

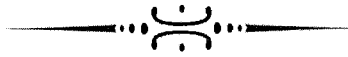


**2018
ADOPTED
OPERATING BUDGET**

OFFICE OF
MAYOR JOHN M. ANTARAMIAN

2018 ADOPTED BUDGET

CITY OF KENOSHA



SUBMITTED BY

The Honorable John M. Antaramian, Mayor



Frank J. Pacetti, City Administrator



FINANCE COMMITTEE

Daniel Prozanski, Jr.,
Chairman

Curt Wilson

Patrick Juliana

Anthony Kennedy

Scott N. Gordon

Dave Paff

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CITY OF KENOSHA, WISCONSIN
MEMBERS OF THE COMMON COUNCIL

Curt Wilson.....	President
Eric J. Haugaard	Alderman, 1 st District
John Fox.....	Alderman, 2 nd District
Jan Michalski.....	Alderman, 3 rd District
G. John Ruffolo	Alderman, 4 th District
Rocco J. LaMacchia, Sr.	Alderman, 5 th District
Dave Paff	Alderman, 6 th District
Patrick Juliana	Alderman, 7 th District
Bruce C. Fox	Alderman, 8 th District
Keith W. Rosenberg	Alderman, 9 th District
Anthony Kennedy	Alderman, 10 th District
Scott N. Gordon	Alderman, 11 th District
Mitchell Pedersen.....	Alderman, 12 th District
Curt Wilson.....	Alderman, 13 th District
Daniel L. Prozanski, Jr.	Alderman, 14 th District
Jack Rose.....	Alderman, 15 th District
Jesse Downing.....	Alderman, 16 th District
David F. Bogdala.....	Alderman, 17 th District

RESOLUTION NO. 151-17

BY: Committee on Finance

**ADOPTING 2018 BUDGETS, MAKING APPROPRIATIONS
AND LEVYING 2017 PROPERTY TAXES**

WHEREAS, budgets have been presented to the Common Council of the City of Kenosha in accordance with law, setting forth estimated receipts and expenditures for the year 2018.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION ONE That a tax be levied against all taxable property within the City of Kenosha for the purpose of defraying the expenditures of appropriations for the City General Fund as set forth, in the sum of **\$52,728,919**.

Revenues for the City of Kenosha General Fund other than the General Property Tax for the Fiscal Year 2018 are hereby fixed and determined in the amount of **\$27,721,695**.

SECTION TWO Appropriations for City General Fund Operation. That there be and hereby is appropriated out of the receipts of the City General Fund of the City of Kenosha for the Year 2018 to various accounts comprising the City General Fund Budget in the amount of **\$80,450,614**.

EXPENDITURES

GENERAL GOVERNMENT

Council	\$253,860
Legal	873,072
Board of Review	10,650
Mayor's Youth Commission	900
Independent Audit	70,825
Assessing	557,103
Labor Negotiations	7,020
Budget/Financial Services	834,509
Information Technology	535,611
Clerk-Treasurer	505,822
Administration	620,170
Human Resources & Labor Relations	701,300
Mail	112,700
Community Development & Inspections	1,989,568
Municipal Building Facility	515,095
Other Facilities	59,300
Elections	193,735
Municipal Court	337,315
TOTAL GENERAL GOVERNMENT	\$8,178,555

PUBLIC SAFETY**Police Department**

Police Administration	\$886,353
Investigations Division	4,750,542
Police Patrol	17,925,395
Counter Services	233,136
Safety Building Occupancy Expense	126,134
Support Services	393,725
Planning, Research & Training	402,830
Auxiliary Services	189,280
Kenosha Street Crimes Unit	1,092,080
Community Service	548,623
Police Share Joint Services Costs	2,876,191
Total	\$29,424,289

Fire Department

Fire Administration	\$440,146
Dispatching & Communications	719,048
Fire Suppression	10,907,384
Fire Prevention	306,091
Training & Education	349,540
Total	\$12,722,209

TOTAL PUBLIC SAFETY

\$42,146,498

PUBLIC WORKS

Public Works Administration	\$332,963
Engineering	355,000
Roadways & Bridges	1,812,634
Snow & Ice Removal	1,185,094
Electrical Maintenance and Service	1,506,881
Street Signs & Markings	161,542
Auxiliary Services	63,273
Waste Collections	2,262,135
Solid Waste Disposal	1,730,642

TOTAL PUBLIC WORKS

\$9,410,164

HEALTH SERVICES

Health Administration-Professional Services	\$1,075,760
Animal Control	155,817

TOTAL HEALTH SERVICES \$1,231,577

PARKS

Park Administration	\$337,102
Baseball Diamonds	216,926
Flower Gardens	144,560
Soccer	58,011
Beaches	30,002
Special Areas & Activities	105,104
General Maintenance	2,305,488
Swimming Pools	341,585

TOTAL PARKS \$3,538,778

CONTRIBUTIONS TO OTHER FUNDS

Enterprise - Mass Transit	\$1,291,730
Enterprise - Airport	339,587
I.S.F. - Central Stores	49,964

TOTAL CONTRIBUTION TO OTHER FUNDS \$1,681,281

EMPLOYEE FRINGE BENEFITS

Group Life Insurance	\$80,000
State Unemployment Compensation	150,000
Personal Use of City Cars	905

TOTAL EMPLOYEE FRINGE BENEFITS \$230,905

GENERAL INSURANCE

General Insurance Costs	\$470,000
General Insurance-Administrative	184,310
General Insurance-Claims Paid	150,000
General Insurance-Worker's Compensation	649,000

TOTAL GENERAL INSURANCE \$1,453,310

MISCELLANEOUS NON-DEPARTMENTAL

Tax Roll Refunds	\$90,000
Sales Tax	10,000
Bad Debt Expense	35,000
Miscellaneous Expense	40,000

TOTAL MISCELLANEOUS NON-DEPARTMENTAL \$175,000

RESERVES

Contingency	\$250,000
Salary & Fringe Benefit	269,002

TOTAL RESERVES \$519,002

DEBT SERVICE - NET OF REVENUES

TOTAL DEBT SERVICE-NET OF REVENUES \$11,885,544

TOTAL EXPENDITURES \$80,450,614

SECTION THREE Payment of Claims. That the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the payment of all claims and expenditures of all monies within the limitations of the above appropriations.

SECTION FOUR Recycling Program Special Revenue Fund and Payment of Claims. That a tax in the amount of \$351,380 be levied for the Recycling Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

SECTION FIVE Tax Levy for Emergency Medical Services. That a tax in the amount of \$4,969,936 be levied for the Emergency Medical Services Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

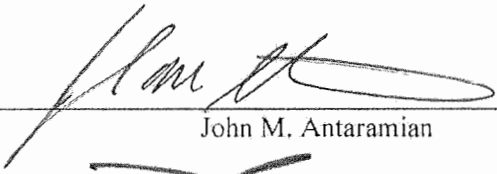
SECTION SIX Tax Levy for Community Promotion. That a tax in the amount of \$ 92,780 be levied for the Community Promotion Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

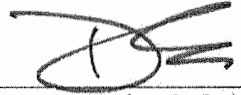
SECTION SEVEN Tax Levy for Public Library. That a tax in the amount of \$4,725,811 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Library Board for the current expense of operating the Kenosha Library System.

SECTION EIGHT Tax Levy for Public Museum. That a tax in the amount of \$ 1,779,005 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Museum Board for the current expense of operating the Kenosha Museum.

SECTION NINE For TID No. 17, The Common Council appropriates payment of the Tax Increment Project Revenue Bonds, (5th Avenue Lofts) (the "Bonds") the tax increment revenue ("Tax Increments") derived from the Developer's Property in Tax Incremental District No. 17 which is described in the Development Financing Agreement (Tax Incremental District No. 17) dated as of December 18, 2014 between the City and 5th Avenue Lofts, LLC, to the extent such Tax Increments are necessary to pay the debt service due on the Bonds in 2018.

Adopted this 6th day of December, 2017.

APPROVED  _____ MAYOR
John M. Antaramian

ATTEST  _____ CITY CLERK
Debra L. Salas 12/7/17

Drafted by: Department of Finance



JOHN M. ANTARAMIAN
Mayor

TO: MEMBERS OF THE COMMON COUNCIL

I am pleased to present for your consideration the 2018 Annual Operating Budget for the City of Kenosha.

The City maintains the budget document as a tool for financial planning and to provide additional information on the services provided by the City. As a result, the City has received the Distinguished Budget Award from the Government Finance Officers Association for the last twenty-three years. This award is only given to those units of government which have made an outstanding effort to provide meaningful information to all users of the budget document.

Development continued to make an improvement during 2017. Improvement in development, even slow improvement, is anticipated to continue to add jobs and provide an increased tax base. While it is important for a community to grow, to add jobs and tax base, it must also recognize that growth has an impact on City operations. Spending limits imposed by the Expenditure Restraint Program means that the City has to continue to look for ways to control costs in the face of an increased demand for services on operations which occurs with improvement in development. This formula allows for an adjusted allowable community growth and inflation, and is imposed on expenditures of the general fund. In some years, this task was easier than in other years; however, the City has always been able to meet the requirements of the program and will do so again this year. The state modified the definition of "inflation factor" effective with the 2012 budget from a CPI floor of 3% to zero. Based on the consumer price index, this change has had an impact. The

formula also includes an adjustment for the percentage increase in net new construction compared to equalized values for the City.

In the past, in order to resolve its budget deficit, the State of Wisconsin has reduced state aid to local governments. The loss of \$1.6 million in state revenue, as a result of the state's action taken in 2004, continues to affect future budgets for the City. In 2010, facing another budget deficit, the State of Wisconsin reduced state aid to local governments resulting in an estimated \$500,000 loss for the City for the budget year. The 2012 budget realized a further reduction in state aid of \$1.8 million less than 2011. The 2018 budget reflects a slight decrease from 2017 funding.

Local governments continue to be under levy limits by the State. Under these limits, the levy can not exceed the percentage increase in the City's net new construction percentage (with a few exceptions). This formula allows for only community growth on revenues (the levy) for all city services. Net new construction has gone from a high of 3.493% seven years ago to 0.241% for the 2014 budget. Net new construction for the 2016 budget was 3.352% compared to .899% for 2017 and 1.79% for 2018. The formula allows for no increase in levy dollars to support the rate of inflation.

GOALS FOR 2018

Construction and proposed construction projects continue to increase compared to the last few years. Until fully realized, there will continue to be an impact on growth numbers which will continue to impact expenditure restraint and levy limit calculations. This budget was developed in an attempt to look beyond 2018. Maintaining delivery of services to the citizenry and balancing the expenditure cap, levy freeze and tax mill rate continue to be a challenge. This budget balances this expectation with the allocation of available resources – a combination of expenditures and revenue adjustments. The budget does contain adjustments to expenditures, as explained in the Expenditure Highlights Section without eliminating essential services.

OPERATING BUDGET ISSUES

Revenues

Major Revenues:

- Expenditure Restraint Program – This program was initiated in 1991 in an attempt to control municipal expenditures and, therefore, hold down increases in property tax levies. The concept of this voluntary program is quite simple. If a municipality's general fund budget, excluding debt service, does not exceed a certain percentage set by the State each year, then the municipality will receive a payment under the program. This percentage increase is the annual rate of inflation as measured by the Consumer Price Index, plus an additional percentage to account for real growth (net new construction) in the community.

This latter factor is equal to 60% of the percentage increase in net new construction during the prior year. For the City to qualify for a payment in 2019, the 2018 budget must not increase by more than an estimated 3.1%, excluding debt service and tipping fees compared to 1.4% change for the 2017 budget. Failure to do so results in the loss of the entire payment of approximately \$2.5 million. The Expenditure Restraint program is a critical factor that must be taken into consideration in developing the General Operating Budget. The 2018 budget once again qualifies us for this payment. Kenosha has qualified for this payment every year since the inception of the program.

- State Shared Revenues – This program, which has been in existence for many years and is the largest source of non-tax levy revenue in the General Fund. It accounts for about 14.3% of total revenue for 2018. This program has resulted in revenue representing as much as 24% of our total general fund revenues, which was prior to 2004 and has been declining each year.

Shared Revenue is driven by a complicated formula which determines a municipality's wealth and financial need in comparison to other municipalities throughout the State of Wisconsin. While there are a number of components to the formula, a major element is per capita equalized values. This is the factor used by the

state to determine a municipality's "tax base wealth" and has a major impact on the amount of shared revenues a community receives in a given year. The formula also has a provision which guarantees that a community will receive at least 95% of the prior year's amount.

- General Transportation Aids – There are two payments under this program. The Local Streets payment assists local governments in the maintenance, improvement, and construction of local roads. Connecting Streets funding is for portions of the State of Wisconsin trunk highway systems that pass through the City.

Decreases in state funding are particularly difficult to absorb if there is little growth in other non-tax levy revenues. Whereas major state and federal aid once accounted for 56% of general fund revenues, these sources only make up approximately 21.9% of the 2018 budget compared to 26% three years ago. Without the ability to increase non-tax levy revenues by this same percentage of loss in aids and the desire to not eliminate essential services, pressure will continue to be placed on the tax levy.

Other Revenues:

- Revenues generated for licenses and permits are reviewed by the responsible department and recommended changes are made to the Common Council for approval, generally on an every other year basis. The amount of revenue that is generated from permit and development fees is based on the development and construction market. The 2018 budget reflects a slight increase in revenues compared to the 2017 budget.
- Public charges for services revenues such as swimming pools and other Park fees are weather sensitive. The 2018 budget reflects a slight decrease in budgeted revenues compared to the 2017 estimate.
- Commercial Revenues – The largest revenue in this category is the Cable Franchise fee. The 2018 budget reflects no change from the 2017 estimate.

- Municipal Court Fines and Costs – The 2018 budget reflects an increase from the 2017 estimate.
- Other revenues – Will remain essentially unchanged from 2017.

Revenue Assumptions:

- Revenue assumptions are based on the best available source of information.

Major Revenues:

- 1) Expenditure Restraint Program, State Shared Revenue and General Transportation Aids amounts are as projected by various state agencies.
- 2) Other Revenues – The Finance Department reviews past actual revenue history. This trend is adjusted annually for known or anticipated variables. Departments are responsible for reviewing the fees for services provided by their departments and making appropriate recommendations to the Common Council for revisions.

Expenditure Highlights

The City has a long tradition of responsible budgeting. The 2018 expenditure budget continues this tradition using constraints set by this administration. The 2018 expenditure budget criteria given to department heads stated that the 2018 budget is again tax levy driven due to the levy limits mandated by the State. The expenditure budget for 2018 is approximately \$1.8 M more than 2017. The following highlights major areas for 2018.

Community Protection and Quality of Life – This Administration continues to place the safety, health, and welfare of the community as a top priority. The 2018 Operating and Capital Improvement budgets for Police, Fire, Public Works, and Parks Departments reflect this continued commitment.

- 1) Public Safety—The success in community protection is a direct reflection of a continuing long-standing budgetary commitment to provide personnel, equipment

and training necessary for a strong protective services program. In order to keep pace and respond to the increasing challenges of our changing world, we need to continue to provide the necessary tools for protective services to ensure that these departments can continue to operate at a high level in responding to all types of emergencies.

- 2) In 2014, the City contracted for a classification and compensation study. The study was completed, approved by Council and implemented effective July 1, 2015. The 2018 budget continues the implementation of the study with most employees included in the study progressing through steps within the plan.
- 3) The 2018 budget includes the second year of funding for an expanded transit service for some existing routes and the creation of new routes to areas such as the Amazon Fulfillment Center.

Debt Administration

The City's bond rating has maintained an S & P bond rating of AA. That rating increase was based on the City's continued growth in tax base, a solid financial operation, reserve balances and above average but manageable debt. In order to maintain this rating, the City needs to continue it's responsible budgeting while maintaining a sound reserve balance. The City also maintains a rapid repayment of its debt.

CAPITAL IMPROVEMENT PROGRAM

We continue to make strides in our goal of linking the Capital Improvement Program (CIP) with the Operating Budget. Changes that have already been implemented include detailed project descriptions, project priorities, and the rationale used to determine what capital outlay to include in the Operating Budget and what to include in the Capital Improvement Program.

The CIP document also includes an estimate for the impact each project will have on the annual operating budget. This document is an important long-range planning guide which is updated annually due to project priority changes, project cost changes, etc. The Capital Improvement Budget provides a five year plan for annual Common Council approval.

The increased focus on the Capital Improvement Program, with specific funding targets, has the benefit of allowing the City to maintain stable long-term borrowing requirements, to do a better job of long-range planning, to maintain the City's infrastructure on a more current basis, and to continue to replace City equipment on a replacement plan basis which will reflect in equipment maintenance operating expenditures.

Some highlights include:

Street Improvements – Improving the condition of our street infrastructure continues to be a priority. This emphasis, besides providing an economic benefit to our citizens, positively impacts our operating budget as less resources are needed for repairing of potholes and general maintenance.

Other Improvements – Ongoing replacement of public safety vehicles and equipment. The combining of two existing fire stations into one larger station in order to better serve the citizens.

ECONOMIC REPORT

The following discusses economic development in the City, including the Business Park of Kenosha.

Projects Currently Under Construction:

- Uline Distribution Center – 840,000 square feet, anticipated 500 full and part time positions. Anticipated occupancy is fall of 2017.
- Springs at Kenosha – 280 market rate rental units. Anticipated construction time line is 18-24 months with first units ready for occupancy in February 2017.
- Kenosha Unified School District Athletic Facilities – a new football stadium was erected on the Bradford High School campus with occupancy in the fall of 2016. Athletic improvements are also occurring at Bullen Middle School, Tremper High School and Indian Trail High School.
- Brookside Care Center Addition – adding 72 rooms to the existing rehabilitation

facility as well as renovating the existing rooms. Construction began in May 2016 and is anticipated to last about two years.

- Sagewood Apartments – 70 market rate rental units. 32 units have already been approved for occupancy, and construction continues on the remaining 38 units. Anticipated completion of all units is summer of 2017.
- Gateway Technical College Safety Center Addition – a 13,155 square foot addition to house a shooting range for local law enforcement training. Construction began in May 2016 and anticipated occupancy in 2017.
- Nappa Car Wash – a new 5,648 square foot automated car wash. An existing building was razed and construction commenced in summer of 2016 with anticipated occupancy in 2017.
- Ross/Burlington Coat Factory – an 8,800 square foot addition to the existing shopping center to house two new tenants. Construction began in June 2016 with anticipated occupancy by fall of 2017.
- Aldi's – The City Plan Commission approved plans for this 19,787 square foot grocery store to be located at Green Bay Road and Washington Road. The developer began construction in September 2016 with occupancy in 2017.

Projects Announced But Not Currently Under Construction:

- Heritage House – plans announced for renovation of this historic downtown building as a boutique hotel. The plans would include an addition of sixty-eight hotel rooms. Plans have been approved by the City Plan Commission and Historic Preservation Commission. Construction began mid-2017.
- Residences at Library Park – also involves the renovation of an historic downtown building. The City approved a conditional use permit for forty-seven units to be renovated in the building.
- O-Reilly Auto Parts – has purchased an existing vacant restaurant and parking lot on the City's south side. The existing building was razed to make room for the new store. Occupancy is anticipated for the summer of 2017.
- Menards – plans have been submitted to expand the lumber warehouse and yard as well as increasing the store footprint by enclosing portions of the outdoor garden area.

- Kenosha Assisted Living – Bay Ridge Center – plans have been approved for this 92 bed elderly care facility along Green Bay Road. Three new buildings would be constructed that would include treatment for Alzheimer’s along with other related care.
- Southport Commons Park – Quality Centers, Inc. has announced plans to construct a 240,000 square foot speculative industrial building. The Common Council has approved a rezoning of the site to industrial.
- Fifth Avenue Lofts Phase 2 – a forty-two rental apartment complex began construction in late 2016 with occupancy anticipated in late summer of 2017.
- Heartland Produce – announced plans for a 6,000 square foot office/warehouse addition. Final plans have not yet been approved. Construction is expected to begin in 2017.
- Commercial Plastics – announced plans for a 6,000 square foot office warehouse. Final plans have not yet been approved. Construction is expected to begin summer of 2017.

Projects Completed Within the Last Two Years:

- Amazon Fulfillment Center and Amazon Sortation Center – 1,000,000 square feet (Fulfillment Center) and 500,000 square feet (Sortation Center), 2,500 full and part time positions. Occupancy granted in spring of 2015.
- Meijer Grocery Store and Gas Station – 192,000 square foot grocery store and 2,500 square foot gas station and convenience store. 250 plus employees. Occupancy granted June of 2015.
- Hampton Inn – four story, ninety-room hotel. Occupancy granted July of 2015.
- Fifth Avenue Lofts – five story apartment building with sixty rental units. Constructed on the site of the former Wells manufacturing building in Downtown Kenosha. Construction began in spring of 2015 with occupancy granted in February of 2016.
- Stein’s Airport Hangar - first hangar development in the Airport’s east expansion area. The hangar provides services to jets of all sizes. Occupancy granted July 2015.
- Carthage Straz Center Addition and Renovation – 100,000 plus square foot addition and renovation of existing classroom space. Phase One was occupied February of

2015, Phase Two in June of 2015 and the project was completed by September 2015.

- Sun Pointe Village – expansion of existing multi-family development. An additional eighty-four units were constructed. Entire phase of construction received occupancy in October of 2015.
- O'Reilly Auto Parts – purchased property on the City's north side that was formerly a McDonald's restaurant, and more recently housed a used car business. The existing building was razed to make room for the new store. Occupancy was granted in January of 2016.
- Gateway Mortgage - the City Plan Commission approved this 9,930 square foot office building. Gateway Mortgage moved from their current location to this new office building along Green Bay Road. Construction began in summer of 2016 with occupancy in the fall of 2016.

New Business Locating Within Existing Facilities:

- Fresh Thyme – a new organic grocery store locating within the existing Southport Plaza shopping center. An additional 7,000 square feet of space was added to accommodate the new store. The store opened in January of 2017.
- Waterfront Warehouse – the owner of the adjacent restaurant purchased and rehabbed this building on the north side. The new restaurant opened in May 2016.

Projected New Commercial and Industrial Development But Not Yet Announced for 2017:

- I-94 Logistics Center – Conor Properties worked with the current owner, Chicagoland DC 2014, LLC to rezone the property to M-2 Heavy Manufacturing. A concept plan submitted by Conor with the rezoning application showed the site could hold two speculative industrial buildings. One building would be roughly 400,000 square feet, and the other would be approximately 98,000 square feet. Conor has not announced when formal plans will be submitted.
- Aurora Health Care has obtained rezoning and is in the process of purchasing 158 acres from Anchor Bank to construct a 100,000 square foot ambulatory and a 3 story 100,000 square foot medical office building. Formal plans have not yet been submitted, but they are anticipating beginning construction late summer/fall 2017 with occupancy late 2018.

- A developer is looking at constructing a 200,000 square foot retail building for a single user. Formal plans have not been submitted but the developer has been working with the City, County, and State DOT on the preparation of a Traffic Impact Analysis for the site.
- Carthage College has announced plans to construct approximately 132 additional dorm beds.
- Zilber Development is working with the City on the construction of a 200,000 square foot warehouse spec building.
- Zilber Development is working with the City on the construction of a 40,000 square foot industrial spec building to be located within the existing Business Park.

OUTLOOK

The future continues to present the challenge of planning and managing growth while keeping property taxes under control. The City is constantly looking at new and better ways of providing essential services while also maintaining the quality of life factors that attract people to Kenosha for homes, jobs and recreation.

We have shown success as demonstrated by the continued diversification of the local economy, and a low crime rate while keeping our overall costs low in comparison to other similarly sized communities in the state. We continue to make capital investments in the community to secure the bright economic future that has been achieved thus far.

With continued vision, cooperation, and planning, I am confident Kenosha will remain a great place to live and work.

Sincerely,

A handwritten signature in black ink, appearing to read 'John M. Antaramian', with a long horizontal flourish extending to the right.

John M. Antaramian

Mayor

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Kenosha

Wisconsin

For the Fiscal Year Beginning

January 1, 2017

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Kenosha, Wisconsin for the fiscal year 2017.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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FINANCIAL POLICIES

The City of Kenosha's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long standing principles, traditions and practices, and have followed generally accepted accounting principles. The policies have guided the City in the past and have helped maintain financial stability over a long period of time.

OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds in accordance with §2.02 of the Code of General Ordinances, which incorporates, by reference, §65.90 and §62.12 of the Wisconsin State Statutes.

The ordinance, in general requires:

1. A budget for governmental and proprietary funds.
 2. A budget available for public inspection.
 3. A public hearing prior to adoption by the Common Council.
 4. An itemization of all indebtedness, expenditures, revenues, and anticipated surpluses.
 5. A two-thirds (2/3rds) vote of the entire membership of the Common Council to modify an adopted appropriation.
- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports comparing actual revenues and expenditures to budgeted amounts.
 - A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unforeseen increases in service delivery costs. Transfers from the contingency account must be approved by the Common Council.
 - Budget amendments and transfers between departments are reviewed by the Finance Department; forwarded to Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.
 - Budget transfers within departments are initiated by the department. The Finance Department reviews for availability of funds and approves. Transfers from personal services accounts to other accounts within the department must be reviewed and approved by Administration.

- Carry over of prior year budget fund authorizations are initiated by the department. The requests are reviewed by the Finance Department and Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.
- Budgets are classified as either lapsing (spending authority terminates at the year end) or non-lapsing (spending authority continues through the life of the project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31.

Lapsing Appropriation

General Fund
Various Special Revenue Funds
Debt Service Funds
Proprietary Funds
Internal Service Funds

Budgeted revenues and appropriations for the ensuing year for this classification are established on a modified accrual basis of accounting. Proprietary fund budgets generally serve as a financial plan with revenues and costs varying with the demand for service.

Non-Lapsing Appropriations

Capital Project Funds
Community Development Block Grant

Budgets for this classification are established as a project-length budget which authorizes total expenditures over the duration of a project rather than year to year.

- Operating budgets are adopted on a fund/department/division(program) basis.
- Increases to the adopted budgets are made only in the following situations:
 - emergency situations
 - nonrecurring appropriations with offsetting revenues
 - carry over of prior year appropriations

OPERATING BUDGET PROCESS

The following established the City's operating budget for the ensuing fiscal calendar year.

- The City's operating budget process begins with the development of the budget calendar and instructions to department heads regarding the expenditure policy of the Mayor. This policy will include fiscal and operational guidelines as well as guidelines relating to budgetary increases, etc.
- Departments prepare budget requests and estimated projections, which provide the Departments of Administration and Finance with information to analyze the requests against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and Director of Personnel review department budgets with each department head and staff.
- Upon completion of these deliberations, the Finance Department will prepare the Executive Budget for presentation by the Mayor to the legislative body. The legislative body refers the Executive Budget to various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the Executive Budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and a Committee of the Whole meeting to deliberate the Executive Budget and any amendments recommended by the Finance Committee.
- The budget is adopted by the Common Council through an appropriation resolution.
- Once the budget is adopted, the Finance Department makes the adopted version of the budget document available to all departments, legislative body and the public.

OPERATING BUDGET PREPARATION CRITERIA

The following budget criteria was established by the Mayor prior to the preparation of the 2018 Budget.

Budgets for 2018 must meet the requirements under the Expenditure Restraint Program and the State of Wisconsin municipal levy limit.

CITY OF KENOSHA – 2018
OPERATING BUDGET PREPARATION TIMETABLE

Week of October 2	Mayor to distribute Operating Budget to the Common Council
October 6	Publication of Public Hearing Notice and Budget Summary in official newspaper.
October 25 - November 7	Committees review Proposed Budgets
November 14	Executive Proposed Budget presented to the Finance Committee with department heads in attendance.
December 5	Public Hearing and Committee of the Whole meeting.
December 6	Adoption of operating budget by Common Council.

CITY OF KENOSHA – 2018
CAPITAL IMPROVEMENT BUDGET PREPARATION CALENDAR

Week of October 2	Mayor to distribute Capital Improvement Plan to the Common Council
October 25 - November 7	Committees review Proposed Budgets
November 14	Finance Committee will review and make recommendations.
December 5	Public Hearing and Committee of the Whole meeting.
December 6	Common Council adoption of the five-year Capital Improvement Program document.

CAPITAL BUDGET POLICIES

- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
 - grant funds
 - special assessments
 - developer contributions
- The City will develop a five year capital improvement program, which will be reviewed and updated annually, and adopted prior to the adoption of the operating budget.
- The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

CAPITAL IMPROVEMENT BUDGET PROCESS

The following established the City's capital improvement budget for the ensuing fiscal calendar year:

- The City's capital improvement budget process begins with the development of the budget calendar and instruction to department heads.
- Departments update five year Capital Improvement Plan budget requests. The five year budgets are analyzed against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, and Director of Finance review department budgets with each department head.
- Upon completion of the deliberations, the Department of Community Development and Inspection will prepare a five year Capital Improvement budget for presentation by the Mayor to the legislative body. The legislative body refers the budget to the various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the budget as amended by the Finance Committee.

- The budget is adopted by the Common Council through an appropriation resolution. Adoption of the Capital Improvement Budget must be done prior to adoption of the Operating Budget.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review license fees/charges to determine if the revenues support the cost of providing the service.
- Sewer and Water Utility funds will be self-supporting through user fees.
 - Rate adjustments for the Sewer Utility will be submitted to the Common Council for review and approval.

RESERVE POLICIES

- The City's General Fund operating budget will establish a contingency expenditure appropriation in the annual operating budget to provide for all unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.
- It is the City's goal to maintain a minimum General Fund fund balance equal to 10% of the subsequent year's General Fund operating budget to provide funds for reasonable cash flow needs. This reserve could also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs, or other situations which are determined to be emergency situations by the Common Council.
- Reserves will be established in the Water and Sewer Utilities in accordance with Revenue Bond Ordinance provisions.
- All general obligation debts will be paid through a general debt service fund. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

INVESTMENT POLICIES

AUTHORITY

The following Wisconsin State Statutes apply as to the authority of the City of Kenosha regarding public depositions and investments of public funds.

§34.01(5), Definition of Public Depository

§34.05, Designation of Public Depository

§34.06, Liability of Treasurer

§34.07, Security

§34.08, Payment of Losses

§66.0603, Investments

The following factors are taken into consideration regarding the investment of City funds.

LEGALITY

§34.01(5) Wisconsin State Statutes name the eligible types of public depositories and §66.0603 Wisconsin State Statute defines authorized investments. The City shall comply with these statutes when making investments of funds.

SAFETY

Safety of principal is a prime consideration when City funds are invested.

Certificates of Deposit shall be purchased only from financial institutions as defined by Wisconsin State Statute §34.01(5), which are insured to the first \$100,000.00 of principal by FSLIC, FDIC, or Wisconsin Credit Union Saving Insurance Corp. and are eligible for \$400,000.00 principal guarantee by the State Municipal Guarantee Fund. Certificates of Deposit in excess of \$500,000.00 shall be perfected by a third party agreement whereby collateral shall be held by a third party.

Acceptable collateral are Treasury Notes, Bills or Bonds, or any security backed by the full faith and credit of the United States government.

REPURCHASE AGREEMENTS

When City funds of less than \$500,000.00 are invested in a repurchase agreement of fourteen days or less, the financial institution shall supply the City of a listing of U.S. Government securities that the institution is pledging on its books to secure the repurchase agreements. Repurchase agreements of \$500,000.00 or more or in excess of fourteen days shall be secured the same as Certificates of Deposit.

The City Treasurer may make the following types of investments:

1. Investment of General Fund Float in City Concentration account per contract with the financial institution.
2. State of Wisconsin Local Government Pooled Investment Fund.
3. United States Treasury Bills, Notes, or Bonds.
4. Certificates of Deposit with designated Public Depositories.
5. Repurchase Agreements with designated Public Depositories.

LIQUIDITY

The immediate day to day cash flow needs of the City shall be considered when investment decisions are made.

Any investment maturing sixty days or longer shall not be made until the Treasurer and Director of Finance have agreed that the investment is prudent in regards to the cash flow needs of the City.

No funds shall be invested longer than one year.

YIELD

The yield of investment shall become a determining factor only after legality, safety , and liquidity have been determined.

The City Treasurer shall invest City funds, and in his/her absence, the Deputy City Treasurer or Director of Finance shall invest City funds.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements and equipment with high cost and long expected useful life.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use short term debt for cash flow and bond or note anticipation purposes.
- The City will first look to available current resources before using debt to fund capital improvements.
- Section 67.03 (1) of the Wisconsin State Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. However, City administration has informally set an internal debt limit goal which equates to 70 percent of the maximum amount allowed by Wisconsin Statutes. The purpose is to provide a margin of safety for potential adverse changes in valuation.

ACCOUNTING POLICIES

- The accounts of the City are presented on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.
- The books and records of the City are maintained in conformance with accounting principles accepted as the standard in the industry. The only exception to conformance with accounting principles result from State or Federal law.
- An annual audit will be performed by an independent accounting firm.
- The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Expendable Trust Funds and Agency Funds. The accrual basis of accounting is used for the Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds.
- In general, under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred.
- In general, under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.

EMPLOYEE BENEFITS

Those employees expected to work over 1,200 hours per year and expected to be employed for at least one year from date of hire are eligible to participate in the Wisconsin Retirement System (WRS), a statewide cost-sharing multiple-employer public employee retirement system. Covered employees are required by statute to contribute to the plan based on a percentages of their salary. Effective with passage of the 2011-2013 State of Wisconsin budget, non-protective service public employees, except Transit, are required to pay 50% of the pension contribution on a pre-tax basis. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 2018 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Elected</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.70	6.70	6.70	6.70
Employer	6.70	6.70	11.62	15.82
TOTAL	13.40	13.40	18.32	22.52

In addition to the Wisconsin Retirement System, the State of Wisconsin administers a plan for certain retired employees of the Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

Post Retirement Benefits

In addition to providing pension benefits, the City provides certain paid health care benefits for retired employees as follows:

Police Department employees voluntarily retiring with 15 years of service and upon reaching age 53, until eligible for other paid hospital-surgical insurance, eligible for Medicare or other government furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Fire Department employees voluntarily retiring with 15 years of service and reaching age 53 (less than 15 years and age 55), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other governmental furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Transit union employees retiring with 15 years of service and reaching age 60 (less than 15 years and age 62), until eligible for other paid health hospital-surgical insurance, eligible for Medicare or attains the ages of 65, whichever occurs first.

All other full time employees retiring with 15 years of service and reaching age 60 (less than 15 years but equal or greater than 8 years of service, and age 62), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other government furnished hospital-surgical insurance or attains the age of 65, whichever occurs first.

Compensated Absences

Employees accumulate vacation and sick leave at various rates depending upon bargaining group and length of service. Employees are compensated upon termination for unused vacation earned in the current year.

Employees are not compensated for unused sick leave upon termination of employment. Depending on bargaining group, employees may be eligible for fifty percent of accumulated sick leave, excluding sick leave bank hours, to be paid upon normal retirement or disability. The City establishes an accrual of the projected future cost of absences, for which employees will be paid, during the period that employees render the services necessary to be eligible for such benefits as required by GASB.

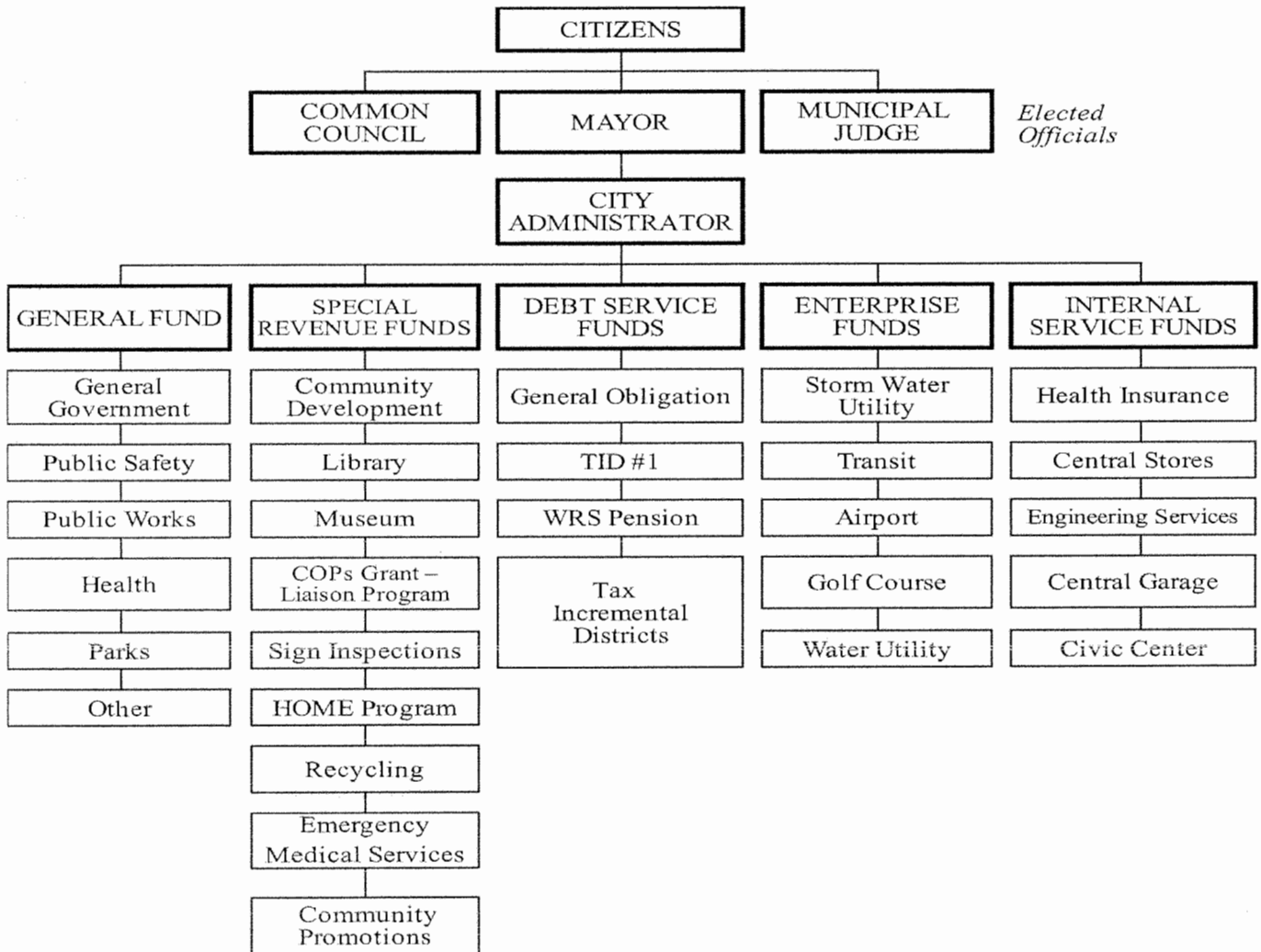
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CITY OF KENOSHA, WISCONSIN

Ideally located on the shores of Lake Michigan between Chicago and Milwaukee, Kenosha has grown from a tiny agricultural community to a dynamic commercial and industrial center. Originally known as "Pike Creek", Kenosha received its earliest settlers in 1835. They came primarily from New England to farm the fertile country beyond the lake plain. In 1836, recognizing the growing importance of the area as a harbor city, the name was changed to Southport. The City was finally incorporated in 1850 and designated the seat of Kenosha County.

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Population	99,623	99,488	99,116 estimated
Square Miles	27.31	27.86	27.86
Equalized Values (000)	5,814,762	6,072,614	6,362,624

Organization



**CITY OF KENOSHA, WISCONSIN
AUTHORIZED FULL-TIME POSITIONS**

<i>Authorized Full-Time Positions</i>	Adopted 2016	Adopted 2017	Adopted 2018
Legal	6.00	6.00	6.00
Assessing	6.00	6.00	5.00
Finance - Budget/Financial Services	8.40	8.40	8.40
Information Technology	6.00	7.00	6.00
Clerk/Treasurer	5.00	5.00	5.00
City Administration	5.00	5.00	5.00
Human Resources	5.00	5.00	5.00
Community Development & Inspections	22.00	22.00	22.00
Municipal Office Building	1.00	2.00	2.00
Municipal Court	4.00	4.00	4.00
Police	217.00	218.00	218.00
Fire	157.00	154.00	154.00
Public Works	66.00	48.23	48.23
Parks	24.82	19.32	19.32
General Insurance	1.00	1.00	1.00
Total General Fund	534.22	510.95	508.95
Library	39.00	39.00	39.00
Museum	16.00	16.00	16.00
Kenosha Housing Authority (1)	7.00	7.00	8.00
Water Utility	91.00	95.00	95.00
Stormwater Utility	0.00	23.27	24.27
Transit	46.60	50.60	51.60
Airport	4.00	3.00	3.00
Golf Course	0.18	0.18	0.18
Central Stores	1.00	0.50	0.50
Engineering	17.00	16.00	16.00
Fleet Maintenance	10.00	9.50	9.50
Total Other Funds	231.78	260.05	263.05
Total Authorized Positions	766.00	771.00	772.00

(1) Operates independently under authority of City of Kenosha

<i>Unfunded Full-Time Positions</i>	Adopted 2016	Adopted 2017	Adopted 2018
Transit	0.00	1.00	0.00
Total Unfunded	0.00	1.00	0.00

Labor Relations

A majority of the City of Kenosha Employees are represented by one of the following major associations:

1. Effective 2014, Local 71 American Federation of State, County and Municipal Employees (AFSCME) represents 6 Transit Mechanic employees. A three year labor contract expires at the end of 2019.
2. Local 998 American Transit Union represents 38 employees. A three year labor contract expires at the end of 2017.
3. Local 414 Intr'l Assoc. of Fire Fighters represents 142 employees. A three year labor contract expires at the end of 2018.
4. The Kenosha Professional Police Assoc. represents 169 employees. A three year labor contract expires at the end of 2018.

CITY OF KENOSHA, WISCONSIN

Description of Fund Structure

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Governmental Funds

General Fund - Major fund which accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for here.

Special Revenue Funds - Funds used to account for revenue legally earmarked for a particular purpose.

Debt Service Funds - Funds used to account for revenues and expenditures used to repay the principal and interest due on debt in that year.

Capital Improvement Projects - Funds used to account for financial resources used to construct or acquire capital facilities, etc.

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, principal and interest on general long term debt, claims and judgments, and compensated absences are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

CITY OF KENOSHA, WISCONSIN

Proprietary Funds

Enterprise Funds - Funds used to account for government services that derive a substantial portion of their revenue from user charges.

Internal Service Funds - Funds used to account for the goods and services provided by one department to other government departments on a cost-reimbursement basis.

Proprietary funds are budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlement, and donations. Revenue from grants, entitlement, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.

CITY OF KENOSHA, WISCONSIN

Functional Units

Functional units within the budget describe related activities aimed at accomplishing a major service or regulatory program. This activity is shown throughout the budget document as a two digit number in the heading of the budget detail (for example, 01 is General Government).

In the aggregate, these functional units are shown as either major funds or non-major funds as illustrated below:

<u>Functional Unit</u>	<u>Major Fund</u>	<u>Non-Major Fund</u>
General Government	X	
Public Safety	X	
Public Works & Sanitation	X	
Health	X	
Culture & Recreation	X	
Urban Development		X
Other	X	X
Capital		X
Debt	X	X

Major funds relate to funds whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for the same item.

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2018 Expenditure Budget By Individual Fund

Fund	2016 Adopted	2017 Adopted	2018 Adopted	% Increase (Decrease) 2018 vs 2017
General Fund				
General Government	8,258,569	8,258,963	8,178,555	-1.0%
Public Safety	39,973,865	40,828,647	42,146,498	3.2%
Public Works & Sanitation	9,271,012	9,311,994	9,410,164	1.1%
Health	837,955	1,109,939	1,231,577	11.0%
Culture & Recreation	3,480,358	3,492,207	3,538,778	1.3%
Debt Service	10,447,886	11,391,238	11,885,544	4.3%
Other	4,383,658	3,955,224	4,059,498	2.6%
Total General Fund	76,653,303	78,348,212	80,450,614	2.7%
Special Revenue Funds				
Kenosha Public Library	7,197,094	6,721,351	6,783,491	0.9%
Kenosha Public Museums	2,645,234	2,684,465	2,760,511	2.8%
Recycling	838,014	928,066	936,247	0.9%
Emergency Medical Services	7,893,087	8,289,595	8,522,524	2.8%
Community Promotion	207,276	215,280	216,780	0.7%
Total Special Revenue Funds	18,780,705	18,838,757	19,219,553	2.0%
Debt Service Funds				
General Obligation	16,098,062	9,504,883	14,677,922	54.4%
TID 4 – Harborpark	7,711,876	12,051,375	6,795,880	-43.6%
TID 5 – Business Park	38,774	25,946	25,946	-%
TID 6 – Harborside Streetscape	664,373	—	—	-%
TID 7 – Brass Site	789,605	5,272,640	72,902	-98.6%
TID 8 – Business Park-Phase II	535,750	531,288	562,838	5.9%
TID 9 – MacWhyte Site	246,651	—	—	-%
TID 10 - Wilson Heights	444,769	394,524	298,540	-24.3%
TID 11 - First Industrial	1,707,425	1,379,425	1,735,425	25.8%
TID 13 - Gordon	1,285,212	1,265,213	1,345,212	6.3%
TID 16 – KTR	2,695,485	3,547,936	3,431,037	-3.3%
TID 18 – Kenall	—	—	87,546	-%
TID 19 – KTR-Phase II	—	—	510,050	-%
Total Debt Service Funds	32,217,982	33,973,230	29,543,298	-13.0%

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2018 Expenditure Budget By Individual Fund

Fund	2016 Adopted	2017 Adopted	2018 Adopted	% Increase (Decrease) 2018 vs 2017
Capital Project Funds				
Administration	—	5,000,000	4,600,000	-8.0%
Airport	134,029	918,943	1,637,737	78.2%
Assessor	155,000	—	—	-%
Community Development	330,000	340,000	340,000	-%
Fire Department	891,900	3,724,000	3,353,000	-10.0%
Information Technology	—	—	500,000	-%
Library	403,000	397,558	364,358	-8.4%
Museums	1,012,250	590,000	—	-%
Police Department	444,500	265,000	424,100	60.0%
Parks	1,428,370	532,530	1,824,000	242.5%
Public Works – Other	2,736,200	1,868,170	1,245,000	-33.4%
Public Works – Infrastructure	5,873,417	7,944,815	11,445,320	44.1%
Redevelopment Authority	280,000	330,000	330,000	-%
Storm Water Utility	1,791,300	1,657,090	2,760,000	66.6%
Transit	87,000	1,536,150	1,699,000	10.6%
TIF Districts	—	522,915	22,564,320	4215.1%
Total Capital Project Funds	15,566,966	25,627,171	53,086,835	107.2%
Enterprise Funds				
Storm Water Utility	6,972,750	7,982,305	8,382,115	5.0%
Transit	6,841,297	7,790,027	7,991,427	2.6%
Airport	987,613	890,391	904,346	1.6%
Washington Park Golf Course	319,147	310,403	325,814	5.0%
Kenosha Water Utility	36,405,755	36,337,291	42,103,162	15.9%
Total Enterprise Funds	51,526,562	53,310,417	59,706,864	12.0%
Internal Service Funds				
Health Insurance	16,619,428	17,104,500	17,222,000	0.7%
Central Stores	2,602,505	2,627,850	2,594,964	-1.3%
Engineering	1,635,485	1,588,734	1,622,056	2.1%
Central Garage	1,045,479	1,018,264	1,038,140	2.0%
Civic Center	297,877	190,126	204,123	7.4%
Total Internal Service Funds	22,200,774	22,529,474	22,681,283	0.7%
Total Expenditures, All Funds	216,946,292	232,627,261	264,688,447	13.8%

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2018 Revenue Budget By Individual Fund

Fund	Revenue Category	2016 Adopted	2017 Adopted	2018 Adopted	% Increase (Decrease) 2018 vs 2017
General Fund					
	Property Tax Levy – Operating	39,067,873	39,967,532	40,843,375	2.2%
	Property Tax Levy – Debt Service	10,447,886	11,391,238	11,885,544	4.3%
	Other Taxes	3,460,000	3,461,000	3,446,000	-0.4%
	Intergovernmental Revenues	18,124,042	18,372,340	18,554,710	1.0%
	Licenses and Permits	1,746,435	1,431,955	1,587,510	10.9%
	Fines and Forfeitures	1,376,000	1,337,000	1,276,000	-4.6%
	Public Charges for Service	519,950	506,775	581,290	14.7%
	Commercial Revenue	1,266,617	1,242,742	1,277,885	2.8%
	Interest Income	140,000	167,602	243,000	45.0%
	Miscellaneous Revenues	33,500	386,028	515,300	33.5%
	Other Financing Sources	471,000	84,000	240,000	185.7%
	Total General Fund	76,653,303	78,348,212	80,450,614	2.7%
Special Revenue Funds					
	Property Tax Levy – Operating	11,510,515	11,759,210	11,804,456	0.4%
	Property Tax Levy – Debt Service	548,599	108,762	114,456	5.2%
	Intergovernmental Revenues	1,978,811	2,002,760	2,180,280	8.9%
	Public Charges for Service	3,674,250	3,920,800	3,987,366	1.7%
	Miscellaneous Revenues	74,150	102,000	109,000	6.9%
	Other Financing Sources	976,380	945,225	1,023,995	8.3%
	Total Special Revenue Funds	18,762,705	18,838,757	19,219,553	2.0%
Debt Service Funds					
	Tax Levy – Debt Service	10,996,485	11,500,000	11,885,544	3.4%
	Other Taxes	17,984,125	19,904,070	21,620,395	8.6%
	Miscellaneous Revenues	2,035,569	2,280,194	2,788,317	22.3%
	Total Debt Service Funds	31,016,179	33,684,264	36,294,256	7.7%

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2018 Revenue Budget By Individual Fund

Fund	Revenue Category	2016 Adopted	2017 Adopted	2018 Adopted	% Increase (Decrease) 2018 vs 2017
Capital Project Funds					
	Note Proceeds	13,354,749	15,443,256	38,879,515	151.8%
	Intergovernmental Revenues	1,891,117	5,277,500	9,347,000	77.1%
	Miscellaneous Revenues	321,100	4,906,415	4,860,320	-0.9%
	Total Capital Project Funds	15,566,966	25,627,171	53,086,835	107.2%
Enterprise Funds					
	Intergovernmental Revenues	3,741,244	4,502,940	4,828,786	7.2%
	Public Charges for Service	42,299,655	43,105,479	49,105,726	13.9%
	Commercial Revenue	2,377,339	2,537,117	2,465,355	-2.8%
	Miscellaneous Revenues	131,700	322,400	107,500	-66.7%
	Other Financing Sources	1,678,307	1,603,196	1,631,317	1.8%
	Total Enterprise Funds	50,228,245	52,071,132	58,138,684	11.7%
Internal Service Funds					
	Charges for Service	22,010,424	22,485,530	22,631,233	0.6%
	Other Financing Sources	91,505	52,850	49,964	-5.5%
	Total Internal Service Funds	22,101,929	22,538,380	22,681,197	0.6%
	Total Revenue By Funds	214,329,327	231,107,916	269,871,139	16.8%

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City of Kenosha
Three Year Financial Summary Information and
Governmental Funds – Estimated Fund Balances

Fund Balances as of 12/31	2016	2017	2018
	Actual	Estimated	Estimated
Major Governmental Funds:			
General Fund (Reserved & Working Capital)			
Beginning Balance	15,334,631	16,684,432	18,845,295
Revenues	66,750,588	78,790,293	80,450,614
Expenditures	65,400,787	76,629,430	80,450,614
Net Change	1,349,801	2,160,863	–
Ending Fund Balance	16,684,432	18,845,295	18,845,295
General Obligation Debt – Restricted			
Beginning Balance	1,489,127	(1,649,712)	2,199,999
Revenues	13,066,393	13,354,594	14,016,661
Expenditures	16,205,232	9,504,883	14,677,922
Net Change	(3,138,839)	3,849,711	(661,261)
Ending Fund Balance	(1,649,712)	2,199,999	1,538,738
Non-Major Governmental Funds:			
Special Revenue Funds – Restricted			
Beginning Balance	2,004,631	2,250,400	2,805,141
Revenues	18,636,577	18,861,875	19,219,553
Expenditures	18,390,808	18,307,134	19,219,553
Net Change	245,769	554,741	–
Ending Fund Balance	2,250,400	2,805,141	2,805,141
Debt Service Funds – Restricted			
Beginning Balance	1,783,056	4,067,639	(71,038)
Revenues	18,568,346	20,329,670	22,277,595
Expenditures	16,283,763	24,468,347	14,865,376
Net Change	2,284,583	(4,138,677)	7,412,219
Ending Fund Balance	4,067,639	(71,038)	7,341,181
Capital Project Funds – Restricted			
Beginning Balance	11,318,436	16,624,639	16,997,536
Revenues	21,097,588	20,426,036	38,879,515
Expenditures	15,791,385	20,053,139	38,879,515
Net Change	5,306,203	372,897	–
Ending Fund Balance	16,624,639	16,997,536	16,997,536

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues that exceed expenditures in a following fiscal period.

