTY HEALTH DEPT.	886,553	930,486	465,243	930,486	1,103,226
254 ANIMAL CONTROL COSTS	277,831	286,936	123,837	286,936	295,550
TOTAL CONTRACTUAL SERVICES	1,164,384	1,217,422	589,080	1,217,422	1,398,776
DEPARTMENT TOTAL	1,164,384	1,217,422	589,080	1,217,422	1,398,776

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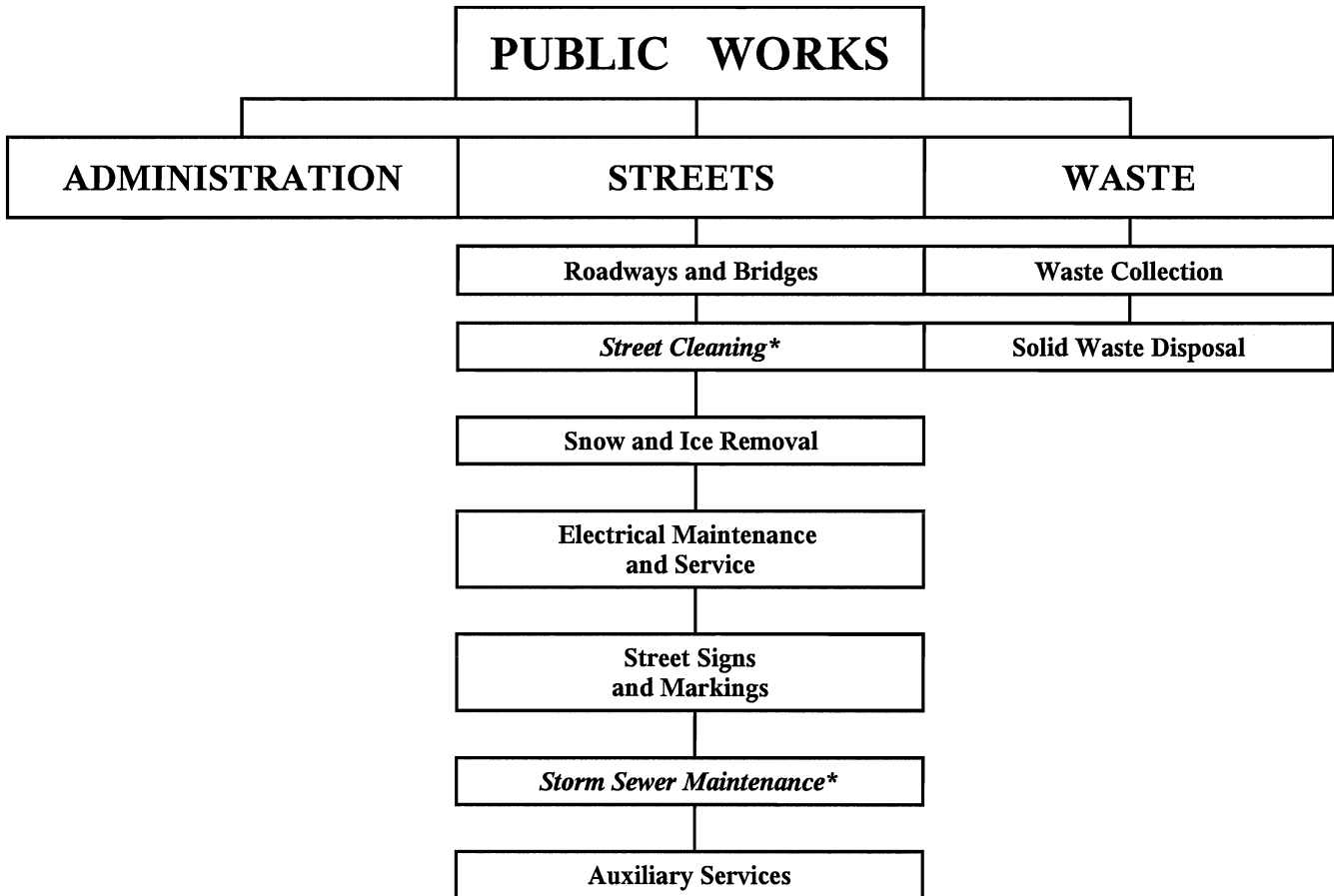
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# PUBLIC WORKS DEPARTMENT

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The Department of Public Works consists of the Division of Administration, Engineering, Fleet Maintenance/Central Stores, Streets and Waste. The Division of Administration is responsible for the administrative coordination of Public Works operations. Streets and Waste Divisions are responsible for maintaining the City of Kenosha's streets, snow and ice control, and waste disposal services. The Waste Division is responsible for the Recycling Program, and the Street Division manages the Yard Waste Program. The Divisions of Engineering, Central Stores and Fleet Maintenance are Internal Services Funds divisions. Public Works is responsible for the management of the Kenosha Storm Water Utility and also oversees the Municipal Office Building.

## **Organization**



\* Assigned to the Stormwater Utility

# PUBLIC WORKS DEPARTMENT

## Authorized Full-Time Positions

<u>Administration</u>	2006	2007	Adopted 2008
Director of Public Works (4)	1	1	1
Operations Coordinator (4)	1	1	1
Traffic Engineer	1	1	1
Clerk Typist III	1	1	1
Clerk Typist III (5)	0	1	1
Clerk Typist II	2	2	2
Total Administration	6	7	7
<u>Streets</u>			
Superintendent of Streets (4)	1	1	1
Field Supervisor	3	2	2
Field Supervisor (5)	0	1	1
Electrical Repairer (1)	5	5	5
Dispatcher II (1) (4)	1	1	1
Construction and Maintenance Worker III (1) (2)	3	1	1
Construction and Maintenance Worker III (4)	0	2	2
Construction and Maintenance Worker II (1) (2)	7	1	1
Construction and Maintenance Worker II (4)	0	4	6
Equipment Operator (1)	15	6	6
Equipment Operator (4)	0	10	10
Total Streets	35	36	36
<u>Waste Collections</u>			
Superintendent of Waste	1	1	1
Field Supervisor	1	1	1
Clerk Typist II	1	1	1
Waste Collector	17	17	17
Total Waste Collections	20	20	20
<u>Waste Disposal</u>			
Equipment Operator	2	2	2
Total Waste Disposal	2	2	2
<u>Recycling Program (3)</u>			
Public Service Project Coordinator	1	1	1
Waste Collector	5	5	6
Total Recycling Program	6	6	7
<b>Total Public Works</b>	<b>69</b>	<b>71</b>	<b>72</b>

1. *Positions distributed among Roadways & Bridges, Street Cleaning, Snow & Ice Removal, Electrical Maintenance, Street Signs & Markings, Storm Sewer Maintenance, and Auxiliary Services Divisions.*
2. *May be filled at a lower level.*
3. *Special Revenue Fund Budget.*
4. *Position is authorized in Public Works, a portion of position is funded in Storm Water Utility.*
5. *Position is authorized in Public Works, 100 % of position is funded in Storm Water Utility.*

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53100 PUBLIC WORKS DEPT					
111 SALARIES-PERMANENT REGULAR	779,466	694,011	369,815	694,011	810,300
121 WAGES PERMANENT REGULAR	2,078,701	1,563,437	832,528	1,563,437	2,293,472
131 OVERTIME	133,627	175,291	231,606	304,850	169,500
132 TEMP/SEAS/L.T.E.	120,188	125,814	42,208	125,752	155,367
135 LONGEVITY	8,625	8,847	3,570	7,005	8,223
146 ATTENDANCE INCENTIVE	7,000		4,625	4,625	
148 VACATION BUY BACK	1,686	2,249		2,249	1,158
151 WRS/RETIREMENT	318,438	272,018	154,747	283,166	363,436
152 F.I.C.A.	189,268	159,120	90,025	165,722	212,575
155 HEALTH INSURANCE EXPENSE	1,033,583	900,170	386,432	900,170	1,203,841
158 MEDICARE CONTRIBUTION	45,145	37,235	21,362	39,025	49,915
TOTAL PERSONAL SERVICES	4,715,727	3,938,192	2,136,918	4,090,012	5,267,787
219 OTHER PROFESSIONAL SERVICES	265,082	292,850	100,967	281,085	279,525
221 ELECTRICAL	848,206	899,600	423,304	924,300	970,100
222 NATURAL GAS	52,778	48,300	45,991	55,500	58,300
223 STORM WATER UTILITY		6,623	7,562	16,188	17,100
224 WATER	5,904	6,132	3,167	6,500	6,500
225 TELE-LONG DISTANCE/LOCAL CALLS	233	500	335	575	575
226 CELLULAR PHONE COSTS	3,430	3,250	1,855	3,975	3,800
227 TELEPHONE - EQUIPMENT/OTHER	1,802	1,300	1,359	2,710	1,650
231 COMMUNICATIONS EQUIPMENT	11,019	10,215	5,296	10,200	10,200
232 OFFICE EQUIPMENT	2,718	3,276	1,654	2,925	3,000
235 EQUIPMENT REPAIRS/MAINT.	6,181	5,000	1,844	6,330	3,080
241 HEATING & AIR CONDITIONING	1,162	7,100		2,700	2,900
246 OTHER BLDG MAINTENANCE	7,555	8,923	987	9,700	8,900
253 WASTE DISPOSAL CHARGES	787,156	817,224	223,888	750,385	973,000
259 OTHER	8,888	5,200	1,074	5,590	5,100
261 MILEAGE	2,419	2,700	600	2,525	3,100
262 COMMERCIAL TRAVEL	258	1,750		800	1,100
263 MEALS & LODGING	1,462	3,800	420	1,210	2,800
264 REGISTRATION	2,431	6,350	1,579	3,170	5,350
282 EQUIPMENT RENTAL	1,049	1,212	66	800	10,750
TOTAL CONTRACTUAL SERVICES	2,009,733	2,131,305	821,948	2,087,168	2,366,830
311 OFFICE SUPPLIES/PRINTING	9,414	9,637	3,640	8,662	8,100
316 COMPUTER SOFTWARE		60	60	60	75
317 SHOP SUPPLIES					1,920
321 PUBLICATION OF LEGAL NOTICES	126	200	23	75	150
322 SUBSCRIPTIONS & BOOKS	838	1,497	836	1,000	1,050
323 MEMBERSHIP DUES	627	810		810	825
341 VEHICLE FUEL CHARGE/OIL/ETC	254,001	212,000	141,420	219,500	237,850
342 CENTRAL GARAGE LABOR CHARGES	614,354	565,500	190,958	563,700	576,700
343 CENT.GARAGE-PARTS&MAT. CHARGES	355,272	379,100	111,907	370,800	383,500
344 OUTSIDE MATERIAL & LABOR	39,227	63,500	22,570	58,370	70,500
349 EQUIP OPERATING EXPENSES-OTHER	827	2,500	268	2,500	2,500

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
351 ROAD SALT	130,123	152,100	258,801	258,801	169,450
352 CALCIUM CHLORIDE	3,311	3,800	6,111	6,111	4,200
353 HORTICULTURAL SUPP-FERT ETC	4,778	4,600	128	4,600	8,100
354 GRAVEL, SAND, STONE	20,361	9,729	5,008	7,539	7,500
355 CEMENT, ASPHALT & CRACKFILL	64,888	72,371	5,523	44,900	50,000
357 BUILDING MATERIALS	4,023	3,000	1,191	2,500	2,500
359 OTHER	2,930				
361 SMALL TOOLS	16,057	11,652	2,743	11,600	10,200
362 OFFICE FURNITURE & EQUIPMENT	2,222	253	41	1,060	3,000
367 CLOTHING & UNIFORM REPLACEMENT	4,328	8,368	6,223	5,400	5,250
369 OTHER NON CAPITAL EQUIPMENT	8,185	10,885	6,931	10,885	11,000
371 PAVEMENT MARKINGS	24,919	21,600		21,600	26,000
372 TRAFFIC SIGNS & HARDWARE	23,529	32,503	15,969	29,400	30,000
373 TRAFFIC SIGNALS	38,449	15,000	7,826	15,000	20,000
374 STREET LIGHTING	30,233	53,854		48,000	40,000
375 ELECTRICAL SUPL TRAF&ST LHTG	22,250	30,000	11,880	30,000	30,000
378 BARRICADES, CONES, FLASHERS, ETC	5,987	4,115	2,996	2,997	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	5,223	3,500	770	3,500	3,300
384 AUDIO & VIDEO CASSETTES		394			
385 BATTERIES	1,225	700	59	700	600
387 EQUIPMENT CLEANING SUPPLIES	5,064	4,109	224	4,000	4,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	436	650	255	650	650
389 OTHER	26,262	18,876	7,269	18,800	19,000
TOTAL MATERIALS AND SUPPLIES	1,719,469	1,696,863	811,630	1,753,520	1,730,920
579 OTHER MISC EQUIPMENT		28,500	28,440	28,440	
TOTAL CAPITAL OUTLAY-PURCHASE		28,500	28,440	28,440	
711 INSURED LOSSES-ACCIDENT CAUSED	26,210	11,243	3,968	16,455	
714 UNINSURED LOSSES	8,116				
716 FIRE LOSS			3,735	3,735	
TOTAL INSURED LOSSES	34,326	11,243	7,703	20,190	
934 OTHER CHARGE BACKS					1,327,112-
TOTAL OTHER					1,327,112-
DEPARTMENT TOTAL	8,479,255	7,806,103	3,806,639	7,979,330	8,038,425

## **PUBLIC WORKS – ADMINISTRATION**

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Public Works Administration is responsible for administrative coordination of all Public Works Divisions' operations. The policies established by the Mayor and Common Council, in addition to Departmental policies established by the Director, are implemented by the administrative staff and assigned Divisions.

### ***Responsibilities/Activities***

Public Works Administration develops and administers infrastructure programs, including: Engineering (project management), Street (construction, resurfacing, traffic, crackfilling, yard waste collection), Fleet Maintenance (planning and maintenance), and Waste (collection, disposal, recycling).

The Division also manages the operations of the five divisions, which include: engineering design/construction coordination, snow removal, concrete repair, drainage repairs, ice control and sidewalk replacement/repairs.

Administration provides administrative, operational and clerical support to the Storm Water Utility and administers Public Works projects for other City Departments.

Public Works Administration implements additionally assigned projects as requested by the Mayor, and continues to analyze department service operations to continually seek more efficient processes and cost-saving measures.



110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53101 PUBLIC WORKS ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	363,054	349,820	193,083	349,820	382,608
131 OVERTIME	985	1,000		750	1,000
132 TEMP/SEAS/L.T.E.	6,084	10,112			5,900
135 LONGEVITY	360	365	180	365	170
146 ATTENDANCE INCENTIVE	875		750	750	
151 WRS/RETIREMENT	38,623	38,300	20,565	37,280	41,306
152 F.I.C.A.	22,294	22,405	11,724	21,810	24,160
155 HEALTH INSURANCE EXPENSE	107,541	83,503	57,460	83,503	91,682
158 MEDICARE CONTRIBUTION	5,355	5,240	2,742	5,100	5,650
TOTAL PERSONAL SERVICES	545,171	510,745	286,504	499,378	552,476
226 CELLULAR PHONE COSTS	295	350	54	325	300
232 OFFICE EQUIPMENT	1,889	2,215	1,192	2,100	2,200
261 MILEAGE	2,410	2,500	575	2,500	2,900
262 COMMERCIAL TRAVEL	258	1,750		800	1,100
263 MEALS & LODGING	1,462	3,500	210	1,000	2,500
264 REGISTRATION	2,431	5,650	1,360	2,500	4,350
TOTAL CONTRACTUAL SERVICES	8,745	15,965	3,391	9,225	13,350
311 OFFICE SUPPLIES/PRINTING	3,766	3,937	1,606	3,462	4,000
316 COMPUTER SOFTWARE		60	60	60	75
322 SUBSCRIPTIONS & BOOKS	419	768	418	500	550
323 MEMBERSHIP DUES	527	710		710	725
362 OFFICE FURNITURE & EQUIPMENT	1,917	53	41	75	200
TOTAL MATERIALS AND SUPPLIES	6,629	5,528	2,125	4,807	5,550
934 OTHER CHARGE BACKS					39,545-
TOTAL OTHER					39,545-
DIVISION TOTAL	560,545	532,238	292,020	513,410	531,831

## **PUBLIC WORKS – ENGINEERING**

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The Engineering Division coordinates and/or provides engineering services. Responsibilities include technical reviews and studies, stormwater management, permit issuance and enforcement for work in the City right-of-way, plan review activities for new development, design and construction of public works improvement projects, including capital improvement for City facilities.

### ***Responsibilities/Activities***

This budget is for engineering services that are for general engineering projects that do not pertain to specific Capital Improvement Projects.

110 GENERAL FUND  
 03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53102 ENGINEERING					
219 OTHER PROFESSIONAL SERVICES	237,870	250,000	97,091	250,000	250,000
TOTAL CONTRACTUAL SERVICES	237,870	250,000	97,091	250,000	250,000
DIVISION TOTAL	237,870	250,000	97,091	250,000	250,000

## PUBLIC WORKS – ROADWAYS & BRIDGES

The Street Division is responsible for the maintenance and repair of City streets, alleys, and bridges. Maintenance crews perform a wide variety of concrete and asphalt repairs. City personnel supervise and direct contractors who perform mudjacking and crackfilling to City specifications. Approximately 24 miles of gravel roads and alleys are graded and maintained. Alleys are periodically widened to their legal right-of-way width, cleaned of debris and trimmed of overgrown vegetation. The Street division picks up discarded appliances daily and disposes of them. Street Division equipment is used to assist the Fire Department when fighting major fires. Historical paving bricks are occasionally replaced or installed on brick streets and parkways.

### **Responsibilities/Activities**

The Street Division is responsible for the repair and maintenance of streets and alleys, which includes coordinating pothole repairs and prevention programs. The Division also responds to emergencies such as storm damages, street buckling and pavement cave-ins. They also remove dead animals and objects from City streets.

	2006 Actual	2007 Estimated	2008 Estimated
Miles of streets maintained	308.7	311.1	312
Miles of alleys maintained	24.1	24.1	24
Number of individual alleys	436	433	431
Number of alleys graded	141	150	150
Square feet of street slab replaced	4,183	1,000	2,000
Square feet of paving bricks installed	1,700	1,500	1,000
Square feet of sidewalk replaced	50	300	300
Number of handicapped ramps installed	0	5	4
Cubic yards of concrete poured	220	100	200
Tons of asphalt used	470	450	450
Number of heat buckles repaired	3	3	3
Gallons of asphalt emulsion ( <i>potholes</i> )	1,830	2,000	2,000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53103 ROADWAYS & BRIDGES					
111 SALARIES-PERMANENT REGULAR	188,196	115,975	59,786	115,975	193,836
121 WAGES PERMANENT REGULAR	595,776	180,153	205,093	314,584	905,831
131 OVERTIME	9,462	9,000	38,945	50,000	9,000
132 TEMP/SEAS/L.T.E.	36,936	41,962	18,178	41,962	41,962
135 LONGEVITY	5,220	855	1,860	3,720	5,008
146 ATTENDANCE INCENTIVE	3,125		1,625	1,625	
148 VACATION BUY BACK	1,686	2,249		2,249	1,158
151 WRS/RETIREMENT	84,324	36,670	32,859	54,219	122,620
152 F.I.C.A.	50,592	21,475	19,139	31,713	71,725
155 HEALTH INSURANCE EXPENSE	411,135	284,411	87,154	330,819	590,384
158 MEDICARE CONTRIBUTION	12,159	5,025	4,700	7,687	16,775
TOTAL PERSONAL SERVICES	1,398,611	697,775	469,339	954,553	1,958,299
219 OTHER PROFESSIONAL SERVICES	9,576	17,425		8,000	12,000
221 ELECTRICAL	27,311	15,900	12,355	23,300	24,500
222 NATURAL GAS	33,197	26,800	28,100	34,000	35,700
223 STORM WATER UTILITY		3,705	6,767	12,800	13,600
224 WATER	4,622	4,700	2,558	5,000	5,000
225 TELE-LONG DISTANCE/LOCAL CALLS	144	400	258	400	400
226 CELLULAR PHONE COSTS	2,893	2,600	1,715	3,500	3,500
227 TELEPHONE - EQUIPMENT/OTHER	1,201	700	1,059	2,110	1,050
231 COMMUNICATIONS EQUIPMENT	7,357	6,215	3,623	6,200	6,200
232 OFFICE EQUIPMENT	558	736	298	500	450
235 EQUIPMENT REPAIRS/MAINT.	1,372	1,500		1,500	1,500
241 HEATING & AIR CONDITIONING	932	600		200	400
246 OTHER BLDG MAINTENANCE	4,188	900	362	1,700	900
259 OTHER	2,255	1,500		1,890	1,200
261 MILEAGE	9				
282 EQUIPMENT RENTAL	1,049	1,212	66	800	1,000
TOTAL CONTRACTUAL SERVICES	96,664	84,893	57,161	101,900	107,400
311 OFFICE SUPPLIES/PRINTING	2,573	2,800	1,482	2,800	1,700
341 VEHICLE FUEL CHARGE/OIL/ETC	68,758	40,000	34,528	33,400	38,000
342 CENTRAL GARAGE LABOR CHARGES	241,075	215,000	60,392	215,000	215,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	145,751	115,000	24,905	115,000	115,000
344 OUTSIDE MATERIAL & LABOR	1,718	10,000	6,529	10,000	10,000
353 HORTICULTURAL SUPP-FERT ETC	1,451	1,200		1,200	4,700
354 GRAVEL, SAND, STONE	20,361	9,729	5,008	7,539	7,500
355 CEMENT, ASPHALT&CRACKFILL	57,837	72,371	5,523	44,900	50,000
357 BUILDING MATERIALS	2,314	2,500	1,191	2,500	2,500

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110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
361 SMALL TOOLS	10,181	7,052	1,752	7,000	5,500
362 OFFICE FURNITURE & EQUIPMENT	75			985	2,000
367 CLOTHING & UNIFORM REPLACEMENT	1,035	5,368	3,372	2,400	2,000
369 OTHER NON CAPITAL EQUIPMENT	4,259	8,485	5,981	8,485	8,000
378 BARRICADES, CONES, FLASHERS, ETC	5,987	4,115	2,996	2,997	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,880	1,500	576	1,500	1,300
384 AUDIO & VIDEO CASSETTES		394			
385 BATTERIES	1,225	700	59	700	600
387 EQUIPMENT CLEANING SUPPLIES	5,064	4,109	224	4,000	4,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	317	500	222	500	500
389 OTHER	5,810	7,000	2,774	7,000	7,000
TOTAL MATERIALS AND SUPPLIES	578,671	507,823	157,514	467,906	478,300
711 INSURED LOSSES-ACCIDENT CAUSED	8,703		1,133-	3,909	
714 UNINSURED LOSSES	2,675				
716 FIRE LOSS			3,735	3,735	
TOTAL INSURED LOSSES	11,378		2,602	7,644	
934 OTHER CHARGE BACKS					1,287,567-
TOTAL OTHER					1,287,567-
DIVISION TOTAL	2,085,324	1,290,491	686,616	1,532,003	1,256,432

## **PUBLIC WORKS – STREET CLEANING**

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Four Street Division sweepers swept streets and paved alleys to provide for the safe and smooth movement of vehicular and pedestrian traffic within the City. Street Cleaning provides for the removal of sand, leaves, and other debris from the streets to prevent the plugging of storm sewers. Street Division crews frequently respond to emergency calls to clean up oil spills and glass resulting from traffic accidents.

Street cleaning became a function of the Storm Water Utility system in 2007.



110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53106 STREET CLEANING					
121 WAGES PERMANENT REGULAR	119,241				
131 OVERTIME	1,441				
132 TEMP/SEAS/L.T.E.	556				
151 WRS/RETIREMENT	12,571				
152 F.I.C.A.	7,492				
155 HEALTH INSURANCE EXPENSE	31,559				
158 MEDICARE CONTRIBUTION	1,759				
TOTAL PERSONAL SERVICES	174,619				
341 VEHICLE FUEL CHARGE/OIL/ETC	14,824				
342 CENTRAL GARAGE LABOR CHARGES	34,668				
343 CENT.GARAGE-PARTS&MAT. CHARGES	13,145				
344 OUTSIDE MATERIAL & LABOR	11,698				
361 SMALL TOOLS	579				
389 OTHER	1,827				
TOTAL MATERIALS AND SUPPLIES	76,741				
711 INSURED LOSSES-ACCIDENT CAUSED	5,932				
TOTAL INSURED LOSSES	5,932				
DIVISION TOTAL	257,292				

## PUBLIC WORKS – SNOW AND ICE REMOVAL

Snow and ice control operations provide for efficient and timely removal of snow and ice from streets, alleys, and bridges. The Street Division removes snow from safety islands, subways, parking lots, and City-owned sidewalks. Sand barrels are placed at crossing guard locations throughout the City and refilled when necessary. Snow is loaded into dump trucks and hauled away when storage space along roads is no longer available. Sump pump ice is cut with graders throughout the winter to minimize the traffic hazards. Designated streets are salted to provide for a safe vehicular traffic flow. The winter of 2006-2007 received more snow than normal, which resulted in additional salting and plowing operations.

### ***Responsibilities/Activities***

The Street Division plows all City streets within 24 hours after a significant snowfall has ended. They are also responsible for salting designated salt routes within 8 hours after a snowfall has ended, providing safe and open roads throughout the winter season.

The Division also responds to emergency calls, which include, removing ice hazards such as sump pump ice, ice from broken water mains, ice storm glaze, fire fighting over spray, bridge glazing, and drifting.

	Actual 2006 – 2007 Snow Season	Estimated 2007 – 2008 Snow Season	Estimated 2008 – 2009 Snow Season
Miles of streets maintained	308.7	311.1	312
Miles of alleys maintained	24.1	24.1	24
Number of full plow runs	5	4	4
Number of salt runs	15	10	10
Tons of salt used	7,066	6,000	6,000
Seasonal inches of snowfall	50	44	44
Number of declared snow emergencies	2	2	2

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53107 SNOW & ICE REMOVAL					
121 WAGES PERMANENT REGULAR	55,881	111,863	75,433	111,863	157,085
131 OVERTIME	51,621	72,000	156,196	165,000	72,000
132 TEMP/SEAS/L.T.E.					
135 LONGEVITY		855			
151 WRS/RETIREMENT	10,123	19,600	24,184	29,347	24,290
152 F.I.C.A.	6,026	11,460	14,168	17,166	14,210
155 HEALTH INSURANCE EXPENSE	14,907	12,301	25,480	25,480	51,933
158 MEDICARE CONTRIBUTION	1,410	2,680	3,319	4,015	3,325
TOTAL PERSONAL SERVICES	139,968	230,759	298,780	352,871	322,843
219 OTHER PROFESSIONAL SERVICES	1,690	1,500	650	1,400	1,600
282 EQUIPMENT RENTAL					9,750
TOTAL CONTRACTUAL SERVICES	1,690	1,500	650	1,400	11,350
311 OFFICE SUPPLIES/PRINTING	305	400		400	400
321 PUBLICATION OF LEGAL NOTICES	126	200	23	75	150
341 VEHICLE FUEL CHARGE/OIL/ETC	17,015	25,000	34,767	38,000	36,100
342 CENTRAL GARAGE LABOR CHARGES	40,432	89,000	70,363	89,000	89,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	24,215	80,000	45,171	80,000	80,000
344 OUTSIDE MATERIAL & LABOR	16,500	33,500	8,671	33,500	36,000
349 EQUIP OPERATING EXPENSES-OTHER	827	2,500	268	2,500	2,500
351 ROAD SALT	130,123	152,100	258,801	258,801	169,450
352 CALCIUM CHLORIDE	3,311	3,800	6,111	6,111	4,200
353 HORTICULTURAL SUPP-FERT ETC	332	400	108	400	400
361 SMALL TOOLS	1,000	1,000		1,000	1,000
389 OTHER	1,489	1,500	903	1,500	1,500
TOTAL MATERIALS AND SUPPLIES	235,675	389,400	425,186	511,287	420,700
711 INSURED LOSSES-ACCIDENT CAUSED		2,500	3,356	3,356	
TOTAL INSURED LOSSES		2,500	3,356	3,356	
DIVISION TOTAL	377,333	624,159	727,972	868,914	754,893

## PUBLIC WORKS – ELECTRICAL MAINTENANCE AND SERVICE

The Street Division maintains 54 street light stations, which control an additional 3,000 City-owned street lights. The Street Division is responsible for the maintenance of 63 traffic signals, which are operated by computerized traffic controllers. There are approximately 50 City-owned buildings that are serviced by Street Division electricians. Electrical work is performed in connection with new structures and during remodeling and renovation of older facilities. Street Division electricians respond to Digger's Hotline requests for locating all City-owned underground electrical wiring. This budget also includes costs for approximately 4,145 City-leased, WEPCO-owned, street lights.

### **Responsibilities/Activities**

The Street Division provides emergency repairs and routing electrical maintenance of all traffic signals, street lights, City-owed buildings and equipment. The Division also provides electrical maintenance and repairs for all City Departments, including Parks, Fleet Maintenance, Transit, Fire, Municipal Office Building, Street, Waste, Engineering, and various special events.

	2006 Actual	2007 Estimated	2008 Estimated
Traffic signal knock-downs	25	25	25
Light pole knock-downs	37	37	37
New pole installations	35	35	35

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53109 ELECTRICAL MAINT & SERVICE					
111 SALARIES-PERMANENT REGULAR	57,636	57,636	29,682	57,636	59,364
121 WAGES PERMANENT REGULAR	188,697	302,431	84,844	168,000	261,808
131 OVERTIME	10,469	10,000	7,503	10,000	12,000
132 TEMP/SEAS/L.T.E.	98				
135 LONGEVITY	240	2,277	120	240	240
151 WRS/RETIREMENT	26,742	39,500	12,948	25,003	35,345
152 F.I.C.A.	15,941	23,100	7,574	14,624	20,675
155 HEALTH INSURANCE EXPENSE	69,622	182,462	36,516	122,875	96,565
158 MEDICARE CONTRIBUTION	3,729	5,400	1,772	3,420	4,835
TOTAL PERSONAL SERVICES	373,174	622,806	180,959	401,798	490,832
221 ELECTRICAL	809,540	872,000	405,816	890,000	934,000
226 CELLULAR PHONE COSTS	242	300	86	150	
TOTAL CONTRACTUAL SERVICES	809,782	872,300	405,902	890,150	934,000
341 VEHICLE FUEL CHARGE/OIL/ETC	6,627	7,800	3,381	7,800	7,800
342 CENTRAL GARAGE LABOR CHARGES	26,526	24,000	5,624	24,000	24,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	10,146	9,000	1,673	9,000	9,000
344 OUTSIDE MATERIAL & LABOR	376	2,500		2,500	2,500
361 SMALL TOOLS	1,136	1,200	457	1,200	1,200
373 TRAFFIC SIGNALS	38,449	15,000	7,826	15,000	20,000
374 STREET LIGHTING	30,233	53,854		48,000	40,000
375 ELECTRICAL SUPL TRAF&ST LHTG	22,250	30,000	11,880	30,000	30,000
389 OTHER	945	1,000	375	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	136,688	144,354	31,216	138,500	135,500
711 INSURED LOSSES-ACCIDENT CAUSED	11,231	5,000	1,987-	5,458	
TOTAL INSURED LOSSES	11,231	5,000	1,987-	5,458	
DIVISION TOTAL	1,330,875	1,644,460	616,090	1,435,906	1,560,332

## PUBLIC WORKS – STREET SIGNS AND MARKINGS

The Street Division is responsible for the maintenance, installation and repair of all traffic control signs, including the emergency replacement of stop signs damaged during traffic accidents or vandalism. Pavement or traffic control markings, such as lane lines, pavement arrows, center lines, stop bars, traffic islands, parking stalls, and school crosswalks are installed using pavement tape or paint. Unnecessary markings are removed and pavement preparation is completed using a grinding machine.

Raised pavement markers, marking tape, epoxy markings, and paint are all used to mark roads and direct traffic. All raised pavement markers and epoxy markings are installed by a contractor, whereas, painting and tape projects are done by City forces. All arterial streets are marked with either tape or epoxy.

### ***Responsibilities/Activities***

The Street Division provides for the maintenance, repair, and installation of roadway traffic signs and pavement markings.

	2006 Actual	2007 Estimated	2008 Estimated
Number of stop signs replaced or installed	241	245	250
Number of yield signs replaced or installed	36	40	40
Number of other miscellaneous signs replaced or installed	1,487	1,250	1,300
Number of sign posts replaced or installed	467	470	485
TOTAL number of signs/posts replace/or installed	2,231	2,005	2,075
Linear feet of pavement marking installed	9,800	6,000	7,000
Legends installed (turn arrows, railroad markings, etc.)	25	25	25
Linear feet of pavement markings removed with grinder	3,500	3,700	3,700
Gallons of traffic paint used	35	50	55
Linear feet of sheeting used to fabricate signs	1,400	1,450	1,500

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53110 STREET SIGNS & MARKINGS					
121 WAGES PERMANENT REGULAR	104,403	90,855	35,335	90,855	89,763
131 OVERTIME	3,834	5,000	2,030	5,000	5,000
132 TEMP/SEAS/L.T.E.	1,307	10,608	4,394	10,608	8,523
135 LONGEVITY		855			
151 WRS/RETIREMENT	11,291	11,400	3,973	11,285	10,045
152 F.I.C.A.	6,727	6,660	2,324	6,601	5,875
155 HEALTH INSURANCE EXPENSE	28,306	14,095	11,731	14,095	29,697
158 MEDICARE CONTRIBUTION	1,589	1,560	605	1,544	1,500
TOTAL PERSONAL SERVICES	157,457	141,033	60,392	139,988	150,403
219 OTHER PROFESSIONAL SERVICES	6,401	12,660		12,660	7,000
TOTAL CONTRACTUAL SERVICES	6,401	12,660		12,660	7,000
341 VEHICLE FUEL CHARGE/OIL/ETC	4,344	4,800	2,273	4,800	4,800
342 CENTRAL GARAGE LABOR CHARGES	6,186	5,000	155	5,000	5,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	4,303	2,000	76	2,000	2,000
361 SMALL TOOLS	394	400	93	400	500
371 PAVEMENT MARKINGS	24,919	21,600		21,600	26,000
372 TRAFFIC SIGNS & HARDWARE	23,529	32,503	15,969	29,400	30,000
389 OTHER	812	800	81	800	1,000
TOTAL MATERIALS AND SUPPLIES	64,487	67,103	18,647	64,000	69,300
579 OTHER MISC EQUIPMENT		28,500	28,440	28,440	
TOTAL CAPITAL OUTLAY-PURCHASE		28,500	28,440	28,440	
DIVISION TOTAL	228,345	249,296	107,479	245,088	226,703

## **PUBLIC WORKS – STORM SEWER MAINTENANCE**

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The Street Division maintenance crews inspect, clean, and repair storm sewers to help maintain the full flow capacity of storm sewers. Detention basins are regularly checked and cleaned. Culverts are cleaned or installed when necessary. Ditches are cleaned with a backhoe and sewers are treated for pest control. Missing or broken catch basin grates are retrieved or replaced. Noisy or worn manhole casting are replaced. Faulty catch basin leads, broken tiles, and cave-ins are repaired. Maintenance crews tuck-point the inside of inlets and manholes to extend their life and reduce pavement undermining. The Street Division redirects nuisance sump pumps directly into the storm sewer to prevent chronic standing water in the summer and ice buildup during the winter. Approximately 10,000 Digger's Hotline requests for locating storm sewers are received annually.

Storm sewer maintenance became a function of the Storm Water Utility system.



110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53112 STORM SEWER-MAINTENANCE					
121 WAGES PERMANENT REGULAR	134,255				
131 OVERTIME	8,372				
132 TEMP/SEAS/L.T.E.	8,159				
151 WRS/RETIREMENT	15,071				
152 F.I.C.A.	8,983				
155 HEALTH INSURANCE EXPENSE	35,409				
158 MEDICARE CONTRIBUTION	2,186				
TOTAL PERSONAL SERVICES	212,435				
235 EQUIPMENT REPAIRS/MAINT.	1,234				
TOTAL CONTRACTUAL SERVICES	1,234				
341 VEHICLE FUEL CHARGE/OIL/ETC	11,351				
342 CENTRAL GARAGE LABOR CHARGES	34,527				
343 CENT.GARAGE-PARTS&MAT. CHARGES	21,582				
355 CEMENT, ASPHALT&CRACKFILL	7,051				
357 BUILDING MATERIALS	1,709				
359 OTHER	2,930				
361 SMALL TOOLS	865				
369 OTHER NON CAPITAL EQUIPMENT	2,764				
389 OTHER	8,000				
TOTAL MATERIALS AND SUPPLIES	90,779				
DIVISION TOTAL	304,448				

## PUBLIC WORKS – AUXILIARY SERVICES

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Weeds are cut regularly along parkways, streets, and City-owned properties. Safety islands and other areas are chemically treated for weed control. American flags are placed along main streets during holidays. The City is a member of Digger's Hotline and is responsible for locating all City-owned underground utilities upon request.

### ***Responsibilities/Activities***

Auxiliary services crews work to control the growth of noxious weeds on City property. Sight and vehicle hazards, caused by vegetation, are removed in order to provide a positive image of a well-maintained and beautiful City.

	2006 Actual	2007 Estimated	2008 Estimated
Holiday/Special Events when flags are put out	7	7	7
Miscellaneous other City-owned properties	62	66	68
Digger's Hotline request for markings	10,148	10,000	10,000

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53113 AUXILIARY SERVICES					
121 WAGES PERMANENT REGULAR	27,802	21,591	5,567	21,591	22,441
131 OVERTIME		600	50	600	300
132 TEMP/SEAS/L.T.E.	8,698	13,582	100	13,582	13,582
135 LONGEVITY		855			
151 WRS/RETIREMENT	3,432	3,885	603	3,792	3,725
152 F.I.C.A.	2,046	2,275	353	2,218	2,180
155 HEALTH INSURANCE EXPENSE	7,549	6,663	1,848	6,663	7,412
158 MEDICARE CONTRIBUTION	529	550	82	519	550
TOTAL PERSONAL SERVICES	50,056	50,001	8,603	48,965	50,190
235 EQUIPMENT REPAIRS/MAINT.	890	500	218	500	500
259 OTHER	6,633	3,700	1,074	3,700	3,900
TOTAL CONTRACTUAL SERVICES	7,523	4,200	1,292	4,200	4,400
341 VEHICLE FUEL CHARGE/OIL/ETC	1,846	3,400	206	3,400	3,400
342 CENTRAL GARAGE LABOR CHARGES	1,868	3,000	656	3,000	3,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	291	2,800	1,956	2,800	2,800
353 HORTICULTURAL SUPP-FERT ETC	2,995	3,000	20	3,000	3,000
361 SMALL TOOLS	996	1,000		1,000	1,000
369 OTHER NON CAPITAL EQUIPMENT	1,162	1,200	950	1,200	1,800
389 OTHER	5,167	4,576	2,781	4,500	4,500
TOTAL MATERIALS AND SUPPLIES	14,325	18,976	6,569	18,900	19,500
DIVISION TOTAL	71,904	73,177	16,464	72,065	74,090

## PUBLIC WORKS – WASTE COLLECTIONS

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The Waste Division is responsible for the curbside collection of residential solid waste. This service is offered weekly and in all kinds of weather. There are nine waste routes and three recycling routes. The Waste Division also provides curbside collection of bulk items and a drop off at the City drop off site, located at 1001 - 50<sup>th</sup> Street.

### **Responsibilities/Activities**

The Waste Division functions to maintain a clean and healthy environment through the collection of bulk, brush, solid waste, and recycling.

The Waste Division collects weekly curbside waste and scheduled bulk pickup. The tonnage of material is based upon projected tonnages from 2000 to 2006, including additional collections due to the City's growth. The estimated curbside waste collection stops are computed by the total eligible units, excluding condominiums and units that contract privately, and factoring in a 1% growth.

Daily Collection	2006 Actual	2007 Estimated	2008 Estimated
Curbside waste collection (tons)	26,385	27,000	27,500
Curbside bulk collection (tons)	3,053	3,000	3,000
Curbside waste collection (stops)	33,468	33,802	34,140

110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53116 WASTE COLLECTIONS					
111 SALARIES-PERMANENT REGULAR	170,580	170,580	87,264	170,580	174,492
121 WAGES PERMANENT REGULAR	744,515	766,272	374,089	766,272	766,272
131 OVERTIME	42,813	69,171	23,732	67,500	62,600
132 TEMP/SEAS/L.T.E.	58,350	49,550	19,536	59,600	85,400
135 LONGEVITY	2,340	2,305	1,170	2,200	2,325
146 ATTENDANCE INCENTIVE	2,875		2,000	2,000	
151 WRS/RETIREMENT	104,470	112,140	53,700	112,140	115,675
152 F.I.C.A.	62,137	65,590	31,323	65,590	67,650
155 HEALTH INSURANCE EXPENSE	291,883	287,941	148,924	287,941	305,607
158 MEDICARE CONTRIBUTION	14,785	15,340	7,343	15,340	15,850
TOTAL PERSONAL SERVICES	1,494,748	1,538,889	749,081	1,549,163	1,595,871
219 OTHER PROFESSIONAL SERVICES	4,657	6,965	906	5,700	5,000
221 ELECTRICAL	10,759	10,700	4,978	10,000	10,500
222 NATURAL GAS	19,581	21,500	17,891	21,500	22,600
223 STORM WATER UTILITY		2,918	795	3,388	3,500
224 WATER	1,282	1,432	609	1,500	1,500
225 TELE-LONG DISTANCE/LOCAL CALLS	89	100	77	175	175
227 TELEPHONE - EQUIPMENT/OTHER	601	600	300	600	600
231 COMMUNICATIONS EQUIPMENT	3,662	4,000	1,673	4,000	4,000
232 OFFICE EQUIPMENT	271	325	164	325	350
235 EQUIPMENT REPAIRS/MAINT.	2,685	3,000	1,626	4,330	1,080
241 HEATING & AIR CONDITIONING	230	6,500		2,500	2,500
246 OTHER BLDG MAINTENANCE	2,426	3,023	566	3,000	3,000
261 MILEAGE		200	25	25	200
263 MEALS & LODGING		300	210	210	300
264 REGISTRATION		700	219	670	1,000
TOTAL CONTRACTUAL SERVICES	46,243	62,263	30,039	57,923	56,305
311 OFFICE SUPPLIES/PRINTING	2,770	2,500	552	2,000	2,000
317 SHOP SUPPLIES					1,920
322 SUBSCRIPTIONS & BOOKS	419	729	418	500	500
323 MEMBERSHIP DUES	100	100		100	100
341 VEHICLE FUEL CHARGE/OIL/ETC	94,022	95,000	47,119	95,000	105,000
342 CENTRAL GARAGE LABOR CHARGES	164,723	181,800	46,523	180,000	187,300
343 CENT.GARAGE-PARTS&MAT. CHARGES	106,227	131,300	32,930	131,000	135,300
344 OUTSIDE MATERIAL & LABOR	1,110	12,500	7,370	7,370	17,000
357 BUILDING MATERIALS		500			
361 SMALL TOOLS	906	1,000	441	1,000	1,000
362 OFFICE FURNITURE & EQUIPMENT	230	200			800

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110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
367 CLOTHING & UNIFORM REPLACEMENT	3,293	3,000	2,851	3,000	3,250
369 OTHER NON CAPITAL EQUIPMENT	<u>          </u>	1,200	<u>          </u>	1,200	1,200
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,343	2,000	194	2,000	2,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	119	150	33	150	150
389 OTHER	2,212	4,000	355	4,000	4,000
TOTAL MATERIALS AND SUPPLIES	378,474	435,979	138,786	427,320	461,520
711 INSURED LOSSES-ACCIDENT CAUSED	344	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
714 UNINSURED LOSSES	5,441	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL INSURED LOSSES	5,785	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
DIVISION TOTAL	1,925,250	2,037,131	917,906	2,034,406	2,113,696

## PUBLIC WORKS – SOLID WASTE DISPOSAL

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The City of Kenosha operates a bulk waste site located at 1001 - 50<sup>th</sup> Street. Waste collected curbside and solid waste collected from City Departments are dumped at the Waste Division transfer station. The solid waste is loaded into semi-tractor trailers and taken to the landfill location which is approximately 11 miles from the Waste Division.

### ***Responsibilities/Activities***

The Waste Division functions to remove all solid and bulk waste from the curb and dispose of it at the landfill or recycling facilities. The Division collects waste at the transfer station where it is then hauled to the landfill. The waste brought to the landfill includes curbside waste, curbside bulk, municipal dumpster collection, bulk drop-off and miscellaneous disposal by City Departments.

The number of trips to the landfill are estimated by taking the total tonnage of the curbside waste, curbside bulk and municipal dumpster collection and dividing by the maximum load allowed of 20 tons. The tonnage of material is based upon the 2000-2006 projected tonnages, plus additional tonnage due to the growth of the City.

	2006 Actual	2007 Estimated	2008 Estimated
Total waste landfilled (tons)	33,929	34,500	36,000
Trips to landfill	1,432	1,440	1,450
Bulk drop off (tons)	3,585	3,900	4,000
Tonnage (Dump Trucks)	1,354	1,000	1,500
Bulk drop off (pulls)	471	490	550



110 GENERAL FUND  
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53117 SOLID WASTE DISPOSAL					
121 WAGES PERMANENT REGULAR	108,131	90,272	52,167	90,272	90,272
131 OVERTIME	4,630	8,520	3,150	6,000	7,600
135 LONGEVITY	465	480	240	480	480
146 ATTENDANCE INCENTIVE	125		250	250	
151 WRS/RETIREMENT	11,791	10,523	5,915	10,100	10,430
152 F.I.C.A.	7,030	6,155	3,420	6,000	6,100
155 HEALTH INSURANCE EXPENSE	35,672	28,794	17,319	28,794	30,561
158 MEDICARE CONTRIBUTION	1,644	1,440	799	1,400	1,430
TOTAL PERSONAL SERVICES	169,488	146,184	83,260	143,296	146,873
219 OTHER PROFESSIONAL SERVICES	4,888	4,300	2,320	3,325	3,925
221 ELECTRICAL	596	1,000	155	1,000	1,100
246 OTHER BLDG MAINTENANCE	941	5,000	59	5,000	5,000
253 WASTE DISPOSAL CHARGES	787,156	817,224	223,888	750,385	973,000
TOTAL CONTRACTUAL SERVICES	793,581	827,524	226,422	759,710	983,025
341 VEHICLE FUEL CHARGE/OIL/ETC	35,214	36,000	19,146	37,100	42,750
342 CENTRAL GARAGE LABOR CHARGES	64,349	47,700	7,245	47,700	53,400
343 CENT.GARAGE-PARTS&MAT. CHARGES	29,612	39,000	5,196	31,000	39,400
344 OUTSIDE MATERIAL & LABOR	7,825	5,000		5,000	5,000
TOTAL MATERIALS AND SUPPLIES	137,000	127,700	31,587	120,800	140,550
711 INSURED LOSSES-ACCIDENT CAUSED		3,743	3,732	3,732	
TOTAL INSURED LOSSES		3,743	3,732	3,732	
DIVISION TOTAL	1,100,069	1,105,151	345,001	1,027,538	1,270,448
DEPARTMENT TOTAL	8,479,255	7,806,103	3,806,639	7,979,330	8,038,425

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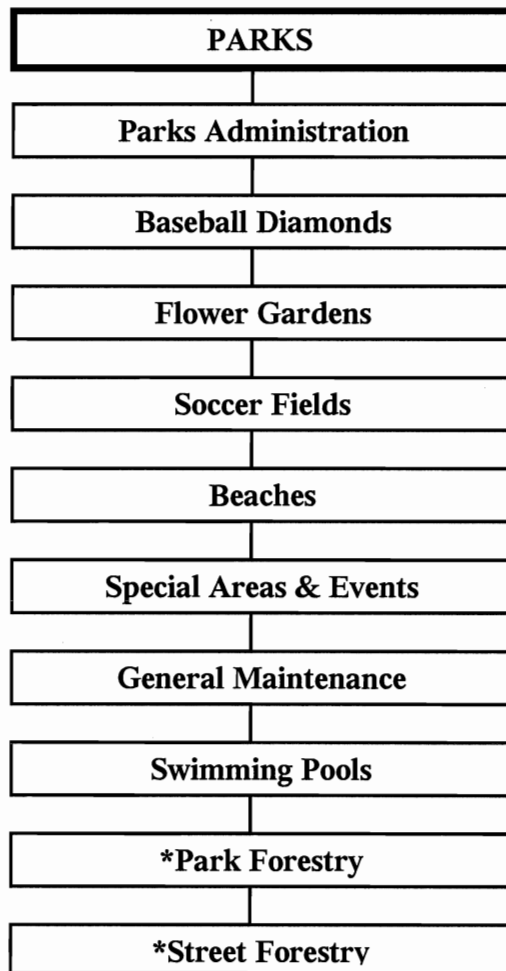
# PARKS DEPARTMENT

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The Park service area is responsible for maintaining the City of Kenosha's park system, including the beaches, athletic fields, swimming pools, and other public areas. It is also responsible for overseeing the planting of trees on streets and in parks, as well as for maintaining existing trees.

## **Organization**

\*Assigned to the Storm Water Utility



## PARKS DEPARTMENT

### **Authorized Full-Time Positions**

	2006	2007	Adopted 2008
<u>Administration</u>			
Director of Parks	1	1	1
Field Supervisor (5)	0.7	0.7	0.7
Total Administration	1.7	1.7	1.7
 <u>General Parks Department</u>			
Field Supervisor (1)	1	1	1
Golf Course Supervisor (2)	0.5	0.5	0.5
Construction & Maintenance Worker (3) (4)	13	13	13
Athletic Facilities Coordinator	1	1	1
Beach & Pool Supervisor	2	2	2
Equipment Operator (3)	5	5	5
Skilled Maintenance Repairer II (3)	1	1	1
Skilled Maintenance Repairer I (3)	1	1	1
Nursery Worker II (3)	1	1	1
Stockroom Clerk	1	1	1
Arborist II (6)	1	1	1
Arborist I (6)	3	2	2
Total General Parks	30.5	29.5	29.5
 Total Parks Department	32.2	31.2	31.2

*(1) Position is budgeted 75 % Park, 25 % Street Forestry.*

*(2) Position is budgeted 50 % Park, 50 % Golf Course.*

*(3) Positions are authorized in Parks, a portion of the position is funded in Storm Water Utility.*

*(4) May be filled at a lower level.*

*(5) Position is budgeted 70% in Park Administration, 30% Simmons Island Marina.*

*(6) Positions are authorized in Parks, 100 % funded in Storm Water Utility.*

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55100 PARKS DEPT					
111 SALARIES-PERMANENT REGULAR	224,150	200,233	116,163	200,233	208,126
121 WAGES PERMANENT REGULAR	1,163,295	1,247,861	586,840	1,247,861	1,248,953
131 OVERTIME	58,855	89,824	18,368	76,135	82,994
132 TEMP/SEAS/L.T.E.	598,215	672,172	248,885	596,256	701,973
135 LONGEVITY	5,612	6,175	2,884	6,211	6,305
136 SHIFT DIFFERENTIAL	649		255	730	
146 ATTENDANCE INCENTIVE	2,951		1,501	1,501	
151 WRS/RETIREMENT	175,092	204,290	88,911	189,574	208,415
152 F.I.C.A.	104,578	119,489	51,573	110,916	121,890
155 HEALTH INSURANCE EXPENSE	669,457	615,938	229,438	615,938	596,127
158 MEDICARE CONTRIBUTION	29,566	33,111	14,043	30,916	32,605
TOTAL PERSONAL SERVICES	3,032,420	3,189,093	1,358,861	3,076,271	3,207,388
219 OTHER PROFESSIONAL SERVICES	55,627	214,841	17,105	213,518	245,490
221 ELECTRICAL	119,899	120,400	44,126	119,800	133,100
222 NATURAL GAS	48,821	66,550	36,327	51,400	55,200
223 STORM WATER UTILITY		60,000	18,974	104,352	104,352
224 WATER	56,593	62,940	11,700	64,600	67,800
225 TELE-LONG DISTANCE/LOCAL CALLS	1,008	700	423	1,100	1,100
226 CELLULAR PHONE COSTS	2,341	3,050	952	3,225	3,325
227 TELEPHONE - EQUIPMENT/OTHER	2,377	1,600	1,199	1,985	1,760
231 COMMUNICATIONS EQUIPMENT	4,851	5,000	2,291	5,000	5,000
232 OFFICE EQUIPMENT	1,332	1,841	1,134	1,831	1,900
235 EQUIPMENT REPAIRS/MAINT.	10,956	9,646	3,113	11,300	8,500
241 HEATING & AIR CONDITIONING	760	1,500	102	1,500	5,000
244 PAINTING & CARPETING	10,789	8,074	3,656	7,451	11,190
245 ROOF REPAIRS	163	500		500	500
246 OTHER BLDG MAINTENANCE	14,749	13,322	5,720	10,200	13,600
247 BALL DIAMOND LIGHT REPAIRS	15,793	7,000	1,740	6,000	7,000
248 OUTSIDE LIGHTING REPAIRS	2,284	3,200	2,749	7,200	3,700
249 OTHER GROUNDS MAINTENANCE	27,157	31,110	3,043	28,587	32,900
253 WASTE DISPOSAL CHARGES	362	1,666	354	1,500	2,500
259 OTHER	1,097	1,000	66	50	1,500
261 MILEAGE	1,947	2,000	1,055	2,600	2,600
262 COMMERCIAL TRAVEL	319	500	193	194	300
263 MEALS & LODGING	1,411	2,900	772	2,350	2,900
264 REGISTRATION	1,640	2,450	1,057	1,675	2,450
282 EQUIPMENT RENTAL	9,753	9,856	205	8,290	10,917
TOTAL CONTRACTUAL SERVICES	392,029	631,646	158,056	656,208	724,584

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55100 PARKS DEPT					
311 OFFICE SUPPLIES/PRINTING	3,430	4,400	3,703	4,438	3,600
322 SUBSCRIPTIONS & BOOKS		238	237	237	210
323 MEMBERSHIP DUES	970	1,150	745	1,025	1,200
326 ADVERTISING		350		300	300
341 VEHICLE FUEL CHARGE/OIL/ETC	104,939	96,050	47,494	99,200	99,700
342 CENTRAL GARAGE LABOR CHARGES	197,242	153,000	51,940	152,638	153,200
343 CENT.GARAGE-PARTS&MAT. CHARGES	89,534	80,500	17,404	97,050	97,600
344 OUTSIDE MATERIAL & LABOR	29,973	24,232	11,440	22,360	22,500
353 HORTICULTURAL SUPP-FERT ETC	67,615	93,741	34,112	88,867	94,800
354 GRAVEL, SAND, STONE	7,650	5,800		5,800	5,800
355 CEMENT, ASPHALT & CRACKFILL	2,256	1,500	15	1,500	1,500
356 F. MARKING LIME & DIAMOND DRY	2,914	2,000		2,000	1,000
357 BUILDING MATERIALS	14,403	18,416	4,529	16,300	17,500
359 OTHER	8,169	1,450	936	1,670	1,500
361 SMALL TOOLS	13,755	13,293	6,770	13,211	13,550
362 OFFICE FURNITURE & EQUIPMENT	312	49	48	49	
367 CLOTHING & UNIFORM REPLACEMENT	780	2,887	578	2,297	2,700
368 SNOW FENCE & STREET POSTS	1,046	2,804	399	1,800	2,000
369 OTHER NON CAPITAL EQUIPMENT	62,947	52,407	42,426	48,343	51,137
382 HOUSEKEEPING-JANITORIAL SUPPLI	10,810	8,600	2,361	7,925	9,350
386 RECREATION EQUIPMENT SUPPLIES	11,076	16,000	1,878	14,015	16,000
389 OTHER	9,481	13,656	9,713	13,000	13,400
396 CONCESSION SUPPLIES	1,601	1,500	344	1,500	1,900
TOTAL MATERIALS AND SUPPLIES	640,903	594,023	237,072	595,525	610,447
579 OTHER MISC EQUIPMENT	6,629	8,700	6,959	6,960	38,032
TOTAL CAPITAL OUTLAY-PURCHASE	6,629	8,700	6,959	6,960	38,032
711 INSURED LOSSES-ACCIDENT CAUSED	89	2,500	2,500	2,500	
712 INSURED LOSSES-VANDALISM CAUSE	1,447	2,546	2,500	2,500	
714 UNINSURED LOSSES	5,180				
TOTAL INSURED LOSSES	6,716	5,046	5,000	5,000	
934 OTHER CHARGE BACKS			135,215-	374,350-	400,982-
TOTAL OTHER			135,215-	374,350-	400,982-
DEPARTMENT TOTAL	4,078,697	4,428,508	1,630,733	3,965,614	4,179,469

## PARKS – ADMINISTRATION

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Park Administration supports all park operations and provides the citizens of Kenosha with a quality system of parks and related services.

### ***Responsibilities/Activities***

Parks Administration is responsible for the Parks Departmental budget planning and Capital Improvement Program implementation. The website is updated yearly with changes to programming and information as changes are approved by the Board of Park Commissioners or Park Director. Administration reviews and formulates the fees and charges on rentals and equipment for the next calendar year and forwards them to the Board of Park Commissioners for approval. The Administration strives for continued park development.

The Park Administration is in preparation of the 2008 season. Their program objectives include, but not limited to, continually reviewing and updating CIP projects; the KAT Project Development; working with MIS Department in developing a better Park Calendar program; Days of Discovery; Columbus Plaza development in Harbor Park.

Park Administration officials hope to further address security issues in various parks and improve park signage; and to develop community partnership with the University of Wisconsin – Parkside. Staff will continue to secure park development and park acquisition grants, and improve on the development and implementation of the park master plan.



110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55101 PARKS-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	117,195	113,347	57,886	113,347	118,636
131 OVERTIME	26				
132 TEMP/SEAS/L.T.E.	7,925	7,014	3,065	7,014	6,810
135 LONGEVITY	126	90	63	126	130
146 ATTENDANCE INCENTIVE	450		250	250	
151 WRS/RETIREMENT	12,248	12,768	6,169	12,798	13,315
152 F.I.C.A.	7,249	7,468	3,565	7,486	7,790
155 HEALTH INSURANCE EXPENSE	38,813	24,475	19,218	24,475	25,977
158 MEDICARE CONTRIBUTION	1,810	1,747	878	1,751	1,825
TOTAL PERSONAL SERVICES	185,842	166,909	91,094	167,247	174,483
219 OTHER PROFESSIONAL SERVICES					39,000
226 CELLULAR PHONE COSTS	309	600	204	600	675
232 OFFICE EQUIPMENT	1,077	1,141	607	1,141	1,200
261 MILEAGE	1,947	2,000	1,055	2,600	2,600
262 COMMERCIAL TRAVEL	319	500	193	194	300
263 MEALS & LODGING	679	600	374	600	600
264 REGISTRATION	427	450		75	450
TOTAL CONTRACTUAL SERVICES	4,758	5,291	2,433	5,210	44,825
311 OFFICE SUPPLIES/PRINTING	965	2,000	367	2,000	1,000
323 MEMBERSHIP DUES	565	700	575	575	700
389 OTHER	471				
TOTAL MATERIALS AND SUPPLIES	2,001	2,700	942	2,575	1,700
DIVISION TOTAL	192,601	174,900	94,469	175,032	221,008

## PARKS – BASEBALL

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The Parks Department crews are responsible for preparation and maintenance of all baseball and softball diamonds. They also provide services for various organizations at athletic fields throughout the City.

### ***Responsibilities/Activities***

Some of the annual events and activities that take place in the City of Kenosha's various parks are the Western Kiwanis Baseball at Nash Park; Optimist Youth Baseball at Little League Park, Forest Park and the KAT Site; the Wisconsin Shores Challenger Baseball at Forest Park; and St. Joseph's High School baseball program at Nash Park and Softball at Lincoln Park.

Kenosha Unified School District athletic and recreation departments have Tremper and Bradford activities at Nash Park, and the middle schools' softball programs at Little League, Lincoln and Poerio Parks. The adult recreational softball program is at Lincoln and Anderson Parks. Kenosha Area Athletics meet at Roosevelt, Poerio and Red Arrow Parks for their programming.

Various tournaments that are held throughout the year include: Western Kiwanis at Nash Park; Rotary Softball at Anderson and Lincoln Parks; the City Softball Tournament at Poerio Park; and the Kenosha Area Athletics at Lincoln and Poerio Parks.

A few year-end objectives for the City-wide baseball fields include repairing and upgrading the diamond conditions by leveling, improving drainage and weed removal. In addition, they will be managing and maintaining six new diamonds at the KAT property beginning in 2008. There are plans to add more diamond mix and upgrade the watering system at Lincoln Park for dust control and improved maintenance.

	2006	2007	2008 Estimated
Baseball fields maintained	26	26	32
Football fields maintained	2	2	2
Flag football games played	25	25	25
Tournaments supported	11	11	12
Baseball/Softball games played	1,500	1,500	1,600

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55102 PARKS-BASEBALL DIAMONDS					
111 SALARIES-PERMANENT REGULAR	14,625	29,250	7,556	19,836	15,063
121 WAGES PERMANENT REGULAR	54,989	47,716	18,077	40,508	47,750
131 OVERTIME	8,933	15,039	4,105	15,080	10,000
132 TEMP/SEAS/L.T.E.	71,483	86,560	29,609	74,360	75,000
135 LONGEVITY	63	75	38	75	80
146 ATTENDANCE INCENTIVE	63		63	63	
151 WRS/RETIREMENT	10,252	14,890	4,711	8,010	7,730
152 F.I.C.A.	6,166	8,709	2,756	4,685	4,520
155 HEALTH INSURANCE EXPENSE	19,747	12,317	8,510	12,317	20,094
158 MEDICARE CONTRIBUTION	2,176	2,371	862	2,175	2,150
TOTAL PERSONAL SERVICES	188,497	216,927	76,287	177,109	182,387
221 ELECTRICAL	14,964	21,900	5,537	17,600	21,900
222 NATURAL GAS	231	1,550		1,000	1,000
224 WATER	48	2,440		100	2,000
226 CELLULAR PHONE COSTS	788	1,100	271	800	800
244 PAINTING & CARPETING	1,622	2,000	255	1,500	2,000
247 BALL DIAMOND LIGHT REPAIRS	11,583	7,000	1,740	6,000	7,000
249 OTHER GROUNDS MAINTENANCE	1,176	2,500		2,000	2,000
TOTAL CONTRACTUAL SERVICES	30,412	38,490	7,803	29,000	36,700
341 VEHICLE FUEL CHARGE/OIL/ETC	422	1,200	1,565	3,200	3,200
342 CENTRAL GARAGE LABOR CHARGES	282	2,000		1,500	2,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	21	500		650	500
344 OUTSIDE MATERIAL & LABOR	2,669	3,900	1,181	2,500	2,500
353 HORTICULTURAL SUPP-FERT ETC	2,899	5,800		5,560	5,800
354 GRAVEL, SAND, STONE	3,668	4,000		4,000	4,000
356 F. MARKING LIME & DIAMOND DRY	2,914	2,000		2,000	1,000
357 BUILDING MATERIALS	506	800	22	800	800
361 SMALL TOOLS	742	800	380	743	800
369 OTHER NON CAPITAL EQUIPMENT	13,394	3,000	269	2,900	5,707
382 HOUSEKEEPING-JANITORIAL SUPPLI		1,500		1,000	
386 RECREATION EQUIPMENT SUPPLIES	1,251	2,000	1,878	2,015	2,000
TOTAL MATERIALS AND SUPPLIES	28,768	27,500	5,295	26,868	28,307
579 OTHER MISC EQUIPMENT					14,295
TOTAL CAPITAL OUTLAY-PURCHASE					14,295
DIVISION TOTAL	247,677	282,917	89,385	232,977	261,689

## PARKS - FLOWER GARDENS

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A major focus of Parks Department crews is to beautify the City of Kenosha by planting colorful and creative community-wide flower beds.

### ***Responsibilities/Activities***

The Parks Department is responsible for the design, layout, planting and maintenance of all City flower beds and gardens. Which includes preparation of Lincoln Park and Wolfenbuttel Park Formal Floral Gardens used for wedding ceremonies from June 1 – October 1. Planting and maintaining the Troha Flower Garden located at Ring Road in HarborPark and creating beautiful flower beds at the Trolley stops on 54<sup>th</sup> Street.

The Parks Department will continue the maintenance and winterization of existing flower beds, critique old designs and create new planting designs for the coming year, and create flower beds by all Park Signs beginning with the major parks. Staff will continue to assist the Keep Kenosha Beautiful Coordinator.

	2006	2007	2008 Estimated
City-wide flower beds	118	118	118
Formal floral gardens	2	2	2
Circular entryway beds	2	2	2
Kenosha sign entryway beds	3	3	3

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55103 FLOWER GARDENS					
121 WAGES PERMANENT REGULAR	34,459	42,401	15,083	31,512	35,260
131 OVERTIME	784	1,939	1,012	1,716	1,700
132 TEMP/SEAS/L.T.E.	25,406	29,439	20,793	33,307	35,253
151 WRS/RETIREMENT	4,193	6,871	2,789	3,525	7,350
152 F.I.C.A.	2,513	5,885	1,634	2,060	4,285
155 HEALTH INSURANCE EXPENSE	9,006	5,946	4,950	5,946	12,081
158 MEDICARE CONTRIBUTION	873	1,042	532	970	1,050
TOTAL PERSONAL SERVICES	77,234	93,523	46,793	79,036	96,979
219 OTHER PROFESSIONAL SERVICES	4,650	5,500			
222 NATURAL GAS	1,079	2,000	1,728	2,000	2,000
224 WATER	413	2,000	178	2,600	2,600
246 OTHER BLDG MAINTENANCE	30	300	25	300	300
249 OTHER GROUNDS MAINTENANCE	152	200		200	200
TOTAL CONTRACTUAL SERVICES	6,324	10,000	1,931	5,100	5,100
353 HORTICULTURAL SUPP-FERT ETC	21,473	32,307	13,611	32,307	33,000
357 BUILDING MATERIALS	515	628	531	600	1,700
361 SMALL TOOLS	349	600	412	600	600
382 HOUSEKEEPING-JANITORIAL SUPPLI	35				
TOTAL MATERIALS AND SUPPLIES	22,372	33,535	14,554	33,507	35,300
DIVISION TOTAL	105,930	137,058	63,278	117,643	137,379

## PARKS - SOCCER

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The Parks Department crews are responsible for preparation and maintenance of all soccer fields that are enjoyed by a variety of organizations.

### ***Responsibilities/Activities***

The Parks Department provides athletic field services to various organizations throughout the City, including but not limited to: Kenosha Area Soccer League (with over 1,800 players) at Anderson Park; St. Joseph High School, Bethany Lutheran and Friedan's at Lincoln and Nash Parks; the Battle of the Borders Tournament with 160 teams held in late August. The City was awarded for the second time the Semi-Finals (September 15 & 16) and the Finals (September 22 & 23) for State Cup soccer.

The Parks Department will maintain all soccer fields during the season and renovate after the end of the Kenosha Area Soccer League and High School season. Maintenance will include, but not be limited to, upgrading of playing surfaces (turf), removing weeds, leveling all fields by filling holes with topsoil, seed and cover. The Department hopes to construct new practice fields at the southeast corner of Anderson Park. Two of these fields will be completed in the fall of 2007.

	2006	2007	2008 Estimated
Number of competitive fields maintained	16	16	16
Number of games	1,500	1,500	1,600
Number of tournaments	3	3	3

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55104 SOCCER					
121 WAGES PERMANENT REGULAR	18,717	10,000	3,535	13,936	15,000
131 OVERTIME	697	801		700	800
132 TEMP/SEAS/L.T.E.	36,941	36,119	11,996	35,000	37,000
151 WRS/RETIREMENT	5,283	3,832	1,384	1,551	5,600
152 F.I.C.A.	3,181	2,241	810	915	3,275
155 HEALTH INSURANCE EXPENSE	5,075	1,699	1,174	1,699	5,141
158 MEDICARE CONTRIBUTION	817	669	225	725	800
TOTAL PERSONAL SERVICES	70,711	55,361	19,124	54,526	67,616
224 WATER	5,003	5,000	689	5,000	5,000
249 OTHER GROUNDS MAINTENANCE	3,767	3,700	46	3,000	3,700
282 EQUIPMENT RENTAL	680	2,238		740	300
TOTAL CONTRACTUAL SERVICES	9,450	10,938	735	8,740	9,000
341 VEHICLE FUEL CHARGE/OIL/ETC		350			
342 CENTRAL GARAGE LABOR CHARGES	71			138	200
343 CENT.GARAGE-PARTS&MAT. CHARGES				100	100
344 OUTSIDE MATERIAL & LABOR	697	500		360	500
353 HORTICULTURAL SUPP-FERT ETC	9,090	10,014	895	10,000	10,000
354 GRAVEL, SAND, STONE	162	300		300	300
361 SMALL TOOLS	127	200		200	200
369 OTHER NON CAPITAL EQUIPMENT	10,344	12,050	12,308	12,308	4,125
TOTAL MATERIALS AND SUPPLIES	20,491	23,414	13,203	23,406	15,425
579 OTHER MISC EQUIPMENT		8,700	6,959	6,960	
TOTAL CAPITAL OUTLAY-PURCHASE		8,700	6,959	6,960	
DIVISION TOTAL	100,652	98,413	40,021	93,632	92,041

## **PARKS – BEACHES/SOUTHPORT BEACH HOUSE**

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The Parks Department strives to provide local City residents and visitors access to clean and safe beaches. The Southport Beach house is maintained as a place for activities and education.

### ***Responsibilities/Activities***

The Parks Department staff is responsible for the maintenance and operation of public beaches along the lake front and the Southport Beach house. Their activities include cleaning of the beaches from Southport to Alford Park along the shoreline, monitoring the water quality and posting the conditions of the water. The Southport Beach house is closed each year in January and February for maintenance of the building. In 2008, staff will be painting the walls and entryway. The Department also aims to further develop the Nature and Environmental Education Center in partnership with UW – Parkside.

Some of the year-end and future objectives of the Parks Department include continued maintenance of the beach and beach house, with fresh paint. The Parks Department has received a Water Coastal Management Grant which will partially fund a development project for public use of the lower level at the Southport Beach house. This project is in conjunction with the University of Wisconsin - Parkside. The department will continue park rehabilitation and upgrades.

	2006	2007	2008 Estimated
Attendance Estimates	6,000	6,000	7,000
Beachhouse Rentals	127	127	125 (17 – Already Reserved)



110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55106 PARK BEACHES					
121 WAGES PERMANENT REGULAR	34,228	45,136	20,435	38,480	40,000
132 TEMP/SEAS/L.T.E.			69	69	
151 WRS/RETIREMENT	3,497	4,784	2,166	4,080	4,240
152 F.I.C.A.	2,122	2,798	1,264	2,390	2,480
155 HEALTH INSURANCE EXPENSE	9,237	2,548	6,784	2,548	13,709
158 MEDICARE CONTRIBUTION	496	654	297	560	580
TOTAL PERSONAL SERVICES	49,580	55,920	31,015	48,127	61,009
221 ELECTRICAL		2,900			2,000
222 NATURAL GAS	4,097	6,000	5,753	6,400	7,900
224 WATER	2,529	3,500	439	3,500	3,500
227 TELEPHONE - EQUIPMENT/OTHER	275		150	225	
246 OTHER BLDG MAINTENANCE		1,000			1,500
TOTAL CONTRACTUAL SERVICES	6,901	13,400	6,342	10,125	14,900
DIVISION TOTAL	56,481	69,320	37,357	58,252	75,909

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110 GENERAL FUND  
 05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55107 PARK STADIUMS					
121 WAGES PERMANENT REGULAR	2,141	_____	_____	_____	_____
132 TEMP/SEAS/L.T.E.	577	_____	_____	_____	_____
151 WRS/RETIREMENT	279	_____	_____	_____	_____
152 F.I.C.A.	168	_____	_____	_____	_____
155 HEALTH INSURANCE EXPENSE	581	_____	_____	_____	_____
158 MEDICARE CONTRIBUTION	40	_____	_____	_____	_____
TOTAL PERSONAL SERVICES	3,786	_____	_____	_____	_____
224 WATER	426	_____	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	426	_____	_____	_____	_____
DIVISION TOTAL	4,212	_____	_____	_____	_____

## PARKS - SPECIAL EVENTS

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The Parks Department staff aims to provide exceptional park support services that enhance the use of public parks and City's resources for the benefit of residents and visitors to Kenosha.

### ***Responsibilities/Activities***

Park Department staff attend meetings with various organizations regarding their events. Employees set up equipment, and take down the equipment. The following is a sampling of the fun-filled events that take place in our fair City:

- The Kite Flight became a two-day event with an estimated 14,000 in attendance.
- Youth Memorial Tree Re-dedication
- Veteran's Civic Parade – including a Nostalgia Fest (1 day in 2007) will expand in 2008.
- 4<sup>th</sup> of July
- Mt. Carmel Festival
- Triathlon at Simmons Island
- Food, Folks and Spokes
- Festival of Arts and Flowers
- Pike River Rendezvous had our largest attendance with 130 campsites.
- Jazz Fest at HarborPark
- Laborfest
- Woofstock at Veteran's Memorial Park – expanded to a two-day event
- Peanut Butter and Jam Concerts – expanded to noon and evening concerts on Thursdays in July and August
- Other events: Art Fairs, Car Shows, Civic Organizations

The Parks Department will continue to evaluate and repair existing equipment (Showmobile, picnic tables, benches), evaluate and begin preparations for 2008 events, and market newly installed picnic areas. The Parks staff will continue working in conjunction with other departments, such as Fire, Police and Administration, on special City-sanctioned events, and provide Parks' cost analysis for special events. New shelters will be constructed at Poerio, Washington, and Roosevelt parks in 2008.

## PARKS - SPECIAL EVENTS

PARK	2006	2007	2008 Estimated
Lincoln Park Flower Garden (Weddings)	25	30	30 (8 already reserved)
Wolfenbuttel Park Flower Garden (Weddings)	37	33	40 (19 already reserved)
Alford Park Area #6 North (Picnic)	13	24	20
Alford Park Area #6 South (Picnic)	19	17	20
Anderson Park Shelter	26	29	35
Kennedy Park	15	11	15
Nash Park – Picnic Area	14	12	15
Poerio Nature Center	8	7	10
Washington Park Area #2	18	22	22
Washington Park Area #3	19	24	22
Additional Picnic Areas with Shelters were installed at Southport, Baker, Simmons Island Park and Columbus in 2007	N/A	N/A	20
Note these figures do not include non-rental usage of all Park areas.			

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110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55108 PARKS SPEC AREAS & ACTIVITIES					
111 SALARIES-PERMANENT REGULAR	14,625		7,531	9,414	14,482
121 WAGES PERMANENT REGULAR	16,396	12,000	3,115	18,512	20,000
131 OVERTIME	13,522	32,107	879	26,929	28,900
132 TEMP/SEAS/L.T.E.	19,896	29,612	8,644	28,897	29,612
135 LONGEVITY	18		38	75	75
146 ATTENDANCE INCENTIVE	94		63	63	
151 WRS/RETIREMENT	5,860	3,648	1,602	8,125	9,875
152 F.I.C.A.	3,508	2,134	935	4,755	5,770
155 HEALTH INSURANCE EXPENSE	9,333	8,070	3,535	8,070	10,584
158 MEDICARE CONTRIBUTION	936	603	294	1,220	1,350
TOTAL PERSONAL SERVICES	84,188	88,174	26,636	106,060	120,648
219 OTHER PROFESSIONAL SERVICES	7,148	15,000	113	8,700	8,125
221 ELECTRICAL	607	1,100	242	700	700
248 OUTSIDE LIGHTING REPAIRS	92	200	18	200	200
282 EQUIPMENT RENTAL	8,454	6,868	205	6,800	9,867
TOTAL CONTRACTUAL SERVICES	16,301	23,168	578	16,400	18,892
368 SNOW FENCE & STREET POSTS	1,046	2,804	399	1,800	2,000
369 OTHER NON CAPITAL EQUIPMENT	14,354	17,632	14,714	14,800	18,895
TOTAL MATERIALS AND SUPPLIES	15,400	20,436	15,113	16,600	20,895
DIVISION TOTAL	115,889	131,778	42,327	139,060	160,435

## **PARKS - GENERAL MAINTENANCE**

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The Parks Department provides quality maintenance care and services to meet the broad variety of leisure and sport needs for the citizens of Kenosha. Parks Department staff is responsible for a wide variety of services associated with the maintenance of over 900 acres of park lands at 75 park locations. Their responsibilities also include maintenance of boulevards, 52 park buildings, bikeways, a velodrome, HarborPark common area landscape, the Sesquicentennial Bandshell and other facilities, including 2 spray parks and 2 fountains. Work activities include, park renovations and improvements; mowing; plumbing; installing and maintaining play equipment; developing and maintaining sledding facilities; snow removal; small engine repair; park signs; trash collection; carpentry; and painting. These activities are performed mostly by seasonal employees. Without the support of our seasonal employees, the park system could not perform all these services during the summer season.

### ***Responsibilities/Activities***

Playground equipment maintenance includes equipment inspection and replacement of necessary parts. New playground equipment will be installed at Lincoln, Baker and other park areas. Some existing equipment will be painted. Wood chips are placed and replenished under and around all the playground equipment as well as around trees in the parks. Other park refurbishments include the installation of shade structures at Eichelman and Wolfennbuttel Parks.

Park maintenance services include the cleanup of weeds, removal of woody vegetation and other debris along fencelines, filling in depressions and hazards with topsoil, seeding and mulching of disturbed areas, repairing park fences and removing old fences where appropriate. Carpentry projects include the buildings at Lincoln and Columbus Parks, repair of dugouts, sign and other repairs as needed.



## PARKS - GENERAL MAINTENANCE

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Some of the Parks Department's General Maintenance Division year-end activities and future objectives include: ongoing playground upgrades or new installations at Baker and Lincoln Parks; continued revitalization of Columbus Park by fence removal and improved landscaping; the installation of City-wide drinking fountains; evaluation and upgrade of park security and lighting; building a dumpster and portable toilet enclosure at Southport Park, and developing a report on the level of vandalism and graffiti to Park equipment and buildings.

Program Objectives	2006	2007	2008 Estimated
City parks maintained	72	73	75
Park buildings	54	54	54
Acreage mowed	916	916	917
Boulevards maintained	37	37	37
Ponds maintained	4	4	4
Tennis courts maintained	16	16	16
Park lights maintained	1,151	1,145	1,165
Flagpoles	36	36	38
Miles of walkways	14	14	16
Bike trails	17	17	17
Basketball courts	16	16	16
Velodrome	1	1	1
Spray parks (Roosevelt and Southport Marina)	2	2	3
Skateboard park	2	2	2
Fountains	1	1	2

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55109 PARKS GENERAL MAINTENANCE					
111 SALARIES-PERMANENT REGULAR	77,705	57,636	43,190	57,636	59,945
121 WAGES PERMANENT REGULAR	766,668	902,662	434,090	899,733	1,038,543
131 OVERTIME	17,420	23,638	5,323	9,741	29,094
132 TEMP/SEAS/L.T.E.	247,170	270,741	108,534	220,069	313,448
135 LONGEVITY	5,405	6,010	2,745	5,935	6,020
136 SHIFT DIFFERENTIAL	649		255	730	
146 ATTENDANCE INCENTIVE	2,344		1,125	1,125	
151 WRS/RETIREMENT	106,828	137,180	59,501	126,670	153,425
152 F.I.C.A.	63,710	78,342	34,447	74,100	89,745
155 HEALTH INSURANCE EXPENSE	514,031	510,767	154,583	510,767	490,548
158 MEDICARE CONTRIBUTION	16,051	21,649	8,558	17,350	20,935
TOTAL PERSONAL SERVICES	1,817,981	2,008,625	852,351	1,923,856	2,201,703
219 OTHER PROFESSIONAL SERVICES	42,631	76,688	8,547	86,875	182,500
221 ELECTRICAL	70,616	68,000	33,169	75,000	82,000
222 NATURAL GAS	27,470	34,000	20,580	26,000	27,300
223 STORM WATER UTILITY		60,000	18,974	104,352	104,352
224 WATER	39,037	40,000	9,474	40,000	40,300
225 TELE-LONG DISTANCE/LOCAL CALLS	606	600	250	600	600
226 CELLULAR PHONE COSTS	1,060	1,100	449	1,500	1,500
227 TELEPHONE - EQUIPMENT/OTHER	1,952	1,600	974	1,600	1,600
231 COMMUNICATIONS EQUIPMENT	4,851	5,000	2,291	5,000	5,000
232 OFFICE EQUIPMENT	255	400	237	400	400
235 EQUIPMENT REPAIRS/MAINT.	5,891	1,165	588	1,000	1,500
241 HEATING & AIR CONDITIONING	760	1,500	102	1,500	3,000
244 PAINTING & CARPETING	5,110	5,074	2,788	4,951	5,000
245 ROOF REPAIRS	163	500		500	500
246 OTHER BLDG MAINTENANCE	8,119	7,022	5,393	8,000	6,800
248 OUTSIDE LIGHTING REPAIRS	2,192	3,000	2,731	7,000	3,500
249 OTHER GROUNDS MAINTENANCE	19,728	21,278	2,993	21,500	25,000
253 WASTE DISPOSAL CHARGES	362	1,666	354	1,500	2,500
259 OTHER	1,097	1,000	66	50	1,500
263 MEALS & LODGING	570	1,550	18	1,000	2,000
264 REGISTRATION	883	1,000	260	600	1,500
282 EQUIPMENT RENTAL	619	750		750	750
TOTAL CONTRACTUAL SERVICES	233,972	332,893	110,238	389,678	499,102
311 OFFICE SUPPLIES/PRINTING	2,343	2,000	3,205	2,000	2,200
322 SUBSCRIPTIONS & BOOKS		31	30	30	210
323 MEMBERSHIP DUES	160	200	170	200	500

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
341 VEHICLE FUEL CHARGE/OIL/ETC	94,161	89,000	42,035	90,500	96,500
342 CENTRAL GARAGE LABOR CHARGES	170,980	136,000	41,866	136,000	151,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	79,146	70,000	15,339	86,300	97,000
344 OUTSIDE MATERIAL & LABOR	24,229	18,332	10,217	18,000	19,500
353 HORTICULTURAL SUPP-FERT ETC	32,152	44,620	19,152	40,000	46,000
354 GRAVEL, SAND, STONE	1,870	1,500		1,500	1,500
355 CEMENT, ASPHALT&CRACKFILL	2,256	1,500	15	1,500	1,500
357 BUILDING MATERIALS	13,000	16,988	3,976	14,900	15,000
359 OTHER	40-				
361 SMALL TOOLS	9,838	9,000	5,721	9,000	11,600
362 OFFICE FURNITURE & EQUIPMENT	173	49	48	49	
367 CLOTHING & UNIFORM REPLACEMENT	30	1,500	289	1,500	2,000
369 OTHER NON CAPITAL EQUIPMENT	14,790	14,315	11,800	14,300	17,700
382 HOUSEKEEPING-JANITORIAL SUPPLI	10,338	6,700	2,361	6,750	9,350
386 RECREATION EQUIPMENT SUPPLIES	9,465	14,000		12,000	14,000
389 OTHER	6,989	11,156	9,133	11,300	10,400
396 CONCESSION SUPPLIES	1,601	1,500	344	1,500	1,900
TOTAL MATERIALS AND SUPPLIES	473,481	438,391	165,701	447,329	497,860
579 OTHER MISC EQUIPMENT	6,629				13,347
TOTAL CAPITAL OUTLAY-PURCHASE	6,629				13,347
711 INSURED LOSSES-ACCIDENT CAUSED	89	2,500	2,500	2,500	
712 INSURED LOSSES-VANDALISM CAUSE	1,447	2,546	2,500	2,500	
714 UNINSURED LOSSES	4,800				
TOTAL INSURED LOSSES	6,336	5,046	5,000	5,000	
934 OTHER CHARGE BACKS					400,982-
TOTAL OTHER					400,982-
DIVISION TOTAL	2,538,399	2,784,955	1,133,290	2,765,863	2,811,030

## PARKS – POOLS

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The Parks Department works to provide a safe and enjoyable pool facilities for adults and children for fun and fitness. The Kenosha YMCA provides swim lessons for children. The Barracuda Swim Team practices prior to pool openings during the week. Rick Kelley Entertainment provided a fun time for swim patrons in August. There has been great success in the promotion of Pool Swim passes. Pool staff will continue to market these passes along with Gift Certificates.

### ***Responsibilities/Activities***

All lifeguards receive In-Service training prior to pool openings and weekly training during the season. The Department will conduct interviews and hire pool managers, lifeguards and concession attendants as needed throughout the year. In 2007, the season began with new pool managers and head guards, most of whom have worked at the pools for a few years. We also hired over 20 new lifeguards who had not worked for the City pools before.

The Parks Department regularly reviews the policies and procedures for pool operations for staff and the general public and makes adjustments as needed.

Some Department objectives include painting of pools after season, additional landscaping around Anderson and Washington Pools, and improving the security lighting system around pools. An upgrade of the concession area of Anderson Pool will be made in 2008..

In addition, the current Beach and Pool Supervisors will be re-certified as Aquatic Facility Operators in 2008. Staff will be attending a meeting with the Wisconsin Division of Public Health in October regarding new HFS 172 Pool Code changes.

An adult lap swim program and special events with the help of other civic organizations will be developed. The intermediate and tot pools at Anderson Park will be replaced in the next several years.

	2006	2007	2008 Estimated
Anderson	15,215	17,003	17,000
Washington	9,903	9,980	10,000
Total	25,118	26,983	27,000

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55111 SWIMMING POOLS					
121 WAGES PERMANENT REGULAR	49,744	50,000	19,781	53,768	52,400
131 OVERTIME	12,890	13,115	3,658	12,477	12,500
132 TEMP/SEAS/L.T.E.	180,764	205,915	62,799	190,655	204,850
151 WRS/RETIREMENT	6,423	5,300	2,485	7,025	6,880
152 F.I.C.A.	3,819	3,100	1,441	4,110	4,025
155 HEALTH INSURANCE EXPENSE	13,488	12,317	6,541	12,317	17,993
158 MEDICARE CONTRIBUTION	3,514	2,273	1,248	3,725	3,915
TOTAL PERSONAL SERVICES	270,642	292,020	97,953	284,077	302,563
219 OTHER PROFESSIONAL SERVICES	1,198	17,653	8,445	17,943	15,865
221 ELECTRICAL	28,896	26,500	5,178	26,500	26,500
222 NATURAL GAS	15,620	23,000	8,266	16,000	17,000
224 WATER	7,191	10,000	920	13,400	14,400
225 TELE-LONG DISTANCE/LOCAL CALLS	402	100	173	500	500
226 CELLULAR PHONE COSTS	184	250	28	325	350
227 TELEPHONE - EQUIPMENT/OTHER	150		75	160	160
232 OFFICE EQUIPMENT		300	290	290	300
235 EQUIPMENT REPAIRS/MAINT.	5,065	8,481	2,525	10,300	7,000
241 HEATING & AIR CONDITIONING					2,000
244 PAINTING & CARPETING	4,019	1,000	613	1,000	4,190
246 OTHER BLDG MAINTENANCE	6,560	5,000	302	1,900	5,000
249 OTHER GROUNDS MAINTENANCE	898	3,432	4	1,887	2,000
263 MEALS & LODGING	156	300	217	300	300
264 REGISTRATION	330	500	457	500	500
TOTAL CONTRACTUAL SERVICES	70,669	96,516	27,493	91,005	96,065
311 OFFICE SUPPLIES/PRINTING	122	400	131	438	400
326 ADVERTISING		350		300	300
359 OTHER	8,209	1,450	936	1,670	1,500
361 SMALL TOOLS	156	300		275	350
362 OFFICE FURNITURE & EQUIPMENT	139				
367 CLOTHING & UNIFORM REPLACEMENT	491	700	178	180	700
369 OTHER NON CAPITAL EQUIPMENT	9,643	4,710	3,335	3,335	4,710
382 HOUSEKEEPING-JANITORIAL SUPPLI	338	400		175	
389 OTHER	2,021	2,500	580	1,700	3,000
TOTAL MATERIALS AND SUPPLIES	21,119	10,810	5,160	8,073	10,960
579 OTHER MISC EQUIPMENT					10,390
TOTAL CAPITAL OUTLAY-PURCHASE					10,390
714 UNINSURED LOSSES	380				
TOTAL INSURED LOSSES	380				
DIVISION TOTAL	362,810	399,346	130,606	383,155	419,978

## PARKS – PARK FORESTRY

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Park Forestry provides and maintains a health and safe urban forest in the Park System.

### ***Responsibilities/Activities***

The Parks Department maintains park forestry by planing and removing trees in parks, conducting Arbor Day ceremonies and other public tree dedications.

Park Forestry became a function of the Storm Water Utility system in 2007.

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55113 PARK FORESTRY					
121 WAGES PERMANENT REGULAR	53,384	65,000	21,176	35,412	_____
131 OVERTIME		671	160	625	_____
132 TEMP/SEAS/L.T.E.	91	412	349	1,670	_____
151 WRS/RETIREMENT	5,484	6,890	2,269	4,000	_____
152 F.I.C.A.	3,270	4,060	1,323	2,340	_____
155 HEALTH INSURANCE EXPENSE	14,426	5,946	7,030	5,946	_____
158 MEDICARE CONTRIBUTION	765	949	314	550	_____
TOTAL PERSONAL SERVICES	77,420	83,928	32,621	50,543	_____
353 HORTICULTURAL SUPP-FERT ETC	2,001	1,000	454	1,000	_____
361 SMALL TOOLS	474	600		600	_____
TOTAL MATERIALS AND SUPPLIES	2,475	1,600	454	1,600	_____
934 OTHER CHARGE BACKS	_____	_____	33,075-	52,143-	_____
TOTAL OTHER	_____	_____	33,075-	52,143-	_____
DIVISION TOTAL	79,895	85,528	_____	_____	_____

## PARKS – STREET FORESTRY

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The Parks Department Street Forestry promotes and manages a vigorous, healthy, safe curbside urban forest through professional care throughout the City.

### ***Responsibilities/Activities***

Parks Department crews remove high-risk trees and ones that are deemed hazardous to public safety. They also work to keep stop signs and traffic signals clear of limbs and branches in order to promote public safety.

In 2007, two major storms hit Kenosha. Forestry crews spent three months removing storm-damaged trees and hangers, as well as downed limbs. They also worked to identify, for removal, severely damaged trees.

New subdivisions continue to come on-line and the Parks Department works with developers to select tree species for placement in appropriate locations in these areas.

Street Forestry became a function of the Storm Water Utility system in 2007.



110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55114 STREET FORESTRY					
121 WAGES PERMANENT REGULAR	130,924	72,946	51,548	116,000	_____
131 OVERTIME	4,556	2,514	3,231	8,867	_____
132 TEMP/SEAS/L.T.E.	508	6,360	3,027	5,215	_____
151 WRS/RETIREMENT	13,903	8,127	5,835	13,790	_____
152 F.I.C.A.	8,368	4,752	3,398	8,075	_____
155 HEALTH INSURANCE EXPENSE	35,274	31,853	17,113	31,853	_____
158 MEDICARE CONTRIBUTION	1,956	1,154	835	1,890	_____
TOTAL PERSONAL SERVICES	195,489	127,706	84,987	185,690	_____
219 OTHER PROFESSIONAL SERVICES	_____	100,000	_____	100,000	_____
263 MEALS & LODGING	6	450	163	450	_____
264 REGISTRATION	_____	500	340	500	_____
TOTAL CONTRACTUAL SERVICES	6	100,950	503	100,950	_____
322 SUBSCRIPTIONS & BOOKS	_____	207	207	207	_____
323 MEMBERSHIP DUES	245	250	_____	250	_____
341 VEHICLE FUEL CHARGE/OIL/ETC	10,356	5,500	3,894	5,500	_____
342 CENTRAL GARAGE LABOR CHARGES	25,909	15,000	10,074	15,000	_____
343 CENT.GARAGE-PARTS&MAT. CHARGES	10,367	10,000	2,065	10,000	_____
344 OUTSIDE MATERIAL & LABOR	2,378	1,500	42	1,500	_____
361 SMALL TOOLS	2,069	1,793	257	1,793	_____
367 CLOTHING & UNIFORM REPLACEMENT	259	687	111	617	_____
369 OTHER NON CAPITAL EQUIPMENT	422	700	_____	700	_____
TOTAL MATERIALS AND SUPPLIES	52,005	35,637	16,650	35,567	_____
934 OTHER CHARGE BACKS	_____	_____	102,140-	322,207-	_____
TOTAL OTHER	_____	_____	102,140-	322,207-	_____
DIVISION TOTAL	247,500	264,293	_____	_____	_____

110 GENERAL FUND  
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
55115 SIMMONS ATHLETIC FIELD					
121 WAGES PERMANENT REGULAR	1,645	_____	_____	_____	_____
131 OVERTIME	27	_____	_____	_____	_____
132 TEMP/SEAS/L.T.E.	7,454	_____	_____	_____	_____
151 WRS/RETIREMENT	842	_____	_____	_____	_____
152 F.I.C.A.	504	_____	_____	_____	_____
155 HEALTH INSURANCE EXPENSE	446	_____	_____	_____	_____
158 MEDICARE CONTRIBUTION	132	_____	_____	_____	_____
TOTAL PERSONAL SERVICES	11,050	_____	_____	_____	_____
221 ELECTRICAL	4,816	_____	_____	_____	_____
222 NATURAL GAS	324	_____	_____	_____	_____
224 WATER	1,946	_____	_____	_____	_____
244 PAINTING & CARPETING	38	_____	_____	_____	_____
246 OTHER BLDG MAINTENANCE	40	_____	_____	_____	_____
247 BALL DIAMOND LIGHT REPAIRS	4,210	_____	_____	_____	_____
249 OTHER GROUNDS MAINTENANCE	1,436	_____	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	12,810	_____	_____	_____	_____
354 GRAVEL, SAND, STONE	1,950	_____	_____	_____	_____
357 BUILDING MATERIALS	382	_____	_____	_____	_____
382 HOUSEKEEPING-JANITORIAL SUPPLI	99	_____	_____	_____	_____
386 RECREATION EQUIPMENT SUPPLIES	360	_____	_____	_____	_____
TOTAL MATERIALS AND SUPPLIES	2,791	_____	_____	_____	_____
DIVISION TOTAL	26,651	_____	_____	_____	_____
DEPARTMENT TOTAL	4,078,697	4,428,508	1,630,733	3,965,614	4,179,469

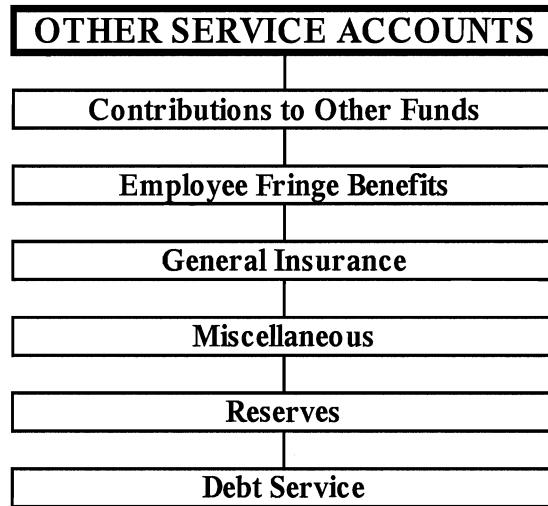
## OTHER SERVICE ACCOUNTS

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The other service area accounts for all expenditures that do not fall under the major service categories. This includes accounting for certain fringe benefits, general liability insurance, contributions made to subsidize other funds and the amount needed for retirement of debt payments, among others.

### ***Organization***



## **CONTRIBUTIONS TO OTHER FUNDS**

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The General Fund makes contributions to other funds (primarily Enterprise and Internal Service Funds) when revenues from user charges and other financing sources are not sufficient to cover expenses of these funds.

110 GENERAL FUND  
09 OTHER

61 CONTRIBUTION TO OTHER FUNDS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56100 CONTRIBUTION TO OTHER FUNDS					
611 CENTRAL STORES	244,550	92,597	_____	93,173	80,164
613 CENTRAL GARAGE	59,146	158,681	_____	134,663	190,619
622 MASS TRANSIT-OPERATING	1,288,875	1,598,455	_____	1,568,266	1,799,124
624 AIRPORT FUND	292,765	450,124	_____	456,501	454,306
662 INTER FUND TRANSFER - OUT	148,645		_____		
TOTAL CONTRIBUTIONS TO OTHER	2,033,981	2,299,857	_____	2,252,603	2,524,213
DEPARTMENT TOTAL	2,033,981	2,299,857	_____	2,252,603	2,524,213

## EMPLOYEE FRINGE BENEFITS

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The General Fund Budget includes amounts for various fringe benefits received by City of Kenosha employees. Most of these benefits are budgeted directly in the departments where the employees work. Other benefits are budgeted under this section and allocated to departments, while others are budgeted and expensed from this section. Fringe benefits include:

<u>Benefit</u>	<u>Where Budgeted</u>
Wisconsin Retirement	Within departmental budgets.
F.I.C.A. And Medicare	Within departmental budgets.
Health Insurance	Within departmental budgets.
Group Life Insurance	Budgeted separately.
Worker's Compensation	Budget separately.
Unemployment Compensation	Budgeted separately.
125 Flex Plan	Administrative cost budgeted separately.