CITY OF KENOSHA
LEVY CHANGES YEAR OVER YEAR – ALL BUDGETED FUNDS

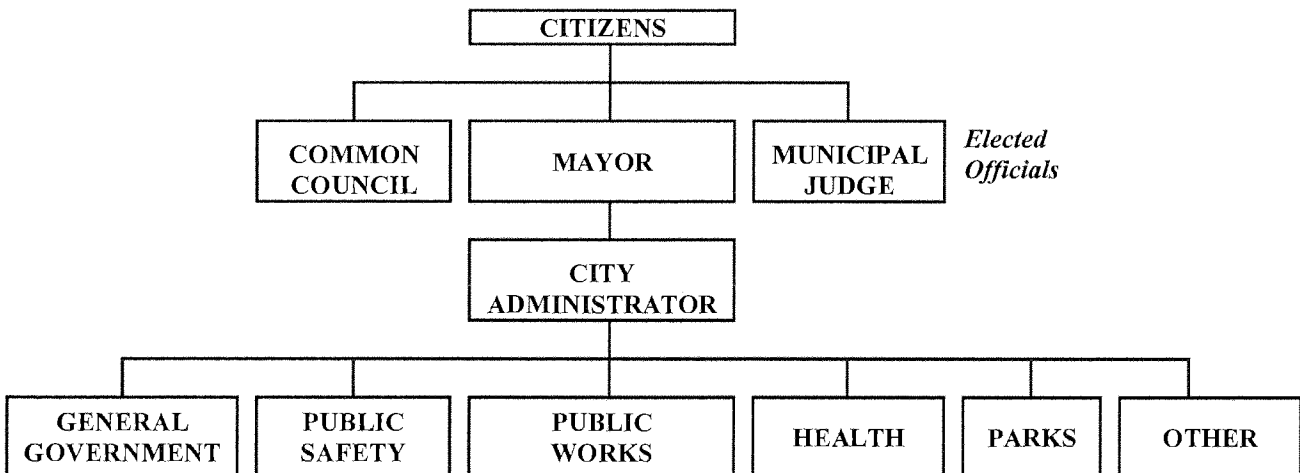
	2017 Adopted Budget	2018 Adopted Budget	Percent Change
General Fund – Operating	39,967,532	40,843,375	2.19%
General Fund – Debt Service	11,391,238	11,885,544	4.34%
Recycling	387,066	351,380	-9.22%
EMS	4,963,595	4,969,936	0.13%
Community Promotion	92,780	92,780	-%
Library – Operating	4,579,304	4,611,355	0.70%
Library – Debt Service	108,762	114,456	5.24%
Museum	1,736,465	1,779,005	2.45%
TOTAL LEVIES-ALL BUDGETED FUNDS	63,226,742	64,647,831	2.25%

GENERAL FUND

The General Fund is used to account for the primary operations of the City of Kenosha that are financed from property taxes and other general revenues. Included in this fund are police and fire protection, street maintenance, waste disposal, and park maintenance, among other services.

This fund is maintained and budgeted on the modified accrual basis of accounting.

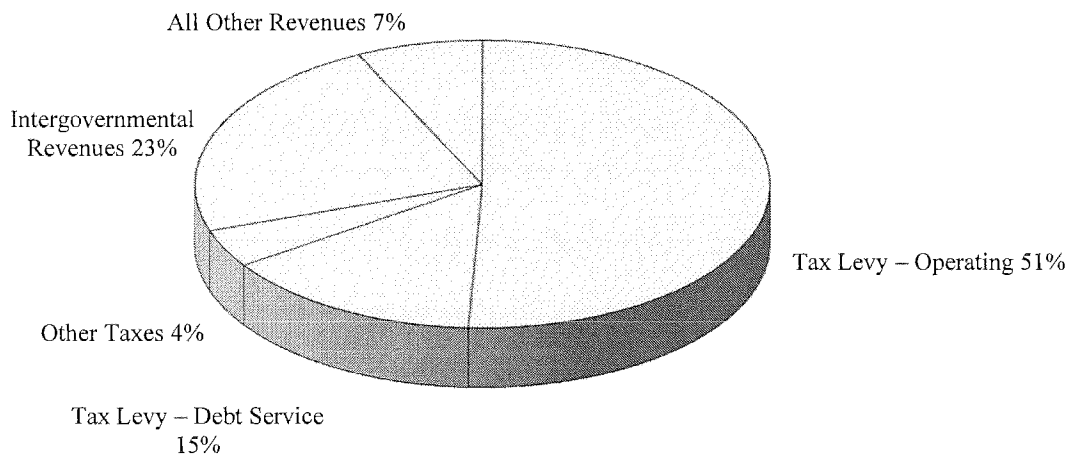
Organization



SUMMARY OF 2018 GENERAL FUND BUDGET

Comparative Revenues

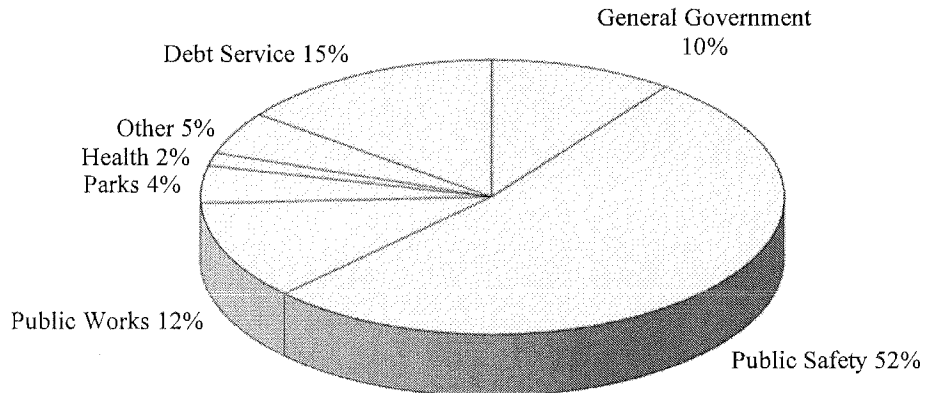
	2016 Actual Revenues	2017 Budgeted Revenues	Actual Received 06/30/17	2017 Estimated Revenues	2018 Adopted Budget
Tax Levy – Operating	\$39,067,873	\$39,967,532	\$39,967,532	\$39,967,532	\$40,843,375
Tax Levy – Debt Service	\$10,447,886	\$11,391,238	\$5,695,620	\$11,391,238	\$11,885,544
Other Taxes	\$3,571,791	\$3,461,000	\$2,645,112	\$3,665,291	\$3,446,000
Intergovernmental Revenues	\$18,155,289	\$18,372,340	\$2,041,907	\$18,314,597	\$18,554,710
Licenses & Permits	\$2,062,279	\$1,431,955	\$923,578	\$1,445,480	\$1,587,510
Fines & Forfeitures	\$1,319,220	\$1,337,000	\$738,351	\$1,177,000	\$1,276,000
Public Charges for Services	\$639,006	\$506,775	\$350,308	\$610,256	\$581,290
Commercial Revenue	\$1,450,208	\$1,242,742	\$734,512	\$1,445,807	\$1,277,885
Interest Income	\$225,546	\$167,602	\$201,376	\$242,602	\$243,000
Miscellaneous Revenue	\$171,633	\$386,028	\$43,626	\$446,490	\$515,300
Other Financing Sources	\$309,730	\$84,000	-	\$84,000	\$240,000
Total	<u>\$77,420,461</u>	<u>\$78,348,212</u>	<u>\$53,341,922</u>	<u>\$78,790,293</u>	<u>\$80,450,614</u>



SUMMARY OF 2018 GENERAL FUND BUDGET

Comparative Expenditures

	2016 Actual Expenditures	2017 Revised Budget	Expenditures to 06/30/17	2017 Estimated Expenditures	2018 Adopted Budget
General Government	\$8,145,528	\$8,273,720	\$3,917,693	\$7,880,335	\$8,178,555
Public Safety	\$40,194,739	\$41,118,215	\$19,870,541	\$40,150,081	\$42,146,498
Public Works	\$9,295,258	\$9,294,516	\$3,863,314	\$9,027,619	\$9,410,164
Parks	\$3,398,728	\$3,498,829	\$1,507,507	\$3,405,971	\$3,538,778
Health	\$839,872	\$1,109,939	\$556,723	\$1,113,446	\$1,231,577
Other	\$3,976,482	\$3,661,755	\$1,857,044	\$3,660,740	\$4,059,498
Debt Service	\$10,447,886	\$11,391,238	\$5,695,620	\$11,391,238	\$11,885,544
Total	<u>\$76,298,493</u>	<u>\$78,348,212</u>	<u>\$37,268,442</u>	<u>\$76,629,430</u>	<u>\$80,450,614</u>



GENERAL FUND REVENUES

Taxes

All required funding that cannot be generated from State aids, permits, licenses, and all other revenues, must be derived from a PROPERTY TAX LEVY. In 2018, \$40,843,375 must be levied to support General Fund operations while another \$11,885,544 is being levied for debt retirement in the General Fund and \$114,456 in the Special Revenue Fund. The tax rate is expressed in terms of “mills”, with one mill equivalent to one dollar tax for every \$1,000 of assessed value.

The largest source of PAYMENT IN LIEU OF TAXES is collected from the Water Utility under the accounting guidelines for enterprise funds. Since the Water Utility is tax-exempt, this payment is made as reimbursement for City services, such as police and fire protection. The total payment from all sources is estimated at approximately \$2.5 million in 2018.

OTHER TAXES include mobile home fees and penalty and interest paid on current and delinquent taxes.

Intergovernmental Revenues

STATE SHARED REVENUE is the largest single intergovernmental revenue source and the second largest revenue source other than property taxes. This payment represents approximately 14.3% of general fund revenues in 2018. This revenue continues to decline from the approximate 20.7% for 2006 to the current low of 14.3%. The appropriation for this payment is based on a formula which takes into account equalized values, population, and local tax effort. This revenue declined from a high of \$16 million in 1989 to \$13.6 million in 1994, due primarily to a rapid growth in equalized values over the period. This major source of revenue increased from 1995 to 1998, but declined to \$14.5 million in 1999 due to higher than average equalized value growth and has increased minimally each year between 2000 and 2003. This payment decreased to approximately \$13.8 million in 2004 as a result of State reductions of revenue to local municipalities in anticipation of a State budget deficit. State Shared revenue continued to decrease in 2010 to the current estimate of \$11.5 million in 2018.

The City will also receive an EXPENDITURE RESTRAINT PAYMENT in 2018 of about \$2.7 million. This is a program that rewards communities who keep expenditures at or below inflation. The City of Kenosha has qualified for this payment every year since its introduction in 1991.

STATE AID – LOCAL AND CONNECTING STREETS is for expenditures related to maintaining local streets and state highways in the City. This payment had remained at approximately \$2.7 million for 2005 through 2009, compared to \$2.8 million received in 2004 and \$2.9 million in 2003. The City will receive approximately \$3.3 million for 2018.

PAYMENT FOR MUNICIPAL SERVICES is paid by the state to reimburse the City for police, fire and waste services on state-owned buildings that are serviced by the City which included providing services to the University of Wisconsin-Parkside. In 2012, the City was notified that the state will no longer honor the long standing agreement between the state, Kenosha County and the Town of Somers. We

GENERAL FUND REVENUES

have estimated that the funding will be reduced from an estimated \$260,000 in 2012 to \$26,000.

Licenses and Permits

The City collects fees for various licenses and permits that are issued for a variety of business activities and professional occupations. These include licenses for tavern operators, taxicab drivers, beer and wine dealers, among others.

The largest source of revenue comes from the issuance of building and structure permits. The revenue from this source goes to offset the cost of conducting building inspections and for reviewing construction plans. Due to an increase in development during 2014, the Department of Community Development and Inspection recorded revenues of \$2.2 million. 2016 recorded \$1.7M and an estimate of \$1M in 2017. The Budget for 2018 has been increased to \$1.1M.

Fines and Forfeitures

COURT FINES AND COSTS are collected from violators of local laws and ordinances as ordered by the Municipal Judge. These currently total approximately \$700,000 - \$800,000 per year.

PARKING VIOLATIONS are collected from violators of parking meters, signs, and ordinances, and from violators of snow emergency parking restrictions. This totals approximately \$400,000 per year.

Public Charges for Services

The City also collects fees for various services that are provided including:

- ADMISSION FEES for City swimming pools and athletic fields
- SPECIAL CHARGES for razing buildings and for weed cutting

Commercial Revenue

The largest of this category of revenue is made up by CABLE TV FRANCHISE FEE. The City receives 5 percent of gross revenues from the local cable operator providing cable services to residents. In addition, the City has received franchise fees from AT&T Connections. The City is estimating \$1.0 million from this source in 2018.

Interest Income

The City receives income from investing available funds through a cash management plan. This includes investing funds in U.S. Treasury securities, as well as the Local Government Investment pool,

GENERAL FUND REVENUES

and through overnight repurchase agreements that are made by the City's banking institution on a daily basis. This revenue source can fluctuate from year to year depending on prevailing interest rates. The 2017 revenue is expected to total approximately \$115,000. As interest rates have remained unchanged, the 2018 expected interest income for the General Fund remains at \$115,000.

Miscellaneous Revenues

All revenues that do not fall under any of the prior categories are classified under miscellaneous.

GENERAL FUND REVENUES

Analysis of Major Revenue Sources

Revenue	2016 Actual	2017 Budget	2018 Adopted Budget	2017 vs 2018	
				\$ Change	% Change
Tax Levy – Operating	\$39,067,873	\$39,967,532	\$40,843,375	\$875,843	2.2%
Tax Levy – Debt Service	10,447,886	11,391,238	11,885,544	494,306	4.3%
Total Tax Levy	49,515,759	51,358,770	52,728,919	1,370,149	2.7%
 <i>Major Revenues</i>					
Exempt Computer Aid Payment	353,337	300,000	300,000	—	-%
Payment in Lieu of Taxes	2,563,371	2,700,000	2,523,000	(177,000)	-6.6%
State Shared Revenues	11,514,212	11,510,000	11,510,000	—	-%
Expenditure Restraint Payment	2,570,791	2,760,000	2,745,000	(15,000)	-0.5%
State Aid – Local & Conn. Streets	3,320,599	3,269,000	3,215,500	(53,500)	-1.6%
Municipal Services Payment	26,753	31,000	26,700	(4,300)	-13.9%
Building & Structure Permits	1,665,593	1,004,000	1,147,000	143,000	14.2%
Court Fines & Costs	849,800	922,000	851,000	(71,000)	-7.7%
Parking Violations	469,420	415,000	425,000	10,000	2.4%
Cable TV Franchise Fee	1,031,506	1,040,000	1,040,000	—	-%
Interest Income	225,546	167,602	243,000	75,398	45.0%
Total Major Revenues	24,590,928	24,118,602	24,026,200	(92,402)	-0.4%
All Other Revenue Sources	3,313,774	2,870,840	3,695,495	824,655	28.7%
Total Revenues	\$77,420,461	\$78,348,212	\$80,450,614	\$2,102,402	2.7%

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CITY OF KENOSHA, WISCONSIN

2018 GENERAL FUND BUDGET

GENERAL FUND

2018 GENERAL FUND OPERATING BUDGET - REVENUES

TAXES

TAXES

	2016	2017	2017	2017	2018
	ACTUAL	BUDGETED	ACTUAL	ESTIMATED	ADOPTED
	REVENUES	REVENUES	RECEIVED	REVENUES	BUDGETED
			06/30/17		REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	39,067,873-	39,967,532-	39,967,532-	39,967,532-	40,843,375-
41102 TAX LEVY-DEBT SERVICE	10,447,886-	11,391,238-	5,695,620-	11,391,238-	11,885,544-
41104 TAX ROLL OVER/UNDER RUN	47		71	71	
41107 AG USE VALUE PENALTY	20,085-				
41124 PEN & INT DELQ BONDED SP ASMT	47,229-	45,000	17,766-	40,000-	45,000-
41125 PEN & INT CURRENT TAX ROLL	137,187-	135,000-	81,383-	126,000-	130,000-
41126 PEN & INT DELQ PER PROPERTY	11,909-	11,000-	6,807-	11,000-	11,000-
41150 EXEMPT COMPUTER AID PAYMENT	353,337-	300,000-		311,092-	300,000-
41151 PAYMENT IN LIEU OF TAXES	2,563,371-	2,700,000-	2,363,371-	2,713,371-	2,523,000-
**REAL & PERSONAL PROPERTY	52,648,830-	54,459,770-	48,132,408-	54,560,162-	55,737,919-
TAXES - OTHER					
41201 MOBILE HOME FEES/LOT CR.	135,878-	100,000-	100,482-	137,158-	135,000-
41202 FIRE DEPT DUES	229,550-	200,000-		246,741-	225,000-
41204 HOTEL/MOTEL TAX ORD #44-81	73,292-	60,000-	75,374-	80,000-	77,000-
**TAXES - OTHER	438,720-	360,000-	175,856-	463,899-	437,000-
STATE TAXES					
43201 STATE SHARED TAXES	11,514,212-	11,510,000-		11,510,000-	11,510,000-
43202 EXPEND RESTRAINT PROGRAM (ERP)	2,570,791-	2,760,000-		2,760,000-	2,745,000-
**STATE TAXES	14,085,003-	14,270,000-		14,270,000-	14,255,000-
STATE GRANTS & REVENUES					
43401 STATE AID LOCAL STREETS	3,024,022-	2,973,000-	1,456,836-	2,915,000-	3,083,340-
43402 STATE AID CONNECTING STREETS	296,577-	296,000-	150,256-	300,500-	302,160-
43492 MUNICIPAL SERVICES PROGRAM	26,753-	31,000-	26,753-	26,753-	26,700-
**STATE GRANTS & REVENUES	3,347,352-	3,300,000-	1,633,845-	3,242,253-	3,412,200-
OTHER INTERGOVERNMENT REVENUE					
43601 LAND LEASE-STREETCAR SITE	141,590-	141,000-	141,000-	141,000-	141,000-
43602 GEN CITY SERV WATER UTILITY	138,140-	218,140-	138,140-	218,140-	303,140-
43606 BUILDING RENTAL KHA	18,360-	18,356-	10,710-	18,360-	18,526-
43614 INDIRECT COST REIMBURSEMENT	424,844-	424,844-	118,212-	424,844-	424,844-
**OTHER INTERGOVERNMENT REV	722,934-	802,340-	408,062-	802,344-	887,510-
STREET USE					
44101 LOADING ZONES	2,075-	2,075-		2,075-	2,075-
44102 TAXICABS	450-	525-	375-	375-	375-
44104 HORSE DRAWN CART PERMITS	50-		50-	50-	50-
44106 STREET OPENING PERMITS	27,450-	26,000-	9,900-	24,000-	26,000-
44107 PARKING L CURB O. & SIDEWALK P	21,420-	15,000-	6,980-	16,000-	19,000-
44109 STREET PARTY PERMITS	2,655-	2,300-	1,305-	2,650-	2,650-
**STREET USE	54,100-	45,900-	18,610-	45,150-	50,150-
ALCOHOLIC BEVERAGE LICENSES					
44202 CLASS "A" BEER	24,379-	24,000-	24,027-	25,000-	25,000-

GENERAL FUND
 LICENSES AND PERMITS
 LICENSES AND PERMITS

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
ALCOHOLIC BEVERAGE LICENS					
44203 CLASS "B" BEER TAVERN	92,020-	93,000-	88,792-	93,000-	93,000-
44204 CLASS "A" LIQUOR	11,493-	12,000-	11,535-	12,500-	12,000-
44207 TAVERN TRANSFER	230-	160-	60-	100-	120-
44208 SPECIAL BEER	240-	350-	270-	350-	400-
44210 SPECIAL WINE	350-	250-	240-	350-	350-
44211 CLASS "C" WINE	525-	525-	325-	500-	500-
**ALCOHOLIC BEVERAGE LICENS	129,237-	130,285-	125,249-	131,800-	131,370-
HEALTH LICENSES					
44301 LODGING/ROOMING HOUSES	3,040-	3,000-	25-	3,025-	3,000-
44302 PET FANCIER LICENSE	525-	700-		525-	525-
44304 DOG LICENSES	16,419-	21,000-	19,127-	20,000-	20,000-
44305 MOBILE HOME LICENSES	1,100-	1,100-	1,100-	1,100-	1,100-
44308 KENNEL LICENSE	1,800-	1,800-		1,800-	1,800-
44315 OUTDOOR DINING PERMIT	2,875-	3,200-	775-	2,875-	3,200-
**HEALTH LICENSES	25,759-	30,800-	21,027-	29,325-	29,625-
POLICE & PROTECTIVE LICENSES					
44401 PEDDLERS	4,525-	3,400-	6,775-	7,000-	7,000-
44402 JUNK DEALERS	1,125-	1,125-	1,125-	1,125-	1,125-
**POLICE & PROTECTIVE LICEN	5,650-	4,525-	7,900-	8,125-	8,125-
AMUSEMENTS LICENSES					
44501 THEATRES	500-	500-	500-	550-	500-
44502 AMUSEMENT LICENSES	42,450-	78,000-	74,490-	78,000-	78,000-
44503 CARNIVALS	100-	50-	100-	100-	100-
44507 CABARETS	26,550-	29,000-	25,250-	29,000-	29,000-
44509 YOUTH AMUSEMENT ENTERPRISES	2,250-	2,725-	2,250-	2,250-	2,250-
44511 PUBLIC ENTERTAINMENT LICENSE	1,375-	950-	2,050-	2,150-	2,150-
**AMUSEMENTS LICENSES	73,225-	111,225-	104,640-	112,050-	112,000-
MERCHANDISING LICENSES/PERMITS					
44601 CIGARETTES	12,600-	11,600-	11,100-	11,600-	11,600-
44602 CHRISTMAS TREES	350-	200-		350-	350-
**MERCHANDISING LICENSES/PE	12,950-	11,800-	11,100-	11,950-	11,950-
PROF & OCCUPATIONAL PERMITS					
44702 TOWING TRUCK SERVICE	700-	700-	700-	700-	700-
44703 PRIVATE WASTE COLLECTORS	360-	360-	360-	360-	360-
44704 SIGN CONTRACTORS	1,260-	960-	1,350-	1,470-	1,500-
44705 SIDEWALK LAYERS	3,060-	2,300-	2,140-	2,620-	2,800-
44707 HEATING CONTRACTOR	150-	150-	90-	150-	150-
44708 TAXI DRIVERS	745-	900-	605-	830-	830-
44709 TAVERN OPERATORS	83,090-	82,000-	65,405-	83,000-	85,000-
44712 MASSAGE THERAPY-ESTBLSH/TECH	250-	100-		100-	100-
44715 2ND HAND ARTICLE DEALERS LIC	1,525-	1,600-	100-	1,500-	1,500-

GENERAL FUND
 LICENSES AND PERMITS
 LICENSES AND PERMITS

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
PROF & OCCUPATIONAL PERMI					
44716 2ND HAND JEWELRY DEALERS LIC	3,000-	3,000-		3,000-	3,000-
44718 PAWN BROKERS LIC	1,000-	1,000-		1,000-	1,000-
44721 RECYCLING CENTERS	350-	350-	350-	350-	350-
44799 MISC LICENSES/PERMITS	275-				
**PROF & OCCUPATIONAL PERMI	95,765-	93,420-	71,100-	95,080-	97,290-
BUILDINGS & STRUCTURE PERMITS					
44802 BUILDING PERMITS	1,268,702-	720,000-	418,699-	720,000-	840,000-
44803 PLUMBING PERMITS	134,198-	85,000-	38,221-	85,000-	90,000-
44804 ELECTRICAL PERMITS	154,802-	125,000-	64,396-	125,000-	130,000-
44805 HEATING PERMITS	95,109-	70,000-	35,646-	70,000-	75,000-
44806 RE-INSPECTION FEE	12,782-	4,000-	6,990-	12,000-	12,000-
**BUILDINGS & STRUCTURE PER	1,665,593-	1,004,000-	563,952-	1,012,000-	1,147,000-
COURT FINES AND COSTS					
45103 M/C FINES SUBJECT TO SURCHARGE	562,271-	610,000-	285,975-	500,000-	563,000-
45104 MUNICIPAL COURT COSTS	275,459-	300,000-	130,878-	240,000-	276,000-
45108 INTEREST/FILING FEES	12,070-	12,000-	8,857-	12,000-	12,000-
**COURT FINES AND COSTS	849,800-	922,000-	425,710-	752,000-	851,000-
PARKING					
45203 PARKING VIOLATIONS-OTHER	469,420-	415,000-	312,641-	425,000-	425,000-
**PARKING	469,420-	415,000-	312,641-	425,000-	425,000-
POLICE DEPARTMENT					
46103 EVIDENCE FUNDS	3,312-		2,318-	2,318-	
46105 PD REIMB SERVICES PROVIDED	38,338-	10,000-	44,106-	70,000-	50,000-
**POLICE DEPARTMENT	41,650-	10,000-	46,424-	72,318-	50,000-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	128,041-	125,000-	114,998-	114,998-	110,000-
46205 GAS TANK INSPECTION FEE	565-				
46207 FPB-PLAN REVIEW/INSPECTION FEE	20,808-	6,500-	4,608-	7,000-	7,000-
46208 BONFIRE PERMIT	150-		150-	150-	150-
46209 MOTOR VEHICLE ACCIDENT FEES	105,696-	80,000-	17,476-	85,000-	85,000-
46210 SPRINKLER SYSTEMS	22,088-	11,000-	11,875-	16,000-	20,000-
46211 FIRE ALARM SYSTEMS	22,100-	17,000-	11,875-	17,000-	17,000-
46212 ANSUL SYSTEMS	1,400-	2,000-	3,300-	4,000-	3,000-
46213 FIREWORKS	3,000-	1,200-	1,600-	2,200-	2,000-
**FIRE DEPARTMENT	303,848-	242,700-	165,882-	246,348-	244,150-
PUBLIC WORKS					
46301 LABOR & EQUIPMENT CHARGED OUT	1,330-				
46394 WHITE GOODS PICKUP FEES	2,865-	1,000-	3,259-	4,000-	4,500-
**PUBLIC WORKS	4,195-	1,000-	3,259-	4,000-	4,500-
PARKS DEPARTMENT					
46501 PICNIC RENTALS (RESIDENT)	18,875-	20,000-	15,575-	22,000-	22,000-

GENERAL FUND
PUBLIC CHARGES FOR SERVICES
PUBLIC CHARGES FOR SERVICES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
PARKS DEPARTMENT					
46502 PICNIC RENTALS (NON-RESIDENT)	1,225-	1,000-	700-	1,200-	1,200-
46509 PARK USE FEE	27,782-	26,000-		26,000-	26,000-
46510 EQUIPMENT RENTAL	8,710-	4,500-	3,190-	8,700-	7,000-
46512 POOL FEES-ANDERSON PL CHILDREN	43,461-	34,000-	692-	5,000-	5,000-
46513 POOL FEES-WASHINGTON PL CH	19,715-	17,000-			
46514 POOL FEES ANDERSON POOL ADULT	26,167-	20,000-	15,001-	55,000-	55,000-
46515 POOL FEES WASHINGTON POOL ADUL	12,855-	10,500-	8,020-	30,000-	25,000-
46516 POOL RENTAL	900-	900-	600-	1,800-	1,500-
46517 POOL PASSES	11,885-	9,000-	12,665-	13,970-	14,000-
46519 NON-SWIMMING FEE	3,958-	3,600-	1,032-	4,600-	4,000-
46520 BASEBALL/SOFTBALL PREP	3,990-	3,900-	2,490-	3,000-	3,000-
46521 BASEBALL/SOFTBALL NO PREP	2,500-	2,500-	4,730-	5,200-	5,000-
46522 BASEBALL/SOFTBALL TOURNAMENT	813-	900-	500-	500-	500-
46523 SOCCER GAMES	700-	1,000-		500-	500-
46524 SOCCER PRACTICES	10-	1,000-	2,350-	2,400-	2,000-
46527 RUGBY	1,710-	1,600-	930-	1,000-	1,000-
46528 TENNIS			105-	105-	
46529 PARK FACILITY FEE	790-	1,000-	250-	1,200-	1,000-
46531 SHOWMOBILE	2,325-	1,500-	300-	1,500-	1,500-
46532 BEER PERMITS	3,775-	3,500-	3,125-	4,200-	3,800-
46533 LIGHTS FEE-ATHLETIC FIELDS	2,100-	2,100-	140-	2,000-	2,000-
46534 SWIM COUPONS-CHILD	795-	600-	735-	825-	800-
46535 SWIM COUPONS-ADULT	360-	200-	220-	240-	240-
46580 RENT-BEACH HOUSE (RESIDENT)	25,735-	25,000-	11,405-	25,000-	25,000-
46581 RENT-BEACH HOUSE (NON-RESIDENT)	4,875-	5,600-	3,450-	4,000-	4,000-
46582 RENT-ORIBILETTI (PROFIT)		1,700-			
46584 RENT - BAKER BUILDING	25-				
46586 PENNOYER PARK BANDSHELL	400-	500-	100-	500-	500-
46587 WOLFENBUTTEL GARDEN (2 HRS.)	1,225-	1,225-	825-	1,225-	1,225-
46588 WOLFENBUTTEL GARDEN (3 HRS.)	725-	800-	900-	1,100-	1,000-
46589 LINCOLN FLOWER GARDEN (2 HRS.)	200-	250-	150-	150-	150-
46590 LINCOLN FLOWER GARDEN (3 HRS)	350-	400-		50-	100-
46591 PARK MISC RENTALS			100-	100-	100-
**PARKS DEPARTMENT	228,936-	201,775-	90,280-	223,065-	214,115-
BUILDING & ZONING					
46601 HOUSING APPEALS	50-		25-	25-	25-
46602 ZONING PETITION FEES	10,890-	8,000-	10,857-	15,000-	15,000-
46603 DEVELOPER FEES	45,875-	40,000-	31,510-	46,000-	50,000-
**BUILDING & ZONING	56,815-	48,000-	42,392-	61,025-	65,025-
OTHER SERVICES					
46703 SALE POLL LISTS-ORD/COPIES	1,412-	1,500-	691-	1,500-	1,500-
46705 CUSTOMER SEARCH FEES	2,150-	1,800-	1,380-	2,000-	2,000-
**OTHER SERVICES	3,562-	3,300-	2,071-	3,500-	3,500-
SPECIAL CHARGES					
46801 RAZING CONDEMNED BUILDINGS	57,877-		104,383-	105,000-	

GENERAL FUND
PUBLIC CHARGES FOR SERVICES
PUBLIC CHARGES FOR SERVICES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
SPECIAL CHARGES					
46802 WEED CUTTING	112,797-		45,237-	70,000-	
46803 OTHER SPECIAL CHARGES	22,879-	160,000-	5,249-	15,000-	200,000-
46806 TRASH REMOVAL	33,405-		20,966-	25,000-	
46807 REINSPECTION FEES S.A.	84,145-		99,416-	100,000-	
46808 BOARDING/SECURING S.A.	22,430-		15,687-	17,000-	
**SPECIAL CHARGES	333,533-	160,000-	290,938-	332,000-	200,000-
OTHER SERVICES					
46901 INS REIMB LIGHT POLE/TRAF SIG	43,901-		22,300-	30,000-	
46904 DAMAGE TO CITY PROPERTY	3,242-		1,200-	1,200-	
46906 INS. REIMB.-PUBLIC WORKS	3,047-		278-	278-	
46907 INS. REIMB.-PARKS DEPT.	361-				
46908 INS. REIMB.-OTHER			6,546-	6,546-	
**OTHER SERVICES	50,551-		30,324-	38,024-	
COMMERCIAL REVENUES					
47102 SALE OF LAND	1,000-				
47104 SALE OF PROPERTY-NON-TAXABLE	7,153-	15,000-	7,067-	10,000-	12,000-
47108 CABLE TV FRANCHISE FEE	1,031,506-	1,040,000-	390,478-	1,040,000-	1,040,000-
47116 SUBDIVISION FILING FEES	3,710-	5,000-	1,720-	3,000-	3,000-
47199 MISC LEASE REVENUES	9,113-	9,100-	5,316-	9,113-	9,195-
**COMMERCIAL REVENUES	1,052,482-	1,069,100-	404,581-	1,062,113-	1,064,195-
HARBOR REVENUES					
47307 SYED/BEST WESTERN HARBORSIDE	12,000-	12,000-	7,000-	12,000-	12,000-
47308 KENOSHA YACHT CLUB LEASE	1,642-	1,642-	1,669-	1,670-	1,690-
**HARBOR REVENUES	13,642-	13,642-	8,669-	13,670-	13,690-
SALE OF FIXED ASSETS					
47702 SALE F.A.-P.W.-NONTAXABLE	3,818-		6,295-	25,000-	
47704 SALE F.A.-POLICE-NONTAXABLE	12,805-				
47706 SALE F.A.-OTHER-NONTAXABLE	293-				
**SALE OF FIXED ASSETS	16,916-		6,295-	25,000-	
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS	109,330-	60,000-	75,235-	115,000-	115,000-
48103 INTEREST ON SPEC ASSMTS	8,412-		18,539-	20,000-	20,000-
48109 DIVIDEND INCOME	107,804-	107,602-	107,602-	107,602-	108,000-
**INTEREST INCOME	225,546-	167,602-	201,376-	242,602-	243,000-
MISCELLANEOUS REVENUES					
49106 PRIOR YR GEN LIAB INS PRM-RFND	246-				
49107 RESTITUTION-CIRCUIT COURT	100-		692-	813-	
49108 LABOR/OVERHEAD CHARGED OUT	13,542-	359,528-	214-	359,802-	484,800-
49111 MISCELLANEOUS	112,612-	8,000-	24,608-	36,000-	12,000-
49115 MOTOR FUEL TAX REFUND	24,026-	15,000-	9,707-	21,000-	15,000-

GENERAL FUND
 MISCELLANEOUS REVENUES
 MISCELLANEOUS REVENUES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49117 CASH OVERAGE & SHORTAGE	206		70		
49118 EMP WITNESS & JURY FEES RET'D	501-		253-	375-	
49150 WAGE/GARNISHMENT FEE	3,896-	3,500-	1,927-	3,500-	3,500-
**MISCELLANEOUS REVENUES	154,717-	386,028-	37,331-	421,490-	515,300-
OTHER FINANCING PROCEEDS					
49819 TRANS. FROM SALARY RESERVE	259,730-				
49841 INTER FUND TRANSFER - IN	50,000-	84,000-		84,000-	100,000-
**OTHER FINANCING PROCEEDS	309,730-	84,000-		84,000-	100,000-
FUND BALANCE TRANSFERS					
49901 FUND BALANCE TRANSFERS					140,000-
**FUND BALANCE TRANSFERS					140,000-
***GENERAL FUND	77,420,461-	78,348,212-	53,341,922-	78,790,293-	80,450,614-

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2018 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2016 ACTUAL EXPEND.	2017 REVISED BUDGET	EXPEND. TO 6/30/2017	2017 ESTIMATED EXPEND.	2018 ADOPTED BUDGET
GENERAL GOVERNMENT					
COUNCIL	292,553	252,970	123,586	227,748	253,860
LEGAL	820,675	861,824	407,604	846,036	873,072
BOARD OF REVIEW	8,096	10,700	167	3,860	10,650
MAYOR'S YOUTH COMMISSION	798	800	100	800	900
INDEPENDENT AUDIT	53,099	66,500	64,000	65,000	70,825
ASSESSING	647,164	651,828	291,198	548,750	557,103
LABOR NEGOTIATIONS	9,367	11,945	1,586	4,865	7,020
BUDGET/FINANCIAL SERVICES	813,414	822,718	348,210	754,730	834,509
INFORMATION TECHNOLOGY	735,943	753,264	397,184	733,765	535,611
CLERK TREASURER	478,351	492,449	232,670	490,432	505,822
ADMINISTRATION	571,550	595,673	287,160	579,882	620,170
HR & LABOR RELATIONS	713,415	715,173	330,152	700,210	701,300
MAIL	114,796	112,750	41,583	102,600	112,700
COMMUNITY DEVELOPMENT	1,895,000	1,908,984	910,026	1,844,602	1,989,568
MUNICIPAL BUILDING FACILITY	430,037	505,122	215,901	483,635	515,095
OTHER FACILITIES	27,470	60,725	12,691	58,685	59,300
ELECTIONS	204,176	117,717	91,921	106,047	193,735
MUNICIPAL COURT	329,624	332,578	161,954	328,688	337,315
***GENERAL GOVERNMENT	8,145,528	8,273,720	3,917,693	7,880,335	8,178,555

2018 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2016 ACTUAL EXPEND.	2017 REVISED BUDGET	EXPEND. TO 6/30/2017	2017 ESTIMATED EXPEND.	2018 ADOPTED BUDGET
PUBLIC SAFETY					
POLICE DEPT					
POLICE ADMINISTRATION	718,284	776,674	374,380	753,830	886,353
INVESTIGATIONS DIVISION	4,677,108	4,717,127	2,340,190	4,695,688	4,750,542
POLICE PATROL	16,681,473	17,358,951	8,013,684	16,624,039	17,925,395
COUNTER SERVICES	266,537	278,140	124,215	261,250	233,136
SAFETY BLDG OCCUPANCY EXPENSE	116,456	121,134	60,567	121,134	126,134
SUPPORT SERVICES	368,634	368,894	174,000	354,215	393,725
PLANNING, RESEARCH & TRAINING	397,445	373,525	202,458	394,469	402,830
AUXILIARY SERVICES	174,044	189,695	99,139	185,835	189,280
KENOSHA STREET CRIMES UNIT	1,253,105	1,082,906	596,171	1,114,405	1,092,080
COMMUNITY SERVICES	491,714	541,010	207,387	456,197	548,623
POLICE SHARE JOINT SERVICE CST	2,723,184	2,818,777	1,409,389	2,818,777	2,876,191
**POLICE DEPT	27,867,984	28,626,833	13,601,580	27,779,839	29,424,289
FIRE DEPT					
FIRE ADMINISTRATION	451,694	399,678	137,399	390,744	440,146
DISPATCHING & COMMUNICATIONS	680,796	704,695	352,347	704,695	719,048
FIRE SUPPRESSION	10,534,629	10,733,067	5,486,682	10,603,517	10,907,384
FIRE PREVENTION	274,261	293,041	146,189	313,771	306,091
TRAINING & EDUCATION	385,375	360,901	146,344	357,515	349,540
**FIRE DEPT	12,326,755	12,491,382	6,268,961	12,370,242	12,722,209

2018 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2016 ACTUAL EXPEND.	2017 REVISED BUDGET	EXPEND. TO 6/30/2017	2017 ESTIMATED EXPEND.	2018 ADOPTED BUDGET
PUBLIC WORKS DEPT					
****PUBLIC SAFETY	40,194,739	41,118,215	19,870,541	40,150,081	42,146,498
PUBLIC WORKS & SANITATION					
PUBLIC WORKS ADMINISTRATION	311,156	318,114	171,525	314,868	332,963
ENGINEERING	436,086	355,000	212	355,000	355,000
ROADWAYS & BRIDGES	1,685,376	1,762,167	743,141	1,669,431	1,812,634
SNOW & ICE REMOVAL	1,276,399	1,032,221	353,682	1,003,077	1,185,094
ELECTRICAL MAINT & SERVICE	1,599,053	1,682,984	715,866	1,585,354	1,506,881
STREET SIGNS & MARKINGS	201,967	198,907	66,421	168,130	161,542
AUXILIARY SERVICES	80,317	77,754	22,429	74,895	63,273
WASTE COLLECTIONS	2,165,667	2,249,883	1,008,999	2,169,013	2,262,135
SOLID WASTE DISPOSAL	1,539,237	1,617,486	781,039	1,687,851	1,730,642
****PUBLIC WORKS & SANITATION	9,295,258	9,294,516	3,863,314	9,027,619	9,410,164
HEALTH					
HEALTH ADM - COUNTY SERVICES	690,105	960,684	480,342	960,684	1,075,760
ANIMAL CONTROL	149,767	149,255	76,381	152,762	155,817
****HEALTH	839,872	1,109,939	556,723	1,113,446	1,231,577

2018 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2016 ACTUAL EXPEND.	2017 REVISED BUDGET	EXPEND. TO 6/30/2017	2017 ESTIMATED EXPEND.	2018 ADOPTED BUDGET
CULTURE & RECREATION					
PARKS-ADMINISTRATION	325,442	330,640	158,816	325,152	337,102
BASEBALL DIAMONDS	222,115	225,300	64,125	210,383	216,926
FLOWER GARDENS	154,601	158,660	70,169	151,700	144,560
SOCCER	34,210	62,253	13,630	49,883	58,011
BEACHES	58,169	31,780	19,632	46,505	30,002
PARKS SPEC AREAS & ACTIVITIES	104,953	100,911	16,029	86,340	105,104
PARKS GENERAL MAINTENANCE	2,088,160	2,256,573	1,043,533	2,176,290	2,305,488
SWIMMING POOLS	411,078	332,712	121,573	359,718	341,585
***CULTURE & RECREATION	3,398,728	3,498,829	1,507,507	3,405,971	3,538,778

2018 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2016 ACTUAL EXPEND.	2017 REVISED BUDGET	EXPEND. TO 6/30/2017	2017 ESTIMATED EXPEND.	2018 ADOPTED BUDGET
OTHER					
ENTERP-MASS TRANSIT	893,010	1,282,158	640,926	1,118,854	1,291,730
ENTERP-AIRPORT	394,928	321,348	160,674	321,348	339,587
ENTERP-GOLF COURSE		508			
I.S.F.-CENTRAL STORES	91,505	52,850	26,424	44,924	49,964
CENTRAL GARAGE		518			
SPECIAL REVENUE FUNDS		239			
GROUP LIFE INSURANCE	76,630	80,000	43,260	80,000	80,000
ST UNEMPLOY COMP	92,439	150,000	68,215	150,000	150,000
PERSONAL USE OF CITY CARS	549	675	533	905	905
GENERAL INS COSTS	452,730	478,700	413,112	478,700	470,000
GEN'L INS.-ADMINISTRATIVE	117,877	124,360	133,385	244,110	184,310
GEN'L INS.-CLAIMS PAID	87,956	150,000	3,062	25,000	150,000
WORKER'S COMP EXPENSES	950,201	520,000	279,885	591,500	649,000
DEPT HSING/STREET SPEC CHARGES	170,680		61,133	95,000	
KENOSHA AREA BUSINESS ALLIANCE	62,500				
TAX ROLL REFUNDS	169,786	90,000	14,337	100,000	90,000
CLAIMS & SETTLEMENTS	23,991				
SALES TAX	32,609	10,000	9,927	10,000	10,000
BAD DEBT EXPENSE	227,670	35,000		35,000	35,000
MISCELLANEOUS EXPENSE	15,957	40,000	2,171	40,000	40,000
CONTINGENCY RESERVE		250,000		250,000	250,000
OTHER RESERVES	115,464	75,399		75,399	269,002
DEBT SERVICE NET OF REVENUES	10,447,886	11,391,238	5,695,620	11,391,238	11,885,544
****OTHER	14,424,368	15,052,993	7,552,664	15,051,978	15,945,042
****TOTAL GENERAL FUND	76,298,493	78,348,212	37,268,442	76,629,430	80,450,614

CITY OF KENOSHA, WISCONSIN

2018 GENERAL FUND BUDGET

SUPPLEMENTARY INFORMATION

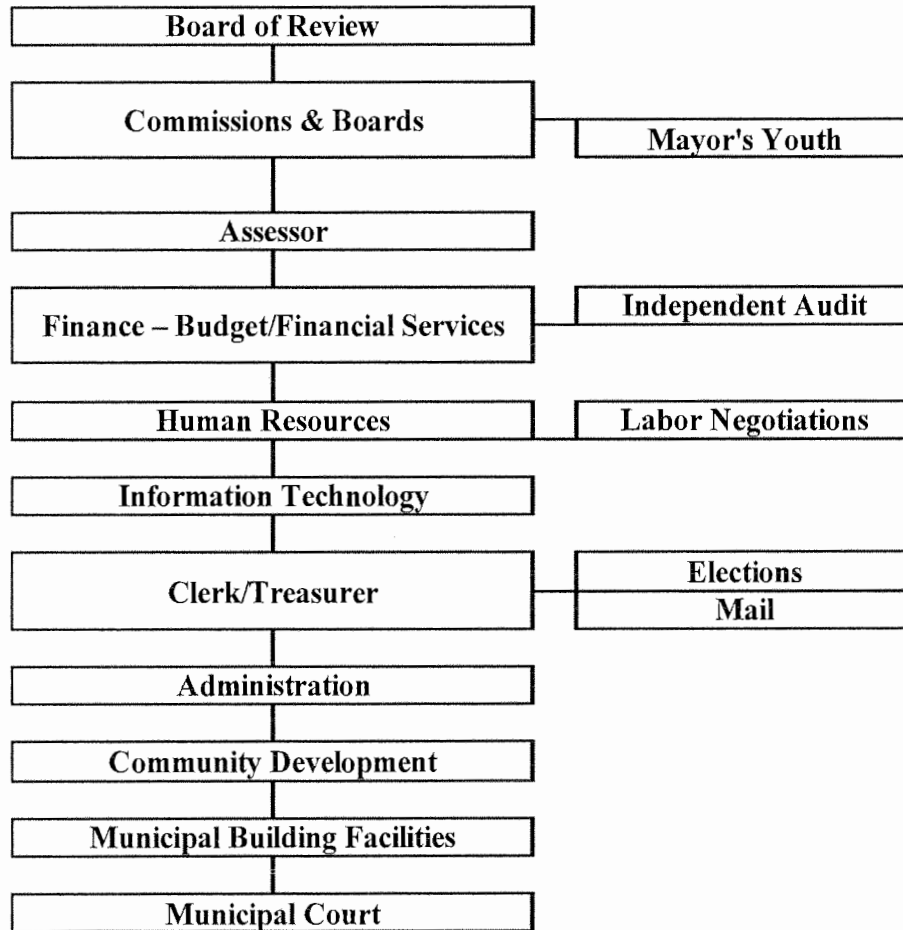
**ANALYSIS OF PROJECTED UNASSIGNED GENERAL FUND
BALANCE AS OF DECEMBER 31, 2017**

Unassigned General Fund Balance per Audit as of December 31, 2016	13,957,463
Less: Estimated expenditures for the year ended December 31, 2017	(76,629,430)
Plus: Estimated revenues for year the ended December 31, 2017	78,790,293
Estimated Unassigned General Fund Balance at December 31, 2017 before appropriation to 2018 Budget	16,118,326
Less: Amount appropriated from Unassigned General Fund Balance to the 2018 City of Kenosha General Fund Budget	(0)
Estimated Unassigned General Fund Balance at December 31, 2017 after deducting amount applied to the 2018 City of Kenosha General Fund Budget	16,118,326
Adopted 2018 Budget	80,450,614
Estimated Unassigned General Fund Balance at December 31, 2017 as a percent of 2018 Adopted City of Kenosha General Fund Budget	20%

GENERAL GOVERNMENT

The General Government service area includes departments that provide administrative and support services to departments of the City of Kenosha. Primary responsibilities include policy development, accounts payable, payroll, legal services, personnel administration, planning, cash management, elections, and city assessing, among others.

Organization



COMMON COUNCIL

The Common Council is the elected legislative body of the City of Kenosha. The seventeen members of the Common Council are elected for two year terms every even numbered year. The Common Council acts under the authority granted by Wisconsin State Statutes.

Responsibilities/Activities

Members of the Common Council respond to citizens' concerns regarding municipal operations. Citizens are invited to attend Council meetings, which are held on the first and third Monday of each month. Additional meetings are held as they are needed.

Members of the Common Council serve on committees that review and make recommendations on various matters affecting the City, as well as other Boards and Commissions as required.

Council members propose and pass laws to help govern the City, approve budgets, and levy taxes in order to provide City services to Kenosha residents.

110 GENERAL FUND
01 GENERAL GOVERNMENT

1 COUNCIL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 COUNCIL					
112 SALARIES-ALDERMAN REGULAR	99,521	102,000	51,000	101,500	102,000
113 ALDERMAN-EXPENSE ALLOWANCE	20,600	20,400	10,200	20,300	20,400
115 ALDERMAN-TECHNOLOGY STIPEND	21,421	26,520	8,424	18,000	26,520
133 PER DIEM	850	3,000	950	2,000	3,000
151 WRS/RETIREMENT	9,398	10,340	4,799	9,700	10,200
152 F.I.C.A.	8,828	9,420	4,376	8,900	9,500
158 MEDICARE CONTRIBUTION	2,065	2,210	1,024	2,100	2,210
TOTAL PERSONAL SERVICES	162,683	173,890	80,773	162,500	173,830
219 OTHER PROFESSIONAL SERVICES	51,410	15,000	1,893	15,000	15,000
232 OFFICE EQUIPMENT	12,228	9,000	5,162	9,000	9,300
233 LICENSING/MAINT AGREEMENTS	14,844	14,720	14,160	14,160	14,720
235 EQUIPMENT REPAIRS/MAINT.		4,000	673	1,000	4,000
261 MILEAGE		500			500
262 COMMERCIAL TRAVEL	1,279	500	48	48	500
263 MEALS & LODGING	1,653	2,000			2,000
264 REGISTRATION	410	500	120	120	500
TOTAL CONTRACTUAL SERVICES	81,824	46,220	22,056	39,328	46,520
311 OFFICE SUPPLIES/PRINTING	5,026	5,000	1,792	3,000	5,000
321 PUBLICATION OF LEGAL NOTICES	10,922	12,000	4,157	8,000	12,000
322 SUBSCRIPTIONS & BOOKS		60		20	60
323 MEMBERSHIP DUES	14,476	15,300	14,808	14,900	15,300
388 PHOTOGRAPHIC EQUIP & SUPPLIES	650				650
389 OTHER		500			500
TOTAL MATERIALS AND SUPPLIES	31,074	32,860	20,757	25,920	33,510
525 COPIER/FAX/BLEUPRINT/PLOTTERS	16,972				
TOTAL CAPITAL OUTLAY-PURCHASE	16,972				
DEPARTMENT TOTAL	292,553	252,970	123,586	227,748	253,860

LEGAL

The Wisconsin Statutes require a City Attorney for cities such as Kenosha. The City Attorney's Office provides comprehensive legal services to the City of Kenosha, its governing body and subunits. These subunits include the Water Utility, Library, Museum, Redevelopment Authority, and Housing Authority, and approximately twenty-five (25) other boards and commissions. The attorneys in the office provide advice to the City's department heads and the City's employees on matters related to their duties and responsibilities. The areas of law in which the office is not typically involved include: labor contract negotiations, grievances and arbitration; bonding; matters involving specialized legal expertise; and matters in which the office is legally or ethically precluded from handling due to a conflict of interest.

Responsibilities/Activities

The City Attorney's Office provides legal advice on matters affecting the City. The Office also provides and/or oversees defenses to all actions brought by or against the City, its officers and employees before Federal and State Courts, and administrative agencies.

The attorneys of the City Attorney's Office prosecute violations of City ordinances. This Office also takes collections actions on delinquent accounts receivable and personal property taxes.

Attorneys in the Office draft and/or approve all ordinances, resolutions, contracts, leases, and other legal documents.

Other major areas of involvement include assisting in zoning and land use issues, negotiating boundary adjustment agreements, assisting in redevelopment activities, and attending to intergovernmental relations issues, environmental remediation issues, as well as advising on sanitary sewer and water service issues.

Authorized Full-Time Positions

	Adopted <u>2016</u>	Adopted <u>2017</u>	Adopted <u>2018</u>
City Attorney	1	1	1
Deputy City Attorney	1	1	1
Assistant City Attorney II	2	2	2
Legal Assistant	2	2	2
Total Authorized	<u>6</u>	<u>6</u>	<u>6</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

3 LEGAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50301 LEGAL					
111 SALARIES-PERMANENT REGULAR	510,699	523,630	258,618	523,630	536,420
122 PERMANENT PART-TIME	44,797	47,840	22,152	46,900	49,080
131 OVERTIME	3,176	4,000	145	2,000	4,000
132 WAGES TEMPORARY	22,546	25,490	6,161	20,000	25,490
146 PRODUCTIVITY INCENTIVE	875	250	250	250	
151 WRS/RETIREMENT	36,933	39,140	19,119	39,000	39,500
152 F.I.C.A.	33,696	35,680	17,306	35,500	36,600
155 HEALTH INSURANCE EXPENSE	108,600	108,600	54,300	108,600	108,600
158 MEDICARE CONTRIBUTION	8,299	8,690	4,137	8,600	9,000
TOTAL PERSONAL SERVICES	769,621	793,320	382,188	784,480	808,690
219 OTHER PROFESSIONAL SERVICES	14,854	20,982	6,103	20,000	20,840
226 CELLULAR/WIRELESS SERVICE COST	1,403	1,401	584	1,403	1,440
232 OFFICE EQUIPMENT	1,885	3,120	864	3,120	3,560
261 MILEAGE	724	900	261	900	900
263 MEALS & LODGING	647	1,100	303	1,100	1,100
264 REGISTRATION	5,795	7,075	3,617	7,075	7,075
TOTAL CONTRACTUAL SERVICES	25,308	34,578	11,732	33,598	34,915
311 OFFICE SUPPLIES/PRINTING	1,209	1,470	522	1,470	1,470
316 COMPUTER SOFTWARE					600
322 SUBSCRIPTIONS & BOOKS	20,903	29,346	10,731	23,888	24,622
323 MEMBERSHIP DUES	2,489	3,110	2,431	2,600	2,775
362 OFFICE FURNITURE & EQUIPMENT	1,145				
TOTAL MATERIALS AND SUPPLIES	25,746	33,926	13,684	27,958	29,467
DEPARTMENT TOTAL	820,675	861,824	407,604	846,036	873,072

BOARD OF REVIEW

Each municipality in Wisconsin has the legal authority to create a Board of Review, which is a quasi-judicial (court-like) body. Wisconsin Statutes and case law defines the Board of Review's authority over the assessment appeal process.

Responsibilities/Activities

The Board of Review adjusts assessments when proven incorrect by sworn oral testimony. The Board convenes once the assessment roll is completed and delivered to the municipal clerk. The municipal clerk oversees the Board of Review, arranges meetings, records proceedings, and prepares notices of determination prior to completing the final statement of assessment.

110 GENERAL FUND
01 GENERAL GOVERNMENT

4 BOARD OF REVIEW

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50401 BOARD OF REVIEW					
219 OTHER PROFESSIONAL SERVICES	7,550	10,000	<u> </u>	3,500	10,000
263 MEALS & LODGING	375	300	122	300	300
264 REGISTRATION		50	<u> </u>	<u> </u>	50
TOTAL CONTRACTUAL SERVICES	<u>7,925</u>	10,350	122	3,800	10,350
311 OFFICE SUPPLIES/PRINTING	171	250	45	60	300
321 PUBLICATION OF LEGAL NOTICES		100	<u> </u>	<u> </u>	<u> </u>
TOTAL MATERIALS AND SUPPLIES	<u>171</u>	350	45	60	300
DEPARTMENT TOTAL	8,096	10,700	167	3,860	10,650

MAYOR'S YOUTH COMMISSION

The Mayor's Youth Commission was created to address community concerns regarding our community's youth through formal government input. The Commission is comprised of volunteers of a wide variety of ages and occupations and is involved in many activities such as a brick memorial, quarterly award presentations, a fall festival, annual scholarship interviews/presentations, mini-grant program, and an annual banquet.

The Commission identifies and recognizes individual minors and young adults who excel in any field of worthy endeavor, and generally acts as a resource for youth in City government matters.

Responsibilities/Activities

The Commission accepts nominations of youths who excel in any field or have made an exceptional effort to contribute to the well-being of the City of Kenosha and/or its citizens. After review of nominations, recommendations are made to the Mayor for award presentations.

High school junior, senior, and college level award winners are eligible for one of many scholarships awarded annually. The funds used for scholarship awards are raised with the annual Buy-a-Brick program. Community members are encouraged to purchase an engraved memorial brick to honor a loved one who has passed away. These bricks are placed annually in a memorial at Wolfenbüttel Park.