110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56300 EMPLOYEE FRINGE BENEFITS					
151 WRS/RETIREMENT	608	650	386	700	700
152 F.I.C.A.	347	375	218	420	420
155 HEALTH INSURANCE EXPENSE					
156 GROUP LIFE INSURANCE	64,360	68,700	37,772	68,700	78,000
157 STATE UNEMPLOYMENT COMP	161,318	145,000	90,765	145,000	145,000
158 MEDICARE CONTRIBUTION	81	95	51	95	95
161 WORKMEN'S COMP MEDICAL SERVICE	333,291	300,000	123,190	360,000	300,000
162 STATE W C ASSESSMENT	13,089	15,000	10,189	10,200	15,000
166 DEATH/DISABILITY - OTHER	54,836	100,000	35,995	70,000	100,000
TOTAL PERSONAL SERVICES	627,930	629,820	298,566	655,115	639,215
212 LEGAL-LABOR/PERSONNEL	12,803	12,000	2,874	8,000	15,000
219 OTHER PROFESSIONAL SERVICES	30,882	46,325	21,341	42,000	42,000
TOTAL CONTRACTUAL SERVICES	43,685	58,325	24,215	50,000	57,000
DEPARTMENT TOTAL	671,615	688,145	322,781	705,115	696,215

110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56304 GROUP LIFE INSURANCE					
156 GROUP LIFE INSURANCE	64,360	68,700	37,772	68,700	78,000
TOTAL PERSONAL SERVICES	64,360	68,700	37,772	68,700	78,000
DIVISION TOTAL	64,360	68,700	37,772	68,700	78,000



110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56305 W/C DISABILITY & DEATH BENEFIT					
166 DEATH/DISABILITY - OTHER	54,836	100,000	35,995	70,000	100,000
TOTAL PERSONAL SERVICES	54,836	100,000	35,995	70,000	100,000
DIVISION TOTAL	54,836	100,000	35,995	70,000	100,000

## 110 GENERAL FUND

09 OTHER

## 63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56306 W/C MEDICAL & HOSP BILLS					
161 WORKMEN'S COMP MEDICAL SERVICE	333,291	300,000	123,190	360,000	300,000
TOTAL PERSONAL SERVICES	333,291	300,000	123,190	360,000	300,000
212 LEGAL-LABOR/PERSONNEL	12,803	12,000	2,874	8,000	15,000
219 OTHER PROFESSIONAL SERVICES	25,353	40,000	17,999	35,000	35,000
TOTAL CONTRACTUAL SERVICES	38,156	52,000	20,873	43,000	50,000
DIVISION TOTAL	371,447	352,000	144,063	403,000	350,000

110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56307 W/C STATE ASSESSMENT					
162 STATE W C ASSESSMENT	13,089	15,000	10,189	10,200	15,000
TOTAL PERSONAL SERVICES	13,089	15,000	10,189	10,200	15,000
DIVISION TOTAL	13,089	15,000	10,189	10,200	15,000

110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56308 ST UNEMPLOY COMP					
157 STATE UNEMPLOYMENT COMP	161,318	145,000	90,765	145,000	145,000
TOTAL PERSONAL SERVICES	161,318	145,000	90,765	145,000	145,000
DIVISION TOTAL	161,318	145,000	90,765	145,000	145,000

## 110 GENERAL FUND

09 OTHER

## 63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56309 PERSONAL USE OF CITY CARS					
151 WRS/RETIREMENT	608	650	386	700	700
152 F.I.C.A.	347	375	218	420	420
158 MEDICARE CONTRIBUTION	81	95	51	95	95
TOTAL PERSONAL SERVICES	1,036	1,120	655	1,215	1,215
DIVISION TOTAL	1,036	1,120	655	1,215	1,215

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110 GENERAL FUND  
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56310 FLEX BENEFIT PROGRAM COSTS					
219 OTHER PROFESSIONAL SERVICES	5,529	6,325	3,342	7,000	7,000
TOTAL CONTRACTUAL SERVICES	5,529	6,325	3,342	7,000	7,000
DIVISION TOTAL	5,529	6,325	3,342	7,000	7,000
DEPARTMENT TOTAL	671,615	688,145	322,781	705,115	696,215

## GENERAL INSURANCE

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The City maintains liability insurance coverage for all City owned properties, administers a self-insured liability program and reviews potential risks and hazards. The purpose of General Insurance is to ensure that the City is not exposed to hazards and risks that could result in financial liability.

### ***Responsibilities/Activities***

The Finance Department is responsible for managing the General Liability Insurance program for the City.

The Finance Department administers and coordinates all damage and liability claims presented to the City. Investigation of the circumstances and facts associated with claims are conducted and appropriate recommendations are made. Risk Management processes claims by the City against other parties, as well as initiates and follows through on claims by the City against insurance companies for which it has purchased insurance for reimbursement of losses.

Coordinating the defense of all suits against the City resulting from alleged acts of negligence are reviewed by the department's staff. The department reviews, analyzes, and obtains the appropriate level of insurance coverage.

### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Risk Analyst	1	1	1
Personnel Secretary	1	1	1
Total General Insurance	<u>2</u>	<u>2</u>	<u>2</u>



110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE EXPENSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56400 GENERAL INSURANCE EXPENSE					
111 SALARIES-PERMANENT REGULAR	114,261	114,432	58,932	114,432	117,864
131 OVERTIME		1,000			
135 LONGEVITY	300	300	150	150	300
146 ATTENDANCE INCENTIVE	375				
151 WRS/RETIREMENT	11,953	12,275	6,263	12,150	12,525
152 F.I.C.A.	7,091	7,200	3,586	7,110	7,350
155 HEALTH INSURANCE EXPENSE	37,786	28,794	19,565	28,794	30,561
158 MEDICARE CONTRIBUTION	1,658	1,680	839	1,665	1,725
TOTAL PERSONAL SERVICES	173,424	165,681	89,335	164,301	170,325
219 OTHER PROFESSIONAL SERVICES	106,766	110,000	8,882	100,000	110,000
232 OFFICE EQUIPMENT	884	1,511			
261 MILEAGE	227	500	214	300	200
262 COMMERCIAL TRAVEL	277	794	794	825	
263 MEALS & LODGING	324	1,185	1,184	1,225	
264 REGISTRATION	495	725	725	725	
271 STATE INS POLICY FIRE&EXT COV	32,043	33,500	57,474	57,474	67,500
273 CVMIC LIABILITY	127,011	132,000	134,487	134,487	139,500
276 AUTO POLICY	42,633	45,000	43,160	43,160	46,500
277 BOILER INSURANCE	1,939	2,150	2,239	2,239	2,450
278 EXCESS W.C./W.C. PREMIUM	47,245	52,000	54,221	54,221	58,600
279 EMPLOYEE BLANKET BONDS-ETC	1,892	2,200	1,892	1,892	2,100
299 OTHER	110,429-	153,000-		148,000-	152,000-
TOTAL CONTRACTUAL SERVICES	251,307	228,565	305,272	248,548	274,850
311 OFFICE SUPPLIES/PRINTING	1,273	196			
322 SUBSCRIPTIONS & BOOKS	47	100		100	100
323 MEMBERSHIP DUES	310	360	50	360	360
TOTAL MATERIALS AND SUPPLIES	1,630	656	50	460	460
719 SELF-INSURANCE LOSSES	127,466	150,000	48,312	190,000	150,000
TOTAL INSURED LOSSES	127,466	150,000	48,312	190,000	150,000
DEPARTMENT TOTAL	553,827	544,902	442,969	603,309	595,635

110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE EXPENSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56401 GENERAL INS COSTS					
271 STATE INS POLICY FIRE&EXT COV	32,043	33,500	57,474	57,474	67,500
273 CVMIC LIABILITY	127,011	132,000	134,487	134,487	139,500
276 AUTO POLICY	42,633	45,000	43,160	43,160	46,500
277 BOILER INSURANCE	1,939	2,150	2,239	2,239	2,450
278 EXCESS W.C./W.C. PREMIUM	47,245	52,000	54,221	54,221	58,600
279 EMPLOYEE BLANKET BONDS-ETC	1,892	2,200	1,892	1,892	2,100
TOTAL CONTRACTUAL SERVICES	252,763	266,850	293,473	293,473	316,650
DIVISION TOTAL	252,763	266,850	293,473	293,473	316,650

110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE EXPENSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56402 GEN'L INS.-ADMINISTRATIVE					
111 SALARIES-PERMANENT REGULAR	114,261	114,432	58,932	114,432	117,864
131 OVERTIME		1,000			
135 LONGEVITY	300	300	150	150	300
146 ATTENDANCE INCENTIVE	375				
151 WRS/RETIREMENT	11,953	12,275	6,263	12,150	12,525
152 F.I.C.A.	7,091	7,200	3,586	7,110	7,350
155 HEALTH INSURANCE EXPENSE	37,786	28,794	19,565	28,794	30,561
158 MEDICARE CONTRIBUTION	1,658	1,680	839	1,665	1,725
TOTAL PERSONAL SERVICES	173,424	165,681	89,335	164,301	170,325
219 OTHER PROFESSIONAL SERVICES	106,766	110,000	8,882	100,000	110,000
232 OFFICE EQUIPMENT	884	1,511			
261 MILEAGE	227	500	214	300	200
262 COMMERCIAL TRAVEL	277	794	794	825	
263 MEALS & LODGING	324	1,185	1,184	1,225	
264 REGISTRATION	495	725	725	725	
299 OTHER	110,429-	153,000-		148,000-	152,000-
TOTAL CONTRACTUAL SERVICES	1,456-	38,285-	11,799	44,925-	41,800-
311 OFFICE SUPPLIES/PRINTING	1,273	196			
322 SUBSCRIPTIONS & BOOKS	47	100		100	100
323 MEMBERSHIP DUES	310	360	50	360	360
TOTAL MATERIALS AND SUPPLIES	1,630	656	50	460	460
DIVISION TOTAL	173,598	128,052	101,184	119,836	128,985

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110 GENERAL FUND  
09 OTHER

64 GENERAL INSURANCE EXPENSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56404 GEN'L INS.-CLAIMS PAID					
719 SELF-INSURANCE LOSSES	127,466	150,000	48,312	190,000	150,000
TOTAL INSURED LOSSES	127,466	150,000	48,312	190,000	150,000
DIVISION TOTAL	127,466	150,000	48,312	190,000	150,000
DEPARTMENT TOTAL	553,827	544,902	442,969	603,309	595,635

## **MISCELLANEOUS NON-DEPARTMENTAL**

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This category is for General Fund expenditures that do not relate to any one department, which includes:

Tax Roll Refunds

Public Claims and Settlements

Sales Tax

Bad Debt Expense and Accounts Receivable Collections

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56500 MISC NON-DEPARTMENTAL					
151 WRS/RETIREMENT	160,230				
TOTAL PERSONAL SERVICES	160,230				
219 OTHER PROFESSIONAL SERVICES		2,000	525	1,000	
259 OTHER	75,927	29,000	35,249	101,000	29,000
299 OTHER	12,000				
TOTAL CONTRACTUAL SERVICES	87,927	31,000	35,774	102,000	29,000
411 CLAIMS & SETTLEMENTS		5,000			5,000
421 ACCOUNTS RECEIVABLE	5,968	20,000			20,000
422 DELQ P.P. TAX/S.A. CHARGES	32,162	70,000			70,000
423 W/O-REAL ESTATE TAX	4,045			28,100	15,000
431 ASSESSING ERRORS		15,000	4,347		
TOTAL CLAIMS & LOSSES	42,175	110,000	4,347	28,100	110,000
909 MISCELLANEOUS	11,322	10,000	110	10,000	10,000
TOTAL OTHER	11,322	10,000	110	10,000	10,000
DEPARTMENT TOTAL	301,654	151,000	40,231	140,100	149,000

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56501 DEPT HSING/STREET SPEC CHARGES					
219 OTHER PROFESSIONAL SERVICES	<u>          </u>	2,000	525	1,000	<u>          </u>
259 OTHER	69,744	<u>          </u>	27,505	90,000	<u>          </u>
TOTAL CONTRACTUAL SERVICES	69,744	2,000	28,030	91,000	<u>          </u>
DIVISION TOTAL	69,744	2,000	28,030	91,000	<u>          </u>



110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56505 TAX ROLL REFUNDS					
423 W/O-REAL ESTATE TAX	1,318			28,100	15,000
431 ASSESSING ERRORS		15,000	4,347		
TOTAL CLAIMS & LOSSES	<u>1,318</u>	<u>15,000</u>	<u>4,347</u>	<u>28,100</u>	<u>15,000</u>
DIVISION TOTAL	1,318	15,000	4,347	28,100	15,000

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56506 CLAIMS & SETTLEMENTS					
411 CLAIMS & SETTLEMENTS	_____	5,000	_____	_____	5,000
TOTAL CLAIMS & LOSSES	_____	5,000	_____	_____	5,000
DIVISION TOTAL	_____	5,000	_____	_____	5,000

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56507 SALES TAX					
259 OTHER	5,720	9,000	6,616	9,000	9,000
TOTAL CONTRACTUAL SERVICES	5,720	9,000	6,616	9,000	9,000
DIVISION TOTAL	5,720	9,000	6,616	9,000	9,000

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56508 BAD DEBT EXPENSE					
421 ACCOUNTS RECEIVABLE	5,968	20,000	_____	_____	20,000
422 DELQ P.P. TAX/S.A. CHARGES	32,162	70,000	_____	_____	70,000
423 W/O-REAL ESTATE TAX	2,727	_____	_____	_____	_____
TOTAL CLAIMS & LOSSES	40,857	90,000	_____	_____	90,000
DIVISION TOTAL	40,857	90,000	_____	_____	90,000

110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56519 MISCELLANEOUS EXPENSE					
151 WRS/RETIREMENT	160,230	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL PERSONAL SERVICES	160,230	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
259 OTHER	463	20,000	1,128	2,000	20,000
TOTAL CONTRACTUAL SERVICES	463	20,000	1,128	2,000	20,000
909 MISCELLANEOUS	11,322	10,000	110	10,000	10,000
TOTAL OTHER	11,322	10,000	110	10,000	10,000
DIVISION TOTAL	172,015	30,000	1,238	12,000	30,000

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110 GENERAL FUND  
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56521 BRISTOL 66.023 AGREEMENT					
299 OTHER	12,000	_____	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	12,000	_____	_____	_____	_____
DIVISION TOTAL	12,000	_____	_____	_____	_____
DEPARTMENT TOTAL	301,654	151,000	40,231	140,100	149,000

## **RESERVES**

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Reserves are maintained to provide for unanticipated expenditures of a nonrecurring basis or to meet unforeseen increases in service delivery costs. Transfers from reserves must be approved by Common Council. This category includes:

Contingency reserve

Salary and fringe benefit reserve



110 GENERAL FUND  
09 OTHER

67 RESERVES

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56700 RESERVES					
146 ATTENDANCE INCENTIVE	_____	115,000	_____	115,000	115,000
159 RESERVE FOR SALARY INCREASE	_____	1,464,700	_____	1,464,700	2,270,000
TOTAL PERSONAL SERVICES		1,579,700		1,579,700	2,385,000
901 CONTINGENCY RESERVE	_____	250,000	_____	_____	250,000
TOTAL OTHER		250,000			250,000
DEPARTMENT TOTAL	_____	1,829,700	_____	1,579,700	2,635,000

## **DEBT SERVICE**

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This is an amount equal to the Debt Service Tax Levy that is needed for the retirement of the City of Kenosha's long-term debt due in 2008.

110 GENERAL FUND  
09 OTHER

69 DEBT SERVICE NET OF REVENUES

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
56901 DEBT SERVICE NET OF REVENUES					
908 DEBT SERVICE NET OF REVENUES	_____	8,351,803	_____	8,351,803	8,075,233
TOTAL OTHER	_____	8,351,803	_____	8,351,803	8,075,233
DEPARTMENT TOTAL	_____	8,351,803	_____	8,351,803	8,075,233

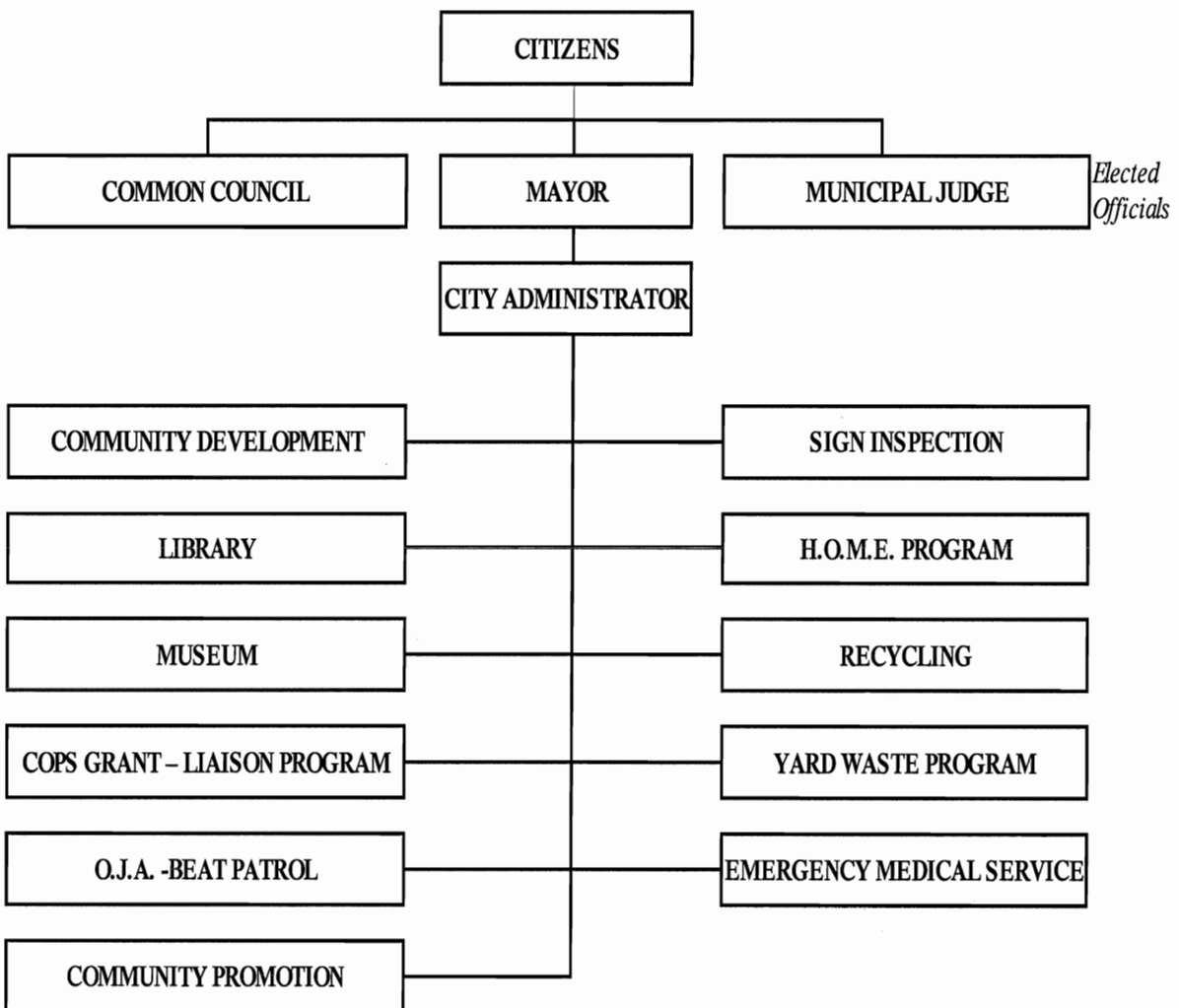
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# SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenues from specific sources that are designated to finance certain functions or activities of the City of Kenosha.

These funds are maintained and budgeted on the modified accrual basis of accounting with the exception of the Community Development Block Grant Program. This program is maintained on the modified accrual basis of accounting and established as a project-length budget.

## **Organization**



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## **SPECIAL REVENUE FUNDS MAJOR REVENUES**

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### ***Taxes***

The Special Revenue funds – Library, Museum, Recycling, EMS, and Community Promotion derive a portion of their revenues from a PROPERTY TAX LEVY. In 2008, \$11,724,182 must be levied to support these operations.

### ***Community Development Block Grant Funding***

The City has received funds from this allocation through the U.S. Department of Housing & Urban Development since 1974. These funds are used to benefit low and moderate income families and as an aid in the elimination of blight in neighborhoods. The \$1,084,121 estimated to be received in 2008 is the same amount as the 2007 actual subsidy.

### ***State and County Revenues***

This revenue source is received by the Library system under a contract with the Kenosha County Library System to offset the operation of a county-wide library computer network system. The \$1,477,302 for 2008 is up slightly from 2007.

### ***Recycling & Volume Based Grant***

This is a State grant payment to support the City's recycling program

### ***EMS – Ambulance User Fees***

This is a user fee charged to the individual for an Emergency Medical Service Call.

## **COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

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The City of Kenosha has received funds from the Community Development Block Grant Program (CDBG) through the U.S. Department of Housing and Urban Development since the inception of the program in 1974. Since that time the City has received funds to benefit low and moderate income people and aid in the elimination of slums and blight.

### ***Responsibilities/Activities***

The purpose of the Community Development Block Grant Program is to develop viable urban communities, provide decent housing and suitable living environments, and to eliminate slums and blight. The CDBG program also serves to expand economic opportunities and benefit low-to-moderate income persons.

	2006 Actual	2007 Actual	2008 Estimated
Annual CDBG Allocation	\$1,097,939	\$1,084,121	\$1,084,121



## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

### 2008 CDBG PROGRAM

Agency	Program	Amount
<b><u>Public Service</u></b>		
Boys and Girls Club of Kenosha	Membership Outreach	\$85,000
Women & Children's Horizons	Legal Advocacy	12,000
Urban League of Racine and Kenosha, Inc.	Urban League Tax Smart Savings Project	10,000
Shalom Center	Emergency Family Shelter Program	10,000
Spanish Center	Community Outreach and Translations	7,500
Birds of a Feather, Inc.	Drug Abuse Clinic & Program	7,500
Kenosha Literacy Council, Inc.	Literacy for Life Adult Education Program	7,000
ELCA Urban Outreach Center	Job Readiness Support	6,000
Walkin' In My Shoes, Inc.	Survival Backpack Street Outreach Program	5,000
Kenosha Area Family & Aging Service, Inc.	Volunteer Escort Program	4,200
Bridges Community Center	Crisis Prevention Service Facilitator	3,418
Alcohol & Other Drugs Council of Kenosha	Court Appointed Special Advocate (CASA)	3,000
Kenosha Fire Department	Smoke Detector Program	2,000
	Total	\$162,618
<b><u>Housing and Neighborhood Improvement</u></b>		
City of Kenosha - City Development	Neighborhood Improvement Fund (NIF)	\$227,679
Kenosha Community Health Center, Inc.	Expansion of Access to Health Care	200,000
City of Kenosha - City Development	Housing Repair Program	110,000
Carpenter's Home Improvement, Inc.	Carpentry Career & Tech Ed. Program	62,000
Kemper Center, Inc.	Exterior Repairs & Restoration	48,000
Kenosha Unified School District No. 1	Reuther High School – Auditorium Skylight	25,000
Kenosha Human Development Services Inc.	Transitional Living Group Home Rehabilitation	16,000
Kenosha Achievement Center, Inc.	Replacement of Rooftop HVAC Units	16,000
	Total	\$704,679
<b><u>Planning and Management</u></b>		
City of Kenosha – City Development	Program Administration	\$216,824
<b>Total 2008 City of Kenosha CDBG Program</b>		<b>\$1,084,121</b>

## KENOSHA PUBLIC LIBRARY

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The Kenosha Public Library (KPL) provides the highest quality library resources for information, recreation, and lifelong learning for residents of all ages in the City and County of Kenosha. In upholding the Library Bill of Rights and the Freedom to Read and Freedom to View statements, the Library assures that library services are available to everyone.

### ***Responsibilities/Activities***

The Kenosha Public Library provides high quality library services in a timely and cost effective manner. Building, organizing, and maintaining high interest library collections which represent diverse points of view, for reading, viewing, and listening is an important focus of the Kenosha Library. The Library also builds, organizes, and maintains an up-to-date collection of informational and factual resources.

Kenosha Public Library builds, organizes, and maintains up-to-date library collections for children, young adults, and adults of all skill levels to pursue self-guided learning. The Library provides elementary and secondary level students access to library collections and services which help them meet their formal educational objectives. The Library works to enhance the educational and personal development of school age and preschool children by providing high quality, high interest children's programming to foster reading readiness and encourage reading.

KPL provides high quality customer assistance in utilizing the collections, reference information, and readers' advisory services. Providing a wide range of current information on community organizations, activities, issues, and services in order to better assist its customers.

The Library provides well maintained facilities for quiet study and research, as well as for appropriate civic and community group activities contributing overall to the community's cultural life.

The Library plans to install a Voice over IP telephone system to maximize existing network telecommunications capacity as well as adding much needed Internet capacity at Northside and Southwest libraries.

The Library administers federal grants on special needs programs, digitalized historical sources, staff training, and computerized services and resources. The Library manages a county wide library computer network under contract with the Kenosha County Library System.

## **KENOSHA PUBLIC LIBRARY**

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The Library operates comprehensive, cost effective library services for the City and County of Kenosha 69 hours per week during the school year and 65 hours per week in the summer. The Library expects to checkout 1,140,000 items from its collections, answer 175,000 reference and information questions, provide 360,000 computer workstation sessions, and conduct over 600 story times and programs for more than 25,000 children and adults.

The Library will be maintaining the buildings and grounds, repair and repaint Simmons Library's interior rotunda dome ceiling, and replace carpet in the Northside Library children's area.

	2006 Actual	2007 Estimate	2008 Goal
Checkout of library materials	1,162,814	1,136,000	1,140,000
Reference and information questions	169,034	173,000	175,000
Computer workstation sessions	320,472	340,000	360,000
Library visits	773,153	775,000	777,000
Program attendance	22,215	24,000	25,000
Library collection (by volumes)	392,846	398,000	402,000
Full-time positions	43	43	43

## KENOSHA PUBLIC LIBRARY

### Total Revenues

	<u>2006 Actual</u>	<u>2007 Revised Budget</u>	<u>2007 Actual 6/30/07</u>	<u>2007 Estimated</u>	<u>2008 Adopted Budget</u>
Tax Levy	\$4,231,052	\$4,476,847	\$2,238,000	\$4,476,847	\$4,615,988
Tax Levy – Debt Service	414,921	410,232	–	410,232	578,329
State & County Revenue	1,369,891	1,450,776	725,388	1,450,776	1,477,302
Photocopy Revenue	11,422	13,000	6,005	13,000	13,000
Interest	41,328	25,000	29,151	25,000	38,000
Other Revenues	153,922	156,700	75,044	156,700	157,200
Appropriation from Working Capital	<u>965</u>	<u>177,000</u>	<u>–</u>	<u>177,000</u>	<u>217,000</u>
Total Revenues	<u><u>\$6,223,501</u></u>	<u><u>\$6,709,555</u></u>	<u><u>\$3,073,588</u></u>	<u><u>\$6,709,555</u></u>	<u><u>\$7,096,819</u></u>

## KENOSHA PUBLIC LIBRARY

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### Total Expenditures

	<u>2006 Actual</u>	<u>2007 Revised Budget</u>	<u>2007 Actual 6/30/07</u>	<u>2007 Estimated</u>	<u>2008 Adopted Budget</u>
Administration					
Salaries	\$3,106,132	\$3,240,982	\$1,551,434	\$3,240,982	\$3,359,294
Health Insurance	675,474	839,400	(9,201)	839,400	876,120
Other Benefits	651,799	701,039	348,668	701,039	716,075
Library Materials	585,041	593,848	268,090	593,848	602,728
Library Supplies	169,137	182,624	76,697	182,624	187,541
Buildings & Grounds	395,120	465,377	297,714	465,377	504,458
Computer & Equipment					
Maintenance	130,501	171,223	109,341	171,223	185,299
Professional Services	60,536	62,980	28,768	62,980	53,325
Travel & Training	17,605	26,200	9,766	26,200	24,500
Capital Outlay	-	13,500	13,147	13,500	7,000
Other Expenses	17,235	2,150	595	2,150	2,150
Debt Service	414,921	410,232	-	410,232	578,329
Total Expenditures	<u>\$6,223,501</u>	<u>\$6,709,555</u>	<u>\$2,695,019</u>	<u>\$6,709,555</u>	<u>\$7,096,819</u>

## **KENOSHA PUBLIC MUSEUMS**

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The Kenosha Public Museums are a community treasure and regional tourist attractions. All three of the public museums – Kenosha Museum, Dinosaur Discovery Museum and Civil War Museum - have been featured in regional and national travel magazines, newspapers and specialty journals, as well as related websites.

The Kenosha Public Museum is listed as one of the top tourist attractions by the Kenosha Area Convention and Visitors Bureau, UW-Milwaukee, Milwaukee Journal Sentinel, Daily News Groups and others. The KPM continues to increase attendance with interesting changing exhibits, a variety of free public programs and a full complement of classes and workshops designed for ages 9 months to 99 years.

The Dinosaur Discovery Museum has seen increasing attendance and has added eight new dinosaur replicas to its collection. The Carthage Institute of Paleontology conducted its second expedition to the Hell Creek Formation and has excavated more of “Little Clint,” one of the youngest juvenile tyrannosaurs to be discovered.

The Civil War Museum building nears completion and the exhibit construction is underway. A Dedication Ceremony and Sneak Peak for the Civil War Museum will be held on Saturday, March 29, 2008. Exhibit installation will be complete and the Museum will be fully operational and open to the public permanently on June 14, 2008.

The Kenosha Public Museums Foundation, Inc. has been granted its nonprofit status and filed its first audit. Fund raising for the Foundation has begun as a way to generate revenues for ongoing operation of the Museums independent of the City tax levy. The Friends of the Kenosha Public Museums, Inc., with over 2,300 households as members, is preparing to recruit and support members to three museums. The Kenosha Public Museums are a dynamic and vibrant community resource growing and changing as does Kenosha.

### ***Responsibilities/Activities***

#### **KENOSHA PUBLIC MUSEUMS**

The mission of the Kenosha Public Museums is to enrich the cultural and community life of the Kenosha area, the greater region, Museum visitors and patrons. The Kenosha Public Museums fulfill this mission through the collection and conservation of artifacts and specimens, the development of diverse displays and exhibits, and the presentation of educational programs.

#### **KENOSHA PUBLIC MUSEUM**

The Kenosha Public Museum collects, preserves and interprets decorative and fine arts, natural science, and cultural artifacts from around the world and throughout time.

#### **DINOSAUR DISCOVERY MUSEUM**

The Dinosaur Discovery Museum collects, and preserves dinosaur specimens and interprets their development over time. The Dinosaur Discovery Museum collaborates with the Carthage Institute of Paleontology in research and educational programs.

#### **CIVIL WAR MUSEUM**

The Civil War Museum collects, preserves and interprets artifacts relating to the social, economic and cultural experiences of the people of the upper middle west as affected by the Civil War. A special gallery honors and recognizes the contributions of American veterans from all wars.

## KENOSHA PUBLIC MUSEUMS

### ***Responsibilities/Activities (continued)***

	2006 Actual	2007 Estimated	2008 Estimated
Museum Attendance – Total	130,748	137,700	350,000
Visitors - KPM	113,591	133,500	150,000
Visitors - DDM	17,157	42,000	50,000
Visitors – CWM	-	-	150,000
Travelogues	7,080	7,000	7,000
Tours	6,618	8,200	10,000
Outreach Program	837	450	500
Bus Tours	758	650	775
Special Events / Rentals	13,089	8,000	9,500
Children & Family Programs	12,986	12,500	13,500
Number of Classes	128	135	140
Number of Friends of Museum Members	2,300	2,500	2,600

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Director	1	1	1
Sr Curator Exhibits/Collections & Education	2	2	2
Development Coordinator	1	1	1
Clerical Supervisor	1	1	1
Chief Custodian	1	1	1
Curator II (Civil War)	0	1	1
Operations Manager	1	1	1
Curator I	2	3	3
Building Maintenance Helper	2	2	2
Clerk Typist II	1	1	1
Customer Relations-Retail	0	0	1
Total Museums	12	14	15

## KENOSHA PUBLIC MUSEUMS

### Total Revenues

	<u>2006 Actual</u>	<u>2007 Revised Budget</u>	<u>2007 Actual 6/30/07</u>	<u>2007 Estimated</u>	<u>2008 Adopted Budget</u>
Tax Levy	\$1,471,265	\$1,605,764	\$802,800	\$1,605,764	\$1,794,593
Educational Programs	132,833	118,500	75,759	133,580	178,000
Sales Gallery	106,059	125,800	57,094	120,555	210,300
Admissions	-	-	-	-	258,000
Interest	33,679	25,000	20,722	40,000	30,000
Kenosha Public					
Museum Foundation	-	10,000	-	10,000	40,000
Other Revenues	48,086	37,950	13,251	36,488	79,900
Appropriation from					
Working Capital	-	200,000	-	72,362	200,000
<b>Total Revenues</b>	<b><u>\$1,791,922</u></b>	<b><u>\$2,123,014</u></b>	<b><u>\$969,626</u></b>	<b><u>\$2,018,749</u></b>	<b><u>\$2,790,793</u></b>



## KENOSHA PUBLIC MUSEUMS

### Total Expenditures

	2006 Actual	2007 Revised Budget	2007 Actual 6/30/07	2007 Estimated	2008 Adopted Budget
Administration					
Salaries	\$764,434	\$929,524	\$416,799	\$904,723	\$1,219,736
Health Insurance	210,829	225,445	64,123	222,062	273,215
Other Benefits	142,645	176,908	81,286	166,889	228,475
Other	75,935	104,287	43,474	82,120	108,424
Gift Shop	46,043	61,650	27,026	54,685	99,300
Education	121,403	118,350	46,630	116,124	147,600
Exhibits	46,800	47,250	15,798	45,695	62,750
Collections	20,376	27,400	7,441	17,435	36,450
Development	11,605	41,250	10,658	40,550	40,650
Public Relations	46,314	33,850	20,247	35,597	45,600
Utilities	197,620	308,860	92,647	285,256	464,643
Building & Grounds	33,365	48,240	13,032	44,750	63,950
	<u>\$1,717,369</u>	<u>\$2,123,014</u>	<u>\$839,161</u>	<u>\$2,015,886</u>	<u>\$2,790,793</u>

## SCHOOL RESOURCE OFFICERS PROGRAM

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The program provides uniformed police officers to provide liaison services to be placed at sites designated by the Kenosha Unified School District. Originally, the program was funded through a federal COPS program, school district funding and city participation. The City and the Kenosha Unified School District have an agreement that continues the use of the four full time resource officers to be billed at their rate of pay plus fringes for the days worked in the schools.

### **Responsibilities/Activities**

The School Resource Officers Program provides for four uniformed law enforcement officers whose primary duty is liaison services for the Kenosha Unified School District.

### Revenues

Kenosha Unified School District	<u>\$278,000</u>
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### Expenditures

Salaries and Fringes	<u>\$278,000</u>
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## O.J.A. BEAT PATROL GRANT

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The State of Wisconsin Office of Justice Assistance, under Wisconsin Act 193, continues to provide grant funding for four beat patrol officers. The award covers a maximum of 75 percent of the salary and fringe cost of the officers.

### **Responsibilities/Activities**

The O.J.A. Beat Patrol Grant provides for four uniformed law enforcement officers whose primary duty is beat patrol within the City of Kenosha.

### Revenues

O.J. A. Beat Patrol Grant	<u>\$143,750</u>
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### Expenditures

Salaries and Fringes	<u>\$143,750</u>
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## SIGN INSPECTION PROGRAM

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All temporary and permanent signs are regulated per local ordinance. The revenue from the required permit is dedicated to supporting the cost of the enforcement of this program.

### **Responsibilities/Activities**

The Sign Inspection Program provides for the enforcement of the City of Kenosha's sign ordinance for all temporary and permanent signs.

### Revenues

Permit Revenue	<u>\$11,500</u>
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### Expenditures

Administrative Costs	<u>\$11,500</u>
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## H.O.M.E. PROGRAM

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The HOME Investment Partnership program was created under Title II of the National Affordable Housing Act of 1990 and provides funds to cities for expanding the supply of affordable housing.

### **Responsibilities/Activities**

The H.O.M.E. Program strengthens public/private partnerships and provides more affordable rental and home ownership housing through acquisition, rehabilitation and new construction.

### Revenues

H.O.M.E. Program	<u>\$99,769</u>
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### Expenditures

Administrative Costs	<u>\$99,769</u>
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## PUBLIC WORKS - RECYCLING

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The City provides curbside single-stream recycling, which incorporates recyclable glass containers, plastic containers #1 through #7, newspapers, magazines, books with hard covers removed, mixed paper i.e., junk mail, unlined soda or merchandise boxes, corrugated cardboard, steel containers and aluminum cans. Items made from recycled material are not accepted. The Waste Division and a private contracted company also provide drop-off sites for recyclables. The City contracts with a private company to process and market the recyclables.

The City also provides two drop-off sites for waste oil. Waste tires are collected curbside with a scheduled pickup or the tires can be taken to the Waste Division drop-off site. The City allows residents to drop off scrap metal and clean wood at the Waste Division drop-off site. The City also offers a concrete, brick and stone drop off at the Street Division yard.

Due to City growth, an additional recycling collector has been added for 2008.

### ***Responsibilities/Activities***

The City provides curbside collection and drop-off of recyclable materials at two drop-off sites. Kenosha residents are provided with up-to-date local and state recycling initiatives. The City ensures compliance with local recycling ordinances and state recycling mandates.

The estimated tonnages are based upon a projection of the tonnages collected from 2000 to 2006 at each location. The City receives 144 recycling pulls free of charge annually. Remaining pulls are charged at a per pull rate. Amount provided includes 144 pulls.

	2006 Actual	2007 Estimated	2008 Estimated
Curbside stops	33,604	33,940	34,075
Number of tons collected-Curbside	5,721	5,600	5,500
Number of tons collected-Waste Drop-Off Site	349	310	350
Number of tons collected-Private Company Drop-Off Site	153	150	200
Number of tons of recycled	6,223	6,060	6,050
Recycling pulls	199	180	200

## PUBLIC WORKS – YARD WASTE COLLECTIONS

Yard waste is collected at the curb by the Street Division in the spring and fall, and is also accepted at a drop-off site. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November.

The Yard Waste Drop-Off Site is located at 4071-88th Avenue. Brush no longer needs to be bundled or cut into short lengths at the drop-off site. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yard waste and brush.

A severe 2007 summer storm caused thousands of additional tons of brush and trees to be processed at the site.

### ***Responsibilities/Activities***

The program is provided to assist citizens in removing yard waste from their property by providing spring and fall curbside collection, as well as a public yard waste drop-off site. The program provides a 4-week-long curbside Spring Yard Waste collection program, and an 8-week-long Fall Yard Waste collection program. Bundled brush are collected curbside May through November by appointment. In addition, the City operates a public Yard Waste Drop-Off Site consistent with Department of Natural Resources (DNR) standards.

Yard Waste	2006 Actual	2007 Estimate	2008 Estimated
Daily Curbside (tons)	1,665	1,500	1,600
Drop-off Site (tons)	2,200	6,000	4,000
Drop-off Site Participation	77,000	78,000	80,000
Weekly Curbside Stops (homes)	33,468	33,800	34,140
Compost Sold (cubic yard)	2,200	3,075	1,500
Compost Provided Free to Public	2,000	3,500	3,500
Compost Revenue Due to Sales	\$3,194	\$3,700	\$3,000

PS-RECYCLING/YARDWASTE GRANT  
 TAXES  
 TAXES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	230,114-	292,346-	<u>                    </u>	292,346-	196,343-
**REAL & PERSONAL PROPERTY	230,114-	292,346-	<u>                    </u>	292,346-	196,343-
STATE GRANTS & REVENUES					
43409 RECYCLING/VOLUME BASED GRANTS	468,566-	470,000-	468,141-	468,141-	590,000-
**STATE GRANTS & REVENUES	468,566-	470,000-	468,141-	468,141-	590,000-
PUBLIC WORKS					
46395 BULK WASTE PICKUP FEES	154-	100-	150-	150-	100-
46396 SALE-COMPOST	3,194-	3,000-	2,305-	3,700-	3,000-
46398 YARDWASTE DISPOSAL AGREEMENTS	576-	1,000-	1,440-	2,450-	1,000-
46399 BULK WASTE CHARGES	105,231-	100,000-	47,033-	100,000-	100,000-
**PUBLIC WORKS	109,155-	104,100-	50,928-	106,300-	104,100-
OTHER FINANCING PROCEEDS					
49841 INTER FUND TRANSFER - IN	148,645-	<u>                    </u>	<u>                    </u>	68,000-	<u>                    </u>
**OTHER FINANCING PROCEEDS	148,645-	<u>                    </u>	<u>                    </u>	68,000-	<u>                    </u>
***PS-RECYCLING/YARDWASTE GR	956,480-	866,446-	519,069-	934,787-	890,443-



205 PS-RECYCLING/YARDWASTE GRANT  
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53100 RECYCLING/YARDWASTE GRANT					
111 SALARIES-PERMANENT REGULAR	48,600	48,600	25,032	48,600	50,064
121 WAGES PERMANENT REGULAR	329,909	229,008	158,520	334,129	266,108
131 OVERTIME	10,505	16,207	8,381	20,000	15,300
132 TEMP/SEAS/L.T.E.	60,326	101,869	12,425	93,528	97,078
135 LONGEVITY	980	1,020	390	780	780
146 ATTENDANCE INCENTIVE	250	750	125	750	750
151 WRS/RETIREMENT	43,172	37,000	20,347	52,767	43,125
152 F.I.C.A.	25,690	21,650	11,882	30,862	25,225
155 HEALTH INSURANCE EXPENSE	145,236	86,382	57,920	101,104	106,963
158 MEDICARE CONTRIBUTION	6,523	5,765	2,967	7,220	6,240
TOTAL PERSONAL SERVICES	671,191	548,251	297,989	689,740	611,633
219 OTHER PROFESSIONAL SERVICES	45,588	87,883	32,442	52,500	60,500
223 STORM WATER UTILITY			3,930	9,136	7,810
224 WATER	191	200		200	200
226 CELLULAR PHONE COSTS	556	800	249	600	650
253 WASTE DISPOSAL CHARGES				4,100	
261 MILEAGE		100			100
263 MEALS & LODGING		600			600
264 REGISTRATION		600			600
282 EQUIPMENT RENTAL	734	900	232	900	900
TOTAL CONTRACTUAL SERVICES	47,069	91,083	36,853	67,436	71,360
311 OFFICE SUPPLIES/PRINTING	3,717	11,235	2,236	5,034	6,000
322 SUBSCRIPTIONS & BOOKS		300			
323 MEMBERSHIP DUES	95	400	95	100	100
326 ADVERTISING	1,034	4,500		1,000	1,500
341 VEHICLE FUEL CHARGE/OIL/ETC	51,605	89,300	24,320	50,900	68,400
342 CENTRAL GARAGE LABOR CHARGES	109,751	79,000	15,698	71,000	75,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	71,360	61,000	20,207	46,000	54,000
353 HORTICULTURAL SUPP-FERT ETC		500			500
357 BUILDING MATERIALS		1,000	231	1,000	500
367 CLOTHING & UNIFORM REPLACEMENT	576	700		700	950
369 OTHER NON CAPITAL EQUIPMENT		690	690	690	
389 OTHER	85	1,500		500	500
TOTAL MATERIALS AND SUPPLIES	238,223	250,125	63,477	176,924	207,450
DEPARTMENT TOTAL	956,483	889,459	398,319	934,100	890,443

205 PS-RECYCLING/YARDWASTE GRANT  
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53118 RECYCLING GRANT ELIGIBLE					
111 SALARIES-PERMANENT REGULAR	48,600	48,600	25,032	48,600	50,064
121 WAGES PERMANENT REGULAR	224,788	229,008	105,131	229,008	266,108
131 OVERTIME	9,786	15,597	5,883	15,000	14,000
132 TEMP/SEAS/L.T.E.	6,260	7,078		7,078	7,078
135 LONGEVITY	980	1,020	390	780	780
146 ATTENDANCE INCENTIVE	250	750	125	750	750
151 WRS/RETIREMENT	30,096	32,020	14,476	31,930	35,915
152 F.I.C.A.	17,896	18,730	8,448	18,675	21,010
155 HEALTH INSURANCE EXPENSE	110,253	86,382	43,198	86,382	106,963
158 MEDICARE CONTRIBUTION	4,205	4,380	1,976	4,370	4,915
TOTAL PERSONAL SERVICES	453,114	443,565	204,659	442,573	507,583
219 OTHER PROFESSIONAL SERVICES	30,025	50,033	12,447	32,000	40,000
226 CELLULAR PHONE COSTS	419	600	211	400	450
253 WASTE DISPOSAL CHARGES				4,100	
261 MILEAGE		100			100
263 MEALS & LODGING		600			600
264 REGISTRATION		600			600
TOTAL CONTRACTUAL SERVICES	30,444	51,933	12,658	36,500	41,750
311 OFFICE SUPPLIES/PRINTING	3,717	5,425	2,002	4,200	5,000
322 SUBSCRIPTIONS & BOOKS		300			
323 MEMBERSHIP DUES	95	400	95	100	100
326 ADVERTISING	1,034	2,500		1,000	1,000
341 VEHICLE FUEL CHARGE/OIL/ETC	44,447	65,300	16,817	33,000	45,600
342 CENTRAL GARAGE LABOR CHARGES	49,703	44,000	7,521	36,000	40,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	30,704	37,000	3,636	22,000	30,000
367 CLOTHING & UNIFORM REPLACEMENT	576	700		700	950
389 OTHER		1,000			
TOTAL MATERIALS AND SUPPLIES	130,276	156,625	30,071	97,000	122,650
DIVISION TOTAL	613,834	652,123	247,388	576,073	671,983

205 PS-RECYCLING/YARDWASTE GRANT  
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
53119 YARD WASTE MANAGEMENT					
121 WAGES PERMANENT REGULAR	105,121		53,389	105,121	
131 OVERTIME	719	610	2,498	5,000	1,300
132 TEMP/SEAS/L.T.E.	54,066	94,791	12,425	86,450	90,000
151 WRS/RETIREMENT	13,076	4,980	5,871	20,837	7,210
152 F.I.C.A.	7,794	2,920	3,434	12,187	4,215
155 HEALTH INSURANCE EXPENSE	34,983		14,722	14,722	
158 MEDICARE CONTRIBUTION	2,318	1,385	991	2,850	1,325
TOTAL PERSONAL SERVICES	218,077	104,686	93,330	247,167	104,050
219 OTHER PROFESSIONAL SERVICES	15,563	37,850	19,995	20,500	20,500
223 STORM WATER UTILITY			3,930	9,136	7,810
224 WATER	191	200		200	200
226 CELLULAR PHONE COSTS	137	200	38	200	200
282 EQUIPMENT RENTAL	734	900	232	900	900
TOTAL CONTRACTUAL SERVICES	16,625	39,150	24,195	30,936	29,610
311 OFFICE SUPPLIES/PRINTING		5,810	234	834	1,000
326 ADVERTISING		2,000			500
341 VEHICLE FUEL CHARGE/OIL/ETC	7,158	24,000	7,503	17,900	22,800
342 CENTRAL GARAGE LABOR CHARGES	60,048	35,000	8,177	35,000	35,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	40,656	24,000	16,571	24,000	24,000
353 HORTICULTURAL SUPP-FERT ETC		500			500
357 BUILDING MATERIALS		1,000	231	1,000	500
369 OTHER NON CAPITAL EQUIPMENT		690	690	690	
389 OTHER	85	500		500	500
TOTAL MATERIALS AND SUPPLIES	107,947	93,500	33,406	79,924	84,800
DIVISION TOTAL	342,649	237,336	150,931	358,027	218,460
DEPARTMENT TOTAL	956,483	889,459	398,319	934,100	890,443

## EMERGENCY MEDICAL SERVICES

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The Emergency Medical Services (EMS) Division provides emergency medical care to the general public. EMS consists of medical trained personnel, equipment, and facilities for the provision of emergency medical care.

### ***Responsibilities/Activities***

The Fire Department offers patient care and transportation for Kenosha citizens and/or visitors. The level of pre-hospital care includes first response, basic emergency medical care, and advanced life support resuscitation. EMS personnel are trained to handle various medical and trauma situations. Patients are treated and stabilized in the pre-hospital setting and most often transported to a hospital of their choice.

The Division is responsible for assisting all EMS personnel in maintaining their State of Wisconsin patient care provider license every two years. The EMS Division maintains on-going training programs for Emergency Medical Service personnel. This training includes certification in the use of an automatic defibrillator.

During 2008, the EMS Division anticipates restructuring the way EMS training is done within the Department. The Division is preparing to hire a full-time educator and support staff to provide all the EMS training in-house and on-duty.

The Department's Continuous Quality Improvement Committee meets monthly to review specific patient medical cases. This committee is essential in monitoring ongoing compliance of patient care medical treatment guidelines. Where deficiencies are noted, members make suggestions for improvement which are then incorporated into EMS training.

	2006 Actual	2007 Estimated	2008 Estimated
Authorized full-time positions	58	58	59
Total EMS annual incidents	8,316	9,400	9,600
Basic life support calls	4,497	5,000	6,000
Advanced life support calls	3,472	3,400	3,600
Total Patients	9,559	9,800	10,000
Total Transports	6,943	7,000	7,100
Personnel with EMT-P certification	50	56	60
EMT-P refresher training hours	2,150	2,408	2,580
CPR recertification hours	312	312	312
EMT-DA recertification hours	156	156	156

FIRE-EMERGENCY MED SERVICE  
 TAXES  
 TAXES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	3,785,400-	4,262,639-	<u>                    </u>	4,262,639-	4,406,634-
**REAL & PERSONAL PROPERTY	3,785,400-	4,262,639-	<u>                    </u>	4,262,639-	4,406,634-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	2,451,732-	2,400,000-	1,053,063-	2,200,000-	2,300,000-
**FIRE DEPARTMENT	2,451,732-	2,400,000-	1,053,063-	2,200,000-	2,300,000-
***FIRE-EMERGENCY MED SERVIC	6,237,132-	6,662,639-	1,053,063-	6,462,639-	6,706,634-

206 FIRE-EMERGENCY MED SERVICE  
02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
52205 FIRE-EMERGENCY MED SERVICE					
111 SALARIES-PERMANENT REGULAR	3,573,199	3,733,944	1,738,379	3,475,000	3,802,408
131 OVERTIME	342,453	356,000	60,177	200,000	284,000
132 TEMP/SEAS/L.T.E.	21,951	19,067	11,047	22,120	47,700
135 LONGEVITY	4,958	5,700	2,310	4,650	5,940
137 EDUCATION PAY	1,680	1,860	840	1,680	1,900
138 SPECIAL PAY	1,355	1,600	690	1,380	1,600
139 RESCUE PAY	57,615	62,080	22,935	48,000	62,080
146 ATTENDANCE INCENTIVE	12,498	15,875	8,500	13,000	15,875
148 VACATION BUY BACK		1,819		1,819	1,819
149 HOLIDAY BUY BACK	92,659	147,446	488	115,000	114,000
151 WRS/RETIREMENT	852,387	903,900	382,749	815,000	893,640
152 F.I.C.A.	1,361	1,183	685	1,375	5,195
155 HEALTH INSURANCE EXPENSE	1,165,400	835,029	571,599	835,029	901,542
158 MEDICARE CONTRIBUTION	44,591	42,959	20,246	56,000	62,900
TOTAL PERSONAL SERVICES	6,172,107	6,128,462	2,820,645	5,590,053	6,200,599
216 MEDICAL EXAMS/VACCINATIONS/ETC	11,451	5,900	150	900	1,500
219 OTHER PROFESSIONAL SERVICES	350,588	364,921	121,552	364,921	267,750
225 TELE-LONG DISTANCE/LOCAL CALLS	1,348	1,500	675	1,500	1,800
226 CELLULAR PHONE COSTS	5,397	6,800	2,186	5,220	5,500
227 TELEPHONE - EQUIPMENT/OTHER	3,303	17,856	9,027	20,620	18,000
231 COMMUNICATIONS EQUIPMENT	13,511	5,447			
233 DATA/WORD PROCESSING EQUIP		1,050	525	1,050	1,000
235 EQUIPMENT REPAIRS/MAINT.	8,561	4,000	3,800	4,000	4,800
259 OTHER	1,540	2,550	2,527	2,550	3,000
261 MILEAGE	619	500	220	500	500
262 COMMERCIAL TRAVEL	1,069	600			600
263 MEALS & LODGING	3,247	3,250	787	2,400	3,750
264 REGISTRATION	195	2,450	785	2,450	3,450
285 LEASE-COMMUNICATION EQUIPMENT	1,850	2,800	1,850	1,850	2,000
TOTAL CONTRACTUAL SERVICES	402,679	419,624	144,084	407,961	313,650
311 OFFICE SUPPLIES/PRINTING	3,145				
316 COMPUTER SOFTWARE	750	1,000	875	875	
318 MEDICAL SUPPLIES	98,324	70,990	51,988	97,000	98,000
322 SUBSCRIPTIONS & BOOKS	2,234	2,700	3,728	3,730	12,250
323 MEMBERSHIP DUES	535	745	535	745	750
341 VEHICLE FUEL CHARGE/OIL/ETC	26,935	20,225	13,176	27,000	32,100
342 CENTRAL GARAGE LABOR CHARGES		200		200	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	518				1,500

206 FIRE-EMERGENCY MED SERVICE  
02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
344 OUTSIDE MATERIAL & LABOR	21,995	18,644	18,189	20,000	35,000
361 SMALL TOOLS	573	2,221	286	600	1,000
362 OFFICE FURNITURE & EQUIPMENT	1,166				
366 FIRE PREV & TRNG EQUIPMENT					1,500
369 OTHER NON CAPITAL EQUIPMENT	2,189	27,116	19,951	23,500	28,085
382 HOUSEKEEPING-JANITORIAL SUPPLI	3,927	2,960	1,181	2,500	2,500
384 AUDIO & VIDEO CASSETTES					500
385 BATTERIES	3,435	100	75	100	500
389 OTHER	6,671	7,000	2,284	7,100	8,500
TOTAL MATERIALS AND SUPPLIES	172,397	153,901	112,268	183,350	222,385
579 OTHER MISC EQUIPMENT	16,000-	22,500	22,500	22,500	
TOTAL CAPITAL OUTLAY-PURCHASE	16,000-	22,500	22,500	22,500	
936 OTHER OUTSIDE FUNDING					30,000-
TOTAL OTHER					30,000-
DEPARTMENT TOTAL	6,731,183	6,724,487	3,099,497	6,203,864	6,706,634

## COMMUNITY PROMOTION

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Community Promotion provides a variety of high-quality special events to Kenosha citizens and visitors. The City considers special events an enhancement to the quality of life for residents within our community, and to attract visitors and visitor expenditures to our community.

### ***Responsibilities/Activities***

Kenosha residents and visitors truly enjoy the July 4<sup>th</sup> Star Spangled Spectacular, July 4<sup>th</sup> Fireworks, and Civic Parade every year.

Music fills the air with the Peanut Butter & Jam Noontime and After Hours Concert Series. Citizens and visitors to Kenosha enjoy the Neighborhood Concerts, as well as the Kenosha Pops Concert Band Performances.

In addition to our musical offerings, our community continues to enjoy the Pike River Rendezvous and the Civil War Days: The Road to Freedom.

Many other events are held on a periodic or a one-time basis, such as Kenosha's Adventures in Flight, the Florentine Opera Company Season Preview Concert and the Kenosha Days of Discovery Maritime Festival.



COMMUNITY PROMOTION  
 TAXES  
 TAXES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006	2007	2007	2007	2008
	ACTUAL	BUDGETED	ACTUAL	ESTIMATED	ADOPTED
	REVENUES	REVENUES	RECEIVED	REVENUES	BUDGETED
			06/30/07		REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	115,455-	107,065-	_____	107,065-	132,295-
**REAL & PERSONAL PROPERTY	115,455-	107,065-	_____	107,065-	132,295-
COUNTY REVENUES					
43599 OTHER COUNTY REVENUE	12,000-	12,000-	12,000-	12,000-	12,000-
**COUNTY REVENUES	12,000-	12,000-	12,000-	12,000-	12,000-
COMMERCIAL REVENUES					
47131 STALL/FOOD VENDOR FEES	500-	500-	850-	850-	500-
**COMMERCIAL REVENUES	500-	500-	850-	850-	500-
MISCELLANEOUS REVENUES					
49119 DONATIONS-OTHER	10,000-	_____	_____	_____	_____
49153 BIKE MAP PROJECT	1,500-	_____	_____	_____	_____
**MISCELLANEOUS REVENUES	11,500-	_____	_____	_____	_____
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL	_____	39,000-	_____	28,946-	15,000-
**FUND BALANCE TRANSFERS	_____	39,000-	_____	28,946-	15,000-
****COMMUNITY PROMOTION	139,455-	158,565-	12,850-	148,861-	159,795-

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222 COMMUNITY PROMOTION  
09 OTHER

1 COMMUNITY PROMOTION

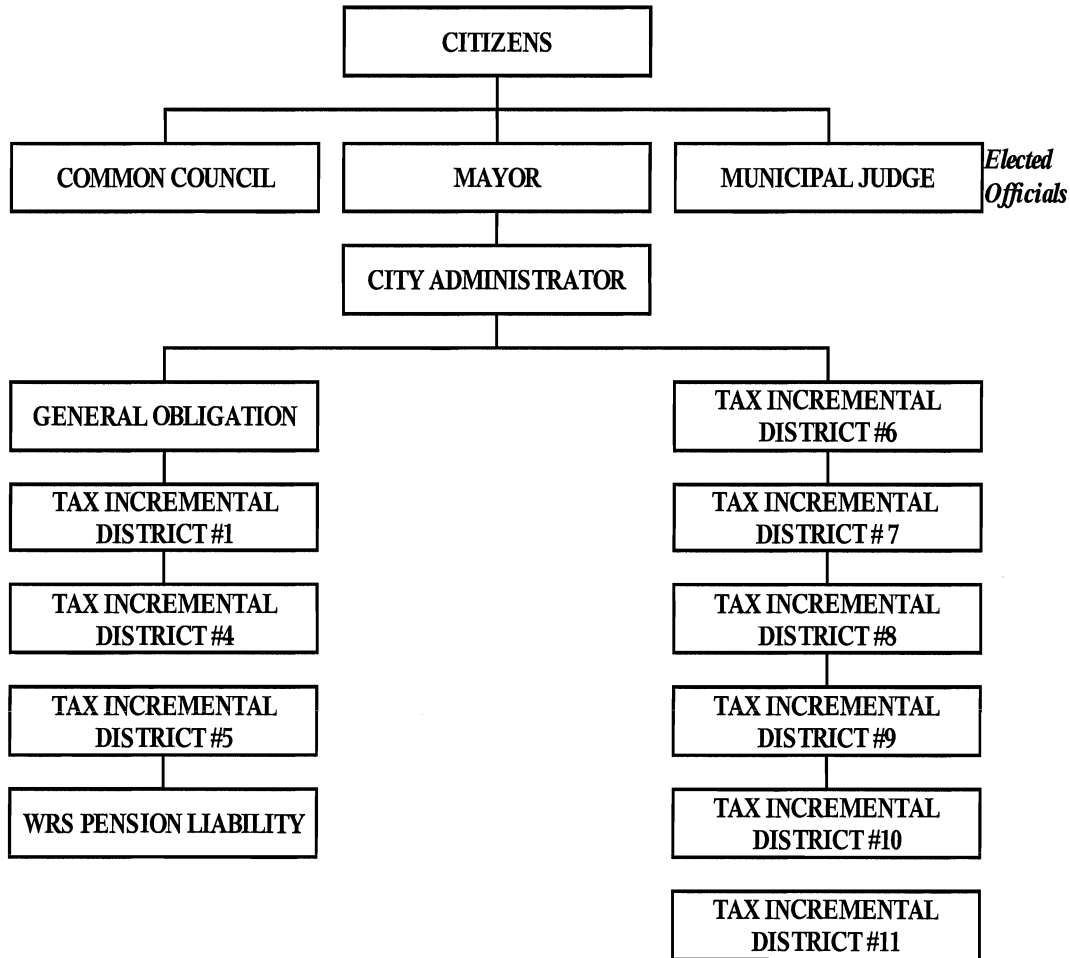
DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 COMMUNITY PROMOTION-EXPENSES					
219 OTHER PROFESSIONAL SERVICES	2,156	4,000	2,178	2,253	2,300
259 OTHER	43,028	43,770	500	43,280	33,745
262 COMMERCIAL TRAVEL		500			500
263 MEALS & LODGING	11	1,400			1,400
264 REGISTRATION		600			600
291 FIREWORKS		43,000		43,000	33,000
292 KENOSHA POPS BAND	36,000	38,000		38,000	38,000
294 BOY SCOUTS RESCUE SQUAD	5,000	5,000	1,250	5,000	5,000
295 JULY 4 PARADE	49,500	10,000	10,000	10,000	10,000
296 S. BANDSHELL & CONCERTS	2,000	2,000	150	1,800	2,000
297 SISTER CITIES	2,000	5,000	5,000	5,000	15,000
TOTAL CONTRACTUAL SERVICES	139,695	153,270	19,078	148,333	141,545
311 OFFICE SUPPLIES/PRINTING	228	5,000	14	378	500
323 MEMBERSHIP DUES	25	295	150	150	150
389 OTHER					17,600
TOTAL MATERIALS AND SUPPLIES	253	5,295	164	528	18,250
DEPARTMENT TOTAL	139,948	158,565	19,242	148,861	159,795

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# DEBT SERVICE FUND

Debt Service Funds are established to account for the payment of principal and interest on all long-term debt issued by the City of Kenosha other than that payable from revenues of enterprise funds.

## Organization



## DEBT SERVICE

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### *Taxes*

The revenues for the Debt Service funds are derived from a property tax levy.

**DEBT SERVICE FUNDS**

	General Obligation	Tax Increment District #1	Tax Increment District #4	Tax Increment District #5	Tax Increment District #6	Tax Increment District #7	Tax Increment District #8	Tax Increment District #9	Tax Increment District #10	Total
<b>Adopted Revenues – 2008</b>										
Tax Levy – Debt Service	\$8,653,562	\$—	\$—	\$—	\$—	\$—	\$—	\$—	\$—	\$8,653,562
Tax Increments	—	1,431,817	2,314,155	1,667,836	194,069	269,223	103,378	474,125	22,828	6,477,431
WRS Liability Repayment	220,000	—	—	—	—	—	—	—	—	220,000
Special Assessments	40,000	—	—	—	—	—	—	—	—	40,000
Interest	55,000	—	—	—	—	—	—	—	—	55,000
Miscellaneous	1,137,881	—	—	—	—	—	—	—	—	1,137,881
Transfer of Tax Increment	—	(1,431,817) (a)	1,431,817 (a)	—	—	—	—	—	—	—
<b>Total Revenues</b>	<b><u>\$10,106,443</u></b>	<b><u>\$—</u></b>	<b><u>\$3,745,972</u></b>	<b><u>\$1,667,836</u></b>	<b><u>\$194,069</u></b>	<b><u>\$269,223</u></b>	<b><u>\$103,378</u></b>	<b><u>\$474,125</u></b>	<b><u>\$22,828</u></b>	<b><u>\$16,583,874</u></b>
<b>Adopted Expenditures – 2008</b>										
Principal	\$8,661,812	\$—	\$1,873,222	\$1,173,389	\$485,700	\$—	\$—	\$14,028	\$—	\$12,208,151
Interest	2,600,254	—	1,766,802	404,077	19,730	263,749	—	97,570	42,000	5,194,182
<b>Total Expenditures</b>	<b><u>\$11,262,066</u></b>	<b><u>\$—</u></b>	<b><u>\$3,640,024</u></b>	<b><u>\$1,577,466</u></b>	<b><u>\$505,430</u></b>	<b><u>\$263,749</u></b>	<b><u>\$—</u></b>	<b><u>\$111,598</u></b>	<b><u>\$42,000</u></b>	<b><u>\$17,402,333</u></b>

**SUMMARY OF 2008 DEBT RETIREMENT**

Total Principal	\$12,208,151
Total Interest	\$5,194,182
<b>Total Debt Service</b>	<b><u>\$17,402,333</u></b>

**SUMMARY OF 2007 DEBT RETIREMENT FUNDING AND  
STATUTORY DEBT LIMIT**

	<u>As of 1-1-04</u>	<u>As of 1-1-05</u>	<u>As of 1-1-06</u>	<u>As of 1-1-07</u>
Assessed Value – Real Estate	\$4,985,798,500	\$5,180,020,900	\$6,053,522,400	\$6,204,312,700
Assessed Value – Personal Property	\$134,252,700	\$122,805,800	\$140,880,900	\$137,500,600
<b>Total Assessed Value</b>	<b>\$5,120,051,200</b>	<b>\$5,302,826,700</b>	<b>\$6,194,403,300</b>	<b>\$6,341,813,300</b>
Total Equalized Value without TID	4,977,254,900	5,431,182,600	5,942,894,600	6,290,374,100
Total Equalized Value with TID	5,149,078,800	5,659,982,400	6,218,398,100	6,593,676,500
<b><u>STATUTORY DEBT LIMIT</u></b>				
	<u>12-31-04</u>	<u>12-31-05</u>	<u>12-31-06</u>	<u>12-31-07*</u>
Maximum Allowable Debt (5% of Total Equalized Value)	257,453,940	282,999,120	310,919,905	329,683,825
Total City Debt as of	124,037,894	154,142,318	147,804,742	145,636,742
Percent of Allowable Debt	48.18%	54.47%	47.54%	44.17%
Balance of Allowable Debt	\$133,416,046	\$128,856,802	\$163,115,163	\$184,047,083

\* Outstanding as of date of budget publication



## SCHEDULE OF DEBT SERVICE REQUIREMENTS

	State Trust							
	Fund Loan – 1990B		Promissory Notes – 1998A		Promissory Notes – 1999A		Refunding Bonds – 1999C	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2008	38,151	8,942	2,540,000	59,055	1,000,000	67,750	435,000	526,539
2009	40,942	6,152	—	—	1,100,000	23,375	465,000	497,668
2010	43,910	3,184	—	—	—	—	495,000	465,766
2011	—	—	—	—	—	—	530,000	430,711
2012	—	—	—	—	—	—	565,000	393,262
2013	—	—	—	—	—	—	605,000	353,248
2014	—	—	—	—	—	—	645,000	310,498
2015	—	—	—	—	—	—	690,000	263,530
2016	—	—	—	—	—	—	740,000	211,907
2017	—	—	—	—	—	—	795,000	156,493
2018	—	—	—	—	—	—	855,000	96,929
2019-2023	—	—	—	—	—	—	915,000	33,032
	<u>\$123,003</u>	<u>\$18,278</u>	<u>\$2,540,000</u>	<u>\$59,055</u>	<u>\$2,100,000</u>	<u>\$91,125</u>	<u>\$7,735,000</u>	<u>\$3,739,583</u>
	Promissory Notes – 2000A		Promissory Notes – 2001A		Promissory Notes – 2002B		Promissory Notes – 2002C	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2008	2,400,000	252,230	650,000	127,650	400,000	194,662	375,000	94,718
2009	2,200,000	134,655	475,000	104,231	300,000	181,163	400,000	79,530
2010	1,520,000	39,140	925,000	74,019	650,000	161,756	425,000	62,130
2011	—	—	1,225,000	26,950	800,000	131,550	425,000	42,580
2012	—	—	—	—	2,700,000	57,375	435,000	21,968
2013	—	—	—	—	—	—	—	—
2014	—	—	—	—	—	—	—	—
2015	—	—	—	—	—	—	—	—
2016	—	—	—	—	—	—	—	—
2017	—	—	—	—	—	—	—	—
2018	—	—	—	—	—	—	—	—
2019-2023	—	—	—	—	—	—	—	—
	<u>\$6,120,000</u>	<u>\$426,025</u>	<u>\$3,275,000</u>	<u>\$332,850</u>	<u>\$4,850,000</u>	<u>\$726,506</u>	<u>\$2,060,000</u>	<u>\$300,926</u>
	Promissory Notes – 2003		Refunding Bonds – 2003B		Promissory Notes – 2004		Refunding Bonds – 2004B	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2008	700,000	263,150	2,070,000	499,250	500,000	248,950	500,000	278,000
2009	500,000	245,150	2,255,000	395,750	3,400,000	191,700	500,000	264,875
2010	600,000	228,200	2,540,000	283,000	400,000	134,700	700,000	247,500
2011	600,000	208,550	3,120,000	156,000	500,000	121,200	900,000	223,500
2012	2,400,000	155,750	—	—	300,000	109,050	1,000,000	185,000
2013	3,100,000	56,575	—	—	300,000	99,450	1,500,000	122,500
2014	—	—	—	—	2,700,000	47,250	1,700,000	42,500
2015	—	—	—	—	—	—	—	—
2016	—	—	—	—	—	—	—	—
2017	—	—	—	—	—	—	—	—
2018	—	—	—	—	—	—	—	—
2019-2023	—	—	—	—	—	—	—	—
	<u>\$7,900,000</u>	<u>\$1,157,375</u>	<u>\$9,985,000</u>	<u>\$1,334,000</u>	<u>\$8,100,000</u>	<u>\$952,300</u>	<u>\$6,800,000</u>	<u>\$1,363,875</u>

**SCHEDULE OF DEBT SERVICE REQUIREMENTS**

	Refunding Bonds – 2005		Promissory Notes – 2005A		Promissory Notes – 2005B		Promissory Notes – 2005C	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2008	—	1,317,250	400,000	434,125	—	—	—	301,400
2009	2,000,000	1,317,250	300,000	421,687	189,209	10,791	—	301,400
2010	2,100,000	1,217,250	300,000	410,625	182,355	17,645	1,000,000	301,400
2011	2,200,000	1,112,250	300,000	399,000	262,900	37,100	1,900,000	266,050
2012	2,300,000	1,002,250	300,000	387,000	336,137	63,863	1,900,000	190,050
2013	2,425,000	887,250	800,000	365,000	401,891	98,109	700,000	114,050
2014	2,550,000	766,000	2,000,000	299,000	460,114	139,886	500,000	86,050
2015	3,070,000	638,500	4,980,000	124,500	2,326,058	858,942	1,600,000	64,800
2016	3,225,000	485,000	—	—	—	—	—	—
2017	3,385,000	323,750	—	—	—	—	—	—
2018	3,090,000	154,500	—	—	—	—	—	—
2019-2023	—	—	—	—	—	—	—	—
	<u>\$26,345,000</u>	<u>\$9,221,250</u>	<u>\$9,380,000</u>	<u>\$2,840,937</u>	<u>\$4,158,664</u>	<u>\$1,226,336</u>	<u>\$7,600,000</u>	<u>\$1,625,200</u>

	Promissory Notes – 2005D		Promissory Notes – 2006		Promissory Notes – 2007A		Refunding Bonds – 2007	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2008	—	—	—	—	—	—	—	251,438
2009	—	—	—	—	—	—	—	167,625
2010	—	—	629,991	70,009	—	—	—	167,625
2011	—	—	605,875	94,125	—	—	—	167,625
2012	—	—	328,163	66,837	—	—	—	167,625
2013	1,573,094	426,906	798,637	201,363	—	—	450,000	158,625
2014	2,614,762	885,238	766,907	233,093	—	—	595,000	137,725
2015	14,595,989	5,999,011	—	—	—	—	620,000	113,425
2016	—	—	1,571,503	658,497	—	—	645,000	88,125
2017	—	—	—	—	4,725,154	2,944,846	1,770,000	37,612
2018	—	—	—	—	—	—	—	—
2019-2023	—	—	—	—	—	—	—	—
	<u>\$18,783,845</u>	<u>\$7,311,155</u>	<u>\$4,701,076</u>	<u>\$1,323,924</u>	<u>\$4,725,154</u>	<u>\$2,944,846</u>	<u>\$4,080,000</u>	<u>\$1,457,450</u>

	TOTAL GENERAL OBLIGATION			
	Promissory Notes – 2007		Principal	Interest
	Principal	Interest	Principal	Interest
2008	200,000	269,073	12,208,151	5,194,182
2009	—	192,625	14,125,151	4,535,627
2010	—	192,625	12,511,256	4,076,574
2011	—	192,625	13,368,775	3,609,816
2012	1,000,000	172,625	13,564,300	2,972,655
2013	1,100,000	130,625	13,753,622	3,013,701
2014	—	108,625	14,531,783	3,055,865
2015	—	108,625	27,882,047	8,171,333
2016	1,000,000	81,125	7,181,503	1,524,654
2017	975,000	26,812	11,650,154	3,489,513
2018	—	—	3,945,000	251,429
2019-2023	—	—	915,000	33,032
	<u>\$4,275,000</u>	<u>\$1,475,385</u>	<u>\$145,636,742</u>	<u>\$39,928,381</u>

## SCHEDULE OF DEBT SERVICE REQUIREMENTS

### Revenue Debt

The following revenue bond issues are not general obligations of the City. These bonds are totally supported by the respective system revenue, and are shown here for informational purposes. At the present time the Sewer System meets the required minimum debt service coverage covenant of 1.20, and the Water System meets the minimum required debt service coverage covenant of 1.30.

	WATER UTILITY (1)					
	Water System Revenue Bonds – 1998		State Clean Water Fund Loans (3)		Sewer Refunding Revenue Bonds – 2003	
	Principal	Interest	Principal	Interest	Principal	Interest
2008	1,575,000	1,136,047	1,856,998	401,189	1,100,000	172,288
2009	1,660,000	1,053,360	1,930,694	326,027	1,150,000	128,637
2010	1,740,000	974,510	2,007,319	247,879	1,200,000	79,263
2011	1,825,000	890,120	2,086,992	166,624	1,175,000	26,731
2012	1,910,000	800,695	2,169,832	82,138	—	—
2013	2,005,000	705,195	461,212	30,169	—	—
2014	2,110,000	602,940	87,139	19,888	—	—
2015	2,220,000	495,330	89,900	17,082	—	—
2016	2,330,000	381,555	92,749	14,188	—	—
2017	2,450,000	261,560	95,688	11,202	—	—
2018						
2019-2023	2,580,000	134,160	305,647	14,731	—	—
	<u>\$22,405,000</u>	<u>\$7,435,472</u>	<u>\$11,184,170</u>	<u>\$1,331,117</u>	<u>\$4,625,000</u>	<u>\$406,919</u>

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## **CAPITAL IMPROVEMENT PROGRAM**

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The capital improvement program is used to account for major construction, acquisition, and renovation activities which add value to the City's physical assets or significantly increases their useful life.

The capital improvement program covers a five-year period, and the first year becomes the annual capital budget. Capital project funds are created to record the revenues and expenditures for the project.

These funds are maintained on a modified accrual basis of accounting and on a project-length basis of budgeting.

## CAPITAL IMPROVEMENT PROJECT MAJOR REVENUES

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### ***State and Federal Revenues***

State and Federal revenues will be used to fund approximately 20% of the total capital improvement projects for 2008.

### ***Bonded Revenues***

The balance of the 2008 capital improvement projects will be funded through the issuance of general obligation long term debt.

## NON-ROUTINE 2008 CAPITAL IMPROVEMENT PROJECTS

1) 75<sup>th</sup> Street From 38<sup>th</sup> Avenue to 22<sup>nd</sup> Avenue

Purpose: Reconstruction of 75<sup>th</sup> Street including removing and replacing existing pavement, curb and gutter and reconstructing the base course.

2008 Budget:	Construction/Engineering	\$2,669,000
	State Funding	<u>(\$ 770,128)</u>
	Local Funding	\$1,898,872

2) 63<sup>rd</sup> Street From 22<sup>nd</sup> Avenue to 14<sup>th</sup> Avenue

Purpose: Existing pavement and base is deteriorated and must be reconstructed. Existing cross section does not accommodate redevelopment of Brass Site.

2008 Budget:	Construction	\$2,525,000
	State Funding	<u>(\$1,685,000)</u>
	Local Funding	\$ 840,000

Annual Operating Costs: The project is estimated to result in approximately \$2,500 in additional maintenance costs for median enhancement.

3) Truck Wash System

Purpose: Install touchless truck wash system for use by all city departments.

2008 Budget:	Equipment	\$ 148,000
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Annual Operating Costs: \$15,000 maintenance and supplies for all city departments.

**RESOLUTION NO. 176-07**

**BY: FINANCE COMMITTEE**

**RESOLUTION TO APPROVE THE 2008 - 2012 CAPITAL IMPROVEMENT PLAN**

**BE IT RESOLVED** by the Common Council of the City of Kenosha, Wisconsin, that the 2008 - 2012 Capital Improvement Plan is hereby approved, said Plan was reviewed by the City Plan Commission on November 8, 2007, the Finance Committee on November 12, 2007, and the Committee as a Whole on December 4, 2007 with final adoption on December 5, 2007.

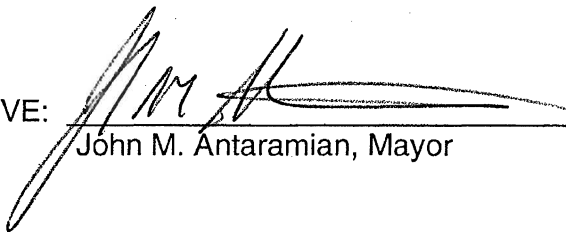
Dated this 5<sup>th</sup> day of December, 2007

ATTEST:



Debra L. Salas, Deputy City Clerk

APPROVE:



John M. Antaramian, Mayor

Drafted by: Department of City Development

1CPC/2007/Nov8/resol-cip



CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

<i>Department</i>	<i>Source</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>AIRPORT</b>	<i>CIP Funds</i>	20,000	20,000	20,000	20,000	72,000	20,000	152,000
	<i>Outside Funds</i>							
	<b>Total Funds</b>	20,000	20,000	20,000	20,000	72,000	20,000	152,000
<b>CITY DEVELOPMENT</b>	<i>CIP Funds</i>	142,500	142,500	342,500	342,500	342,500	342,500	1,512,500
	<i>Outside Funds</i>	(1,295,000)	(1,135,000)	(975,000)	(975,000)	(975,000)	(975,000)	(5,035,000)
	<b>Total Funds</b>	1,437,500	1,277,500	1,317,500	1,317,500	1,317,500	1,317,500	6,547,500
<b>FIRE DEPARTMENT</b>	<i>CIP Funds</i>	1,619,000	23,000	3,150,720	4,712,350	2,888,650	1,663,760	12,438,480
	<i>Outside Funds</i>							
	<b>Total Funds</b>	1,619,000	23,000	3,150,720	4,712,350	2,888,650	1,663,760	12,438,480
<b>LIBRARY</b>	<i>CIP Funds</i>			190,000		110,000	50,000	350,000
	<i>Outside Funds</i>	(20,000)						
	<b>Total Funds</b>	20,000		190,000		110,000	50,000	350,000
<b>MUSEUM</b>	<i>CIP Funds</i>	350,000				700,000	200,000	900,000
	<i>Outside Funds</i>							
	<b>Total Funds</b>	350,000				700,000	200,000	900,000
<b>PARKS</b>	<i>CIP Funds</i>	895,475	744,000	686,410	1,045,360	665,000	700,000	3,840,770
	<i>Outside Funds</i>	(117,525)	(440,500)	(41,590)	(22,640)		(200,000)	(704,730)
	<b>Total Funds</b>	1,013,000	1,184,500	728,000	1,068,000	665,000	900,000	4,545,500

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

<i>Department</i>	<i>Source</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PARKS OTHER</b>	<b>CIP Funds</b>	210,500	122,000	165,000	150,000	175,000	175,000	787,000
	<b>Outside Funds</b>							
	<b>Total Funds</b>	210,500	122,000	165,000	150,000	175,000	175,000	787,000
<b>PUBLIC WORKS - COMPOSITE</b>	<b>CIP Funds</b>	372,000	3,536,372	4,619,854	900,000	525,000	300,000	9,881,226
	<b>Outside Funds</b>		(2,907,628)	(2,323,146)		(370,000)	(1,735,000)	(7,335,774)
	<b>Total Funds</b>	372,000	6,444,000	6,943,000	900,000	895,000	2,035,000	17,217,000
<b>PUBLIC WORKS - OTHER</b>	<b>CIP Funds</b>	1,549,509	1,164,400	1,485,000	1,211,300	750,000	800,000	5,410,700
	<b>Outside Funds</b>	(329,033)					(200,000)	(200,000)
	<b>Total Funds</b>	1,878,542	1,164,400	1,485,000	1,211,300	750,000	1,000,000	5,610,700
<b>PUBLIC WORKS - STREETS</b>	<b>CIP Funds</b>	2,527,000	2,529,500	2,121,000	1,919,000	2,005,000	2,270,000	10,844,500
	<b>Outside Funds</b>		(380,000)		(180,000)		(180,000)	(740,000)
	<b>Total Funds</b>	2,527,000	2,909,500	2,121,000	2,099,000	2,005,000	2,450,000	11,584,500
<b>REDEVELOPMENT AUTHORITY</b>	<b>CIP Funds</b>	250,000	225,000	250,000	250,000	250,000	250,000	1,225,000
	<b>Outside Funds</b>							
	<b>Total Funds</b>	250,000	225,000	250,000	250,000	250,000	250,000	1,225,000
<b>STORM WATER UTILITY</b>	<b>CIP Funds</b>	608,000	1,347,000	643,000	636,500	658,000	741,400	4,025,900
	<b>Outside Funds</b>							
	<b>Total Funds</b>	608,000	1,347,000	643,000	636,500	658,000	741,400	4,025,900

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**SUMMARY**

<i>Department</i>	<i>Source</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>TRANSIT</b>	<b>CIP Funds</b>	59,344	392,344	390,650	409,180	408,640	429,100	2,029,914
	<b>Outside Funds</b>	(77,376)	(1,489,376)	(1,482,600)	(1,556,720)	(1,634,560)	(1,716,400)	(7,879,656)
	<b>Total Funds</b>	136,720	1,881,720	1,873,250	1,965,900	2,043,200	2,145,500	9,909,570
<b>TOTAL</b>	<b>CIP Funds</b>	8,603,328	10,246,116	14,064,134	11,596,190	9,549,790	7,941,760	53,397,990
	<b>Outside Funds</b>	(1,838,934)	(6,352,504)	(4,822,336)	(2,734,360)	(2,979,560)	(5,006,400)	(21,895,160)
	<b>Total Funds</b>	10,442,262	16,598,620	18,886,470	14,330,550	12,529,350	12,948,160	75,293,150
<b>TIF DISTRICTS</b>	<b>TIF Funds</b>	19,116,000	14,387,286					14,387,286
	<b>Outside Funds</b>							
	<b>Total Funds</b>	19,116,000	14,387,286					14,387,286
<b>Total Funds Requested</b>		29,558,262	30,985,906	18,886,470	14,330,550	12,529,350	12,948,160	89,680,436

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**AIRPORT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>AI-93-005</b>	<b>Unplanned Economic Development</b>	20,000	20,000	20,000	20,000	20,000	20,000	100,000
	Contingency	20,000	20,000	20,000	20,000	20,000	20,000	100,000
<b>AI-07-001</b>	<b>Mower</b>					52,000		52,000
	Equipment					52,000		52,000
	CIP Funds	20,000	20,000	20,000	20,000	72,000	20,000	152,000
	Outside Funds							
	<b>Total Funds</b>	20,000	20,000	20,000	20,000	72,000	20,000	152,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**CITY DEVELOPMENT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>CD-00-001</b>	<b>Housing and Neighborhood Reinvestment Fund</b>	1,437,500	1,277,500	1,317,500	1,317,500	1,317,500	1,317,500	6,547,500
	New Construction	1,120,000	960,000	800,000	800,000	800,000	800,000	4,160,000
	Property Maintenance	17,500	17,500	17,500	17,500	17,500	17,500	87,500
	Real Estate Acquisition	300,000	300,000	500,000	500,000	500,000	500,000	2,300,000
	CIP	142,500	142,500	342,500	342,500	342,500	342,500	1,512,500
	CDBG	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
	HOME Program	995,000	835,000	675,000	675,000	675,000	675,000	3,535,000
	CIP Funds	142,500	142,500	342,500	342,500	342,500	342,500	1,512,500
	Outside Funds	1,295,000	1,135,000	975,000	975,000	975,000	975,000	5,035,000
	<b>Total Funds</b>	1,437,500	1,277,500	1,317,500	1,317,500	1,317,500	1,317,500	6,547,500

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>FI-96-004</b>	<b>Assistant Division Chief Vehicle - FPB</b>			35,000				35,000
	Equipment			35,000				35,000
<b>FI-03-001</b>	<b>Rescue Squad Replacement (Med 3 &amp; Med 4)</b>	400,000						
	Equipment	400,000						
<b>FI-04-001</b>	<b>Monitor/Defibrillator Replacement (6)</b>	150,000						
	Equipment	150,000						
<b>FI-04-002</b>	<b>External Semi-Auto Defibrillator Replacement</b>	70,000						
	Equipment	70,000						
<b>FI-04-003</b>	<b>Fire Truck (Tower Ladder)</b>	750,000						
	Equipment	750,000						
<b>FI-06-001</b>	<b>Self-Contained Breathing Apparatus</b>			652,720	47,000			699,720
	Equipment			652,720				652,720
	Breathing Cylinders				47,000			47,000
<b>FI-06-002</b>	<b>Breathing Air Compressor (Station 3)</b>	36,000						
	Equipment	36,000						
<b>FI-06-003</b>	<b>Thermal Imaging Cameras</b>		23,000					23,000
	Equipment		23,000					23,000

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>FI-07-001</b>	<b>Batallion Chief Vehicle</b>	62,000				72,000		72,000
	Equipment	62,000				72,000		72,000
<b>FI-07-002</b>	<b>FIRE/EMS Special Needs ATV Equipment/Trailer</b>	26,000						
	Equipment	26,000						
<b>FI-07-003</b>	<b>Maintenance Division Vehicle</b>	45,000						
	Equipment	45,000						
<b>FI-07-004</b>	<b>Rescue Squad Addition</b>			229,000				229,000
	Equipment			229,000				229,000
<b>FI-07-006</b>	<b>Engine Company Replacement (2)</b>					347,500	1,042,500	1,390,000
	Equipment					347,500	1,042,500	1,390,000
<b>FI-07-008</b>	<b>EMS Response Vehicle</b>				38,000			38,000
	Equipment				38,000			38,000
<b>FI-07-009</b>	<b>Rescue Squad Replacement (Med 5 and Med 7)</b>					486,000		486,000
	Equipment					486,000		486,000
<b>FI-07-010</b>	<b>Division Chief Vehicle - FPB</b>						39,500	39,500
	Equipment						39,500	39,500

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**FIRE DEPARTMENT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
FI-07-011	Station Relocation	80,000		2,234,000	4,627,350	1,983,150	581,760	9,426,260
	Study	80,000						
	Land Purchase			1,725,000				1,725,000
	Environmental Assessment			120,000				120,000
	Design/Engineering			389,000			77,760	466,760
	Construction				4,536,000	1,944,000		6,480,000
	Project Manager				91,350	39,150		130,500
	Remodeling						504,000	504,000
	CIP Funds	1,619,000	23,000	3,150,720	4,712,350	2,888,650	1,663,760	12,438,480
	Outside Funds							
	<b>Total Funds</b>	<b>1,619,000</b>	<b>23,000</b>	<b>3,150,720</b>	<b>4,712,350</b>	<b>2,888,650</b>	<b>1,663,760</b>	<b>12,438,480</b>



CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**LIBRARY**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>LI-05-001</b>	<b>Simmons Library Improved Restroom Access</b>	20,000		190,000				190,000
	Design/Engineering	20,000		30,000				30,000
	Construction			160,000				160,000
	Library Foundation	20,000						
<b>LI-07-001</b>	<b>Northside Library Roof/Parking Lot Replacement</b>					110,000		110,000
	Roof Replacement					50,000		50,000
	Parking Lot Replacement					60,000		60,000
<b>LI-08-001</b>	<b>Simmons Library Limestone Repair &amp; Reconstruction</b>						50,000	50,000
	Construction						50,000	50,000
	CIP Funds			190,000		110,000	50,000	350,000
	Outside Funds	20,000						
	<b>Total Funds</b>	20,000		190,000		110,000	50,000	350,000

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**MUSEUM**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>MU-05-001</b>	<b>Dinosaur Discovery Museum Exhibits</b>	350,000						
	Exhibits	350,000						
<b>MU-07-001</b>	<b>KPM Exhibit Our Global Home</b>					700,000	200,000	900,000
	Exhibits					700,000	200,000	900,000
	CIP Funds	350,000				700,000	200,000	900,000
	Outside Funds							
	<b>Total Funds</b>	350,000				700,000	200,000	900,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-93-002</b>	<b>Sam Poerio Park</b>	147,000			130,500			130,500
	Sidewalk/Bike Trail/Picnic	37,000			35,500			35,500
	Sportfield Improvements	35,000						
	Playground Improvements	15,000						
	Design/Engineering	15,000			15,000			15,000
	Picnic Shelter	45,000			45,000			45,000
	Pond Improvements				35,000			35,000
	CIP	109,990			116,350			116,350
	Park Impact Fees	37,010			14,150			14,150
<b>PK-93-004</b>	<b>Reforestation</b>	135,000	135,000	135,000	135,000	135,000	155,000	695,000
	Tree Reforestation	75,000	75,000	75,000	75,000	75,000	75,000	375,000
	Tree/Stump Removal	60,000	60,000	60,000	60,000	60,000	80,000	320,000
<b>PK-93-007</b>	<b>Charles Nash Park</b>			115,000	110,000		110,000	335,000
	Design/Engineering			15,000	15,000		10,000	40,000
	Develop Nature Trail Area			100,000				100,000
	Picnic Area, Utilities				95,000			95,000
	Parking Lot Paving						100,000	100,000
	CIP			102,265	110,000		110,000	322,265
	Park Impact Fees			12,735				12,735

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-93-008</b>	<b>Anderson Park</b>	148,000	64,000	128,000	85,000			277,000
	Restrooms, Concessions, Shelter		46,000					46,000
	Lighting	76,000						
	Pathways/Lighting	50,000						
	Design/Engineering	22,000	18,000					18,000
	Pool Replacement			128,000	85,000			213,000
<b>PK-94-003</b>	<b>Washington Park</b>	115,000						
	Velodrome Improvements	30,000						
	Restrooms, Concessions, Shelter	70,000						
	Design/Engineering	15,000						
<b>PK-95-003</b>	<b>Lincoln Park</b>	100,000			60,500			60,500
	Sportfield Improvements	85,000						
	Design/Engineering	15,000			12,500			12,500
	Pathways/Lighting				28,000			28,000
	Pond Improvements				20,000			20,000
	CIP	64,425			52,010			52,010
	Park Impact Fees	35,575			8,490			8,490
<b>PK-95-004</b>	<b>Park Facility Renovations - Various Park</b>	43,000	78,000	60,000	80,000	92,000	80,000	390,000
	Construction	38,000	68,000	53,000	48,000	80,000	72,000	321,000
	Design/Engineering	5,000	10,000	7,000	7,000	12,000	8,000	44,000
	Restroom Upgrades				25,000			25,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-95-006</b>	<b>Alford Park</b>						30,000	30,000
	Playground Improvements						30,000	30,000
<b>PK-96-006</b>	<b>Picnic Shelter Improvements</b>	42,000	47,000			56,000	50,000	153,000
	Picnic Shelter	39,000	42,000			50,000	45,000	137,000
	Design/Engineering	3,000	5,000			6,000	5,000	16,000
<b>PK-00-001</b>	<b>Playground Equipment</b>		60,000		64,000	67,000		191,000
	Playground Improvements		55,000		58,000	60,000		173,000
	Design/Engineering		5,000		6,000	7,000		18,000
<b>PK-00-002</b>	<b>Southport Park</b>	33,000	160,000			115,000		275,000
	Building Rehabilitation		75,000			100,000		175,000
	Park Renovation	30,000						
	Parking Lot Improvements		70,000					70,000
	Design/Engineering	3,000	15,000			15,000		30,000
	CIP	31,585	71,000			115,000		186,000
	Coastal Management Grant		40,000					40,000
	Park Impact Fees	1,415	49,000					49,000
<b>PK-01-002</b>	<b>Simmons Island Park</b>		40,000	80,000				120,000
	Road Improvements			71,000				71,000
	Building Rehabilitation		40,000					40,000
	Design/Engineering			9,000				9,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-01-004</b>	<b>Kennedy Park</b>	12,500	49,000					49,000
	Landscaping	12,500						
	Restroom Facility Improvements		44,000					44,000
	Design/Engineering		5,000					5,000
<b>PK-01-007</b>	<b>Gangler Park</b>	42,500						
	Picnic Shelter	27,000						
	Sportfield Improvements	12,000						
	Design/Engineering	3,500						
	CIP	41,085						
	Park Impact Fees	1,415						
<b>PK-01-009</b>	<b>Hobbs Park</b>	10,000						
	Parking Lot Improvements	9,000						
	Design/Engineering	1,000						
<b>PK-02-002</b>	<b>Skateboard Park</b>		115,000					115,000
	Construction		115,000					115,000
	Other		115,000					115,000
<b>PK-03-001</b>	<b>Park Renovations - Various Parks</b>	50,000	55,000	60,000		85,000	75,000	275,000
	Park Renovation	47,000	50,000	52,000		75,000	70,000	247,000
	Design/Engineering	3,000	5,000	8,000		10,000	5,000	28,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-03-002</b>	<b>Neighborhood Park - Spray Park</b>	75,000		95,000		115,000		210,000
	Spray Park	67,000		83,000		100,000		183,000
	Design/Engineering	8,000		12,000		15,000		27,000
<b>PK-03-003</b>	<b>Municipal Golf Course Improvements</b>		50,000					50,000
	Paving		45,000					45,000
	Design/Engineering		5,000					5,000
	Golf Fund		50,000					50,000
<b>PK-04-001</b>	<b>Sunrise Park (Walnut Grove)</b>		91,500				125,000	216,500
	Bike Trail Expansion		45,000					45,000
	Playground Improvements		35,000					35,000
	Design/Engineering		11,500				5,000	16,500
	Softball Diamond/Backstop						50,000	50,000
	Walking Paths/Landscaping						70,000	70,000
	CIP						125,000	125,000
	Park Impact Fees		91,500					91,500

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-05-001</b>	<b>Saint Peters Park</b>			40,000	303,000		75,000	418,000
	Design/Engineering			40,000			5,000	45,000
	New Park Development				303,000			303,000
	Walking Paths/Landscaping						70,000	70,000
	CIP			11,145	303,000		75,000	389,145
	Park Impact Fees			28,855				28,855
<b>PK-05-002</b>	<b>Gateway Park</b>	20,000	95,000					95,000
	Design/Engineering	15,000						
	Walking Path/Bridges		95,000					95,000
	Signage	5,000						
	Park Impact Fees	20,000	95,000					95,000
<b>PK-05-004</b>	<b>Floral Garden Water Service</b>			15,000				15,000
	Water Service			13,000				13,000
	Design/Engineering			2,000				2,000



CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>PK-05-005</b>	<b>Bike Trail Bridge Over Washington Road</b>	40,000						
	Bike Trail Expansion	35,000						
	Design/Engineering	3,000						
	Contingency	2,000						
	CIP	17,890						
	Park Impact Fees	22,110						
<b>PK-06-001</b>	<b>Petretti Park</b>				100,000			100,000
	Tennis Courts,Fencing,Lighting				90,000			90,000
	Engineering				10,000			10,000
<b>PK-08-001</b>	<b>Simmons Island Marina</b>		145,000					145,000
	Design/Engineering		25,000					25,000
	Construction		120,000					120,000
<b>PK-08-002</b>	<b>Strawberry Creek Area</b>						200,000	200,000
	Design/Engineering						25,000	25,000
	New Park Development						175,000	175,000
	Park Impact Fees						200,000	200,000
	CIP Funds	895,475	744,000	686,410	1,045,360	665,000	700,000	3,840,770
	Outside Funds	117,525	440,500	41,590	22,640		200,000	704,730
	<b>Total Funds</b>	<b>1,013,000</b>	<b>1,184,500</b>	<b>728,000</b>	<b>1,068,000</b>	<b>665,000</b>	<b>900,000</b>	<b>4,545,500</b>