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 01 GENERAL GOVERNMENT

6 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50605 MAYOR'S YOUTH COMMISSION					
219 OTHER PROFESSIONAL SERVICES	100	100	100	100	100
263 MEALS & LODGING	698	700	<u> </u>	700	800
TOTAL CONTRACTUAL SERVICES	798	800	100	800	900
DEPARTMENT TOTAL	798	800	100	800	900

INDEPENDENT AUDIT

Purpose

The City of Kenosha is required by Wisconsin State Statutes to have an annual independent audit of the City's financial condition. In addition, an annual independent audit for federal and state funded programs is required. Budget and Financial Services is responsible for obtaining an independent audit firm to provide these services, prepares all lead schedules and work papers for audit and completes the Single Audit Report and Comprehensive Annual Financial Reports (CAFR).

110 GENERAL FUND
 01 GENERAL GOVERNMENT

7 INDEPENDENT AUDIT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50701 INDEPENDENT AUDIT					
211 AUDITING SERVICES	53,099	65,000	64,000	65,000	69,325
219 OTHER PROFESSIONAL SERVICES		1,500			1,500
TOTAL CONTRACTUAL SERVICES	<u>53,099</u>	<u>66,500</u>	<u>64,000</u>	<u>65,000</u>	<u>70,825</u>
DEPARTMENT TOTAL	53,099	66,500	64,000	65,000	70,825

ASSESSING

The mission of the Assessing Department is to administer the assessment program in a manner that assures public confidence in accuracy, fairness, and productivity in accordance with Wisconsin State Statutes.

Responsibilities/Activities

One of the Assessing Department's primary objectives is to discover, list, and value all real and personal property in an equitable manner that is understandable and explainable to the public. The Department strives to effectively manage all assessment processes, personnel procedures, data systems, and public relations. It also functions to maintain and provide accurate and current assessment information and service internally and externally.

	2016 Actual	2017 Actual/Estimated	2018 Estimated
Total Assessed Values, January 1	5,898,037,300	5,947,334,300	6,397,865,000
Real Estate:	5,647,189,200	5,715,789,300	6,157,865,000
Residential	3,685,905,600	3,695,455,600	4,025,000,000
Commercial	1,818,846,300	1,874,469,600	1,975,000,000
Agricultural, Undeveloped and Other	1,036,900	864,100	865,000
Manufacturing (assessed by state)	141,400,400	145,000,000	157,000,000
Personal Property (includes manufacturing)	250,848,100	231,545,000	240,000,000
Mobile Homes (not included in total assessed value)	6,671,900	6,599,300	6,800,000
Parcel Count, January 1			
Residential	28,686	28,690	28,700
Commercial	2,433	2,413	2,415
Agricultural	79	75	75
Manufacturing	98	100	100
Personal Property (includes manufacturing)	2,305	2,300	2,300
Mobile Homes	446	446	446
TOTAL	34,047	34,024	34,036
Sales Inspections	1,562	1,425	1,450
Building Permit Inspections	678	750	750
Other Property Inspections	118	170	200
Assessment Information Requests	4,922	4,250	5,250
Board of Assessors	240	31	300
Board of Review	19	5	25

ASSESSING

Authorized Full-Time Positions

	Adopted <u>2016</u>	Adopted <u>2017</u>	Adopted <u>2018</u>
City Assessor (1)	1.0	1.0	1.0
Deputy City Assessor	1.0	1.0	0.0
Appraiser I/II	3.0	3.0	3.0
Assessment Aide II	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Authorized	<u>6.0</u>	<u>6.0</u>	<u>5.0</u>

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110 GENERAL FUND
01 GENERAL GOVERNMENT

9 ASSESSING

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50901 ASSESSING					
111 SALARIES-PERMANENT REGULAR	409,413	419,060	189,049	351,000	327,930
132 WAGES TEMPORARY	16,882	11,758	3,783	11,758	16,360
146 PRODUCTIVITY INCENTIVE	1,500	375	375	375	
151 WRS/RETIREMENT	26,582	28,500	10,745	24,000	22,037
152 F.I.C.A.	24,818	26,000	11,493	22,000	20,337
155 HEALTH INSURANCE EXPENSE	123,600	108,600	54,300	108,600	108,600
158 MEDICARE CONTRIBUTION	6,049	6,250	2,742	5,300	5,039
TOTAL PERSONAL SERVICES	608,844	600,543	272,487	523,033	500,303
219 OTHER PROFESSIONAL SERVICES	19,034	32,000	10,879	11,000	38,000
226 CELLULAR/WIRELESS SERVICE COST	731	740	35-	400	720
227 TELEPHONE - EQUIPMENT/CALLS					500
232 OFFICE EQUIPMENT	1,823	1,720	720	1,700	1,905
261 MILEAGE	3,435	4,500	1,482	4,000	4,500
263 MEALS & LODGING	647	650	14	500	1,125
264 REGISTRATION	780	1,550	720	1,100	2,025
TOTAL CONTRACTUAL SERVICES	26,450	41,160	13,780	18,700	48,775
311 OFFICE SUPPLIES/PRINTING	1,744	4,500	415	2,000	2,500
316 COMPUTER SOFTWARE	2,209	2,300	1,974	2,225	2,300
321 PUBLICATION OF LEGAL NOTICES	22	25	22	22	25
322 SUBSCRIPTIONS & BOOKS	1,895	2,600	2,270	2,270	2,300
323 MEMBERSHIP DUES	646	700	250	500	900
TOTAL MATERIALS AND SUPPLIES	6,516	10,125	4,931	7,017	8,025
525 COPIER/FAX/BLEUPRINT/PLOTTERS	5,354				
TOTAL CAPITAL OUTLAY-PURCHASE	5,354				
DEPARTMENT TOTAL	647,164	651,828	291,198	548,750	557,103

LABOR NEGOTIATIONS

Under Charter Ordinance 29, the Department of Human Resources is responsible for directing and coordinating all labor negotiations and labor contract administration activities for the City of Kenosha's four bargaining units.

Responsibilities/Activities

The Department of Human Resources works to establish and maintain a positive labor relations atmosphere and to provide one clear and consistent management position across all departments in all dealings with City bargaining units. The director acts as the City's chief negotiator in all labor contract negotiations for the bargaining units of police, fire, mass transit drivers and mechanics, and works with City Administration to adjudicate grievances and resolve grievance settlements at all steps of the grievance, mediation and arbitration process.

Human Resources works with both labor and management on the daily matters involving operations as they affect issues related to contract language, national and state bargaining laws, and grievance and arbitration precedents, as well as negotiating modifications to labor agreements during the term or conclusion of a contract.

Human Resources continuously researches and advises labor and management on matters involving labor laws. It also handles contract administration questions posed by department managers and supervisors and conducts training as appropriate.

The department also meets and confers, as appropriate, with non-represented employees on compensation and employment benefits matters, employee handbook administration and related disputes. The department also represents the City's position at Civil Service Commission grievance hearings related to appeals for both represented and non-represented employees.

110 GENERAL FUND
 01 GENERAL GOVERNMENT

10 LABOR NEGOTIATIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51001 LABOR NEGOTIATIONS					
212 LEGAL-LABOR/PERSONNEL	7,508	10,000		3,000	5,000
263 MEALS & LODGING	749	810	661	700	830
264 REGISTRATION	885	895	925	925	950
TOTAL CONTRACTUAL SERVICES	9,142	11,705	1,586	4,625	6,780
323 MEMBERSHIP DUES	225	240		240	240
TOTAL MATERIALS AND SUPPLIES	225	240		240	240
DEPARTMENT TOTAL	9,367	11,945	1,586	4,865	7,020

FINANCE - BUDGET / FINANCIAL SERVICES

Department Purpose

To provide administration of the financial operations of the City, including budgeting, internal controls, payroll, accounts payable, accounts receivable, internal and external financial reporting, debt management, investments, financial forecasting, developing and implementing City-wide financial procedures, general risk management, health and fringe benefit management, fixed asset inventory and property insurance inventory, the financial operation of the Storm Water Utility Fund, and a centralized purchasing system.

Budget and Financial Services coordinates the recording and processing of City-wide financials, procurement, health and benefit management, and risk management activities. This includes on-going monitoring to ensure compliance with City-wide accounting, purchasing, and risk management policies and procedures, while meeting GASB, GAAP, and grantor agencies requirements as well as other external customers, by coordinating efforts with City departments. The Department prepares and submits grant billings on a timely basis and monitors receipt and receipting of grant funds for departments.

Responsibilities/Activities

Budget and Financial Services is responsible for auditing pay documents for compliance with relevant policies, procedures and legal requirements relative to payroll and required benefit payments. Processes and remits payments to employees, regulatory agencies and vendors. Provides timely reporting to tax agencies and employees, prepares and distributes 1099 and 1095 forms.

The Department pays vendors for goods and services within 30 days of invoice date. Audits all payments to ensure compliance with policies, procedures, and legal requirements as they apply to distribution of funds for City purchases. Resolves vendor concerns in a timely manner and increases vendor satisfaction ratings regarding timeliness and accuracy of payments.

The Department provides centralized coordination and administration of City-wide procurement functions, including the purchase of goods, materials, and equipment; professional service agreements; maintenance contracts; inter-governmental agreements and disposal of surplus items.

The Department prepares Annual Financial Statements and manages the annual comprehensive and single audits; co-ordinates state and federal special audits and requests; develops long-term financing plans in support of the Capital Improvement Program; and records and accounts for all assets of the City.

Budget and Financial Services develops and maintains the city's budget system making recommendations to City Administration. Preparation of statistical information for budgeting and financial statements also falls under the Departmental responsibilities.

The Department analyzes the City's annual borrowing needs as determined by the Capital Improvement Program and operating cash flow analysis. Budget and Financial Services plans and coordinates the annual financing through a financial advisor, underwriter and bond attorneys. Bond ratings are obtained for each issue from rating agencies.

Financial operations of Risk Management and of the Storm Water Utility also fall under the jurisdiction of Budget and Financial Services.

FINANCE - BUDGET / FINANCIAL SERVICES

	Actual 2016	Estimated 2017	Estimated 2018
Receipts	1,460	2,000	2,000
Direct Deposits	35,400	36,000	36,000
Vendor Checks Issued	9,100	10,000	10,000
W-2's issued	1,500	1,500	1,500
Received GFOA Budget Award	Yes	Yes	NA
Received GFOA CAFR Award	NA	NA	NA

Authorized Full-Time Positions

	Adopted <u>2016</u>	Adopted <u>2017</u>	Adopted <u>2018</u>
Director - Finance	1.0	1.0	1.0
Deputy Director - Finance	1.0	1.0	1.0
Purchasing Manager	1.0	1.0	1.0
Accountant - Finance	1.0	1.0	1.0
Account Clerk Coordinator	1.0	1.0	1.0
Account Clerk -Finance (1)	2.4	2.4	2.4
Account Clerk - Finance(2)	1.0	1.0	1.0
Total Authorized	<u>8.4</u>	<u>8.4</u>	<u>8.4</u>

(1) One position is budgeted 40% to Budget/Financial Services and 60% to Transit.

(2) Position is authorized in Budget/Financial Services, position is funded in Storm Water Utility.

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01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51101 BUDGET/FINANCIAL SERVICES					
111 SALARIES-PERMANENT REGULAR	499,012	519,953	220,040	470,000	518,493
122 PERMANENT PART-TIME	21,826	35,180	10,774	35,180	31,950
131 OVERTIME	2,667	5,200	247	3,600	5,200
132 WAGES TEMPORARY			7,427		
146 PRODUCTIVITY INCENTIVE	1,250	375	375	375	
151 WRS/RETIREMENT	33,812	38,200	15,738	35,000	37,250
152 F.I.C.A.	31,170	34,800	13,722	32,000	34,450
155 HEALTH INSURANCE EXPENSE	175,140	133,940	66,970	133,940	152,040
158 MEDICARE CONTRIBUTION	7,467	8,175	3,317	7,400	8,100
TOTAL PERSONAL SERVICES	772,344	775,823	338,610	717,495	787,483
219 OTHER PROFESSIONAL SERVICES	15,471	26,600	550	18,000	25,600
226 CELLULAR/WIRELESS SERVICE COST	702	710	292	710	720
232 OFFICE EQUIPMENT	4,202	4,060	1,296	4,000	3,881
261 MILEAGE		100			100
263 MEALS & LODGING		400			500
264 REGISTRATION		300			500
TOTAL CONTRACTUAL SERVICES	20,375	32,170	2,138	22,710	31,301
311 OFFICE SUPPLIES/PRINTING	10,039	12,646	6,355	12,646	14,000
322 SUBSCRIPTIONS & BOOKS	16	600	113	400	600
323 MEMBERSHIP DUES	640	1,125	640	1,125	1,125
362 OFFICE FURNITURE & EQUIPMENT	3,300	354	354	354	
TOTAL MATERIALS AND SUPPLIES	13,995	14,725	7,462	14,525	15,725
525 COPIER/FAX/BLEUPRINT/PLOTTERS	6,700				
TOTAL CAPITAL OUTLAY-PURCHASE	6,700				
DIVISION TOTAL	813,414	822,718	348,210	754,730	834,509

INFORMATION TECHNOLOGY

The Division of Information Technology manages and implements all aspects of information technology solutions and supporting infrastructure that enables the City of Kenosha to effectively and efficiently deliver information and services to our employees, citizens, and community.

Responsibilities/Activities

- Maintain all information technology including the City's communications network
- Deliver timely and effective responses to customer requests through teamwork and improving accessibility to City services
- Establish a technology governance structure to provide a framework for evaluating emerging technologies and implementing proven information technology solutions
- Ensure effective technical and fiscal management of the Division's operations, resources, technology projects, and contracts
- Improve the reliability and performance of the City's IT infrastructure
- Implement business applications and systems to improve efficiency and cost-effectiveness

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Director - Information Technology	1	1	1
Technology & Media Specialist	1	1	0
Help Desk Technician	3	3	3
Programmer Analyst	1	2	2
Total Authorized	6	7	6

110 GENERAL FUND
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51102 INFORMATION TECHNOLOGY					
111 SALARIES-PERMANENT REGULAR	347,002	414,144	204,466	414,144	363,060
122 PERMANENT PART-TIME	13,619				
131 OVERTIME		3,354		500	500
146 PRODUCTIVITY INCENTIVE	1,750	625	625	625	
151 WRS/RETIREMENT	23,919	28,394	13,946	28,300	24,393
152 F.I.C.A.	22,443	25,887	12,579	25,800	22,563
155 HEALTH INSURANCE EXPENSE	118,000	126,700	63,350	126,700	108,600
158 MEDICARE CONTRIBUTION	5,248	6,053	2,942	6,025	5,294
TOTAL PERSONAL SERVICES	531,981	605,157	297,908	602,094	524,410
219 OTHER PROFESSIONAL SERVICES	38,555	15,000	3,413	3,600	
226 CELLULAR/WIRELESS SERVICE COST	1,720	2,736	635	2,400	2,520
232 OFFICE EQUIPMENT	1,017	1,500	396	1,000	1,100
233 LICENSING/MAINT AGREEMENTS	137,840	105,575	54,958	105,575	136,574
235 EQUIPMENT REPAIRS/MAINT.	1,431	3,000	113	200	3,500
261 MILEAGE	56	1,500	86	100	500
TOTAL CONTRACTUAL SERVICES	180,619	129,311	59,601	112,875	144,194
311 OFFICE SUPPLIES/PRINTING	231	555		555	1,500
362 OFFICE FURNITURE & EQUIPMENT	6,360	245		245	
TOTAL MATERIALS AND SUPPLIES	6,591	800		800	1,500
525 COPIER/FAX/BLUEPRINT/PLOTTERS	1,982				
539 DATA PROCESSING - OTHER	106,228	150,225	39,675	150,225	
TOTAL CAPITAL OUTLAY-PURCHASE	108,210	150,225	39,675	150,225	
934 OTHER CHARGE BACKS	91,458-	132,229-		132,229-	134,493-
TOTAL OTHER	91,458-	132,229-		132,229-	134,493-
DIVISION TOTAL	735,943	753,264	397,184	733,765	535,611

CITY CLERK/TREASURER

The Kenosha City Clerk/Treasurer Department is the gateway to open government. Staff is often a citizen's first point of contact with City Hall, providing information on a wide variety of subjects ranging from starting a new business, to accessing open meeting or other records, to voter registration.

The department is responsible for the accurate, timely collection of taxes as well as other funds due to the City along with the issuance and administration of various business, personal and pet licenses. Support and administration of meetings of the Common Council, Finance Committee, Board of Review and Canvass Board is provided. Additionally, staff ensures the proper coordination and administration of a secure and transparent election process.

Responsibilities/Activities

Over 35,000 real estate and business personal property tax bills, as well as numerous special assessment bills are annually prepared, mailed and collected. More than 30 types of licenses are processed and issued. Approximately 50,000 voter registration records are maintained. Official records and archives including agendas, minutes, ordinances, resolutions, agreements, leases, contracts, easements, annexations, attachments and election data are preserved.

Authorized Full-Time Positions

	Adopted <u>2016</u>	Adopted <u>2017</u>	Adopted <u>2018</u>
Clerk/Treasurer (1)	1.0	1.0	1.0
Deputy Clerk/Treasurer	1.0	1.0	1.0
City Clerk Information Coordinator	1.0	1.0	1.0
Account Clerk	1.0	1.0	1.0
Office Associate I	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Authorized	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

12 CLERK TREASURER

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51201 CLERK TREASURER					
111 SALARIES-PERMANENT REGULAR	301,297	309,810	153,864	309,810	317,540
122 PERMANENT PART-TIME	16,089	16,590	7,329	16,590	21,290
131 OVERTIME	386				
132 WAGES TEMPORARY		3,884	1,903	3,884	3,960
146 PRODUCTIVITY INCENTIVE	1,125	500	500	500	
151 WRS/RETIREMENT	19,986	22,000	10,497	21,200	21,586
152 F.I.C.A.	18,378	19,300	9,381	19,300	19,964
155 HEALTH INSURANCE EXPENSE	94,500	90,500	45,250	90,500	90,500
158 MEDICARE CONTRIBUTION	4,531	4,740	2,328	4,740	5,012
TOTAL PERSONAL SERVICES	456,292	467,324	231,052	466,524	479,852
219 OTHER PROFESSIONAL SERVICES	4,084	4,300	2,042	4,100	4,500
226 CELLULAR/WIRELESS SERVICE COST	753	675	314	753	760
232 OFFICE EQUIPMENT	1,588	2,500	1,226	2,125	2,200
261 MILEAGE	21	200		100	300
263 MEALS & LODGING		350			800
264 REGISTRATION		200			500
TOTAL CONTRACTUAL SERVICES	6,446	8,225	3,582	7,078	9,060
311 OFFICE SUPPLIES/PRINTING	15,106	16,500	2,094-	16,500	16,500
322 SUBSCRIPTIONS & BOOKS	192	200		200	210
323 MEMBERSHIP DUES	115	200	130	130	200
362 OFFICE FURNITURE & EQUIPMENT	200				
TOTAL MATERIALS AND SUPPLIES	15,613	16,900	1,964-	16,830	16,910
DEPARTMENT TOTAL	478,351	492,449	232,670	490,432	505,822

CITY ADMINISTRATION

The Mayor is the Chief Executive of the City of Kenosha. The City Administrator, who is the Chief Operating Officer of the City of Kenosha, reports directly to the Mayor. All department heads, Information Technology Division, Community Promotion, and the Mayor’s Youth Commission report to the Mayor and the City Administrator.

Responsibilities/Activities

City Administration works to provide citizens with a clean, safe, well-managed, fiscally sound and environmentally pleasant city in which to reside.

Administration receives and responds to all Aldermanic concerns, develops policies for Common Council review and adoption, and implements the procedures to enact the policies adopted by the Common Council. The Administration also develops and submits the Annual Budget to the Common Council.

The Department of Administration coordinates the activities and overall coordination of City Departments that provide essential services to citizens of Kenosha, including providing overall direction in organizational planning. City Administration works to promote the economic development and to manage the growth in the City of Kenosha.

The Department of Administration serves as legislative liaison with elected elections and agencies of the state and federal governments. Administration strives to promote intergovernmental cooperation and provide for the overall management of City government.

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Mayor	1.0	1.0	1.0
City Administrator	1.0	1.0	1.0
Executive Assistant	0.0	1.0	1.0
Administrative Assistant	2.0	1.0	1.0
Community Relations Liaison	1.0	1.0	1.0
Total Authorized	5.0	5.0	5.0

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13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51301 ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	407,718	418,104	206,748	418,104	428,100
146 PRODUCTIVITY INCENTIVE	1,125	375	375	375	
151 WRS/RETIREMENT	23,204	22,852	11,335	22,852	23,100
152 F.I.C.A.	19,469	25,931	10,179	21,000	21,400
155 HEALTH INSURANCE EXPENSE	99,500	90,500	45,250	90,500	108,600
158 MEDICARE CONTRIBUTION	5,845	6,068	2,965	6,068	6,225
TOTAL PERSONAL SERVICES	556,861	563,830	276,852	558,899	587,425
226 CELLULAR/WIRELESS SERVICE COST	889	1,400	289	700	1,400
232 OFFICE EQUIPMENT	2,706	2,718	1,401	2,718	3,150
261 MILEAGE	514	2,000		2,000	1,600
262 COMMERCIAL TRAVEL	1,154	4,800	443	2,000	5,000
263 MEALS & LODGING	3,025	2,450	80	2,000	2,450
264 REGISTRATION	462	3,760	621	1,000	3,760
TOTAL CONTRACTUAL SERVICES	8,750	17,128	2,834	10,418	17,360
311 OFFICE SUPPLIES/PRINTING	2,672	2,750	1,808	2,750	2,900
322 SUBSCRIPTIONS & BOOKS	403	115		115	115
323 MEMBERSHIP DUES	1,650	8,150	4,534	5,000	8,670
341 VEHICLE FUEL CHARGE/OIL/ETC	867	3,000	809	2,000	3,000
342 CENTRAL GARAGE LABOR CHARGES	316	500	270	500	500
343 CENT.GARAGE-PARTS&MAT. CHARGES	31	200	53	200	200
TOTAL MATERIALS AND SUPPLIES	5,939	14,715	7,474	10,565	15,385
DIVISION TOTAL	571,550	595,673	287,160	579,882	620,170

HUMAN RESOURCES & LABOR RELATIONS

The Department of Human Resources & Labor Relations, under Charter Ordinance 29, provides for the management, administration and coordination of the broad areas of personnel management, including job evaluation, recruitment, selection, test development and validation, job classification and compensation (including performance management), health and benefits administration (including wellness coordination), risk management activities (including work comp administration, safety coordination and claims support services), activities associated with Equal Employment Opportunity, policy development, training and administering compliance with state and federal laws. Through all of the above activities, it is expected that the City of Kenosha will employ and retain well qualified and productive employees, enhance diversity, maintain a positive and effective labor relations atmosphere, and achieve compliance with applicable State and Federal laws.

Responsibilities/Activities

Human Resources and Labor Relations functions to provide for a full range of human resource services to user departments, while establishing and maintaining an environment in which the full potential of individual employees can be maximized.

Via the on-line application tracking system the department recruits and screens applicants for City positions, as well as developing methods of selection for both original and promotional hires. The department conducts departmental and position reviews; recommends and implements salary changes; and oversees the City's classification and compensation plan.

The department is responsible for developing policies, training and counseling managers, supervisors and employees on personnel many of these policies, procedures, disciplinary matters, rules and regulations. The Department also trains managers, supervisors and employees on various topics and laws such as FMLA, ADA, COBRA, HIPPA, and FLSA, harassment training, conducting investigations and performance evaluations, etc.

The department oversees all third-party administration of worker's compensation claims, self-administers unemployment insurance claims, safety training coordination and assists the City Attorney's office with liability claims support.

The department staffs the Civil Service, Police and Fire Commission and Ethics Board meetings and hearings.

The department assists in the resolution of employee disputes and concerns via procedures defined within the Civil Service Rules and Regulations as well as the Employee Handbook. The department also controls unnecessary absences from work by closely monitoring all injury reports, investigating accidents or reviewing such investigations performed by departmental supervisors, and by reviewing medical substantiation of disability claims. Reviewing temporarily disabled employees and rehabilitation progress, implementing appropriate light duty work assignments and ensuring return to full unrestricted duty as soon as possible are ways the department maintains a productive workforce.

The department maintains random drug and alcohol testing programs for employees covered under those applicable Federal laws. Where appropriate, the department administers, trains and investigates various personnel-related resolutions and ordinances.

HUMAN RESOURCES & LABOR RELATIONS

The department meets with community agencies as necessary to discuss job recruitments, civil rights matters, ADA compliance, citizen complaints and issues concerning youth and community partnerships. The department also acts as a liaison for City administration to answer questions, give presentations and facilitate meetings concerning personnel matters. The department coordinates and tracks all activities/complaints related to Equal Employment Opportunity Commission and/or Equal Rights Division.

The Department oversees the benefit administration of the City's health insurance plan assisting with the resolution of claims disputes and benefit interpretation. The department also collaborates with the Finance Director and the City Administrator as well as third party experts on strategic claims analysis to determine trends, target positive outcomes and solutions in order to design its health plan. The department manages the City's integrated wellness program which includes an on-site health clinic, annual health risk appraisals, educational outreach programs and other wellness activities in order to establish an organizational culture of health and wellness among its employees and their families.

Authorized Full-Time Positions

	Adopted <u>2016</u>	Adopted <u>2017</u>	Adopted <u>2018</u>
Director - Human Resources	1.0	1.0	1.0
Deputy Director – Human Resources	1.0	1.0	1.0
Human Resources Analyst	2.0	2.0	2.0
Human Resources Assistant	1.0	1.0	1.0
Total Authorized	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

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13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51303 HR & LABOR RELATIONS					
111 SALARIES-PERMANENT REGULAR	367,683	377,630	186,870	377,630	387,360
144 EDUCATION REIMB ALLOWANCE	24,827	38,000	12,736	35,000	38,000
146 PRODUCTIVITY INCENTIVE	375	250	250	250	
151 WRS/RETIREMENT	24,292	25,680	12,724	25,700	26,000
152 F.I.C.A.	22,187	23,420	11,301	23,450	24,025
155 HEALTH INSURANCE EXPENSE	155,600	108,600	54,300	108,600	90,500
158 MEDICARE CONTRIBUTION	5,189	5,480	2,643	5,480	5,650
163 EMPLOYEE WATCHES	3,844	4,500	4,839	5,000	4,500
TOTAL PERSONAL SERVICES	603,997	583,560	285,663	581,110	576,035
212 LEGAL-LABOR/PERSONNEL	11,635	32,775	16,212	25,000	30,000
216 MEDICAL EXAMS/VACCINATIONS/ETC	38,201	46,993	11,887	46,000	42,553
219 OTHER PROFESSIONAL SERVICES	42,976	33,145	8,307	33,000	36,295
226 CELLULAR/WIRELESS SERVICE COST	694	710	289	700	720
232 OFFICE EQUIPMENT	1,728	2,015	1,010	2,000	2,380
261 MILEAGE	1,982	1,500	627	1,500	1,500
263 MEALS & LODGING	1,409	1,500	132	1,000	1,250
TOTAL CONTRACTUAL SERVICES	98,625	118,638	38,464	109,200	114,698
311 OFFICE SUPPLIES/PRINTING	4,108	5,000	1,624	3,000	5,000
322 SUBSCRIPTIONS & BOOKS	300	4,500	3,888	4,200	2,592
323 MEMBERSHIP DUES	318	2,475	513	2,700	2,475
326 ADVERTISING	347	1,000			500
362 OFFICE FURNITURE & EQUIPMENT	450				
TOTAL MATERIALS AND SUPPLIES	5,523	12,975	6,025	9,900	10,567
525 COPIER/FAX/BLUEPRINT/PLOTTERS	5,270				
TOTAL CAPITAL OUTLAY-PURCHASE	5,270				
DIVISION TOTAL	713,415	715,173	330,152	700,210	701,300

MAIL

The Mail Department is operated under the direction of the City Clerk/Treasurer and performs related work as required. The Mail Department serves all City of Kenosha departments, alderpersons, the Housing Authority and Wellness Clinic.

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DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51306 MAIL					
122 PERMANENT PART-TIME	18,273	16,510	7,295	16,510	16,600
151 WRS/RETIREMENT	2	<u> </u>	<u> </u>	<u> </u>	<u> </u>
152 F.I.C.A.	2	<u> </u>	<u> </u>	<u> </u>	<u> </u>
158 MEDICARE CONTRIBUTION	265	240	106	240	250
TOTAL PERSONAL SERVICES	18,542	16,750	7,401	16,750	16,850
282 EQUIPMENT RENTAL	4,252	4,800	2,320	4,650	4,650
TOTAL CONTRACTUAL SERVICES	4,252	4,800	2,320	4,650	4,650
311 OFFICE SUPPLIES/PRINTING	1,202	1,200	<u> </u>	1,200	1,200
312 POSTAGE	90,800	90,000	31,862	80,000	90,000
TOTAL MATERIALS AND SUPPLIES	92,002	91,200	31,862	81,200	91,200
DIVISION TOTAL	114,796	112,750	41,583	102,600	112,700

COMMUNITY DEVELOPMENT & INSPECTIONS

The Department of Community Development & Inspections was established in 2012 as a result of a consolidation of two former departments – City Development and Neighborhood Services & Inspections. The two-fold mission of the department is to ensure the health, safety and welfare of residents, workers and visitors of all buildings as well as to promote a community which accommodates planned opportunities for growth, housing and economic vitality.

Responsibilities and Activities

The Department of Community Development & Inspections is comprised of four divisions – Planning & Zoning, Community Development, Building Inspection and Property Maintenance. These divisions, supported by a clerical staff, provide a wide range of services in the following areas:

- Building Inspection
- Capital Improvement Programming
- Code Compliance
- Community Development Block Grant Program
- Comprehensive Planning
- Development Reviews
- Grass & Weeds Inspection
- Historic Preservation
- HOME Program
- Mapping
- Neighborhood Inspection Program
- Neighborhood Planning
- Neighborhood Stabilization Program
- Permit Review and Issuance
- Planning & Development Ordinances
- Property Maintenance Inspection
- Redevelopment
- Tax Incremental Financing Districts
- Zoning

Boards /Commissions/Committees/Authorities

The Department of Community Development & Inspections provides direct Staff support to the following bodies:

- Board of Housing Appeals
- Board of Zoning Appeals
- City Plan Commission
- Community Development Block Grant Committee
- Historic Preservation Commission
- HOME Program Commission
- Industrial Park Control Committee
- Redevelopment Authority of the City of Kenosha
- Tax Incremental District Joint Review Board

COMMUNITY DEVELOPMENT & INSPECTIONS

	2016 ACTUAL	2017 PROJECTED	2018 ESTIMATED
Annexations/Attachments	2	7	10
CDBG Program Annual Allocation	\$942,787	\$984,142	\$982,142
CDBG Projects	21	19	20
Certificate Of Occupancy	263	300	300
Code Violations Complete	5,181	6,000	6,000
Comprehensive Plan Amendments	8	7	7
Conditional Use Permit/Airport Plan Review/Site Plan Review	123	145	160
Future Street Designations	1	1	1
Historic Nominations/Certifications	9	10	8
HOME Program Annual Allocation	\$380,600	\$385,785	\$385,785
Homeowner Rehab Loan Projects	1	3	5
Housing Rehabilitation Grant Projects	26	15	10
Industrial Park Projects	2	10	5
Lodging Houses Inspected	12	12	12
Manufactured Homes Inspected	131	139	215
Neighborhood Inspections Program Cases	1,761	1,413	1,400
Permits Issued	3,425	3,600	3,600
Raze Permits	15	15	15
Rezoning	9	12	15
Single Family Acquired/Rehabbed (HOME & NSP)	0	2	2
Subdivisions/Certified Surveys/Lot Line Adjustment Surveys	13	15	15
Tall Grass and Weeds Cases	1,474	1,500	1,500
Tenant-based Rental Assistance (units)(HOME)	50	50	50
Vacations (Streets and Alleys)	1	4	3
Zoning Variance/Exception Applications	5	10	10

COMMUNITY DEVELOPMENT & INSPECTIONS

Authorized Full-Time Positions

2018 Adopted Full-Time Positions			
Director – Community Development & Inspections		1	
Deputy Director – Community Development & Inspections		1	
Inspection Supervisor		1	
Senior Inspector		1	
Senior Property Maintenance Inspector		0	
Office Associate II		3	
Community Development Specialist		4	
Property Maintenance Inspector		5	
Inspector I (Building)		3	
Planner I		1	
Planner II		1	
Planning Technician		1	
Total Authorized for 2018		22	
	2016	2017	2018
	22	22	22

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16 COMMUNITY DEVELOPMENT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51601 COMMUNITY DEVELOPMENT					
111 SALARIES-PERMANENT REGULAR	1,358,682	1,408,620	682,276	1,370,000	1,443,960
122 PERMANENT PART-TIME	39,034	47,790	16,229	36,000	49,350
131 OVERTIME	34	3,000	277	500	3,000
132 WAGES TEMPORARY	14,649	14,772	5,287	14,772	14,800
146 PRODUCTIVITY INCENTIVE	2,000	375	375	375	
151 WRS/RETIREMENT	91,834	99,240	47,469	96,000	100,283
152 F.I.C.A.	85,502	90,490	42,675	87,500	92,839
155 HEALTH INSURANCE EXPENSE	414,785	395,185	197,593	395,185	434,400
158 MEDICARE CONTRIBUTION	20,209	21,380	10,057	20,700	21,926
TOTAL PERSONAL SERVICES	2,026,729	2,080,852	1,002,238	2,021,032	2,160,558
219 OTHER PROFESSIONAL SERVICES	20,668	10,475	560	10,475	11,575
226 CELLULAR/WIRELESS SERVICE COST	2,428	5,084	1,073	3,000	5,755
232 OFFICE EQUIPMENT	8,298	7,650	3,339	7,650	9,306
233 LICENSING/MAINT AGREEMENTS	2,227	2,250	2,252	2,252	2,275
261 MILEAGE	14,921	1,500	3,214	5,000	8,400
263 MEALS & LODGING	626	1,200	116	400	1,200
264 REGISTRATION	3,945	5,500	1,293	4,000	5,500
TOTAL CONTRACTUAL SERVICES	53,113	33,659	11,847	32,777	44,011
311 OFFICE SUPPLIES/PRINTING	9,844	12,500	5,112	10,000	12,500
321 PUBLICATION OF LEGAL NOTICES	1,300	1,500	495	1,500	1,500
322 SUBSCRIPTIONS & BOOKS	1,423	1,940	251	1,600	1,940
323 MEMBERSHIP DUES	3,962	4,840	2,671	4,000	5,365
341 VEHICLE FUEL CHARGE/OIL/ETC	2,301	7,000	2,977	7,000	7,000
342 CENTRAL GARAGE LABOR CHARGES	21,646	15,000	11,165	15,000	15,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	6,220	7,000	5,729	7,000	7,000
362 OFFICE FURNITURE & EQUIPMENT	4,975				
363 COMPUTER HARDWARE	1,350	1,610	1,735	1,610	
TOTAL MATERIALS AND SUPPLIES	53,021	51,390	30,135	47,710	50,305
525 COPIER/FAX/BLUEPRINT/PLOTTERS	9,081				
TOTAL CAPITAL OUTLAY-PURCHASE	9,081				
931 CDBG FUND	171,953-	188,557-	86,177-	188,557-	196,428-
935 SPECIAL REV FUND	74,991-	68,360-	48,017-	68,360-	68,878-
TOTAL OTHER	246,944-	256,917-	134,194-	256,917-	265,306-
DEPARTMENT TOTAL	1,895,000	1,908,984	910,026	1,844,602	1,989,568

PUBLIC WORKS – MUNICIPAL BUILDING FACILITY

The Municipal Building staff is responsible for the maintenance of the Municipal Office Building and grounds, including parking lots and the Veteran’s Memorial Fountain. Municipal Office Building maintenance falls under the direction of the Public Works Department.

Responsibilities/Activities

The major activities accomplished by Municipal Office Building staff are to maintain boilers, heaters, air conditioners, and other mechanical equipment of the building; plow, shovel, and remove ice from building parking lot and walkways; oversee contracted janitorial services; coordinate remodeling projects; assist in the production of special events as directed by City Administration; maintain and operate the Veteran’s Memorial Fountain; support the operations of additional agencies located within the Municipal Office Building, City Employee’s Credit Union, Police and Firemen’s Credit Union, Kenosha Housing Authority and the offsite storage facility; and general repair and maintenance duties. When requested, assists other city departments with maintenance needs.

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Chief Custodian	1	1	1
Building Maintenance Helper II	0	1	1
Total Authorized	1	2	2

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18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51801 MUNICIPAL BUILDING FACILITY					
111 SALARIES-PERMANENT REGULAR	57,666	59,030	29,172	59,030	60,380
121 WAGES PERMANENT REGULAR	28,425	45,844	26,036	58,000	40,690
131 OVERTIME	2,541	6,815	1,432	6,000	9,700
132 WAGES TEMPORARY	13,679				
146 PRODUCTIVITY INCENTIVE	125	250	250	250	
151 WRS/RETIREMENT	6,203	7,599	3,868	8,385	7,430
152 F.I.C.A.	5,824	6,912	3,505	7,650	6,870
155 HEALTH INSURANCE EXPENSE	29,100	36,200	18,100	36,200	36,200
158 MEDICARE CONTRIBUTION	1,486	1,622	819	1,800	1,610
TOTAL PERSONAL SERVICES	145,049	164,272	83,182	177,315	162,880
221 ELECTRICAL	64,448	76,000	26,811	68,500	76,000
222 NATURAL GAS	20,290	30,000	18,542	23,000	30,000
223 STORM WATER UTILITY	4,819	4,150	2,213	4,150	4,150
224 WATER	4,148	7,450	1,086	4,500	6,500
226 CELLULAR/WIRELESS SERVICE COST	1,291	1,350	901	2,100	1,920
227 TELEPHONE - EQUIPMENT/CALLS	68,036	75,300	29,947	71,520	75,000
241 HEATING & AIR CONDITIONING	12,537	13,300	4,572	12,000	14,500
242 ELEVATOR	8,076	8,500	8,242	8,500	15,650
243 CLEANING CONTRACT-BLDG	56,349	58,600	20,406	58,600	60,400
245 ROOF REPAIRS		2,000	428	1,000	6,000
246 OTHER BLDG MAINTENANCE	16,442	28,100	12,105	25,500	29,145
249 OTHER GROUNDS MAINTENANCE	550	5,800		2,500	5,000
TOTAL CONTRACTUAL SERVICES	256,986	310,550	125,253	281,870	324,265
341 VEHICLE FUEL CHARGE/OIL/ETC	917	1,000	244	1,000	1,000
342 CENTRAL GARAGE LABOR CHARGES	1,501	1,000		1,000	1,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	422	1,100		500	1,100
357 BUILDING MATERIALS	116	6,000		1,000	1,000
361 SMALL TOOLS	214	500		250	2,100
363 COMPUTER HARDWARE	8,000				
367 CLOTHING & UNIFORM REPLACEMENT	490	500	5	500	750
382 HOUSEKEEPING-JANITORIAL SUPPLI	10,636	7,700	1,917	7,700	9,000
389 OTHER	5,706	12,500	5,300	12,500	12,000
TOTAL MATERIALS AND SUPPLIES	28,002	30,300	7,466	24,450	27,950
DIVISION TOTAL	430,037	505,122	215,901	483,635	515,095

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18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51802 OTHER FACILITIES					
221 ELECTRICAL	11,564	15,000	5,538	15,000	15,000
222 NATURAL GAS		1,500			
223 STORM WATER UTILITY	11,889	11,700	6,701	11,900	11,000
224 WATER	825	1,200	452	1,100	1,200
245 ROOF REPAIRS		1,200		1,200	2,000
246 OTHER BLDG MAINTENANCE		1,200		1,200	1,200
271 STATE INS POLICY FIRE&EXT COV	2,603	27,285		27,285	27,300
277 BOILER INSURANCE	413	740		500	700
TOTAL CONTRACTUAL SERVICES	27,294	59,825	12,691	58,185	58,400
357 BUILDING MATERIALS		500		300	500
389 OTHER	176	400		200	400
TOTAL MATERIALS AND SUPPLIES	176	900		500	900
DIVISION TOTAL	27,470	60,725	12,691	58,685	59,300
DEPARTMENT TOTAL	457,507	565,847	228,592	542,320	574,395

ELECTIONS

The City Clerk has statutory responsibility to conduct all elections within the corporate limits of the City and is the filing officer for all candidates running for municipal office.

Responsibilities/Activities

The City Clerk has the responsibility of coordinating and administering the election process. This includes providing a trustworthy environment for voters to register and vote while conducting secure and transparent elections according to Wisconsin State Statutes.

City Clerk staff is certified to conduct voter registration, maintain data, and administer elections through the use of WisVote, the statewide election administration system. Staff maintains and tests voting machines, ensures necessary election materials are prepared, and that voting sites are set up prior to elections. In addition, Staff conducts the absentee ballot process as well as the recruitment and training of election workers.

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19 ELECTIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
51901 ELECTIONS					
121 WAGES PERMANENT REGULAR	3,888	3,161	3,161	3,161	
122 PERMANENT PART-TIME	15,745	16,590	7,265	16,590	17,025
131 OVERTIME	368				
132 WAGES TEMPORARY	147,471	72,400	66,809	66,900	141,080
151 WRS/RETIREMENT	459	215	228	230	
152 F.I.C.A.	407	191	201	201	
158 MEDICARE CONTRIBUTION	419	295	203	290	300
TOTAL PERSONAL SERVICES	168,757	92,852	77,867	87,372	158,405
226 CELLULAR/WIRELESS SERVICE COST	2,072	840	826	826	1,680
232 OFFICE EQUIPMENT	10,050	11,000	10,050	10,050	11,000
261 MILEAGE	549	300	264	264	600
263 MEALS & LODGING	203	300			300
264 REGISTRATION		100			100
282 EQUIPMENT RENTAL	1,359	900	892	892	2,000
283 OFFICE SPACE RENTAL	1,086	600	543	543	1,200
TOTAL CONTRACTUAL SERVICES	15,319	14,040	12,575	12,575	16,880
311 OFFICE SUPPLIES/PRINTING	19,938	10,750	1,382	6,000	18,250
341 VEHICLE FUEL CHARGE/OIL/ETC		75	97	100	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	162				
TOTAL MATERIALS AND SUPPLIES	20,100	10,825	1,479	6,100	18,450
DEPARTMENT TOTAL	204,176	117,717	91,921	106,047	193,735

MUNICIPAL COURT

Municipal Court adjudicates all non-criminal traffic and local ordinance violations in the City of Kenosha. The Court has one municipal judge who is elected for a term of four years. The Court staff consists of three full-time clerks who are responsible for all contacts with defendants and the public, collecting forfeitures, record keeping, required state reporting, and maintaining the court calendar. The Kenosha Police Department provides a court officer who oversees initial appearances and certain hearings.

The annual case load of the Municipal Court is approximately 14,000 – 21,000. It is the fourth largest Municipal Court in Wisconsin. Seventy-five percent of the cases that are heard are traffic related while the remaining twenty-five percent involve city ordinance violations. The Court also has juvenile jurisdiction for individuals aged 12-16.

Responsibilities/Activities

The Court collects and processes over \$1,800,000 in forfeitures and costs each year. The Court relies on a number of different sanctions and methods to collect the forfeitures that it imposes. For traffic and juvenile violations the usual sanction for failure to pay is a one year suspension of driving privilege. For city ordinance violations the alternative for failure to pay is most often incarceration in the Kenosha County Jail. In addition to these sanctions the Court utilizes tax interception, a collection agency, and docket judgments with the Kenosha County Clerk of Courts.

Municipal Court is in session every weekday morning from 8:30 a.m. until noon and at 5:00 p.m. the last Tuesday of every month. Initial appearances are scheduled each morning. Indigency hearings, motions to suppress evidence, motions to reopen, and motions to modify a sentence or to sanction a defendant are scheduled on Monday mornings. Truancy matters are held on Tuesday mornings. Trials to the court are heard Wednesday through Friday. Each year the Municipal Judge conducts approximately 150 trials and 1,000 other hearings.

Authorized Full-Time Positions

	Adopted <u>2016</u>	Adopted <u>2017</u>	Adopted <u>2018</u>
Municipal Judge	1	1	1
Court Clerk - Lead	1	1	1
Court Clerk	<u>2</u>	<u>2</u>	<u>2</u>
Total Authorized	<u>4</u>	<u>4</u>	<u>4</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

20 MUNICIPAL COURT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52001 MUNICIPAL COURT					
111 SALARIES-PERMANENT REGULAR	203,067	207,910	102,882	207,910	211,680
146 PRODUCTIVITY INCENTIVE	250				
151 WRS/RETIREMENT	13,419	14,150	6,996	14,150	14,200
152 F.I.C.A.	12,600	12,900	6,371	12,900	13,150
155 HEALTH INSURANCE EXPENSE	72,400	72,400	36,200	72,400	72,400
158 MEDICARE CONTRIBUTION	2,947	3,020	1,490	3,020	3,100
TOTAL PERSONAL SERVICES	304,683	310,380	153,939	310,380	314,530
219 OTHER PROFESSIONAL SERVICES	6,890	9,600	4,100	8,400	9,900
232 OFFICE EQUIPMENT	1,460	1,488	747	1,488	1,755
261 MILEAGE	352	650		500	650
263 MEALS & LODGING	889	900		900	900
264 REGISTRATION	1,280	1,330	1,220	1,300	1,350
TOTAL CONTRACTUAL SERVICES	10,871	13,968	6,067	12,588	14,555
311 OFFICE SUPPLIES/PRINTING	6,721	7,300	1,828	5,000	7,300
322 SUBSCRIPTIONS & BOOKS		210			210
323 MEMBERSHIP DUES	703	720	120	720	720
TOTAL MATERIALS AND SUPPLIES	7,424	8,230	1,948	5,720	8,230
525 COPIER/FAX/BLEUPRINT/PLOTTERS	6,646				
TOTAL CAPITAL OUTLAY-PURCHASE	6,646				
DEPARTMENT TOTAL	329,624	332,578	161,954	328,688	337,315

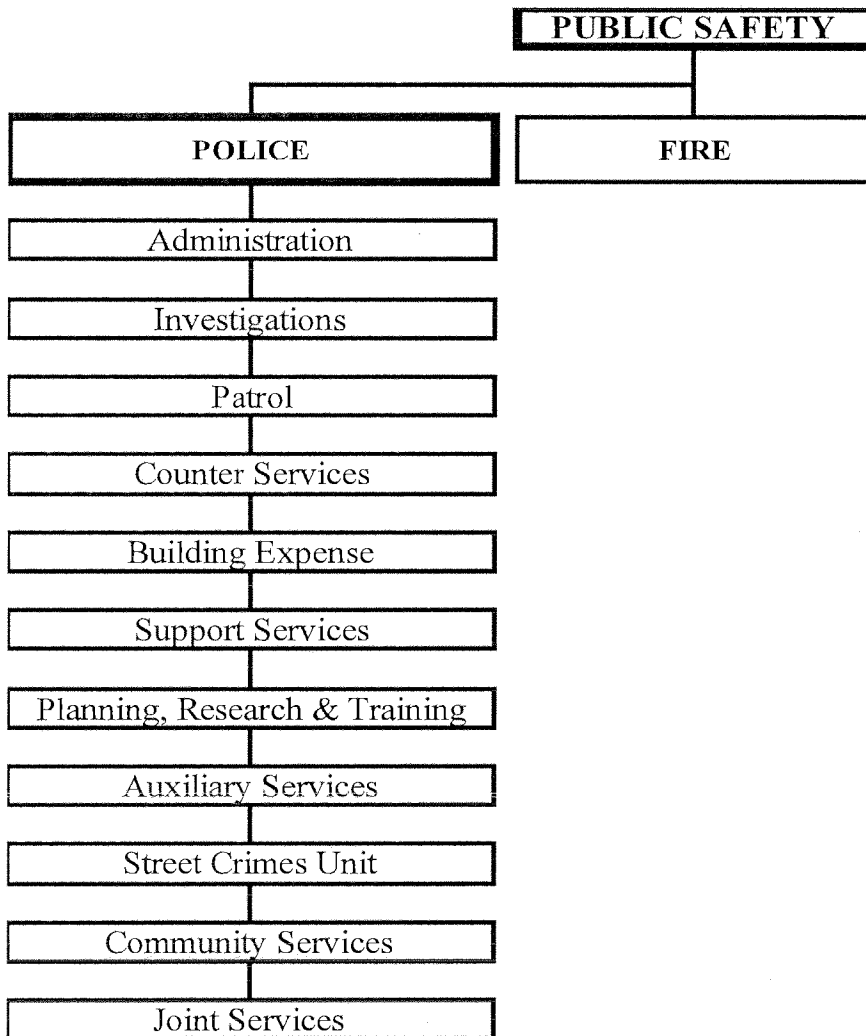
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POLICE DEPARTMENT

The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The Police Department's main function is to provide a safe environment in the City of Kenosha. This is achieved by maintaining a patrol force, apprehending criminal offenders, investigating and preventing criminal activity and facilitation of the safe movement of vehicles and pedestrians.

Organization



POLICE DEPARTMENT

<i>Authorized Full-Time Positions</i>	Adopted 2016	Adopted 2017	Adopted 2018
<u>Administration</u>			
Police Chief	1	1	1
Deputy Chief	1	1	1
Inspector	1	1	1
Sergeant	1	1	1
Clerical Supervisor – Police	1	1	1
Help Desk Technician	0	0	1
Office Associate II	0	0	1
Total Administration	5	5	7
<u>Investigations</u>			
Captain	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Detective	31	31	31
Police Officer	2	2	2
Office Associate II	1	1	0
Total Investigations	39	39	38
<u>Patrol</u>			
Captain	3	3	3
Lieutenant	6	6	6
Sergeant	11	11	11
Police Officer	120	122	122
Crime Prevention Officer	3	3	3
Court Officer	1	1	1
Total Patrol	144	146	146
<u>Counter Services</u>			
Office Associate I	4	4	3
Total Counter Services	4	4	3
<u>Support Services</u>			
Parking Enforcement Aide	1	0	0
Community Service Officer	5	6	6
Total Support Services	6	6	6

POLICE DEPARTMENT

Authorized Full-Time Positions continued

	Adopted 2016	Adopted 2017	Adopted 2018
<u>Planning, Research & Training</u>			
Captain	1	1	1
Sergeant	1	1	1
Total Planning, Research & Training	2	2	2
<u>Kenosha Street Crimes Unit</u>			
Detective	3	3	3
Police Officer	8	6	6
Total Kenosha Street Crimes Unit	11	9	9
<u>Community Services</u>			
Lieutenant	1	1	1
Sergeant	0	1	1
Police Officer	4	4	4
Safety Officer	1	1	1
Total Community Services	6	7	7
Total Authorized	217	218	218

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POLICE DEPARTMENT

The Kenosha Police Department has a mission rooted in service and proudly displays “Protect and Serve” on its patrol vehicles. Law enforcement is a holistic approach to increasing safety, reducing crime and providing service. Quantifying police effectiveness is difficult as statistics only capture snapshots of certain data in a limited timeframe. The absence or presence of statistics in and of itself does not reflect performance just as a rise or fall in a category is not indicative of overall effectiveness. The following statistics are being provided as they are readily available; the preventative or proactive actions taken by officers and the department as a whole cannot be easily and accurately reduced to statistics. It is hoped that the new public safety software will allow for greater data access and review in the years to come.

	<u>2014</u>	<u>2015</u>	<u>% Change</u>	<u>2015</u>	<u>2016</u>	<u>% Change</u>
Violent Index	291	286	-2%	286	360	25%*
Property Index	2,423	2,064	-14%	2,064	2,216	7%
Total Index	2,714	2,350	-13%	2,350	2,576	10%

	<u>2014</u>	<u>2015</u>	<u>% Change</u>	<u>2015</u>	<u>2016</u>	<u>% Change</u>
Assigned Cases	3,805	4,303	13%	4,303	4,006	-7%
Criminal Referrals	1,806	2,042	13%	2,042	2,091	2%

	<u>2014</u>	<u>2015</u>	<u>% Change</u>	<u>2015</u>	<u>2016</u>	<u>% Change</u>
Calls For Service	105,549	107,460	1%	107,460	102,996	-4%
Officer Self-Initiated Contacts	21,336	22,461	5%	22,461	24,080	7%

* A change in definitions in the Uniform Crime Reporting system resulted in a sharp increase in one sub-category of crime used to calculate the total Violent Crime Index.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52100 POLICE DEPT					
111 SALARIES-PERMANENT REGULAR	14,755,547	15,644,648	7,375,081	14,711,190	16,113,462
121 WAGES PERMANENT REGULAR	105		57		
122 PERMANENT PART-TIME		21,486			25,833
131 OVERTIME	1,147,153	741,010	487,161	1,071,500	756,010
132 WAGES TEMPORARY	173,304	191,455	100,313	183,630	195,400
135 LONGEVITY	91,118	99,807	47,259	92,904	83,267
136 SHIFT DIFFERENTIAL	74,760	71,220	37,040	73,500	73,920
137 EDUCATION PAY	780	780	390	700	600
138 SPECIAL PAY	34,143	39,124	18,016	36,675	35,985
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,710	1,440	900	1,800	1,800
143 DRY CLEANING/CLOTHING ALLOW	129,556	136,391	12,311	123,325	130,571
146 PRODUCTIVITY INCENTIVE	43,000	8,875	9,125	9,125	
147 COMP TIME BUY BACK	198,900	208,450		208,450	214,730
151 WRS/RETIREMENT	1,598,273	1,908,936	898,110	1,855,050	2,000,760
152 F.I.C.A.	1,050,410	1,051,426	596,592	1,034,350	1,082,368
155 HEALTH INSURANCE EXPENSE	5,157,866	4,905,100	2,452,550	4,905,100	4,918,062
158 MEDICARE CONTRIBUTION	235,170	248,812	114,647	242,555	256,005
TOTAL PERSONAL SERVICES	24,691,795	25,278,960	12,149,552	24,549,854	25,888,773
215 DATA PROCESSING	15,000	17,000	15,500	17,000	17,000
219 OTHER PROFESSIONAL SERVICES	62,870	88,992	8,687	76,480	97,792
221 ELECTRICAL	4,086	5,707	2,971	4,350	5,707
222 NATURAL GAS	807	1,700	445	850	1,400
223 STORM WATER UTILITY	475	485	254	518	485
224 WATER	171	190	80	175	190
225 TELE-LONG DISTANCE/LOCAL CALLS	3,231	2,800	1,494	3,050	3,200
226 CELLULAR/WIRELESS SERVICE COST	15,134	41,900	16,464	41,440	44,000
227 TELEPHONE - EQUIPMENT/CALLS	3,014	3,000	1,727	3,616	3,000
231 COMMUNICATIONS EQUIPMENT	63,746	59,413	54,271	59,413	60,996
232 OFFICE EQUIPMENT	3,855	6,962	1,522	5,400	6,462
235 EQUIPMENT REPAIRS/MAINT.	623	1,550	190	1,200	1,550
246 OTHER BLDG MAINTENANCE	288	288	120	288	288
251 CITY SHARE-JOINT SERVICES	2,723,184	2,818,777	1,409,389	2,818,777	2,876,191
256 PRISONER MEALS	10,919	17,700	2,493	10,000	12,000
257 TRAFFIC VIOLATION REG PROGRAM	10,000	10,000	4,000	10,000	10,000
259 OTHER	308	200	260	260	200
261 MILEAGE	602	650	80	300	650
262 COMMERCIAL TRAVEL	4,397	2,000	390	1,500	2,000
263 MEALS & LODGING	14,709	21,500	10,927	20,000	22,000
264 REGISTRATION	19,708	20,000	10,029	20,000	20,000
283 OFFICE SPACE RENTAL	116,456	121,134	60,567	121,134	126,134
289 OTHER RENT/LEASES	1,200	1,800		1,800	6,800
TOTAL CONTRACTUAL SERVICES	3,074,783	3,243,748	1,601,860	3,217,551	3,318,045

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52100 POLICE DEPT					
311 OFFICE SUPPLIES/PRINTING	52,946	46,110	15,869	46,110	47,110
316 COMPUTER SOFTWARE		2,000	1,060	2,060	6,000
322 SUBSCRIPTIONS & BOOKS	190	500	83	333	500
323 MEMBERSHIP DUES	830	1,435	745	1,030	1,435
341 VEHICLE FUEL CHARGE/OIL/ETC	193,233	331,340	84,612	227,960	291,910
344 OUTSIDE MATERIAL & LABOR	19,061	25,000	6,925	25,000	25,000
345 JOINT SERVICE EQUIP CHARGES	62,281	69,500	26,255	66,500	64,000
362 OFFICE FURNITURE & EQUIPMENT	6,215				
363 COMPUTER HARDWARE	10,542	3,200	2,306	3,200	
364 REVOLVERS ETC	3,927	4,000	2,256	4,000	4,000
365 POLICE OFFICERS EQUIPMENT	87,528	47,500	18,172	44,000	51,000
367 CLOTHING & UNIFORM REPLACEMENT	44,154	44,800	14,399	44,300	44,800
369 OTHER NON CAPITAL EQUIPMENT	439	1,000		1,000	
381 CANINE SERVICES & SUPPLIES	2,007	2,500	885	2,500	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	138	200	44	200	200
385 BATTERIES	1,994	2,000	1,662	2,000	2,000
389 OTHER	391	1,950	207	800	1,950
TOTAL MATERIALS AND SUPPLIES	485,876	583,035	175,480	470,993	542,905
561 AUTOMOBILES	115,000				140,000
584 BLDG EQUIP/COMPUTER INFRASTURE		10,000		10,000	
TOTAL CAPITAL OUTLAY-PURCHASE	115,000	10,000		10,000	140,000
711 INSURED LOSSES-ACCIDENT CAUSED	9,540-		12,741-		
TOTAL INSURED LOSSES	9,540-		12,741-		
934 OTHER CHARGE BACKS	4,716-	12,810-			12,000-
935 SPECIAL REV FUND	485,214-	476,100-	312,571-	468,559-	453,434-
TOTAL OTHER	489,930-	488,910-	312,571-	468,559-	465,434-
DEPARTMENT TOTAL	27,867,984	28,626,833	13,601,580	27,779,839	29,424,289

POLICE – ADMINISTRATION

The Administration Division is comprised of the Chief of Police, the Deputy Chief of Police, and the Inspector of Police. The Division is responsible for the planning, coordination, and execution of the Police Department operations.

Responsibilities/Activities

Police Administration provides support services for other divisions in the Department, as well as providing liaison services with other agencies housed in the Public Safety Building. It also serves as the liaison with other City agencies and departments, and with citizens and civic organizations.

Police Administration plans and implements the Police Department budget, maintains the quality and efficiency of police services in the community, develops and maintains the in-house and mobile computer networks and maintains the Police Department radio communication systems.

2018 Budget Highlights:

There are no significant changes to the 2018 Administrative budget.

Areas of Emphasis:

To continue to provide service to the citizens of Kenosha consistent with the level expected, but within the allocated funds approved in the budget process by the Common Council.

Goal: To effectively manage the department with an emphasis on reducing crime, enhancing safety, and providing service.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52101 POLICE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	472,440	494,280	249,533	501,200	595,564
122 PERMANENT PART-TIME		21,486			
131 OVERTIME	143				
135 LONGEVITY	7,078	8,012	4,029	8,060	9,437
143 DRY CLEANING/CLOTHING ALLOW	2,288	3,712		2,200	2,200
146 PRODUCTIVITY INCENTIVE	1,250	500	500	500	
151 WRS/RETIREMENT	45,621	54,610	27,455	55,200	63,009
152 F.I.C.A.	33,814	31,380	15,609	31,700	37,629
155 HEALTH INSURANCE EXPENSE	90,500	90,500	45,250	90,500	121,562
158 MEDICARE CONTRIBUTION	7,956	7,652	3,650	7,425	8,810
TOTAL PERSONAL SERVICES	661,090	712,132	346,026	696,785	838,211
215 DATA PROCESSING	15,000	17,000	15,500	17,000	17,000
219 OTHER PROFESSIONAL SERVICES	14,361	21,720	5,375	16,000	19,020
226 CELLULAR/WIRELESS SERVICE COST	2,596	2,400	931	2,000	2,400
231 COMMUNICATIONS EQUIPMENT	9,596				
232 OFFICE EQUIPMENT	1,930	4,087	873	2,700	3,587
235 EQUIPMENT REPAIRS/MAINT.	125	250	124	200	250
TOTAL CONTRACTUAL SERVICES	43,608	45,457	22,803	37,900	42,257
316 COMPUTER SOFTWARE		1,000	1,060	1,060	1,000
323 MEMBERSHIP DUES	575	725	490	725	725
341 VEHICLE FUEL CHARGE/OIL/ETC	2,049	3,660	1,468	3,660	3,660
345 JOINT SERVICE EQUIP CHARGES	420	500	227	500	500
363 COMPUTER HARDWARE	10,542	3,200	2,306	3,200	
TOTAL MATERIALS AND SUPPLIES	13,586	9,085	5,551	9,145	5,885
584 BLDG EQUIP/COMPUTER INFRASTRUCTURE		10,000		10,000	
TOTAL CAPITAL OUTLAY-PURCHASE		10,000		10,000	
DIVISION TOTAL	718,284	776,674	374,380	753,830	886,353

POLICE – INVESTIGATIONS

The Division is responsible for successfully concluding investigations initiated by the Patrol Division and/or Gang Unit. Specialized skills such as interrogation techniques, informant management and crime analysis are required. Additionally, the formation of specialized units, such as the Sensitive Crimes Unit and the Financial Crimes Unit are necessary.

Responsibilities/Activities

The Division identifies and monitors individuals and groups involved in criminal activities. The Division is also called to investigate criminal and misdemeanor cases initiated by the Patrol Division by using specialized skills and personnel. Officers are responsible for the apprehension of perpetrators of crimes and misdemeanors.

The Division may be asked to assist other agencies, including the FBI Counter Terrorism Task Force of Kenosha County and the U.S. Marshall's Fugitive and DEA Task Forces.

The District Attorney calls on the Division to prepare investigative cases for prosecution. The Division also investigates complaints of police wrongdoings and misconduct and investigates any Internal Affairs complaints for the Kenosha Police Department, and other agencies upon request and with the approval of the Chief of Police.

The Division also investigates municipal ordinance violations, conducts sensitive crime, drug and gang investigations; works to recover stolen property and investigates hazardous device incidents. The Division conducts criminal traffic investigations, investigates complaints of fraud and computer crimes.

2018 Budget Highlights:

Other than the addition of investigative software, there are no notable changes in 2018.

Areas of Emphasis:

To investigate and make arrest in criminal matters referred to the Division for investigation and follow up.

Goal: To increase investigative success leading to criminal referrals and increase the clearance rates for criminal activity.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52102 INVESTIGATIONS DIVISION					
111 SALARIES-PERMANENT REGULAR	2,944,219	2,987,410	1,491,150	2,890,000	3,034,390
131 OVERTIME	226,665	150,000	132,153	253,000	150,000
135 LONGEVITY	42,346	45,205	21,483	42,000	31,100
136 SHIFT DIFFERENTIAL	6,520	5,760	3,440	6,420	4,320
138 SPECIAL PAY	1,842	1,085	392	800	740
143 DRY CLEANING/CLOTHING ALLOW	40,161	35,265	9,186	30,600	35,265
146 PRODUCTIVITY INCENTIVE	8,750	2,125	2,250	2,250	
147 COMP TIME BUY BACK	38,790	46,200		46,200	47,590
151 WRS/RETIREMENT	321,122	371,050	186,229	371,050	383,930
152 F.I.C.A.	199,681	202,800	99,995	202,800	204,840
155 HEALTH INSURANCE EXPENSE	719,500	705,900	352,950	705,900	687,800
158 MEDICARE CONTRIBUTION	46,699	47,430	23,386	47,430	47,900
TOTAL PERSONAL SERVICES	4,596,295	4,600,230	2,322,614	4,598,450	4,627,875
219 OTHER PROFESSIONAL SERVICES	43,170	61,292	1,559	55,000	72,792
226 CELLULAR/WIRELESS SERVICE COST	1,239	2,400	541	2,400	3,000
261 MILEAGE		250			250
262 COMMERCIAL TRAVEL	3,453	1,000	390	1,000	1,000
263 MEALS & LODGING	546	500	156	500	500
TOTAL CONTRACTUAL SERVICES	48,408	65,442	2,646	58,900	77,542
316 COMPUTER SOFTWARE		1,000		1,000	5,000
322 SUBSCRIPTIONS & BOOKS	83	250	83	83	250
323 MEMBERSHIP DUES	255	325	255	255	325
341 VEHICLE FUEL CHARGE/OIL/ETC	22,136	32,880	9,004	23,000	26,550
345 JOINT SERVICE EQUIP CHARGES	7,961	15,000	5,161	13,000	11,000
365 POLICE OFFICERS EQUIPMENT	1,970	2,000	427	1,000	2,000
TOTAL MATERIALS AND SUPPLIES	32,405	51,455	14,930	38,338	45,125
DIVISION TOTAL	4,677,108	4,717,127	2,340,190	4,695,688	4,750,542

POLICE – PATROL

The Patrol Division is comprised of Patrol Services, Bicycle Unit, Motorcycle Unit and Accident Investigations/Crime Scene Unit. The Patrol Division responds to calls for emergency and non-emergency services 24 hours per day.

Responsibilities/Activities

It is the responsibility of the Patrol Division to enforce the laws, monitor crimes, preserve peace, promote public relations, protect the public, and provide traffic and pedestrian control. The Patrol Division is active in foot patrol assignments. These assignments take place in various sections of the City of Kenosha, to curtail criminal activity and to open lines of communications with the public.

The Accident Investigation/Crime Scene Unit is responsible for investigation of hit and run accidents as well as the technical investigation/reconstruction of serious injury or fatal accidents. The officers assigned to this unit are also responsible for collection of evidence at major crime scenes as well as technical analysis of the evidence. These officers also provide expert court testimony when called upon.

The Bicycle Unit provides patrols in neighborhoods, the Lake Front, parks and special events. The bicycles make it easy to provide services in crowded environments as well as remote locations that are difficult to access with a squad car.

The Motorcycle Unit provides patrol functions with an emphasis on traffic safety and traffic law enforcement. The Motorcycle unit provides escorts as needed and patrols special events. Like the bicycles, the motorcycles provide easy access to areas that are difficult to access with a squad car.

The Patrol Division helps to support and staff the Hazardous Device Squad, as well as the Tactical Response Team. Both of these specialized units are part of a City of Kenosha Police Department and Kenosha County Sheriff's Department operation.

2018 Budget Highlights:

There are no notable changes in 2018.

Areas of Emphasis:

Traffic enforcement and to ensure stakeholders are well informed and engaged on law enforcement matters. To provide high quality police services to the residents and businesses of the City of Kenosha.

Goal: To increase community safety. Enforcement and education used to reduce motor vehicle violations and crashes. Filed activities used to deter, detect and solve crime.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52103 POLICE PATROL					
111 SALARIES-PERMANENT REGULAR	9,600,939	10,375,900	4,747,541	9,640,000	10,703,880
121 WAGES PERMANENT REGULAR	105		57		
131 OVERTIME	703,230	450,000	261,414	621,000	450,000
135 LONGEVITY	31,172	33,740	16,120	32,000	32,100
136 SHIFT DIFFERENTIAL	61,120	60,480	30,360	60,480	64,320
137 EDUCATION PAY	780	780	390	700	600
138 SPECIAL PAY	26,523	30,850	14,639	30,000	30,430
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,710	1,440	900	1,800	1,800
143 DRY CLEANING/CLOTHING ALLOW	72,248	77,888		77,800	77,888
146 PRODUCTIVITY INCENTIVE	26,375	4,250	4,375	4,375	
147 COMP TIME BUY BACK	137,352	143,000		143,000	147,300
151 WRS/RETIREMENT	1,046,558	1,273,647	573,406	1,210,000	1,337,300
152 F.I.C.A.	693,727	692,685	417,241	670,000	713,600
155 HEALTH INSURANCE EXPENSE	3,694,166	3,601,900	1,800,950	3,601,900	3,601,900
158 MEDICARE CONTRIBUTION	149,387	162,003	71,320	155,000	166,900
TOTAL PERSONAL SERVICES	16,245,392	16,908,563	7,938,713	16,248,055	17,328,018
219 OTHER PROFESSIONAL SERVICES	4,881	5,500	1,295	5,000	5,500
222 NATURAL GAS	122	200	60	200	200
226 CELLULAR/WIRELESS SERVICE COST	6,273	32,000	12,499	32,000	33,440
227 TELEPHONE - EQUIPMENT/CALLS	840	840	583	1,360	840
231 COMMUNICATIONS EQUIPMENT	54,150	59,413	54,271	59,413	60,996
232 OFFICE EQUIPMENT	1,925	2,575	649	2,400	2,575
235 EQUIPMENT REPAIRS/MAINT.	498	1,000	66	1,000	1,000
257 TRAFFIC VIOLATION REG PROGRAM	10,000	10,000	4,000	10,000	10,000
259 OTHER	308	200	260	260	200
263 MEALS & LODGING	2,691	3,500	1,226	3,500	4,000
TOTAL CONTRACTUAL SERVICES	81,688	115,228	74,909	115,133	118,751
311 OFFICE SUPPLIES/PRINTING	40,742	37,110	14,584	37,110	37,110
341 VEHICLE FUEL CHARGE/OIL/ETC	161,414	282,800	72,265	195,000	253,700
344 OUTSIDE MATERIAL & LABOR	19,061	25,000	6,925	25,000	25,000
345 JOINT SERVICE EQUIP CHARGES	49,650	50,000	20,349	50,000	50,000
362 OFFICE FURNITURE & EQUIPMENT	6,215				
364 REVOLVERS ETC	3,927	4,000	2,256	4,000	4,000
365 POLICE OFFICERS EQUIPMENT	80,721	40,000	17,570	40,000	43,500
367 CLOTHING & UNIFORM REPLACEMENT	41,786	40,000	12,659	40,000	40,000
369 OTHER NON CAPITAL EQUIPMENT	439	1,000		1,000	
381 CANINE SERVICES & SUPPLIES	2,007	2,500	885	2,500	3,000
385 BATTERIES	1,994	2,000	1,662	2,000	2,000

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110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
389 OTHER	391	1,750	207	800	1,750
TOTAL MATERIALS AND SUPPLIES	408,347	486,160	149,362	397,410	460,060
561 AUTOMOBILES	115,000	_____	_____	_____	140,000
TOTAL CAPITAL OUTLAY-PURCHASE	115,000	_____	_____	_____	140,000
711 INSURED LOSSES-ACCIDENT CAUSED	9,540-	_____	12,741-	_____	_____
TOTAL INSURED LOSSES	9,540-	_____	12,741-	_____	_____
935 SPECIAL REV FUND	159,414-	151,000-	136,559-	136,559-	121,434-
TOTAL OTHER	159,414-	151,000-	136,559-	136,559-	121,434-
DIVISION TOTAL	16,681,473	17,358,951	8,013,684	16,624,039	17,925,395

POLICE COUNTER SERVICES

Counter Services staff has the responsibility of greeting citizens, answering phone calls, providing information to the public based on knowledge of Police policies, and referring citizen inquires to appropriate channels. The purpose of the Police Counter is to provide clerical and administrative support to other divisions in the Department by maintaining proper records, including leave and attendance records of all officers in the Department.

Responsibilities/Activities

The Police Counter performs various functions to foster positive public relations with the community. This includes addressing all inquiries from the citizens, through either phone calls or face-to-face encounters.

Counter employees assist in processing citizens for court. This includes addressing questions regarding parking tickets and directing citizens to the Citation Management system, or sending the citizens to a Court Officer for any follow-up that may be needed.

Police Counter also provides for departmental support by maintaining the files for equipment violations, entering data and compiling various reports. Counter employees also assist the Fraud Unit by processing worthless check packets. In addition, monthly parking tickets statistics are compiled for each shift.

2018 Budget Highlights:

There are no notable changes in 2018.

Areas of Emphasis:

To continue to provide a positive image to the citizens that need assistance from the police department either in person or via the telephone. The personnel at the front counter may be the first impression of the police department.

Goal: To continue to assist the citizens and reduce the stress of those needing police services.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52104 COUNTER SERVICES					
111 SALARIES-PERMANENT REGULAR	169,746	179,530	76,670	164,000	130,428
122 PERMANENT PART-TIME					25,833
146 PRODUCTIVITY INCENTIVE	<u>1,000</u>	<u>250</u>	<u>250</u>	<u>250</u>	
151 WRS/RETIREMENT	10,357	12,210	5,230	11,200	10,521
152 F.I.C.A.	10,563	11,140	4,753	11,000	9,709
155 HEALTH INSURANCE EXPENSE	72,400	72,400	36,200	72,400	54,300
158 MEDICARE CONTRIBUTION	2,471	2,610	1,112	2,400	2,345
TOTAL PERSONAL SERVICES	266,537	278,140	124,215	261,250	233,136
DIVISION TOTAL	266,537	278,140	124,215	261,250	233,136

POLICE – SAFETY BUILDING OCCUPANCY

The Police Department pays annual rent to Kenosha County for occupancy in the Public Safety Building. The Safety Building houses the City of Kenosha Police Department, the Kenosha County Sheriff's Department, the Kenosha City/County Joint Services, Kenosha County Information Technologies, Kenosha County Mail Services and the Kenosha County Jail.

2018 Budget Highlights:

There are no notable changes in 2018.

Areas of Emphasis:

Occupancy of the Public Safety Building.

Goal: To continue to maximize the usage of space and to provide a comfortable and ergonomically correct work environment for the employees of the Kenosha Police Department.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52105 SAFETY BLDG OCCUPANCY EXPENSE					
283 OFFICE SPACE RENTAL	116,456	121,134	60,567	121,134	126,134
TOTAL CONTRACTUAL SERVICES	116,456	121,134	60,567	121,134	126,134
DIVISION TOTAL	116,456	121,134	60,567	121,134	126,134

POLICE – SUPPORT SERVICES

The Support Services Division is comprised of five Community Service Officers and a Parking Enforcement Officer. The division provides animal control, parking enforcement and traffic control.

Responsibilities/Activities

Police Support Services Division provides support to the Patrol Division of the Police Department by providing assistance with enforcement of parking violations throughout the city. The division will provide traffic control at traffic accident scenes, fire scenes or anywhere else in need of traffic control within the city.

Police Support Services will provide all animal control services for the city. The division will respond to complaints of animal control issues, investigate the complaints and enforce municipal ordinances as they pertain to the complaint. Animals will be captured, trapped and transport as needed.

Support Services will also assist by providing crossing guard services as needed, to fill in for absent crossing guards at school assignments. Support Services will provide transport of found bicycles and other found property.

2018 Budget Highlights:

There are no notable changes in 2018.

Areas of Emphasis:

Parking compliance and animal control continues to be the emphasis of this unit. The request for trap calls has seen a steady increase since the police department assumed the duties of animal control.

Goal: To increase gain compliance of parking laws and to continue to reduce the number of vehicles towed to reduce expenditures. Continue to monitor the animal control calls, specifically the number of trap calls.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52106 SUPPORT SERVICES					
111 SALARIES-PERMANENT REGULAR	199,209	221,686	102,535	210,000	226,820
131 OVERTIME	251	1,010	54	500	1,010
136 SHIFT DIFFERENTIAL	760	480	360	840	1,440
146 PRODUCTIVITY INCENTIVE	625	125	125	125	
151 WRS/RETIREMENT	12,286	15,180	7,009	14,400	15,400
152 F.I.C.A.	11,947	13,837	6,384	13,150	14,220
155 HEALTH INSURANCE EXPENSE	138,600	108,600	54,300	108,600	126,700
158 MEDICARE CONTRIBUTION	2,785	3,241	1,493	3,100	3,400
TOTAL PERSONAL SERVICES	366,463	364,159	172,260	350,715	388,990
323 MEMBERSHIP DUES		235			235
365 POLICE OFFICERS EQUIPMENT	1,488	2,000		1,000	2,000
367 CLOTHING & UNIFORM REPLACEMENT	683	2,500	1,740	2,500	2,500
TOTAL MATERIALS AND SUPPLIES	2,171	4,735	1,740	3,500	4,735
DIVISION TOTAL	368,634	368,894	174,000	354,215	393,725

POLICE – PLANNING, TRAINING AND SERVICE DIVISION

The Planning Unit is responsible for all planning and research services, providing staff reports, policy and procedures, proposals, needs assessments, and risk evaluations. The Training Unit provides in-service training, specialized training, and personnel development training.

Responsibilities/Activities

The Division develops new programs and evaluates current programs. It strives to research, develop and improve its existing policies and procedures, insuring that all Police Department personnel are informed of the dynamic changes in the laws in order to maintain current and modern police practices.

In addition, it provides in-service, specialized and personnel development training as well as coordinating the field training program. The division is responsible for providing testing for prospective officers and testing for promotions within the Police Department. The division is responsible for writing and administering Federal and State Grants.

2018 Budget Highlights:

There are increases in the registration and lodging line items to allow for an increase in training to meet department needs. There is also an increase in the line item allowing for the rental and use of ranges.

The Kenosha Police Department has been able to get more training to the City of Kenosha, utilizing the new training room at the Public Safety Building and the use of the museum training rooms.

Areas of Emphasis:

To provide up to date and specialized training to officers.

Goal: To provide for quality ongoing and specialized training and ensure that officers receive the most up to date training to assist in reducing injuries to officers and citizens.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52107 PLANNING, RESEARCH & TRAINING					
111 SALARIES-PERMANENT REGULAR	183,744	183,750	91,872	183,750	189,270
131 OVERTIME	80,691	60,000	44,993	80,000	75,000
135 LONGEVITY	2,994	3,144	1,572	3,144	3,300
143 DRY CLEANING/CLOTHING ALLOW	1,056	1,856		1,100	1,100
146 PRODUCTIVITY INCENTIVE	375	125	125	125	
151 WRS/RETIREMENT	26,234	28,360	15,796	30,600	31,300
152 F.I.C.A.	16,305	15,430	8,385	16,700	16,700
155 HEALTH INSURANCE EXPENSE	48,200	36,200	18,100	36,200	36,200
158 MEDICARE CONTRIBUTION	3,813	3,610	1,961	4,000	3,910
TOTAL PERSONAL SERVICES	363,412	332,475	182,804	355,619	356,780
235 EQUIPMENT REPAIRS/MAINT.		100			100
261 MILEAGE	602	400	80	300	400
262 COMMERCIAL TRAVEL	944	1,000		500	1,000
263 MEALS & LODGING	11,472	17,500	9,545	16,000	17,500
264 REGISTRATION	19,708	20,000	10,029	20,000	20,000
289 OTHER RENT/LEASES	1,200	1,800		1,800	6,800
TOTAL CONTRACTUAL SERVICES	33,926	40,800	19,654	38,600	45,800
322 SUBSCRIPTIONS & BOOKS	107	250		250	250
TOTAL MATERIALS AND SUPPLIES	107	250		250	250
DIVISION TOTAL	397,445	373,525	202,458	394,469	402,830

POLICE – AUXILIARY SERVICES

The Auxiliary Services Division is comprised of the school crossing guards and the Police Explorer Post 509. The purpose of these units is to provide auxiliary services for the Police Department.

Responsibilities/Activities

The Explorer Post is utilized for parking/traffic control as well as assistance at numerous departmental special events, i.e. bike rodeos, Law Day, neighborhood meetings, July 4th activities, Halloween safety patrols, and several special events held in Harbor Park throughout the year. The Auxiliary services lend special assistance at City sanctioned events, providing crowd control at all major events. The school crossing guards are utilized throughout the school year, providing safe pedestrian crossing at all the schools in the City of Kenosha. They may also be called on to assist in the crossing of pedestrians at special events in the City.

The use of crossing guards and the Explorers reduces the need for law enforcement officers for traffic control at schools and special events. This facilitates the safe movement of vehicles and pedestrian traffic and includes the security of vehicles in parking lots during special events.

2018 Budget Highlights:

There are no significant changes to the 2018 Auxiliary Services budget.

Areas of Emphasis:

To provide assistance to patrol officers at special events and to assist children in crossing safely when attending elementary schools within the City of Kenosha.

Goal: To facilitate the safe movement of vehicles and pedestrians at school crossings and to utilize the police explorers at special events to reduce the need for law enforcement officers for traffic control duties.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52108 AUXILIARY SERVICES					
132 WAGES TEMPORARY	156,965	172,825	90,492	165,000	176,770
143 DRY CLEANING/CLOTHING ALLOW	3,375	3,750	3,125	3,125	3,750
158 MEDICARE CONTRIBUTION	2,326	2,570	1,382	2,500	2,700
TOTAL PERSONAL SERVICES	162,666	179,145	94,999	170,625	183,220
225 TELE-LONG DISTANCE/LOCAL CALLS	3,231	2,800	1,494	3,050	3,200
226 CELLULAR/WIRELESS SERVICE COST	259	360	153	360	360
256 PRISONER MEALS	10,919	17,700	2,493	10,000	12,000
TOTAL CONTRACTUAL SERVICES	14,409	20,860	4,140	13,410	15,560
367 CLOTHING & UNIFORM REPLACEMENT	1,685	2,300		1,800	2,300
389 OTHER		200			200
TOTAL MATERIALS AND SUPPLIES	1,685	2,500		1,800	2,500
934 OTHER CHARGE BACKS	4,716-	12,810-			12,000-
TOTAL OTHER	4,716-	12,810-			12,000-
DIVISION TOTAL	174,044	189,695	99,139	185,835	189,280

POLICE – KENOSHA DRUG AND GANG UNITS

This unit targets street level narcotics violators and drug houses, gathers gang information, and conducts special surveillance operations. They are also responsible for identifying, monitoring and suppressing local criminal activity. The unit consists of Detectives and Gang Unit Police Officers who are under the direction of the Captain of Investigations. The focus of this division is to successfully investigate drug and gang activity, in Kenosha. Members of this unit are specially trained in drug enforcement, gang activity, and terrorism. This division utilizes specialized equipment to successfully complete their missions, investigations, and assignments.

Responsibilities/Activities

Both the Drug Unit and Gang Unit investigate criminal and misdemeanor cases that are self-initiated, referred to the unit by the Patrol Division, the Investigations Division, or outside agencies. Both units successfully prepare cases for the District Attorney's Office for criminal prosecution. They identify, locate, and monitor individuals or groups of individuals who engage in criminal activity, gang activity, or terrorism. They develop intelligence to anticipate future drug, gang, or terrorist activity.

The units also develop intelligence, monitor individuals and groups, investigate criminal activity, make cases against perpetrators of illegal and criminal activities. They complete crime analysis by areas and crimes, and engage in clandestine undercover activities to successfully conclude investigations. Assist other agencies. They also assist and train other agencies as required.

2018 Budget Highlights:

There are no notable changes in 2018.

Areas of Emphasis:

Major dealers bringing drugs into the community remains the main emphasis of the Drug Unit and the street level gang crimes is the main emphasis of the Gang Unit.

Goal: To decrease the amount of Heroin and other drugs into the community. To continue to work with the community partners in gang prevention, street level gang interdiction, and the gathering of intelligence. Given the role played, establishing a performance metric is difficult to accomplish as much of their efforts is not quantifiable.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52109 KENOSHA STREET CRIMES UNIT					
111 SALARIES-PERMANENT REGULAR	734,670	662,040	387,174	662,040	681,170
131 OVERTIME	95,266	50,000	29,446	70,000	50,000
135 LONGEVITY	4,012	6,340	2,378	4,900	5,040
136 SHIFT DIFFERENTIAL	6,360	4,500	2,880	5,760	3,840
138 SPECIAL PAY	2,940	3,564	1,170	2,250	1,080
143 DRY CLEANING/CLOTHING ALLOW	6,732	8,352		4,800	4,800
146 PRODUCTIVITY INCENTIVE	2,750	875	875	875	
147 COMP TIME BUY BACK	16,226	16,500		16,500	17,000
151 WRS/RETIREMENT	85,166	85,863	51,882	100,600	88,700
152 F.I.C.A.	52,747	46,705	27,562	55,000	47,530
155 HEALTH INSURANCE EXPENSE	213,900	162,900	81,450	162,900	162,900
158 MEDICARE CONTRIBUTION	12,336	10,927	6,446	12,800	11,120
TOTAL PERSONAL SERVICES	1,233,105	1,058,566	591,263	1,098,425	1,073,180
226 CELLULAR/WIRELESS SERVICE COST	4,767	4,740	2,340	4,680	4,800
TOTAL CONTRACTUAL SERVICES	4,767	4,740	2,340	4,680	4,800
323 MEMBERSHIP DUES		100			100
341 VEHICLE FUEL CHARGE/OIL/ETC	7,634	12,000	1,875	6,300	8,000
345 JOINT SERVICE EQUIP CHARGES	4,250	4,000	518	3,000	2,500
365 POLICE OFFICERS EQUIPMENT	3,349	3,500	175	2,000	3,500
TOTAL MATERIALS AND SUPPLIES	15,233	19,600	2,568	11,300	14,100
DIVISION TOTAL	1,253,105	1,082,906	596,171	1,114,405	1,092,080

POLICE – COMMUNITY SERVICES

The Community Services Division is comprised of Public Relations, Media Relations, Crime Prevention, School Liaison, and Safety Education. Safety Education for children and adults utilizing trained officers to convey a positive image of the Kenosha Police Department. One of the major purposes of the Community Services Division is to teach children and adults to be alert and aware of the things they can do to build our community up and stop the things that tear our community down. They encourage a positive relationship between the children and the Kenosha Police Department, and instill important safety values.

This unit also assists in the prevention of crimes from occurring at and around our area schools. They allow educators the opportunity to work with a police officer on problems regarding students.

Community Services also strives to organize and develop relationships with all media (i.e., radio, television, and print).

Responsibilities/Activities

Major initiatives and programs that are ongoing are Crime Stoppers, Operation I.D., Neighborhood Watch Program, Business Watch Program, Realtor Watch Program, Landlord Seminars, A Child Is Missing and Missing Exploited Children.

The Division serves as a liaison between the Kenosha Police Department, civic groups and the Kenosha Unified School District; supervises the School Resource officers; conducts background checks; provides a Public Information Officer; provides home and business security checks; and reviews requests from citizens for open records relating to Police reports.

The Community Services Division is active in officer recruitment, crime prevention, safety education and attends various public speaking engagements in both the schools and various organizations, as a representative of the Kenosha Police Department.

2018 Budget Highlights:

There are no notable changes in 2018.

Areas of Emphasis:

Neighborhood watch, Crime Free Multi-Housing Program and children safety programs in all levels of school.

Goal: To increase the number of neighborhood watch programs within the City of Kenosha. To maintain the cooperation between the school districts and the safety center. To increase the number of participants in the Crime Free Multi-Housing program.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52110 COMMUNITY SERVICES					
111 SALARIES-PERMANENT REGULAR	450,580	540,052	228,606	460,200	551,940
131 OVERTIME	40,907	30,000	19,101	47,000	30,000
132 WAGES TEMPORARY	16,339	18,630	9,821	18,630	18,630
135 LONGEVITY	3,516	3,366	1,677	2,800	2,290
138 SPECIAL PAY	2,838	3,625	1,815	3,625	3,735
143 DRY CLEANING/CLOTHING ALLOW	3,696	5,568		3,700	5,568
146 PRODUCTIVITY INCENTIVE	1,875	625	625	625	
147 COMP TIME BUY BACK	6,532	2,750		2,750	2,840
151 WRS/RETIREMENT	50,929	68,016	31,103	62,000	70,600
152 F.I.C.A.	31,626	37,449	16,663	34,000	38,140
155 HEALTH INSURANCE EXPENSE	180,600	126,700	63,350	126,700	126,700
158 MEDICARE CONTRIBUTION	7,397	8,769	3,897	7,900	8,920
TOTAL PERSONAL SERVICES	796,835	845,550	376,658	769,930	859,363
219 OTHER PROFESSIONAL SERVICES	458	480	458	480	480
221 ELECTRICAL	4,086	5,707	2,971	4,350	5,707
222 NATURAL GAS	685	1,500	385	650	1,200
223 STORM WATER UTILITY	475	485	254	518	485
224 WATER	171	190	80	175	190
225 TELE-LONG DISTANCE/LOCAL CALLS					
227 TELEPHONE - EQUIPMENT/CALLS	2,174	2,160	1,144	2,256	2,160
232 OFFICE EQUIPMENT		300		300	300
235 EQUIPMENT REPAIRS/MAINT.		200			200
246 OTHER BLDG MAINTENANCE	288	288	120	288	288
TOTAL CONTRACTUAL SERVICES	8,337	11,310	5,412	9,017	11,010
311 OFFICE SUPPLIES/PRINTING	12,204	9,000	1,285	9,000	10,000
323 MEMBERSHIP DUES		50		50	50
382 HOUSEKEEPING-JANITORIAL SUPPLI	138	200	44	200	200
TOTAL MATERIALS AND SUPPLIES	12,342	9,250	1,329	9,250	10,250
935 SPECIAL REV FUND	325,800-	325,100-	176,012-	332,000-	332,000-
TOTAL OTHER	325,800-	325,100-	176,012-	332,000-	332,000-
DIVISION TOTAL	491,714	541,010	207,387	456,197	548,623

POLICE – JOINT SERVICES OPERATIONS

In 1981, the City of Kenosha and Kenosha County signed an agreement to a Joint Services Board to provide joint service functions, supporting the operations of the City of Kenosha Police Department and the Kenosha County Sheriff's Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services operations provide communications, records management, evidence and property room, identification, collection of money from citations, fleet maintenance, car wash and general administrative services.

2018 Budget Highlights:

There are continued changes to the Kenosha Joint Services budget; most are due to the ongoing Public Safety Software project.

Areas of Emphasis:

To continue to provide service to the citizens of Kenosha consistent with the expected service, but within the allocated funds approved in the budget process by the Joint Service Board of Directors, Common Council and County Board.

Goal: To continue the process of updating the Records Management System and Computer Aided Dispatch center and maximize. The new system was rolled out in mid-2017. It is anticipated that the new software will result in increased efficiency and greater access to data.

110 GENERAL FUND
02 PUBLIC SAFETY

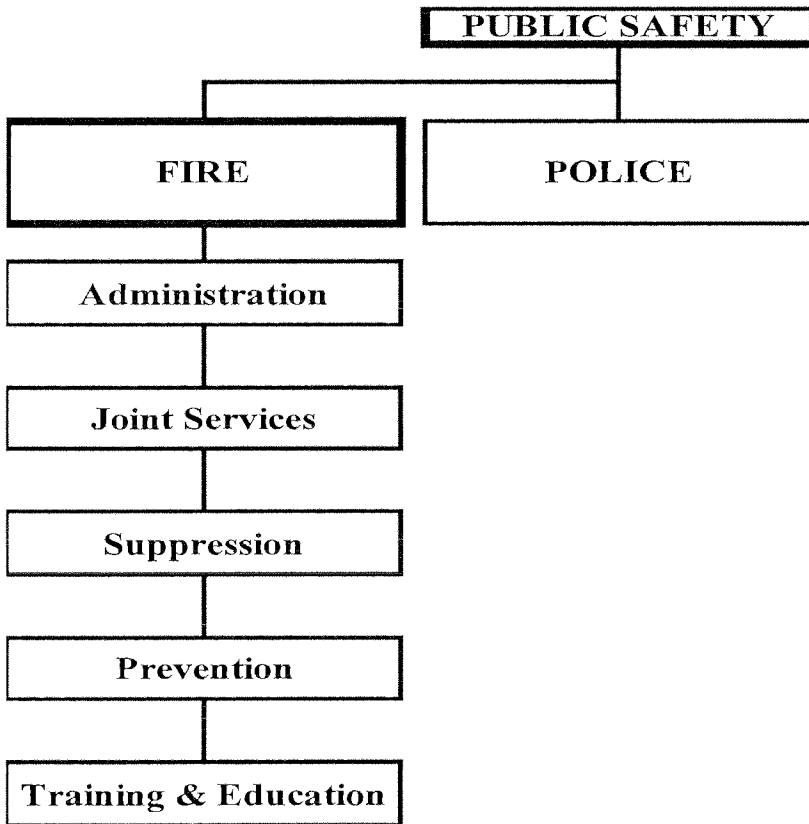
21 POLICE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52111 POLICE SHARE JOINT SERVICE CST					
251 CITY SHARE-JOINT SERVICES	2,723,184	2,818,777	1,409,389	2,818,777	2,876,191
TOTAL CONTRACTUAL SERVICES	2,723,184	2,818,777	1,409,389	2,818,777	2,876,191
DIVISION TOTAL	2,723,184	2,818,777	1,409,389	2,818,777	2,876,191
DEPARTMENT TOTAL	27,867,984	28,626,833	13,601,580	27,779,839	29,424,289

FIRE DEPARTMENT

The Fire Department provides fire prevention, fire suppression, emergency medical services, and the development of fire safety programs. Emergency Medical Services is a Special Revenue Fund.

Organization



FIRE DEPARTMENT

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
<u>Administration</u>			
Fire Chief	1	1	1
Deputy Chief	1	1	1
Office Associate II	2	1	1
Total Administration	4	3	3
<u>Suppression</u>			
House Captain	1	1	1
Line Captain	3	3	3
Mechanic Supervisor	1	1	1
Mechanic II	1	1	1
Lieutenant	18	18	18
Apparatus Operator	26	26	26
Firefighter	40	38	38
Total Suppression	90	88	88
<u>Fire Prevention</u>			
Division Chief	1	1	1
Inspector	1	1	1
Total Fire Prevention	2	2	2
<u>Emergency Medical Services (1)</u>			
Division Chief - EMS	1	1	1
Battalion Chief	3	3	3
House Captain	5	5	5
Line Captain	3	3	3
Lieutenant	6	6	6
Apparatus Operator	10	10	10
Firefighter	32	32	32
Total Emergency Medical Services	60	60	60
<u>Training & Education</u>			
Division Chief – Training	1	1	1
Total Training & Education	1	1	1
Total Authorized	157	154	154

1) Budget found in Special Revenue Fund

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52200 FIRE DEPT					
111 SALARIES-PERMANENT REGULAR	6,249,500	6,798,461	3,494,940	6,442,860	6,917,252
121 WAGES PERMANENT REGULAR	53,945	57,200	25,600	57,200	58,700
122 PERMANENT PART-TIME					27,310
131 OVERTIME	551,711	251,200	225,616	497,400	271,140
134 WORKING OUT OF CLASS	50,193	53,000	25,501	53,000	55,000
135 LONGEVITY	4,355	4,380	1,810	3,825	3,480
137 EDUCATION PAY	420	420			
138 SPECIAL PAY	6,445	6,000	3,778	7,320	7,680
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	18,750	5,250	5,250	5,250	
149 HOLIDAY BUY BACK	173,977	172,000	612	172,000	182,000
151 WRS/RETIREMENT	943,381	1,093,767	584,295	1,123,228	1,177,920
152 F.I.C.A.	12,692	11,100	5,648	12,040	13,963
153 62:13 PENSION PAYMENTS	80,163	88,000	43,757	79,000	70,800
154 62:13 SUPPLEMENTAL PENSION PAY	3,596	3,600	1,756	3,600	3,100
155 HEALTH INSURANCE EXPENSE	2,504,100	2,407,300	1,203,650	2,407,300	2,407,300
158 MEDICARE CONTRIBUTION	97,224	98,250	53,776	109,393	109,113
165 DEATH/DISABILITY MONTHLY	10,344	10,400	4,626	4,625	
TOTAL PERSONAL SERVICES	10,761,396	11,060,928	5,680,915	10,978,641	11,305,358
219 OTHER PROFESSIONAL SERVICES	6,876	14,000	4,500	14,000	16,300
221 ELECTRICAL	62,119	65,000	27,313	64,000	65,000
222 NATURAL GAS	21,144	38,000	17,985	25,000	38,000
223 STORM WATER UTILITY	5,082	6,000	2,707	5,600	6,000
224 WATER	7,110	8,000	3,453	7,200	8,240
225 TELE-LONG DISTANCE/LOCAL CALLS	5,073	5,500	2,732	5,500	5,670
226 CELLULAR/WIRELESS SERVICE COST	616	1,490	556	1,490	2,810
227 TELEPHONE - EQUIPMENT/CALLS	1,035	900	232	960	900
231 COMMUNICATIONS EQUIPMENT	8,170	12,704	5,632	10,000	12,900
232 OFFICE EQUIPMENT	7,434	8,940	3,365	8,940	9,972
235 EQUIPMENT REPAIRS/MAINT.	17,685	18,600	4,515	18,600	19,700
241 HEATING & AIR CONDITIONING	14,219	20,000	4,272	20,000	20,000
243 CLEANING CONTRACT-BLDG	8,751	9,992	4,988	9,992	10,285
245 ROOF REPAIRS		1,500		1,500	1,500
246 OTHER BLDG MAINTENANCE	25,039	27,412	11,138	27,412	34,182
251 CITY SHARE-JOINT SERVICES	680,796	704,695	352,347	704,695	719,048
259 OTHER	45,091	35,250	17,886	45,250	40,635
261 MILEAGE	743	950		950	900
262 COMMERCIAL TRAVEL	1,134	1,200	440	840	800
263 MEALS & LODGING	5,150	7,035	271	5,625	7,210
264 REGISTRATION	13,137	29,645	6,564	29,145	21,015
TOTAL CONTRACTUAL SERVICES	936,404	1,016,813	470,896	1,006,699	1,041,067

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52200 FIRE DEPT					
311 OFFICE SUPPLIES/PRINTING	6,946	6,000	2,335	5,000	6,000
316 COMPUTER SOFTWARE	1,935	1,500	1,200	1,200	5,600
322 SUBSCRIPTIONS & BOOKS	6,422	7,458	2,470	5,149	2,995
323 MEMBERSHIP DUES	2,907	3,330	553	3,560	3,640
341 VEHICLE FUEL CHARGE/OIL/ETC	52,438	90,000	27,520	65,000	82,600
344 OUTSIDE MATERIAL & LABOR	114,604	97,448	34,564	97,448	100,289
353 HORTICULTURAL SUPP-FERT ETC	880	2,000	553	2,000	2,000
357 BUILDING MATERIALS	2,015	2,500	432	2,500	5,000
358 FIRE FOAM	14,512	7,500		7,000	7,200
361 SMALL TOOLS	5,900	4,200	770	4,200	
362 OFFICE FURNITURE & EQUIPMENT	5,499		772	800	500
363 COMPUTER HARDWARE	5,389	4,000	198	4,000	
366 FIRE PREV & TRNG EQUIPMENT	2,573	2,800	1,059	2,800	3,000
367 CLOTHING & UNIFORM REPLACEMENT	122,631	110,000	17,495	110,000	106,500
369 OTHER NON CAPITAL EQUIPMENT	240,313	38,695	13,638	38,695	11,290
382 HOUSEKEEPING-JANITORIAL SUPPLI	18,451	20,000	10,553	20,000	20,000
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	9,869	10,010	692	9,500	10,510
385 BATTERIES	6,066	1,850	1,590	1,850	4,410
388 PHOTOGRAPHIC EQUIP & SUPPLIES	88	550	30	400	450
389 OTHER	3,960	3,800	726	3,800	3,800
TOTAL MATERIALS AND SUPPLIES	623,398	413,641	117,150	384,902	375,784
711 INSURED LOSSES-ACCIDENT CAUSED	5,557				
TOTAL INSURED LOSSES	5,557				
DEPARTMENT TOTAL	12,326,755	12,491,382	6,268,961	12,370,242	12,722,209

FIRE-ADMINISTRATION

Fire Administration is responsible for administering the total system of fire, emergency medical services (EMS), prevention and operations for the Kenosha Fire Department. This includes planning, training support services, program development, record keeping and reporting, budgeting and the management of personnel, buildings and apparatus.

Responsibilities/Activities

Fire Administration plans, organizes, staffs, directs and evaluates all Department functions, ensuring fiscally responsible emergency responses by the Department.

Fire Administration coordinates, maintains, and properly reports from the record system all emergencies, procurement, expenditures, and other required records of the Department. Administration also plans, organizes, and provides training and development for personnel which provide the City of Kenosha with highly trained, safe, and productive emergency responders.

Administration addresses federal, state, and local legislative concerns that affect the safety and welfare of citizens and employees. This helps in maintaining a well-balanced and current understanding of the laws and legislation that affect the overall Department's ability to provide effective service.

To ensure a proper level of emergency protection for the City of Kenosha and surrounding regions, Administration develops and maintains contractual agreements with other area fire departments and contractors. This creates an environment that fosters a fluid working relationship with the surrounding communities.

There is a check and balance process for all activities throughout the Department. Administration oversees and coordinates appropriate activities with other departments and agencies, ensuring continuity and good working relationships. The relationship provides a conduit of constant communication throughout the community.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52201 FIRE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	319,144	270,476	90,018	264,000	274,250
122 PERMANENT PART-TIME					27,310
131 OVERTIME	1,110	3,045		500	3,140
135 LONGEVITY	495	600	120	525	540
137 EDUCATION PAY	420	420			
146 PRODUCTIVITY INCENTIVE	625	125	125	125	
151 WRS/RETIREMENT	31,736	38,753	10,250	37,400	41,330
152 F.I.C.A.	4,634	3,040	1,499	3,040	5,693
155 HEALTH INSURANCE EXPENSE	72,400	54,300	27,150	54,300	54,300
158 MEDICARE CONTRIBUTION	1,217	714	1,110	3,900	4,446
TOTAL PERSONAL SERVICES	431,781	371,473	130,272	363,790	411,009
219 OTHER PROFESSIONAL SERVICES	1,805	7,500		7,500	5,800
226 CELLULAR/WIRELESS SERVICE COST	616	1,490	556	1,490	1,490
232 OFFICE EQUIPMENT	7,434	8,940	3,365	8,940	9,972
261 MILEAGE		200		200	200
263 MEALS & LODGING	889	1,200		700	2,800
264 REGISTRATION		500			500
TOTAL CONTRACTUAL SERVICES	10,744	19,830	3,921	18,830	20,762
311 OFFICE SUPPLIES/PRINTING	6,946	6,000	2,335	5,000	6,000
322 SUBSCRIPTIONS & BOOKS	99	150	99	99	150
323 MEMBERSHIP DUES	2,124	2,225		2,225	2,225
362 OFFICE FURNITURE & EQUIPMENT			772	800	
TOTAL MATERIALS AND SUPPLIES	9,169	8,375	3,206	8,124	8,375
DIVISION TOTAL	451,694	399,678	137,399	390,744	440,146

FIRE – DISPATCHING & COMMUNICATIONS

In 1981, the City of Kenosha and Kenosha County signed an agreement to form a Joint Services Board to provide joint service functions supporting the operations of the City of Kenosha Fire Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services Operations provides fire suppression and emergency medical dispatching and communication services to the Fire Department.

110 GENERAL FUND
 02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52202 DISPATCHING & COMMUNICATIONS					
251 CITY SHARE-JOINT SERVICES	680,796	704,695	352,347	704,695	719,048
TOTAL CONTRACTUAL SERVICES	680,796	704,695	352,347	704,695	719,048
DIVISION TOTAL	680,796	704,695	352,347	704,695	719,048

FIRE- SUPPRESSION

The Suppression Division is the largest unit within the Fire Department and includes Level B hazardous materials response. The Suppression Division's purpose is to minimize loss of life and property during emergencies and is interrelated with, and provides support to all other divisions.

Responsibilities/Activities

The Suppression Division responds with a modern fleet of fire apparatus from six fire stations. Under the direct supervision of a Battalion Chief, the division responds to all reports of fire, aircraft emergencies, water emergencies, motor vehicle accidents and other emergencies within the City of Kenosha.

All Suppression Division personnel conduct regular fire inspections of all commercial buildings to ensure these buildings are safe and in compliance with state laws and regulations.

Continuous readiness training is conducted to ensure responding personnel apply the most modern and safe practices of emergency response and mitigation.

Under the directions of the House Captains fire fighters provide preventive maintenance and routine care of the facilities and the apparatus housed there to ensure maximum fleet readiness and a clean, safe and properly maintained work environment.

Category	2016 (Actual)	2017 (Estimated)	2018 (Estimated)
EMS First Responder	9,787	9,398	9,400
Non EMS Calls for Service	2,342	2,040	2,040
Mutual Aid Given	45	60	60
Mutual Aid Received	22	30	30
Total Calls for Service	12,196	11,528	11,530

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52203 FIRE SUPPRESSION					
111 SALARIES-PERMANENT REGULAR	5,694,834	6,259,125	3,270,113	5,910,000	6,359,632
121 WAGES PERMANENT REGULAR	53,945	57,200	25,600	57,200	58,700
131 OVERTIME	431,287	170,000	164,662	400,000	195,000
134 WORKING OUT OF CLASS	50,193	53,000	25,501	53,000	55,000
135 LONGEVITY	3,860	3,780	1,690	3,300	2,940
138 SPECIAL PAY	6,445	6,000	3,778	7,320	7,680
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	17,250	4,875	4,875	4,875	
149 HOLIDAY BUY BACK	173,977	172,000	612	172,000	182,000
151 WRS/RETIREMENT	863,438	1,000,521	543,271	1,028,428	1,080,200
152 F.I.C.A.	8,058	8,060	4,149	9,000	8,270
153 62:13 PENSION PAYMENTS	80,163	88,000	43,757	79,000	70,800
154 62:13 SUPPLEMENTAL PENSION PAY	3,596	3,600	1,756	3,600	3,100
155 HEALTH INSURANCE EXPENSE	2,377,400	2,298,700	1,149,350	2,298,700	2,298,700
158 MEDICARE CONTRIBUTION	90,973	92,503	49,871	100,460	99,500
165 DEATH/DISABILITY MONTHLY	10,344	10,400	4,626	4,625	
TOTAL PERSONAL SERVICES	9,866,363	10,228,364	5,293,911	10,132,108	10,422,122
221 ELECTRICAL	62,119	65,000	27,313	64,000	65,000
222 NATURAL GAS	21,144	38,000	17,985	25,000	38,000
223 STORM WATER UTILITY	5,082	6,000	2,707	5,600	6,000
224 WATER	7,110	8,000	3,453	7,200	8,240
225 TELE-LONG DISTANCE/LOCAL CALLS	5,073	5,500	2,732	5,500	5,670
227 TELEPHONE - EQUIPMENT/CALLS	1,035	900	232	960	900
231 COMMUNICATIONS EQUIPMENT	8,170	12,704	5,632	10,000	12,900
235 EQUIPMENT REPAIRS/MAINT.	17,685	18,600	4,515	18,600	19,700
241 HEATING & AIR CONDITIONING	14,219	20,000	4,272	20,000	20,000
243 CLEANING CONTRACT-BLDG	8,751	9,992	4,988	9,992	10,285
245 ROOF REPAIRS		1,500		1,500	1,500
246 OTHER BLDG MAINTENANCE	24,870	26,912	10,721	26,912	27,582
259 OTHER	44,831	35,000	17,886	45,000	40,385
261 MILEAGE	743	750		600	500
263 MEALS & LODGING	1,803	2,025	25	2,025	1,400
264 REGISTRATION	1,390	1,125	364	1,125	1,200
TOTAL CONTRACTUAL SERVICES	224,025	252,008	102,825	244,014	259,262
316 COMPUTER SOFTWARE	1,935	1,500	1,200	1,200	5,600
341 VEHICLE FUEL CHARGE/OIL/ETC	52,438	90,000	27,520	65,000	82,600
344 OUTSIDE MATERIAL & LABOR	105,912	90,000	33,962	90,000	93,000
353 HORTICULTURAL SUPP-FERT ETC	880	2,000	553	2,000	2,000

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110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
357 BUILDING MATERIALS	2,015	2,500	432	2,500	5,000
361 SMALL TOOLS	5,900	4,200	770	4,200	
363 COMPUTER HARDWARE	5,389				
369 OTHER NON CAPITAL EQUIPMENT	235,738	37,195	12,955	37,195	9,790
382 HOUSEKEEPING-JANITORIAL SUPPLI	18,451	20,000	10,553	20,000	20,000
385 BATTERIES	6,066	1,500	1,275	1,500	4,210
389 OTHER	3,960	3,800	726	3,800	3,800
TOTAL MATERIALS AND SUPPLIES	438,684	252,695	89,946	227,395	226,000
711 INSURED LOSSES-ACCIDENT CAUSED	5,557				
TOTAL INSURED LOSSES	5,557				
DIVISION TOTAL	10,534,629	10,733,067	5,486,682	10,603,517	10,907,384

FIRE-FIRE PREVENTION BUREAU

The Fire Prevention Bureau's mission is to reduce life and property loss by the elimination of hazards. This is accomplished by increasing public awareness through education and training of the public in emergency life saving techniques, fire evacuation drills, inspections and fire investigations.