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**PARKS OTHER**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
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<b>PO-96-001</b>	<b>Equipment</b>	210,500	122,000	165,000	150,000	175,000	175,000	787,000
	CIP Funds	210,500	122,000	165,000	150,000	175,000	175,000	787,000
	Outside Funds							
	<b>Total Funds</b>	210,500	122,000	165,000	150,000	175,000	175,000	787,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - COMPOSITE**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>CO-00-004</b>	<b>75th Street from 38th Avenue to 22nd Avenue</b>	<b>266,000</b>	<b>2,669,000</b>					<b>2,669,000</b>
	Construction		2,402,000					2,402,000
	Real Estate Acquisition	210,000						
	Contingency	20,000	267,000					267,000
	Engineering	36,000						
	CIP	266,000	1,898,872					1,898,872
	State		770,128					770,128
<b>CO-02-001</b>	<b>75th Street from 22nd Avenue to 7th Avenue</b>	<b>36,000</b>	<b>115,000</b>	<b>3,818,000</b>				<b>3,933,000</b>
	Real Estate Acquisition		100,000					100,000
	Contingency		15,000					15,000
	Engineering	36,000						
	Construction			3,818,000				3,818,000
	CIP	36,000	115,000	2,444,854				2,559,854
	State			1,373,146				1,373,146
<b>CO-04-002</b>	<b>STH 50 (63rd St.) 22nd Avenue to 14th Avenue</b>	<b>70,000</b>	<b>2,525,000</b>					<b>2,525,000</b>
	Construction		2,525,000					2,525,000
	Design/Engineering	70,000						
	CIP	70,000	840,000					840,000
	State		1,685,000					1,685,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - COMPOSITE**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>CO-05-001</b>	<b>104th Avenue-So. of 69th St to 1,378 Feet North</b>				900,000	395,000		1,295,000
	Construction				695,000	300,000		995,000
	Design/Engineering				100,000	35,000		135,000
	Contingency				105,000	60,000		165,000
<b>CO-05-002</b>	<b>39th Avenue - 18th Street to 27th Street</b>		450,000	2,125,000				2,575,000
	Construction			1,825,000				1,825,000
	Real Estate Acquisition		125,000					125,000
	Design/Engineering		325,000					325,000
	Contingency			300,000				300,000
			CIP	450,000	1,175,000			1,625,000
			State		950,000			950,000
<b>CO-06-001</b>	<b>STH 50 at I-94</b>		685,000					685,000
	Construction		590,000					590,000
	Drainage		60,000					60,000
	Contingency		30,000					30,000
	Engineering		5,000					5,000
			CIP	232,500				232,500
			State	452,500				452,500

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - COMPOSITE**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>	
<b>CO-07-001</b>	<b>122nd Avenue - 71st Street to 75th Street</b>						<b>100,000</b>	<b>835,000</b>	<b>935,000</b>
	Design/Engineering						100,000		100,000
	Construction							600,000	600,000
	Real Estate Acquisition							130,000	130,000
	Contingency							105,000	105,000
	Other						100,000	835,000	935,000
<b>CO-07-002</b>	<b>Sheridan Road - 7th Avenue to 50th Street</b>						<b>400,000</b>	<b>1,200,000</b>	<b>1,600,000</b>
	Design/Engineering						360,000	100,000	460,000
	Construction							1,000,000	1,000,000
	Real Estate Acquisition						40,000	100,000	140,000
	CIP						130,000	300,000	430,000
	State						270,000	900,000	1,170,000
<b>CO-08-001</b>	<b>I-94 - Highway 50 to 60th Street</b>			<b>1,000,000</b>					<b>1,000,000</b>
	Construction			1,000,000					1,000,000
	CIP Funds	372,000	3,536,372	4,619,854	900,000	525,000	300,000	9,881,226	
	Outside Funds		2,907,628	2,323,146		370,000	1,735,000	7,335,774	
	Total Funds	372,000	6,444,000	6,943,000	900,000	895,000	2,035,000	17,217,000	

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
OT-96-001	Equipment	687,000	735,400	685,000	650,000	650,000	700,000	3,420,400
OT-06-002	Crow Property Acquisition	150,000						
	Property Acquisition	150,000						
OT-06-005	North American Sintered Metal (Street Garage)	247,000						
	Building Rehabilitation	247,000						
OT-06-006	Street Division Facility Improvements	65,000						
	Building Rehabilitation	65,000						
OT-06-009	Sign Shop Roof Replacement		58,000					58,000
	Construction		50,000					50,000
	Design/Engineering		5,000					5,000
	Contingency		3,000					3,000
OT-06-010	Paint Fleet Maintenance Building		23,000					23,000
	Painting		23,000					23,000
OT-07-001	Veterans Memorial Fountain Improvements	71,250						
	Plumbing Restoration	18,000						
	Equipment	53,250						

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>OT-07-002</b>	<b>Martin Building Demolition</b>	<b>125,000</b>						
	Demolition/Miscellaneous	125,000						
<b>OT-07-003</b>	<b>Bike Trail Marking and Westerly Expansion</b>	<b>411,292</b>			<b>300,000</b>		<b>200,000</b>	<b>500,000</b>
	Construction	350,359			300,000		200,000	500,000
	Design/Engineering	60,933						
	CIP	82,259			300,000			300,000
	State	329,033					200,000	200,000
<b>OT-07-004</b>	<b>Municipal Office Building Improvements</b>	<b>122,000</b>						
	Exterior Repairs	122,000						
<b>OT-08-001</b>	<b>Truck Wash System</b>		<b>148,000</b>					<b>148,000</b>
	Equipment		148,000					148,000
<b>OT-08-002</b>	<b>Salt Shed</b>			<b>450,000</b>				<b>450,000</b>
	Building Replacement			450,000				450,000
	Demolition/Miscellaneous							
<b>OT-08-003</b>	<b>Salt Dome Demolition &amp; Base Reconstruction</b>				<b>50,000</b>			<b>50,000</b>
	Contingency				50,000			50,000
<b>OT-08-004</b>	<b>Fire Suppression Sprinklers</b>				<b>111,300</b>			<b>111,300</b>
	Equipment				111,300			111,300

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - OTHER**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>OT-08-005</b>	<b>Brownfield Site Assessment Grant Match</b>		100,000	100,000	100,000	100,000	100,000	500,000
	Environmental Monitoring/Test		100,000	100,000	100,000	100,000	100,000	500,000
<b>OT-08-006</b>	<b>Shalom Center - Homeless Facility</b>			250,000				250,000
	Construction			250,000				250,000
<b>OT-08-007</b>	<b>Chamber Building Renovation</b>		100,000					100,000
	Construction		100,000					100,000
	CIP Funds	1,549,509	1,164,400	1,485,000	1,211,300	750,000	800,000	5,410,700
	Outside Funds	329,033					200,000	200,000
	<b>Total Funds</b>	<b>1,878,542</b>	<b>1,164,400</b>	<b>1,485,000</b>	<b>1,211,300</b>	<b>750,000</b>	<b>1,000,000</b>	<b>5,610,700</b>



CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - STREETS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>ST-93-001</b>	<b>Paving, Planned and Petitioned</b>		200,000					200,000
	Construction		200,000					200,000
	Other		200,000					200,000
<b>ST-93-002</b>	<b>Resurfacing</b>	1,607,000	2,014,500	1,541,000	1,399,000	1,305,000	1,750,000	8,009,500
	Construction	1,384,000	1,712,500	1,310,700	1,185,000	1,080,000	1,435,000	6,723,200
	Design/Engineering	148,700	201,275	156,275	140,000	150,000	210,000	857,550
	Contingency	74,300	100,725	74,025	74,000	75,000	105,000	428,750
	Uptown Bumpout Maintenance							
	CIP	1,607,000	1,834,500	1,541,000	1,219,000	1,305,000	1,570,000	7,469,500
	State		180,000		180,000		180,000	540,000
<b>ST-93-004</b>	<b>Sidewalk Repair</b>	505,000	505,000	415,000	525,000	525,000	525,000	2,495,000
	Construction	350,000	350,000	355,000	450,000	450,000	450,000	2,055,000
	Engineering	40,000	40,000	45,000	60,000	60,000	60,000	265,000
	Contingency	15,000	15,000	15,000	15,000	15,000	15,000	75,000
	Non Special Assessment Imp.	100,000	100,000					100,000
<b>ST-93-012</b>	<b>Miscellaneous Right-of-Way Purchases</b>	40,000	40,000	40,000	40,000	40,000	40,000	200,000
	Real Estate Acquisition	40,000	40,000	40,000	40,000	40,000	40,000	200,000

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**PUBLIC WORKS - STREETS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>ST-95-012</b>	<b>Crackfilling - Various Streets</b>	125,000	125,000	125,000	135,000	135,000	135,000	655,000
	Construction	119,000	119,000	118,000	125,000	125,000	125,000	612,000
	Engineering	6,000	6,000	7,000	10,000	10,000	10,000	43,000
<b>ST-07-001</b>	<b>7th Avenue 49th Street to Sheridan Road</b>	250,000						
	Construction	250,000						
<b>ST-08-001</b>	<b>Uptown Bumpout Maintenance</b>		25,000					25,000
	Repair		25,000					25,000
	CIP Funds	2,527,000	2,529,500	2,121,000	1,919,000	2,005,000	2,270,000	10,844,500
	Outside Funds		380,000		180,000		180,000	740,000
	<b>Total Funds</b>	<b>2,527,000</b>	<b>2,909,500</b>	<b>2,121,000</b>	<b>2,099,000</b>	<b>2,005,000</b>	<b>2,450,000</b>	<b>11,584,500</b>

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**REDEVELOPMENT AUTHORITY**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
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RA-95-001	General Acquisition	250,000	225,000	250,000	250,000	250,000	250,000	1,225,000
	Real Estate Acquisition	250,000	225,000	250,000	250,000	250,000	250,000	1,225,000
	CIP Funds	250,000	225,000	250,000	250,000	250,000	250,000	1,225,000
	Outside Funds							
	Total Funds	250,000	225,000	250,000	250,000	250,000	250,000	1,225,000

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**STORM WATER UTILITY**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>SW-93-005</b>	<b>Curb and Gutter Replacement</b>	103,000	103,000	104,000	105,000	115,000	115,000	542,000
	Construction	84,000	84,000	85,000	85,000	90,000	90,000	434,000
	Engineering	15,000	15,000	15,000	15,000	20,000	20,000	85,000
	Contingency	4,000	4,000	4,000	5,000	5,000	5,000	23,000
<b>SW-95-001</b>	<b>Storm Sewers/Inlet Lead</b>	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
	Construction	266,000	266,000	266,000	266,000	266,000	266,000	1,330,000
	Design/Engineering	30,000	30,000	30,000	30,000	30,000	30,000	150,000
	Other	4,000	4,000	4,000	4,000	4,000	4,000	20,000
<b>SW-96-001</b>	<b>Equipment</b>	165,000	444,000	239,000	231,500	243,000	326,400	1,483,900
<b>SW-07-001</b>	<b>GPS Survey Equipment/Reference Station</b>	40,000						
	Equipment	40,000						
<b>SW-07-002</b>	<b>Shag Bark Detention Basin</b>		500,000					500,000
	Construction		400,000					400,000
	Design/Engineering		60,000					60,000
	Contingency		40,000					40,000
	CIP Funds	608,000	1,347,000	643,000	636,500	658,000	741,400	4,025,900
	Outside Funds							
	<b>Total Funds</b>	<b>608,000</b>	<b>1,347,000</b>	<b>643,000</b>	<b>636,500</b>	<b>658,000</b>	<b>741,400</b>	<b>4,025,900</b>

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**TRANSIT**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>TR-93-010</b>	<b>Bus Replacement</b>		1,785,000	1,873,250	1,965,900	2,043,200	2,145,500	9,812,850
	New Buses		1,765,000	1,853,250	1,945,900	2,043,200	2,145,500	9,752,850
	Used Buses		20,000	20,000	20,000			60,000
	CIP		373,000	390,650	409,180	408,640	429,100	2,010,570
	Federal		1,412,000	1,482,600	1,556,720	1,634,560	1,716,400	7,802,280
<b>TR-06-002</b>	<b>Bus Stop Improvement Program</b>	96,720	96,720					96,720
	Construction	96,720	96,720					96,720
	CIP	19,344	19,344					19,344
	Federal	77,376	77,376					77,376
<b>TR-07-001</b>	<b>Kenosha, Racine, Milwaukee Commuter Rail</b>	40,000						
	Plan/Study	40,000						
	CIP Funds	59,344	392,344	390,650	409,180	408,640	429,100	2,029,914
	Outside Funds	77,376	1,489,376	1,482,600	1,556,720	1,634,560	1,716,400	7,879,656
	Total Funds	136,720	1,881,720	1,873,250	1,965,900	2,043,200	2,145,500	9,909,570

CITY OF KENOSHA, WISCONSIN  
 2008-2012 CAPITAL IMPROVEMENT PLAN  
**TIF DISTRICTS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
TI-05-001	Civil War Museum	254,000						
	Construction	254,000						
	TIF #4	254,000						
TI-07-001	Tax Incremental District #4	10,246,000	7,000,000					7,000,000
	Public Improvements	6,246,000	2,000,000					2,000,000
	Loan Program	4,000,000	5,000,000					5,000,000
	TIF #4	10,246,000	7,000,000					7,000,000
TI-07-002	Tax Incremental District #6	1,500,000						
	Public Street Improvements	1,000,000						
	Acquisition/Demolition	500,000						
	TIF #6	1,500,000						
TI-07-003	Tax Incremental District #7	2,000,000						
	Loan Program	2,000,000						
	TIF #7	2,000,000						

CITY OF KENOSHA, WISCONSIN  
2008-2012 CAPITAL IMPROVEMENT PLAN  
**TIF DISTRICTS**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2007</i>	<i>Requested 2008</i>	<i>Requested 2009</i>	<i>Requested 2010</i>	<i>Requested 2011</i>	<i>Requested 2012</i>	<i>Total 2008-2012</i>
<b>TI-07-004</b>	<b>Tax Incremental District #9</b>	500,000						
	Public Street Improvements	500,000						
	TIF #9	500,000						
<b>TI-07-005</b>	<b>Tax Incremental District #10</b>	1,000,000						
	Acquisition	1,000,000						
	TIF #10	1,000,000						
<b>TI-07-006</b>	<b>Tax Incremental District #11</b>	3,616,000	7,387,286					7,387,286
	Administration	96,000	196,123					196,123
	Capital Costs	3,200,000	6,537,421					6,537,421
	Contingency	320,000	653,742					653,742
	TIF #11	3,616,000	7,387,286					7,387,286
	CIP Funds							
	Outside Funds	19,116,000	14,387,286					14,387,286
	<b>Total Funds</b>	19,116,000	14,387,286					14,387,286

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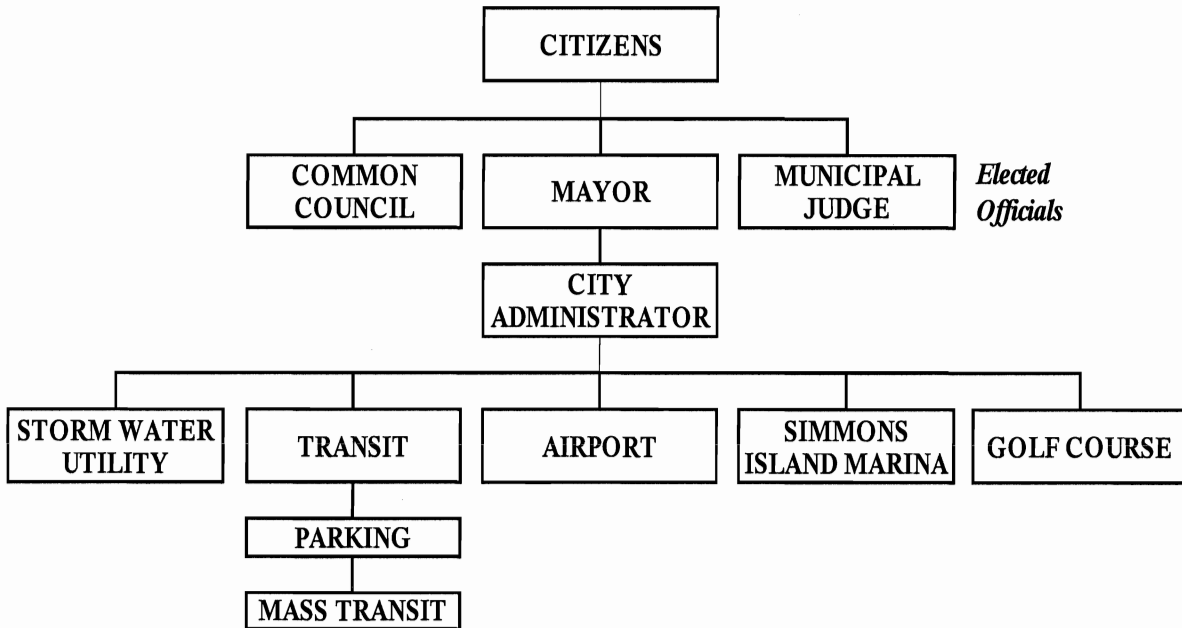


# ENTERPRISE FUNDS

Enterprise funds are established to account for operations financed and operated in a manner similar to private business enterprises. (ex. water, gas, and electric utilities; airports; parking garages; or transit systems). In practice, enterprise funds frequently are used to account for activities whose costs are only partially funded by fees and charges. For example, transit districts commonly are reported in enterprise funds, even though their primary source of financing often comes from subsidies rather than fare box revenues. Enterprise funds are considered useful in such cases because they focus attention on the cost of providing services, and they serve to highlight the portion of that cost being borne by taxpayers. These funds are maintained and budgeted on an accrual basis of accounting.

The Water Utility is an enterprise fund of the City of Kenosha. Its budget is approved separately by Board of Water Commissioners and is shown here for informational purposes only.

## Organization



## ENTERPRISE FUNDS MAJOR REVENUES

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### ***Federal and State Operating Grants***

The Mass Transit Enterprise fund is subsidized approximately 58 % from Federal and State operating grants. The amount estimated for 2008 is greater than the actual amount received in 2006 and the amount expected to be received in 2007.

### ***Operating Assistance – General Fund***

Mass Transit and Airport receive a subsidy from the General Fund for operating purposes.

### ***Airport Lease Revenues***

The Airport receives lease payments for land leased to hangar owners. The 2008 budget includes approximately \$330,000 , which is an increase from the \$316,000 estimate for 2007.

### ***Golf Course Revenues***

Fees collected for the City-operated golf courses are estimated at approximately \$266,000 for 2008. The Golf Course generally operates at a profit, but has had a decline in revenues due to weather.

### ***Storm Water Utility Revenues***

Fees are collected from citizens and property owners for the costs associated with providing storm water management systems, facilities, and services to address water quality and volume impacts of storm water runoff. The 2008 budget includes approximately \$4.9 M in storm water charges.

## STORMWATER UTILITY

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The Federal Clean Water Pollution Control Act has enacted more stringent water quality criteria for stormwater runoff. The Wisconsin Department of Natural Resources is responsible for the implementation of the federal regulations as enacted under NR 216, to meet permitting requirements, and under NR 151, for performance standards. These regulations require the City of Kenosha to reduce storm water pollution runoff. The stormwater regulations must be fully implemented, causing increased stormwater management operating expenses for the City of Kenosha. The City of Kenosha implemented a Stormwater Utility (SWU) in 2007, managed by the Department of Public Works, to work to fulfill the mandate by WDNR, and to fairly assign stormwater costs to all property owners of Kenosha.

### **Responsibilities/Activities**

#### Program Management

- Administration and Program Implementation
- Permit Compliance – Erosion Control Inspection and Enforcement
- Supervision of Utility Activities – Scheduling and Budgeting

#### NR 216/151 Compliance

- Construction Erosion Control and Post Construction Control
- Illicit Connections Detection and Elimination
- Stormwater Facilities Maintenance and Inventory
- Public Outreach and Education

#### Engineering, Inspection and Enforcement

- Plan, Review, Design and Construction
- Respond To Drainage Complaints
- Design, Construction and Inspection of Storm Sewer Related CIP Projects

#### Street Cleaning

- Street Sweeping and Structure Cleaning
- Debris Collection and Disposal from Catch Basins and Storm lines

	2006 Actual	2007 Estimated	2008 Estimated
Total street miles swept	15,146	26,000	30,000
Miles of streets maintained	308.69	311.1	312
Tons of sweeper dumps	1,783	2,500	3,000
Cubic yards of sweeper dumps	4,717	6,600	7,900

## STORM WATER UTILITY

### Storm Sewer Maintenance

Replacement of Collapsed Sewers

Maintain Collection and Conveyance System – Inlet Inspection, Cleaning and Preventative Maintenance Program

Maintain Detention Basins – It is assumed that the Stormwater Utility function will be for the functional maintenance of all retention basins within the city limits.

Respond to Flooding Issues

	2006 Actual	2007 Estimated	2008 Estimated
Miles of streets maintained	308.69	311.1	312
Number of catch basins or manholes replaced	57	85	85
Number of castings replaced	94	120	120
Linear feet of storm sewer replaced	1,745	2,200	2,200
Digger's Hotline locating requests	10,148	10,000	10,000
Detention basins maintained	27	28	30
Number of sump pumps directed to storm sewers	5	5	5
Square feet of street slab replaced	2,000	4,000	4,000
Linear feet of curb replaced	300	510	500
Square feet of sidewalk replaced	200	800	800
Cubic yards of concrete poured	247	500	500

### Park Forestry

Upgrading City Parks by removing, pruning and planting trees

Survey Parks for new planting sites and deadwooding

Remove hazardous trees and limbs

	2006 Actual	2007 Estimated	2008 Estimated
Total estimated park trees	17,200	17,200	17,300
Park trees pruned	200	200	300
Park trees removed	40	30	20
Park trees planted	40	130	50

## STORM WATER UTILITY

### Street Forestry

Formulate and work on reforestation programs and policies  
 Continue to develop a response to the emerald ash borer threat  
 Strengthen the Code of General Ordinances governing street forestry maintenance

	2006 Actual	2007 Estimated	2008 Estimated
Total estimated street trees	33,700	34,000	34,500
Street trees pruned	2,500	2,500	6,000
Street trees removed	125	150	150
Development plan reviews	230	220	220
Stump grinding	300	400	100
Tree maintenance requests	500	500	550
Contractor removals	270	250	330
Street trees planted	200	200	200

### **Authorized Full Time Positions**

	Public Works	Engineering	Finance	Neighbor- hood Services & Inspections	2008 Total
Civil Engineer II	—	1.00	—	—	1.00
Clerk Typist III	1.00	—	—	—	1.00
Account Clerk II	—	—	1.00	—	1.00
Engineering Tech IV	—	1.00	—	—	1.00
Equipment Operator	1.00	—	—	—	1.00
Soil Erosion Specialist	—	—	—	1.00	1.00
Total Positions	2.00	2.00	1.00	1.00	6.00

In addition to the positions authorized to the Storm Water Utility, there are positions in the departments of Public Works Administration, Street Division, Parks, and Engineering that are dedicated and funded through the Storm Water Utility.

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STORM WATER UTILITY  
TAXES  
TAXES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41127 PEN & INT DELQ SWU BILLINGS	_____	_____	_____	_____	_____
**REAL & PERSONAL PROPERTY	_____	_____	_____	_____	_____
PUBLIC WORKS					
46393 STORM WATER UTILITY CHARGES	_____	4,070,000-	1,570,492-	4,087,488-	4,872,912-
**PUBLIC WORKS	_____	4,070,000-	1,570,492-	4,087,488-	4,872,912-
BUILDING & ZONING					
46605 EROSION CONTROL PLAN REVIEW	_____	25,000-	11,250-	25,600-	25,000-
46606 EROSION CONTROL INSP FEE	_____	55,000-	30,515-	58,000-	55,000-
**BUILDING & ZONING	_____	80,000-	41,765-	83,600-	80,000-
****STORM WATER UTILITY	_____	4,150,000-	1,612,257-	4,171,088-	4,952,912-

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50100 STORM WATER UTILITY					
111 SALARIES-PERMANENT REGULAR		484,485	58,954	468,941	227,678
121 WAGES PERMANENT REGULAR		776,526	232,410	785,553	45,136
131 OVERTIME		19,000	2,151	17,800	26,100
132 TEMP/SEAS/L.T.E.		75,046	15,043	80,546	58,145
135 LONGEVITY		2,868	550	1,494	60
146 ATTENDANCE INCENTIVE			875	875	
151 WRS/RETIREMENT		142,988	31,722	135,508	37,855
152 F.I.C.A.		84,225	18,541	79,102	22,160
155 HEALTH INSURANCE EXPENSE		494,537	112,576	494,537	91,682
158 MEDICARE CONTRIBUTION		19,705	4,492	18,512	5,185
TOTAL PERSONAL SERVICES		2,099,380	477,314	2,082,868	514,001
215 DATA PROCESSING			155	1,637	
219 OTHER PROFESSIONAL SERVICES	98	750,266	323,686	1,144,850	2,435,650
221 ELECTRICAL		10,000		10,000	10,500
222 NATURAL GAS		17,000		17,000	17,500
224 WATER		2,000		1,100	1,500
226 CELLULAR PHONE COSTS		500	91	300	1,150
227 TELEPHONE - EQUIPMENT/OTHER		500	2,565	3,418	1,700
231 COMMUNICATIONS EQUIPMENT		1,600		1,600	1,600
232 OFFICE EQUIPMENT		300	102	300	1,995
233 DATA/WORD PROCESSING EQUIP					6,400
235 EQUIPMENT REPAIRS/MAINT.		3,000	586	3,000	3,000
241 HEATING & AIR CONDITIONING		400			400
246 OTHER BLDG MAINTENANCE		2,503	2,708	3,400	1,700
253 WASTE DISPOSAL CHARGES		55,000	6,939	52,400	90,500
259 OTHER		4,700	831	4,700	5,000
261 MILEAGE		5,150	1,034	4,550	3,650
262 COMMERCIAL TRAVEL					300
263 MEALS & LODGING		800		200	2,250
264 REGISTRATION		4,100	1,630	3,700	6,000
282 EQUIPMENT RENTAL		270,000		270,000	270,000
TOTAL CONTRACTUAL SERVICES	98	1,127,819	340,327	1,522,155	2,860,795
311 OFFICE SUPPLIES/PRINTING		4,600	7,204	8,874	18,700
312 POSTAGE			5,161	5,162	6,450
316 COMPUTER SOFTWARE			315	520	565
322 SUBSCRIPTIONS & BOOKS		300		300	300
341 VEHICLE FUEL CHARGE/OIL/ETC		90,930	17,804	77,300	85,430
342 CENTRAL GARAGE LABOR CHARGES		104,770	15,991	103,270	103,270
343 CENT.GARAGE-PARTS&MAT. CHARGES		63,170	31,282	60,670	63,170
344 OUTSIDE MATERIAL & LABOR		19,800	7,547	20,300	22,000
353 HORTICULTURAL SUPP-FERT ETC		300		300	300
354 GRAVEL, SAND, STONE		10,000	2,336	10,000	20,000
355 CEMENT, ASPHALT&CRACKFILL		22,000	8,491	20,000	35,000
357 BUILDING MATERIALS		2,000	156	2,000	2,000



501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
359 OTHER		32,000	4,998	26,346	32,000
361 SMALL TOOLS		4,500	3,658	4,500	6,100
362 OFFICE FURNITURE & EQUIPMENT		3,997	2,963	4,900	1,000
363 COMPUTER HARDWARE		2,834	2,775	2,800	4,000
367 CLOTHING & UNIFORM REPLACEMENT		1,600	889	2,058	2,600
369 OTHER NON CAPITAL EQUIPMENT					7,500
378 BARRICADES, CONES, FLASHERS, ETC		3,000	2,998	2,998	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI		1,000		1,000	1,200
385 BATTERIES		500		500	600
387 EQUIPMENT CLEANING SUPPLIES		500		300	1,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES		1,950	90	1,650	1,550
389 OTHER		11,200	548	11,200	11,500
TOTAL MATERIALS AND SUPPLIES		380,951	115,206	366,948	429,235
433 STORM WATER UTILITY REFUNDS				9,100	
TOTAL CLAIMS & LOSSES				9,100	
579 OTHER MISC EQUIPMENT		16,800	6,800	16,800	31,000
TOTAL CAPITAL OUTLAY-PURCHASE		16,800	6,800	16,800	31,000
811 PRINCIPAL PAYMENTS-NOTES					763,688
821 DEBT SERVICE PYMTS-INTEREST					174,193
TOTAL DEBT SERVICE PAYMENTS					937,881
933 INDIRECT COST ALLOCATION		100,000		100,000	100,000
TOTAL OTHER		100,000		100,000	100,000
DEPARTMENT TOTAL	98	3,724,950	939,647	4,097,871	4,872,912

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 SWU-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR		144,421	12,264	144,421	92,544
121 WAGES PERMANENT REGULAR			4,545	9,027	
131 OVERTIME				800	1,500
135 LONGEVITY		1,434	30	60	60
151 WRS/RETIREMENT		15,468	1,785	16,357	9,975
152 F.I.C.A.		9,055	1,039	9,567	5,850
155 HEALTH INSURANCE EXPENSE		53,905	8,851	53,905	34,381
158 MEDICARE CONTRIBUTION		2,125	245	2,237	1,370
TOTAL PERSONAL SERVICES		226,408	28,759	236,374	145,680
215 DATA PROCESSING			155	1,637	
219 OTHER PROFESSIONAL SERVICES	98	354,766	92,974	355,000	340,259
226 CELLULAR PHONE COSTS		500	91	300	400
227 TELEPHONE - EQUIPMENT/OTHER			1,837	2,690	1,200
232 OFFICE EQUIPMENT					1,295
246 OTHER BLDG MAINTENANCE		1,903	2,274	2,800	1,000
261 MILEAGE		500	350	500	500
263 MEALS & LODGING		500			500
264 REGISTRATION		1,300		1,640	1,300
TOTAL CONTRACTUAL SERVICES	98	359,469	97,681	364,567	346,454
311 OFFICE SUPPLIES/PRINTING		3,000	6,373	7,500	18,700
312 POSTAGE			5,161	5,162	6,450
322 SUBSCRIPTIONS & BOOKS		300		300	300
341 VEHICLE FUEL CHARGE/OIL/ETC		1,000			
342 CENTRAL GARAGE LABOR CHARGES		1,000			
343 CENT.GARAGE-PARTS&MAT. CHARGES		1,000			
362 OFFICE FURNITURE & EQUIPMENT		1,997	1,936	3,400	1,000
363 COMPUTER HARDWARE		2,834	2,775	2,800	
367 CLOTHING & UNIFORM REPLACEMENT				458	600
388 PHOTOGRAPHIC EQUIP & SUPPLIES		450		450	200
TOTAL MATERIALS AND SUPPLIES		11,581	16,245	20,070	27,250
433 STORM WATER UTILITY REFUNDS				9,100	
TOTAL CLAIMS & LOSSES				9,100	
579 OTHER MISC EQUIPMENT		10,000		10,000	
TOTAL CAPITAL OUTLAY-PURCHASE		10,000		10,000	
811 PRINCIPAL PAYMENTS-NOTES					763,688

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
821 DEBT SERVICE PYMTS-INTEREST	_____	_____	_____	_____	174,193
TOTAL DEBT SERVICE PAYMENTS	_____	_____	_____	_____	937,881
933 INDIRECT COST ALLOCATION	_____	100,000	_____	100,000	100,000
TOTAL OTHER	_____	100,000	_____	100,000	100,000
DIVISION TOTAL	98	707,458	142,685	740,111	1,557,265

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50102 SWU-NR216 & 151 COMPLIANCE					
111 SALARIES-PERMANENT REGULAR	_____	50,328	_____	46,300	24,665
151 WRS/RETIREMENT	_____	5,340	_____	4,910	2,615
152 F.I.C.A.	_____	3,120	_____	2,875	1,530
155 HEALTH INSURANCE EXPENSE	_____	18,792	1,951	18,792	6,877
158 MEDICARE CONTRIBUTION	_____	730	_____	675	358
TOTAL PERSONAL SERVICES	_____	78,310	1,951	73,552	36,045
219 OTHER PROFESSIONAL SERVICES	_____	185,500	_____	185,500	138,530
261 MILEAGE	_____	500	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	_____	186,000	_____	185,500	138,530
316 COMPUTER SOFTWARE	_____	_____	315	315	_____
341 VEHICLE FUEL CHARGE/OIL/ETC	_____	4,000	_____	_____	_____
342 CENTRAL GARAGE LABOR CHARGES	_____	1,500	_____	_____	_____
343 CENT.GARAGE-PARTS&MAT. CHARGES	_____	1,000	_____	_____	_____
TOTAL MATERIALS AND SUPPLIES	_____	6,500	315	315	_____
DIVISION TOTAL	_____	270,810	2,266	259,367	174,575

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50103 SWU-ENG. INSP. ENFORCEMENT					
111 SALARIES-PERMANENT REGULAR		217,516	9,494	206,000	110,469
121 WAGES PERMANENT REGULAR					
132 TEMP/SEAS/L.T.E.					5,600
151 WRS/RETIREMENT		23,100	1,006	21,836	12,303
152 F.I.C.A.		13,500	589	12,775	7,199
155 HEALTH INSURANCE EXPENSE		81,104	9,153	81,104	35,144
158 MEDICARE CONTRIBUTION		3,155	138	2,990	1,684
TOTAL PERSONAL SERVICES		338,375	20,380	324,705	172,399
219 OTHER PROFESSIONAL SERVICES		200,000	230,712	574,350	1,896,861
226 CELLULAR PHONE COSTS					750
233 DATA/WORD PROCESSING EQUIP					6,400
261 MILEAGE		4,000	684	4,000	3,000
262 COMMERCIAL TRAVEL					300
263 MEALS & LODGING		150		150	1,600
264 REGISTRATION		2,000	1,480	1,500	3,900
TOTAL CONTRACTUAL SERVICES		206,150	232,876	580,000	1,912,811
311 OFFICE SUPPLIES/PRINTING		1,000	57	600	
316 COMPUTER SOFTWARE				205	565
341 VEHICLE FUEL CHARGE/OIL/ETC		1,000		1,500	3,500
342 CENTRAL GARAGE LABOR CHARGES		1,000		2,000	2,000
343 CENT.GARAGE-PARTS&MAT. CHARGES		1,000		500	3,000
362 OFFICE FURNITURE & EQUIPMENT		2,000	1,027	1,500	
363 COMPUTER HARDWARE					4,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES		1,000	90	1,000	1,000
TOTAL MATERIALS AND SUPPLIES		7,000	1,174	7,305	14,065
DIVISION TOTAL		551,525	254,430	912,010	2,099,275

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50104 SWU - STREET CLEANING					
111 SALARIES-PERMANENT REGULAR	_____	36,110	18,575	36,110	_____
121 WAGES PERMANENT REGULAR	_____	243,717	74,303	243,717	45,136
131 OVERTIME	_____	1,900	637	7,000	7,500
132 TEMP/SEAS/L.T.E.	_____	_____	34	5,500	_____
146 ATTENDANCE INCENTIVE	_____	_____	375	375	_____
151 WRS/RETIREMENT	_____	29,875	9,952	30,405	5,580
152 F.I.C.A.	_____	17,475	5,821	17,785	3,263
155 HEALTH INSURANCE EXPENSE	_____	104,347	25,226	104,347	15,280
158 MEDICARE CONTRIBUTION	_____	4,085	1,362	4,160	763
TOTAL PERSONAL SERVICES	_____	437,509	136,285	449,399	77,522
224 WATER	_____	1,500	_____	800	1,000
253 WASTE DISPOSAL CHARGES	_____	40,000	6,939	42,400	75,500
282 EQUIPMENT RENTAL	_____	127,000	_____	127,000	127,000
TOTAL CONTRACTUAL SERVICES	_____	168,500	6,939	170,200	203,500
341 VEHICLE FUEL CHARGE/OIL/ETC	_____	25,800	7,289	25,800	25,800
342 CENTRAL GARAGE LABOR CHARGES	_____	37,620	759	37,620	37,620
343 CENT.GARAGE-PARTS&MAT. CHARGES	_____	23,760	23,474	23,760	23,760
344 OUTSIDE MATERIAL & LABOR	_____	14,000	7,097	14,500	16,000
361 SMALL TOOLS	_____	600	167	600	600
389 OTHER	_____	1,700	294	1,700	2,000
TOTAL MATERIALS AND SUPPLIES	_____	103,480	39,080	103,980	105,780
DIVISION TOTAL	_____	709,489	182,304	723,579	386,802

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50105 SWU-STORM SEWER MAINTENANCE					
111 SALARIES-PERMANENT REGULAR		36,110	18,621	36,110	
121 WAGES PERMANENT REGULAR		532,809	153,562	532,809	
131 OVERTIME		17,100	1,514	10,000	17,100
132 TEMP/SEAS/L.T.E.		75,046	15,009	75,046	52,545
135 LONGEVITY		1,434	520	1,434	
146 ATTENDANCE INCENTIVE			500	500	
151 WRS/RETIREMENT		69,205	18,979	62,000	7,382
152 F.I.C.A.		41,075	11,092	36,100	4,318
155 HEALTH INSURANCE EXPENSE		236,389	67,395	236,389	
158 MEDICARE CONTRIBUTION		9,610	2,747	8,450	1,010
TOTAL PERSONAL SERVICES		1,018,778	289,939	998,838	82,355
219 OTHER PROFESSIONAL SERVICES		10,000		30,000	60,000
221 ELECTRICAL		10,000		10,000	10,500
222 NATURAL GAS		17,000		17,000	17,500
224 WATER		500		300	500
227 TELEPHONE - EQUIPMENT/OTHER		500	728	728	500
231 COMMUNICATIONS EQUIPMENT		1,600		1,600	1,600
232 OFFICE EQUIPMENT		300	102	300	700
235 EQUIPMENT REPAIRS/MAINT.		3,000	586	3,000	3,000
241 HEATING & AIR CONDITIONING		400			400
246 OTHER BLDG MAINTENANCE		600	434	600	700
253 WASTE DISPOSAL CHARGES		15,000		10,000	15,000
259 OTHER		4,700	831	4,700	5,000
261 MILEAGE		150		50	150
263 MEALS & LODGING		150		50	150
264 REGISTRATION		800	150	560	800
282 EQUIPMENT RENTAL		143,000		143,000	143,000
TOTAL CONTRACTUAL SERVICES		207,700	2,831	221,888	259,500
311 OFFICE SUPPLIES/PRINTING		600	774	774	
341 VEHICLE FUEL CHARGE/OIL/ETC		59,130	10,515	50,000	56,130
342 CENTRAL GARAGE LABOR CHARGES		63,650	15,232	63,650	63,650
343 CENT.GARAGE-PARTS&MAT. CHARGES		36,410	7,808	36,410	36,410
344 OUTSIDE MATERIAL & LABOR		5,800	450	5,800	6,000
353 HORTICULTURAL SUPP-FERT ETC		300		300	300
354 GRAVEL, SAND, STONE		10,000	2,336	10,000	20,000
355 CEMENT, ASPHALT&CRACKFILL		22,000	8,491	20,000	35,000
357 BUILDING MATERIALS		2,000	156	2,000	2,000
359 OTHER		32,000	4,998	26,346	32,000

501 STORM WATER UTILITY  
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
361 SMALL TOOLS	_____	3,900	3,491	3,900	5,500
367 CLOTHING & UNIFORM REPLACEMENT	_____	1,600	889	1,600	2,000
369 OTHER NON CAPITAL EQUIPMENT	_____	_____	_____	_____	7,500
378 BARRICADES, CONES, FLASHERS, ETC	_____	3,000	2,998	2,998	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	_____	1,000	_____	1,000	1,200
385 BATTERIES	_____	500	_____	500	600
387 EQUIPMENT CLEANING SUPPLIES	_____	500	_____	300	1,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	_____	500	_____	200	350
389 OTHER	_____	9,500	254	9,500	9,500
TOTAL MATERIALS AND SUPPLIES	_____	252,390	58,392	235,278	282,140
579 OTHER MISC EQUIPMENT	_____	6,800	6,800	6,800	31,000
TOTAL CAPITAL OUTLAY-PURCHASE	_____	6,800	6,800	6,800	31,000
DEPARTMENT TOTAL	_____	1,485,668	357,962	1,462,804	654,995
FUND TOTAL	98	3,724,950	939,647	4,097,871	4,872,912



## TRANSIT – PARKING

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The Transit Department has the responsibility of operating and maintaining City of Kenosha owned parking lots. Revenues are derived from annual leases, and monthly permits. Four lots provide free parking.

### **Responsibilities/Activities**

The Parking Division of the Department of Transit functions to provide safe and convenient off street parking in support of local commerce.

### **2008 Adopted Budget**

#### Revenues

Charges for services	<u>\$14,000</u>
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#### Expenditures

Operations & maintenance	<u>\$14,000</u>
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## MASS TRANSIT

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Mass Transit provides and arranges for public transportation services. Fixed route service is provided six days per week, Monday through Saturday, on regularly scheduled routes. Hours of operation are: Monday-Friday (6:00 A.M. to 7:30 P.M.) and Saturday (6:00 A.M. to 6:00 P.M.). The Streetcar runs on a Sunday through Saturday schedule year round. Complementary services for the disabled community are provided under contract seven days a week during the same hours as our fixed route or streetcar services.

Approximately 60% of the funding for operations comes from federal and state sources. Capital projects, eligible for funding by the federal government, are generally funded with a 80% federal share and 20% local share.

### **Responsibilities/Activities**

Mass Transit functions to provide safe and efficient public transportation to the community for access to jobs, schools, medical services, and business establishments. A mass transit system is an integral part of helping the area meet the requirements of the Clean Air Act.

Mass Transit provides regularly scheduled bus and streetcar service to all citizens. It also functions to supplement Kenosha Unified Schools' bus system with additional service to Middle and High Schools. It continues to maintain our fleet of passenger buses and streetcars, and to provide service for special events as required.

#### Buses

Operating Statistics	2006 Actual	2007 Estimated	2008 Estimated
Revenue Miles	1,055,812	1,055,800	1,056,000
Revenue Hours	70,581	71,000	71,000
Riders	1,608,552	1,656,000	1,722,000
Passengers/Hour	23	23	24

#### Streetcars

Operating Statistics	2006 Actual	2007 Estimated	2008 Estimated
Revenue Miles	21,677	22,000	22,000
Revenue Hours	3,013	3,100	3,100
Riders	52,936	62,000	63,000
Passengers/Hour	18	20	20

## MASS TRANSIT

### *Authorized Full-Time Positions*

	2006	2007	Adopted 2008
<u>Operators</u>			
Bus Drivers	39.5	39.5	39.5
Total Operators	39.5	39.5	39.5
 <u>Dispatching</u>			
Supervisor of Operations	1.0	1.0	1.0
Route Supervisor	1.0	1.0	1.0
Transit Dispatcher	2.0	2.0	2.0
Total Dispatching	4.0	4.0	4.0
 <u>Garage &amp; Maintenance</u>			
Mechanic Supervisor	1.0	1.0	1.0
Mechanic II	5.0	5.0	5.0
Service Attendant	4.0	4.0	4.0
Total Garage & Maintenance	10.0	10.0	10.0
 <u>Administration</u>			
Director of Transportation	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Account Clerk II (1)	0.6	0.6	0.6
Total Administration	2.6	2.6	2.6
 <u>Streetcar Operations</u>			
Mechanic II	1.0	0.0	0.0
Operator	1.5	1.5	1.5
Total Streetcar Services	2.5	1.5	1.5
 <u>Streetcar Maintenance</u>			
Mechanic II	0.0	1.0	1.0
Total Streetcar Maintenance	0.0	1.0	1.0
Total Mass Transit	58.6	58.6	58.6

(1) Position budgeted 60% Mass Transit, 40% Finance

MASS TRANSIT FUND  
 INTERGOVERNMENTAL REVENUES  
 INTERGOVERNMENTAL REVENUES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006	2007	2007	2007	2008
	ACTUAL	BUDGETED	ACTUAL	ESTIMATED	ADOPTED
	REVENUES	REVENUES	RECEIVED	REVENUES	BUDGETED
			06/30/07		REVENUES
<b>FEDERAL GRANTS</b>					
43302 UMTA OPERATING ASSISTANCE	1,989,309-	1,989,309-		2,104,917-	2,189,113-
43305 UMTA-CAPITAL/OPERATING FUNDING	6,987-	30,720-		91,470-	87,000-
**FEDERAL GRANTS	1,996,296-	2,020,029-		2,196,387-	2,276,113-
43404 STATE OPERATING ASSISTANCE	1,661,998-	1,742,545-	422,527-	1,690,109-	1,723,911-
**STATE GRANTS & REVENUES	1,661,998-	1,742,545-	422,527-	1,690,109-	1,723,911-
43616 PLEASANT PRAIRIE REIMB	7,200-	7,400-	1,848-	7,400-	7,800-
43621 WISPARK REIMB	7,150-	7,150-		7,150-	7,500-
**OTHER INTERGOVERNMENT REV	14,350-	14,550-	1,848-	14,550-	15,300-
<b>OTHER SERVICES</b>					
46908 INS. REIMB.-OTHER	282-				
**OTHER SERVICES	282-				
<b>TRANSIT REVENUES</b>					
47411 FULL ADULT-CASH TOKEN PASS	290,874-	294,400-	159,451-	305,000-	311,000-
47412 SENIOR/DISABLED FARES	73,670-	73,050-	36,783-	74,000-	76,200-
47413 STUDENT - CASH PASS	120,276-	140,400-	72,141-	138,000-	143,500-
47421 UNIFIED SCHOOLS	495,837-	530,237-	288,938-	530,200-	564,945-
47431 CHARTER SERVICE	5,776-	4,000-		4,000-	4,000-
47452 RENTAL OF BUILDINGS	3,000-	2,400-	1,200-	2,400-	2,400-
47453 SALE OF TRANSIT ASSETS	481-				
47454 PARK-N-RIDE LOT#23	45,783-	40,000-	9,056-	38,000-	57,000-
47456 MARKETING SALES	1,343-		40-	316-	
**TRANSIT REVENUES	1,037,040-	1,084,487-	567,609-	1,091,916-	1,159,045-
<b>MISCELLANEOUS REVENUES</b>					
49111 MISCELLANEOUS	107-			413-	
49115 MOTOR FUEL TAX REFUND	15,814-				
49117 CASH OVERAGE & SHORTAGE	49-				
**MISCELLANEOUS REVENUES	15,970-			413-	
<b>OTHER FINANCING PROCEEDS</b>					
49811 OPERATING ASSISTANCE-GEN FUND	1,288,875-	1,598,455-		1,568,266-	1,799,124-
**OTHER FINANCING PROCEEDS	1,288,875-	1,598,455-		1,568,266-	1,799,124-
***MASS TRANSIT FUND	6,014,811-	6,460,066-	991,984-	6,561,641-	6,973,493-

## MASS TRANSIT FUND

## OBJECT SUMMARY BY FUND 2008

	2006	2007	EXPEND.	2007	2008
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/07	EXPEND.	BUDGET
PERSONAL SERVICES					
111 SALARIES-PERMANENT REGULAR	409,879	429,576	214,829	429,576	437,136
121 WAGES PERMANENT REGULAR	1,991,781	2,147,945	1,089,944	2,119,800	2,159,053
131 OVERTIME	201,857	194,939	121,287	223,987	199,720
132 TEMP/SEAS/L.T.E.	218,795	209,455	94,132	191,743	312,421
135 LONGEVITY	1,105	1,195	570	1,140	1,140
136 SHIFT DIFFERENTIAL	2,945	4,336	1,699	4,236	4,336
141 TOOL ALLOWANCE	1,620	1,620	810	1,620	3,240
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,080	1,080	540	1,080	1,080
144 EDUCATION REIMB ALLOWANCE		1,580		1,080	1,580
146 ATTENDANCE INCENTIVE	11,150	21,983	11,625	17,850	14,000
151 WRS/RETIREMENT	349,160	377,393	156,959	372,781	383,595
152 F.I.C.A.	175,638	187,836	92,144	185,142	191,490
155 HEALTH INSURANCE EXPENSE	895,328	843,666	296,083	843,666	895,429
156 GROUP LIFE INSURANCE	9,213	7,720	5,067	9,920	9,920
157 STATE UNEMPLOYMENT COMP	19,725	20,100	3,792	20,100	20,100
158 MEDICARE CONTRIBUTION	41,141	43,957	21,558	43,303	44,815
161 WORKMEN'S COMP MEDICAL SERVICE	47,972	75,000	23,296	60,000	75,000
165 DEATH/DISABILITY MONTHLY	21,581		5,074	6,132	
** TOTAL PERSONAL SERVICES	4,399,970	4,569,381	2,139,409	4,533,156	4,754,055
CONTRACTUAL SERVICES					
211 AUDITING SERVICES	17,600	20,000		20,000	16,100
215 DATA PROCESSING		2,100	1,190	2,100	2,100
216 MEDICAL EXAMS/VACCINATIONS/ETC	1,550	7,900	1,075	5,000	7,900
219 OTHER PROFESSIONAL SERVICES	38,966	12,242	820	22,280	24,280
221 ELECTRICAL	44,773	84,186	40,226	78,300	82,215
222 NATURAL GAS	38,471	49,600	42,309	53,400	55,600
223 STORM WATER UTILITY		4,934	618	6,650	6,650
224 WATER	4,629	9,600	2,433	6,000	6,050
225 TELE-LONG DISTANCE/LOCAL CALLS	1,143	1,830	1,004	2,300	2,000
227 TELEPHONE - EQUIPMENT/OTHER	4,095	4,475	2,812	4,100	4,100
231 COMMUNICATIONS EQUIPMENT	7,323	8,490	3,541	8,490	8,510
232 OFFICE EQUIPMENT	1,461	2,060	1,276	2,060	2,100
233 DATA/WORD PROCESSING EQUIP	1,500	1,500	1,500	3,746	3,750
235 EQUIPMENT REPAIRS/MAINT.	1,826	1,800	1,459	2,100	2,250
241 HEATING & AIR CONDITIONING	95				
246 OTHER BLDG MAINTENANCE	14,738	24,335	16,236	36,000	30,500
248 OUTSIDE LIGHTING REPAIRS					200
249 OTHER GROUNDS MAINTENANCE	7,665	15,774	11,848	20,800	14,800
258 PURCHASED TRANSPORTATION-TRANS	144,996	155,530	77,780	156,600	191,000
261 MILEAGE	1,800	1,900	1,031	1,900	1,920
262 COMMERCIAL TRAVEL	903	3,850	1,940	2,500	1,600
263 MEALS & LODGING	3,140	6,600	4,421	5,100	5,100