Responsibilities/Activities

The Fire Prevention Bureau is responsible for the following services to the community: plan review of new construction for compliance with life safety components; inspections of new construction and existing occupancies for life safety components and verification of functionality. Fire prevention activities include but are not limited to public education for all schools, community service events, institutional instruction and public speaking engagements; and, juvenile fire setter counseling.

The Fire Prevention Bureau currently has two investigators available 24 hours per day responding to investigation requests by line personnel for fires of an unknown origin.

Currently the Fire Prevention Bureau has a grant writer who researches potential funding resources, develops organizational programs, develops, writes, and submits grant applications, and keeps a breast of available resources for the department.

The Fire Prevention Bureau has seven Juvenile Fire Setter counselors trained to educate children on the dangers of fire play.

Budget dollars help to support these activities through continuous training seminars to maintain certifications and maintenance of equipment.

Future goals of the Fire Prevention Bureau are to continue quality plan reviews and inspections of all new and existing buildings, enhance public education programs for citizens of all ages, and continue professional service to the citizens of Kenosha.

Category	2016 (Actual)	2017 (Estimate)	2018 (Estimate)
Fire Department Inspections	11,119	11,865	12,000
Public Education Events	279	300	300
Building Plan Review	93	100	105
Fire Sprinkler Plan Reviews	44	42	44
Fire Alarm Plan Review	27	32	34
Hood Suppression Plan Reviews	5	20	10
Fire Investigations	63	55	52
Juvenile Fire Setter Cases	3	2	2

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52204 FIRE PREVENTION					
111 SALARIES-PERMANENT REGULAR	153,890	182,780	92,719	182,780	189,890
131 OVERTIME	36,815	17,255	12,793	36,000	22,000
146 PRODUCTIVITY INCENTIVE	500	125	125	125	
151 WRS/RETIREMENT	25,914	31,415	16,585	34,300	33,530
155 HEALTH INSURANCE EXPENSE	36,200	36,200	18,100	36,200	36,200
158 MEDICARE CONTRIBUTION	2,691	2,901	1,505	2,901	3,072
TOTAL PERSONAL SERVICES	256,010	270,676	141,827	292,306	284,692
226 CELLULAR/WIRELESS SERVICE COST					1,320
261 MILEAGE				50	100
262 COMMERCIAL TRAVEL		400		340	400
263 MEALS & LODGING	1,403	2,335	246	1,500	2,335
264 REGISTRATION	700	1,525	140	1,525	1,525
TOTAL CONTRACTUAL SERVICES	2,103	4,260	386	3,415	5,680
322 SUBSCRIPTIONS & BOOKS	3,454	2,050	1,586	2,050	1,950
323 MEMBERSHIP DUES	398	955	553	950	1,030
344 OUTSIDE MATERIAL & LABOR	3,423	3,500	602	3,500	4,289
362 OFFICE FURNITURE & EQUIPMENT	500				
363 COMPUTER HARDWARE		4,000	198	4,000	
369 OTHER NON CAPITAL EQUIPMENT	1,376				
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	6,997	7,000	692	7,000	8,000
385 BATTERIES		350	315	350	200
388 PHOTOGRAPHIC EQUIP & SUPPLIES		250	30	200	250
TOTAL MATERIALS AND SUPPLIES	16,148	18,105	3,976	18,050	15,719
DIVISION TOTAL	274,261	293,041	146,189	313,771	306,091

FIRE-TRAINING

The Training and Safety Division of the fire department is responsible for developing, coordinating, evaluating, administering and conducting all training and safety practices for the members of the City of Kenosha Fire Department.

Responsibilities/Activities

The Training and Safety Division maintains, develops and delivers necessary job skills of the department's fire fighters in order to provide the highest level of fire and rescue service to the citizens and visitors of Kenosha. The division researches, evaluates and implements new suppression and rescue methods to comply with fire fighter safety mandates while meeting operational requirements to effectively serve our customers.

The Kenosha Fire Department Training and Safety Division meets operational requirements by developing, updating and improving the following areas:

- Basic recruit training
- Fire suppression operations
- Hazardous materials operations
- National Incident Management System compliance (NIMS)
- Personnel development training
- Safety: Post incident review, personnel protective equipment maintenance and compliance with governing standards for occupational health and safety of fire fighters.
- Special rescue emergencies

Category	2016 (Actual)	2017 (Estimate)	2018 (Estimate)
Administrative	1,530	1,836	1,836
Apparatus	610	2,124	1,836
Basic Recruit Training	7,280	4,800	3,840
Emergency Medical Services	3,500	2,920	3,700
Firefighting	1,530	1,836	1,836
Fire Prevention Bureau	460	460	460
Health & Wellness	0	1,836	1,836
Specialty	765	230	460
Total Training Hours-Divisional	15,675	16,042	15,804
153 personnel x hours			

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

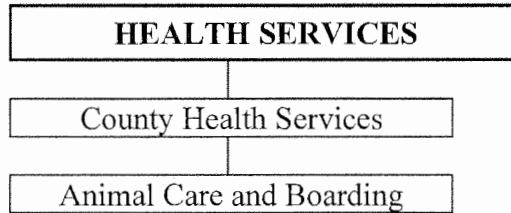
DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52206 TRAINING & EDUCATION					
111 SALARIES-PERMANENT REGULAR	81,632	86,080	42,090	86,080	93,480
131 OVERTIME	82,499	60,900	48,161	60,900	51,000
146 PRODUCTIVITY INCENTIVE	375	125	125	125	
151 WRS/RETIREMENT	22,293	23,078	14,189	23,100	22,860
155 HEALTH INSURANCE EXPENSE	18,100	18,100	9,050	18,100	18,100
158 MEDICARE CONTRIBUTION	2,343	2,132	1,290	2,132	2,095
TOTAL PERSONAL SERVICES	207,242	190,415	114,905	190,437	187,535
219 OTHER PROFESSIONAL SERVICES	5,071	6,500	4,500	6,500	10,500
246 OTHER BLDG MAINTENANCE	169	500	417	500	6,600
259 OTHER	260	250		250	250
261 MILEAGE				100	100
262 COMMERCIAL TRAVEL	1,134	800	440	500	400
263 MEALS & LODGING	1,055	1,475		1,400	675
264 REGISTRATION	11,047	26,495	6,060	26,495	17,790
TOTAL CONTRACTUAL SERVICES	18,736	36,020	11,417	35,745	36,315
322 SUBSCRIPTIONS & BOOKS	2,869	5,258	785	3,000	895
323 MEMBERSHIP DUES	385	150		385	385
344 OUTSIDE MATERIAL & LABOR	5,269	3,948		3,948	3,000
358 FIRE FOAM	14,512	7,500		7,000	7,200
362 OFFICE FURNITURE & EQUIPMENT	4,999				500
366 FIRE PREV & TRNG EQUIPMENT	2,573	2,800	1,059	2,800	3,000
367 CLOTHING & UNIFORM REPLACEMENT	122,631	110,000	17,495	110,000	106,500
369 OTHER NON CAPITAL EQUIPMENT	3,199	1,500	683	1,500	1,500
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	2,872	3,010		2,500	2,510
388 PHOTOGRAPHIC EQUIP & SUPPLIES	88	300		200	200
TOTAL MATERIALS AND SUPPLIES	159,397	134,466	20,022	131,333	125,690
DIVISION TOTAL	385,375	360,901	146,344	357,515	349,540
DEPARTMENT TOTAL	12,326,755	12,491,382	6,268,961	12,370,242	12,722,209

HEALTH SERVICES

In 1991, the City of Kenosha contracted with the Kenosha County Health Department to provide health services to City residents.

The City maintains a contract with Safe Harbor Animal Shelter for the intake and care of animals.

Organization



110 GENERAL FUND
04 HEALTH

41 HEALTH SERVICES

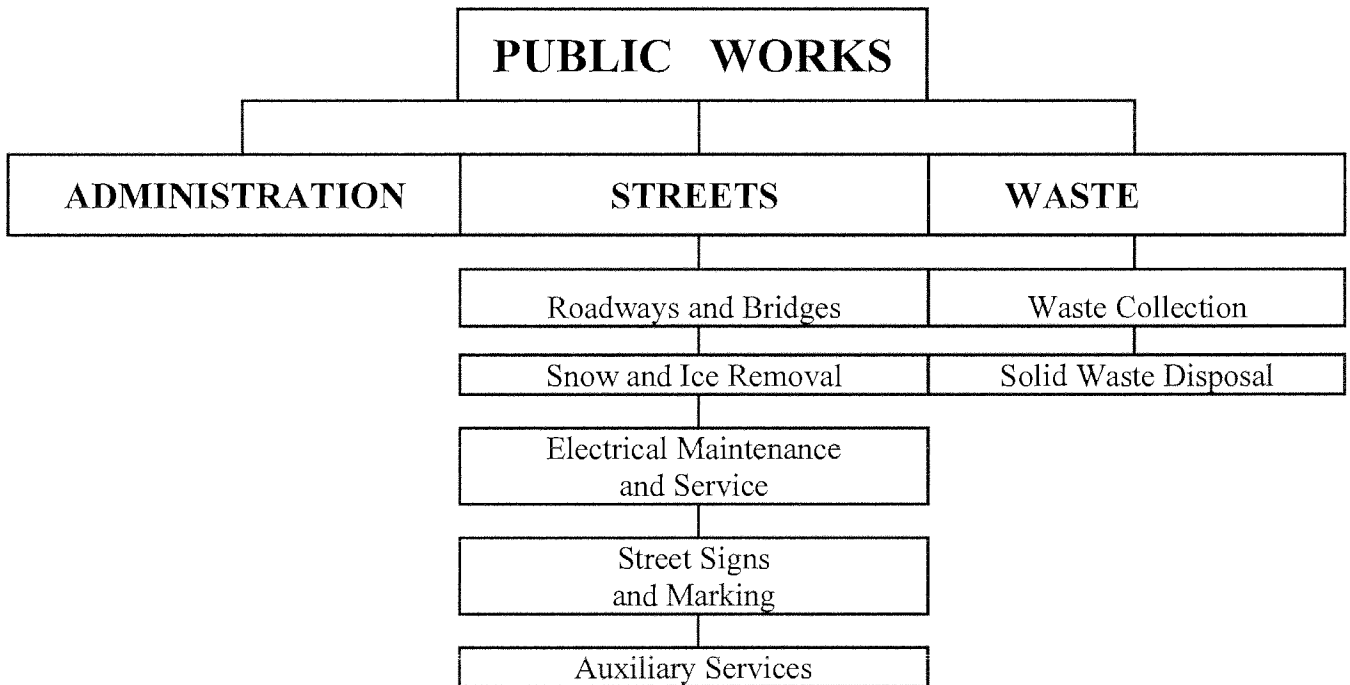
DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
54100 HEALTH SERVICES					
252 CITY SHARE-COUNTY HEALTH DEPT.	690,105	960,684	480,342	960,684	1,075,760
254 ANIMAL CONTROL COSTS	149,767	149,255	76,381	152,762	155,817
TOTAL CONTRACTUAL SERVICES	839,872	1,109,939	556,723	1,113,446	1,231,577
DEPARTMENT TOTAL	839,872	1,109,939	556,723	1,113,446	1,231,577

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PUBLIC WORKS DEPARTMENT

The Department of Public Works consists of the divisions of Administration, Engineering, Fleet Maintenance/Central Stores, Streets and Waste. Administration is responsible for the coordination of Public Works operations. Streets and Waste Divisions are responsible for maintaining the City of Kenosha's streets, snow and ice control, and waste disposal services. The Waste Division is responsible for the Recycling Program, and the Street Division manages the Yard Waste Program. The Divisions of Engineering, Central Stores and Fleet Maintenance are Internal Services Funds divisions. Public Works is responsible for the management of the Kenosha Stormwater Utility and also oversees the Municipal Office Building.

Organization



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PUBLIC WORKS DEPARTMENT

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
<u>Administration</u>			
Director - Public Works (3)	1.00	1.00	1.00
Administrative Assistant (3)	1.00	1.00	1.00
Office Associate II (5)	1.00	0.00	0.00
Office Associate I	1.00	1.00	1.00
Office Associate I (6)	0.90	0.33	0.33
Soil Erosion Specialist (5)	1.00	0.00	0.00
Total Administration	5.90	3.33	3.33
<u>Streets</u>			
Superintendent (4)	1.00	0.40	0.40
Field Supervisor (4)	2.00	0.40	0.40
Electrical Supervisor	1.00	1.00	1.00
Electrician (1)	4.00	4.00	4.00
Dispatcher (1) (3)	1.00	1.00	1.00
Construction and Maintenance Worker - Streets (1)	6.00	6.00	6.00
Construction and Maintenance Worker - SWU (5)	4.00	0.00	0.00
Equipment Operator - Streets(1)	7.00	7.00	7.00
Equipment Operator – SWU (5)	9.00	0.00	0.00
Total Streets	35.00	19.80	19.80
<u>Waste Collections</u>			
Superintendent	1.00	1.00	1.00
Field Supervisor	1.00	1.00	1.00
Waste Collector	15.00	15.00	15.00
Total Waste Collections	17.00	17.00	17.00
<u>Waste Disposal</u>			
Equipment Operator	2.00	2.00	2.00
Total Waste Disposal	2.00	2.00	2.00
<u>Recycling Program (2)</u>			
Waste Collector	6.00	6.00	6.00
Office Associate II (6)	0.10	0.10	0.10
Total Recycling Program	6.10	6.10	6.10
Total Authorized	66.00	48.23	48.23

- (1) Positions distributed among Roadways & Bridges, Street Cleaning, Snow & Ice Removal, Electrical Maintenance, Street Signs & Markings, Storm Sewer Maintenance, and Auxiliary Services Divisions.
- (2) Special Revenue Fund Budget.
- (3) Position is authorized in Public Works, a portion of position is funded in Public Works for allocation to Storm Water Utility.
- (4) Position is authorized in Public Works, a portion of position is moved to Storm Water Utility for 2017 & 2018.
- (5) For 2017 & 2018 positions are moved to Stormwater Utility.
- (6) Position is budgeted 33% Public Works Administration, 57% Stormwater Utility, and 10% Recycling.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53100 PUBLIC WORKS DEPT					
111 SALARIES-PERMANENT REGULAR	572,692	503,862	248,102	492,858	509,416
121 WAGES PERMANENT REGULAR	2,299,948	1,852,310	840,533	1,879,758	1,943,999
131 OVERTIME	243,529	275,018	24,807	163,300	283,877
132 WAGES TEMPORARY	206,579	233,486	58,620	204,596	239,825
134 WORKING OUT OF CLASS					
146 PRODUCTIVITY INCENTIVE	7,750	925	925	925	
151 WRS/RETIREMENT	208,538	192,553	78,228	181,110	197,060
152 F.I.C.A.	193,314	175,568	70,250	165,070	182,365
155 HEALTH INSURANCE EXPENSE	1,714,973	1,106,453	553,229	1,106,453	1,106,453
158 MEDICARE CONTRIBUTION	47,271	41,581	16,932	38,655	42,982
TOTAL PERSONAL SERVICES	5,494,594	4,381,756	1,891,626	4,232,725	4,505,977
219 OTHER PROFESSIONAL SERVICES	594,046	385,550	17,608	385,032	390,750
221 ELECTRICAL	1,074,481	1,135,000	497,940	1,107,200	1,136,000
222 NATURAL GAS	22,532	36,500	33,008	27,000	35,500
223 STORM WATER UTILITY	26,571	28,500	11,425	29,900	28,700
224 WATER	8,945	12,688	7,354	10,788	10,827
225 TELE-LONG DISTANCE/LOCAL CALLS					
226 CELLULAR/WIRELESS SERVICE COST	17,242	3,840	2,126	7,400	8,004
227 TELEPHONE - EQUIPMENT/CALLS	5,338	5,850	3,738	4,950	4,850
231 COMMUNICATIONS EQUIPMENT	328	4,000	558	3,000	4,400
232 OFFICE EQUIPMENT	4,396	4,600	2,612	4,800	10,630
233 LICENSING/MAINT AGREEMENTS	5,613	34,050	2,405	34,050	34,050
235 EQUIPMENT REPAIRS/MAINT.	3,380	3,958	688	2,658	4,460
241 HEATING & AIR CONDITIONING	118	4,000	798	2,000	4,250
246 OTHER BLDG MAINTENANCE	9,395	11,500	3,499	10,500	11,700
249 OTHER GROUNDS MAINTENANCE		400			1,000
253 WASTE DISPOSAL CHARGES	1,275,127	1,276,700	593,892	1,360,000	1,388,810
259 OTHER	4,089	3,700	1,739	3,000	5,700
261 MILEAGE	625	2,000	133	1,000	1,200
262 COMMERCIAL TRAVEL	910	500		500	500
263 MEALS & LODGING	1,301	2,500	358	1,600	2,500
264 REGISTRATION	3,982	10,600	1,389	10,100	11,600
282 EQUIPMENT RENTAL	84	5,300	927	5,100	6,000
TOTAL CONTRACTUAL SERVICES	3,058,503	2,971,736	1,182,197	3,010,578	3,101,431
311 OFFICE SUPPLIES/PRINTING	7,485	8,240	1,902	7,300	10,300
321 PUBLICATION OF LEGAL NOTICES	110	200	56	200	200
322 SUBSCRIPTIONS & BOOKS			240	500	1,050
323 MEMBERSHIP DUES	1,700	2,125	1,750	1,875	1,725
341 VEHICLE FUEL CHARGE/OIL/ETC	178,557	321,160	89,769	232,400	315,900
342 CENTRAL GARAGE LABOR CHARGES	622,192	593,780	286,147	593,280	560,464
343 CENT.GARAGE-PARTS&MAT. CHARGES	522,379	562,400	268,737	527,500	592,520
344 OUTSIDE MATERIAL & LABOR	48,530	121,510	14,065	113,000	139,050
349 EQUIP OPERATING EXPENSES-OTHER	24,895	28,000	12,502	28,000	32,900
351 ROAD SALT/BRINE	333,331	384,638	139,722	384,638	308,383

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
353 HORTICULTURAL SUPP-FERT ETC	5,974	6,400	3,229	6,400	7,400
354 GRAVEL, SAND, STONE	4,556	5,000		5,000	4,000
355 CEMENT ASPHALT&CRACKFILL	47,166	80,000	23,761	60,000	80,000
357 BUILDING MATERIALS	1,277	2,500	44	2,000	2,500
359 OTHER CONSUMABLE SUPPLIES	10,000				
361 SMALL TOOLS	8,064	12,980	7,427	9,253	8,600
362 OFFICE FURNITURE & EQUIPMENT	871	260	252	252	250
363 COMPUTER HARDWARE	579				
367 CLOTHING & UNIFORM REPLACEMENT	10,068	13,100	6,152	13,100	10,000
369 OTHER NON CAPITAL EQUIPMENT	5,094	3,555	2,599	3,954	
371 PAVEMENT MARKINGS	608	500		500	500
372 TRAFFIC SIGNS & HARDWARE	28,144	40,000	2,685	40,000	41,500
373 TRAFFIC SIGNALS	16,790	28,412	8,810	25,000	
374 STREET LIGHTING	56,718	30,000	25,790	30,000	
375 ELECTRICAL SUPL TRAF&ST LHTG	7,391	15,000	3,129	15,000	
378 BARRICADES, CONES, FLASHERS, ETC	2,607	2,500	2,493	2,500	2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,639	4,500	1,943	4,500	4,500
385 BATTERIES	761	800		800	800
387 EQUIPMENT CLEANING SUPPLIES	1,404	1,500	70	1,400	1,500
389 OTHER	24,940	21,900	9,347	25,900	26,150
TOTAL MATERIALS AND SUPPLIES	1,973,830	2,290,960	912,621	2,134,252	2,152,692
711 INSURED LOSSES-ACCIDENT CAUSED	32,617				
TOTAL INSURED LOSSES	32,617				
934 OTHER CHARGE BACKS	1,264,286-	349,936-	123,129-	349,936-	349,936-
TOTAL OTHER	1,264,286-	349,936-	123,129-	349,936-	349,936-
DEPARTMENT TOTAL	9,295,258	9,294,516	3,863,315	9,027,619	9,410,164

PUBLIC WORKS – ADMINISTRATION

Public Works Administration is responsible for administrative coordination of all Public Works Divisions' operations. The policies established by the Mayor and Common Council, in addition to Departmental policies established by the Director, are implemented by the administrative staff and assigned Divisions of Administration, Engineering, Central Stores, Fleet Maintenance, Park, Municipal Office Building, Streets, Waste and Recycling. Public Works administers multi-million dollar operating and capital improvement program budgets.

Responsibilities/Activities

The Administration Division develops and administers major infrastructure programs including: Engineering (project management, traffic engineering, construction, crackfilling, data analysis, technical support, hazardous sidewalk program, GIS Support); Street (traffic signs, traffic control, snow & ice control, yardwaste collection, compost site, potholes, roadway repairs, street lights and maintenance); Fleet Maintenance (planning, procurement, maintenance); Park (parks, pools, golf course and flower gardens) and Waste (collection, disposal, recycling). Public Works Administration is responsible for the public outreach concerning all programs, projects and events tied to the numerous divisions of the Public Works Department.

Administration provides operational and clerical support to the Storm Water Utility and administers projects for other city departments, such as Library, Museum, Transit and Kenosha Fire Department.

Administration also implements additionally assigned projects, as requested by the Mayor, and continually analyzes city service operations to seek more efficient processes and cost-saving measures.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53101 PUBLIC WORKS ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	181,120	218,448	108,228	218,448	224,200
131 OVERTIME		400			400
146 PRODUCTIVITY INCENTIVE	500				
151 WRS/RETIREMENT	11,987	14,890	7,359	14,860	15,050
152 F.I.C.A.	11,051	13,570	6,530	13,550	13,930
155 HEALTH INSURANCE EXPENSE	102,073	60,273	30,137	60,273	60,273
158 MEDICARE CONTRIBUTION	2,584	3,180	1,527	3,170	3,260
TOTAL PERSONAL SERVICES	309,315	310,761	153,781	310,301	317,113
219 OTHER PROFESSIONAL SERVICES	50,950	13,000	13,632	13,632	15,000
226 CELLULAR/WIRELESS SERVICE COST	653	720	289	700	720
232 OFFICE EQUIPMENT	2,469	3,200	1,280	3,200	8,880
259 OTHER					1,000
261 MILEAGE	266	2,000	133	1,000	1,000
262 COMMERCIAL TRAVEL		500		500	500
263 MEALS & LODGING	442	1,900	358	1,000	1,600
264 REGISTRATION	1,498	2,000	349	1,500	2,100
TOTAL CONTRACTUAL SERVICES	56,278	23,320	16,041	21,532	30,800
311 OFFICE SUPPLIES/PRINTING	3,612	4,740	1,166	4,000	6,500
323 MEMBERSHIP DUES	1,700	2,000	1,750	1,750	1,600
362 OFFICE FURNITURE & EQUIPMENT	771	260	252	252	250
367 CLOTHING & UNIFORM REPLACEMENT					150
TOTAL MATERIALS AND SUPPLIES	6,083	7,000	3,168	6,002	8,500
934 OTHER CHARGE BACKS	60,520-	22,967-	1,465-	22,967-	23,450-
TOTAL OTHER	60,520-	22,967-	1,465-	22,967-	23,450-
DIVISION TOTAL	311,156	318,114	171,525	314,868	332,963

PUBLIC WORKS – ENGINEERING

The Engineering Division coordinates and/or provides engineering services for the City. Its responsibilities include: technical reviews and studies; stormwater management; traffic analysis, permit issuance and enforcement for work in the City right-of-way, such as street openings, sidewalks, etc.; plan review activities for new development; design and construction of public works improvement projects, and capital improvements for City facilities. The Engineering Division also houses the Public Works GIS layers for asset management. The Engineering Division also houses the Public Works GIS layers for asset management. The Engineering Division, City Engineer, reports to the Director of Public Works.

Responsibilities/Activities

The Engineering Division is responsible for providing municipal engineering services for the City of Kenosha. Within budget restrictions, emphasis is placed upon providing technical review and analysis to justify and support policies, procedures and strategic decision-making, along with the responsibility of supporting the Stormwater Utility. In general, services include, but are not limited to, design, plan preparation, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports as needed to support and justify strategic decision-making; reviewing plans for new development and subdivisions for compliance with City of Kenosha construction and drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; responding to neighborhood and backyard drainage complaints; sidewalk, driveway and curb and gutter permit issuance and inspections; street opening permit issuance and inspections; traffic engineering including signals, signing and marking; surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, annexations, street and alley vacations, and other work as needed.

This budget provides for general engineering projects, permit work, maintaining and creating GIS layers and activities that do not pertain to a specific Capital Improvement Project.

110 GENERAL FUND
 03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53102 ENGINEERING					
219 OTHER PROFESSIONAL SERVICES	436,086	355,000	212	355,000	355,000
TOTAL CONTRACTUAL SERVICES	436,086	355,000	212	355,000	355,000
DIVISION TOTAL	436,086	355,000	212	355,000	355,000

PUBLIC WORKS – ROADWAYS & BRIDGES

The Street Division is responsible for the maintenance and repair of City streets, alleys, and bridges. Maintenance crews perform a wide variety of concrete and asphalt repairs. City personnel supervise and direct contractors who perform mudjacking and crackfilling to City specifications. Approximately 24 miles of gravel roads and alleys are graded and maintained. Alleys are periodically widened to their legal right-of-way width, cleaned of debris and trimmed of overgrown vegetation. The Street division picks up discarded appliances daily and disposes of them properly. Street Division equipment is used to assist the Fire Department when fighting major fires. Historical paving bricks are occasionally maintained or installed on brick streets and parkways.

Responsibilities/Activities

The Street Division is responsible for the repair and maintenance of streets and alleys, which includes coordinating pothole repairs and prevention programs. The Division also responds to emergencies such as storm damages, street buckling and pavement cave-ins. They also remove dead animals and objects from City streets.

	2016 Actual	2017 Estimate	2018 Estimate
Miles of streets maintained	332.5	333.5	334.5
Miles of alleys maintained	25.2	25.2	25.2
Number of individual alleys	412	405	404
Number of alleys graded	147	150	150
Cubic yards of concrete poured	314	300	300
Tons of hot mix asphalt used (<i>potholes</i>)	730	650	750
Tons of cold mix asphalt used (<i>potholes</i>)	185	190	190
Number of heat buckles repaired	15	6	12
Gallons of asphalt emulsion (<i>potholes</i>)	1,200	1,200	1,200

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53103 ROADWAYS & BRIDGES					
111 SALARIES-PERMANENT REGULAR	223,992	62,372	30,831	56,500	63,232
121 WAGES PERMANENT REGULAR	951,403	639,554	226,545	639,554	679,397
131 OVERTIME	42,417	20,000	1,596	10,000	20,000
132 WAGES TEMPORARY	56,398	102,432	17,605	72,000	106,904
146 PRODUCTIVITY INCENTIVE	4,125	425	425	425	
151 WRS/RETIREMENT	79,934	53,789	19,000	48,000	55,835
152 F.I.C.A.	74,067	49,045	17,200	43,700	51,670
155 HEALTH INSURANCE EXPENSE	828,563	575,942	287,971	575,942	575,942
158 MEDICARE CONTRIBUTION	18,018	11,977	4,100	10,200	12,610
TOTAL PERSONAL SERVICES	2,278,917	1,515,536	605,273	1,456,321	1,565,590
219 OTHER PROFESSIONAL SERVICES	5,491	2,000		2,000	2,100
221 ELECTRICAL	18,849	21,000	20,929	20,000	21,000
222 NATURAL GAS	13,267	23,000	25,085	16,500	22,000
223 STORM WATER UTILITY	21,647	22,500	8,290	22,500	22,500
224 WATER	6,918	9,600	7,018	9,500	9,500
226 CELLULAR/WIRELESS SERVICE COST	13,918	320	794	2,200	2,250
227 TELEPHONE - EQUIPMENT/CALLS	3,065	3,250	2,618	2,450	2,250
231 COMMUNICATIONS EQUIPMENT	328	4,000	558	3,000	4,400
232 OFFICE EQUIPMENT	1,367	800	1,039	1,000	1,150
233 LICENSING/MAINT AGREEMENTS	5,613	30,450	2,359	30,450	30,450
235 EQUIPMENT REPAIRS/MAINT.	1,720	800		500	800
241 HEATING & AIR CONDITIONING	118	2,000	798	1,000	2,250
246 OTHER BLDG MAINTENANCE	3,016	4,000	723	3,000	4,000
249 OTHER GROUNDS MAINTENANCE		400			1,000
259 OTHER	610	700			700
261 MILEAGE	359				200
263 MEALS & LODGING					300
264 REGISTRATION	149				300
282 EQUIPMENT RENTAL	84	300		100	1,000
TOTAL CONTRACTUAL SERVICES	96,519	125,120	70,211	114,200	128,150
311 OFFICE SUPPLIES/PRINTING	1,369	1,500	183	1,500	1,500
341 VEHICLE FUEL CHARGE/OIL/ETC	36,105	30,500	15,526	30,500	29,500
342 CENTRAL GARAGE LABOR CHARGES	221,542	146,980	78,483	146,980	136,980
343 CENT.GARAGE-PARTS&MAT. CHARGES	150,015	110,000	54,060	110,000	115,500
344 OUTSIDE MATERIAL & LABOR	14,356	44,800	2,842	44,000	49,700
353 HORTICULTURAL SUPP-FERT ETC	2,952	3,000	2,995	3,000	4,000
354 GRAVEL, SAND, STONE	4,556	5,000		5,000	4,000
355 CEMENT ASPHALT&CRACKFILL	47,166	80,000	23,761	60,000	80,000

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110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
357 BUILDING MATERIALS	1,277	1,000	44	1,000	1,000
359 OTHER CONSUMABLE SUPPLIES	10,000				
361 SMALL TOOLS	5,017	7,800	5,262	5,300	5,300
367 CLOTHING & UNIFORM REPLACEMENT	4,682	2,600	419	2,600	2,600
369 OTHER NON CAPITAL EQUIPMENT			799	799	
378 BARRICADES, CONES, FLASHERS, ETC	2,607	2,500	2,493	2,500	2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	885	1,500	454	1,500	1,500
385 BATTERIES	761	800		800	800
387 EQUIPMENT CLEANING SUPPLIES	1,404	1,500	70	1,400	1,500
389 OTHER	10,534	9,000	1,931	9,000	9,000
TOTAL MATERIALS AND SUPPLIES	515,228	448,480	189,322	425,879	445,380
711 INSURED LOSSES-ACCIDENT CAUSED	1,522-				
TOTAL INSURED LOSSES	1,522-				
934 OTHER CHARGE BACKS	1,203,766-	326,969-	121,664-	326,969-	326,486-
TOTAL OTHER	1,203,766-	326,969-	121,664-	326,969-	326,486-
DIVISION TOTAL	1,685,376	1,762,167	743,142	1,669,431	1,812,634

PUBLIC WORKS – SNOW AND ICE REMOVAL

Snow and ice control operations provide for efficient and timely removal of snow and ice from streets, alleys, and bridges. The Street Division removes snow from safety islands, subways, parking lots, and City-owned sidewalks. Sand barrels are placed at crossing guard locations throughout the City and refilled when necessary. Snow is loaded into dump trucks and hauled away when storage space along roads is no longer available. Sump pump ice is cut with graders throughout the winter to minimize the traffic hazards. Designated streets are salted to provide for a safe vehicular traffic flow. The winter of 2016 – 2017 received 6-3/4 inches of snow less than the average annual snowfall of 44 inches.

Responsibilities/Activities

The Street Division’s goal is to plow all City streets within 24 hours after a significant snowfall has ended. The Division is also responsible for salting designated salt routes within 8 hours after a snowfall has ended, to provide safe and open roads throughout the winter season.

The Division also responds to snow and ice-related emergency calls, such as sump pump ice, ice from broken water mains, ice storm glaze, fire fighting over spray, bridge glazing, and drifting.

The Street Division put a new brine making facility into operation the previous two snow seasons. This allowed us to apply anti-icing liquids prior to snowfalls resulting in safer streets by helping to prevent snow and ice from bonding to the pavement.

	Actual 2015 – 2016 Snow Season	Actual 2016 – 2017 Snow Season	Estimated 2017 – 2018 Snow Season
Miles of streets maintained – Centerline	332.5	333.5	336
Miles of alleys maintained	25.2	25.2	22
Number of full plow runs	7	3	9
Number of residential cleanup runs	2	0	1
Total Snow/Ice control operations	23	17	28
Number of salt runs	8	10	8
Total Gallons of calcium chloride used	8,828	4,721	4,500
Number of Anti-Icing events	6	4	4
Total Gallons of Beet Heat/Geo Melt used	5,292	4,305	9,000
Total Gallons of Brine used	60,622	64,250	125,000
Tons of salt used	4,600	3,300	5,200
Tons of sand used	22	22	22
Seasonal inches of snowfall	32.5	37.25	44
Number of declared snow emergencies	1	9	9

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53107 SNOW & ICE REMOVAL					
121 WAGES PERMANENT REGULAR	228,570		71,297	110,000	178,144
131 OVERTIME	153,701	166,355	10,497	100,000	176,434
132 WAGES TEMPORARY	7,054		2,396	2,396	
134 WORKING OUT OF CLASS					
151 WRS/RETIREMENT	24,613	11,312	5,689	14,400	23,760
152 F.I.C.A.	22,733	10,314	4,819	13,100	21,985
155 HEALTH INSURANCE EXPENSE	101,599				
158 MEDICARE CONTRIBUTION	5,418	2,412	1,184	3,100	5,143
TOTAL PERSONAL SERVICES	543,688	190,393	95,882	242,996	405,466
219 OTHER PROFESSIONAL SERVICES	87,620	5,400	1,363	5,400	5,500
224 WATER		1,800			
226 CELLULAR/WIRELESS SERVICE COST	1,155	1,780	53	1,400	1,500
235 EQUIPMENT REPAIRS/MAINT.	1,145				
262 COMMERCIAL TRAVEL	910				
263 MEALS & LODGING	859				
264 REGISTRATION	2,335	1,040	1,040	1,040	1,100
282 EQUIPMENT RENTAL		5,000	927	5,000	5,000
TOTAL CONTRACTUAL SERVICES	94,024	15,020	3,383	12,840	13,100
311 OFFICE SUPPLIES/PRINTING	1,101	1,700	336	1,500	1,700
321 PUBLICATION OF LEGAL NOTICES	110	200	56	200	200
341 VEHICLE FUEL CHARGE/OIL/ETC	39,413	87,860	16,809	50,000	85,000
342 CENTRAL GARAGE LABOR CHARGES	112,479	130,000	45,470	130,000	125,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	106,893	162,400	35,632	125,000	175,000
344 OUTSIDE MATERIAL & LABOR	18,045	29,210	938	25,000	35,545
349 EQUIP OPERATING EXPENSES-OTHER	24,895	28,000	12,502	28,000	32,900
351 ROAD SALT/BRINE	333,331	384,638	139,722	384,638	308,383
353 HORTICULTURAL SUPP-FERT ETC	116	400	234	400	400
361 SMALL TOOLS	972	1,000	1,103	1,103	1,000
389 OTHER	1,332	1,400	1,615	1,400	1,400
TOTAL MATERIALS AND SUPPLIES	638,687	826,808	254,417	747,241	766,528
DIVISION TOTAL	1,276,399	1,032,221	353,682	1,003,077	1,185,094

PUBLIC WORKS – ELECTRICAL MAINTENANCE AND SERVICE

The majority of this budget pays for approximately 4,200 city-leased, WeEnergies-owned, street lights. The Street Division maintains approximately 523 traffic signal poles and 3,000 City-owned street lights. The Street Division is responsible for the maintenance of 63 traffic signals, operated by computerized traffic controllers and emergency vehicle preemption (EVS). There are approximately 50 City-owned buildings serviced by Street Division electricians. Electrical work is performed in connection with new structures and during remodeling and renovation of older facilities. Street Division electricians respond to Digger's Hotline requests for locating all City-owned underground electrical wiring.

Responsibilities/Activities

The Street Division provides emergency repairs and routine electrical maintenance of all traffic signals, street lights, City-owned buildings and equipment. The Division also provides electrical maintenance and repairs for all City Departments and various special events. Street Division Electrical Repairers perform preventive maintenance on traffic signals and street lighting, when time permits.

City electrical crews are continuing a streetlight pole replacement program replacing deteriorated steel and concrete light poles.

	2016 Actual	2017 Estimate	2018 Estimate
Traffic signal knock-downs	15	18	20
Light pole knock-downs	44	45	48
Digger's Hotline Locates	7,370	7,500	7,500

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53109 ELECTRICAL MAINT & SERVICE					
111 SALARIES-PERMANENT REGULAR	24,671	76,132	35,029	71,000	71,314
121 WAGES PERMANENT REGULAR	150,807	218,707	68,205	157,500	125,361
131 OVERTIME	3,517	7,000	88	3,500	7,000
132 WAGES TEMPORARY	241		177	1,000	
146 PRODUCTIVITY INCENTIVE		125	125	125	
151 WRS/RETIREMENT	11,499	20,525	7,034	15,900	13,650
152 F.I.C.A.	10,840	18,717	6,328	14,470	12,630
155 HEALTH INSURANCE EXPENSE	148,541	101,541	50,771	101,541	101,541
158 MEDICARE CONTRIBUTION	2,537	4,377	1,483	3,400	2,955
TOTAL PERSONAL SERVICES	352,653	447,124	169,240	368,436	334,451
219 OTHER PROFESSIONAL SERVICES	8,432	3,000		3,000	6,000
221 ELECTRICAL	1,045,069	1,099,000	470,161	1,075,000	1,100,000
226 CELLULAR/WIRELESS SERVICE COST	56		420	1,400	720
233 LICENSING/MAINT AGREEMENTS		3,100		3,100	3,100
235 EQUIPMENT REPAIRS/MAINT.		658	658	658	660
264 REGISTRATION		7,260		7,260	7,800
TOTAL CONTRACTUAL SERVICES	1,053,557	1,113,018	471,239	1,090,418	1,118,280
322 SUBSCRIPTIONS & BOOKS			240	500	1,050
341 VEHICLE FUEL CHARGE/OIL/ETC	6,039	6,700	3,007	6,700	6,500
342 CENTRAL GARAGE LABOR CHARGES	48,624	19,800	16,825	19,800	19,800
343 CENT.GARAGE-PARTS&MAT. CHARGES	25,296	11,000	6,695	11,000	12,100
344 OUTSIDE MATERIAL & LABOR	8,987	5,000	3,971	8,000	10,000
361 SMALL TOOLS	970	1,930	1,013	1,500	
367 CLOTHING & UNIFORM REPLACEMENT	400	4,000	1,797	4,000	500
369 OTHER NON CAPITAL EQUIPMENT	3,539				
372 TRAFFIC SIGNS & HARDWARE	10,083				
373 TRAFFIC SIGNALS	16,790	28,412	8,810	25,000	
374 STREET LIGHTING	56,718	30,000	25,790	30,000	
375 ELECTRICAL SUPL TRAF&ST LHTG	7,391	15,000	3,129	15,000	
389 OTHER	1,185	1,000	4,110	5,000	4,200
TOTAL MATERIALS AND SUPPLIES	165,856	122,842	75,387	126,500	54,150
711 INSURED LOSSES-ACCIDENT CAUSED	26,987				
TOTAL INSURED LOSSES	26,987				
DIVISION TOTAL	1,599,053	1,682,984	715,866	1,585,354	1,506,881

PUBLIC WORKS – STREET SIGNS AND MARKINGS

The Street Division is responsible for the maintenance, installation and repair of all traffic control signs, including the emergency replacement of stop signs damaged during traffic accidents or vandalism. Pavement or traffic control markings, such as lane lines, pavement arrows, center lines, stop bars, traffic islands, parking stalls, and school crosswalks are installed using pavement tape or paint. Unnecessary markings are removed and pavement preparation is accomplished with a grinding machine.

Raised pavement markers, marking tape, epoxy markings, and paint are all used to mark roads and direct traffic. All raised pavement markers and epoxy or tape markings are installed by a contractor, while some painting projects are done by Street Division crews. All arterial streets are marked with either tape or epoxy paint.

Responsibilities/Activities

The Street Division provides for the maintenance, repair, and installation of roadway traffic signs and pavement markings, installs traffic monitor trailers on request, and installs traffic counters for Engineering data collection.

During the last few years Street Division in coordination with Public Works Engineering have updated many school zones to ensure enforcement of cell phone use within these areas.

Street Division was also tasked in 2017 to install 30 LED flashing pedestrian signs at 15 locations to enforce and improve crossing visibility.

	2016 Actual	2017 Estimated	2018 Estimated
Number of stop signs replaced or installed	324	325	350
Number of yield signs replaced or installed	27	30	30
Number of other miscellaneous signs replaced or installed	907	900	900
Number of sign posts replaced or installed	406	425	425
Number of V-Locks replaced with new V-Locks	32	35	35
Number of LED Flashing crosswalks	4	15	0

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53110 STREET SIGNS & MARKINGS					
121 WAGES PERMANENT REGULAR	93,881	92,879	35,846	68,000	59,501
131 OVERTIME	2,204	1,900		800	1,900
132 WAGES TEMPORARY	207	4,453	1,167	3,700	5,796
151 WRS/RETIREMENT	6,379	6,750	2,437	4,940	4,505
152 F.I.C.A.	5,960	6,155	2,222	4,500	4,170
155 HEALTH INSURANCE EXPENSE	31,675	31,675	15,838	31,675	31,675
158 MEDICARE CONTRIBUTION	1,396	1,440	537	1,060	975
TOTAL PERSONAL SERVICES	141,702	145,252	58,047	114,675	108,522
226 CELLULAR/WIRELESS SERVICE COST	178	300	18	300	1,050
TOTAL CONTRACTUAL SERVICES	178	300	18	300	1,050
341 VEHICLE FUEL CHARGE/OIL/ETC	1,611	2,000	954	2,000	2,000
342 CENTRAL GARAGE LABOR CHARGES	8,582	3,300	1,791	3,300	3,300
343 CENT.GARAGE-PARTS&MAT. CHARGES	7,451	2,200	613	2,200	2,420
361 SMALL TOOLS	552	700	49	500	700
369 OTHER NON CAPITAL EQUIPMENT	1,555	3,155	1,800	3,155	
371 PAVEMENT MARKINGS	608	500		500	500
372 TRAFFIC SIGNS & HARDWARE	38,227	40,000	2,685	40,000	41,500
389 OTHER	1,501	1,500	464	1,500	1,550
TOTAL MATERIALS AND SUPPLIES	60,087	53,355	8,356	53,155	51,970
DIVISION TOTAL	201,967	198,907	66,421	168,130	161,542

PUBLIC WORKS – AUXILIARY SERVICES

Weeds are cut regularly along parkways, streets, and City-owned properties. Safety islands and other areas are chemically treated for weed control. American flags are placed along main streets during holidays. The City is a member of Digger's Hotline and is responsible for locating all City-owned underground utilities upon request.

Responsibilities/Activities

Public Works Auxiliary Services crews work to control the growth of noxious weeds on City property. Sight and vehicle hazards, caused by vegetation, are removed in order to provide a positive image of a well-maintained and beautiful City. Auxiliary Services personnel work to promote pride and patriotism in the community by placing American Flags along the City's main streets.

	2016 Actual	2017 Estimated	2018 Estimated
Holiday/Special Events when flags are put out	7	7	7
City-owned properties – mowed/maintained	72	73	73
Digger's Hotline request for markings	7,716	7,500	8,000

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53113 AUXILIARY SERVICES					
121 WAGES PERMANENT REGULAR	32,532	18,966	9,757	22,500	14,468
131 OVERTIME		100			100
132 WAGES TEMPORARY	8,032	4,453	2,429	5,500	
151 WRS/RETIREMENT	2,546	1,600	663	1,530	970
152 F.I.C.A.	2,380	1,460	604	1,400	900
155 HEALTH INSURANCE EXPENSE	20,335	6,335	3,168	6,335	6,335
158 MEDICARE CONTRIBUTION	588	340	177	330	
TOTAL PERSONAL SERVICES	66,413	33,254	16,798	37,595	22,773
235 EQUIPMENT REPAIRS/MAINT.	159	500		500	500
259 OTHER	3,479	3,000	1,739	3,000	4,000
TOTAL CONTRACTUAL SERVICES	3,638	3,500	1,739	3,500	4,500
341 VEHICLE FUEL CHARGE/OIL/ETC	549	1,500	250	1,200	1,500
342 CENTRAL GARAGE LABOR CHARGES	1,487	15,000	1,614	15,000	10,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	868	16,500	961	10,000	16,500
353 HORTICULTURAL SUPP-FERT ETC	2,906	3,000		3,000	3,000
361 SMALL TOOLS	553	1,000		600	1,000
389 OTHER	3,903	4,000	1,067	4,000	4,000
TOTAL MATERIALS AND SUPPLIES	10,266	41,000	3,892	33,800	36,000
DIVISION TOTAL	80,317	77,754	22,429	74,895	63,273

PUBLIC WORKS – WASTE COLLECTIONS

The Waste Division is responsible for the curbside collection of residential solid waste. This service is offered weekly in all kinds of weather. There are nine waste routes and four recycling routes. The Waste Division also provides curbside collection of bulk items and a drop off at the City drop off site, located at 1001 - 50th Street.

Responsibilities/Activities

The Waste Division functions to maintain a clean and healthy environment through the collection of bulk, brush, solid waste, and recycling.

The Waste Division collects weekly curbside waste and scheduled bulk pickup. The projected tonnages are based upon tonnage amounts from 2000 to 2013.

Daily Collection	2016 Actual	2017 Estimate	2018 Estimate
Curbside waste collection (tons)	24,042	25,100	26,000
Curbside bulk collection (tons)	3,220	3,100	3,000
Curbside waste collection (stops/wk)	31,668	32,150	32,600

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53116 WASTE COLLECTIONS					
111 SALARIES-PERMANENT REGULAR	142,909	146,910	74,014	146,910	150,670
121 WAGES PERMANENT REGULAR	734,699	768,530	372,054	768,530	772,524
131 OVERTIME	38,756	69,773	11,715	45,000	68,587
132 WAGES TEMPORARY	134,647	122,148	34,846	120,000	127,125
146 PRODUCTIVITY INCENTIVE	2,750	375	375	375	
151 WRS/RETIREMENT	64,224	75,303	32,119	73,470	74,969
152 F.I.C.A.	59,596	68,665	29,071	67,050	69,379
155 HEALTH INSURANCE EXPENSE	447,435	295,935	147,968	295,935	295,935
158 MEDICARE CONTRIBUTION	15,166	16,061	7,110	15,680	16,230
TOTAL PERSONAL SERVICES	1,640,182	1,563,700	709,272	1,532,950	1,575,419
219 OTHER PROFESSIONAL SERVICES	767	2,000		1,000	2,000
221 ELECTRICAL	9,834	13,400	6,347	11,000	13,400
222 NATURAL GAS	9,265	13,500	7,923	10,500	13,500
223 STORM WATER UTILITY	4,924	6,000	3,135	7,400	6,200
224 WATER	2,027	1,288	336	1,288	1,327
225 TELE-LONG DISTANCE/LOCAL CALLS					
226 CELLULAR/WIRELESS SERVICE COST	1,282	720	552	1,400	1,764
227 TELEPHONE - EQUIPMENT/CALLS	2,273	2,600	1,120	2,500	2,600
232 OFFICE EQUIPMENT	560	600	293	600	600
233 LICENSING/MAINT AGREEMENTS		500	46	500	500
235 EQUIPMENT REPAIRS/MAINT.	356	2,000	30	1,000	2,500
241 HEATING & AIR CONDITIONING		2,000		1,000	2,000
246 OTHER BLDG MAINTENANCE	3,277	2,500	398	2,500	2,700
263 MEALS & LODGING		600		600	600
264 REGISTRATION		300		300	300
TOTAL CONTRACTUAL SERVICES	34,565	48,008	20,180	41,588	49,991
311 OFFICE SUPPLIES/PRINTING	1,403	300	217	300	600
323 MEMBERSHIP DUES		125		125	125
341 VEHICLE FUEL CHARGE/OIL/ETC	68,342	152,000	37,699	110,000	152,000
342 CENTRAL GARAGE LABOR CHARGES	197,961	225,500	104,567	225,000	215,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	207,212	219,300	125,560	219,300	225,900
344 OUTSIDE MATERIAL & LABOR	3,098	24,000	5,919	24,000	24,750
357 BUILDING MATERIALS		1,500		1,000	1,500
361 SMALL TOOLS		550		250	600
362 OFFICE FURNITURE & EQUIPMENT	100				
363 COMPUTER HARDWARE	579				
367 CLOTHING & UNIFORM REPLACEMENT	4,986	6,500	3,936	6,500	6,750
369 OTHER NON CAPITAL EQUIPMENT		400			

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110 GENERAL FUND
 03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
382 HOUSEKEEPING-JANITORIAL SUPPLI	754	3,000	1,489	3,000	3,000
389 OTHER	6,485	5,000	160	5,000	6,000
TOTAL MATERIALS AND SUPPLIES	490,920	638,175	279,547	594,475	636,725
DIVISION TOTAL	2,165,667	2,249,883	1,008,999	2,169,013	2,262,135

PUBLIC WORKS – SOLID WASTE DISPOSAL

The City of Kenosha operates a bulk waste site located at 1001 - 50th Street. Waste collected curbside and solid waste collected from City Departments are dumped at the Waste Division transfer station. The solid waste is loaded into semi-tractor trailers and taken to the landfill location.

Responsibilities/Activities

The Waste Division functions to remove all solid and bulk waste from the curb and dispose of it at the landfill or recycling facilities. The Division collects waste at the transfer station and hauls it to the landfill. The waste brought to the landfill includes curbside waste, curbside bulk, municipal dumpster collection, bulk drop-off and miscellaneous disposal by City Departments.

The number of trips to the landfill are estimated by taking the total tonnage of the curbside waste, curbside bulk and municipal dumpster collection and dividing by the maximum load allowed of 20 tons. The tonnage of material is based upon the 2011-2013 projected tonnages.

	2016 Actual	2017 Estimate	2018 Estimate
Total waste landfilled (tons)	29,161	30,300	31,200
Trips to landfill	1,710	1,770	1,835
Bulk drop off (tons)	1,899	2,100	2,200
Bulk drop off (pulls)	281	295	320

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53117 SOLID WASTE DISPOSAL					
121 WAGES PERMANENT REGULAR	108,056	113,674	56,829	113,674	114,604
131 OVERTIME	2,934	9,490	911	4,000	9,456
146 PRODUCTIVITY INCENTIVE	375				
151 WRS/RETIREMENT	7,356	8,384	3,927	8,010	8,321
152 F.I.C.A.	6,687	7,642	3,476	7,300	7,701
155 HEALTH INSURANCE EXPENSE	34,752	34,752	17,376	34,752	34,752
158 MEDICARE CONTRIBUTION	1,564	1,794	814	1,715	1,809
TOTAL PERSONAL SERVICES	161,724	175,736	83,333	169,451	176,643
219 OTHER PROFESSIONAL SERVICES	4,700	5,150	2,401	5,000	5,150
221 ELECTRICAL	729	1,600	503	1,200	1,600
246 OTHER BLDG MAINTENANCE	3,102	5,000	2,378	5,000	5,000
253 WASTE DISPOSAL CHARGES	1,275,127	1,276,700	593,892	1,360,000	1,388,810
TOTAL CONTRACTUAL SERVICES	1,283,658	1,288,450	599,174	1,371,200	1,400,560
341 VEHICLE FUEL CHARGE/OIL/ETC	26,498	40,600	15,524	32,000	39,400
342 CENTRAL GARAGE LABOR CHARGES	31,517	53,200	37,397	53,200	49,884
343 CENT.GARAGE-PARTS&MAT. CHARGES	24,644	41,000	45,216	50,000	45,100
344 OUTSIDE MATERIAL & LABOR	4,044	18,500	395	12,000	19,055
TOTAL MATERIALS AND SUPPLIES	86,703	153,300	98,532	147,200	153,439
711 INSURED LOSSES-ACCIDENT CAUSED	7,152				
TOTAL INSURED LOSSES	7,152				
DIVISION TOTAL	1,539,237	1,617,486	781,039	1,687,851	1,730,642
DEPARTMENT TOTAL	9,295,258	9,294,516	3,863,315	9,027,619	9,410,164

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PARKS

The Parks service area is responsible for maintaining the City of Kenosha's park system, including the beaches, athletic fields, swimming pools, and other public areas. It is also responsible for overseeing the planting of trees on streets and in parks, as well as for maintaining existing trees.

Organization



PARKS

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
<u>Administration</u>			
Superintendent	1.00	1.00	1.00
Field Supervisor (3)	0.50	0.50	0.50
Field Supervisor (4)	0.92	0.92	0.92
Office Associate II (2)	0.90	0.90	0.90
Total Administration	3.32	3.32	3.32
 <u>General Parks</u>			
Field Supervisor (3)	0.50	0.00	0.00
Construction & Maintenance Worker	11.00	10.00	10.00
Equipment Operator	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00
Skilled Maintenance Repairer	4.00	4.00	4.00
Arborist II (1)	1.00	0.00	0.00
Arborist I (1)	3.00	0.00	0.00
Total General Parks	21.50	16.00	16.00
Total Authorized	24.82	19.32	19.32

(1) For 2017 & 2018 positions moved to Stormwater Utility.

(2) Position is budgeted 90% Park Administration and 10% Golf.

(3) Position is budgeted 50% Park Administration and 50% Stormwater Utility (position moved for 2017 & 2018.)

(4) Position is budgeted 92% Park Administration and 8% Golf.