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2008

	2006	2007	EXPEND.	2007	2008
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/07	EXPEND.	BUDGET
<b>CONTRACTUAL SERVICES</b>					
264 REGISTRATION	569	1,500	595	1,270	1,200
271 STATE INS POLICY FIRE&EXT COV	6,982	11,628	11,628	11,628	5,785
273 CVMIC LIABILITY	17,576	18,232	18,027	18,027	18,650
276 AUTO POLICY	196,525	240,511	237,986	237,986	296,143
277 BOILER INSURANCE		251	204	204	220
278 EXCESS W.C./W.C. PREMIUM	3,985	4,385	4,212	4,212	4,550
279 EMPLOYEE BLANKET BONDS-ETC		200	166	166	200
281 LAND LEASE	900	900			
282 EQUIPMENT RENTAL			80		
** TOTAL CONTRACTUAL SERVICES	563,211	696,313	486,417	712,919	795,473
<b>MATERIALS AND SUPPLIES</b>					
311 OFFICE SUPPLIES/PRINTING	7,532	14,610	3,495	14,660	15,100
316 COMPUTER SOFTWARE	74	3,050	223	3,223	350
317 SHOP SUPPLIES	12,705	13,000	7,203	13,000	13,200
322 SUBSCRIPTIONS & BOOKS		200	125	200	200
323 MEMBERSHIP DUES	4,809	4,620	4,195	5,400	5,400
327 ADV & PROMOTION-G & A TRANSIT	6,366	10,000	939	75,938	76,000
328 NONADVERT PUBLICATIONS-TRANSIT	139	100	19	900	900
341 VEHICLE FUEL CHARGE/OIL/ETC	585,592	608,150	259,325	642,265	738,300
342 CENTRAL GARAGE LABOR CHARGES	4,159	200	759	859	100
343 CENT.GARAGE-PARTS&MAT. CHARGES	753	500	29	129	100
344 OUTSIDE MATERIAL & LABOR	38,816	77,756	44,840	77,756	82,600
346 TIRES & TUBES-TRANSIT	48,776	49,644	23,699	49,100	51,300
347 PARTS PURCHASED-TRANSIT	106,298	182,000	84,456	177,586	195,000
361 SMALL TOOLS	511	1,300	506	1,300	1,300
362 OFFICE FURNITURE & EQUIPMENT	41	240	240	240	
367 CLOTHING & UNIFORM REPLACEMENT	11,175	16,170	3,706	16,170	17,630
369 OTHER NON CAPITAL EQUIPMENT	4,621		821	3,000	1,850
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,725	1,700	226	1,700	1,700
387 EQUIPMENT CLEANING SUPPLIES		600	402	882	600
388 PHOTOGRAPHIC EQUIP & SUPPLIES	32	200	64	100	100
389 OTHER	1,319	3,500	355	2,500	1,400
** TOTAL MATERIALS AND SUPPLIES	836,443	987,540	435,627	1,086,908	1,203,130
<b>CAPITAL OUTLAY-PURCHASED</b>					
575 SHOP EQUIPMENT		5,631	5,631	5,631	
** TOTAL CAPITAL OUTLAY-PURCHASED		5,631	5,631	5,631	
<b>INSURED LOSSES</b>					
711 INSURED LOSSES-ACCIDENT CAUSED	305-		7,740	7,740	
** TOTAL INSURED LOSSES	305-		7,740	7,740	
<b>OTHER</b>					
909 MISCELLANEOUS	205				
911 DEPR UNMANNED PASSENGER SHELTE	92,719				

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2008

	2006	2007	EXPEND.	2007	2008
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/07	EXPEND.	BUDGET
OTHER					
912 DEPR REVENUE VEHICLES	429,605	_____	_____	_____	_____
913 DEPR SERVICE VEHICLES	7,987	_____	_____	_____	_____
914 DEPR OFFICE EQUIPMENT	1,805	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	119,352	_____	_____	_____	_____
917 DEPR LAND IMPROVEMENTS	7,494	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	155,765	_____	_____	_____	_____
933 INDIRECT COST ALLOCATION	215,287	215,287	_____	215,287	220,835
** TOTAL OTHER	1,030,219	215,287	_____	215,287	220,835
****TOTAL MASS TRANSIT FUND	6,829,538	6,474,152	3,074,824	6,561,641	6,973,493

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 OPERATIONS-OPERATORS-REG					
121 WAGES PERMANENT REGULAR	1,527,331	1,648,554	874,753	1,668,000	1,655,524
131 OVERTIME	171,120	166,229	110,618	195,000	172,311
132 TEMP/SEAS/L.T.E.	401		3,373	5,700	
146 ATTENDANCE INCENTIVE	7,875	14,813	8,500	12,650	7,775
151 WRS/RETIREMENT	233,002	251,859	104,709	255,069	250,825
152 F.I.C.A.	105,665	114,397	61,636	116,290	113,810
155 HEALTH INSURANCE EXPENSE	652,833	568,683	215,129	568,683	603,574
156 GROUP LIFE INSURANCE	6,393	5,000	3,604	7,000	7,000
157 STATE UNEMPLOYMENT COMP	19,725	20,100	3,792	20,100	20,100
158 MEDICARE CONTRIBUTION	24,712	26,761	14,401	27,197	26,620
161 WORKMEN'S COMP MEDICAL SERVICE	47,972	75,000	23,296	60,000	75,000
165 DEATH/DISABILITY MONTHLY	21,581		5,074	6,132	
TOTAL PERSONAL SERVICES	2,818,610	2,891,396	1,428,885	2,941,821	2,932,539
216 MEDICAL EXAMS/VACCINATIONS/ETC	1,550	7,900	1,075	5,000	7,900
219 OTHER PROFESSIONAL SERVICES	2,000				
278 EXCESS W.C./W.C. PREMIUM	3,985	4,385	4,212	4,212	4,550
TOTAL CONTRACTUAL SERVICES	7,535	12,285	5,287	9,212	12,450
367 CLOTHING & UNIFORM REPLACEMENT	7,148	10,770	682	10,770	12,230
389 OTHER	160	300		300	200
TOTAL MATERIALS AND SUPPLIES	7,308	11,070	682	11,070	12,430
909 MISCELLANEOUS	205				
933 INDIRECT COST ALLOCATION	64,600	64,600		64,600	66,250
TOTAL OTHER	64,805	64,600		64,600	66,250
DIVISION TOTAL	2,898,258	2,979,351	1,434,854	3,026,703	3,023,669



520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50103 OPERATIONS-OPERATORS-TEMP					
131 OVERTIME	80		287	287	
132 TEMP/SEAS/L.T.E.	124,185	128,750	65,716	115,000	129,638
151 WRS/RETIREMENT	11,728	13,648	6,996	12,190	13,750
152 F.I.C.A.	7,530	7,983	4,092	7,130	8,045
158 MEDICARE CONTRIBUTION	1,802	1,867	957	1,670	1,885
TOTAL PERSONAL SERVICES	145,325	152,248	78,048	136,277	153,318
DIVISION TOTAL	145,325	152,248	78,048	136,277	153,318

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50105 OPERATIONS-SUPV & DISPATCHING					
111 SALARIES-PERMANENT REGULAR	205,095	217,838	108,210	217,838	219,240
131 OVERTIME	4,384	2,818	1,686	4,000	2,928
132 TEMP/SEAS/L.T.E.	32,019	32,960	17,468	32,960	33,045
135 LONGEVITY	120	170	60	120	120
136 SHIFT DIFFERENTIAL	630	800	286	700	800
144 EDUCATION REIMB ALLOWANCE		500			
146 ATTENDANCE INCENTIVE	500	1,500	625	1,125	1,500
151 WRS/RETIREMENT	25,010	27,202	13,438	27,215	27,375
152 F.I.C.A.	14,951	15,910	7,860	15,920	16,015
155 HEALTH INSURANCE EXPENSE	47,229	57,588	21,520	57,588	61,121
156 GROUP LIFE INSURANCE	316	700	253	500	500
158 MEDICARE CONTRIBUTION	3,520	3,723	1,861	3,723	3,750
TOTAL PERSONAL SERVICES	333,774	361,709	173,267	361,689	366,394
261 MILEAGE	122	200		200	200
TOTAL CONTRACTUAL SERVICES	122	200		200	200
DIVISION TOTAL	333,896	361,909	173,267	361,889	366,594

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50106 OPERATIONS-MATERIALS & SUPPLIE					
235 EQUIPMENT REPAIRS/MAINT.					450
TOTAL CONTRACTUAL SERVICES					450
311 OFFICE SUPPLIES/PRINTING	6,188	11,160	2,498	11,160	11,600
341 VEHICLE FUEL CHARGE/OIL/ETC	580,511	603,850	257,141	637,900	733,700
342 CENTRAL GARAGE LABOR CHARGES	3,701		759	759	
343 CENT.GARAGE-PARTS&MAT. CHARGES	347		29	29	
346 TIRES & TUBES-TRANSIT	48,776	48,844	23,699	49,100	51,300
362 OFFICE FURNITURE & EQUIPMENT		240	240	240	
369 OTHER NON CAPITAL EQUIPMENT	209				350
389 OTHER		1,000		1,000	
TOTAL MATERIALS AND SUPPLIES	639,732	665,094	284,366	700,188	796,950
DIVISION TOTAL	639,732	665,094	284,366	700,188	797,400

520 MASS TRANSIT FUND  
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50107 DEPRECIATION EXPENSE					
911 DEPR UNMANNED PASSENGER SHELTE	92,719	_____	_____	_____	_____
912 DEPR REVENUE VEHICLES	396,904	_____	_____	_____	_____
914 DEPR OFFICE EQUIPMENT	693	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	284	_____	_____	_____	_____
917 DEPR LAND IMPROVEMENTS	7,494	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	5,365	_____	_____	_____	_____
TOTAL OTHER	503,459	_____	_____	_____	_____
DIVISION TOTAL	503,459	_____	_____	_____	_____

520 MASS TRANSIT FUND  
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50201 TRANSIT GARAGE-MAINTENANCE					
111 SALARIES-PERMANENT REGULAR	59,496	61,286	30,642	61,286	61,284
121 WAGES PERMANENT REGULAR	368,673	389,418	174,995	363,800	394,693
131 OVERTIME	12,235	16,025	3,360	10,000	14,038
132 TEMP/SEAS/L.T.E.		21,803		21,803	21,466
135 LONGEVITY	720	485	360	720	720
136 SHIFT DIFFERENTIAL	2,315	3,536	1,413	3,536	3,536
141 TOOL ALLOWANCE	1,620	1,350	810	1,350	2,700
146 ATTENDANCE INCENTIVE	2,375	3,750	2,125	3,375	3,750
151 WRS/RETIREMENT	46,238	52,750	22,653	49,383	53,085
152 F.I.C.A.	27,732	30,866	13,249	28,884	31,055
155 HEALTH INSURANCE EXPENSE	111,219	143,970	38,116	143,970	152,804
156 GROUP LIFE INSURANCE	1,008	1,000	634	1,200	1,200
158 MEDICARE CONTRIBUTION	6,486	7,228	3,099	6,755	7,265
TOTAL PERSONAL SERVICES	640,117	733,467	291,456	696,062	747,596
219 OTHER PROFESSIONAL SERVICES	4,900	280		280	280
231 COMMUNICATIONS EQUIPMENT	7,325	8,420	3,541	8,420	8,440
233 DATA/WORD PROCESSING EQUIP	1,500	1,500	1,500	3,746	3,750
235 EQUIPMENT REPAIRS/MAINT.	1,790	1,500	1,459	1,800	1,800
261 MILEAGE		100	100	100	120
263 MEALS & LODGING		300	79	300	300
264 REGISTRATION		400	70	270	200
276 AUTO POLICY	31,237	33,725	32,419	32,419	33,508
282 EQUIPMENT RENTAL			80		
TOTAL CONTRACTUAL SERVICES	46,752	46,225	39,248	47,335	48,398
316 COMPUTER SOFTWARE		3,000	173	3,173	300
317 SHOP SUPPLIES	12,438	12,300	7,019	12,300	12,500
341 VEHICLE FUEL CHARGE/OIL/ETC	5,055	4,300	1,919	4,100	4,300
342 CENTRAL GARAGE LABOR CHARGES	458	200		100	100
343 CENT.GARAGE-PARTS&MAT. CHARGES	406	500		100	100
344 OUTSIDE MATERIAL & LABOR	34,761	67,869	42,324	67,869	76,000
346 TIRES & TUBES-TRANSIT		800			
347 PARTS PURCHASED-TRANSIT	87,704	156,000	80,558	151,586	168,000
361 SMALL TOOLS	511	1,000	506	1,000	1,000
367 CLOTHING & UNIFORM REPLACEMENT	4,027	5,400	3,024	5,400	5,400
369 OTHER NON CAPITAL EQUIPMENT	1,156		821	3,000	1,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	706	1,200		1,200	1,700
387 EQUIPMENT CLEANING SUPPLIES		600	402	882	600
389 OTHER	972	2,000	355	1,000	1,000

520 MASS TRANSIT FUND  
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
TOTAL MATERIALS AND SUPPLIES	148,194	255,169	137,101	251,710	272,000
575 SHOP EQUIPMENT	_____	5,631	5,631	5,631	_____
TOTAL CAPITAL OUTLAY-PURCHASE	_____	5,631	5,631	5,631	_____
711 INSURED LOSSES-ACCIDENT CAUSED	305-	_____	7,740	7,740	_____
TOTAL INSURED LOSSES	305-	_____	7,740	7,740	_____
914 DEPR OFFICE EQUIPMENT	1,032	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	86,877	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	28,655	_____	_____	_____	_____
933 INDIRECT COST ALLOCATION	32,300	32,300	_____	32,300	33,125
TOTAL OTHER	148,864	32,300	_____	32,300	33,125
DIVISION TOTAL	983,622	1,072,792	481,176	1,040,778	1,101,119

520 MASS TRANSIT FUND  
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50202 MAINT-NON-TRANSPORTATION					
132 TEMP/SEAS/L.T.E.	9,463	15,091	4,835	11,000	15,288
151 WRS/RETIREMENT	984	1,600	513	1,166	1,630
152 F.I.C.A.	587	936	300	682	960
158 MEDICARE CONTRIBUTION	137	219	70	160	225
TOTAL PERSONAL SERVICES	11,171	17,846	5,718	13,008	18,103
224 WATER	397	1,600	265	500	_____
241 HEATING & AIR CONDITIONING	95	_____	_____	_____	_____
246 OTHER BLDG MAINTENANCE	10,984	14,400	9,948	21,000	18,000
248 OUTSIDE LIGHTING REPAIRS	_____	_____	_____	_____	200
249 OTHER GROUNDS MAINTENANCE	7,313	15,060	11,135	20,000	14,000
TOTAL CONTRACTUAL SERVICES	18,789	31,060	21,348	41,500	32,200
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,855	_____	_____	_____	_____
TOTAL MATERIALS AND SUPPLIES	1,855	_____	_____	_____	_____
DIVISION TOTAL	31,815	48,906	27,066	54,508	50,303

520 MASS TRANSIT FUND  
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50301 TRANSIT ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	145,288	150,452	75,977	150,452	156,612
121 WAGES PERMANENT REGULAR					
132 TEMP/SEAS/L.T.E.	44,560				99,531
135 LONGEVITY	265	300	150	300	300
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,080	1,080	540	1,080	1,080
144 EDUCATION REIMB ALLOWANCE		1,080		1,080	1,580
146 ATTENDANCE INCENTIVE	400	975	375	700	975
151 WRS/RETIREMENT	19,925	16,324	3,533	16,283	22,690
152 F.I.C.A.	11,858	9,544	2,014	9,524	13,270
155 HEALTH INSURANCE EXPENSE	50,722	37,432	10,982	37,432	39,729
156 GROUP LIFE INSURANCE	833	800	522	1,000	1,000
158 MEDICARE CONTRIBUTION	2,773	2,234	471	2,228	3,105
TOTAL PERSONAL SERVICES	277,704	220,221	94,564	220,079	339,872
211 AUDITING SERVICES	17,600	20,000		20,000	16,100
215 DATA PROCESSING		2,100	1,190	2,100	2,100
219 OTHER PROFESSIONAL SERVICES	30,066	9,962	820	22,000	22,000
221 ELECTRICAL	22,342	56,886	29,293	51,000	53,550
222 NATURAL GAS	32,920	40,200	38,435	44,000	46,200
223 STORM WATER UTILITY		4,934	618	6,650	6,650
224 WATER	3,751	7,500	1,964	5,000	5,500
225 TELE-LONG DISTANCE/LOCAL CALLS	1,143	1,830	1,004	2,300	2,000
227 TELEPHONE - EQUIPMENT/OTHER	2,822	3,675	2,431	3,300	3,300
232 OFFICE EQUIPMENT	1,461	2,060	1,276	2,060	2,100
258 PURCHASED TRANSPORTATION-TRANS	144,996	155,530	77,780	156,600	191,000
261 MILEAGE	1,678	1,600	931	1,600	1,600
262 COMMERCIAL TRAVEL	903	3,850	1,940	2,500	1,600
263 MEALS & LODGING	3,140	6,300	4,342	4,800	4,800
264 REGISTRATION	569	1,100	525	1,000	1,000
271 STATE INS POLICY FIRE&EXT COV	6,982	11,628	11,628	11,628	5,785
273 CVMIC LIABILITY	17,576	18,232	18,027	18,027	18,650
276 AUTO POLICY	128,208	168,487	168,487	168,487	220,035
277 BOILER INSURANCE		251	204	204	220
279 EMPLOYEE BLANKET BONDS-ETC		200	166	166	200
281 LAND LEASE	900	900			
TOTAL CONTRACTUAL SERVICES	417,057	517,225	361,061	523,422	604,390
311 OFFICE SUPPLIES/PRINTING	1,344	1,450	997	1,500	1,500
316 COMPUTER SOFTWARE	74	50	50	50	50
322 SUBSCRIPTIONS & BOOKS		200	125	200	200



520 MASS TRANSIT FUND  
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
323 MEMBERSHIP DUES	4,809	4,620	4,195	5,400	5,400
327 ADV & PROMOTION-G & A TRANSIT	6,366	10,000	939	75,938	76,000
328 NONADVERT PUBLICATIONS-TRANSIT	139	100	19	900	900
362 OFFICE FURNITURE & EQUIPMENT	41				
388 PHOTOGRAPHIC EQUIP & SUPPLIES	32	200	64	100	100
389 OTHER	143				
TOTAL MATERIALS AND SUPPLIES	12,948	16,620	6,389	84,088	84,150
913 DEPR SERVICE VEHICLES	7,987				
914 DEPR OFFICE EQUIPMENT	80				
919 DEPR OTHER EQUIPMENT	809				
933 INDIRECT COST ALLOCATION	118,387	118,387		118,387	121,460
TOTAL OTHER	127,263	118,387		118,387	121,460
DEPARTMENT TOTAL	834,972	872,453	462,014	945,976	1,149,872

520 MASS TRANSIT FUND  
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50401 STREET CARS SYSTEM					
121 WAGES PERMANENT REGULAR	52,421	64,005	19,490	48,000	62,868
131 OVERTIME	8,689	5,867	3,289	9,000	5,139
132 TEMP/SEAS/L.T.E.	1,842	10,851	1,194	3,000	13,453
146 ATTENDANCE INCENTIVE		570			
151 WRS/RETIREMENT	6,549	8,615	2,541	6,360	8,705
152 F.I.C.A.	3,903	5,045	1,486	3,720	5,095
155 HEALTH INSURANCE EXPENSE	17,583	21,596	5,090	21,596	22,921
156 GROUP LIFE INSURANCE	663	110	54	110	110
158 MEDICARE CONTRIBUTION	913	1,185	347	870	1,200
TOTAL PERSONAL SERVICES	92,563	117,844	33,491	92,656	119,491
219 OTHER PROFESSIONAL SERVICES	2,000	2,000			2,000
221 ELECTRICAL	22,431	27,300	10,933	27,300	28,665
222 NATURAL GAS	5,551	9,400	3,874	9,400	9,400
224 WATER	481	500	204	500	550
227 TELEPHONE - EQUIPMENT/OTHER	1,273	800	381	800	800
231 COMMUNICATIONS EQUIPMENT	2-	70		70	70
235 EQUIPMENT REPAIRS/MAINT.	36	300		300	
246 OTHER BLDG MAINTENANCE	3,754	9,935	6,288	15,000	12,500
249 OTHER GROUNDS MAINTENANCE	352	714	713	800	800
276 AUTO POLICY	37,080	38,299	37,080	37,080	42,600
TOTAL CONTRACTUAL SERVICES	72,956	89,318	59,473	91,250	97,385
311 OFFICE SUPPLIES/PRINTING		2,000		2,000	2,000
317 SHOP SUPPLIES	267	700	184	700	700
341 VEHICLE FUEL CHARGE/OIL/ETC	26		265	265	300
344 OUTSIDE MATERIAL & LABOR	4,055	9,887	2,516	9,887	6,600
347 PARTS PURCHASED-TRANSIT	18,594	26,000	3,898	26,000	27,000
361 SMALL TOOLS		300		300	300
369 OTHER NON CAPITAL EQUIPMENT	3,256				500
382 HOUSEKEEPING-JANITORIAL SUPPLI	164	500	226	500	
389 OTHER	44	200		200	200
TOTAL MATERIALS AND SUPPLIES	26,406	39,587	7,089	39,852	37,600
DIVISION TOTAL	191,925	246,749	100,053	223,758	254,476

520 MASS TRANSIT FUND

09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50402 DEPRECIATION EXPENSE					
912 DEPR REVENUE VEHICLES	32,701	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	32,191	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	120,936	_____	_____	_____	_____
TOTAL OTHER	185,828	_____	_____	_____	_____
DIVISION TOTAL	185,828	_____	_____	_____	_____

520 MASS TRANSIT FUND  
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50403 STREET CAR MAINTENANCE					
121 WAGES PERMANENT REGULAR	43,356	45,968	20,706	40,000	45,968
131 OVERTIME	5,349	4,000	2,047	5,700	5,304
132 TEMP/SEAS/L.T.E.	6,325		1,546	2,280	
135 LONGEVITY		240			
141 TOOL ALLOWANCE		270		270	540
146 ATTENDANCE INCENTIVE		375			
151 WRS/RETIREMENT	5,724	5,395	2,576	5,115	5,535
152 F.I.C.A.	3,412	3,155	1,507	2,992	3,240
155 HEALTH INSURANCE EXPENSE	15,742	14,397	5,246	14,397	15,280
156 GROUP LIFE INSURANCE		110		110	110
158 MEDICARE CONTRIBUTION	798	740	352	700	765
TOTAL PERSONAL SERVICES	80,706	74,650	33,980	71,564	76,742
DIVISION TOTAL	80,706	74,650	33,980	71,564	76,742
FUND TOTAL	6,829,538	6,474,152	3,074,824	6,561,641	6,973,493

## AIRPORT

The Airport provides the administrative, technical, and supervisory support necessary to ensure an efficient, well maintained, and safe operation of the Kenosha Regional Airport. The Department manages the development, leasing, and maintenance of all airport properties.

The Department provides a modern airport facility offering a variety of services required by airport users. An important part of the Airport's mission is to support local area economic development through the services available at the Airport. It is also a designated reliever airport for corporate, freight, and general aviation activity in the Chicago to Milwaukee corridor.

### ***Responsibilities/Activities***

The demand for hangar development sites remains strong at the Kenosha Regional Airport. With the completion of Phase I in 2007, which provides access roads, taxiways, and utilities for (7) seven large hangar sites, Phase II planning will be a priority.

The Airport is currently home to (10) ten aviation service businesses, three flight schools including helicopter, and several corporate flight departments. The Airport is also home to over 250 based aircraft, more than any other airport in Wisconsin.

	2006 Actual	2007 Estimated	2008 Estimated
Hangar leases managed and enforced	49	50	55
Fuel flowage fees (gallons)	837,688	860,000	890,000
Aircraft Operations	65,722	70,000	72,000

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Airport Director	1	1	1
Supervisor of Operations - Airport	1	1	1
Airport Maintenance Technician	2	2	2
Total Airport	<u>4</u>	<u>4</u>	<u>4</u>

AIRPORT FUND  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47201 LEASE - FARM LAND	5,968-	5,968-		5,968-	5,968-
47202 KENOSHA AERO FUEL FLOWAGE	9,969-	6,000-			
47203 9400-10-20 KENEVAN	8,678-	8,678-	8,678-	8,678-	8,933-
47206 4940 88 AVE G.T.C.	6,000-	6,000-	6,000-	6,000-	6,000-
47207 10290 HANGAR 3000 LLC	4,463-	4,463-	4,463-	4,463-	4,594-
47209 9516 BIRDS ROOST	2,503-	2,503-	2,503-	2,503-	2,576-
47210 9770 D&J	3,400-	3,400-	3,400-	3,400-	3,500-
47211 9890 BEARDSLEY	2,007-	2,007-	2,007-	2,007-	2,066-
47212 9820 SZENDROI	5,101-	5,101-	3,826-	5,101-	5,251-
47213 9910 KENOSHA JET CTR	8,855-	8,855-	8,855-	8,855-	9,115-
47214 9940 COMMERCIAL PLASTICS	4,488-	4,488-	4,488-	4,488-	4,620-
47216 COMMERCIAL PLASTICS-FUEL FLOW	2,108-	2,000-	1,419-	2,135-	2,000-
47217 9604-08 MANGELSDORF	1,110-	1,110-	1,110-	1,110-	1,143-
47218 10030 ERICSON	3,359-	3,359-	3,359-	3,359-	3,458-
47219 10010 KENO T-HANGAR	3,359-	3,359-	3,359-	3,359-	3,458-
47220 10070 HANGAR FIFTEEN	3,359-	3,359-	3,359-	3,359-	3,458-
47221 10050 HANGAR EIGHTEEN	3,359-	3,359-	3,359-	3,359-	3,458-
47222 10090-10110 HANGAR 90	6,718-	6,718-	6,718-	6,718-	6,916-
47223 9390 PARTNERSHIP LLC	2,442-	2,596-	2,596-	2,596-	2,672-
47225 10150 HANGAR 51	3,757-	3,757-	3,757-	3,757-	3,868-
47226 9522 SEACORD	2,994-	2,994-	2,994-	2,994-	3,082-
47227 10130 HANGAR 30	3,359-	3,359-	3,359-	3,359-	3,458-
47228 9830 RAFFEL	1,700-	1,700-	1,700-	1,700-	1,750-
47230 FUEL FARM KENO JET CTR	3,000-	4,000-	3,000-	4,000-	4,000-
47231 KENO AERO FUEL FARM FEE	1,500-	2,000-	1,500-	2,000-	2,000-
47232 KENO JET - FUEL FLOWAGE	28,481-	30,000-	9,051-	28,000-	29,000-
47233 HANGAR 4000 LLC (JEROLD JACKS)	3,721-	3,723-	3,723-	3,723-	3,833-
47234 10270 HANGAR 5000	4,454-	4,454-	4,454-	4,454-	4,585-
47235 9870 AVIATION PLUS	2,499-	2,499-	2,499-	2,499-	2,573-
47236 9612 MIDWEST AVIATION	2,267-				
47237 9894 NORTH AMERICAN JET INC	8,883-	8,883-	4,441-	4,441-	
47238 NORTH AMERICAN JET FUEL	4,749-	7,100-			
47241 10190 SECURITY	3,359-	3,359-	3,359-	3,359-	3,458-
47244 10210 HANGAR 2000 NORTH	3,359-	3,359-	3,359-	3,359-	3,458-
47245 10230 EXEC AIRCRFT	3,358-	3,359-	3,359-	3,359-	3,458-
47246 10170 SECURITY HANGARS	3,359-	3,359-	3,359-	3,359-	3,458-
47248 9840 OCKER/CUMMINGS	2,125-	2,125-	2,125-	2,125-	2,188-
47252 9894 FUEL FLOWAGE FEES			6,936-	16,125-	21,000-
47253 9894 PROP. LLC/LAND LEASE			9,604-	9,604-	9,865-
47254 9894 PROP/FUEL FARM FACILITY			1,500-	4,000-	4,000-
47255 9850 BAKENG DEUCE	2,125-	2,125-	2,125-	2,125-	2,188-
47256 9530 SOUTHPORT HANGER CONDO	5,240-	5,240-	5,240-	5,240-	5,394-
47258 9846 ERIC WOELBING	2,448-	2,448-	2,448-	2,448-	2,520-
47259 9530 ALLEN A. THOMPSON	2,620-				
47260 RAMP FEES	582-	1,000-	1,314-	1,314-	1,000-
47261 NORTH AMERICAN JET FUEL FARM	3,000-	4,000-			

AIRPORT FUND  
NON-GOVERNMENTAL GRANTS  
NON-GOVERNMENTAL GRANTS

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47262 9952 AMPHIB	5,032-	5,032-	5,032-	5,032-	5,180-
47265 9962 ZENO AIRE	14,072-	14,072-	14,072-	14,072-	14,486-
47266 ZENO FUEL FLOW	17,741-	20,000-	5,385-	20,000-	20,500-
47267 ZENO FUEL TANK FEE	3,000-	4,000-	5,832-	5,832-	4,000-
47270 10460 SSR PROPERTIES	4,187-	4,318-	4,318-	4,318-	4,445-
47274 9950 BURTON BUCHER	3,672-	3,672-	3,672-	3,672-	3,780-
47277 10430 RKJ ENTERPRISES	3,834-	3,834-	3,834-	3,834-	3,947-
47278 10440-CAPITAL 1ST AVIATION	4,182-	4,182-	4,182-	4,182-	4,305-
47280 9960-WM KNAUZ TRUST	4,403-	4,208-	2,494-	4,208-	4,332-
47282 10400 RCF INVESTMENT INC	6,809-	6,808-	6,809-	6,808-	7,008-
47284 9904-JOHN S. SWIFT CO	2,384-	2,384-	2,384-	2,384-	2,454-
47285 10420-IAN J.A.SCOTT INS TRUST	2,576-	2,575-	2,576-	2,575-	2,651-
47286 10450-PARRISH PROPERTIES XI	4,182-	4,182-	4,182-	4,182-	4,305-
47288 9880-CASPER AVIATION	2,295-	2,295-	2,295-	2,295-	2,363-
47289 10410-NEW HORIZONS BLDG DEV	4,896-		2,448-	2,448-	
47291 MITCH AND CHRIS LLC - 9500	5,918-	5,918-	5,918-	5,918-	6,092-
47292 9440 CINGULAR TOWERSS		15,000-		6,250-	15,000-
47293 NEW CINGULAR WIRELESS PSC LLC				7,542-	15,000-
47294 10330 ROBERT COOK TRUST	2,448-	4,896-	4,896-	4,896-	5,040-
47295 10320 WOELBING	4,055-	4,054-	4,055-	4,054-	4,173-
47296 9612 - SUNSTAR AERO SERVICES	3,473-	6,946-	6,946-	6,946-	7,150-
**AIRPORT REVENUES	289,344-	306,542-	246,035-	316,250-	335,533-
47312 CONCESSIONS/VENDING MACHINES	124-		125-	125-	
**HARBOR REVENUES	124-		125-	125-	
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	1,316-		1,412-	1,412-	500-
**INTEREST INCOME	1,316-		1,412-	1,412-	500-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS			250-	250-	
49115 MOTOR FUEL TAX REFUND	1,044-	1,000-		1,000-	1,000-
**MISCELLANEOUS REVENUES	1,044-	1,000-	250-	1,250-	1,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	292,765-	450,124-		456,501-	454,306-
**OTHER FINANCING PROCEEDS	292,765-	450,124-		456,501-	454,306-
***AIRPORT FUND	584,593-	757,666-	247,822-	775,538-	791,339-

521 AIRPORT FUND  
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 AIRPORT					
111 SALARIES-PERMANENT REGULAR	134,796	134,800	69,484	134,800	138,840
121 WAGES PERMANENT REGULAR	87,478	86,362	43,323	86,362	86,362
131 OVERTIME	10,852	9,106	16,346	18,000	9,106
132 TEMP/SEAS/L.T.E.	56,277	69,395	29,869	65,000	75,187
135 LONGEVITY	480	480	255	525	595
146 ATTENDANCE INCENTIVE	625	1,500	875	1,500	1,500
151 WRS/RETIREMENT	29,901	31,974	16,976	32,460	33,100
152 F.I.C.A.	17,812	18,702	9,929	18,985	19,320
155 HEALTH INSURANCE EXPENSE	64,663	57,588	21,577	57,588	61,121
156 GROUP LIFE INSURANCE	822	950	494	898	925
158 MEDICARE CONTRIBUTION	4,211	4,374	2,322	4,440	4,520
TOTAL PERSONAL SERVICES	407,917	415,231	211,450	420,558	430,576
219 OTHER PROFESSIONAL SERVICES	3,822	4,175	608	4,175	4,175
221 ELECTRICAL	35,587	39,600	19,137	37,500	39,500
222 NATURAL GAS	13,199	14,200	11,458	13,600	14,500
223 STORM WATER UTILITY		90,000	62,310	123,795	123,795
224 WATER	3,612	3,800	1,848	3,700	3,800
225 TELE-LONG DISTANCE/LOCAL CALLS	1,869	2,800	932	2,000	2,200
227 TELEPHONE - EQUIPMENT/OTHER	1,272	1,100	637	1,400	1,450
231 COMMUNICATIONS EQUIPMENT		300		300	300
232 OFFICE EQUIPMENT	392	480	168	450	500
241 HEATING & AIR CONDITIONING	3,434	2,850	3,375	3,800	4,000
242 ELEVATOR	401	1,375	5,104	6,000	1,400
243 CLEANING CONTRACT-BLDG	545	575		575	575
244 PAINTING & CARPETING	33	15,760		15,760	
246 OTHER BLDG MAINTENANCE	4,448	6,000	654	6,000	6,000
249 OTHER GROUNDS MAINTENANCE	1,936	1,500	528	1,500	1,500
261 MILEAGE	1,431	1,600	525	1,600	1,700
263 MEALS & LODGING	289	500	303	400	500
264 REGISTRATION	90	120	90	90	120
271 STATE INS POLICY FIRE&EXT COV	3,206	3,210	1,781	1,781	3,600
273 CVMIC LIABILITY	1,791	1,720	1,829	1,829	1,900
275 AVIATION LIABILITY	10,361	10,500	10,873	10,873	11,000
276 AUTO POLICY	487	515	504	504	534
277 BOILER INSURANCE		143		143	150
278 EXCESS W.C./W.C. PREMIUM	405	450	346	346	400
279 EMPLOYEE BLANKET BONDS-ETC	24	25	24	24	24
282 EQUIPMENT RENTAL	10,380	11,600	8,555	11,700	11,700
TOTAL CONTRACTUAL SERVICES	99,014	214,898	131,589	249,845	235,323



521 AIRPORT FUND  
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
311 OFFICE SUPPLIES/PRINTING	566	750	276	750	750
322 SUBSCRIPTIONS & BOOKS	309	330	306	306	350
323 MEMBERSHIP DUES	664	710	625	710	710
341 VEHICLE FUEL CHARGE/OIL/ETC	15,088	14,000	7,850	18,000	18,000
342 CENTRAL GARAGE LABOR CHARGES	3,807	5,000	138	4,000	4,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	9,051	6,000	592	5,000	6,000
344 OUTSIDE MATERIAL & LABOR	7,320	8,200	2,740	7,000	8,500
351 ROAD SALT	1,339	4,800	4,961	4,961	5,000
353 HORTICULTURAL SUPP-FERT ETC	1,896	1,900	1,426	1,900	2,000
355 CEMENT, ASPHALT&CRACKFILL		12,000		8,800	300
357 BUILDING MATERIALS	241	200	76	200	200
361 SMALL TOOLS	537	600	435	600	600
367 CLOTHING & UNIFORM REPLACEMENT	545	500		600	500
369 OTHER NON CAPITAL EQUIPMENT	517	500		490	1,700
371 PAVEMENT MARKINGS	1,991	3,000		3,000	3,000
372 TRAFFIC SIGNS & HARDWARE		300			
375 ELECTRICAL SUPL TRAF&ST LHTG	6,254	6,500	3,510	6,500	7,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,923	1,600	924	1,800	1,600
385 BATTERIES	418	500		300	400
388 PHOTOGRAPHIC EQUIP & SUPPLIES	162			318	
TOTAL MATERIALS AND SUPPLIES	52,628	67,390	23,859	65,235	60,610
512 PORTABLE RECEIVER TRANSMITTERS					10,540
579 OTHER MISC EQUIPMENT		4,500	4,011	4,011	
TOTAL CAPITAL OUTLAY-PURCHASE		4,500	4,011	4,011	10,540
916 DEPR BLDGS & MAINTENANCE AREA	34,281	34,281		34,281	34,281
917 DEPR LAND IMPROVEMENTS	654,484	651,484		648,815	648,815
919 DEPR OTHER EQUIPMENT	6,567	17,049		15,090	15,090
920 DEPR CONTRA CONTRIBUTED CAP	676,025-	676,026-		673,356-	673,356-
933 INDIRECT COST ALLOCATION	60,147	60,147		40,000	40,000
TOTAL OTHER	79,454	86,935		64,830	64,830
DEPARTMENT TOTAL	639,013	788,954	370,909	804,479	801,879

## PARKS – SIMMONS ISLAND MARINA

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The function of the Simmons Island Marina division is to provide safe public leased boat slip mooring and boat launching at competitive and affordable rates. Negotiations are underway to secure a private operator of the marina who will continue to provide quality public service to area boaters.

### ***Responsibilities/Activities***

The Launch Ramp seasonal staff arrive prior to the start of the season to do maintenance around the building. Maintenance activities include cleaning, painting and repairing or replacing any broken equipment in the boaters' restroom/laundry facility. The installation and removal of docks is also a primary responsibility.

Applications are sent out for the following year and boat slip assignment is based on location request and seniority. The Parks/Marina staff also collects fees for slip rentals, launching permits and seasonal passes.

Year-end activities include the repair and storage of docks. The docks had all valves changed before installation for the 2007 season. Launch ramps and dumpster enclosures are also repaired.

Some future objectives include gate installation of the fish cleaning station and landscaping around the boat trailer parking areas.

There are 142 slips, six of which are not normally rented because of their location next to the walkway for each dock. There are 98 slips occupied and 38 open for 2007.

	2006 Actual	2007 Estimated	2008 Estimate
Slip Rentals	\$151,653	\$181,000	\$175,000
Launching Permits	\$31,073	\$40,000	\$40,000

### ***Authorized Full-Time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Field Supervisor (1)	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>
Total Simmons Island Marina	<u>0.30</u>	<u>0.30</u>	<u>0.30</u>

*(1) Position is budgeted 30% Simmons Island Marina, 70% Park Administration*

SIMMONS ISLAND MARINA  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
HARBOR REVENUES					
47301 SLIP RENTALS	151,653-	155,000-	119,468-	181,000-	175,000-
47303 LAUNCHING PERMITS	31,073-	30,000-	18,989-	40,000-	40,000-
47304 PUMP-OUT FACILITY		50-			
47313 TRANSIENT RENTALS			288-	288-	
**HARBOR REVENUES	<u>182,726-</u>	<u>185,050-</u>	<u>138,745-</u>	<u>221,288-</u>	<u>215,000-</u>
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS			1,000-	1,000-	
**MISCELLANEOUS REVENUES			<u>1,000-</u>	<u>1,000-</u>	
****SIMMONS ISLAND MARINA	<u>182,726-</u>	<u>185,050-</u>	<u>139,745-</u>	<u>222,288-</u>	<u>215,000-</u>

522 SIMMONS ISLAND MARINA  
05 CULTURE & RECREATION

1 SIMMONS ISLAND MARINA

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50100 SIMMONS ISLAND MARINA					
111 SALARIES-PERMANENT REGULAR	23,226	15,323	15,103	16,592	16,592
121 WAGES PERMANENT REGULAR	16,646		9,416	9,466	
131 OVERTIME		1,493	377	817	1,493
132 TEMP/SEAS/L.T.E.	15,807	18,756	6,458	18,000	18,756
135 LONGEVITY	54	90	27	54	54
146 ATTENDANCE INCENTIVE	50	115			115
151 WRS/RETIREMENT	4,576	3,800	3,071	4,764	3,940
152 F.I.C.A.	2,702	2,220	1,789	2,786	2,305
155 HEALTH INSURANCE EXPENSE	9,405	4,319	5,872	5,872	4,584
157 STATE UNEMPLOYMENT COMP	4,299	3,000	2,935	2,935	3,000
158 MEDICARE CONTRIBUTION	802	520	451	655	545
TOTAL PERSONAL SERVICES	77,567	49,636	45,499	61,941	51,384
219 OTHER PROFESSIONAL SERVICES	33,106	30,000	6,442	30,000	30,000
221 ELECTRICAL	7,206	8,000	2,200	7,000	8,000
222 NATURAL GAS	373	500	127	500	500
224 WATER	1,885	2,500	600	2,500	2,500
237 BOAT SLIP REPAIRS	12,835	8,300	3,921	12,271	12,000
244 PAINTING & CARPETING	313	773			500
246 OTHER BLDG MAINTENANCE	534	800		2,437	1,000
248 OUTSIDE LIGHTING REPAIRS	160	750	160	200	500
255 BOAT SLIP LIFT IN & OUT	2,334	5,500	770	3,000	3,000
271 STATE INS POLICY FIRE&EXT COV	1,608	1,609	991	992	1,000
273 CVMIC LIABILITY	2,057	2,112	2,194	2,195	2,260
TOTAL CONTRACTUAL SERVICES	62,411	60,844	17,405	61,095	61,260
311 OFFICE SUPPLIES/PRINTING	1,742	1,550	348	348	800
326 ADVERTISING	1,000	3,000	300	300	1,000
344 OUTSIDE MATERIAL & LABOR		200			200
357 BUILDING MATERIALS	79	300			300
361 SMALL TOOLS	90	100			100
367 CLOTHING & UNIFORM REPLACEMENT	127	127			150
382 HOUSEKEEPING-JANITORIAL SUPPLI	279	150		100	150
389 OTHER	54				
TOTAL MATERIALS AND SUPPLIES	3,371	5,427	648	748	2,700
916 DEPR BLDGS & MAINTENANCE AREA	2,550	2,550		2,550	2,550
917 DEPR LAND IMPROVEMENTS	7,488	7,500		7,488	7,488
919 DEPR OTHER EQUIPMENT	809	483		483	483
933 INDIRECT COST ALLOCATION	15,650	15,650		15,650	3,800
TOTAL OTHER	26,497	26,183		26,171	14,321
DEPARTMENT TOTAL	169,846	142,090	63,552	149,955	129,665

522 SIMMONS ISLAND MARINA  
05 CULTURE & RECREATION

1 SIMMONS ISLAND MARINA

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 HARBOR ADMIN & OTHER					
111 SALARIES-PERMANENT REGULAR	23,226	15,323	15,103	16,592	16,592
131 OVERTIME		1,493			
135 LONGEVITY	54	90	27	54	54
146 ATTENDANCE INCENTIVE	50	115			115
151 WRS/RETIREMENT	2,426	1,812	1,604	1,765	1,780
152 F.I.C.A.	1,421	1,057	925	1,035	1,040
155 HEALTH INSURANCE EXPENSE	3,879	4,319	3,250	3,233	4,584
158 MEDICARE CONTRIBUTION	332	248	216	245	250
TOTAL PERSONAL SERVICES	31,388	24,457	21,125	22,924	24,415
933 INDIRECT COST ALLOCATION	15,650	15,650		15,650	3,800
TOTAL OTHER	15,650	15,650		15,650	3,800
DIVISION TOTAL	47,038	40,107	21,125	38,574	28,215

522 SIMMONS ISLAND MARINA  
05 CULTURE & RECREATION

1 SIMMONS ISLAND MARINA

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50102 HARBOR POWER BOATS					
121 WAGES PERMANENT REGULAR	16,646	_____	9,416	9,466	_____
151 WRS/RETIREMENT	1,731	_____	998	1,004	_____
152 F.I.C.A.	1,031	_____	580	584	_____
155 HEALTH INSURANCE EXPENSE	5,526	_____	2,622	2,639	_____
158 MEDICARE CONTRIBUTION	241	_____	136	137	_____
TOTAL PERSONAL SERVICES	25,175	_____	13,752	13,830	_____
219 OTHER PROFESSIONAL SERVICES	33,106	30,000	6,442	30,000	30,000
221 ELECTRICAL	7,206	8,000	2,200	7,000	8,000
222 NATURAL GAS	373	500	127	500	500
224 WATER	1,885	2,500	600	2,500	2,500
237 BOAT SLIP REPAIRS	12,835	8,300	3,921	12,271	12,000
244 PAINTING & CARPETING	313	773	_____	_____	500
246 OTHER BLDG MAINTENANCE	534	800	_____	2,437	1,000
248 OUTSIDE LIGHTING REPAIRS	160	750	160	200	500
255 BOAT SLIP LIFT IN & OUT	2,334	5,500	770	3,000	3,000
271 STATE INS POLICY FIRE&EXT COV	1,608	1,609	991	992	1,000
273 CVMIC LIABILITY	2,057	2,112	2,194	2,195	2,260
TOTAL CONTRACTUAL SERVICES	62,411	60,844	17,405	61,095	61,260
311 OFFICE SUPPLIES/PRINTING	749	750	240	240	500
326 ADVERTISING	1,000	3,000	300	300	1,000
344 OUTSIDE MATERIAL & LABOR	_____	200	_____	_____	200
357 BUILDING MATERIALS	79	300	_____	_____	300
361 SMALL TOOLS	90	100	_____	_____	100
367 CLOTHING & UNIFORM REPLACEMENT	127	127	_____	_____	150
382 HOUSEKEEPING-JANITORIAL SUPPLI	279	150	_____	100	150
389 OTHER	54	_____	_____	_____	_____
TOTAL MATERIALS AND SUPPLIES	2,378	4,627	540	640	2,400
916 DEPR BLDGS & MAINTENANCE AREA	2,550	2,550	_____	2,550	2,550
917 DEPR LAND IMPROVEMENTS	6,200	6,200	_____	6,200	6,200
919 DEPR OTHER EQUIPMENT	809	483	_____	483	483
TOTAL OTHER	9,559	9,233	_____	9,233	9,233
DIVISION TOTAL	99,523	74,704	31,697	84,798	72,893

522 SIMMONS ISLAND MARINA  
05 CULTURE & RECREATION

1 SIMMONS ISLAND MARINA

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50104 HARBOR LAUNCHING RAMPS					
131 OVERTIME			377	817	1,493
132 TEMP/SEAS/L.T.E.	15,807	18,756	6,458	18,000	18,756
151 WRS/RETIREMENT	419	1,988	469	1,995	2,160
152 F.I.C.A.	250	1,163	284	1,167	1,265
157 STATE UNEMPLOYMENT COMP	4,299	3,000	2,935	2,935	3,000
158 MEDICARE CONTRIBUTION	229	272	99	273	295
TOTAL PERSONAL SERVICES	21,004	25,179	10,622	25,187	26,969
311 OFFICE SUPPLIES/PRINTING	993	800	108	108	300
TOTAL MATERIALS AND SUPPLIES	993	800	108	108	300
917 DEPR LAND IMPROVEMENTS	1,288	1,300		1,288	1,288
TOTAL OTHER	1,288	1,300		1,288	1,288
DIVISION TOTAL	23,285	27,279	10,730	26,583	28,557
DEPARTMENT TOTAL	169,846	142,090	63,552	149,955	129,665

## PARKS – WASHINGTON PARK GOLF COURSE

The Parks Department functions to provide affordable recreational opportunities for the community's golf enthusiasts.

### ***Responsibilities/Activities***

Under the direction of the Golf Course Supervisor, the facility is staffed entirely with seasonal employees on a seven day per week operation (March through December).