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55100 PARKS DEPT					
111 SALARIES-PERMANENT REGULAR	217,702	223,301	108,803	220,000	228,891
121 WAGES PERMANENT REGULAR	827,748	814,825	388,829	795,100	827,462
122 PERMANENT PART-TIME	20,108	40,716		21,000	40,716
131 OVERTIME	37,856	31,024	5,120	35,580	31,306
132 WAGES TEMPORARY	673,017	698,918	240,456	674,600	698,618
134 WORKING OUT OF CLASS	7,050	8,117	2,843	7,400	8,117
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	3,301	1,176	1,175	1,175	
151 WRS/RETIREMENT	85,534	105,057	39,112	98,630	104,765
152 F.I.C.A.	78,298	95,844	34,960	89,930	96,950
155 HEALTH INSURANCE EXPENSE	367,792	349,692	174,849	349,692	349,692
158 MEDICARE CONTRIBUTION	25,461	26,375	10,662	25,480	26,663
TOTAL PERSONAL SERVICES	2,344,467	2,395,645	1,007,109	2,319,187	2,413,780
219 OTHER PROFESSIONAL SERVICES	28,266	44,070	20,050	31,370	46,000
221 ELECTRICAL	141,709	155,500	55,067	151,500	157,283
222 NATURAL GAS	20,391	46,350	19,556	34,550	46,350
223 STORM WATER UTILITY	124,659	110,000	63,542	125,000	113,300
224 WATER	82,117	74,193	17,595	71,140	74,264
226 CELLULAR/WIRELESS SERVICE COST	2,290	2,500	936	2,500	2,000
227 TELEPHONE - EQUIPMENT/CALLS	4,423	4,600	2,249	4,710	4,650
232 OFFICE EQUIPMENT	1,794	3,000	947	2,100	4,150
233 LICENSING/MAINT AGREEMENTS		24,300	1,870	10,000	24,300
235 EQUIPMENT REPAIRS/MAINT.	19,932	11,500	4,196	11,500	12,500
241 HEATING & AIR CONDITIONING	6,840	1,800		1,800	1,800
244 PAINTING & CARPETING	3,662	17,500	2,083	15,500	18,000
245 ROOF REPAIRS	3,558	3,500		3,500	3,500
246 OTHER BLDG MAINTENANCE	19,050	20,400	3,513	20,300	17,400
247 BALL DIAMOND LIGHT REPAIRS	3,429	6,000	56	5,000	6,000
248 OUTSIDE LIGHTING REPAIRS	3,412	4,500	604	4,000	4,500
249 OTHER GROUNDS MAINTENANCE	31,611	35,250	13,717	35,250	35,150
259 OTHER	417	840	312	840	840
261 MILEAGE	159		10	10	
263 MEALS & LODGING		900		900	800
264 REGISTRATION	730	1,750	350	965	1,100
282 EQUIPMENT RENTAL	22,398	17,900	1,739	21,022	28,000
TOTAL CONTRACTUAL SERVICES	520,847	586,353	208,392	553,457	601,887
311 OFFICE SUPPLIES/PRINTING	3,177	6,500	1,733	5,500	6,500
322 SUBSCRIPTIONS & BOOKS					100
323 MEMBERSHIP DUES		1,125		400	850
341 VEHICLE FUEL CHARGE/OIL/ETC	69,368	70,000	30,880	68,600	70,600
342 CENTRAL GARAGE LABOR CHARGES	124,473	140,636	94,016	140,636	140,636
343 CENT.GARAGE-PARTS&MAT. CHARGES	97,097	61,560	84,903	94,500	67,160
344 OUTSIDE MATERIAL & LABOR	55,417	67,100	21,709	62,700	95,540
353 HORTICULTURAL SUPP-FERT ETC	48,138	74,600	22,682	69,500	73,000

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
354 GRAVEL, SAND, STONE	8,346	6,500	1,780	6,500	6,500
355 CEMENT ASPHALT&CRACKFILL	880	1,700		1,000	1,700
356 F. MARKING LIME & DIAMOND DRY	2,224	2,500		2,500	2,500
357 BUILDING MATERIALS	8,448	14,400	8,789	13,400	11,400
359 OTHER CONSUMABLE SUPPLIES	3,329		74	3,750	2,100
361 SMALL TOOLS	13,839	10,750	4,139	10,400	11,100
362 OFFICE FURNITURE & EQUIPMENT	329				
363 COMPUTER HARDWARE		1,500			
367 CLOTHING & UNIFORM REPLACEMENT	1,375	2,800	949	3,281	2,800
368 SNOW FENCE & STREET POSTS	2,185	3,000		2,000	3,000
369 OTHER NON CAPITAL EQUIPMENT	36,127	2,500			625
382 HOUSEKEEPING-JANITORIAL SUPPLI	16,397	19,000	3,161	16,000	15,000
386 RECREATION EQUIPMENT SUPPLIES	10,654	9,000		11,000	
389 OTHER	16,497	12,000	7,531	12,000	12,000
TOTAL MATERIALS AND SUPPLIES	518,300	507,171	282,346	523,667	523,111
562 PICK-UP TRUCKS		9,660	9,660	9,660	
576 MOWERS/ATTACHMENTS	9,592				
579 OTHER MISC EQUIPMENT	5,522				
TOTAL CAPITAL OUTLAY-PURCHASE	15,114	9,660	9,660	9,660	
DEPARTMENT TOTAL	3,398,728	3,498,829	1,507,507	3,405,971	3,538,778

PARKS – ADMINISTRATION

Park Administration functions to support all park operations and provide the citizens of Kenosha with a quality system of parks and related services.

Responsibilities/Activities

Parks Administration is responsible for Parks Division budget planning and Capital Improvement Program implementation. The website is updated yearly with changes to programming and information as changes are approved by the Board of Park Commissioners or Park Division Superintendent. Park Administration reviews and proposes the fees and charges on rentals and equipment for the upcoming calendar year.

The Park Administration is responsible for ensuring that a broad base of leisure opportunities exist through the provision of quality facilities, and environmental stewardship. The Division facilitates a broad range of program activities including sport activities and tournaments, special events, volunteer activities, public facility use permits, swimming pools, golf, and beaches. The goal is to keep pace with community growth through handicap accessible Park facilities, playground structures, park acquisition, facility development and improvements. Staff continues to seek, apply and secure park development and acquisition grants. Each park is evaluated and changes are proposed yearly to make sure each park more user-friendly and aesthetically pleasing. Staff continues to implement park improvements in coordination with Common Council approved Master plans and the Comprehensive Outdoor Recreation Plan (CORP).

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55101 PARKS-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	217,702	223,301	108,803	220,000	228,891
131 OVERTIME	9,078	4,123	1,604	4,100	4,224
146 PRODUCTIVITY INCENTIVE	488	269	300	300	
151 WRS/RETIREMENT	15,005	15,470	7,476	15,270	15,620
152 F.I.C.A.	13,959	14,110	6,731	13,920	14,460
155 HEALTH INSURANCE EXPENSE	60,092	60,092	30,046	60,092	60,092
158 MEDICARE CONTRIBUTION	3,264	3,300	1,574	3,260	3,390
TOTAL PERSONAL SERVICES	319,588	320,665	156,534	316,942	326,677
226 CELLULAR/WIRELESS SERVICE COST	2,290	2,500	936	2,500	2,000
232 OFFICE EQUIPMENT	1,794	3,000	947	2,100	4,150
261 MILEAGE	159		10	10	
263 MEALS & LODGING		300		300	300
264 REGISTRATION		400		400	500
TOTAL CONTRACTUAL SERVICES	4,243	6,200	1,893	5,310	6,950
311 OFFICE SUPPLIES/PRINTING	1,611	3,000	389	2,500	3,000
322 SUBSCRIPTIONS & BOOKS					100
323 MEMBERSHIP DUES		775		400	375
TOTAL MATERIALS AND SUPPLIES	1,611	3,775	389	2,900	3,475
DIVISION TOTAL	325,442	330,640	158,816	325,152	337,102

PARKS – BASEBALL

The Parks Division crews are responsible for preparation and maintenance of all baseball & softball diamonds with City of Kenosha parks. It also provides a myriad of services for various organizations at all the athletic fields throughout the City.

Responsibilities/Activities

The Board of Park Commissioners have approved several agreements with various organizations that have given the residents of the city a variety of options for organized baseball with city parks. Some of these are: Bigtop at Simmons Ball Field, Western Kiwanis at Nash park, Optimist Little Leaguers at Kenosha Sports Complex, WI Shores Challenger at Kenosha Sports Complex, Kenosha Unified School District at Anderson park, Boy’s and Girl’s Club at Little League park. The Park Division staff’s preparation of fields varies on agreement requirements. The Park Division also maintains approximately 27 other baseball fields thought the park system for resident and visitor use.

A few of the Park Division's yearly objectives include repairing and upgrading diamond conditions by leveling, improving drainage and weed removal. Plans are to continue the replacement of backstops, player benches and backstop netting.

BASEBALL	2016 Actual	2017 Estimated	2018 Estimated
Baseball fields maintained	24	24	24
Football fields maintained	4	4	4
Flag football games played	28	28	28
Tournaments supported	4	4	4
Baseball/Softball games played	1,800	1,750	1,700

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55102 BASEBALL DIAMONDS					
121 WAGES PERMANENT REGULAR	43,667	40,975	13,759	39,000	37,746
131 OVERTIME	1,695	3,753	425	3,750	3,753
132 WAGES TEMPORARY	79,250	78,125	23,886	71,000	78,125
134 WORKING OUT OF CLASS	3,191	3,424	1,423	3,400	3,424
151 WRS/RETIREMENT	5,329	7,550	1,777	6,950	7,220
152 F.I.C.A.	4,937	6,885	1,619	6,350	6,685
155 HEALTH INSURANCE EXPENSE	15,023	15,023	7,512	15,023	15,023
158 MEDICARE CONTRIBUTION	1,840	1,840	572	1,710	1,790
TOTAL PERSONAL SERVICES	154,932	157,575	50,973	147,183	153,766
221 ELECTRICAL	17,030	20,600	6,030	20,600	18,500
224 WATER	5,929	5,665	804	5,800	5,800
244 PAINTING & CARPETING	446	4,000		4,000	4,500
247 BALL DIAMOND LIGHT REPAIRS	3,077	6,000	56	5,000	6,000
249 OTHER GROUNDS MAINTENANCE	7,089	5,000	1,560	5,000	5,000
TOTAL CONTRACTUAL SERVICES	33,571	41,265	8,450	40,400	39,800
341 VEHICLE FUEL CHARGE/OIL/ETC	592	2,900	358	1,500	2,800
342 CENTRAL GARAGE LABOR CHARGES	3,358	5,000	501	5,000	5,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	912	1,760	160	1,500	1,760
344 OUTSIDE MATERIAL & LABOR	806	2,200	716	2,200	2,200
353 HORTICULTURAL SUPP-FERT ETC	4,380	7,000	1,067	5,000	5,000
354 GRAVEL, SAND, STONE	5,975	3,000	1,780	3,000	3,000
356 F. MARKING LIME & DIAMOND DRY	2,224	2,500		2,500	2,500
357 BUILDING MATERIALS		400		400	400
361 SMALL TOOLS	1,751	700	120	700	700
369 OTHER NON CAPITAL EQUIPMENT	582				
382 HOUSEKEEPING-JANITORIAL SUPPLI	132				
386 RECREATION EQUIPMENT SUPPLIES	3,308	1,000		1,000	
TOTAL MATERIALS AND SUPPLIES	24,020	26,460	4,702	22,800	23,360
576 MOWERS/ATTACHMENTS	9,592				
TOTAL CAPITAL OUTLAY-PURCHASE	9,592				
DIVISION TOTAL	222,115	225,300	64,125	210,383	216,926

PARKS – FLOWER GARDENS

Parks Division – Flower Gardens seeks to beautify the City of Kenosha by planting colorful and creative community-wide flower beds.

Responsibilities/Activities

Parks Division is responsible for the design, layout, planting and maintenance of all City of Kenosha flower beds and gardens. Park staff prepares the Warren Taylor Flower Garden in Lincoln Park, Formal Floral Gardens at Wolfenbittel Park and Troha Garden in Harbor Park annually. These sites are used June 1 through October 1 of each year with many occasions of more than 3 events per day including weekend ceremonies. Staff also plants and maintains the flower beds along the Street Car stops on 54th Street, flower planters installed at all new park sign locations, Harbor Park Police & Fire Memorial, City Hall, Navy Memorial as well as memorial gardens and blvds.

The Parks Division will continue the maintenance and winterization of existing flower beds, critique old designs and create new planting designs for the coming year. Flower beds are designed and orders placed during the winter months. Staff begins receiving and potting plants in March and maintains the plants in the greenhouse until planting season. Park staff oversees volunteers, cleanups and speaking to various educational programs as requested.

FLOWER GARDENS	2016 Actual	2017 Estimated	2018 Estimated
City-wide flower beds	164	171	172
Formal floral gardens	2	3	3
Circular entryway beds	3	3	3
Kenosha sign entryway beds	3	2	2
Adopt-A-Spot Beds	44	35	35

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55103 FLOWER GARDENS					
121 WAGES PERMANENT REGULAR	46,502	47,171	21,339	43,000	36,135
131 OVERTIME	3	823	711	820	845
132 WAGES TEMPORARY	42,853	42,625	24,942	42,600	42,625
151 WRS/RETIREMENT	4,007	4,690	1,538	4,440	3,890
152 F.I.C.A.	3,484	4,280	1,268	4,040	3,600
155 HEALTH INSURANCE EXPENSE	11,765	11,765	5,883	11,765	11,765
158 MEDICARE CONTRIBUTION	1,233	1,320	650	1,270	1,170
TOTAL PERSONAL SERVICES	109,847	112,674	56,331	107,935	100,030
222 NATURAL GAS	931	1,350	1,108	1,350	1,350
224 WATER	193	1,236	96	400	1,030
246 OTHER BLDG MAINTENANCE	238	400		300	400
249 OTHER GROUNDS MAINTENANCE		150		150	150
264 REGISTRATION	100	350	65	65	100
TOTAL CONTRACTUAL SERVICES	1,462	3,486	1,269	2,265	3,030
353 HORTICULTURAL SUPP-FERT ETC	37,334	40,000	12,551	40,000	40,000
357 BUILDING MATERIALS		2,000		1,000	1,000
361 SMALL TOOLS	436	500	18	500	500
TOTAL MATERIALS AND SUPPLIES	37,770	42,500	12,569	41,500	41,500
579 OTHER MISC EQUIPMENT	5,522				
TOTAL CAPITAL OUTLAY-PURCHASE	5,522				
DIVISION TOTAL	154,601	158,660	70,169	151,700	144,560

PARKS – SOCCER

The Parks Division crews are responsible for preparation and maintenance of all soccer fields that are enjoyed by a variety of organizations for games and practice.

Responsibilities/Activities

The Board of Park Commissioners have approved several agreements with various organizations that provide a variety for organized soccer, rugby and lacrosse viewing or participation activities such as: Kenosha Area Soccer League (KASL) at Anderson park. This organization hosts the annual Battle of the Borders soccer tournament that brings approximately 5,000 players and viewers to the Kenosha area.

Park Division staff's participation of field preparation and maintenance varies on agreement requirements. Yearly field maintenance includes, but is not limited to, upgrading of playing surfaces (turf), fertilization, weed control, irrigating and leveling all fields by filling holes with topsoil, seed and cover. Park Division also maintains approximately 13 other soccer fields and two other rugby fields throughout the park system for residents and visitors.

SOCCER	2016 Actual	2017 Estimated	2018 Estimated
Number of competitive fields maintained	19	19	19
Number of games	1,700	1,700	1,700
Number of tournaments	1	1	1
RUGBY	2016 Actual	2017 Estimated	2018 Estimated
Number of competitive fields maintained	1	1	1
Number of games	8	8	8
Number of tournaments	1	1	1
LACROSSE	2016 Actual	2017 Estimated	2018 Estimated
Number of competitive fields maintained	1	1	1
Number of games	20	20	20
Number of tournaments	0	0	0

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55104 SOCCER					
121 WAGES PERMANENT REGULAR	2,420	5,867	95	2,400	3,267
131 OVERTIME		286			286
132 WAGES TEMPORARY	5,384	10,445	920	6,000	10,445
151 WRS/RETIREMENT	511	1,130	69	590	940
152 F.I.C.A.	478	1,040	62	530	880
155 HEALTH INSURANCE EXPENSE	7,783	7,783	3,892	7,783	7,783
158 MEDICARE CONTRIBUTION	113	250	15	130	210
TOTAL PERSONAL SERVICES	16,689	26,801	5,053	17,433	23,811
224 WATER	6,591	9,152	437	6,800	7,500
249 OTHER GROUNDS MAINTENANCE	7,804	8,500	3,934	8,500	8,500
TOTAL CONTRACTUAL SERVICES	14,395	17,652	4,371	15,300	16,000
342 CENTRAL GARAGE LABOR CHARGES		7,150		7,150	7,150
343 CENT.GARAGE-PARTS&MAT. CHARGES		4,400	104	3,000	4,400
344 OUTSIDE MATERIAL & LABOR	494	500		500	500
353 HORTICULTURAL SUPP-FERT ETC	568	3,600	4,102	4,500	4,000
354 GRAVEL, SAND, STONE	2,064	2,000		2,000	2,000
361 SMALL TOOLS		150			150
TOTAL MATERIALS AND SUPPLIES	3,126	17,800	4,206	17,150	18,200
DIVISION TOTAL	34,210	62,253	13,630	49,883	58,011

PARKS – BEACHES/SOUTHPORT BEACHHOUSE

The Parks Division strives to provide local residents and visitors to the City of Kenosha access to clean and safe beaches. The Southport Beachhouse is maintained as a place for activities and education.

Responsibilities/Activities

The Parks Division staff is responsible for the maintenance and operation of Kenosha’s public beaches along the lakefront, the Southport Beachhouse and the Simmons Bathhouse. Maintenance activities include cleaning of the beaches from Southport to Alford Park along and monitoring the water quality and posting conditions.

The Southport Beachhouse is used for rentals from March through December. The building is closed annually January and February to allow for maintenance to be conducted. The Southport Beachhouse is also used annually for elections.

BEACHES / SOUTHPORT BEACHHOUSE	2016 Actual	2017 Estimated	2018 Estimated
Attendance Estimates	12,511	11,375	12,000
Beach House Rentals	171	107	125

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55106 BEACHES					
121 WAGES PERMANENT REGULAR	2,564	4,025	287	2,200	2,467
131 OVERTIME	81				
132 WAGES TEMPORARY	32,364		8,438	20,000	
151 WRS/RETIREMENT	404	280	52	160	170
152 F.I.C.A.	374	250	46	140	160
155 HEALTH INSURANCE EXPENSE	11,765	11,765	5,883	11,765	11,765
158 MEDICARE CONTRIBUTION	506	60	126	40	40
TOTAL PERSONAL SERVICES	48,058	16,380	14,832	34,305	14,602
222 NATURAL GAS	3,662	7,200	3,238	4,000	7,200
224 WATER	4,919	5,200	1,562	5,200	5,200
246 OTHER BLDG MAINTENANCE	1,530	3,000		3,000	3,000
TOTAL CONTRACTUAL SERVICES	10,111	15,400	4,800	12,200	15,400
DIVISION TOTAL	58,169	31,780	19,632	46,505	30,002

PARKS – SPECIAL EVENTS

The Parks Division staff aims to provide exceptional park support services that enhance the use of public parks and City's resources for the benefit of residents and visitors to Kenosha.

Responsibilities/Activities

Parks Division staff members attend meetings organized by the City's Community Relations Liaison with various organizations about events. There are several events that occur each year for the enjoyment of the public. These events include, Civic Parade, 4th of July activities, Celebrate America, Pike River Rendezvous, Wisconsin Marathon, Taste of Wisconsin, Lose the Shoes, Cheese-a-Palooza, Labor Day Car show, Home Run Derby, the Mayor Turkey Day Run and several art fairs and other events. Parks Division, in association with the Kenosha Unified School District, holds the Festival of Arts and Flowers in Lincoln Park. Supports the Peanut Butter and Jam concerts during the Summer on Thursdays at noon and evenings in Veteran's Park. Park staff provides equipment and labor for events held by outside organizations with a majority being not-for-profit. These events are held at park and recreational area such as Celebration Place and Harbor Park.

The Parks Division evaluates and repairs existing equipment (Showmobiles, picnic tables, benches) used at these events and works in conjunction with other City Departments, such as Fire, Police, and Administration, on special City-sanctioned events.

PARKS – SPECIAL EVENTS

PARK SPECIAL EVENTS	2016 Actual	2017 Estimate	2018 Estimate
Lincoln Park Flower Garden (Weddings)	7	5	5
Wolfenbuttel Park Flower Garden (Weddings)	36	31	30
Troha Garden (Weddings)	0	1	1
Alford Park Area #1	1	2	1
Alford Park Area #6 North (Picnic)	7	9	10
Alford Park Area #6 South (Picnic)	6	15	15
Anderson Park Shelter #1	23	17	20
Anderson Park Shelter #2 (Soccer July & August Only)	13	12	10
Baker Park	3	6	6
Hobbs Park	2	3	5
Kennedy Park	9	9	10
Lincoln Park Picnic Shelter & Concessions	13	19	20
Nash Park – Picnic Area	25	25	25
Poerio Nature Center	20	25	25
Roosevelt Park	19	20	20
Simmons Park	21	10	10
Southport Picnic Shelter	3	3	3
Washington Park Area #1	20	20	20
Washington Park Area #2	17	12	15
Poerio Shelter by ball diamonds	9	9	10
Note: these figures do not include non-rental usage of all Park areas.			

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110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55108 PARKS SPEC AREAS & ACTIVITIES					
121 WAGES PERMANENT REGULAR	9,515	13,243	4,918	10,000	8,147
131 OVERTIME	7,704	10,495	312	10,000	10,654
132 WAGES TEMPORARY	25,518	34,133	4,903	25,000	34,133
146 PRODUCTIVITY INCENTIVE	94				
151 WRS/RETIREMENT	1,838	3,060	511	2,900	2,680
152 F.I.C.A.	1,694	2,790	446	2,600	2,480
155 HEALTH INSURANCE EXPENSE	7,240	7,240	3,620	7,240	7,240
158 MEDICARE CONTRIBUTION	612	850	142	700	770
TOTAL PERSONAL SERVICES	54,215	71,811	14,852	58,440	66,104
219 OTHER PROFESSIONAL SERVICES	1,239	6,700		4,000	7,000
221 ELECTRICAL	1,777	1,900	460	1,900	3,500
248 OUTSIDE LIGHTING REPAIRS		500			500
282 EQUIPMENT RENTAL	20,350	17,000	717	20,000	25,000
TOTAL CONTRACTUAL SERVICES	23,366	26,100	1,177	25,900	36,000
368 SNOW FENCE & STREET POSTS	2,185	3,000		2,000	3,000
369 OTHER NON CAPITAL EQUIPMENT	23,187				
389 OTHER	2,000				
TOTAL MATERIALS AND SUPPLIES	27,372	3,000		2,000	3,000
DIVISION TOTAL	104,953	100,911	16,029	86,340	105,104

PARKS – GENERAL MAINTENANCE

The Parks Division provides quality maintenance care and services of the Kenosha park system to meet the broad variety of leisure and sport needs for the citizens of Kenosha. Parks Division staff is responsible for a wide variety of services associated with the maintenance of over 900 acres of park lands at 75 park locations. Their responsibilities also include maintenance of boulevards, 52 park buildings, bikeways, a velodrome, HarborPark recreational areas, the Sesquicentennial Bandshell and other facilities.

Responsibilities/Activities

Work activities include, but are not limited to, park renovations and improvements; mowing; plumbing; procuring, installing and maintaining play equipment; developing and maintaining sledding facilities; snow removal; small engine repair; park signs; trash collection; carpentry; and painting. Seasonal employees are vital to performing all these services during the summer season.

Playground equipment maintenance includes equipment inspection, painting, and replacement of parts as necessary due to vandalism, graffiti, and safety issues. Wood chips are placed and replenished under and around all the playground equipment and trees within the parks yearly.

Park maintenance services includes mowing, topdressing and seeding, spraying of boulevards and repair and removal of fencing around athletic fields and playgrounds in various parks.

Park carpentry includes building maintenance, repairs to benches, tables, signs and other items as needed throughout the year.

Winterization of all water systems are completed each year for buildings, drinking fountains and irrigation systems throughout the park system including Harbor Park, museum fountains and boulevards.

PARKS – GENERAL MAINTENANCE

GENERAL MAINTENANCE	2016 Actual	2017 Actual	2018 Estimated
City parks maintained	75	75	75
Park buildings	54	54	54
Acreage mowed	1,010	1,010	1,150
Boulevards maintained	50	52	52
Ponds maintained	5	5	4
Tennis courts maintained	13	13	12
Park lights maintained	1,165	1,165	1,165
Miles of walkways	17	17	19
Bike trails	17	17	17
Basketball courts	16	16	16
Velodrome	1	1	1
Spray parks (Roosevelt and Southport Marina and Anderson Pool)	3	3	3
Skateboard park	2	2	2
Fountain – Museum & Piazza Cosenza	2	2	2

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55109 PARKS GENERAL MAINTENANCE					
121 WAGES PERMANENT REGULAR	642,397	649,961	322,131	645,000	682,835
122 PERMANENT PART-TIME	20,108	40,716		21,000	40,716
131 OVERTIME	13,279	7,134	2,068	12,500	7,134
132 WAGES TEMPORARY	311,347	389,480	130,141	340,000	389,180
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	2,719	907	875	875	
151 WRS/RETIREMENT	52,435	68,605	25,803	64,100	69,815
152 F.I.C.A.	47,776	62,592	23,076	58,500	64,580
155 HEALTH INSURANCE EXPENSE	234,757	216,657	108,329	216,657	216,657
158 MEDICARE CONTRIBUTION	14,028	15,745	6,500	15,000	16,233
TOTAL PERSONAL SERVICES	1,339,446	1,452,397	619,223	1,374,232	1,487,750
219 OTHER PROFESSIONAL SERVICES	720	11,000	5	1,000	11,000
221 ELECTRICAL	99,022	107,000	43,473	103,000	109,283
222 NATURAL GAS	13,897	35,000	12,600	26,000	35,000
223 STORM WATER UTILITY	124,659	110,000	63,542	125,000	113,300
224 WATER	35,675	39,140	12,917	39,140	40,514
227 TELEPHONE - EQUIPMENT/CALLS	3,853	3,800	1,942	3,910	3,950
233 LICENSING/MAINT AGREEMENTS		24,300	1,870	10,000	24,300
235 EQUIPMENT REPAIRS/MAINT.	6,104	5,500	3,418	5,500	5,500
241 HEATING & AIR CONDITIONING	6,840	1,800		1,800	1,800
244 PAINTING & CARPETING	3,190	7,500	2,083	7,500	7,500
245 ROOF REPAIRS	3,558	3,500		3,500	3,500
246 OTHER BLDG MAINTENANCE	12,030	11,000	3,493	11,000	8,000
247 BALL DIAMOND LIGHT REPAIRS	352				
248 OUTSIDE LIGHTING REPAIRS	3,412	4,000	604	4,000	4,000
249 OTHER GROUNDS MAINTENANCE	15,438	18,600	8,223	18,600	18,500
259 OTHER	417	840	312	840	840
263 MEALS & LODGING		200		200	200
264 REGISTRATION	60				
282 EQUIPMENT RENTAL	2,048	900	1,022	1,022	3,000
TOTAL CONTRACTUAL SERVICES	331,275	384,080	155,504	362,012	390,187
311 OFFICE SUPPLIES/PRINTING	1,325	3,000	1,204	2,500	3,000
323 MEMBERSHIP DUES		350			100
341 VEHICLE FUEL CHARGE/OIL/ETC	68,776	67,100	30,522	67,100	67,800
342 CENTRAL GARAGE LABOR CHARGES	121,115	128,486	93,515	128,486	128,486
343 CENT.GARAGE-PARTS&MAT. CHARGES	96,185	55,400	84,639	90,000	61,000
344 OUTSIDE MATERIAL & LABOR	54,117	64,400	20,993	60,000	92,840
353 HORTICULTURAL SUPP-FERT ETC	5,856	24,000	4,962	20,000	24,000

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
354 GRAVEL, SAND, STONE	307	1,500	_____	1,500	1,500
355 CEMENT ASPHALT&CRACKFILL	880	1,700	_____	1,000	1,700
357 BUILDING MATERIALS	8,448	12,000	8,789	12,000	10,000
361 SMALL TOOLS	11,482	9,000	4,001	9,000	9,000
362 OFFICE FURNITURE & EQUIPMENT	329	_____	_____	_____	_____
363 COMPUTER HARDWARE	_____	1,500	_____	_____	_____
367 CLOTHING & UNIFORM REPLACEMENT	1,375	2,500	949	2,800	2,500
369 OTHER NON CAPITAL EQUIPMENT	11,658	2,500	_____	_____	625
382 HOUSEKEEPING-JANITORIAL SUPPLI	16,265	19,000	3,161	16,000	15,000
386 RECREATION EQUIPMENT SUPPLIES	7,346	8,000	_____	10,000	_____
389 OTHER	11,975	10,000	6,411	10,000	10,000
TOTAL MATERIALS AND SUPPLIES	417,439	410,436	259,146	430,386	427,551
562 PICK-UP TRUCKS	_____	9,660	9,660	9,660	_____
TOTAL CAPITAL OUTLAY-PURCHASE	_____	9,660	9,660	9,660	_____
DIVISION TOTAL	2,088,160	2,256,573	1,043,533	2,176,290	2,305,488

PARKS – POOLS

The Parks Division works to provide safe and enjoyable water facilities for adults and children for fun and fitness. There are two outdoor facilities, one in Anderson Park and one at Washington Park.

Responsibilities/Activities

All Lifeguards receive In-Service training prior to pool openings and weekly training during the season. As needed, pool managers, lifeguards and concession attendants are hired during the season.

Season swim passes are available at Public Works Administration in the Municipal Office Building. Staff will continue to market these passes, along with coupons for those not purchasing passes.

The Parks Division regularly reviews the policies and procedures for pool operations for staff and the general public and adjusts as necessary.

Anderson and Washington Pools are drained at the end of each season for maintenance work.

POOLS	2016 Actual	2017 Estimated	2018 Estimated
Anderson (Splash Pad)	11,200	11,500	11,800
Washington	6,050	7,000	7,300
Total	17,250	18,500	19,100

POOLS	2016 Actual	2017 Estimated	2018 Estimated
Pool Passes – Group	82	101	105
Pool Passes – Single	7	7	7
Coupons – Adult	10	18	20
Coupons – Child	55	53	60

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
55111 SWIMMING POOLS					
121 WAGES PERMANENT REGULAR	80,683	53,583	26,300	53,500	56,865
131 OVERTIME	6,016	4,410		4,410	4,410
132 WAGES TEMPORARY	176,301	144,110	47,226	170,000	144,110
134 WORKING OUT OF CLASS	3,859	4,693	1,420	4,000	4,693
151 WRS/RETIREMENT	6,005	4,272	1,886	4,220	4,430
152 F.I.C.A.	5,596	3,897	1,712	3,850	4,105
155 HEALTH INSURANCE EXPENSE	19,367	19,367	9,684	19,367	19,367
158 MEDICARE CONTRIBUTION	3,865	3,010	1,083	3,370	3,060
TOTAL PERSONAL SERVICES	301,692	237,342	89,311	262,717	241,040
219 OTHER PROFESSIONAL SERVICES	26,307	26,370	20,045	26,370	28,000
221 ELECTRICAL	23,880	26,000	5,104	26,000	26,000
222 NATURAL GAS	1,901	2,800	2,610	3,200	2,800
224 WATER	28,810	13,800	1,779	13,800	14,220
227 TELEPHONE - EQUIPMENT/CALLS	570	800	307	800	700
235 EQUIPMENT REPAIRS/MAINT.	13,828	6,000	778	6,000	7,000
244 PAINTING & CARPETING	26	6,000		4,000	6,000
246 OTHER BLDG MAINTENANCE	5,252	6,000	20	6,000	6,000
249 OTHER GROUNDS MAINTENANCE	1,280	3,000		3,000	3,000
263 MEALS & LODGING		400		400	300
264 REGISTRATION	570	1,000	285	500	500
TOTAL CONTRACTUAL SERVICES	102,424	92,170	30,928	90,070	94,520
311 OFFICE SUPPLIES/PRINTING	241	500	140	500	500
323 MEMBERSHIP DUES					375
359 OTHER CONSUMABLE SUPPLIES	3,329		74	3,750	2,100
361 SMALL TOOLS	170	400		200	750
367 CLOTHING & UNIFORM REPLACEMENT		300		481	300
369 OTHER NON CAPITAL EQUIPMENT	700				
389 OTHER	2,522	2,000	1,120	2,000	2,000
TOTAL MATERIALS AND SUPPLIES	6,962	3,200	1,334	6,931	6,025
DIVISION TOTAL	411,078	332,712	121,573	359,718	341,585
DEPARTMENT TOTAL	3,398,728	3,498,829	1,507,507	3,405,971	3,538,778

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OTHER SERVICE ACCOUNTS

The other service area accounts for all expenditures that do not fall under the major service categories. This includes accounting for certain fringe benefits, general liability insurance, contributions made to subsidize other funds and the amount needed for retirement of debt payments, among others.

CONTRIBUTIONS TO OTHER FUNDS

The General fund makes contributions to other funds (primarily Enterprise and Internal Service Funds) when revenues from user charges and other financing sources are not sufficient to cover expenses of these funds.

EMPLOYEE FRINGE BENEFITS

The General Fund Budget includes amounts for various fringe benefits received by City of Kenosha employees. Most of these benefits are budgeted directly in the departments, while others are budgeted and expensed from this section. Fringe benefits include:

<u>Benefit</u>	<u>Where Budgeted</u>
Wisconsin Retirement	Within departmental budgets
F.I.C.A. and Medicare	Within departmental budgets
Health Insurance	Within departmental budgets
Group Life Insurance	Budgeted separately
Worker's Compensation Expenses	Budgeted separately
Unemployment Compensation	Budgeted separately

GENERAL INSURANCE

The City maintains liability insurance coverage for all City owned properties, administers a self-insured liability program and reviews potential risks and hazards. The purpose of General Insurance is to ensure that the City is not exposed to hazards and risks that could result in financial liability.

<i>Purpose</i>

General Insurance administers and coordinates damage and liability claims presented to the City. Investigation of the circumstances and facts associated with claims are conducted and appropriate recommendations are made, processing claims by the City against other parties, as well as initiating and following through on claims by the City against insurance companies for which it has purchased insurance for reimbursement of losses.

Coordinating the defense of all suits against the City resulting from alleged acts of negligence are reviewed by the department's staff along with the City Attorney. Staff reviews, analyzes, and obtains the appropriate level of insurance coverage.

OTHER SERVICE ACCOUNTS

Authorized Full-Time Positions

	<u>Adopted 2016</u>	<u>Adopted 2017</u>	<u>Adopted 2018</u>
Risk Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total Authorized	<u>1</u>	<u>1</u>	<u>1</u>

MISCELLANEOUS NON-DEPARTMENTAL

This category is for General Fund expenditures that do not relate to any one department, which includes:

Tax Roll Refunds

Public Claims and Settlements

Sales Tax

Bad Debt Expense and Accounts Receivable Collections

RESERVES

Reserves are maintained to provide for unanticipated expenditures of a nonrecurring basis or to meet unforeseen increases in service delivery costs. This category includes:

Contingency Reserve

Salary Reserve

DEBT SERVICE

This is an amount equal to the Debt Service Tax Levy that is needed for the retirement of the City of Kenosha's long term debt due in 2018.

110 GENERAL FUND
09 OTHER

61 CONTRIBUTION TO OTHER FUNDS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56100 CONTRIBUTION TO OTHER FUNDS					
611 CENTRAL STORES	91,505	52,850	26,424	44,924	49,964
613 CENTRAL GARAGE		518			
622 MASS TRANSIT-OPERATING	893,010	1,282,158	640,926	1,118,854	1,291,730
624 AIRPORT FUND	394,928	321,348	160,674	321,348	339,587
627 GOLF COURSE FUND		508			
651 RECYCLING/YARDWASTE		239			
TOTAL CONTRIBUTIONS TO OTHER	1,379,443	1,657,621	828,024	1,485,126	1,681,281
DEPARTMENT TOTAL	1,379,443	1,657,621	828,024	1,485,126	1,681,281

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56300 EMPLOYEE FRINGE BENEFITS					
151 WRS/RETIREMENT	247	325	248	430	430
152 F.I.C.A.	223	280	220	360	360
156 GROUP LIFE INSURANCE	76,630	80,000	43,260	80,000	80,000
157 STATE UNEMPLOYMENT COMP	92,439	150,000	68,215	150,000	150,000
158 MEDICARE CONTRIBUTION	79	70	65	115	115
TOTAL PERSONAL SERVICES	169,618	230,675	112,008	230,905	230,905
DEPARTMENT TOTAL	169,618	230,675	112,008	230,905	230,905

110 GENERAL FUND
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56304 GROUP LIFE INSURANCE					
156 GROUP LIFE INSURANCE	76,630	80,000	43,260	80,000	80,000
TOTAL PERSONAL SERVICES	76,630	80,000	43,260	80,000	80,000
DIVISION TOTAL	76,630	80,000	43,260	80,000	80,000

110 GENERAL FUND
 09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56308 ST UNEMPLOY COMP					
157 STATE UNEMPLOYMENT COMP	92,439	150,000	68,215	150,000	150,000
TOTAL PERSONAL SERVICES	92,439	150,000	68,215	150,000	150,000
DIVISION TOTAL	92,439	150,000	68,215	150,000	150,000

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56309 PERSONAL USE OF CITY CARS					
151 WRS/RETIREMENT	247	325	248	430	430
152 F.I.C.A.	223	280	220	360	360
158 MEDICARE CONTRIBUTION	79	70	65	115	115
TOTAL PERSONAL SERVICES	549	675	533	905	905
DIVISION TOTAL	549	675	533	905	905
DEPARTMENT TOTAL	169,618	230,675	112,008	230,905	230,905

110 GENERAL FUND

09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56400 GENERAL INSURANCE/WC EXPENSES					
111 SALARIES-PERMANENT REGULAR	56,127	55,260	27,630	55,260	55,260
151 WRS/RETIREMENT	3,704	3,760	1,879	3,760	3,710
152 F.I.C.A.	3,381	3,430	1,629	3,430	3,430
155 HEALTH INSURANCE EXPENSE	18,100	18,100	9,050	18,100	18,100
158 MEDICARE CONTRIBUTION	791	810	381	810	810
161 WORKMEN'S COMP MEDICAL SERVICE	816,162	300,000	186,524	400,000	450,000
162 STATE W C ASSESSMENT	7,693	40,000		7,500	25,000
164 SAFETY PRESCRIPTION GLASSES	330	1,000	365	750	1,000
166 DEATH/DISABILITY - OTHER	56,435	100,000	64,156	110,000	100,000
TOTAL PERSONAL SERVICES	962,723	522,360	291,614	599,610	657,310
212 LEGAL-LABOR/PERSONNEL	45,911	50,000	17,205	50,000	50,000
219 OTHER PROFESSIONAL SERVICES	175,175	160,000	160,855	274,000	214,000
271 STATE INS POLICY FIRE&EXT COV	110,410	104,000	412,972	478,700	470,000
273 CVMIC LIABILITY	189,184	211,000			
276 AUTO POLICY	76,655	90,000			
277 BOILER INSURANCE	1,955	2,500			
278 EXCESS W.C./W.C. PREMIUM	70,536	67,200			
279 EMPLOYEE BLANKET BONDS-ETC	3,990	4,000	140		
299 OTHER	115,731-	88,000-	56,404-	88,000-	88,000-
TOTAL CONTRACTUAL SERVICES	558,085	600,700	534,768	714,700	646,000
719 SELF-INSURANCE LOSSES	87,956	150,000	3,062	25,000	150,000
TOTAL INSURED LOSSES	87,956	150,000	3,062	25,000	150,000
DEPARTMENT TOTAL	1,608,764	1,273,060	829,444	1,339,310	1,453,310

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56401 GENERAL INS COSTS					
271 STATE INS POLICY FIRE&EXT COV	110,410	104,000	412,972	478,700	470,000
273 CVMIC LIABILITY	189,184	211,000	_____	_____	_____
276 AUTO POLICY	76,655	90,000	_____	_____	_____
277 BOILER INSURANCE	1,955	2,500	_____	_____	_____
278 EXCESS W.C./W.C. PREMIUM	70,536	67,200	_____	_____	_____
279 EMPLOYEE BLANKET BONDS-ETC	3,990	4,000	140	_____	_____
TOTAL CONTRACTUAL SERVICES	452,730	478,700	413,112	478,700	470,000
DIVISION TOTAL	452,730	478,700	413,112	478,700	470,000

110 GENERAL FUND

09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56402 GEN'L INS.-ADMINISTRATIVE					
111 SALARIES-PERMANENT REGULAR	56,127	55,260	27,630	55,260	55,260
151 WRS/RETIREMENT	3,704	3,760	1,879	3,760	3,710
152 F.I.C.A.	3,381	3,430	1,629	3,430	3,430
155 HEALTH INSURANCE EXPENSE	18,100	18,100	9,050	18,100	18,100
158 MEDICARE CONTRIBUTION	791	810	381	810	810
164 SAFETY PRESCRIPTION GLASSES	330	1,000	365	750	1,000
TOTAL PERSONAL SERVICES	82,433	82,360	40,934	82,110	82,310
219 OTHER PROFESSIONAL SERVICES	151,175	130,000	148,855	250,000	190,000
299 OTHER	115,731-	88,000-	56,404-	88,000-	88,000-
TOTAL CONTRACTUAL SERVICES	35,444	42,000	92,451	162,000	102,000
DIVISION TOTAL	117,877	124,360	133,385	244,110	184,310

110 GENERAL FUND

09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56404 GEN'L INS.-CLAIMS PAID					
719 SELF-INSURANCE LOSSES	87,956	150,000	3,062	25,000	150,000
TOTAL INSURED LOSSES	87,956	150,000	3,062	25,000	150,000
DIVISION TOTAL	87,956	150,000	3,062	25,000	150,000

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56405 WORKER'S COMP EXPENSES					
161 WORKMEN'S COMP MEDICAL SERVICE	816,162	300,000	186,524	400,000	450,000
162 STATE W C ASSESSMENT	7,693	40,000		7,500	25,000
166 DEATH/DISABILITY - OTHER	56,435	100,000	64,156	110,000	100,000
TOTAL PERSONAL SERVICES	880,290	440,000	250,680	517,500	575,000
212 LEGAL-LABOR/PERSONNEL	45,911	50,000	17,205	50,000	50,000
219 OTHER PROFESSIONAL SERVICES	24,000	30,000	12,000	24,000	24,000
TOTAL CONTRACTUAL SERVICES	69,911	80,000	29,205	74,000	74,000
DIVISION TOTAL	950,201	520,000	279,885	591,500	649,000
DEPARTMENT TOTAL	1,608,764	1,273,060	829,444	1,339,310	1,453,310

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56500 MISC NON-DEPARTMENTAL					
255 CITY SHARE - KABA	62,500				
259 OTHER	216,053	20,000	72,286	115,000	20,000
TOTAL CONTRACTUAL SERVICES	278,553	20,000	72,286	115,000	20,000
411 CLAIMS & SETTLEMENTS	169,786		14,337	15,000	
413 DESCRIPTION NOT FOUND	23,991				
421 ACCOUNTS RECEIVABLE	200,005	20,000		20,000	20,000
422 DELQ P.P. TAX/S.A. CHARGES	27,665	15,000		15,000	15,000
431 ASSESSING ADJUSTMENTS		90,000		85,000	90,000
TOTAL CLAIMS & LOSSES	421,447	125,000	14,337	135,000	125,000
909 MISCELLANEOUS	3,193	30,000	945	30,000	30,000
TOTAL OTHER	3,193	30,000	945	30,000	30,000
DEPARTMENT TOTAL	703,193	175,000	87,568	280,000	175,000

110 GENERAL FUND
 09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56501 DEPT HSING/STREET SPEC CHARGES					
259 OTHER	170,680	_____	61,133	95,000	_____
TOTAL CONTRACTUAL SERVICES	170,680	_____	61,133	95,000	_____
DIVISION TOTAL	170,680	_____	61,133	95,000	_____

110 GENERAL FUND
 09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56502 KENOSHA AREA BUSINESS ALLIANCE					
255 CITY SHARE - KABA	62,500	_____	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	62,500	_____	_____	_____	_____
DIVISION TOTAL	62,500	_____	_____	_____	_____

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56505 TAX ROLL REFUNDS					
411 CLAIMS & SETTLEMENTS	169,786		14,337	15,000	
431 ASSESSING ADJUSTMENTS		90,000		85,000	90,000
TOTAL CLAIMS & LOSSES	169,786	90,000	14,337	100,000	90,000
DIVISION TOTAL	169,786	90,000	14,337	100,000	90,000

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56506 CLAIMS & SETTLEMENTS					
413 DESCRIPTION NOT FOUND	23,991	_____	_____	_____	_____
TOTAL CLAIMS & LOSSES	23,991	_____	_____	_____	_____
DIVISION TOTAL	23,991	_____	_____	_____	_____

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56507 SALES TAX					
259 OTHER	32,609	10,000	9,927	10,000	10,000
TOTAL CONTRACTUAL SERVICES	32,609	10,000	9,927	10,000	10,000
DIVISION TOTAL	32,609	10,000	9,927	10,000	10,000

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56508 BAD DEBT EXPENSE					
421 ACCOUNTS RECEIVABLE	200,005	20,000	_____	20,000	20,000
422 DELQ P.P. TAX/S.A. CHARGES	27,665	15,000	_____	15,000	15,000
TOTAL CLAIMS & LOSSES	227,670	35,000	_____	35,000	35,000
DIVISION TOTAL	227,670	35,000	_____	35,000	35,000

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56519 MISCELLANEOUS EXPENSE					
259 OTHER	12,764	10,000	1,226	10,000	10,000
TOTAL CONTRACTUAL SERVICES	12,764	10,000	1,226	10,000	10,000
909 MISCELLANEOUS	3,193	30,000	945	30,000	30,000
TOTAL OTHER	3,193	30,000	945	30,000	30,000
DIVISION TOTAL	15,957	40,000	2,171	40,000	40,000
DEPARTMENT TOTAL	703,193	175,000	87,568	280,000	175,000

110 GENERAL FUND
09 OTHER

67 RESERVES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56700 RESERVES					
146 PRODUCTIVITY INCENTIVE		75,399		75,399	95,000
159 RESERVE FOR SALARY & BENEFITS	115,464				174,002
TOTAL PERSONAL SERVICES	115,464	75,399		75,399	269,002
901 CONTINGENCY RESERVE		250,000		250,000	250,000
TOTAL OTHER		250,000		250,000	250,000
DEPARTMENT TOTAL	115,464	325,399		325,399	519,002

110 GENERAL FUND
 09 OTHER

69 DEBT SERVICE NET OF REVENUES

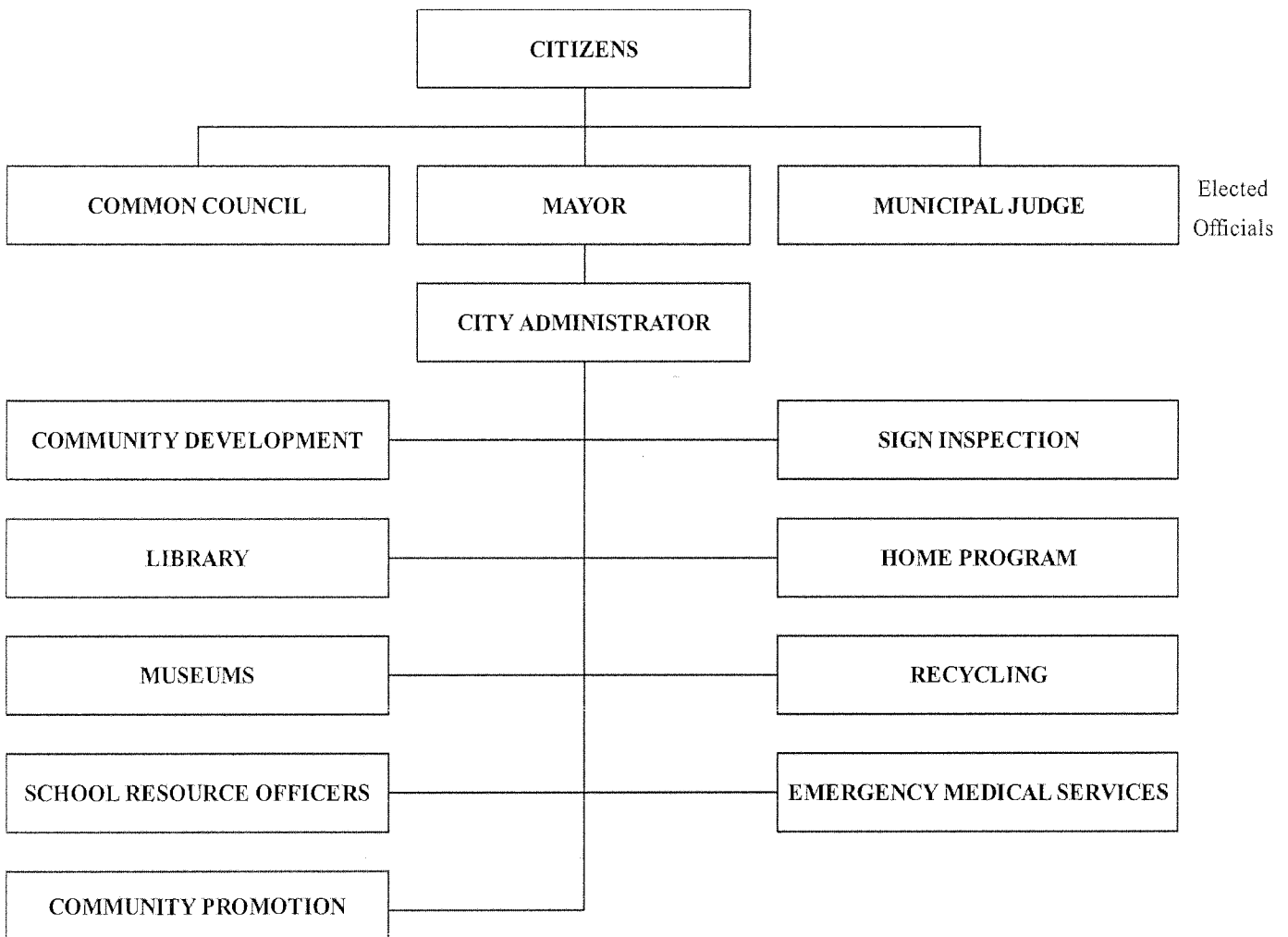
DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
56901 DEBT SERVICE NET OF REVENUES					
908 DEBT SERVICE NET OF REVENUES	10,447,886	11,391,238	5,695,620	11,391,238	11,885,544
TOTAL OTHER	10,447,886	11,391,238	5,695,620	11,391,238	11,885,544
DEPARTMENT TOTAL	10,447,886	11,391,238	5,695,620	11,391,238	11,885,544
FUND TOTAL	76,298,493	78,348,212	37,268,443	76,629,430	80,450,614

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenues from specific sources that are designated to finance certain functions or activities of the City of Kenosha.

These funds are maintained and budgeted on the modified accrual basis of accounting with the exception of the Community Development Block Grant Program. This program is maintained on the modified accrual basis of accounting and established as a project-length budget.

Organization



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SPECIAL REVENUE FUNDS MAJOR REVENUES

Taxes

The Special Revenue funds – Library, Museum, Recycling, EMS, and Community Promotion derive a portion of their revenues from a PROPERTY TAX LEVY. In 2018, \$11,918,912 must be levied to support these operations.

Community Development Block Grant Funding

The City has received funds from this allocation through the U.S. Department of Housing & Urban Development since 1974. These funds are used to benefit low and moderate income families and as an aid in the elimination of blight in neighborhoods. The \$ 982,142 estimated to be received in 2018 is the same amount as the 2017 actual subsidy.

State and County Revenues

This revenue source is received by the Library system under a contract with the Kenosha County Library System to offset the operation of a county-wide library computer network system. The \$1,800,280 for 2018 is up from 2017.

Recycling & Volume Based Grant

This is a State grant payment to support the City's recycling program. The State of Wisconsin recycling grant is estimated to be \$380,000 for 2018.

EMS – Ambulance User Fees

This is a user fee charged to the individual for an Emergency Medical Service Call.

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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The City of Kenosha has received funds from the Community Development Block Grant Program (CDBG) through the U.S. Department of Housing and Urban Development since the inception of the program in 1974. Since that time the City has received funds to benefit low and moderate income people and aid in the elimination of slums and blight.

Responsibilities/Activities

Staff administers the City's Community Development Block Grant (CDBG) Program. The CDBG Program provides funds to not-for-profit organizations, businesses and homeowners through loans and grants that primarily benefit low-to-moderate income persons.

	<i>2016 Actual</i>	<i>2017 Actual</i>	<i>2018 Estimated</i>
Annual CDBG Allocation	\$942,787	\$982,142	\$982,142

2018 CDBG PROGRAM

The 2018 CDBG Program is not approved at the time of printing the Adopted 2018 Budget.

KENOSHA PUBLIC LIBRARY

The Kenosha Public Library (KPL) provides the highest quality library resources for information, recreation, and lifelong learning for residents of all ages in the City and County of Kenosha. In upholding the Library Bill of Rights and the Freedom to Read and Freedom to View statements, the Library assures that library services are available to everyone.

Responsibilities/Activities

KPL provides quality library services that respond to the information needs of the community in an increasingly digital age. To meet that end, KPL builds, organizes, and maintains library collections, both in print and digital formats that represent diverse points of view for all ages and skill levels. Collections include informational, instructional, and recreational books, AV materials, and digital resources such as electronic books and magazines, streaming video, and interactive instructional products to teach languages and computer skills. KPL programs build early literacy skill development through regular story times for children birth through school age and parent education initiatives. KPL's popular Summer Reading Program is instrumental in offsetting the "summer slide" of children's reading, science and math skills development. In addition, KPL promotes lifelong learning for adults by offering informative and enjoyable programs on topics of local, regional, national, and international issues and interests.

KPL guides the community in utilizing its collections, whether in print or digital format. Reference and readers' advisory services remain popular as does use of the library's computer equipment. A 2014 survey revealed that 54% of community members who use library computers do so for the help they receive from library staff. KPL's digital classes are a primary source of instruction for the community on office productivity software, cloud computing, and basic Internet skills, and users report they seek health information, government assistance, look for jobs, and receive help with job applications that land them the employment they need. KPL's well-maintained facilities provide a respite for quiet study and research, as well as for appropriate civic and community group programs and activities that contribute to the community's overall cultural life.

In 2016, KCLS libraries merged library catalogs with the public libraries in Racine and Walworth counties, increasing direct user access to library materials from 440,000 to 2 million items. Kenosha residents now experience seamless ebook downloads and better relevancy results in the online catalog, the ability to pay fees online through their user accounts, and better integration with their mobile devices. Collection use rebounded immediately after this catalog merger, turning around a steady five year decrease in collection use. Electronic materials continue to soar in popularity, as do library meeting spaces and public programming.