Major tournaments that are held include the Men's, Ladies' City Open and Junior City Opens. Additional tournaments include 2 and 4 person scrambles throughout the year. Among our many leagues, we have a Senior League; Ladies Leagues on Wednesday and Thursday; Kenosha Unified School District; Tavern; Mount Zion (2); City Employees; Danish Brotherhood; Finney's; and Bane Nelson.

Among the Parks Department's objectives are fairway and sand trap improvements, as well as tree removal.

	2007 Estimated	2008 Estimated
Total Golfers	27,000	28,000
Number of Tournaments	14	14

2006 Actual	2007 Estimated	2008 Estimated
\$273,080	\$261,000	\$267,000

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Golf Course Supervisor (1)	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Total Golf Course	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>

*(1) Position is budgeted 50% Golf Course, 50% Park Division.*



GOLF COURSE  
PUBLIC CHARGES FOR SERVICES  
PUBLIC CHARGES FOR SERVICES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
PARKS DEPARTMENT					
46551 GOLF COURSE FEES-ADULT MON-FRI	63,170-	54,750-	23,013-	46,000-	47,180-
46552 GOLF COURSE FEES-CHILD W/PASS	1,676-	2,400-	106-	2,100-	2,184-
46553 GOLF COURSE SEASON PASS-SENIOR	5,725-	6,000-	4,900-	5,400-	6,480-
46554 GOLF EQUIPMENT RENTAL FEES	2,711-	2,600-	999-	2,400-	2,400-
46555 SALE OF GOLF EQUIPMENT	2,781-	2,500-	1,146-	2,600-	2,600-
46556 CONCESSIONS-GOLF COURSE	26,315-	35,000-	9,239-	24,000-	24,000-
46557 GOLF COURSE FEES SENIOR W/PASS	29,473-	36,000-	12,433-	29,000-	30,160-
46558 GLF COUR FEES-ADULT-WKEND-HOL	64,220-	78,075-	13,756-	41,000-	42,000-
46559 GLF COUR FEES-CHILD-W/O PASS	9,196-	7,200-	2,393-	8,000-	8,236-
46560 GLF COUR FEES SR-W/O PASS	7,514-	6,800-	3,104-	7,000-	7,208-
46561 GLF COUR SEASON PASS-JUNIOR	200-	500-	225-	275-	330-
46562 GREEN FEE TICKET-TEN PUNCH	6,813-	13,500-	3,600-	6,500-	7,200-
46564 GOLF CART RENTAL FEES-ADULT	38,579-	35,580-	13,938-	36,000-	36,652-
46565 RESERVED TEE TIMES	38-	190-			
46566 GLF CART RENT-SENIORS-WEEKDAYS	13,946-	15,050-	5,544-	14,000-	14,318-
46567 ADV-TEE SIGNS & FLOWER BEDS	1,650-	2,000-	1,500-	1,500-	1,500-
46568 CITY EMPLOYEE W/SEASON PASS	1,782-	2,520-	375-	1,400-	1,456-
46569 CITY EMPLOYEE SEASON PASS SALES	810-	1,050-	570-	660-	770-
46570 GOLF COURSE FEES - FALL RATE				15,000-	15,500-
46571 GOLF CART FEES - FALL RATE	2,118-	9,000-	1,456-	5,600-	5,700-
46572 GAS CAR-10 PUNCH TICKET	220-	330-	220-	330-	360-
46573 GREEN FEE-SUNRISE	8,013-	20,250-	15,196-	25,000-	25,892-
46598 SALES TAX-CONTRA REVENUE	13,870	16,000		13,000	15,600
**PARKS DEPARTMENT	273,080-	315,295-	113,713-	260,765-	266,526-
COMMERCIAL REVENUES					
47198 CELL TOWER LEASE	6,000-	1,500-	10,500-	18,000-	18,000-
**COMMERCIAL REVENUES	6,000-	1,500-	10,500-	18,000-	18,000-
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS	4,796-	2,000-	2,275-	3,400-	3,400-
**INTEREST INCOME	4,796-	2,000-	2,275-	3,400-	3,400-
MISCELLANEOUS REVENUES					
49117 CASH OVERAGE & SHORTAGE	8		37	37	
**MISCELLANEOUS REVENUES	8		37	37	
***GOLF COURSE	283,868-	318,795-	126,451-	282,128-	287,926-

524 GOLF COURSE  
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 GOLF COURSE					
111 SALARIES-PERMANENT REGULAR	29,250	29,250	15,063	29,250	30,126
121 WAGES PERMANENT REGULAR	860		89	89	
131 OVERTIME	5,891	8,709	1,637	8,709	8,709
132 TEMP/SEAS/L.T.E.	71,019	81,010	27,812	70,385	79,981
135 LONGEVITY	125	150	75	150	150
146 ATTENDANCE INCENTIVE	125	185	125	185	185
151 WRS/RETIREMENT	8,822	10,015	4,184	8,300	10,115
152 F.I.C.A.	5,259	5,858	2,448	4,800	5,920
155 HEALTH INSURANCE EXPENSE	15,969	7,199	2,781	7,199	7,640
158 MEDICARE CONTRIBUTION	1,555	1,730	648	1,120	1,390
TOTAL PERSONAL SERVICES	138,875	144,106	54,862	130,187	144,216
219 OTHER PROFESSIONAL SERVICES	13,928	14,000	1,900	14,000	14,000
221 ELECTRICAL	5,011	2,500	1,655	5,100	5,400
222 NATURAL GAS	2,086	3,300	1,883	2,500	2,625
223 STORM WATER UTILITY				4,875	4,875
224 WATER	8,588	11,000	1,422	10,300	11,000
225 TELE-LONG DISTANCE/LOCAL CALLS	21	70	23	70	70
227 TELEPHONE - EQUIPMENT/OTHER	338	153	188	400	400
235 EQUIPMENT REPAIRS/MAINT.	290	805	795	1,800	500
244 PAINTING & CARPETING	21	100		100	100
246 OTHER BLDG MAINTENANCE	768	995		1,000	1,000
249 OTHER GROUNDS MAINTENANCE	1,370	2,000	263	2,700	2,000
271 STATE INS POLICY FIRE&EXT COV	1,954	1,954	1,488	1,488	1,610
273 CVMIC LIABILITY	3,081	3,182	3,320	3,320	3,325
277 BOILER INSURANCE	107	118		118	120
278 EXCESS W.C./W.C. PREMIUM	233	257	54	257	63
282 EQUIPMENT RENTAL	14,978	18,000	4,768	15,300	17,000
TOTAL CONTRACTUAL SERVICES	52,774	58,434	17,759	63,328	64,088
311 OFFICE SUPPLIES/PRINTING	663	500		500	500
322 SUBSCRIPTIONS & BOOKS	213	225		225	225
323 MEMBERSHIP DUES	200	210	210	210	220
326 ADVERTISING	377	590		500	400
341 VEHICLE FUEL CHARGE/OIL/ETC	1,778	5,000	75	1,000	1,000
342 CENTRAL GARAGE LABOR CHARGES	1,269	1,300	449	500	1,200
343 CENT.GARAGE-PARTS&MAT. CHARGES	870	550	276	300	550
344 OUTSIDE MATERIAL & LABOR	10,935	10,000	6,076	8,000	10,000
353 HORTICULTURAL SUPP-FERT ETC	5,848	9,000	4,317	7,000	9,000
354 GRAVEL, SAND, STONE	935	2,000		1,000	1,000

524 GOLF COURSE  
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
357 BUILDING MATERIALS	211	500		500	500
361 SMALL TOOLS	258	400	128	400	400
367 CLOTHING & UNIFORM REPLACEMENT		200			
369 OTHER NON CAPITAL EQUIPMENT	494	2,500		300	
382 HOUSEKEEPING-JANITORIAL SUPPLI	39	350	323	350	500
389 OTHER	223	500	75	500	500
397 GOLF CONCESSIONS	11,423	15,000	5,164	15,000	15,000
398 GOLF EQUIPMENT	3,061	4,000	1,671	2,320	3,000
TOTAL MATERIALS AND SUPPLIES	38,797	52,825	18,764	38,605	43,995
916 DEPR BLDGS & MAINTENANCE AREA	901	455		901	1,347
917 DEPR LAND IMPROVEMENTS	1,574	1,574		1,574	1,574
919 DEPR OTHER EQUIPMENT	7,542	7,370		7,542	7,053
933 INDIRECT COST ALLOCATION	39,042	39,042		39,042	23,507
TOTAL OTHER	49,059	48,441		49,059	33,481
DEPARTMENT TOTAL	279,505	303,806	91,385	281,179	285,780

**KENOSHA WATER UTILITY  
2008 ADOPTED BUDGET**

DESCRIPTION	ACTUALS 2006	ADJUSTED 2007	ESTIMATED 2007	PROPOSED 2008	BOARD ADOPTED
<b>WATER SYSTEM</b>					
<b>DIVISION OPERATING EXPENSES</b>					
PRODUCTION DIVISION EXPENSE	1,803,330	1,895,548	1,867,389	1,954,642	1,954,642
ADMINISTRATION DIVISION EXPENSE	629,176	748,993	761,910	835,623	835,623
DISTRIBUTION DIVISION EXPENSE	<u>1,522,866</u>	<u>1,511,515</u>	<u>1,559,850</u>	<u>1,630,389</u>	<u>1,630,389</u>
<b>TOTAL DIVISION OPERATING EXPENSES</b>	<b>3,955,372</b>	<b>4,156,056</b>	<b>4,189,149</b>	<b>4,420,654</b>	<b>4,420,654</b>
<b>NON-DIVISION OPERATING EXPENSES</b>					
DEPRECIATION	1,703,131	1,839,076	1,814,144	1,837,478	1,837,478
TAXES	1,502,996	1,553,784	1,552,561	1,597,128	1,597,128
DEBT SERVICE	2,808,639	2,807,153	2,807,153	2,798,735	2,798,735
INSURANCE	1,076,045	952,443	998,175	1,083,585	1,083,585
<b>TOTAL NON-DIVISION OPERATING EXPENSES</b>	<b>7,090,811</b>	<b>7,152,456</b>	<b>7,172,033</b>	<b>7,316,926</b>	<b>7,316,926</b>
<b>TOTAL WATER OPERATING EXPENSES</b>	<b>11,046,183</b>	<b>11,308,512</b>	<b>11,361,182</b>	<b>11,737,580</b>	<b>11,737,580</b>
<b>OTHER EXPENSES</b>					
CAPITAL IMPROVEMENTS	3,301,161	4,663,377	1,991,192	4,455,000	5,355,000
CONTINGENCY	<u>0</u>	<u>260,000</u>	<u>0</u>	<u>350,000</u>	<u>350,000</u>
<b>TOTAL OTHER EXPENSES</b>	<b>3,301,161</b>	<b>4,923,377</b>	<b>1,991,192</b>	<b>4,805,000</b>	<b>5,705,000</b>
<b>TOTAL WATER SYSTEM EXPENSES</b>	<b>14,347,344</b>	<b>16,231,889</b>	<b>13,352,374</b>	<b>16,542,580</b>	<b>17,442,580</b>
<b>SOURCE OF FUNDS</b>					
TOTAL OPERATING REVENUES	13,266,602	13,042,508	13,011,498	13,295,239	13,295,239
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>1,080,742</u>	<u>3,189,381</u>	<u>340,876</u>	<u>3,247,341</u>	<u>4,147,341</u>
<b>TOTAL WATER SYSTEM SOURCE OF FUNDS</b>	<b>14,347,344</b>	<b>16,231,889</b>	<b>13,352,374</b>	<b>16,542,580</b>	<b>17,442,580</b>
<b>SEWER SYSTEM</b>					
<b>OPERATING EXPENSES</b>					
WASTEWATER TREATMENT	5,972,372	6,589,225	6,305,017	6,628,369	6,628,369
<b>TOTAL OPERATING EXPENSES</b>	<b>5,972,372</b>	<b>6,589,225</b>	<b>6,305,017</b>	<b>6,628,369</b>	<b>6,628,369</b>
<b>NON-DIVISION OPERATING EXPENSES</b>					
DEPRECIATION	2,468,300	2,578,965	2,557,550	2,646,800	
DEBT SERVICE	<u>3,644,310</u>	<u>3,634,530</u>	<u>3,637,441</u>	<u>3,631,182</u>	<u>3,631,182</u>
<b>TOTAL NON-DIVISION OPERATING EXPENSES</b>	<b>6,112,610</b>	<b>6,213,495</b>	<b>6,194,991</b>	<b>6,277,982</b>	<b>6,277,982</b>
<b>TOTAL SEWER SYSTEM OPERATING EXPENSES</b>	<b>12,084,982</b>	<b>12,802,720</b>	<b>12,500,008</b>	<b>12,906,351</b>	<b>12,906,351</b>
<b>OTHER EXPENSES:</b>					
CAPITAL IMPROVEMENTS	842,550	3,762,867	689,197	5,038,700	5,038,700
CONTINGENCY	<u>0</u>	<u>260,000</u>	<u>0</u>	<u>350,000</u>	<u>350,000</u>
<b>TOTAL OTHER EXPENSES</b>	<b>842,550</b>	<b>4,022,867</b>	<b>689,197</b>	<b>5,388,700</b>	<b>5,388,700</b>
<b>TOTAL SEWER SYSTEM EXPENSES</b>	<b>12,927,532</b>	<b>16,825,587</b>	<b>13,189,205</b>	<b>18,295,051</b>	<b>18,295,051</b>
<b>SOURCE OF FUNDS</b>					
TOTAL OPERATING REVENUES	13,668,990	15,429,045	14,573,249	14,673,928	14,673,928
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>(741,458)</u>	<u>1,396,542</u>	<u>(1,384,044)</u>	<u>3,621,123</u>	<u>3,621,123</u>
<b>TOTAL SEWER SYSTEM SOURCE OF FUNDS</b>	<b>12,927,532</b>	<b>16,825,587</b>	<b>13,189,205</b>	<b>18,295,051</b>	<b>18,295,051</b>
<b>HOUSEHOLD HAZARDOUS WASTE SYSTEM</b>					
<b>EXPENSES</b>	<b>132,099</b>	<b>166,197</b>	<b>148,155</b>	<b>148,949</b>	<b>148,949</b>
<b>TOTAL HOUSEHOLD HAZARDOUS WASTE EXPENSES</b>	<b>132,099</b>	<b>166,197</b>	<b>148,155</b>	<b>148,949</b>	<b>148,949</b>
<b>SOURCE OF FUNDS</b>					
TOTAL OPERATING REVENUES	118,636	167,245	171,800	171,800	171,800
ADJUSTMENTS TO FUND	<u>13,463</u>	<u>(1,048)</u>	<u>(23,645)</u>	<u>(22,851)</u>	<u>(22,851)</u>
<b>TOTAL HHW SOURCE OF FUNDS</b>	<b>132,099</b>	<b>166,197</b>	<b>148,155</b>	<b>148,949</b>	<b>148,949</b>
<b>TOTAL WATER UTILITY</b>	<b>27,406,975</b>	<b>33,223,673</b>	<b>26,689,734</b>	<b>34,986,580</b>	<b>35,886,580</b>

**KENOSHA WATER UTILITY  
PERSONNEL PLAN**

**Adopted 2007**

**Proposed 2008**

**ADMINISTRATION/ENGINEERING**

1 General Manager	1 General Manager
1 Assistant General Manager	1 Assistant General Manager
1 Director of Engineering	1 Director of Engineering
1 GIS Director	1 GIS Director
1 Water Engineer	1 Water Engineer
1 Computer/Instrumentation System Specialist	1 Computer/Instrumentation System Specialist
5 Engineering Technician I - V	5 Engineering Technician I - V
1 Customer Service Supervisor	1 Customer Service Supervisor
1 Administrative Secretary	1 Administrative Secretary
<b>13 Total</b>	<b>13 Total</b>

**BUSINESS SERVICES**

1 Director of Business Services	1 Director of Business Services
1 Customer Service Supervisor	1 Customer Service Supervisor
1 Meter Services Supervisor	1 Meter Services Supervisor
1 Water Finance & Purchasing Supervisor	1 Water Finance & Purchasing Supervisor
1 Water Utility Accountant	1 Water Utility Accountant
1 Account Clerk II	2 Account Clerk II
5 Clerk Typist III	4 Clerk Typist III
4 Water Meter Maintainer I/II	4 Water Meter Maintainer I/II
2 Water Meter Reader	2 Water Meter Reader
<b>17 Total</b>	<b>17 Total</b>

**WATER DISTRIBUTION & SEWER COLLECTION**

1 Director of Water Distribution & Sewer Collection	1 Director of Water Distribution & Sewer Collection
3 Water Dist & Sewer Coll. Supervisor	3 Water Dist & Sewer Coll. Supervisor
4 Water Const. & Maint. Worker I/II	4 Water Const. & Maint. Worker I/II
8 Water Equipment Operator	9 Water Equipment Operator
<b>16 Total</b>	<b>17 Total</b>

**WASTEWATER TREATMENT**

1 Director of Operations	1 Director of Operations
1 Laboratory Supervisor	1 Laboratory Supervisor
1 Utility Operations & Maintenance Supervisor	1 Utility Operations & Maintenance Supervisor
8 Sewage Plant Operator I	8 Sewage Plant Operator I
3 Assistant Plant Operator	3 Assistant Plant Operator
3 Water Utility Mechanic II	3 Water Utility Mechanic II
3 Chemist	3 Chemist
2 Utility Worker	2 Utility Worker
2 Electrical Repairer	2 Electrical Repairer
2 Laboratory Aide II	2 Laboratory Aide II
1 Stockroom Clerk	1 Stockroom Clerk
<b>27 Total</b>	<b>27 Total</b>

**WATER PRODUCTION**

1 Director of Water Production	1 Director of Water Production
1 Lead Chemist	1 Lead Chemist
6 Water Plant Operator I	6 Water Plant Operator I
1 Chemist	1 Chemist
1 Utility Worker	1 Utility Worker
<b>10 Total</b>	<b>10 Total</b>

**83 Total Employees**

**84 Total Employees**

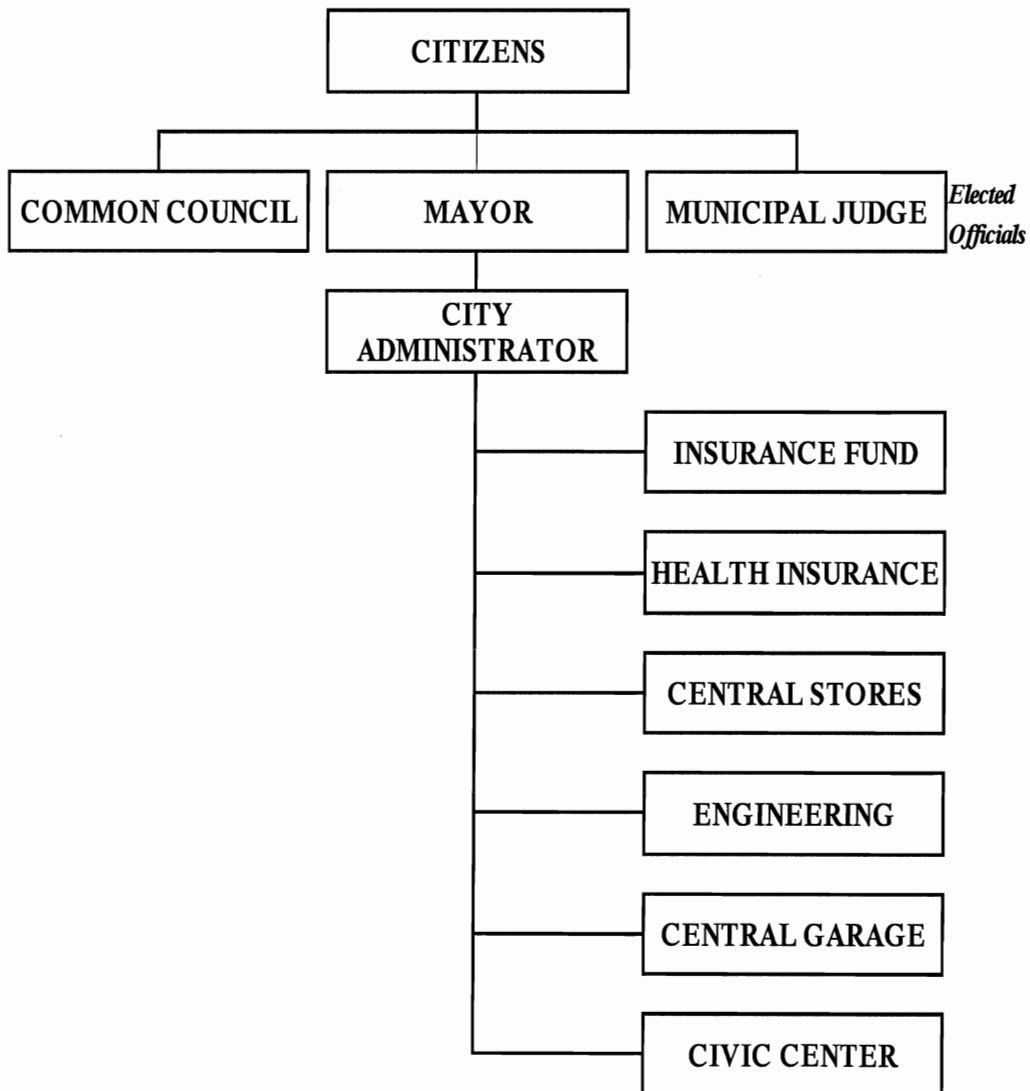
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# INTERNAL SERVICE FUNDS

Internal Service Funds are established to account for activities of those City of Kenosha operations deriving their revenues from billings to departments that purchase the goods and services.

These funds are maintained and budgeted on an accrual basis of accounting.

## Organization



## INTERNAL SERVICE FUNDS MAJOR REVENUES

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### ***Inter-Fund Service Charges***

The Internal Service funds derive revenues from the service that they provide to all of the operations of the City from a cost reimbursement basis.



## **HEALTH INSURANCE FUND**

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The Health Insurance Fund is established to account for health and dental insurance benefits for all full time employees and retirees of the City. Expenditures recorded in this fund are allocated to benefiting departments.

The City of Kenosha maintains a self-funded health insurance plan and a premium based dental plan for all permanent full-time employees and retirees.

The 2008 Budget represents 780 active positions, plus 198 retirees with an average budgeted annual cost of approximately \$15,200 for health and dental.

Active employees do not pay a premium contribution. Retirees pay a premium based on age and dependents per an annual ratings calculation.

A preventative wellness program is being developed to promote a healthier life style.

HEALTH INSURANCE FUND  
 MISCELLANEOUS REVENUES  
 MISCELLANEOUS REVENUES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49103 HEALTH INS REIMB-PRIOR YEAR	318,909-		16,280-	101,727-	
49111 MISCELLANEOUS			1,056-	120,316-	
49133 SETTLEMENTS	5,251-			89-	
49134 LATE CHANGE FEE-H.I.	4,250-		250-	250-	
49135 RETIREE BILL OUTS		991,854-		871,000-	967,757-
**MISCELLANEOUS REVENUES	328,410-	991,854-	17,586-	1,093,382-	967,757-
49201 INTER - FUND SERVICE CHARGES	9,725,293-	13,952,345-	4,680,045-	13,952,345-	13,976,442-
49201 INTER - FUND SERVICE CHARGES			296,083-		
49201 INTER - FUND SERVICE CHARGES			436,023-		
49201 INTER - FUND SERVICE CHARGES			64,085-		
49201 INTER - FUND SERVICE CHARGES			218,045-		
49201 INTER - FUND SERVICE CHARGES			48,323-		
49201 INTER - FUND SERVICE CHARGES			243,393-		
**INTERNAL SERVICE FUND CHA	9,725,293-	13,952,345-	5,985,997-	13,952,345-	13,976,442-
***HEALTH INSURANCE FUND	10,053,703-	14,944,199-	6,003,583-	15,045,727-	14,944,199-

611 HEALTH INSURANCE FUND  
09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 HEALTH INSURANCE EXP					
155 HEALTH INSURANCE EXPENSE	10,436,004	14,944,199	3,743,069	14,944,199	14,944,199
TOTAL PERSONAL SERVICES	10,436,004	14,944,199	3,743,069	14,944,199	14,944,199
261 MILEAGE	172	_____	77	77	_____
262 COMMERCIAL TRAVEL	1,791	_____	894	894	_____
263 MEALS & LODGING	3,796	_____	1,751	1,751	_____
264 REGISTRATION	12,950	_____	2,990	2,990	_____
TOTAL CONTRACTUAL SERVICES	18,709	_____	5,712	5,712	_____
DEPARTMENT TOTAL	10,454,713	14,944,199	3,748,781	14,949,911	14,944,199

## PUBLIC WORKS - CENTRAL STORES

Central Stores stocks various items that are used by City departments. Items are picked up by the departments as needed.

Central Stores is responsible for dispensing gasoline and diesel fuel to City departments, except the Police and Transit, and is responsible for maintaining the fuel islands. In addition, Kenosha Unified Schools and the Humane Society utilize fuel from Central Stores. Bids are requested from various vendors to obtain the best price and bulk purchases allow for a better cost compared to retail.

### ***Responsibilities/Activities***

Central Stores stocks and dispenses supplies as required by City departments. It also maintains and stocks diesel and unleaded gasoline, maintains the Fleet Master equipment listing; and provides support to the the Fleet Maintenance Division.

The department stocks items such as: batteries, tires, light bulbs, first aid supplies, paper, envelopes, various City forms, spray paint, bolts, screws, washers, nuts, small tools, janitorial supplies, and safety equipment. The inventory is maintained by utilizing an in-house computerized inventory program.

Ordering all supplies and maintaining inventory is another task undertaken by the Central Stores. With the City's purchasing power, and through coordination with the Finance Department, Stores is able to keep costs low by ordering in large quantities. Stores also requests quotes for delivery of diesel and unleaded gasoline as needed, and awards delivery to the lowest bidder.

Monthly fuel billing reports and stores billing reports are prepared by Central Stores, as well as providing individual departmental reports to each City department.

### ***Authorized Full-time Positions***

	<u>2006</u>	<u>2007</u>	<u>Adopted 2008</u>
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Stockroom Clerk (1)	0.5	0.5	0.5
 Total Central Stores	 <u>1.0</u>	 <u>1.0</u>	 <u>1.0</u>

*(1) Positions are budgeted 50% Central Stores, 50% Fleet Maintenance*

STORES FUND  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
COMMERCIAL REVENUES					
47103 SALE OF PROPERTY-TAXABLE	250-	<u>          </u>	208-	250-	<u>          </u>
**COMMERCIAL REVENUES	250-	<u>          </u>	208-	250-	<u>          </u>
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	1,852,473-	1,475,000-	599,562-	1,595,000-	1,705,000-
**INTERNAL SERVICE FUND CHA	1,852,473-	1,475,000-	599,562-	1,595,000-	1,705,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	244,550-	92,597-	<u>          </u>	93,173-	80,164-
**OTHER FINANCING PROCEEDS	244,550-	92,597-	<u>          </u>	93,173-	80,164-
****STORES FUND	2,097,273-	1,567,597-	599,770-	1,688,423-	1,785,164-

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630 STORES FUND  
09 OTHER

1 CENTRAL STORES

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 CENTRAL STORES					
111 SALARIES-PERMANENT REGULAR	50,214	50,300	25,527	50,300	51,054
131 OVERTIME	54				
135 LONGEVITY	233	240	120	240	240
146 ATTENDANCE INCENTIVE	125	375	125	375	375
151 WRS/RETIREMENT	5,266	5,400	2,732	5,400	5,485
152 F.I.C.A.	3,123	3,160	1,554	3,160	3,210
155 HEALTH INSURANCE EXPENSE	15,870	14,397	5,362	14,397	15,280
156 GROUP LIFE INSURANCE	201	260	140	260	260
158 MEDICARE CONTRIBUTION	731	740	364	740	760
TOTAL PERSONAL SERVICES	75,817	74,872	35,924	74,872	76,664
219 OTHER PROFESSIONAL SERVICES		225			
235 EQUIPMENT REPAIRS/MAINT.	2,650	2,949	2,996	4,000	3,500
TOTAL CONTRACTUAL SERVICES	2,650	3,174	2,996	4,000	3,500
391 GASOLINE	230,421	275,000	97,526	275,000	290,000
392 DIESEL FUEL	1,002,897	400,000	221,822	520,000	615,000
393 PARTS, SUPPLIES, ETC.	784,338	800,000	300,867	800,000	800,000
TOTAL MATERIALS AND SUPPLIES	2,017,656	1,475,000	620,215	1,595,000	1,705,000
579 OTHER MISC EQUIPMENT		14,551		14,551	
TOTAL CAPITAL OUTLAY-PURCHASE		14,551		14,551	
919 DEPR OTHER EQUIPMENT	1,150				
TOTAL OTHER	1,150				
DEPARTMENT TOTAL	2,097,273	1,567,597	659,135	1,688,423	1,785,164

## **PUBLIC WORKS - ENGINEERING SERVICES**

---

The Engineering Division coordinates and/or provides design and construction engineering services for public works improvement projects for the City, including capital improvements for City facilities. Responsibilities include technical analysis and reports, stormwater management implementation, and plan reviews and inspection services for new developments. The Engineering Division reports to the Director of Public Works.

The Engineering Division is responsible for providing municipal engineering services including, but not limited to, design, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports; reviewing plans for new development and subdivisions for compliance with City of Kenosha drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; inspecting new subdivisions for compliance with approved drainage plans; traffic engineering including signals, signing and marking; and surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, and other work as needed.

### **Responsibilities/Activities**

Some of the major activities undertaken by the Engineering Division are: composite streets resurfacing (including Concrete Street Repairs) streets, and crack sealing. They also function to maintain storm sewer and drainage (including Stormwater Management), as well as repair sidewalk curb and gutters.

### **Authorized Full Time Positions**

	2006	2007	Adopted 2008
Director of Engineering (1)	1	1	1
Deputy Director of Engineering (1)	0	1	1
Civil Engineer III(3)	5	4	4
Civil Engineer II (2)	0	1	1
Engineering Technician V (1)	1	1	1
Engineering Technician IV	4	3	3
Engineering Technician IV (1)	0	1	1
Engineering Technician IV (3)	0	1	1
<b>Total Engineering</b>	<b>11</b>	<b>13</b>	<b>13</b>

*(1) Position is authorized in Engineering, a portion of position is funded in Storm Water Utility.*

*(2) Position is authorized in Engineering, 100% of position is funded in Storm Water Utility.*

*(3) Position may be filled at a lower level.*



ENGINEERING SERVICES FUND  
 MISCELLANEOUS REVENUES  
 MISCELLANEOUS REVENUES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
INTERNAL SERVICE FUND CHA					
49201 INTER - FUND SERVICE CHARGES	944,092-	882,372-	272,117-	903,147-	844,321-
**INTERNAL SERVICE FUND CHA	944,092-	882,372-	272,117-	903,147-	844,321-
***ENGINEERING SERVICES FUND	944,092-	882,372-	272,117-	903,147-	844,321-

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631 ENGINEERING SERVICES FUND  
09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 ENGINEERING SERVICES					
111 SALARIES-PERMANENT REGULAR	587,689	557,026	344,192	557,026	687,617
131 OVERTIME	14,444	5,563	14,225	24,449	12,700
132 TEMP/SEAS/L.T.E.	32,426	36,739	13,215	36,739	39,281
135 LONGEVITY	1,180	932	600	932	1,502
146 ATTENDANCE INCENTIVE	875	3,237	1,250	3,237	3,237
151 WRS/RETIREMENT	64,398	63,975	38,872	63,975	76,561
152 F.I.C.A.	38,288	37,420	22,485	37,420	44,785
155 HEALTH INSURANCE EXPENSE	184,173	124,247	39,124	124,247	168,084
156 GROUP LIFE INSURANCE	2,247	2,422	1,362	2,422	2,422
158 MEDICARE CONTRIBUTION	9,206	8,755	5,356	9,025	10,800
TOTAL PERSONAL SERVICES	934,926	840,316	480,681	859,472	1,046,989
226 CELLULAR PHONE COSTS	1,422	1,600	444	1,600	1,800
231 COMMUNICATIONS EQUIPMENT	953	880	399	878	880
233 DATA/WORD PROCESSING EQUIP	4,923	4,923	4,941	4,941	5,000
235 EQUIPMENT REPAIRS/MAINT.	208	200		200	200
261 MILEAGE	906	1,350	412	1,350	1,350
263 MEALS & LODGING	588	800	796	800	800
264 REGISTRATION	1,695	2,650	1,465	2,400	2,650
282 EQUIPMENT RENTAL	132	132	66	157	132
TOTAL CONTRACTUAL SERVICES	10,827	12,535	8,523	12,326	12,812
311 OFFICE SUPPLIES/PRINTING	2,221	2,080	1,586	2,080	2,500
316 COMPUTER SOFTWARE	610	120	120	120	
322 SUBSCRIPTIONS & BOOKS		350		350	300
323 MEMBERSHIP DUES	1,422	1,400	1,230	1,400	1,600
341 VEHICLE FUEL CHARGE/OIL/ETC	5,605	4,500	2,887	6,800	7,800
342 CENTRAL GARAGE LABOR CHARGES	8,354	6,500	1,829	5,000	6,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	2,115	2,000	433	2,000	2,000
344 OUTSIDE MATERIAL & LABOR			135	135	
361 SMALL TOOLS	2,394	950	147	950	1,000
362 OFFICE FURNITURE & EQUIPMENT	500	700		700	
363 COMPUTER HARDWARE		2,500	2,503	2,503	2,500
369 OTHER NON CAPITAL EQUIPMENT		750			
385 BATTERIES	45	250		250	250
388 PHOTOGRAPHIC EQUIP & SUPPLIES	32	250	35	215	250
393 PARTS, SUPPLIES, ETC.	36-				
TOTAL MATERIALS AND SUPPLIES	23,262	22,350	10,905	22,503	24,700
913 DEPR SERVICE VEHICLES	2,595	1,250		1,250	1,250
919 DEPR OTHER EQUIPMENT	8,339	5,921		7,596	7,596
934 OTHER CHARGE BACKS					249,026-
TOTAL OTHER	10,934	7,171		8,846	240,180-
DEPARTMENT TOTAL	979,949	882,372	500,109	903,147	844,321

## PUBLIC WORKS - FLEET MAINTENANCE

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The Fleet Maintenance Division of the Public Works Department performs preventative maintenance, diagnostic repair work, and fabrication for approximately 450 pieces of equipment for the Public Works Divisions of Engineering, Street and Waste and other City of Kenosha Departments, such as Airport, Administration, Election, Municipal Office Building, Museum, and Parks. This division also provides maintenance, recovery services, and support for the Transit, Police and Fire Departments as requested.

### ***Responsibilities/Activities***

Fleet Maintenance maintains a high level of equipment availability, reliability and longevity through the utilization of a Fleet Maintenance program and support from a skilled and dedicated staff. Fleet Maintenance personnel are available 24 hours a day, 7 days a week to assist and aid City departments with their fleet issues, or when needed during emergencies.

This Division assists City departments with new equipment purchases by providing the informational resources for appropriate equipment purchases and utilization. They are also responsible for communication and feedback to all departments regarding equipment status and soliciting solutions and suggestions for improving fleet efficiency.

The division participates in the development and implementation of the equipment replacement program, by providing the necessary information to help develop a satisfactory, cost effective and workable equipment replacement plan.

The division performs equipment repairs and preventative maintenance for all departments/divisions. They coordinate fleet activities with departments for the purpose of minimizing downtime by scheduling and prioritizing repairs/maintenance. They offer towing and recovery services, which are available 24/7 through the use of city-owned light duty and heavy duty recovery equipment.

The department provides City departments with bi-monthly maintenance reports for scheduling required equipment services. They also stock and maintain an inventory of parts and supplies for general and specific applications of light and heavy duty equipment.

### ***Authorized Full-Time Positions***

	2006	2007	Adopted 2008
Superintendent of Fleet Maintenance	1.0	1.0	1.0
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Mechanic II	9.0	9.0	9.0
Building Maintenance Helper	1.0	1.0	1.0
Stock room Clerk (1)	0.5	0.5	0.5
Total Fleet Maintenance	<u>12.0</u>	<u>12.0</u>	<u>12.0</u>

*(1) Positions are budgeted 50% Fleet Maintenance, 50% Central Stores.*

CENTRAL GARAGE FUND  
 MISCELLANEOUS REVENUES  
 MISCELLANEOUS REVENUES

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
INTERNAL SERVICE FUND CHA					
49201 INTER - FUND SERVICE CHARGES	954,059-	905,570-	294,837-	904,067-	910,470-
**INTERNAL SERVICE FUND CHA	954,059-	905,570-	294,837-	904,067-	910,470-
49811 OPERATING ASSISTANCE-GEN FUND	59,146-	158,681-	<u>          </u>	134,663-	190,619-
**OTHER FINANCING PROCEEDS	59,146-	158,681-	<u>          </u>	134,663-	190,619-
***CENTRAL GARAGE FUND	1,013,205-	1,064,251-	294,837-	1,038,730-	1,101,089-

632 CENTRAL GARAGE FUND  
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 CENTRAL EQUIPMENT					
111 SALARIES-PERMANENT REGULAR	123,138	123,138	63,081	123,138	126,162
121 WAGES PERMANENT REGULAR	425,952	454,335	213,088	430,000	440,946
131 OVERTIME	7,722	20,000	24,625	27,500	25,000
132 TEMP/SEAS/L.T.E.	13,839	7,000	2,210	7,000	8,000
135 LONGEVITY	1,668	1,885	810	1,885	2,190
136 SHIFT DIFFERENTIAL	291		293	295	
141 TOOL ALLOWANCE	2,250	2,430	1,170	2,430	4,860
146 ATTENDANCE INCENTIVE	1,375	2,500	1,125	2,500	2,500
151 WRS/RETIREMENT	58,580	64,800	32,244	64,800	64,650
152 F.I.C.A.	35,139	37,900	18,671	37,900	38,000
155 HEALTH INSURANCE EXPENSE	184,395	172,765	59,258	172,765	183,364
156 GROUP LIFE INSURANCE	1,430	1,600	870	1,500	1,600
158 MEDICARE CONTRIBUTION	8,322	8,870	4,398	8,870	8,840
TOTAL PERSONAL SERVICES	864,101	897,223	421,843	880,583	906,112
221 ELECTRICAL	15,491	17,500	10,902	18,800	19,800
222 NATURAL GAS	18,103	21,400	19,075	22,000	23,100
223 STORM WATER UTILITY		3,000			
224 WATER	821	1,000	454	850	1,000
225 TELE-LONG DISTANCE/LOCAL CALLS	125	100	102	200	200
226 CELLULAR PHONE COSTS	263	300	153	300	300
227 TELEPHONE - EQUIPMENT/OTHER	1,309	1,300	525	1,200	1,300
231 COMMUNICATIONS EQUIPMENT	377	400	188	400	400
232 OFFICE EQUIPMENT	893	800	548	800	800
235 EQUIPMENT REPAIRS/MAINT.	3,230	4,550	3,514	5,000	5,000
241 HEATING & AIR CONDITIONING	2,881	2,000	120	2,000	2,000
246 OTHER BLDG MAINTENANCE	3,504	5,000	1,460	5,000	5,000
259 OTHER	6,229	6,200	2,559	6,500	6,750
261 MILEAGE	615	500	233	700	700
263 MEALS & LODGING	644	700	251	700	700
264 REGISTRATION	2,650	3,000	1,020	2,400	3,000
TOTAL CONTRACTUAL SERVICES	57,135	67,750	41,104	66,850	70,050
311 OFFICE SUPPLIES/PRINTING	3,135	2,022	617	2,022	2,500
322 SUBSCRIPTIONS & BOOKS	2,160	2,543	2,542	2,550	2,500
341 VEHICLE FUEL CHARGE/OIL/ETC	4,128	3,500	1,857	4,000	4,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	3,205	2,500	186	1,000	2,500
344 OUTSIDE MATERIAL & LABOR	2,111				8,500
357 BUILDING MATERIALS	1,013		32	32	1,000
361 SMALL TOOLS	1,252	2,000	627	2,000	2,500

632 CENTRAL GARAGE FUND  
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
362 OFFICE FURNITURE & EQUIPMENT		3,405		200	
367 CLOTHING & UNIFORM REPLACEMENT		300	166	166	700
369 OTHER NON CAPITAL EQUIPMENT	5,171	1,700	94	1,700	1,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	4,411	4,000	1,384	4,000	4,000
389 OTHER	7,144	8,000	2,643	8,000	8,000
393 PARTS, SUPPLIES, ETC.	18,920-				
TOTAL MATERIALS AND SUPPLIES	14,810	29,970	10,148	25,670	37,700
575 SHOP EQUIPMENT					8,000
583 BUILDING IMPROVEMENTS					13,600
TOTAL CAPITAL OUTLAY-PURCHASE					21,600
913 DEPR SERVICE VEHICLES	38,275	36,532		33,114	33,114
916 DEPR BLDGS & MAINTENANCE AREA	15,652	14,192		14,192	14,192
917 DEPR LAND IMPROVEMENTS	13,538	9,026		9,026	9,026
919 DEPR OTHER EQUIPMENT	9,693	9,558		9,295	9,295
TOTAL OTHER	77,158	69,308		65,627	65,627
DEPARTMENT TOTAL	1,013,204	1,064,251	473,095	1,038,730	1,101,089

## CIVIC CENTER BUILDING FUND

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In 1997, the City of Kenosha purchased from the Kenosha Water Utility, the Water Center facility, currently known as the Civic Center Building. In 2001, the City and the Kenosha Public Library reviewed and extended the Library's lease for space in this building.

The City leases space to the Kenosha Public Library for administrative offices, support service functions, and miscellaneous library storage. The City also leases to the Kenosha Area Tourism Corporation for commercial office space and the American Red Cross to continue its humanitarian efforts in our community.