The library's hours will coincide with KUSD's calendar year, remaining open 69 hours a week during the school year and 65 hours a week during the school summer break. KPL expects to lend 1.1 million items from its collections, answer 90,000 reference and information questions, welcome visitors 650,000 times, and conduct educational programs for more than 60,000 children and adults.

Kenosha Public Library serves as the system administration for the Kenosha County Library System, providing training and support for data and technology to all libraries in Kenosha County. For 2018, KPL will continue to manage the county-wide library computer network for the Kenosha County Library System. Partnering with area educational and civic organizations, KPL will continue to diligently maintain its buildings and grounds. In 2018, scheduled maintenance projects will move ahead at all KPL buildings.

KENOSHA PUBLIC LIBRARY

Kenosha Public Library continues to be the community center for the residents of Kenosha, offering opportunities to share information and collaborate in creative projects. KPL will realize its goal of offering a digital media lab to the public in 2017 by partnering with Kenosha Community Media to share space and staff at the Southwest Neighborhood Library. This partnership will allow community members to create and edit digital media files such as sound and video with advanced equipment under the guidance of KCM professionals. The library continues its strong relationship with Kenosha Literacy Council, sharing space at KPL's Uptown Neighborhood Library and supporting students with targeted collections. At the Mayor's direction, KPL provided leadership to coordinate summer programming at Lincoln, Hobbs, and Roosevelt Parks and will again be involved in 2018 programming efforts in city parks.

BY THE NUMBERS

	2016 Actual	2017 Estimate	2018 Goal
Public Computer and Wireless Use	247,682	257,000	280,000
Checkout of library materials (physical)	1,031,166	1,000,000	1,100,100
EBook downloads	50,084	51,000	53,000
Reference and information questions	126,994	92,000	90,000
Library visits	656,272	650,000	650,000
Program attendance	52,794	59,500	62,000
E-content titles use	105,604	135,000	150,000

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KENOSHA PUBLIC LIBRARY

<i>Authorized Full-Time Positions</i>

	2016 Approved	2017 Approved	2018 Adopted
Library Director	1	1	1
Assistant Library Director	1	1	1
Maintenance Superintendent	1	1	1
Head of Administrative Services/ Staff Development	1	1	1
Customer Experience Manager	1	1	1
Communications Assistant	1	1	1
Communications Specialist	0	0	1
Head of Circulation Services	1	1	1
Senior Librarian	4	4	5
Team Leaders	3	3	4
Supervising Driver Clerk	1	1	0
Administrative Secretary	1	1	0
Accounting Assistant	1	1	1
Librarian	9	9	9
Library Assistant	2	2	1
Network Administrator	2	2	2
Building Maintenance	3	3	3
Clerk	6	6	6
Total Library Full-Time Positions	39	39	39

KENOSHA PUBLIC LIBRARY

Total Revenues

	2016 Actual	2017 Revised Budget	2017 Actual 6/30/2017	2017 Estimated	2018 Adopted Budget
Tax Levy	\$4,579,304	\$4,579,304	\$2,289,654	\$4,579,304	\$4,611,355
Tax Levy – Debt Service	548,599	108,762	108,762	108,762	114,456
State & County Revenue	1,585,825	1,622,760	939,890	1,622,760	1,800,280
Photocopy Revenue	9,054	9,600	5,013	9,600	10,100
Interest	6,054	4,000	4,861	4,000	7,000
Other Revenues	148,951	149,450	75,973	149,450	140,300
Appropriation from (Addition to) Working Capital	89,266	247,475	–	247,475	100,000
Total Revenues	\$6,967,053	\$6,721,351	\$3,424,153	\$6,721,351	\$6,783,491

KENOSHA PUBLIC LIBRARY

Total Expenditures

	2016 Actual	2017 Revised Budget	2017 Actual 6/30/2017	2017 Estimated	2018 Adopted Budget
Personnel					
Salaries	\$3,255,478	\$3,374,213	\$1,568,500	\$3,374,213	\$3,358,487
Health Insurance	774,018	868,800	-	868,800	808,467
Other Benefits	528,065	569,465	293,580	569,465	582,966
Library Materials	530,495	540,391	324,432	540,391	575,000
Library Supplies	141,229	158,113	68,629	158,113	172,076
Buildings & Grounds	618,855	712,442	342,271	687,442	671,335
Computer & Equipment					
Maintenance	253,345	278,299	183,472	278,299	284,264
Professional Services	78,901	75,981	33,604	75,981	146,260
Travel & Training	30,459	32,000	20,116	32,000	42,000
Capital Outlay	6,436	-	-	-	25,000
Other Expenses	204,298	2,885	791	2,885	3,180
Debt Service	548,599	108,762	108,762	108,762	114,456
Total Expenditures	\$6,970,177	\$6,721,351	\$2,944,157	\$6,696,351	\$6,783,491

KENOSHA PUBLIC MUSEUMS

The Kenosha Public Museums have been a community treasure and regional tourist attraction for over 75 years. Last year the museums attracted **259,943 visitors** to the downtown and lakefront of Kenosha from all fifty states and dozens of countries. This is the second consecutive year that we have increased visitation by 9,000. These people went through the downtown twice having an economic impact on the area.

All three of the public museums - Kenosha Public Museum, Dinosaur Discovery Museum and The Civil War Museum - have been featured in regional and national travel magazines, newspapers and specialty journals, as well as related websites. The Kenosha Public Museum is a Smithsonian Affiliate and is accredited by the American Association of Museums.

The Kenosha Public Museums are an over night tourist destination and listed as one of top tourist attractions by the Kenosha Area Convention and Visitors Bureau, UW-Milwaukee, Milwaukee Journal Sentinel, Daily News Group, and others. The museums have been individually listed in the top 25 tourist attractions in the Milwaukee area. Tripadvisor rates us 4.5 of 5 stars - in their top 10%.

The KPM, a natural history and fine art museum, offers outstanding changing exhibits, a variety of free public programs and a full complement of classes and workshops designed for ages 2 years to 99 years. It is the only museum that features butchered mammoth sites, some of the earliest evidence of humans in the New World.

The DDM has the nation's largest display of meat eating dinosaurs and nine of them cannot be seen in any other museum.

The CWM has become a nationally recognized resource by authors, historians, reenactors as well as school teachers and tour guides. The Veterans Gallery at the CWM is a year round monument to honor veterans of all wars and is a poignant reminder of the sacrifices of our soldiers throughout our nation's history.

The Kenosha Public Museums Foundation, Inc. continues to generate revenues for the ongoing operations of the Museums independent of the City tax levy.

The Friends of the Kenosha Public Museums, Inc. is recruiting and supporting new “friends” for all three Museums. The Kenosha Public Museums are a dynamic and vibrant community resource growing and changing as Kenosha grows and changes.

Responsibilities/Activities

KENOSHA PUBLIC MUSEUMS MISSION

The mission of the Kenosha Public Museums is to enrich the lives of Kenoshans, guests and visitors through a variety of experiences that educate and stimulate curiosity.

VISION STATEMENT

To be the center of cultural life in Kenosha and the catalyst for meaningful collaborations.

KENOSHA PUBLIC MUSEUMS

Responsibilities/Activities (continued)

	2016 Actual	2017 Estimated	2018 Estimated
Museum Attendance – Total	259,943	260,000	264,000
Visitors - KPM	141,804	138,000	140,000
Visitors - DDM	41,810	45,000	47,000
Visitors – CWM	76,329	76,000	77,000
Travelogues	1,600	1,600	1,550
Tours/Group Programs	13,500	14,000	14,000
Outreach Programs	3,805	3,800	3,800
Rentals	12,785	13,000	13,000
City/Community Events	5,000	5,000	5,000
Adult, Children & Family Programs	23,817	24,000	24,000
Number of Classes/workshops	146	150	150
Number of Friends of Museum Members	1,200	1,200	1,250
Volunteer Hours Contributed	10,247	10,500	10,500
Educational Resource Loans	161	170	175

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KENOSHA PUBLIC MUSEUMS

<i>Authorized Full-Time Positions</i>
--

	Adopted 2016	Adopted 2017	Adopted 2018
Director	1	1	1
Sr Curator Education	1	1	1
Exhibit Builder	1	1	1
Deputy Director	1	1	1
Administrative Assistant	1	1	1
Chief Custodian	1	1	1
Curator II	1	1	1
Development Manager	1	1	1
Curator I	4	4	4
Building Maintenance Helper	2	2	2
Special Events Coordinator	1	1	1
Curator Assistant	1	1	1
Total Authorized Full-Time Positions	16	16	16

KENOSHA PUBLIC MUSEUMS

Total Revenues

	2016 Actual	2017 Revised Budget	2017 Actual 06/30/17	2017 Estimated	2018 Adopted Budget
Tax Levy	\$1,724,984	\$1,736,465	\$868,230	\$1,736,465	\$1,779,005
Educational Programs	145,939	136,900	93,079	109,747	140,200
Sales Gallery	168,554	171,300	92,805	182,575	185,611
Admissions	118,414	116,000	56,664	116,000	116,000
Interest	2,488	500	2,448	2,900	3,000
Kenosha Public					
Museum Foundation	285,000	285,000	142,500	285,000	285,000
Other Revenues	183,356	178,800	95,372	173,175	176,850
Appropriation from					
Working Capital	—	59,500	—	26,545	74,845
Total Revenues	<u>\$2,628,735</u>	<u>\$2,684,465</u>	<u>\$1,351,098</u>	<u>\$2,632,407</u>	<u>\$2,760,511</u>

KENOSHA PUBLIC MUSEUMS

Total Expenditures

	2016 Actual	2017 Revised Budget	2017 Actual 06/30/17	2017 Estimated	2018 Adopted Budget
Administration					
Salaries	\$1,261,959	\$1,341,964	\$622,253	\$1,341,467	\$1,368,083
Health Insurance	287,198	350,000	–	350,000	350,000
Other Benefits	174,582	208,486	84,587	196,486	212,687
Admin – Services & Materials	135,353	148,202	46,219	125,892	178,483
Gift Shop	68,913	65,100	35,101	70,729	72,379
Education	58,854	48,250	17,571	44,626	47,700
Exhibits/Collections	57,716	67,350	20,638	60,375	67,350
Development/Public Relations	65,543	84,900	24,547	68,520	84,900
Utilities	272,228	303,901	108,246	303,901	312,619
Building & Grounds	84,074	66,312	35,442	70,411	66,310
Total Expenditures	<u>\$2,466,420</u>	<u>\$2,684,465</u>	<u>\$994,604</u>	<u>\$2,632,407</u>	<u>\$2,760,511</u>

SCHOOL RESOURCE OFFICERS PROGRAM

Purpose

The program provides for four uniformed law enforcement officers to provide liaison services to be placed at sites designated by the Kenosha Unified School District. The City and the Kenosha Unified School District have an agreement billing out at their rate of pay plus fringes for the days worked in the schools.

SIGN INSPECTION PROGRAM

Purpose

The Sign Inspection Program provides for the enforcement of the City of Kenosha's sign ordinance for all temporary and permanent signs. The revenue from the required permitting is dedicated to supporting the cost of the enforcement of this program.

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HOME PROGRAM

The HOME Investment Partnership Program was created under Title II of the National Affordable Housing Act of 1990 and provides funds to cities for expanding the supply of affordable housing.

Purpose

The HOME Program strengthens public/private partnerships and provides more affordable rental and home ownership housing through acquisition, rehabilitation and new construction. It is expected that \$38,579 in revenues from the HOME program will be used for administration cost for the program.

PUBLIC WORKS - RECYCLING

The City provides curbside single-stream recycling, which incorporates recyclable glass containers, plastic containers #1 through #7, newspapers, magazines, books with hard covers removed, mixed paper i.e., junk mail, unlined soda or merchandise boxes, corrugated cardboard, steel containers and aluminum cans. The Waste Division and a private contracted company also provide drop-off sites for recyclables. The City contracts with a private company to process and market the recyclables.

The City also provides two drop-off sites for waste oil. Waste tires are collected curbside with a scheduled pickup or the tires can be taken to the Waste Division drop-off site. The City allows residents to drop off scrap metal and clean wood at the Waste Division drop-off site. The City also offers a concrete, brick and stone drop off at the Street Division yard.

In 2010, in response to the new state law banning the landfilling of electronics, such as televisions and computers, the City offered a free drop-off of household electronic items at the City's Drop-Off Site at 1001 50th Street. Curbside collection of large household items, such as console televisions also began in 2010.

Responsibilities/Activities

The City provides curbside collection and drop-off of recyclable materials at two drop-off sites. Kenosha residents are provided with up-to-date local and state recycling initiatives. The City ensures compliance with local recycling ordinances and state recycling mandates.

The estimated tonnages are based upon a review of the tonnage amounts collected from 2011 to 2015 at each location. The City receives 144 recycling pulls free of charge annually. Remaining pulls are charged at a per pull rate. The amount provided includes 144 pulls.

	2016 Actual	2017 Estimate	2018 Estimate
Curbside stops (per week)	31,668	32,150	32,600
Number of tons collected-Curbside	4,601	4,648	4,700
Number of tons collected-Waste Drop-Off Site	218	219	220
Number of tons collected-Private Company Drop-Off Site	120	110	105
Number of tons collected at Waste Drop-Off Site (batteries, tires, oil, metal, wood, brick, anti-freeze, appliances)	793	600	750
Recycling pulls	138	144	147
Number of tons of Electronic Recycling	550	300	300

RECYCLING GRANT
 TAXES
 TAXES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	303,014-	387,066-	387,066-	387,066-	351,380-
**REAL & PERSONAL PROPERTY	303,014-	387,066-	387,066-	387,066-	351,380-
STATE GRANTS & REVENUES					
43409 RECYCLING/VOLUME BASED GRANTS	369,615-	380,000-	387,501-	387,501-	380,000-
**STATE GRANTS & REVENUES	369,615-	380,000-	387,501-	387,501-	380,000-
PUBLIC WORKS					
46395 BULK WASTE PICKUP FEES	1,000-	1,000-	250-	1,000-	1,000-
46397 SALE RECYCLABLES	67,968-	70,000-	27,157-	90,000-	90,000-
46399 BULK WASTE CHARGES	100,613-	90,000-	68,696-	120,000-	113,867-
**PUBLIC WORKS	169,581-	161,000-	96,103-	211,000-	204,867-
****RECYCLING GRANT	842,210-	928,066-	870,670-	985,567-	936,247-

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205 RECYCLING GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
53118 RECYCLING					
111 SALARIES-PERMANENT REGULAR	3,613	3,715	1,832	3,715	3,820
121 WAGES PERMANENT REGULAR	293,584	304,080	116,601	290,000	304,080
131 OVERTIME	9,084	20,446	3,843	13,000	19,947
132 WAGES TEMPORARY	6,642	10,179	8,681	12,000	10,179
146 PRODUCTIVITY INCENTIVE	1,000	825	250	250	825
151 WRS/RETIREMENT	20,394	23,070	8,338	21,700	22,710
152 F.I.C.A.	19,024	21,040	7,561	19,790	21,010
155 HEALTH INSURANCE EXPENSE	71,967	128,510	64,255	128,510	128,510
158 MEDICARE CONTRIBUTION	4,533	4,920	1,895	4,640	4,920
TOTAL PERSONAL SERVICES	429,841	516,785	213,256	493,605	516,001
219 OTHER PROFESSIONAL SERVICES	37,353	52,271	18,990	52,271	50,067
226 CELLULAR/WIRELESS SERVICE COST	868	720	296	720	720
253 WASTE DISPOSAL CHARGES	236,306	232,100	89,423	232,100	241,019
263 MEALS & LODGING		350		350	350
264 REGISTRATION		300		300	300
TOTAL CONTRACTUAL SERVICES	274,527	285,741	108,709	285,741	292,456
311 OFFICE SUPPLIES/PRINTING	2,992	3,700		3,700	3,900
341 VEHICLE FUEL CHARGE/OIL/ETC	31,188	31,000	16,325	31,000	30,500
342 CENTRAL GARAGE LABOR CHARGES	36,486	58,140	24,448	58,140	58,140
343 CENT.GARAGE-PARTS&MAT. CHARGES	24,149	25,500	26,723	31,000	28,050
344 OUTSIDE MATERIAL & LABOR	677	3,200	220	2,500	3,200
357 BUILDING MATERIALS		2,000			2,000
367 CLOTHING & UNIFORM REPLACEMENT		2,000	200	1,000	2,000
TOTAL MATERIALS AND SUPPLIES	95,492	125,540	67,916	127,340	127,790
DEPARTMENT TOTAL	799,860	928,066	389,881	906,686	936,247

EMERGENCY MEDICAL SERVICES

The Emergency Medical Services (EMS) Division is responsible for the planning, coordinating and administration of all pre-hospital emergency services delivered by the Kenosha Fire Department.

Responsibilities/Activities

The purpose of the EMS Division is to ensure that the highest level and best quality pre-hospital care is delivered to the citizens and visitors of Kenosha as quickly as possible. The division is deeply committed to continually improving its services and uses national performance excellence criteria as its benchmarks.

The Emergency Medical Services division engages in long-term planning processes to meet the changing population demographic and needs of the community. The EMS division strives to achieve this through ongoing improvements in the following areas:

- Setting and meeting the goal of accreditation through the Commission of Accreditation of Ambulance Standards
- Improving the data collection ability of the division to allow for data-driven decision making and strategic planning
- Building new strategic alliances and partnerships within the community that will enable the EMS division to meet its vision of excellence and total quality.
- Improving the quality and content of EMS refresher training
- Ongoing skills-based EMS training and competency testing

Category	2016 (Actual)	2017 (Estimated)	2018 (Estimated)
Paramedic level med units	5*	5	5
Total EMS responses	11,359	11,500	11,500
Personnel with EMT-P license	69	74	74
Personnel with EMT-B license	68	75	76
EMS refresher training hours	3,500	2,920	3,700
*Med 2 put in service 24/7/365-July 2016			

FIRE-EMERGENCY MED SERVICE
 TAXES
 TAXES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	4,793,087-	4,963,595-	4,963,595-	4,963,595-	4,969,936-
**REAL & PERSONAL PROPERTY	4,793,087-	4,963,595-	4,963,595-	4,963,595-	4,969,936-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	2,986,195-	3,326,000-	1,700,200-	3,350,000-	3,330,588-
**FIRE DEPARTMENT	2,986,195-	3,326,000-	1,700,200-	3,350,000-	3,330,588-
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	235-	_____	129-	150-	_____
**INTEREST INCOME	235-	_____	129-	150-	_____
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	2,408-	_____	_____	_____	_____
**MISCELLANEOUS REVENUES	2,408-	_____	_____	_____	_____
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL	_____	_____	_____	_____	222,000-
**FUND BALANCE TRANSFERS	_____	_____	_____	_____	222,000-
****FIRE-EMERGENCY MED SERVIC	7,781,925-	8,289,595-	6,663,924-	8,313,745-	8,522,524-

206 FIRE-EMERGENCY MED SERVICE
02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
52205 FIRE-EMERGENCY MED SERVICE					
111 SALARIES-PERMANENT REGULAR	4,516,366	4,932,579	2,204,064	4,550,000	5,039,630
131 OVERTIME	300,032	288,000	140,547	305,000	297,000
134 WORKING OUT OF CLASS	57,680	56,500	26,543	56,500	58,200
135 LONGEVITY	3,150	3,240	1,200	2,400	2,340
137 EDUCATION PAY	840	1,260	210	500	420
138 SPECIAL PAY	2,435	2,100	1,450	2,800	2,100
139 RESCUE PAY	48,525	54,750	28,100	54,750	57,000
146 PRODUCTIVITY INCENTIVE	11,375	15,875	2,875	15,875	15,875
149 HOLIDAY BUY BACK	121,998	115,000		115,000	125,700
151 WRS/RETIREMENT	686,286	827,166	377,556	802,000	886,000
155 HEALTH INSURANCE EXPENSE	1,294,150	1,339,400	669,700	1,339,400	1,339,400
158 MEDICARE CONTRIBUTION	66,523	70,262	32,748	74,000	81,200
TOTAL PERSONAL SERVICES	7,109,360	7,706,132	3,484,993	7,318,225	7,904,865
219 OTHER PROFESSIONAL SERVICES	314,192	300,191	141,935	300,191	330,411
226 CELLULAR/WIRELESS SERVICE COST	9,641	6,732	5,132	11,500	12,040
227 TELEPHONE - EQUIPMENT/CALLS	775	820	391	820	820
235 EQUIPMENT REPAIRS/MAINT.	6,134	10,200	4,847	10,200	11,000
259 OTHER	87,391				
261 MILEAGE			20	200	250
262 COMMERCIAL TRAVEL		660	660	660	
263 MEALS & LODGING	3,176	1,840	117	2,000	1,750
264 REGISTRATION	5,863	7,725	2,820	7,700	2,100
TOTAL CONTRACTUAL SERVICES	427,172	328,168	155,922	333,271	358,371
316 COMPUTER SOFTWARE	2,050	2,400		2,400	2,500
318 MEDICAL SUPPLIES	113,715	105,000	44,373	105,000	115,000
322 SUBSCRIPTIONS & BOOKS	3,943	2,000	953	1,500	3,600
323 MEMBERSHIP DUES	539	500	210	500	925
341 VEHICLE FUEL CHARGE/OIL/ETC	20,206	41,000	11,504	25,000	37,613
344 OUTSIDE MATERIAL & LABOR	59,323	37,474	14,104	37,474	48,000
361 SMALL TOOLS	888	15,000	13,076	14,000	4,150
363 COMPUTER HARDWARE	13,853	25,745	4,346	21,000	27,500
367 CLOTHING & UNIFORM REPLACEMENT	5,860	3,150		3,150	3,250
369 OTHER NON CAPITAL EQUIPMENT	12,520	10,250	623	7,500	10,250
382 HOUSEKEEPING-JANITORIAL SUPPLI	512	1,000		1,000	1,000
385 BATTERIES	4,091	4,250		4,250	5,500
389 OTHER	6,544	5,000	3,031	5,000	
TOTAL MATERIALS AND SUPPLIES	244,044	252,769	92,220	227,774	259,288

206 FIRE-EMERGENCY MED SERVICE
 02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
711 INSURED LOSSES-ACCIDENT CAUSED	2,972-	2,526	2,206	_____	_____
TOTAL INSURED LOSSES	2,972-	2,526	2,206	_____	_____
DEPARTMENT TOTAL	7,777,604	8,289,595	3,735,341	7,879,270	8,522,524

COMMUNITY PROMOTION

The City considers special events an enhancement to the quality of life for residents, and supports a variety of events and activities in Kenosha through Community Promotions. Events draw visitors and economic activity to Kenosha. Community promotion is a public/private partnership with participation from a number of community-minded business and organizations.

Responsibilities/Activities

City-sponsored events kick off in the summer with the Outta Sight Kite Flight where the public can enjoy kite flying demonstrations as well as stunt kite demos at Kennedy Park.

The City celebrates Independence Day with multiple events surrounding July 4th, including the popular Civic Veterans Parade. The Celebrate America festival features music and entertainment along the lakefront. The celebration concludes with a fantastic fireworks display.

The Civil War Museum's Salute to Freedom and the Kenosha Public Museum's Pike River Rendezvous at Simmons Island bring history alive.

The community continues to enjoy outdoor music in the summer, including the Peanut Butter and Jam concert series at Veterans Memorial Park; Tuesdays at the Shell with the Kenosha Pops band concerts in Pennoyer Park, and the Lincoln Park Live series at Lincoln Park.

The annual Fall Festival in October is a great way to enjoy some family fun throughout the downtown area. Activities include games, face-painting, pumpkin decorating, and more.

Winter events include the City's Christmas-tree lighting ceremony in conjunction with downtown's Lightin' Up Kenosha; and the Snow Daze Festival featuring ice carving demonstrations and a display of ice sculptures in the parks and throughout downtown.

Grill Games, Taste of Wisconsin, Cheese-a-Palooza, car shows and jazz concerts are all events sponsored and supported by the City of Kenosha through partnerships with community organizations.

Other events, which may change from year to year, are also provided as opportunity presents itself and funding is available.

COMMUNITY PROMOTION

2018 GENERAL FUND OPERATING BUDGET - REVENUES

TAXES

TAXES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	110,126-	92,780-	92,780-	92,780-	92,780-
**REAL & PERSONAL PROPERTY	110,126-	92,780-	92,780-	92,780-	92,780-
MISCELLANEOUS REVENUES					
49121 SPONSORSHIP - FIREWORKS	40,000-	54,000-	52,500-	52,500-	54,000-
49122 SPONSORSHIP - PARADE	14,300-	26,500-	26,025-	26,025-	26,500-
49125 SPONSORSHIP-OTHER	18,600-	17,000-	12,500-	12,500-	18,500-
**MISCELLANEOUS REVENUES	72,900-	97,500-	91,025-	91,025-	99,000-
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL	<u> </u>	25,000-	<u> </u>	25,000-	25,000-
**FUND BALANCE TRANSFERS	<u> </u>	25,000-	<u> </u>	25,000-	25,000-
****COMMUNITY PROMOTION	183,026-	215,280-	183,805-	208,805-	216,780-

222 COMMUNITY PROMOTION
09 OTHER

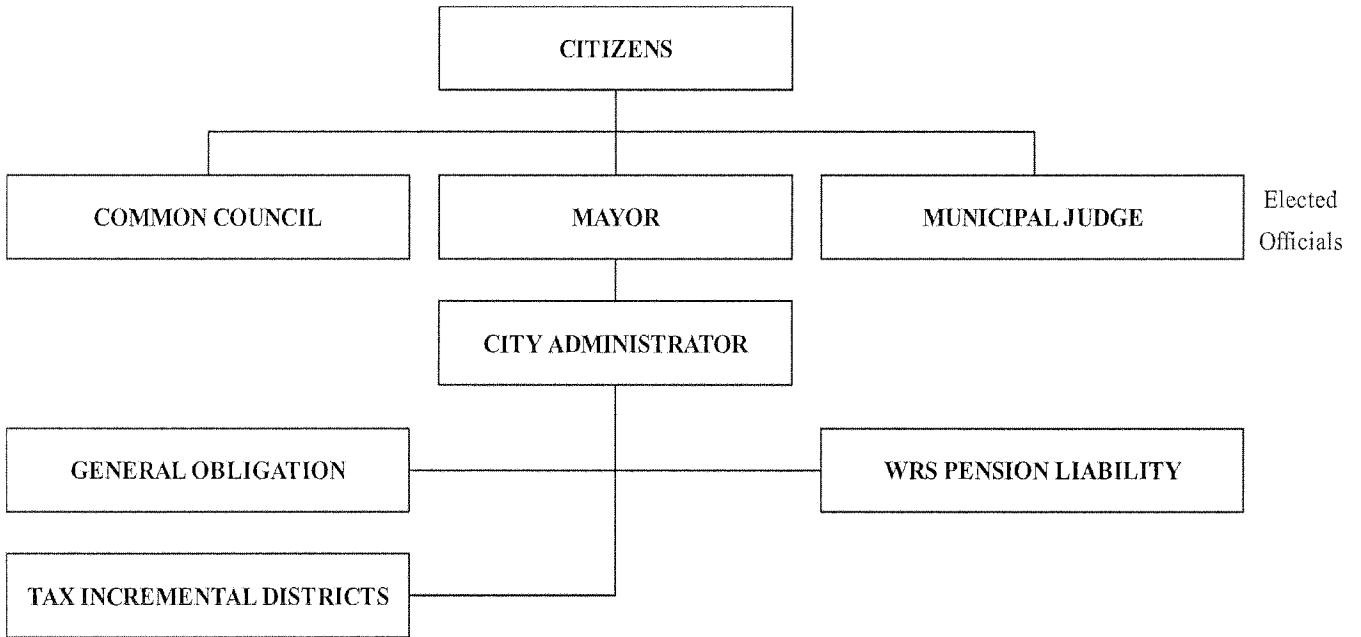
1 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 COMMUNITY PROMOTION-EXPENSES					
132 WAGES TEMPORARY	3,415	4,160	1,195	3,700	3,840
158 MEDICARE CONTRIBUTION	50	70	17	60	60
TOTAL PERSONAL SERVICES	3,465	4,230	1,212	3,760	3,900
219 OTHER PROFESSIONAL SERVICES	2,035	13,000	12,110	12,110	13,000
259 OTHER	76,530	48,000	12,017	48,000	53,380
261 MILEAGE		200		200	200
262 COMMERCIAL TRAVEL					600
263 MEALS & LODGING	97	350		350	600
264 REGISTRATION					600
291 FIREWORKS	50,300	65,000	1,000	57,000	60,000
292 KENOSHA POPS BAND	33,000	33,000		33,000	33,000
293 KENOSHA SYMPHONY	5,000	5,000	5,000	5,000	5,000
294 BOY SCOUTS RESCUE SQUAD	5,000	5,000	2,500	5,000	5,000
295 JULY 4 PARADE	24,217	35,000	15,270	21,500	30,000
296 DEVELOPMENT GRANTS		1,000		1,000	1,000
297 SISTER CITIES		5,000		5,000	10,000
TOTAL CONTRACTUAL SERVICES	196,179	210,550	47,897	188,160	212,380
311 OFFICE SUPPLIES/PRINTING	80	500		500	500
TOTAL MATERIALS AND SUPPLIES	80	500		500	500
DEPARTMENT TOTAL	199,724	215,280	49,109	192,420	216,780

DEBT SERVICE FUND

Debt Service Funds are established to account for the payment of principal and interest on all long-term debt issued by the City of Kenosha other than that payable from revenues of enterprise funds.

Organization



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DEBT SERVICE

Taxes

The revenues for the Debt Service funds are derived from a property tax levy.

DEBT SERVICE FUNDS

	General Obligation	Tax Increment District #1	Tax Increment District #4	Tax Increment District #5
Adopted Revenues – 2018				
Tax Levy – Debt Service	\$11,885,544	\$—	\$—	\$—
Tax Increments	—	1,852,723	2,304,385	2,580,918
WRS Liability Repayment	225,305	—	—	—
Special Assessments & Interest	11,000	—	—	—
Miscellaneous	1,894,812	—	444,400	—
Transfer of Tax Increment	—	(1,852,723) (a)	4,407,695 (a)	(2,554,972) (a)
Total Revenues	\$14,016,661	\$—	\$7,156,480	\$25,946
Adopted Expenditures – 2018				
Principal	\$11,571,306	\$—	\$5,614,500	\$—
Interest	3,106,616	—	1,181,380	25,946
Total Expenditures	\$14,677,922	\$—	\$6,795,880	\$25,946
	Tax Increment District #6	Tax Increment District #7	Tax Increment District #8	Tax Increment District #9
Adopted Revenues – 2018				
Tax Levy – Debt Service	\$—	\$—	\$—	\$—
Tax Increments	366,139	382,504	1,387,728	927,370
WRS Liability Repayment	—	—	—	—
Special Assessments & Interest	—	—	—	—
Miscellaneous	—	212,800	—	—
Transfer of Tax Increment	(216,659) (b)	1,144,029 (b)	—	(927,370) (b)
Total Revenues	\$149,480	\$1,739,333	\$1,387,728	\$—
Adopted Expenditures – 2018				
Principal	\$—	\$—	\$450,000	\$—
Interest	—	72,902	112,838	—
Total Expenditures	\$—	\$72,902	\$562,838	\$—

DEBT SERVICE FUNDS

	Tax Increment District #10	Tax Increment District #11	Tax Increment District #12	Tax Increment District #13
Adopted Revenues – 2018				
Tax Levy – Debt Service	\$—	\$—	\$—	\$—
Tax Increments	43,597	2,539,855	35	1,668,614
WRS Liability Repayment	—	—	—	—
Special Assessments & Interest	—	—	—	—
Miscellaneous	—	—	—	—
Transfer of Tax Increment	—	—	—	—
Total Revenues	\$43,597	\$2,539,855	\$35	\$1,668,614

Adopted Expenditures – 2018				
Principal	\$219,000	\$1,500,000	\$—	\$1,100,000
Interest	79,540	235,425	—	245,212
Total Expenditures	\$298,540	\$1,735,425	\$—	\$1,345,212

	Tax Increment District #16	Tax Increment District #18	Tax Increment District #19	Total
Adopted Revenues – 2018				
Tax Levy – Debt Service	\$—	\$—	\$—	\$11,885,544
Tax Increments	7,566,527	—	—	21,620,395
WRS Liability Repayment	—	—	—	225,305
Special Assessments & Interest	—	—	—	11,000
Miscellaneous	—	—	—	2,552,012
Transfer of Tax Increment	(4,000,000) (c)	—	4,000,000 (c)	—
Total Revenues	\$3,566,527	\$—	\$4,000,000	\$36,294,256

Adopted Expenditures – 2018				
Principal	\$3,025,000	\$—	\$505,000	\$23,984,806
Interest	406,037	87,546	5,050	5,558,492
Total Expenditures	\$3,431,037	\$87,546	\$510,050	\$29,543,298

(a) – The tax increment collected for TID #1 & #5 is transferred to TID #4

(b) – The tax increment collected for TID #6 & #9 is transferred to TID #7

(c) – The tax increment collected for TID #16 is transferred to TID #19

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**SUMMARY OF 2017 DEBT RETIREMENT FUNDING AND
STATUTORY DEBT LIMIT**

	<u>As of 1-1-14</u>	<u>As of 1-1-15</u>	<u>As of 1-1-16</u>	<u>As of 1-1-17</u>
Assessed Value – Real Estate	\$5,266,932,800	\$5,442,023,300	\$5,647,189,200	\$5,715,722,400
Assessed Value – Personal Property	\$156,908,600	\$152,662,400	\$250,848,100	\$231,693,000
Total Assessed Value	<u>\$5,423,841,400</u>	<u>\$5,594,685,700</u>	<u>\$5,898,037,300</u>	<u>\$5,947,415,400</u>
Total Equalized Value without TID	5,071,209,000	5,190,294,900	5,373,348,800	5,619,382,400
Total Equalized Value with TID	5,524,779,300	5,814,762,300	6,072,614,200	6,362,624,200

STATUTORY DEBT LIMIT

	<u>12-31-14*</u>	<u>12-31-15*</u>	<u>12-31-16*</u>	<u>12-31-17*</u>
Maximum Allowable Debt (5% of Total Equalized Value)	276,238,965	290,738,115	303,630,710	318,131,210
Total City Debt as of	186,574,719	189,430,273	176,029,814	175,618,838
Percent of Allowable Debt	67.54%	65.15%	57.97%	55.20%
Balance of Allowable Debt	\$89,664,246	\$101,307,842	\$127,600,896	\$142,512,372

* Outstanding as of date of budget publication

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Refunding Bonds – 2005		Refunding Bonds – 2009		Promissory Notes – 2009		Promissory Notes – 2009	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	3,090,000	154,500	825,000	76,219	2,125,000	168,025	—	24,750
2019	—	—	875,000	26,250	3,300,000	66,000	450,000	12,375
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027	—	—	—	—	—	—	—	—
2028-2033	—	—	—	—	—	—	—	—
	<u>\$3,090,000</u>	<u>\$154,500</u>	<u>\$1,700,000</u>	<u>\$102,469</u>	<u>\$5,425,000</u>	<u>\$234,025</u>	<u>\$450,000</u>	<u>\$37,125</u>

	Promissory Notes – 2011		Refunding Bonds – 2011		Promissory Notes – 2012A		Promissory Notes – 2012A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	1,700,000	524,250	1,100,000	245,212	—	20,000	700,000	90,767
2019	2,600,000	417,000	1,100,000	223,212	—	20,000	800,000	72,014
2020	300,000	346,000	1,200,000	183,150	—	20,000	900,000	47,718
2021	7,200,000	170,000	1,200,000	135,150	800,000	20,000	500,000	17,685
2022	—	—	1,200,000	87,150	—	—	—	—
2023	—	—	1,305,000	39,150	—	—	—	—
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027	—	—	—	—	—	—	—	—
2028-2033	—	—	—	—	—	—	—	—
	<u>\$11,800,000</u>	<u>\$1,457,250</u>	<u>\$7,105,000</u>	<u>\$913,024</u>	<u>\$800,000</u>	<u>\$80,000</u>	<u>\$2,900,000</u>	<u>\$228,184</u>

	Refunding Bonds – 2012		Promissory Notes – 2012B		Promissory Notes – 2013		Refunding Bonds – 2013	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	1,500,000	235,425	300,000	471,000	400,000	276,500	1,825,000	184,642
2019	1,500,000	201,675	3,000,000	390,000	2,000,000	227,000	1,100,000	153,930
2020	1,500,000	126,675	1,700,000	281,000	800,000	168,500	6,780,000	71,190
2021	1,590,000	51,675	700,000	233,000	900,000	127,500	—	—
2022	—	—	4,380,000	109,500	200,000	100,000	—	—
2023	—	—	—	—	1,900,000	47,500	—	—
2024	—	—	—	—	—	—	—	—
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027	—	—	—	—	—	—	—	—
2028-2033	—	—	—	—	—	—	—	—
	<u>\$6,090,000</u>	<u>\$615,450</u>	<u>\$10,080,000</u>	<u>\$1,484,500</u>	<u>\$6,200,000</u>	<u>\$947,000</u>	<u>\$9,705,000</u>	<u>\$409,762</u>

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – 2013A		Promissory Notes – 2014A		Promissory Notes – 2014B		Promissory Notes – 2014	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	2,375,000	168,024	650,000	26,650	450,000	100,013	500,000	278,500
2019	2,425,000	121,806	650,000	14,625	450,000	91,125	—	271,000
2020	2,275,000	63,654	—	—	475,000	79,525	—	271,000
2021	—	—	—	—	475,000	65,513	3,100,000	193,500
2022	—	—	—	—	500,000	49,650	—	116,000
2023	—	—	—	—	525,000	31,438	1,500,000	86,000
2024	—	—	—	—	550,000	10,861	1,400,000	28,000
2025	—	—	—	—	—	—	—	—
2026	—	—	—	—	—	—	—	—
2027	—	—	—	—	—	—	—	—
2028-2033	—	—	—	—	—	—	—	—
	<u>\$7,075,000</u>	<u>\$353,484</u>	<u>\$1,300,000</u>	<u>\$41,275</u>	<u>\$3,425,000</u>	<u>\$428,125</u>	<u>\$6,500,000</u>	<u>\$1,244,000</u>

	Promissory Notes – 2015A		Refunding Bonds – 2015		Promissory Notes – 2015		Promissory Notes – 2015B	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	—	90,450	—	675,200	—	25,946	—	351,500
2019	—	90,450	1,000,000	675,200	—	25,945	—	351,500
2020	—	90,450	2,500,000	645,200	—	25,946	500,000	344,000
2021	—	90,450	1,000,000	588,300	—	25,946	1,600,000	312,500
2022	—	90,450	5,000,000	558,300	—	25,945	700,000	278,000
2023	—	90,450	2,000,000	308,300	—	25,946	2,700,000	225,750
2024	3,015,000	90,450	2,500,000	208,300	1,030,000	25,946	400,000	176,000
2025	—	—	4,455,000	139,050	—	—	5,600,000	84,000
2026	—	—	—	—	—	—	—	—
2027	—	—	—	—	—	—	—	—
2028-2033	—	—	—	—	—	—	—	—
	<u>\$3,015,000</u>	<u>\$633,150</u>	<u>\$18,455,000</u>	<u>\$3,797,850</u>	<u>\$1,030,000</u>	<u>\$181,620</u>	<u>\$11,500,000</u>	<u>\$2,123,250</u>

	Refunding Bonds – 2015A PSB		Promissory Notes – 2016A		Promissory Notes – 2016B		Promissory Notes – 2016	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	244,806	101,012	600,000	264,750	—	16,500	—	214,364
2019	258,312	100,889	600,000	255,750	—	16,500	—	214,364
2020	273,507	95,723	600,000	246,750	—	16,500	—	214,364
2021	288,702	90,253	600,000	234,750	—	16,500	—	214,364
2022	295,455	84,479	600,000	225,750	—	16,500	—	214,364
2023	317,403	78,570	1,300,000	216,750	660,000	16,500	—	214,364
2024	325,845	71,428	700,000	190,750	—	—	1,000,000	214,364
2025	339,351	64,097	100,000	176,750	—	—	1,000,000	189,764
2026	354,546	55,613	5,825,000	174,750	—	—	5,880,000	163,464
2027	361,299	44,977	—	—	—	—	—	—
2028-2033	1,009,612	64,933	—	—	—	—	—	—
	<u>\$4,068,838</u>	<u>\$851,974</u>	<u>\$10,925,000</u>	<u>\$1,986,750</u>	<u>\$660,000</u>	<u>\$99,000</u>	<u>\$7,880,000</u>	<u>\$1,853,776</u>

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – 2017A		Promissory Notes – 2017B		Promissory Notes – 2017A	
	Principal	Interest	Principal	Interest	Principal	Interest
2018	5,600,000	132,250	—	343,134	—	87,546
2019	—	76,250	—	348,950	—	89,030
2020	—	76,250	—	348,950	175,000	89,030
2021	—	76,250	—	348,950	175,000	85,880
2022	—	76,250	1,835,000	348,950	180,000	82,380
2023	1,000,000	51,250	1,200,000	312,250	185,000	78,420
2024	300,000	21,750	1,000,000	288,250	185,000	73,980
2025	300,000	11,250	2,000,000	268,250	190,000	69,170
2026	175,000	2,625	1,800,000	218,250	200,000	63,850
2027	—	—	5,775,000	173,250	1,900,000	57,950
2028-2033	—	—	—	—	—	—
	<u>\$7,375,000</u>	<u>\$524,125</u>	<u>\$13,610,000</u>	<u>\$2,999,184</u>	<u>\$3,190,000</u>	<u>\$777,236</u>

	Refunding Bonds – 2017		TOTAL GENERAL OBLIGATION		
	Principal	Interest	Principal	Interest	Total
2018	—	211,363	23,984,806	5,558,492	29,543,298
2019	—	223,140	22,108,312	4,775,980	26,884,292
2020	745,000	223,140	20,723,507	4,074,715	24,798,222
2021	3,095,000	209,730	23,223,702	3,307,896	26,531,598
2022	3,185,000	147,830	18,075,455	2,611,498	20,686,953
2023	3,240,000	77,760	17,832,403	1,900,398	19,732,801
2024	—	—	12,405,845	1,400,079	13,805,924
2025	—	—	13,984,351	1,002,331	14,986,682
2026	—	—	14,234,546	678,552	14,913,098
2027	—	—	8,036,299	276,177	8,312,476
2028-2033	—	—	1,009,612	64,933	1,074,545
	<u>\$10,265,000</u>	<u>\$1,092,963</u>	<u>\$175,618,838</u>	<u>\$25,651,051</u>	<u>\$201,269,889</u>

Revenue Debt

	WATER UTILITY (1)			
	State Clean Water		Water System	
	Fund Loans (3)		Revenue Bonds – 2008	
	Principal	Interest	Principal	Interest
2018	98,721	8,122	4,725,000	236,250
2019	101,849	4,944	—	—
2020	105,077	1,665	—	—
2021	—	—	—	—
2022	—	—	—	—
2023	—	—	—	—
2024	—	—	—	—
2025	—	—	—	—
2026	—	—	—	—
2027	—	—	—	—
2028-2033	—	—	—	—
	<u>\$305,647</u>	<u>\$14,731</u>	<u>\$4,725,000</u>	<u>\$236,250</u>

(1) Water Utility Revenue Bonds are not a general obligation of the City of Kenosha. They are supported by the respective system revenue and are shown for informational purposes only.

CAPITAL IMPROVEMENT FUNDS

Purpose

Capital Improvement Funds are established to account for the Capital Improvement Program (CIP) spending plan for improvements to or acquisition of land, facilities, infrastructure and other physical assets. Proceeds from bonds and notes, grants, special assessments and charges, etc. are typically used to pay for these projects.

Capital Improvement funds are maintained on a modified accrual basis of accounting and on a project-length basis of budgeting.

CAPITAL IMPROVEMENT PROJECT MAJOR REVENUES

State, Federal & Other Outside Funding

These sources will be used to fund approximately 26.8% of the total capital improvement projects for 2018.

Bonded Revenues

The remaining major revenue source of the 2018 capital improvement projects will be through the issuance of general obligation long term debt.

NON-ROUTINE 2018 CAPITAL IMPROVEMENT PROJECTS

1) Remodeling and expansion of Joint Services Building

Purpose: Improvements required for shooting range, emergency management and fleet maintenance in partnership with the County of Kenosha.

2018 Budget:	Capital Costs	\$ 4,600,000
	Other Funding	<u>(\$3,300,000)</u>
	Local Funding	\$ 1,300,000

Operating Budget Impact: None

2) Bain School Fire Station

Purpose: Construction of a fire station to enhance inner-city Fire/EMS service and provide efficiencies to Fire/EMS services city-wide utilizing vacant school land.

2018 Budget	Capital Costs	\$ 2,500,000
	Other Funding	<u>(\$2,350,000)</u>
	Local Funding	\$ 150,000

Operating Budget Impact: None

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RESOLUTION # 150-17

By: Finance Committee

TO APPROVE THE 2018 - 2022 CAPITAL IMPROVEMENT PLAN

WHEREAS, the 2018 - 2022 Capital Improvement Plan was reviewed by the Public Safety and Welfare Committee on October 25, 2017, and

WHEREAS, the 2018 - 2022 Capital Improvement Plan was reviewed by the Parks Commission on October 25, 2017; and

WHEREAS, the 2018 - 2022 Capital Improvement Plan was reviewed by the Public Works Committee on November 7, 2017; and

WHEREAS, the 2018 - 2022 Capital Improvement Plan was reviewed by the Storm Water Utility Committee on November 7, 2017; and

WHEREAS, the 2018 - 2022 Capital Improvement Plan was reviewed by the Finance Committee on November 14, 2017; and


WHEREAS, the 2018 - 2022 Capital Improvement Plan was reviewed by the Committee as a Whole on December 5, 2017; and

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Kenosha, Wisconsin, that the 2018 - 2022 Capital Improvement Plan is hereby approved with final adoption on December 6, 2016.

BE IT FURTHER RESOLVED that, by virtue of the approval of the Capital Improvement Plan, the Common Council declares its intent to finance the projects listed in the Plan through the issuance of general obligation bonds or promissory notes ("Bonds") in amounts sufficient to pay the costs of the projects. The City shall make expenditures as needed from its funds on hand to pay the costs of the projects until Bond proceeds become available, at which time it will reimburse such expenditures with proceeds of the Bonds.