CIVIC CENTER OCCUPANCY	SQUARE FOOTAGE
<b>BASEMENT</b>	
Kenosha Public Library (incl. Delivery area)	4,100
City of Kenosha (storage)	2,400
<b>FIRST FLOOR</b>	
Kenosha Public Library	2,635
Kenosha Area Convention & Visitors Bureau	2,200
Meeting Room	700
American Red Cross	250
<b>SECOND FLOOR</b>	
Kenosha Public Library	4,690
Vacant Area	3,200
<b>THIRD FLOOR</b>	
Kenosha Public Library	2,400
<b>TOTAL USEABLE SPACE CIVIC CENTER BUILDING</b>	<b>22,575</b>



CIVIC CENTER BUILDING  
 NON-GOVERNMENTAL GRANTS  
 NON-GOVERNMENTAL GRANTS

2008 GENERAL FUND OPERATING BUDGET - REVENUES

	2006 ACTUAL REVENUES	2007 BUDGETED REVENUES	2007 ACTUAL RECEIVED 06/30/07	2007 ESTIMATED REVENUES	2008 ADOPTED BUDGETED REVENUES
CIVIC CENTER BUILDING REV					
47501 LEASE-KENO PUBLIC LIBRARY	92,560-	95,337-	95,337-	95,337-	98,198-
47502 LEASE - KENO AREA TOURISM CORP	30,157-	31,061-	15,339-	31,061-	31,993-
**CIVIC CENTER BUILDING REV	122,717-	126,398-	110,676-	126,398-	130,191-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB	_____	_____	2,150-	2,150-	_____
**MISCELLANEOUS REVENUES	_____	_____	2,150-	2,150-	_____
***CIVIC CENTER BUILDING	122,717-	126,398-	112,826-	128,548-	130,191-

633 CIVIC CENTER BUILDING  
09 OTHER

1 CIVIC CENTER BUILDING EXPENSE

DESCRIPTION	ACTUAL 2006	REVISED 2007	6 MO YTD 6/07	ESTIMATED 2007	2008 ADOPTED BUDGET
50101 CIVIC CENTER BUILDING EXPENSE					
221 ELECTRICAL	28,248	31,900	12,748	28,500	30,000
222 NATURAL GAS	18,362	19,000	16,344	20,000	21,000
223 STORM WATER UTILITY			311	800	800
224 WATER	1,377	2,350	519	1,300	1,500
241 HEATING & AIR CONDITIONING	6,937	4,470	4,437	6,000	7,000
242 ELEVATOR	3,042	3,355	3,189	3,200	3,500
243 CLEANING CONTRACT-BLDG	13,008	13,270	6,504	13,010	13,010
244 PAINTING & CARPETING	9,170	1,000		4,000	1,000
245 ROOF REPAIRS	865	1,000		1,000	1,000
246 OTHER BLDG MAINTENANCE	4,088	1,500	355	1,500	1,500
249 OTHER GROUNDS MAINTENANCE	1,162	1,700	257	1,825	2,200
253 WASTE DISPOSAL CHARGES	443	500	320	600	800
259 OTHER	3,363	5,000	5,864	7,000	8,000
271 STATE INS POLICY FIRE&EXT COV	3,494	3,850	2,695	3,808	4,120
277 BOILER INSURANCE	241	266	305	408	440
TOTAL CONTRACTUAL SERVICES	93,800	89,161	53,848	92,951	95,870
382 HOUSEKEEPING-JANITORIAL SUPPLI	572	600	637	800	800
TOTAL MATERIALS AND SUPPLIES	572	600	637	800	800
662 INTER FUND TRANSFER - OUT	100,000				
TOTAL CONTRIBUTIONS TO OTHER	100,000				
DEPARTMENT TOTAL	194,372	89,761	54,485	93,751	96,670

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## 2008 CAPITAL OUTLAY SUMMARY

		Adopted 2008
<b>CITY DEVELOPMENT</b>		
110-01-51701-525	Color Copier	11,951
<b>MANAGEMENT INFORMATION SYSTEMS</b>		
110-01-51102-539	Printer – 20	33,000
110-01-51102-539	Monitors – 75	15,000
110-01-51102-539	Switches – 5	13,500
110-01-51102-539	UPS (500 VA) – 30	3,000
110-01-51102-539	UPS (1.5 KVA) – 5	3,250
110-01-51102-539	Intranet Server	8,500
110-01-51102-539	Backup File Server – 2	17,000
110-01-51102-539	Thin Client – 35	14,000
110-01-51102-539	Computer Cabinet	1,130
110-01-51102-539	DSL Equipment	3,000
110-01-51102-539	Router	5,000
TOTAL MIS		116,380
<b>POLICE</b>		
110-02-52102-561	Vehicle – 5	76,870
110-02-52103-539	Laptop Computers (Grant Match)	7,714
110-02-52103-561	Vehicle – 10	189,300
TOTAL POLICE		273,884
<b>FIRE</b>		
110-02-52201-592	Copier	9,980
110-02-52203-579	Modis Scan Tool	7,695
TOTAL FIRE		17,675
<b>PARKS</b>		
110-05-55102-579	Utility Vehicle (Gator) – 2	14,295
110-05-55109-579	Utility Vehicle (Gator)	7,975
110-05-55109-579	Fountain Motor & Pump	5,372
110-05-55111-579	Pool Motor & Pump	10,390
TOTAL PARKS		38,032
<b>TOTAL GENERAL FUND</b>		<b>457,922</b>

## 2008 CAPITAL OUTLAY SUMMARY

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		Adopted 2008
		<hr/>
<b>STORM WATER UTILITY</b>		
501-09-50105-579	Air Compressor	11,000
501-09-50105-579	Walk Behind Road Saw with Trailer	20,000
TOTAL STORM WATER		<hr/> 31,000
 <b>AIRPORT</b>		
521-09-50101-512	Aviation Radio – 11	10,540
 <b>CENTRAL GARAGE</b>		
632-09-50101-575	On Vehicle Brake Lathe	8,000
632-09-50101-583	Service Doors	13,600
TOTAL CENTRAL GARAGE		<hr/> 21,600
 <b>TOTAL OTHER FUNDS</b>		 <b>63,140</b>

**SUMMARY OF OBJECT CODE 362 – 2008 ADOPTED BUDGET**

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		Object Code 362
<b>LEGAL</b>		
110-01-50301	Lateral File Cabinet – 2	479
110-01-50301	Laminate Top for File Cabinet – 2	204
	TOTAL LEGAL	<hr/> 683
<b>FINANCE</b>		
110-01-51101	Chair – 2	250
<b>PERSONNEL</b>		
110-01-51303	Filing Cabinet – 2	700
<b>CITY DEVELOPMENT</b>		
110-01-51701	Chair	400
<b>FIRE</b>		
110-02-52206	Classroom Flag & Pole	150
110-02-52206	Classroom Chair – 20	1,000
110-02-52206	DVD Player/Recorder	250
	TOTAL FIRE	<hr/> 1,400
<b>NEIGHBORHOOD SERVICES &amp; INSPECTIONS</b>		
110-02-52601	Copier	4,995
<b>PUBLIC WORKS</b>		
110-03-53101	Table	200
110-03-53103	Work Station	2,000
110-03-53116	Work Station	800
	TOTAL PUBLIC WORKS	<hr/> 3,000
	<b>TOTAL GENERAL FUND</b>	<hr/> <b>11,428</b>

**SUMMARY OF OBJECT CODE 362 – 2008 ADOPTED BUDGET**

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		Object Code
		362
<b>STORM WATER UTILITY</b>		<hr/>
501-09-50101	Bookshelves	500
501-09-50101	Filing Cabinet – 2	500
<b>TOTAL STORM WATER</b>		<hr/> 1,000

**TOTAL OTHER FUNDS** **1,000**

## SUMMARY OF OBJECT CODE 369 – 2008 ADOPTED BUDGET

		Object Code
		369
<b>CABLE</b>		
110-01-51304	Video Cables, Connectors, Cords and Accessories	1,250
<b>POLICE</b>		
110-02-52103	Cages, Light Bars, Sirens	37,590
110-02-52103	Squad Graphic Kit – 10	2,650
110-02-52103	In Car Video System	5,650
110-02-52103	K-9 Vehicle Cage	1,925
110-02-52103	K-9 Vehicle Fan & Mount	275
	<b>TOTAL POLICE</b>	<b>48,090</b>
<b>FIRE</b>		
110-02-52203	Face Piece Pouch – 12	175
110-02-52203	Pass Device – 3	4,500
110-02-52203	SCBA Face Piece – 12	3,800
110-02-52203	Miscellaneous Air Tools	500
110-02-52203	SCBA Rack	1,000
110-02-52203	Level B Supplies	1,000
110-02-52203	Dosimeter Alarm	1,265
110-02-52203	Air Monitoring Equipment, Parts, Maintenance	3,000
110-02-52203	ADASHI Service Contract	300
110-02-52203	Air Monitoring Equipment	2,075
110-02-52203	Rope Rescue	6,000
110-02-52203	Safety Chevrons	6,000
110-02-52203	Nozzles – 2 1/2"	8,000
110-02-52203	Fire Hose	16,000
110-02-52203	RIT Equipment	2,000
110-02-52203	Station Day Chair – 16	13,600
110-02-52203	Halotron Agent – Station 7	6,000
110-02-52203	Collar Mic- 12	840
110-02-52203	CDM 1250 Radio – 2	1,485
110-02-52203	HT 1250 Adapter – 6	390



## SUMMARY OF OBJECT CODE 369 – 2008 ADOPTED BUDGET

		Object Code 369
		<hr/>
<b>FIRE CONTINUED</b>		
110-02-52203	Mobile Antenna – 6	150
110-02-52203	Radio Battery – 12	1,380
110-02-52203	Portable Antenna – 12	240
110-02-52203	VHF Whip – 12	120
110-02-52203	Head Set Parts	1,000
110-02-52203	Battery Analyzer Module – 2	200
110-02-52203	Repeater Tune Up – 2	1,000
110-02-52203	Miscellaneous Radio Parts	1,000
110-02-52203	Miscellaneous Radio Tools	1,000
110-02-52203	Radio Software/Cables	750
110-02-52203	Microphone CDM 1550 – 6	240
110-02-52203	Sigtronics Control Box	800
110-02-52203	Med Control Repeater	3,500
110-02-52204	Digital Camera	365
110-02-52204	Wobble Work Light	250
110-02-52206	High Angle/Trench Rescue Equipment	1,000
TOTAL FIRE		<hr/> 90,925
<b>PUBLIC WORKS</b>		
110-03-53103	Storage Cabinet – 4	4,200
110-03-53103	Pallet Jack	800
110-03-53103	Manlift	3,000
110-03-53113	Chainsaw & String Trimmer – 2	1,800
110-03-53116	Sweeper Brooms	1,200
TOTAL PUBLIC WORKS		<hr/> 11,000
<b>PARKS</b>		
110-05-55102	Groomer – 4	1,568
110-05-55102	Team Cart System	1,159
110-05-55102	Streamliner – 3	807
110-05-55102	Backstop Net – 2	2,173
110-05-55104	Line Painter	4,125
110-05-55108	Picnic Table – 15	8,325
110-05-55108	Bench – 20	3,760
110-05-55108	Drum Can – 150	1,500
110-05-55108	Chair & Table Caddies	1,350

**SUMMARY OF OBJECT CODE 369 – 2008 ADOPTED BUDGET**

		Object Code 369
110-05-55108	Log Splitter	1,300
110-05-55108	Portable Fence Panel – 20	2,660
110-05-55109	Pressure Washer	2,700
110-05-55109	Groundmaster Deck	4,470
110-05-55109	Bobcat Air Conditioning Kit	2,061
110-05-55109	Blower – 10	1,460
110-05-55109	Edger	677
110-05-55109	Lawn Mower – 22	5,632
110-05-55109	Chainsaw	700
110-05-55111	Deck Chair – 12 & Umbrellas	4,710
	<b>TOTAL PARKS</b>	<b>51,137</b>
	<b>TOTAL GENERAL FUND</b>	<b>202,402</b>

**EMERGENCY MEDICAL SERVICES**

206-02-52205	Airway Bag – 6	835
206-02-52205	Wall Mount Oxygen Regulator – 2	100
206-02-52205	Airway Combitube – 6	300
206-02-52205	EKG Patient Monitor Cable – 3	420
206-02-52205	EKG Patient Defibrillation Cable	250
206-02-52205	SPO2 Cable – 4	350
206-02-52205	SPO2 Sensor – 4	1,000
206-02-52205	Laryngoscope Kit – 3	390
206-02-52205	Laryngoscope Handle – 8	400
206-02-52205	Trauma Bag – 8	1,600
206-02-52205	Spine Board – 12	2,400
206-02-52205	Adult Prosplint Kit – 3	600
206-02-52205	Pediatric Prosplint Kit – 4	700
206-02-52205	Med Bag	250
206-02-52205	Blood Pressure Cuff – 10	500
206-02-52205	Speed Clip Belt – 12	240
206-02-52205	Disaster Triage Tags	300
206-02-52205	Portable Oxygen Regulator – 4	600

## SUMMARY OF OBJECT CODE 369 – 2008 ADOPTED BUDGET

		Object Code 369
206-02-52205	Triage Tarps	300
206-02-52205	CPAP Setup and Spare – 3	2,550
206-02-52205	BLS Jump Bag	500
206-02-52205	Glucometer – 7	700
206-02-52205	Masimo Meter	3,000
206-02-52205	EZ IO Drill – 5	1,500
206-02-52205	Pneumothorax Simulator	550
206-02-52205	Pediatric Intubation Head	500
206-02-52205	Neonatal Intubation Simulator	400
206-02-52205	Infant IO Simulator	450
206-02-52205	Broselow Bag – 3	1,000
206-02-52205	Medication Replacement Trays	1,000
206-02-52205	PediPak	400
206-02-52205	Patient Care Stretcher	4,000
	TOTAL EMS	28,085
<b>STORM WATER UTILITY</b>		
501-09-50105	Rammer – 2	5,000
501-09-50105	Harnesses, Snap-Links, Fall Safety Equipment, Webbing, Rope, Pulleys, Respirators	2,500
	TOTAL STORM WATER	7,500
<b>TRANSIT</b>		
520-09-50106	Vacuum	350
520-09-50201	Tire Rack -3	600
520-09-50201	Safety Basket	400
520-09-50401	Hydraulic Porta-Power Set	500
	TOTAL TRANSIT	1,850
<b>AIRPORT</b>		
521-09-50101	Locking Mail Box	1,700
<b>CENTRAL GARAGE</b>		
632-09-50101	Ceiling & Wall Fan	1,000
	<b>TOTAL OTHER FUNDS</b>	<b>40,135</b>

## 2008 PERSONAL SERVICES - OVERTIME SUMMARY

	2007 Adopted Budget	2008 Adopted Budget
Assessing	—	1,000
City Clerk	1,000	3,000
City Development	3,000	3,000
Finance	5,000	5,000
Cable	—	2,000
<u>Fire Department</u>		
Suppression	400,000	352,000
Prevention	18,000	26,000
Training & Education	20,000	42,000
Total Fire	438,000	420,000
General Insurance	1,000	—
Legal	1,000	1,000
<u>Parks Department</u>		
Baseball Diamonds	15,039	10,000
Flower Gardens	1,939	1,700
Soccer	801	800
Special Areas & Activities	32,107	28,900
General Maintenance	23,638	29,094
Pools	13,115	12,500
Park Forestry	671	—
Street Forestry	2,514	—
Total Parks	89,824	82,994
Personnel	2,000	1,000
<u>Police Department</u>		
Administration	550	600
Investigations	57,330	60,000
Patrol	178,524	300,000
Planning & Training	44,100	46,300
Street Crimes Unit	39,126	39,100
Community Services	9,135	15,000
Total Police	328,765	461,000

## 2008 PERSONAL SERVICES - OVERTIME SUMMARY

	2007 Adopted Budget	2008 Adopted Budget
<u>Public Works Department</u>		
Municipal Building	9,500	7,500
Administration	1,000	1,000
Street Division	96,600	98,300
Waste Collections	69,171	62,600
Solid Waste Disposal	8,520	7,600
Total Public Works	184,791	177,000
<b>TOTAL GENERAL FUND</b>	<b>1,054,380</b>	<b>1,156,994</b>
Recycling	15,597	14,000
Yard Waste	610	1,300
Emergency Medical Services	356,000	284,000
Storm Water Utility	19,000	26,100
Transit	193,424	199,720
Airport	9,106	9,106
Simmons Island Marina	1,493	1,493
Golf Course	8,709	8,709
Engineering	5,563	12,700
Central Garage	20,000	25,000
<b>TOTAL OTHER FUNDS</b>	<b>629,502</b>	<b>582,128</b>

## 2008 PERSONAL SERVICES - TEMPORARY & SEASONAL SUMMARY

	2007 Adopted Budget	2008 Adopted Budget
Assessing	3,274	3,178
Board of Review	1,403	1,403
City Clerk	2,270	—
Elections	44,150	110,641
Finance	30,100	30,100
Fire Department-Suppression	5,729	5,729
Keep Kenosha Beautiful	32,745	27,570
Neighborhood Services & Inspections	35,823	31,795
Legal	16,000	5,000
Mail	17,400	17,868
<u>Parks Department</u>		
Administration	7,014	6,810
Baseball Diamonds	86,560	75,000
Flower Gardens	29,439	35,253
Soccer	36,119	37,000
Special Areas & Activities	29,612	29,612
General Maintenance	270,741	313,448
Pools	205,915	204,850
Park Forestry	412	—
Street Forestry	6,360	—
Total Parks	672,172	701,973
<u>Police Department</u>		
Auxiliary Services (Crossing Guards)	122,775	142,896
Community Services	14,982	16,514
Total Police	137,757	159,410

## 2008 PERSONAL SERVICES - TEMPORARY & SEASONAL SUMMARY

	2007 Adopted Budget	2008 Adopted Budget
<u>Public Works Department</u>		
Administration	10,112	5,900
Street Division	66,152	64,067
Waste Collections	49,550	85,400
Total Public Works	125,814	155,367
<b>TOTAL GENERAL FUND</b>	<b>1,124,637</b>	<b>1,250,034</b>
Recycling	7,078	7,078
Yard Waste	94,791	90,000
Emergency Medical Services	19,067	47,700
Storm Water Utility	75,046	58,145
Transit	209,455	312,421
Airport	69,395	75,187
Simmons Island Marina	18,756	18,756
Golf Course	81,010	79,981
Engineering	36,739	39,281
Central Garage	7,000	8,000
<b>TOTAL OTHER FUNDS</b>	<b>618,337</b>	<b>736,549</b>

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## BUDGET HISTORY – BY MAJOR FUNCTION

	Total Adopted Budget	General Government	Police Protection	Fire Protection	Other Public Safety	Public Works & Sanitation	Health	Parks & Culture	Debt Service	Other
1999	56,357,397	4,866,131	14,867,448	11,924,094	1,196,852	7,863,908	974,386	3,053,818	8,400,000	3,210,760
2000	57,885,827	5,605,392	15,718,413	12,227,503	1,182,564	7,403,807	981,000	3,499,382	8,400,000	2,867,766
2001	59,371,447	5,927,261	16,593,022	9,412,835	1,237,768	7,566,826	988,600	3,890,914	8,400,000	5,354,221
2002	61,964,901	5,945,456	18,397,148	9,786,293	1,270,726	8,224,314	998,935	4,181,735	8,700,000	4,460,294
2003	63,665,281	6,099,468	19,906,375	10,344,196	1,264,030	8,311,095	951,837	4,168,769	9,000,000	3,619,511
2004	63,326,219	6,268,414	19,630,630	10,072,944	1,291,196	8,187,482	963,000	4,162,106	9,300,000	3,450,447
2005	65,038,930	6,468,384	20,436,049	10,135,423	1,427,365	8,224,807	1,117,200	4,088,258	9,237,700	3,903,744
2006	66,676,639	6,378,143	21,463,380	10,895,700	1,436,892	8,986,265	1,164,697	4,429,355	7,956,579	3,965,628
2007	68,813,198	6,193,176	21,706,494	10,628,827	1,464,061	7,519,180	1,211,607	4,245,084	8,351,803	7,492,966
2008	70,403,592	6,314,732	23,073,951	11,156,484	1,566,459	8,038,425	1,398,776	4,179,469	8,075,233	6,600,063

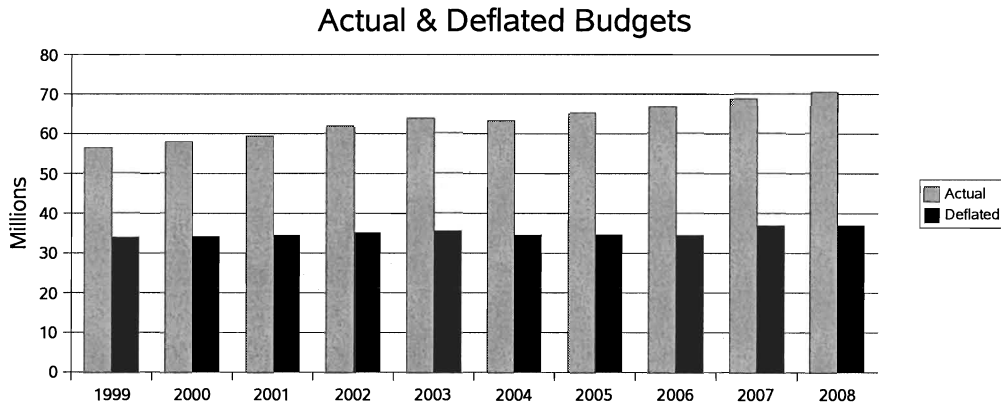
Note: - Health function includes animal control costs and a contribution to the County for health services.

- Prior to 2000 Recycling and Yardwaste were budgeted in Public Service.

- Prior to 2001 Emergency Medical Service was budgeted in Fire Protection.

## VARIOUS BUDGET RELATED ITEMS

Year	CPI-U	Budget (000)		Actual	Tax Levy (000) % of		Major State & Federal Revenues*	% of Budget
		Adopted	Deflated		Budget	Deflated		
1999	165.8	56,357.4	33,991.2	28,928.0	51.33%	17,447.5	19,687.3	34.9%
2000	169.1	57,885.8	34,231.7	29,542.0	51.03%	17,470.1	20,189.8	34.9%
2001	172.1	59,371.4	34,498.2	30,463.0	51.31%	17,700.8	20,392.5	34.3%
2002	176.2	61,964.9	35,167.4	33,007.9	53.27%	18,733.2	20,666.5	33.4%
2003	178.8	63,665.2	35,606.9	33,773.9	53.05%	18,889.2	21,244.0	33.4%
2004	183.1	63,326.2	34,585.6	34,606.2	54.65%	18,900.2	19,659.0	31.0%
2005	187.4	65,038.9	34,705.9	34,748.7	53.43%	18,542.5	19,521.8	30.0%
2006	193.2	66,676.7	34,511.7	36,018.0	54.02%	18,642.9	19,403.8	29.1%
2007	186.2	68,813.2	36,956.6	36,763.9	53.43%	19,744.3	19,033.1	27.7%
2008	190.1	70,403.6	37,035.0	38,425.4	54.58%	20,213.3	18,978.0	27.0%



\*-Consists of State Shared Revenues, Expenditure Restraint Program, and State Transportation Aids.

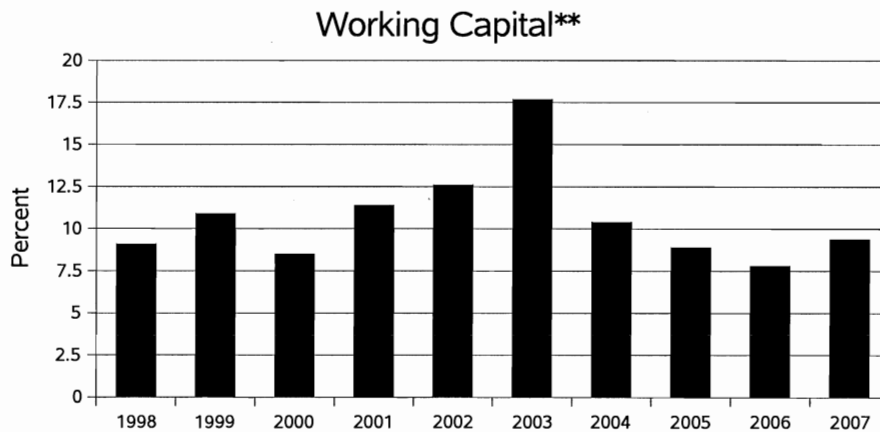
- Consists of Exempt Computer Aid beginning in 2000.
- Prior to 2000 consisted of Recycling Reimbursement.

Source: CPI-U – U.S. Department of Labor, Bureau of Labor Statistics

## FUND BALANCE

12/31	Fund Balance			Subsequent Year's Budget	Working Capital as a Percent of Budget
	Total	Reserved	Working Capital		
1998	10,523,510	4,402,059	5,121,451	56,357,397	9.1%
1999	10,960,478	4,663,357	6,297,121	57,885,827	10.9%
2000	10,342,049	5,289,192	5,052,857	59,371,447	8.5%
2001	12,487,393	5,416,318	7,071,075	61,964,901	11.4%
2002	14,373,660	6,352,902	8,020,676	63,665,281	12.6%
2003	16,594,742	5,405,767	11,188,975	63,326,219	17.7%
2004	14,534,252	7,787,547	6,746,705	65,038,930	10.4%
2005	10,862,891	4,920,542	5,942,349	66,676,639	8.9%
2006	10,681,795	5,322,059	5,359,736	68,813,198	7.8%
2007*	11,968,795	5,322,059	6,646,736	70,403,592	9.4%

\*Estimated Fund Balance

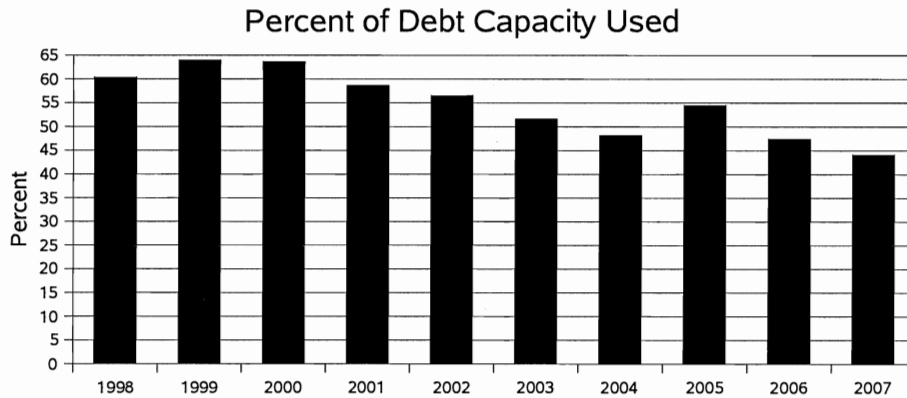


\*\* Working Capital shown as a percent of Subsequent Year's Budget on Graph

## OUTSTANDING DEBT AND DEBT RATIOS

	Outstanding Debt 12/31 (000)	Equalized Values, 1/1 (000)	Debt as a Percent of Equalized Values	Population	Debt Per Capita	Legal Debt Capacity	Percent of Legal Debt Capacity Used
1998	101,293.7	3,351,703	3.02%	87,314	1,160.11	167,585.2	60.4%
1999	112,612.9	3,518,513	3.20%	87,664	1,284.60	175,925.7	64.0%
2000	118,726.1	3,726,987	3.19%	90,352	1,314.04	186,349.4	63.7%
2001	117,776.1	4,009,981	2.94%	90,550	1,300.67	200,499.1	58.7%
2002	123,510.1	4,371,085	2.83%	91,853	1,344.65	218,554.3	56.5%
2003	122,396.9	4,731,960	2.59%	92,073	1,329.35	236,598.0	51.7%
2004	124,037.9	5,149,078	2.41%	92,808	1,336.50	257,453.9	48.2%
2005	154,142.3	5,659,982	2.72%	93,785	1,643.57	282,999.1	54.5%
2006	147,804.7	6,218,398	2.38%	94,450	1,564.90	310,919.9	47.5%
2007*	145,636.7	6,593,677	2.21%	95,530	1,524.51	329,683.9	44.2%

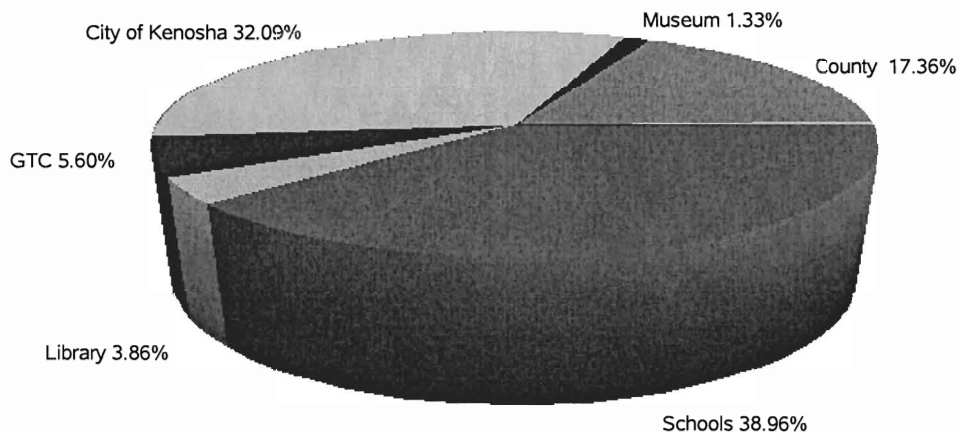
\*Outstanding as of date of budget publication



## COMPARATIVE TAX LEVIES\*

	2004	2005	2006	2007	2008
Kenosha Unified Schools	42,438,708	46,316,606	45,679,480	51,226,417	54,935,019
County of Kenosha	22,187,163	22,658,260	23,078,168	23,734,642	24,475,252
State of Wisconsin	946,392	1,029,816	1,061,700	1,092,019	1,118,987
Gateway Technical College	7,017,328	7,245,222	7,527,479	7,682,867	7,895,990
Library	4,044,487	4,630,242	4,841,694	5,113,637	5,444,771
Museum	1,270,207	1,454,869	1,533,245	1,680,205	1,881,123
City of Kenosha	<u>39,848,582</u>	<u>40,502,859</u>	<u>41,840,360</u>	<u>43,346,354</u>	<u>45,241,826</u>
Gross Tax Levy (KUSD)	117,752,867	123,837,874	125,562,126	133,876,141	140,992,968
Bristol School District #1	224,978	209,464	308,144	398,677	506,439
Paris School District	7,503	8,008	4,818	19,549	45,102
Westosha-Bristol	<u>132,882</u>	<u>125,650</u>	<u>192,394</u>	<u>226,147</u>	<u>325,103</u>
Total Tax Levy	118,118,230	124,180,996	126,067,482	134,520,514	141,869,612
Less:					
School Tax Credit	(5,317,123)	(5,524,676)	(5,642,582)	(7,315,728)	(8,472,529)
General Property Tax Credit					
Net Tax Levy	112,801,107	118,656,320	120,424,900	127,204,786	133,397,083

### Distribution of City of Kenosha 2008 Tax Bill



\*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

## COMPARATIVE TAX LEVIES\* (Continued)

	Comparative Tax Rates				
	2004	2005	2006	2007	2008
Kenosha Unified Schools	9.6229	9.1108	8.7071	8.3766	8.8117
County of Kenosha	4.9921	4.4254	4.3521	3.8316	3.8593
State of Wisconsin	0.2129	0.2011	0.2002	0.1763	0.1764
Gateway Technical College	1.5789	1.4151	1.4195	1.2403	1.2451
Library	0.9100	0.9043	0.9130	0.8255	0.8586
Museum	0.2858	0.2841	0.2891	0.2713	0.2966
City of Kenosha	8.9659	7.9106	7.8902	6.9977	7.1339
Gross Tax Rate (KUSD)	26.5685	24.2515	23.7712	21.7193	22.3816
Bristol School District #1	6.7486	5.9483	5.5158	5.2649	5.0437
Paris School District	7.4228	6.9436	6.5525	6.0555	6.3708
Westosha – Bristol	3.8687	3.4550	3.3991	2.8644	3.0245
Gross Tax Rate (Bristol)	27.5629	24.5440	23.9790	21.4719	21.6380
Gross Tax Rate (Paris)	28.2371	25.5393	25.0157	22.2625	22.9651
Less:					
School Tax Credit	(1.243)	(1.102)	(1.083)	(1.181)	(1.336)
General Property Tax Credit	-	-	-	-	-
Net Tax Rate (KUSD)	25.3255	23.1495	22.6882	20.5382	21.0455
Net Tax Rate (Bristol)	26.3199	23.4420	22.8960	20.2907	20.3018
Net Tax Rate (Paris)	26.9941	24.4373	23.9327	21.0814	21.6290
	01/01/03	01/01/04	01/01/05	01/01/06	01/01/07
Assessed Values:					
Real Estate	4,320,217,200	4,985,798,500	5,180,020,900	6,053,522,400	6,204,312,700
Personal Property	124,265,300	134,252,700	122,805,800	140,880,900	137,500,600
Assessed Values – Total	4,444,482,500	5,120,051,200	5,302,826,700	6,194,403,300	6,341,813,300
Assessed Values – KUSD	4,410,135,100	5,083,684,000	5,246,225,600	6,115,450,700	6,234,323,400
Assessed Values – Bristol	33,336,600	35,213,900	55,865,800	75,724,300	100,410,400
Assessed Values – Paris	1,010,800	1,153,300	735,300	3,228,300	7,079,500
Equalized Values – Total	4,731,960,300	5,149,078,800	5,659,982,400	6,218,398,100	6,593,676,500
Equalized Values – KUSD	4,695,394,523	5,112,505,400	5,599,562,704	6,139,139,650	6,481,947,010
Equalized Values – Bristol	35,489,693	35,413,561	59,634,789	76,017,644	104,370,763
Equalized Values – Paris	1,076,084	1,159,839	784,907	3,240,806	7,358,727
Assessment Ratio	93.92%	99.44%	93.69%	99.61%	96.18%

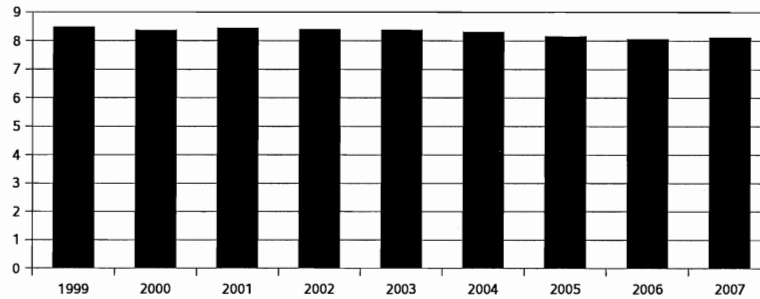
\*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

## SERVICE LEVELS

	Population	Square Miles	Total	Police	Fire	Public Works	Parks	Water Utility	Transit	Library	All Others
1999	87,664	23.26	743.0	183.0	144.0	132.0	NA	86.0	57.6	40.0	99.4
2000	90,352	23.28	756.0	191.0	144.0	135.0	NA	86.0	57.6	41.0	100.4
2001	90,550	23.28	765.0	191.0	154.0	137.5	NA	80.0	57.6	41.0	101.4
2002	91,853	24.90	772.0	197.0	155.0	98.0	37.0	80.0	57.6	42.0	103.9
2003	92,078	25.10	771.0	197.0	156.0	98.0	35.8	80.0	58.6	42.0	105.4
2004	92,808	25.43	773.0	197.0	156.0	98.0	35.8	80.0	58.6	43.0	103.7
2005	93,785	25.43	765.0	197.0	156.0	96.0	32.8	80.0	58.6	43.0	104.6
2006	94,450	25.71	762.0	197.0	156.0	95.0	32.0	82.0	58.6	43.0	101.6
2007	95,530	25.88	777.0	203.0	156.0	99.0	31.2	83.0	58.6	43.0	103.2
2008	NA	NA	782.0	205.0	157.0	100.0	31.2	84.0	58.6	43.0	103.2

Full Time Employees Per 1,000 Population



Effective 2001 Public Service became Public Works and Parks Department

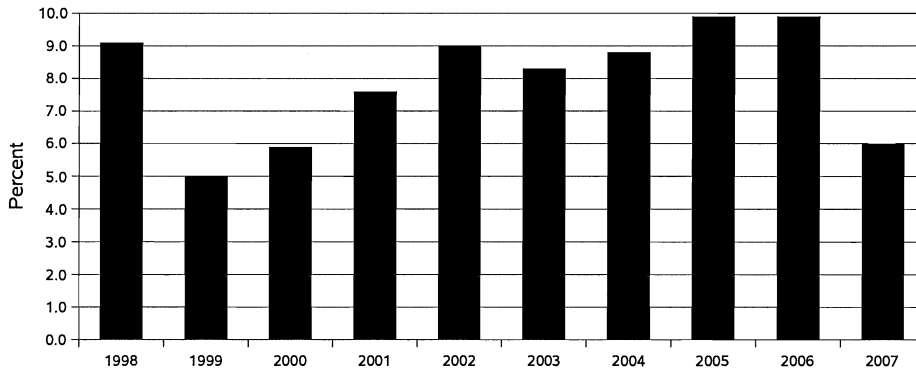


## PROPERTY VALUATIONS

(In Thousands)

Jan 1	Real Estate			Equalized Values**		Percent Change	Total Assessed	Assessment Ratio	
	Residential Agricultural* Other*	Commercial	Manufacturing	Total	Personal Property				Total
1998	2,330,472	764,080	103,172	3,197,724	153,979	3,351,703	9.1%	3,218,716	96.03%
1999	2,459,018	834,057	111,095	3,404,170	114,343	3,518,513	5.0%	3,231,528	91.84%
2000	2,615,557	870,302	130,517	3,616,376	110,325	3,726,701	5.9%	3,714,997	99.69%
2001	2,834,208	900,211	147,345	3,881,764	127,242	4,009,006	7.6%	3,813,219	95.12%
2002	3,054,801	1,048,978	148,996	4,252,775	118,310	4,371,085	9.0%	4,346,974	99.45%
2003	3,338,229	1,111,462	151,013	4,600,704	131,256	4,731,960	8.3%	4,444,482	93.92%
2004	3,670,734	1,192,175	152,389	5,015,298	133,780	5,149,078	8.8%	5,120,051	99.44%
2005	4,076,387	1,299,218	151,931	5,527,536	132,446	5,659,982	9.9%	5,302,827	93.69%
2006	4,499,994	1,430,861	146,565	6,077,420	140,978	6,218,398	9.9%	6,194,403	99.61%
2007	4,796,602	1,490,601	164,663	6,451,866	141,811	6,593,677	6.0%	6,341,813	96.18%

Percent Change in Equalized Values



Source: Department of Revenue, State Supervisor of Assessments.

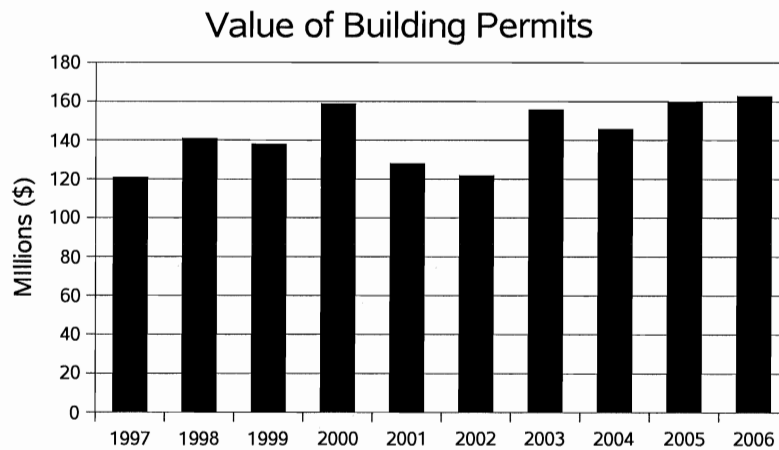
\*1998 was the first year to include Agricultural and Other Property.

\*\* Equalized Values include all TIF Districts

## BUILDING PERMITS ISSUED

	Total		Single Family			Multifamily		Commercial & Industrial (\$000) Value)	
	# Permits	\$ Value (000)	# Units	\$ Value (000)	\$ Value/# Units	# Units	\$ Value (000)	New	Additions & Alterations
1997	5,224	121,562	162	16,840	104.0	219	12,182	54,503	8,698
1998	5,286	141,980	212	24,342	114.8	182	8,326	20,666	57,972
1999	6,153	138,008	237	27,474	115.9	32	7,253	26,674	35,484
2000	5,820	159,885	207	23,102	111.6	138	10,372	65,302	15,558
2001	5,358	128,155	195	24,054	123.4	178	16,830	36,146	10,039
2002	5,644	122,983	205	24,258	118.3	195	12,751	35,226	8,348
2003	6,024	156,095	215	33,382	155.3	441	39,340	26,660	12,748
2004	6,529	146,082	303	50,538	166.8	361	18,833	22,533	10,743
2005	6,673	160,117	357	58,655	164.3	131	13,793	23,672	12,292
2006	6,080	163,216	331	58,960	178.1	105	11,155	29,749	4,330

Source: City of Kenosha Department of Neighborhood Services & Inspections

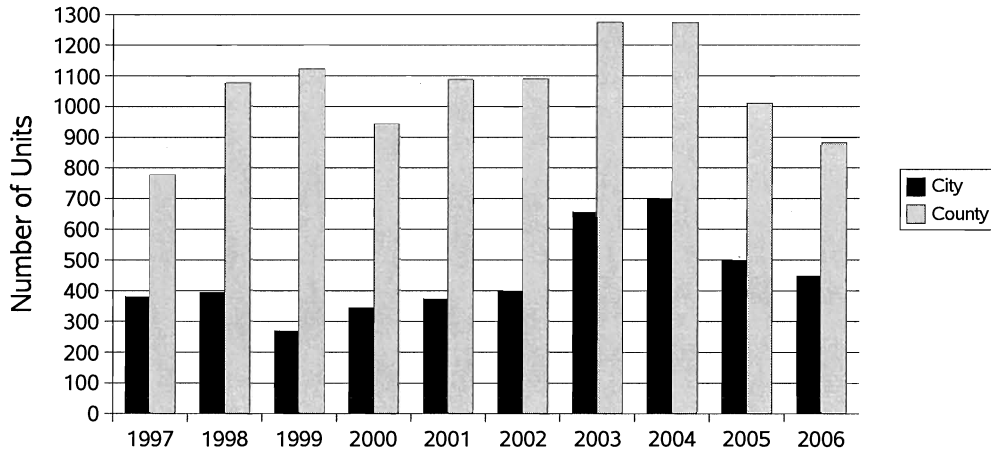


**NEW RESIDENTIAL PERMITS ISSUED AND EXISTING HOME SALES**

City of Kenosha and Kenosha County

Year	New Residential Units						Existing Homes (County)			
	City			County			Sales	Average Sales Price	Percent Change	Average Days on Market
	Total	Single Family	Multi-Family	Total	Single Family	Multi-Family				
1997	381	162	219	776	510	266	1,440	116,500	6.30%	83
1998	394	212	182	1,074	580	494	1,446	142,428	22.26%	66
1999	381	237	144	1,121	667	454	1,907	130,122	-8.64%	72
2000	345	207	138	942	594	348	1,672	134,937	3.70%	68
2001	373	195	178	1,086	694	392	1,763	163,100	20.87%	63
2002	416	205	211	1,088	701	387	2,370	153,904	-5.64%	70
2003	656	215	441	1,274	745	529	2,868	162,304	5.46%	91
2004	700	303	397	1,273	801	472	2,988	176,544	8.77%	89
2005	498	357	141	1,010	807	203	3,451	195,967	11.00%	92
2006	449	331	118	882	646	236	3,704	200,349	2.24%	100

**New Residential Permits And Existing Home Sales**



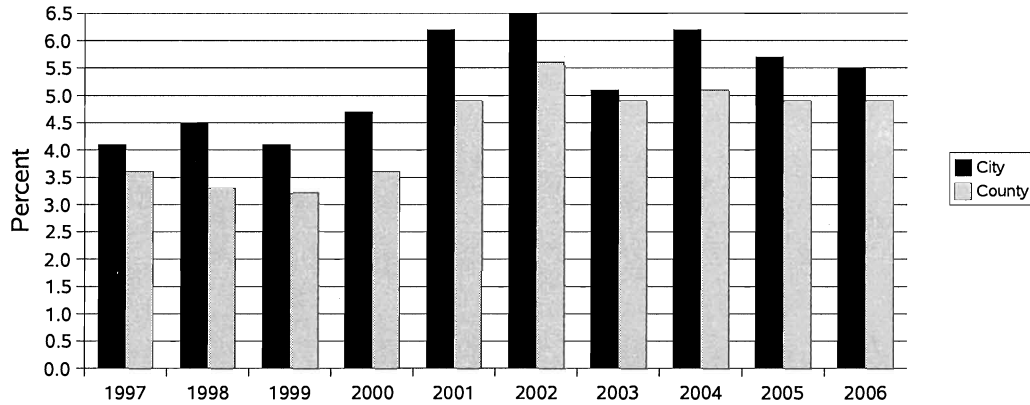
Source: City of Kenosha Department of Neighborhood Services & Inspections  
 Kenosha Area Chamber of Commerce  
 Kenosha Realtors Association

## EMPLOYMENT AND UNEMPLOYMENT

City of Kenosha and Kenosha County  
Household Data

Year	Labor Force (000)		Employed (000)		Unemployment Rates			
	City	County	City	County	City	County	Wisconsin	U.S.
1997	45.0	76.2	43.1	73.4	4.1%	3.6%	3.5%	4.9%
1998	48.3	81.2	46.1	78.5	4.5%	3.3%	3.4%	4.5%
1999	47.2	80.3	45.3	77.7	4.1%	3.2%	3.0%	4.2%
2000	50.5	84.1	46.9	80.4	4.7%	3.6%	3.4%	3.7%
2001	49.2	83.1	45.9	78.5	6.2%	4.9%	4.6%	4.8%
2002	48.6	82.3	45.2	77.3	6.5%	5.6%	4.6%	6.0%
2003	48.3	83.4	45.2	79.1	5.1%	4.9%	5.5%	5.7%
2004	49.0	84.0	45.0	80.0	6.2%	5.1%	4.3%	5.1%
2005	48.3	83.3	45.6	79.2	5.7%	4.9%	4.4%	4.6%
2006	48.4	83.4	45.7	79.3	5.5%	4.9%	4.5%	4.3%

### Unemployment Rates - City & County

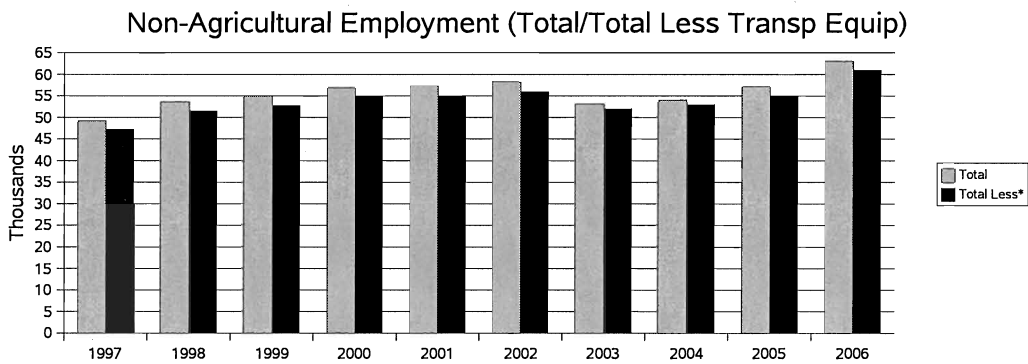


Source: Wisconsin Department of Workforce Development  
U.S. Bureau of Labor Statistics

## NON-AGRICULTURE EMPLOYMENT IN KENOSHA COUNTY

Establishment Data  
(In Thousands)

Year	Total	Construc- tion	Manufacturing		Trans- portation	Wholesale/ Retail Trade	Finance Insurance & Real Estate	Services	Govern- ment	Total Less Trans- portation Equipment
			Total	Trans- portation Equipment						
1997	49.2	2.1	11.3	1.9	1.6	12.8	1.5	12.3	7.6	47.3
1998	53.6	2.3	12.1	2.1	1.7	12.8	1.7	12.7	8.2	51.5
1999	55.0	2.4	12.2	2.2	2.0	14.0	1.6	14.4	8.5	52.8
2000	56.7	2.5	11.0	1.8	2.2	15.4	1.5	14.7	9.4	54.9
2001	57.2	2.4	11.0	2.3	2.3	11.7	1.5	16.7	9.3	54.9
2002	58.1	3.2	9.8	2.1	2.0	11.3	1.3	14.2	9.8	56.0
2003	53.6	2.2	8.7	1.6	1.6	9.2	2.0	19.2	9.0	52.0
2004	54.3	2.2	9.2	1.5	1.5	9.4	1.8	21.0	9.2	52.8
2005	57.2	2.4	9.6	1.9	1.9	9.2	1.7	23.5	9.0	55.3
2006	63.1	2.3	10.0	2.1	2.1	8.6	1.8	28.5	9.8	61.0



\*Total Less Transportation Equipment

Source: Wisconsin Department of Workforce Development  
U.S. Bureau of Labor Statistics

**City of Kenosha Major Employers – 2006**

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<u>Employer</u>	<u>Nature of Business</u>	<u>Employment</u>
Kenosha Unified School District	Education	Over 1,000
Kenosha Hospital & Medical Center	Medical Facility	Over 1,000
City of Kenosha	City Government	500 – 999
County of Kenosha	County Government	500 – 999
DaimlerChrysler Corp.	Automobile Manufacturer	500 – 999
Aurora Medical Group, Inc.	Health Care Clinic	500 – 999
University of Wisconsin-Parkside	Education	500 – 999
Carthage College	Education	500 – 999
Snap-On Inc	Tool Manufacturing	500 – 999
Gateway Technical College	Education	500 – 999
Jockey International	Clothing Manufacturer	250 – 499
Roundy's Supermarkets Inc.	Retail Grocer	250 – 499
Vencor	Nursing Homes & Rehabilitation Centers	250 – 499
Ocean Spray Cranberries, Inc.	Food Processing	250 – 499
Woodman's Market	Retail Grocer	250 – 499
Kenosha News	Newspaper Publishing	250 – 499

Source: Wisconsin Department of Workforce Development  
Kenosha Area Business Alliance

**City of Kenosha Largest Taxpayers – 2007\***

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Name	2006 Assessed Valuation	Net Taxes Due
Petretti Realty (Multi-Family Housing)	\$43,700,100	\$897,600
Southport Plaza Ltd, Partners (Commercial Retail Development)	41,663,100	855,760
Daimler-Chrysler Corporation (Automobile Manufacturer)	36,647,500	752,740
Edward Rose Associates (Multi-Family Housing)	30,069,300	617,623
Dairyland Greyhound Park (Greyhound Racing Track)	22,325,000	458,556
Regal Pointe LLC (Multi-Family Housing)	22,108,200	454,102
Shagbark Limited Partnership (Multi-Family Housing)	20,193,000	414,764
Riverwood Apartments (Multi-Family Housing)	19,514,600	400,830
Plaza 50 Property Associates (Commercial Retail Development)	19,223,500	394,851
Berwell, Inc. (Woodman's Food Market)	17,713,900	363,844
Total of Top Ten Taxpayers	<u>\$273,158,200</u>	<u>\$5,610,670</u>
Total City of Kenosha Assessed Values, 1/1/06	\$6,194,403,300	
Top Ten As a Percent of Total	4.41%	

\* - Taxes levied in 2006 for 2007 Collection

Source: City of Kenosha Assessor's Office  
City of Kenosha Clerk/Treasurer's Office

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## **GLOSSARY**

### **ACCREDITED VALUE**

An amount of interest on Capital Appreciation Notes, that when added to the original amount of principal, produces a yield on a date in time approximately equal to the yield to maturity as set forth on the original date of issue. This full accreted amount is considered general obligation debt of the City.

### **ACCRUAL BASIS OF ACCOUNTING AND BUDGETING**

Whereby revenues are recognized when earned and expenses are recorded as liabilities are incurred. Earned but unbilled revenues are recorded as receivables at year end.

### **APPROPRIATION**

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

### **ASSESSED VALUATION**

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

### **BALANCED BUDGET**

A budget in which current revenues (including possible transfers from working capital) equal current expenditures.

### **BONDS AND NOTES**

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds and notes are typically used for long-term debt to pay for construction of capital projects.

### **BUDGET (OPERATING)**

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceilings under which the City and its departments operate.

### **CAPITAL OUTLAY**

The purchase, acquisition, or construction of any item having a unit cost of \$5,000 or more and a useful life of more than three years. Typical capital outlay items include vehicles, construction equipment, and certain office equipment.

### **CAPITAL PROJECT (CAPITAL IMPROVEMENT)**

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$25,000 and a useful life of at least five years.

## **GLOSSARY**

### **CONTINGENCY**

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

### **CONTRACTUAL SERVICE**

Expenditures related to daily routine operation such as utilities, printing, employee travel, repairs etc., and services which are purchased from private contractors.

### **DEBT SERVICE**

Payment of principal and interest to holders of the City debt instruments.

### **DEFICIT**

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

### **DEPARTMENT**

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

### **DIVISION**

An organizational subdivision of a department.

### **EMPLOYEE BENEFITS**

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share or costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

### **ENCUMBRANCES**

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and are only carried on the balance sheet at year-end. Goods and services received after the close of the fiscal year are charged to the next year's budget, unless Council approves an encumbrance carry over.

### **ENTERPRISE FUND (PROPRIETARY FUND)**

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

### **EQUALIZED VALUES**

The estimated full market value placed on real and personal property by the State Department of Revenue to insure that property is equitably appraised across jurisdictions. These values are used in formulas to distribute state aid and to properly apportion tax levies of units of governments across jurisdictions.

## **GLOSSARY**

### **EQUITY TRANSFERS**

Nonrecurring or non-routine transfers of equity between funds.

### **EXPENDITURES (EXPENSES)**

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

### **FISCAL YEAR**

A twelve month period to which the annual operating budget applies. The fiscal year is also the calendar year for all City funds.

### **FULL-TIME EQUIVALENT POSITIONS**

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

### **FUND**

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **FUND BALANCE**

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period.

### **GENERAL FUND**

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

### **GENERAL OBLIGATION DEBT**

When the city pledges its full faith and credit to the repayment of the debt it issues, then this debt is a general obligation.

### **GRANTS**

Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specified purpose, activity, or facility.

## **GLOSSARY**

### **INTERGOVERNMENTAL REVENUE**

A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

### **INTERNAL SERVICE FUND**

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

### **MILL RATE**

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

### **MODIFIED ACCRUAL BASIS OF ACCOUNTING AND BUDGETING**

Whereby revenues are recorded when received in cash, except for revenues considered susceptible to accrual, which are those revenues that are both measurable and available. Revenues considered susceptible to accrual consist primarily of reimbursements for expenditures under federal and state grants. Expenditures are recognized when a liability is incurred, except for sick pay, pension expenditures and interest on long-term debt are recognized when paid.

### **NON-DEPARTMENTAL**

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

### **OPERATING TRANSFER**

Routine and/or recurring transfers of assets between funds.

### **PAYMENT IN LIEU OF TAXES**

Charges to an enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund.

### **PERSONAL SERVICES**

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes, and other related benefits.

### **PROGRAM**

A distinct function of City government provided to the public or a function providing support to the direct services of other City departments.

### **REVENUE BONDS**

A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

## **GLOSSARY**

### **REVENUE**

Income derived from taxes, fees, and charges, In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

### **SPECIAL ASSESSMENT**

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

### **TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)**

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

### **WORKING CAPITAL**

The excess of total current assets over total current liabilities to be used.

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