Adopted this 6th day of December, 2017

ATTEST:



Debra Salas, City Clerk/Treasurer 12/7/17

APPROVE:



John M. Antaramian, Mayor

Drafted by: Department of Community Development & Inspections

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2017</i>
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<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
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ADMINISTRATION	<i>Gross Funds</i>	5,000,000
	<i>Outside Funds</i>	(4,100,000)
	<i>Net CIP Funds</i>	900,000

4,600,000	350,000				4,950,000
(3,300,000)					(3,300,000)
1,300,000	350,000				1,650,000

AIRPORT	<i>Gross Funds</i>	1,368,943
	<i>Outside Funds</i>	(748,500)
	<i>Net CIP Funds</i>	620,443

1,637,737	3,721,071	15,498,096	2,780,000	720,000	24,356,904
(1,142,000)	(3,567,500)	(14,617,985)	(2,565,000)		(21,892,485)
495,737	153,571	880,111	215,000	720,000	2,464,419

COMMUNITY DEVELOPMENT	<i>Gross Funds</i>	340,000
	<i>Outside Funds</i>	(100,000)
	<i>Net CIP Funds</i>	240,000

340,000	340,000	340,000	340,000	340,000	1,700,000
(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)
240,000	240,000	240,000	240,000	240,000	1,200,000

FIRE DEPARTMENT	<i>Gross Funds</i>	3,737,000
	<i>Outside Funds</i>	(2,363,000)
	<i>Net CIP Funds</i>	1,374,000

3,353,000	825,000	938,000	500,000	516,000	6,132,000
(2,350,000)					(2,350,000)
1,003,000	825,000	938,000	500,000	516,000	3,782,000

INFORMATION TECHNOLOGY	<i>Gross Funds</i>	
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	

500,000	500,000	1,122,000	1,000,000	2,000,000	5,122,000
(250,000)	(250,000)	(500,000)	(500,000)	(1,000,000)	(2,500,000)
250,000	250,000	622,000	500,000	1,000,000	2,622,000

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2017</i>
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LIBRARY	Gross Funds	397,558
	Outside Funds	(25,000)
	Net CIP Funds	372,558

MUSEUMS	Gross Funds	590,000
	Outside Funds	(200,000)
	Net CIP Funds	390,000

POLICE DEPARTMENT	Gross Funds	265,000
	Outside Funds	
	Net CIP Funds	265,000

PUBLIC WORKS - INFRASTRUCTURE	Gross Funds	8,194,815
	Outside Funds	(1,572,915)
	Net CIP Funds	6,621,900

<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
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364,358	292,658	172,858			829,874
(75,000)	(50,000)				(125,000)
289,358	242,658	172,858			704,874

		65,000			65,000
		65,000			65,000

424,100	185,000	150,000	120,000	320,000	1,199,100
424,100	185,000	150,000	120,000	320,000	1,199,100

11,445,320	11,079,909	24,017,567	97,974,221	7,030,103	151,547,120
(4,914,668)	(4,943,497)	(17,246,582)	(88,711,359)	(530,000)	(116,346,106)
6,530,652	6,136,412	6,770,985	9,262,862	6,500,103	35,201,014

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2017</i>
PUBLIC WORKS - OTHER	Gross Funds	823,170
	Outside Funds	
	Net CIP Funds	823,170
PUBLIC WORKS - PARKS	Gross Funds	692,018
	Outside Funds	
	Net CIP Funds	692,018
REDEVELOPMENT AUTHORITY	Gross Funds	330,000
	Outside Funds	
	Net CIP Funds	330,000
TRANSIT	Gross Funds	1,536,150
	Outside Funds	(1,080,000)
	Net CIP Funds	456,150
TOTAL	Gross Funds	23,274,654
	Outside Funds	(10,189,415)
	Net CIP Funds	13,085,239

<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
1,245,000	2,474,000	3,391,000	4,298,000	3,565,000	14,973,000
(24,500)	(831,000)	(1,657,000)	(2,577,000)	(1,729,000)	(6,818,500)
1,220,500	1,643,000	1,734,000	1,721,000	1,836,000	8,154,500
1,824,000	2,309,370	1,399,500	900,900	958,800	7,392,570
(402,500)	(271,750)	(500)	(250)	(500)	(675,500)
1,421,500	2,037,620	1,399,000	900,650	958,300	6,717,070
330,000	330,000	330,000	330,000	330,000	1,650,000
330,000	330,000	330,000	330,000	330,000	1,650,000
1,699,000	1,896,500	916,500	931,500	911,500	6,355,000
(1,353,000)	(1,491,500)	(721,500)	(721,500)	(721,500)	(5,009,000)
346,000	405,000	195,000	210,000	190,000	1,346,000
27,762,515	24,303,508	48,340,521	109,174,621	16,691,403	226,272,568
(13,911,668)	(11,505,247)	(34,843,567)	(95,175,109)	(4,081,000)	(159,516,591)
13,850,847	12,798,261	13,496,954	13,999,512	12,610,403	66,755,977

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2017</i>
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STORM WATER UTILITY	Gross Funds	1,657,090
	Outside Funds	(500)
	STORM Funds	1,656,590

TIF DISTRICTS	Gross Funds	1,317,915
	Outside Funds	
	TIF Funds	

<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
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2,760,000	3,565,000	4,105,000	4,438,000	4,313,000	19,181,000
(277,500)	(1,500)	(102,500)	(6,000)	(2,500)	(390,000)
2,482,500	3,563,500	4,002,500	4,432,000	4,310,500	18,791,000

22,564,320	26,747,909	5,987,567	3,666,221	2,560,103	61,526,120
(18,152)	(961,412)	(897,985)	(2,612,862)	(2,560,103)	(6,150,514)
22,546,168	26,686,497	5,089,582	1,053,359		55,375,606

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
ADMINISTRATION

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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AD-17-001	Joint Services	5,000,000
	Capital Costs/911 Dispatch	5,000,000
	CIP	900,000
	County Direct	3,000,000
	County Share Joint Services	1,100,000
	Gross Funds	5,000,000
	Outside Funds	(4,100,000)
	Net CIP Funds	900,000

4,600,000	350,000				4,950,000
4,600,000	350,000				4,950,000
1,300,000	350,000				1,650,000
1,700,000					1,700,000
1,600,000					1,600,000
4,600,000	350,000				4,950,000
(3,300,000)					(3,300,000)
1,300,000	350,000				1,650,000

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
AI-96-001	Equipment	43,000	105,625		305,885			411,510
	CIP	42,000	105,125		274,085			379,210
	Trade In Value	1,000	500		31,800			32,300
AI-13-002	Property Acquisition - Harpe	53,393	52,232	51,071	49,911			153,214
	Acquisition	53,393	52,232	51,071	49,911			153,214
	CIP	53,393	52,232	51,071	49,911			153,214
AI-13-003	New Electrical and Pavement Repair				222,300	2,700,000		2,922,300
	Contracted Design/Engineering				222,300			222,300
	Construction					2,700,000		2,700,000
	CIP				11,115	135,000		146,115
	Federal				200,070	2,430,000		2,630,070
	State				11,115	135,000		146,115
AI-13-004	Airport Miscellaneous Maintenance	22,500	20,000	20,000	20,000	20,000	20,000	100,000
	Other	22,500	20,000	20,000	20,000	20,000	20,000	100,000
	CIP	22,500	20,000	20,000	20,000	20,000	20,000	100,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
AI-17-006	Runway Safety Improvements	770,000	250,000	3,500,000	13,100,000			16,850,000
	Environmental Assessment	250,000						
	Design/Engineering	200,000	250,000					250,000
	Construction	320,000		3,500,000	13,100,000			16,600,000
	CIP	22,500	28,500	75,000	435,000			538,500
	Federal	709,000	209,000	3,150,000	11,790,000			15,149,000
	Outside Funds			100,000	220,000			320,000
	State	38,500	12,500	175,000	655,000			842,500
AI-17-007	Land Acquisition - Downings Holdings, LLC	450,000						
	Acquisition	450,000						
	CIP	450,000						
AI-18-001	Airport Operations Building Repairs		59,880					59,880
	Repairs		52,730					52,730
	Lighting		7,150					7,150
	CIP		59,880					59,880

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CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
AIRPORT

Project Number	Project	Budget 2017
AI-18-002	Reconstruct & Upgrade Phase I	
	Construction	
	CIP	
	State	
AI-18-003	Customs Facility	
	Design/Engineering	
	Construction	
	Equipment	
	CIP	
	Gross Funds	1,368,943
	Outside Funds	(748,500)
	Net CIP Funds	620,443

Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
1,150,000					1,150,000
1,150,000					1,150,000
230,000					230,000
920,000					920,000
			60,000	700,000	760,000
			60,000		60,000
				540,000	540,000
				160,000	160,000
			60,000	700,000	760,000
1,637,737	3,721,071	15,498,096	2,780,000	720,000	24,356,904
(1,142,000)	(3,567,500)	(14,617,985)	(2,565,000)		(21,892,485)
495,737	153,571	880,111	215,000	720,000	2,464,419

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
COMMUNITY DEVELOPMENT

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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CD-00-001	Housing and Neighborhood Reinvestment Fund	340,000
	Property Maintenance	40,000
	Miscellaneous Acquisitions	100,000
	Demolition	200,000
	CIP	240,000
	CDBG	(100,000)
	Gross Funds	340,000
	Outside Funds	(100,000)
	Net CIP Funds	240,000

340,000	340,000	340,000	340,000	340,000	1,700,000
40,000	40,000	40,000	40,000	40,000	200,000
100,000	100,000	100,000	100,000	100,000	500,000
200,000	200,000	200,000	200,000	200,000	1,000,000
240,000	240,000	240,000	240,000	240,000	1,200,000
(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)
340,000	340,000	340,000	340,000	340,000	1,700,000
(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(500,000)
240,000	240,000	240,000	240,000	240,000	1,200,000

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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FI-07-004	Rescue Squad Re-Chassis	339,000
	Re-Chassis	339,000
	CIP	339,000
FI-09-006	Fire Station Building and Grounds Improvements	75,000
	Facility Improvements	75,000
	CIP	75,000
FI-14-005	Portable Radio Replacement	300,000
	Equipment	300,000
	CIP	300,000
FI-16-003	Aircrash Response Vehicle (P19) Refurbish	
	Vehicle	
	CIP	

48,000				441,000	489,000
48,000				441,000	489,000
48,000				441,000	489,000
75,000	75,000	75,000	75,000	75,000	375,000
75,000	75,000	75,000	75,000	75,000	375,000
75,000	75,000	75,000	75,000	75,000	375,000
230,000					230,000
230,000					230,000
230,000					230,000
		165,000			165,000
		165,000			165,000
		165,000			165,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
FI-17-001	Bain School Fire Station	3,023,000	2,500,000					2,500,000
	Contracted Design/Engineering	30,000						
	Env Remediation/Infrastructure	30,000						
	Demolition	450,000						
	Construction	2,391,000	2,500,000					2,500,000
	Financing Fee	122,000						
	CIP	660,000	150,000					150,000
	Section 108 Loan Guarantee	2,363,000	2,350,000					2,350,000
FI-17-002	Station 4 Rehabilitation		500,000	500,000				1,000,000
	Rehabilitation		500,000	500,000				1,000,000
		CIP		500,000	500,000			1,000,000
FI-18-001	Engine Company Replacement			250,000	273,000			523,000
	Vehicle			250,000	269,000			519,000
	Equipment				4,000			4,000
		CIP			250,000	273,000		

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2017
FI-18-002	Aerial Ladder Company Replacement	
	Vehicle	
	Equipment	
	CIP	
	Gross Funds	3,737,000
	Outside Funds	(2,363,000)
	Net CIP Funds	1,374,000

Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
		425,000	425,000		850,000
		425,000	415,000		840,000
			10,000		10,000
		425,000	425,000		850,000
3,353,000	825,000	938,000	500,000	516,000	6,132,000
(2,350,000)					(2,350,000)
1,003,000	825,000	938,000	500,000	516,000	3,782,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
INFORMATION TECHNOLOGY

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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IT-17-001	Common Council Technology Replacement	
	Equipment	
	CIP	
IT-18-001	Legacy System Replacement	
	Hardware and Software	
	CIP	
	Outside Funds	
	Gross Funds	
	Outside Funds	
	Net CIP Funds	

		122,000			122,000
		122,000			122,000
		122,000			122,000
500,000	500,000	1,000,000	1,000,000	2,000,000	5,000,000
500,000	500,000	1,000,000	1,000,000	2,000,000	5,000,000
250,000	250,000	500,000	500,000	1,000,000	2,500,000
250,000	250,000	500,000	500,000	1,000,000	2,500,000
500,000	500,000	1,122,000	1,000,000	2,000,000	5,122,000
(250,000)	(250,000)	(500,000)	(500,000)	(1,000,000)	(2,500,000)
250,000	250,000	622,000	500,000	1,000,000	2,622,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
LIBRARY

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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LI-08-001	Library Building Improvements	92,200
	Contracted Design/Engineering	32,200
	Uptown Retaining Wall	60,000
	Simmons Window Well Repairs	
	Simmons Front Door	
	Uptown Exterior Doors	
	Simmons Asbestos Removal	
	CIP	92,200
	Outside Funds	
LI-15-002	Technology	70,358
	Public Computer Replacement	50,000
	Fiber Connectivity Project	20,358
	CIP	45,358
	Other	25,000
LI-15-003	Library Automation	235,000
	Automated Return Handling	235,000
	Automation Expansion	
	CIP	235,000

150,000	122,300	152,500			424,800
150,000	7,300	2,500			159,800
	40,000				40,000
	75,000				75,000
		100,000			100,000
		50,000			50,000
125,000	122,300	152,500			399,800
25,000					25,000
20,358	20,358	20,358			61,074
20,358	20,358	20,358			61,074
20,358	20,358	20,358			61,074
44,000					44,000
44,000					44,000
44,000					44,000

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CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
LIBRARY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>
LI-18-001	Outreach Vehicles	
	Bookmobiles	
	CIP	
	Other	
	Gross Funds	397,558
	Outside Funds	(25,000)
	Net CIP Funds	372,558

<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
150,000	150,000				300,000
150,000	150,000				300,000
100,000	100,000				200,000
50,000	50,000				100,000
364,358	292,658	172,858			829,874
(75,000)	(50,000)				(125,000)
289,358	242,658	172,858			704,874

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
MUSEUMS

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
MU-07-001	KPM Exhibit Our Global Home: A World of Diversity	550,000						
	Exhibits	550,000						
	CIP	350,000						
	Other	200,000						
MU-16-003	Kenosha Public Museum Flooring	40,000						
	Flooring	40,000						
	CIP	40,000						
MU-16-004	LED Lighting				40,000			40,000
	LED Lights				40,000			40,000
	CIP				40,000			40,000
MU-16-005	Lawn Tractor/Snow Brush				25,000			25,000
	Equipment				25,000			25,000
	CIP				25,000			25,000
	Gross Funds	590,000			65,000			65,000
	Outside Funds	(200,000)						
	Net CIP Funds	390,000			65,000			65,000

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
POLICE DEPARTMENT

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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PD-09-008	Police Squad Cars	265,000
	Police Vehicles	225,000
	Equipment	40,000
	CIP	265,000
PD-15-005	Computer Server Upgrade	
	Equipment	
	CIP	
PD-16-001	Body Cameras	
	Equipment	
	CIP	
PD-18-001	Police Radio System Upgrade	
	Equipment	
	CIP	
	Gross Funds	265,000
	Outside Funds	
	Net CIP Funds	265,000

235,000	185,000	150,000	120,000	120,000	810,000
200,000	155,000	125,000	100,000	100,000	680,000
35,000	30,000	25,000	20,000	20,000	130,000
235,000	185,000	150,000	120,000	120,000	810,000
80,000					80,000
80,000					80,000
80,000					80,000
				200,000	200,000
				200,000	200,000
				200,000	200,000
109,100					109,100
109,100					109,100
109,100					109,100
424,100	185,000	150,000	120,000	320,000	1,199,100
424,100	185,000	150,000	120,000	320,000	1,199,100

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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IN-93-002	Roadway Resurfacing and Repairs	2,368,000
	Resurfacing	2,218,000
	Other	150,000
	CIP	2,368,000
	State	
IN-93-004	Sidewalk Repair	700,000
	Construction	700,000
	CIP	350,000
	Other	350,000
IN-93-012	Miscellaneous Right-of-Way Purchases	40,000
	Real Estate Acquisition	40,000
	CIP	40,000
IN-09-002	Pavement Markings	95,000
	Road Improvements	95,000
	CIP	95,000

1,858,000	2,150,000	2,150,000	2,650,000	2,650,000	11,458,000
1,708,000	2,000,000	2,000,000	2,500,000	2,500,000	10,708,000
150,000	150,000	150,000	150,000	150,000	750,000
1,678,000	2,150,000	1,970,000	2,650,000	2,470,000	10,918,000
180,000		180,000		180,000	540,000
700,000	700,000	700,000	700,000	700,000	3,500,000
700,000	700,000	700,000	700,000	700,000	3,500,000
350,000	350,000	350,000	350,000	350,000	1,750,000
350,000	350,000	350,000	350,000	350,000	1,750,000
		40,000			40,000
		40,000			40,000
		40,000			40,000
95,000	95,000	95,000	95,000	95,000	475,000
95,000	95,000	95,000	95,000	95,000	475,000
95,000	95,000	95,000	95,000	95,000	475,000

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**CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE**

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
IN-11-001	Sheridan Road (STH 32) - 50th Street to 7th Avenue		363,000			4,375,000		4,738,000
	Real Estate Acquisition		325,000					325,000
	Construction					3,925,000		3,925,000
	Contracted Design/Engineering		38,000					38,000
	Lighting					450,000		450,000
		CIP		63,000			475,000	538,000
		State DOT		300,000			3,900,000	4,200,000
IN-11-005	60th St - 38th Avenue to 60th Avenue	165,000	1,205,000	1,055,000	1,055,000	1,055,000		4,370,000
	Construction		1,055,000	1,055,000	1,055,000	1,055,000		4,220,000
	Contracted Design/Engineering	165,000						
	Right of Way Acquisition		150,000					150,000
		CIP	165,000	1,205,000	1,055,000	1,055,000	1,055,000	
IN-13-002	75th Street (STH 50): 43rd Avenue to I-94		1,000,000		3,500,000	84,408,000		88,908,000
	Acquisition		1,000,000					1,000,000
	Construction				3,500,000	84,408,000		87,908,000
		CIP		1,000,000	668,000	1,000,000		2,668,000
		State DOT			2,832,000	83,408,000		86,240,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
 PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
IN-13-003	Whitecaps Subdivision Resurfacing	240,000	290,000	320,000				610,000
	Construction	240,000	290,000	320,000				610,000
	CIP	240,000	290,000	320,000				610,000
IN-14-001	Cost Share Resurfacing - Town of Somers		223,000					223,000
	Construction		223,000					223,000
	CIP		111,500					111,500
	Somers		111,500					111,500
IN-14-002	7th Avenue - 65th Street to 75th Street	450,000						
	Construction	450,000						
	CIP	450,000						
IN-15-001	Engineering Division - Design	578,900	730,000	700,000	700,000	725,000	725,000	3,580,000
	Design/Engineering	578,900	730,000	700,000	700,000	725,000	725,000	3,580,000
	CIP	578,900	730,000	700,000	700,000	725,000	725,000	3,580,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
 PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
IN-17-002	22nd Avenue Reconstruction and Resurfacing	222,915	3,769,320	4,544,909	5,987,567	3,666,221	2,560,103	20,528,120
	Contracted Design/Engineering	222,915	557,457	507,485	301,493	199,048	271,045	1,836,528
	Construction		3,211,863	4,037,424	5,686,074	3,467,173	2,289,058	18,691,592
	CIP		18,152	61,412	897,985	2,612,862	2,560,103	6,150,514
	TIF #19	139,988	2,052,422		91,596	1,053,359		3,197,377
	TIF #7	82,927	1,347,666	446,073	4,997,986			6,791,725
	TIF #9		351,080	4,037,424				4,388,504
IN-17-003	39th Avenue - 52nd Street to 60th Street				600,000			600,000
	Construction				600,000			600,000
	CIP				600,000			600,000
IN-17-004	Lincoln Road Roundabout Modification		45,000					45,000
	Construction		45,000					45,000
	CIP		45,000					45,000
IN-18-001	Industrial Park and Business Park of Kenosha		650,000	650,000				1,300,000
	Construction		650,000	650,000				1,300,000
	CIP		650,000	650,000				1,300,000

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2017
IN-18-002	89th Street - 30th Avenue to 39th Avenue	
	Construction	
	CIP	
	Other	
IN-18-003	Concrete Street and Joint Repair	
	Construction	
	CIP	
IN-18-004	Holy Rosary Area Resurfacing	
	Construction	
	CIP	
	Kenosha Water Utility	
	Gross Funds	8,194,815
	Outside Funds	(1,572,915)
	Net CIP Funds	6,621,900

Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
60,000	665,000				725,000
60,000	665,000				725,000
60,000	555,000				615,000
	110,000				110,000
100,000	200,000	250,000	300,000	300,000	1,150,000
100,000	200,000	250,000	300,000	300,000	1,150,000
100,000	200,000	250,000	300,000	300,000	1,150,000
225,000					225,000
225,000					225,000
125,000					125,000
100,000					100,000
11,445,320	11,079,909	24,017,567	97,974,221	7,030,103	151,547,120
(4,914,668)	(4,943,497)	(17,246,582)	(88,711,359)	(530,000)	(116,346,106)
6,530,652	6,136,412	6,770,985	9,262,862	6,500,103	35,201,014

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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OT-96-001	Equipment	
	CIP	
	Trade In Value	
OT-07-004	Municipal Office Building Improvements	105,000
	Air Conditioning Replacement	35,000
	Carpeting	25,000
	Remodeling	20,000
	Exterior Repairs	25,000
	CIP	105,000
OT-09-002	Traffic Operations Building Improvements	
	Contracted Design/Engineering	
	Building Improvements	
	CIP	
OT-13-003	Pepsi Storage Facility	
	Contracted Design/Engineering	
	Roof Replacement	
	CIP	

368,000	329,000	540,000	508,000	542,000	2,287,000
363,500	326,000	536,000	500,000	538,000	2,263,500
4,500	3,000	4,000	8,000	4,000	23,500
110,000	60,000	110,000	60,000	110,000	450,000
35,000	35,000	35,000	35,000	35,000	175,000
25,000	25,000	25,000	25,000	25,000	125,000
50,000		50,000		50,000	150,000
110,000	60,000	110,000	60,000	110,000	450,000
		30,000	300,000		330,000
		30,000			30,000
			300,000		300,000
		30,000	300,000		330,000
				305,000	305,000
				25,000	25,000
				280,000	280,000
				305,000	305,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
OT-13-004	School Zone Signage	13,000						
	Construction	13,000						
	CIP	13,000						
OT-15-001	Engineering Division - Design	76,170	350,000	330,000	264,000	63,000	70,000	1,077,000
	Design/Engineering	76,170	350,000	330,000	264,000	63,000	70,000	1,077,000
	CIP	76,170	350,000	330,000	264,000	63,000	70,000	1,077,000
OT-16-001	GPS Asset Management System	29,000						
	Equipment	29,000						
	CIP	29,000						
OT-16-005	Signalized Intersection and Controller Upgrades	130,000	124,000	125,000	108,000	107,000	107,000	571,000
	Contracted Design/Engineering	65,000	8,000	8,000	8,000	7,000	7,000	38,000
	Construction	65,000	116,000	117,000	100,000	100,000	100,000	533,000
	CIP	130,000	124,000	125,000	108,000	107,000	107,000	571,000
OT-16-006	Street Lights on 39th Ave - Wash. Rd to 27th St	225,000						
	Construction	225,000						
	CIP	225,000						

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
OT-17-001	Street Light Upgrades	50,000	50,000	50,000	50,000	50,000	50,000	250,000
	Construction	50,000	50,000	50,000	50,000	50,000	50,000	250,000
	CIP	50,000	50,000	50,000	50,000	50,000	50,000	250,000
OT-17-002	Site Remediation - Miscellaneous Sites	125,000	125,000	100,000	254,000	220,000	471,000	1,170,000
	Environmental Remediation/Infrastructure	100,000	125,000	100,000	94,000	120,000	135,000	574,000
	Construction	25,000			160,000	100,000	336,000	596,000
	CIP	125,000	125,000	100,000	254,000	220,000	471,000	1,170,000
OT-17-003	Waste Division Transfer Station	20,000	30,000					30,000
	Contracted Design/Engineering	20,000						
	Construction		30,000					30,000
	CIP	20,000	30,000					30,000
OT-17-004	Street Lighting Inventory	50,000						
	Contracted Design/Engineering	50,000						
	CIP	50,000						

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2017
OT-17-007	Shoreline Revetment	
	Contracted Design/Engineering	
	Construction	
	Other	
OT-18-001	Bike and Pedestrian Path Connections	
	Construction	
	CIP	
	Grants	
OT-18-002	Signalized Intersection Upgrades	
	Construction	
	CIP	
OT-18-003	Strawberry Creek Subdivision Improvements	
	Construction	
	Contracted Design/Engineering	
	CIP	

Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
	700,000	1,525,000	1,725,000	1,725,000	5,675,000
	25,000	25,000	25,000	25,000	100,000
	675,000	1,500,000	1,700,000	1,700,000	5,575,000
	700,000	1,525,000	1,725,000	1,725,000	5,675,000
38,000				100,000	138,000
38,000				100,000	138,000
18,000				100,000	118,000
20,000					20,000
50,000	50,000	50,000	50,000	50,000	250,000
50,000	50,000	50,000	50,000	50,000	250,000
50,000	50,000	50,000	50,000	50,000	250,000
	80,000	300,000			380,000
	50,000	300,000			350,000
	30,000				30,000
	80,000	300,000			380,000

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CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
OT-18-004	Washington Road Connection			160,000	160,000	1,215,000		1,535,000
	Contracted Design/Engineering			160,000	160,000			320,000
	Construction Management					160,000		160,000
	Construction					1,055,000		1,055,000
		CIP		32,000	32,000	371,000		435,000
		Grants		128,000	128,000	844,000		1,100,000
OT-18-005	Fuel Island Containment			490,000				490,000
	Construction			450,000				450,000
	Construction Management			40,000				40,000
		CIP		490,000				490,000
OT-18-006	Light Pole and Traffic Signal Painting						35,000	35,000
	Construction						35,000	35,000
		CIP					35,000	35,000
	Gross Funds	823,170	1,245,000	2,474,000	3,391,000	4,298,000	3,565,000	14,973,000
	Outside Funds		(24,500)	(831,000)	(1,657,000)	(2,577,000)	(1,729,000)	(6,818,500)
	Net CIP Funds	823,170	1,220,500	1,643,000	1,734,000	1,721,000	1,836,000	8,154,500

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
PK-93-004	Reforestation/Tree & Stump Removal	300,000	550,000	550,000	400,000	350,000	350,000	2,200,000
	Tree Reforestation	50,000	44,000	50,000	150,000	150,000	150,000	544,000
	Tree/Stump Removal	250,000	500,000	500,000	250,000	200,000	200,000	1,650,000
	Design/Engineering		6,000					6,000
	CIP	300,000	525,000	550,000	400,000	350,000	350,000	2,175,000
	Outside Funds		25,000					25,000
PK-96-001	Equipment		150,000	253,500	90,000	42,000	93,000	628,500
	CIP		149,500	251,750	89,500	41,750	92,500	625,000
	Trade In Value		500	1,750	500	250	500	3,500
PK-03-001	Park Renovations - Various Parks	30,000	47,000	30,000	30,000	30,000	30,000	167,000
	Construction	10,000	10,000	10,000	10,000	10,000	10,000	50,000
	Sidewalks/Landscaping	20,000	10,000	20,000	20,000	20,000	20,000	90,000
	Fencing		27,000					27,000
	CIP	30,000	30,000	30,000	30,000	30,000	30,000	150,000
	Impact Fees		17,000					17,000
PK-15-001	Engineering Division - Design	52,530	150,000	171,870	223,000	321,300	320,000	1,186,170
	Design/Engineering	52,530	150,000	171,870	223,000	321,300	320,000	1,186,170
	CIP	52,530	150,000	171,870	223,000	321,300	320,000	1,186,170

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CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
PK-16-001	Westside Dogpark	25,000						
	Construction	25,000						
	CIP	25,000						
PK-17-001	Bullamore Park Playground Equipment	25,000						
	Equipment	25,000						
	CIP	25,000						
PK-17-002	Simmons Field	100,000	150,000	520,000	600,000			1,270,000
	Construction	100,000	150,000	520,000	600,000			1,270,000
	CIP	100,000	150,000	250,000	600,000			1,000,000
	Other			270,000				270,000
PK-18-001	Tennis Court Rehabilitation		10,000					10,000
	Construction		10,000					10,000
	CIP		10,000					10,000
PK-18-002	Lightning Detection Alarm Systems		24,000	24,000	24,000	24,000		96,000
	Equipment		24,000	24,000	24,000	24,000		96,000
	CIP		24,000	24,000	24,000	24,000		96,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
PK-18-003	Petzke Park		50,000					50,000
	Contracted Design/Engineering		10,000					10,000
	Construction		40,000					40,000
	Impact Fees		50,000					50,000
PK-18-004	Nedweski Park Lighting		60,000					60,000
	Contracted Design/Engineering		10,000					10,000
	Lighting		50,000					50,000
	Impact Fees		60,000					60,000
PK-18-005	Simmons Island Park Improvements	159,488	250,000	400,000				650,000
	Construction		250,000	400,000				650,000
	CIP	159,488		400,000				400,000
	Other		250,000					250,000
PK-18-006	Southport Beachhouse Improvements		383,000	360,000	32,500	133,600	100,800	1,009,900
	Architectural/Engineering		56,500	55,800	32,500	20,600	16,800	182,200
	Construction		326,500	304,200		113,000	84,000	827,700
	CIP		383,000	360,000	32,500	133,600	100,800	1,009,900

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>
PK-18-007	Lincoln Park Improvements	
	Contracted Design/Engineering	
	Construction	
	CIP	
	Gross Funds	692,018
	Outside Funds	
	Net CIP Funds	692,018

<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
				65,000	65,000
				10,000	10,000
				55,000	55,000
				65,000	65,000
1,824,000	2,309,370	1,399,500	900,900	958,800	7,392,570
(402,500)	(271,750)	(500)	(250)	(500)	(675,500)
1,421,500	2,037,620	1,399,000	900,650	958,300	6,717,070

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
 REDEVELOPMENT AUTHORITY

Project Number	Project	Budget 2017
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Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
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RA-95-001	General Acquisition	330,000
	Property Maintenance	30,000
	Planned Acquisition	300,000
	CIP	330,000
	Gross Funds	330,000
	Outside Funds	
	Net CIP Funds	330,000

330,000	330,000	330,000	330,000	330,000	1,650,000
30,000	30,000	30,000	30,000	30,000	150,000
300,000	300,000	300,000	300,000	300,000	1,500,000
330,000	330,000	330,000	330,000	330,000	1,650,000
330,000	330,000	330,000	330,000	330,000	1,650,000
330,000	330,000	330,000	330,000	330,000	1,650,000

CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
TR-93-010	Bus Replacement	1,470,000	1,350,000	1,820,000	900,000	920,000	900,000	5,890,000
	New Buses	1,350,000	1,350,000	1,800,000	900,000	900,000	900,000	5,850,000
	Used Buses	20,000		20,000		20,000		40,000
	Rubber Wheeled Trolley	100,000						
	CIP	390,000	270,000	380,000	180,000	200,000	180,000	1,210,000
	Federal	1,080,000	1,080,000	1,440,000	720,000	720,000	720,000	4,680,000
TR-96-001	Equipment		105,000					105,000
	Vehicles		105,000					105,000
	CIP		21,000					21,000
	Federal		84,000					84,000
TR-17-001	Column Lifts	31,150						
	Lifts Equipment	31,150						
	CIP	31,150						
TR-17-002	Railcar Wheelchair Access System	30,000						
	Wheelchair Lift Equipment	30,000						
	CIP	30,000						

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CITY OF KENOSHA, WISCONSIN
2018-2022 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
TR-17-003	Snow V Blade	5,000						
	Equipment	5,000						
	CIP	5,000						
TR-18-001	Television Displays		3,000					3,000
	Equipment		3,000					3,000
	Federal		3,000					3,000
TR-18-002	Wayfinding: Parking Lots		6,000					6,000
	Signage		6,000					6,000
	Outside Funds		6,000					6,000
TR-18-003	Wayfinding: On Street-Transit-Streetcar-Trolley		10,000	1,500	1,500	1,500	1,500	16,000
	Signage		10,000	1,500	1,500	1,500	1,500	16,000
	Federal		10,000	1,500	1,500	1,500	1,500	16,000
TR-18-004	Downtown Surface Parking Lots		25,000	25,000	15,000	10,000	10,000	85,000
	Parking Lot Improvements		25,000	25,000	15,000	10,000	10,000	85,000
	CIP		25,000	25,000	15,000	10,000	10,000	85,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
TRANSIT

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
TR-18-005	Marketing and Advertising		50,000	50,000				100,000
	Marketing		50,000	50,000				100,000
	Federal		50,000	50,000				100,000
TR-18-006	Elevator Replacement		150,000					150,000
	Elevator		150,000					150,000
	CIP		30,000					30,000
	Federal		120,000					120,000
	Gross Funds	1,536,150	1,699,000	1,896,500	916,500	931,500	911,500	6,355,000
	Outside Funds	(1,080,000)	(1,353,000)	(1,491,500)	(721,500)	(721,500)	(721,500)	(5,009,000)
	Net CIP Funds	456,150	346,000	405,000	195,000	210,000	190,000	1,346,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
SW-93-005	Curb Gutter and Conveyance	80,000	80,000	80,000	80,000	80,000	80,000	400,000
	Construction	80,000	80,000	80,000	80,000	80,000	80,000	400,000
	Storm Water	80,000	80,000	80,000	80,000	80,000	80,000	400,000
SW-95-001	Storm Sewers/Inlet Lead	200,000	225,000	225,000	225,000	225,000	225,000	1,125,000
	Construction	200,000	225,000	225,000	225,000	225,000	225,000	1,125,000
	Storm Water	200,000	225,000	225,000	225,000	225,000	225,000	1,125,000
SW-96-001	Equipment	61,000	265,000	139,000	265,000	518,000	163,000	1,350,000
	Storm Water	60,500	262,500	137,500	262,500	512,000	160,500	1,335,000
	Trade In Value	500	2,500	1,500	2,500	6,000	2,500	15,000
SW-11-003	Detention Basin Dredging	180,000	160,000	160,000	160,000	160,000	180,000	820,000
	Contracted Design/Engineering	20,000						
	Construction	160,000	160,000	160,000	160,000	160,000	180,000	820,000
	Storm Water	180,000	160,000	160,000	160,000	160,000	180,000	820,000
SW-11-004	Multi-Plate Storm Sewer		20,000					20,000
	Contracted Design/Engineering		20,000					20,000
	Storm Water		20,000					20,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
SW-13-004	22nd Avenue Storm Sewer with Road Reconstruction	200,000	200,000	200,000	200,000	200,000	400,000	1,200,000
	Construction	200,000	200,000	200,000	200,000	200,000	400,000	1,200,000
	Storm Water	200,000	200,000	200,000	200,000	200,000	400,000	1,200,000
SW-13-007	60th Street: 38th Avenue to 60th Avenue	35,000	225,000	225,000				450,000
	Contracted Design/Engineering	35,000						
	Construction		225,000	225,000				450,000
	Storm Water	35,000	225,000	225,000				450,000
SW-14-002	Recreational Water Quality Improvements		490,000		200,000			690,000
	Design/Engineering		40,000					40,000
	Construction		450,000		200,000			650,000
	Storm Water		215,000		100,000			315,000
	Grants		275,000		100,000			375,000
SW-15-001	Engineering Division - Design	293,590	300,000	200,000	250,000	330,000	340,000	1,420,000
	Design/Engineering	293,590	300,000	200,000	250,000	330,000	340,000	1,420,000
	Storm Water	293,590	300,000	200,000	250,000	330,000	340,000	1,420,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
SW-15-004	Shoreline Revetment				1,525,000	1,725,000	1,725,000	4,975,000
	Contracted Design/Engineering			25,000	25,000	25,000		75,000
	Construction			1,500,000	1,700,000	1,700,000		4,900,000
	Storm Water			1,525,000	1,725,000	1,725,000		4,975,000
SW-16-001	6th Avenue/6th Avenue A-59th Place to 54th Street	80,000						
	Construction	80,000						
	Storm Water	80,000						
SW-16-002	GPS Asset Management System	12,500						
	Equipment	12,500						
	Storm Water	12,500						
SW-17-001	Strawberry Creek Floodplain Modification	40,000						
	Contracted Design/Engineering	40,000						
	Storm Water	40,000						

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
 STORM WATER UTILITY

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
SW-17-002	Strawberry Creek Storm Sewer	125,000						
	Construction	125,000						
	Storm Water	125,000						
SW-17-003	Storm Sewer Roadway Repairs	350,000	450,000	200,000	200,000	200,000	200,000	1,250,000
	Construction	350,000	450,000	200,000	200,000	200,000	200,000	1,250,000
	Storm Water	350,000	450,000	200,000	200,000	200,000	200,000	1,250,000
SW-18-001	Holy Rosary Area Storm Sewer Repairs		145,000					145,000
	Construction		145,000					145,000
	Storm Water		145,000					145,000
SW-18-002	Flood Control Management		200,000	2,000,000	1,000,000	1,000,000	1,000,000	5,200,000
	Design/Engineering		200,000					200,000
	Construction			2,000,000	1,000,000	1,000,000	1,000,000	5,000,000
	Storm Water		200,000	2,000,000	1,000,000	1,000,000	1,000,000	5,200,000
SW-18-003	89th Street - 30th Avenue to 39th Avenue			136,000				136,000
	Construction			136,000				136,000
	Storm Water			136,000				136,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
	Gross Funds	1,657,090	2,760,000	3,565,000	4,105,000	4,438,000	4,313,000	19,181,000
	Outside Funds	(500)	(277,500)	(1,500)	(102,500)	(6,000)	(2,500)	(390,000)
	Net Storm Water Funds	1,656,590	2,482,500	3,563,500	4,002,500	4,432,000	4,310,500	18,791,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
 TIF DISTRICTS

Project Number	Project	Budget 2017	Requested 2018	Requested 2019	Requested 2020	Requested 2021	Requested 2022	Total Requested 2018-2022
TI-17-001	22nd Avenue Reconstruction and Resurfacing	222,915	3,769,320	4,544,909	5,987,567	3,666,221	2,560,103	20,528,120
	Contracted Design/Engineering	222,915	557,457	507,485	301,493	199,048	271,045	1,836,528
	Construction		3,211,863	4,037,424	5,686,074	3,467,173	2,289,058	18,691,592
	CIP		18,152	61,412	897,985	2,612,862	2,560,103	6,150,514
	TIF #19	139,988	2,052,422		91,596	1,053,359		3,197,377
	TIF #7	82,927	1,347,666	446,073	4,997,986			6,791,725
TIF #9			351,080	4,037,424			4,388,504	
TI-17-002	Site Remediation Kenosha Engine Plant	300,000	7,500,000	17,200,000				24,700,000
	Environmental Remediation/Infrastructure		7,250,000	7,250,000				14,500,000
	Contracted Design/Engineering		250,000	250,000				500,000
	Development Grant/Professional Services	300,000		9,700,000				9,700,000
	TIF #19	300,000	7,500,000	17,200,000				24,700,000
TI-17-003	Parking Ramp		4,500,000	4,000,000				8,500,000
	Construction		4,000,000	4,000,000				8,000,000
	Other Surface Parking Improve		500,000					500,000
	TIF #4		4,500,000	4,000,000				8,500,000

CITY OF KENOSHA, WISCONSIN
 2018-2022 CAPITAL IMPROVEMENT PLAN
 TIF DISTRICTS

<i>Project Number</i>	<i>Project</i>	<i>Budget 2017</i>	<i>Requested 2018</i>	<i>Requested 2019</i>	<i>Requested 2020</i>	<i>Requested 2021</i>	<i>Requested 2022</i>	<i>Total Requested 2018-2022</i>
TI-18-001	Brass Neighborhood Blight Elimination		1,500,000					1,500,000
	Acquisition/Demolition		1,500,000					1,500,000
	TIF #7		1,500,000					1,500,000
TI-18-002	Simmons Island Park		250,000					250,000
	Parking Lot Paving/Lighting		250,000					250,000
	TIF #4		250,000					250,000
TI-18-003	HarborPark and Related Lakefront Improvements	795,000	5,045,000	1,003,000				6,048,000
	Harbor/Public Improvements	795,000	5,045,000	1,003,000				6,048,000
	TIF #4	795,000	5,045,000	1,003,000				6,048,000
	Gross Funds	1,317,915	22,564,320	26,747,909	5,987,567	3,666,221	2,560,103	61,526,120
	CIP Funds		(18,152)	(61,412)	(897,985)	(2,612,862)	(2,560,103)	(6,150,514)
	TIF Funds	1,317,915	22,546,168	26,686,497	5,089,582	1,053,359		55,375,606

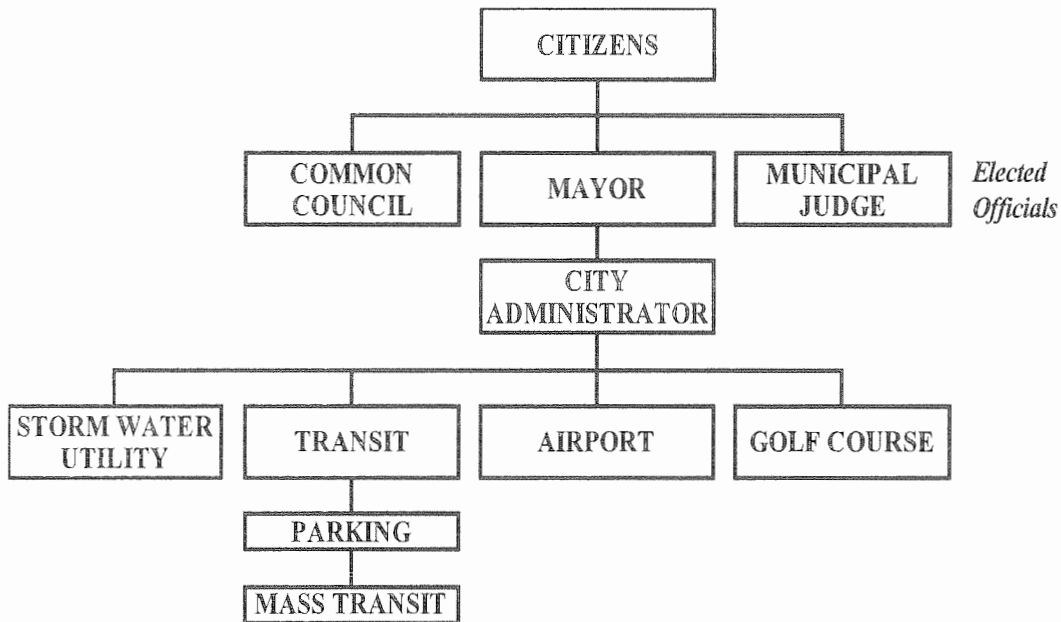
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ENTERPRISE FUNDS

Enterprise funds are established to account for operations financed and operated in a manner similar to private business enterprises. (ex. water, gas, and electric utilities; airports; parking garages; or transit systems). In practice, enterprise funds frequently are used to account for activities whose costs are only partially funded by fees and charges. For example, transit districts commonly are reported in enterprise funds, even though their primary source of financing often comes from subsidies rather than fare box revenues. Enterprise funds are considered useful in such cases because they focus attention on the cost of providing services, and they serve to highlight the portion of that cost being borne by taxpayers. These funds are maintained and budgeted on an accrual basis of accounting.

The Water Utility is an enterprise fund of the City of Kenosha. Its budget is approved separately by Board of Water Commissioners and is shown here for informational purposes only.

Organization



ENTERPRISE FUNDS MAJOR REVENUES

Federal and State Operating Grants

The Mass Transit Enterprise fund is subsidized approximately 54.78% from Federal and State operating grants. The amount estimated for 2018 is more than the actual amount received in 2016 and the amount expected to be received in 2017.

Operating Assistance – General Fund

Mass Transit and Airport receive a subsidy from the General Fund for operating purposes.

Airport Lease Revenues

The Airport receives lease payments for land leased to hangar owners. The 2018 budget includes approximately \$527,644, which is an increase from the \$497,364 estimate for 2017.

Golf Course Revenues

Various fees collected for the City-operated golf course are estimated at approximately \$268,600 for 2018.

Storm Water Utility Revenues

Fees are collected from citizens and property owners for the costs associated with providing storm water management systems, facilities, and services to address water quality and volume impacts of storm water runoff. The 2018 budget includes approximately \$6.7M in storm water charges.

STORMWATER UTILITY (SWU)

The Federal Clean Water Pollution Control Act enacted more stringent water quality criteria for stormwater runoff. The Wisconsin Department of Natural Resources is responsible for the implementation of the federal regulations, as enacted under NR 216, to meet permitting requirements, and NR151, for performance standards. These regulations required the City of Kenosha to enhance current practices and implement new programs to reduce stormwater pollution runoff. All the new stormwater regulations must be fully implemented. This mandate significantly increases stormwater management operating expenses for the City of Kenosha.

The Stormwater Utility is also responsible for the maintenance, repair and analysis of the City of Kenosha's overall storm water conveyance systems, to ensure that the system is functioning to provide quantity and quality controls. The creation of the Stormwater Utility is a fair and equitable means of funding the stormwater requirements. The Kenosha Stormwater Utility is managed by the Department of Public Works.

<i>Responsibilities / Activities</i>

Program Management

The Program Management Division of the Stormwater Utility is responsible for the daily operations of the Stormwater Utility billing system, permit compliance, program scheduling and supervising utility activities. Program Management is responsible for handling customer's questions and concerns regarding their stormwater utility bills, equivalent hydrologic unit computations and credit or adjustment applications. The Utility manages stormwater utility parcel data for more than 32,200 customers with approximately 83,000 EHU's.

	2016 Actual	2017 Actual	2018 Estimate
Total No. of EHU's	82,848	82,905	83,500
Total No. of Customers	32,240	32,230	32,245
Parcels Receiving Credits	72	72	75

NR 216/151 Compliance

The NR216 & 151 Compliance Division of the Stormwater Utility develops, implements and manages the requirements of the Wisconsin Pollutant Discharge and Elimination System (WPDES) permit, which is enforced by the Wisconsin Department of Natural Resources and the Environmental Protection Agency; develops, implements and manages the requirements of the Construction Erosion Control and Post Construction Controls; develops, implements and manages the Illicit Discharge Detection and Elimination program; develops, implements and manages the Public Education and Outreach program, including the Public Participation portion; develops, implements and manages a stormwater facilities maintenance schedule and inventory program; develops, implements and manages a pollution prevention program, including a staff educational program; and develops public information brochures, newsletters and website updates.

STORMWATER UTILITY (SWU)

Engineering, Inspection and Enforcement

The Engineering, Inspection and Enforcement division of the Stormwater Utility manages the Stormwater Utility database of parcel information for approximately 32,400 customers; reviews, permits and inspects construction site's erosion control; responds to complaints regarding construction erosion control; responds to drainage complaints in the right-of-way and private property; is responsible for designing, bidding, inspecting and managing stormwater capital improvement projects; is responsible for designing and coordinating utility projects that utilize Stormwater Utility personnel; manages the Stormwater Utility credit and adjustment application submittals; manages the inspection of city-owned stormwater management facilities; implements and enforces the requirements of the long term maintenance procedures; and implements and manages a stormwater quality management program for compliance with permit requirements.

Street Cleaning

The Street Cleaning division of the Stormwater Utility is responsible for managing and performing pollution prevention activities within the road right-of-ways. These activities would include, but are not limited to, street sweeping and structure cleaning and debris collection and disposal from the storm sewer conveyance systems.

Street sweepers maintain both streets and paved alleys to provide for the safe and smooth movement of vehicular and pedestrian traffic within the City of Kenosha. Street Cleaning provides for the removal of sand, leaves and other debris from the streets to prevent the plugging of storm sewers. Crews frequently respond to emergency calls to clean up oil spills and glass resulting from traffic accidents.

STREET CLEANING	2016 Actual	2017 Estimated	2018 Estimate
Miles of Streets Maintained	332.5	333.5	334.5
Tons of Sweeper Dumps	5,698	4,000	5,000

STORMWATER UTILITY (SWU)

Storm Sewer Maintenance

The Storm Sewer Maintenance division of the Stormwater utility is responsible for managing and performing maintenance activities of the stormwater conveyance system. This includes replacement of deteriorated storm sewer pipe and inlets, inlet inspection, storm sewer and structure cleaning, preventative maintenance program, detention basin maintenance, and flood control.

Maintenance crews inspect, clean and repair storm sewers to help maintain the full flow capacity of storm sewers. Detention basins are regularly checked and cleaned. Culverts are cleaned or installed when necessary. Ditches are cleaned with a backhoe and sewers are treated for pest control. Missing or broken catch basin grates are retrieved or replaced. Noisy or worn manhole castings are replaced. Faulty catch basin leads, broken tiles, and cave-ins are repaired. Maintenance crews tuck-point the inside of inlets and manholes to extend their life and reduce pavement undermining. Crews redirect nuisance sump pumps directly into the storm sewer to prevent chronic standing water in the summer and ice buildup during the winter. More than 7,000 Digger's Hotline requests for locating storm sewers are received annually. The Stormwater Utility assumes responsibility for maintaining 28 detention basins.

STORM SEWER MAINTENANCE	2016 Actual	2017 Estimate	2018 Estimate
Miles of Streets Maintained	332.5	333.5	334.5
No. of Catch Basins/Manholes Replaced	74	75	75
No. of Castings Replaced	133	135	140
Linear Feet of Storm Sewer Replaced	1,317	1,400	1,600
Digger's Hotline Locating Requests	7,716	7,500	8,000
Detention Basins Maintained	28	28	28
No. of Sump Pumps Directed to Storm Sewer	1	2	7
Square Feet of Street Slab Replaced	15,962	16,000	20,000
Linear Feet of Curb Replaced	1,508	1,550	1,500
Square Feet of Sidewalk Replaced	1,316	1,300	1,300
Square Feet of Drive Approach Replaced	71	70	70
Cubic Yards of Concrete Poured	452	500	2,000
Tons of Sewer Truck Debris	851.7	400	700
Tons of Stone Used	3,577	3,500	3,500

STORMWATER UTILITY (SWU)

Forestry

The Forestry division of the Stormwater Utility removes high-risk trees and ones that are deemed hazardous to public safety. They also work to keep stop signs and traffic signals clear of limbs and branches to promote public safety. New subdivisions continue to be developed, and this division of the Stormwater Utility works with the developers to select appropriate tree species and the placement of street trees. These programs are funded through the Capital Improvement Program. Requirements of the pruning contract are to ensure that the street trees are in compliance with the City ordinances for height restrictions over the street and sidewalks.

The Forestry division bought and planted more than 150 various street trees as part of the reforestation program, which is partially funded by the Capital Improvement Program budget.

The Emerald Ash Borer (EAB) is in all parts of Kenosha. The Park Division is fighting this insect on several fronts.

- We have imported natural predators of the EAB, working with the DNR, into city parks.
- We have stopped the planting of ash trees in any parkway or in any new development since 2006.
- We are aggressively removing ash trees from parkways and parks.
- We are diversifying our urban forest to help prevent the next outbreak of a tree destroying event.
- Since 2009 3,112 Ash trees have been removed which leaves approximately 1,829 left.
- We have completed a tree inventory of all trees in parkways.

FORESTRY: PARK TREES	2016 Actual	2017 Estimate	2018 Estimate
Total Estimated Park Trees	17,000	17,000	17,000
Park Trees Pruned	100	100	100
Park Trees Removed	160	160	60
Park Trees Planted	10	10	10

FORESTRY: STREET TREES	2016 Actual	2017 Estimate	2018 Estimate
Total Estimated Street Trees	24,500	24,000	24,000
Street Trees Pruned	2,000	2,000	2,000
Street Trees Removed	500	300	300
Development Plan Reviews	50	60	70
Stump Grinding	860	1,000	1,000
Tree Maintenance/Investigations	600	600	600
Contractor Removals	360	700	700
Street Trees Planted	250	400	400

STORMWATER UTILITY (SWU)

Yardwaste

Three hundred visitors go to the yardwaste site on a normal day. More than 1,000 have used the site on peak days. The yardwaste program assists citizens in removing yardwaste from their property by providing a spring and fall curbside collection, as well as having a public yardwaste drop-off site open 60 hours a week. The program provides a 4-week-long curbside Spring Yardwaste collection program, and an 8-week-long Fall Yardwaste collection program. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November by appointment. In addition, the City operates a public Yardwaste Drop-Off Site, 4071 88th Avenue, consistent with Department of Natural Resources (WDNR) standards. At the drop-off site, brush does not need to be bundled or cut into short lengths. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush. The Yardwaste Division also educates the public on the benefits of composting. The yardwaste site now produces two types of wood mulch suitable for the public and Parks playgrounds.

	2016 Actual	2017 Estimate	2018 Estimate
Daily Curbside (tons)	650	650	650
Drop-off Site Participation (Visitors)	80,000	80,000	80,000
Compost Sold (cubic yard)	800	800	800
Compost Provided Free to Public (cu. yds.)	10,000	10,000	10,000
Compost Revenue Due to Sales	6,000	6,000	6,000

STORMWATER UTILITY (SWU)

<i>Authorized Full-Time Positions</i>

2018 Adopted Full-Time Positions	
Office Associate II	1.57
Soil Erosion Specialist	1.00
GIS Specialist	1.00
Field Supervisor	2.10
Superintendent	0.60
Arborist II	1.00
Arborist I	3.00
Equipment Operator	9.00
Construction & Maintenance Worker	4.00
Community Outreach Coordinator	1.00
Total Authorized Positions	24.27

In addition to the positions authorized to the Stormwater Utility, there are portions of positions in Public Works Divisions Administration, Street, Parks, Engineering and Finance that are dedicated to and funded by the Utility.

STORM WATER UTILITY
TAXES
TAXES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41127 PEN & INT DELQ SWU BILLINGS	78,659-	50,000-	25,521-	50,000-	50,000-
**REAL & PERSONAL PROPERTY	78,659-	50,000-	25,521-	50,000-	50,000-
OTHER GRANTS					
43709 KLOSS GRANTS					45,000-
**OTHER GRANTS					45,000-
BUILDINGS & STRUCTURE PERMITS					
44806 RE-INSPECTION FEE	804-	1,500-		500-	1,000-
**BUILDINGS & STRUCTURE PER	804-	1,500-		500-	1,000-
PUBLIC WORKS					
46311 MATERIALS & SUPPLIES SOLD	173-				
46392 SWU APPLICATION FILING FEES	6,449-	8,000-	372-	1,000-	6,000-
46393 STORM WATER UTILITY CHARGES	5,906,309-	6,497,388-	2,535,005-	6,502,000-	6,722,964-
46396 SALE-COMPOST	4,334-	5,000-	2,688-	4,500-	5,000-
**PUBLIC WORKS	5,917,265-	6,510,388-	2,538,065-	6,507,500-	6,733,964-
BUILDING & ZONING					
46605 EROSION CONTROL PLAN REVIEW	18,680-	10,000-	8,650-	11,000-	10,000-
46606 EROSION CONTROL INSP FEE	40,725-	25,000-	15,500-	25,000-	20,000-
**BUILDING & ZONING	59,405-	35,000-	24,150-	36,000-	30,000-
SALE OF FIXED ASSETS					
47706 SALE F.A.-OTHER-NONTAXABLE		215,000-	215,000-	215,000-	
**SALE OF FIXED ASSETS		215,000-	215,000-	215,000-	
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS			4,229-	4,229-	
48103 INTEREST ON SPEC ASSMTS	9-		8-	8-	
**INTEREST INCOME	9-		4,237-	4,237-	
MISCELLANEOUS REVENUES					
49108 LABOR/OVERHEAD CHARGED OUT	2,849-				
49111 MISCELLANEOUS	136-				
**MISCELLANEOUS REVENUES	2,985-				
****STORM WATER UTILITY	6,059,127-	6,811,888-	2,806,973-	6,813,237-	6,859,964-

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50100 STORM WATER UTILITY					
111 SALARIES-PERMANENT REGULAR	223,684	439,587	233,041	438,670	483,811
121 WAGES PERMANENT REGULAR	84,056	916,164	426,792	955,500	937,199
122 PERMANENT PART-TIME	15,404	28,235	13,542	24,500	28,235
131 OVERTIME	1,764	28,430	2,096	21,500	47,248
132 WAGES TEMPORARY	60,425	93,170	19,025	66,000	93,170
134 WORKING OUT OF CLASS		2,319			2,376
146 PRODUCTIVITY INCENTIVE		1,875	394	394	1,625
151 WRS/RETIREMENT	22,288	99,157	42,001	102,170	103,415
152 F.I.C.A.	20,907	90,400	38,726	93,160	95,695
155 HEALTH INSURANCE EXPENSE	48,257	439,287	174,394	419,908	457,387
156 GROUP LIFE INSURANCE	469	510	291	530	550
158 MEDICARE CONTRIBUTION	5,581	21,900	9,481	21,870	23,130
TOTAL PERSONAL SERVICES	482,835	2,161,034	959,783	2,144,202	2,273,841
215 DATA PROCESSING	4,495	63,089		15,000	15,000
219 OTHER PROFESSIONAL SERVICES	2,306,212	1,826,814	718,154	1,669,300	1,821,171
221 ELECTRICAL	18,849	21,000		20,000	21,000
222 NATURAL GAS	13,267	19,000		18,000	22,000
223 STORM WATER UTILITY	659	1,405	1,353	1,700	1,550
224 WATER	7,299	7,500	160	7,400	9,320
225 TELE-LONG DISTANCE/LOCAL CALLS					
226 CELLULAR/WIRELESS SERVICE COST	4,706	8,160	2,227	6,595	10,440
227 TELEPHONE - EQUIPMENT/CALLS	5,605	6,265	1,307	6,000	5,250
231 COMMUNICATIONS EQUIPMENT	1,312	1,300		1,300	1,300
232 OFFICE EQUIPMENT	3,219	3,930	1,612	4,000	5,560
233 LICENSING/MAINT AGREEMENTS	24,490	40,785	30,481	37,000	44,735
235 EQUIPMENT REPAIRS/MAINT.	2,655	4,000	2,212	4,000	4,000
241 HEATING & AIR CONDITIONING	703	2,000	610	1,000	2,000
246 OTHER BLDG MAINTENANCE	15,693	5,300	918	5,300	7,000
249 OTHER GROUNDS MAINTENANCE					1,000
253 WASTE DISPOSAL CHARGES	152,592	247,177	49,311	200,000	330,000
259 OTHER	4,089	3,700	1,739	3,700	4,700
261 MILEAGE	208	2,250	206	1,000	2,250
262 COMMERCIAL TRAVEL					1,000
263 MEALS & LODGING	1,165	2,700	551	851	5,300
264 REGISTRATION	1,959	4,150	2,080	3,050	5,350
271 STATE INS POLICY FIRE&EXT COV	2,792	3,425		2,900	3,425
273 CVMIC LIABILITY	18,830	20,500		19,500	20,500
276 AUTO POLICY	745	1,560		1,560	1,560
277 BOILER INSURANCE	17	30		30	30
278 EXCESS W.C./W.C. PREMIUM	2,823	2,940		2,940	3,120
282 EQUIPMENT RENTAL	5,621	6,700	840	6,700	6,750
TOTAL CONTRACTUAL SERVICES	2,600,005	2,305,680	813,761	2,038,826	2,355,311

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50100 STORM WATER UTILITY					
311 OFFICE SUPPLIES/PRINTING	2,239	7,980	1,336	6,050	8,700
322 SUBSCRIPTIONS & BOOKS	375	300	89	89	500
323 MEMBERSHIP DUES		2,000	175	1,400	1,800
326 ADVERTISING	53	600	590	590	
341 VEHICLE FUEL CHARGE/OIL/ETC	72,056	90,100	31,310	78,200	89,350
342 CENTRAL GARAGE LABOR CHARGES	206,022	225,700	102,309	225,700	227,750
343 CENT.GARAGE-PARTS&MAT. CHARGES	173,470	152,850	83,590	148,000	159,650
344 OUTSIDE MATERIAL & LABOR	46,283	65,800	16,921	60,100	69,600
349 EQUIP OPERATING EXPENSES-OTHER	6,277	3,700		3,700	18,700
351 ROAD SALT/BRINE	80,000	100,000		100,000	100,000
353 HORTICULTURAL SUPP-FERT ETC	7,492	7,535	1,062	7,800	8,300
354 GRAVEL, SAND, STONE	8,001	26,000	24,044	26,000	10,000
355 CEMENT ASPHALT&CRACKFILL	43,889	70,000	24,836	70,000	115,000
357 BUILDING MATERIALS	3,308	4,000	589	3,500	4,500
359 OTHER CONSUMABLE SUPPLIES	33,164	30,000		30,000	40,000
361 SMALL TOOLS	7,663	9,800	7,811	10,800	10,300
362 OFFICE FURNITURE & EQUIPMENT	661	1,175	565	995	4,900
363 COMPUTER HARDWARE	1,632	3,475	1,933	3,000	3,975
367 CLOTHING & UNIFORM REPLACEMENT	2,694	4,865	2,595	4,100	5,073
369 OTHER NON CAPITAL EQUIPMENT	9,378	5,900	3,350	5,850	6,400
372 TRAFFIC SIGNS & HARDWARE	990	1,000	992	1,000	1,000
378 BARRICADES, CONES, FLASHERS, ETC	2,975	3,000	2,998	3,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,464	1,500	953	1,500	1,500
384 AUDIO/VIDEO/DVD SUPPLIES	501				
385 BATTERIES	875	1,000	314	600	1,000
387 EQUIPMENT CLEANING SUPPLIES	5,633	6,000	2,880	6,000	6,250
388 PHOTOGRAPHIC EQUIP & SUPPLIES		120			
389 OTHER	62,032	45,500	9,969	45,500	45,500
TOTAL MATERIALS AND SUPPLIES	780,127	869,900	321,211	843,474	942,748
421 ACCOUNTS RECEIVABLE	961	1,500	448	1,200	1,500
433 STORM WATER UTILITY REFUNDS		1,000			1,000
TOTAL CLAIMS & LOSSES	961	2,500	448	1,200	2,500
533 TERMINALS/WORK STATIONS			15,495	15,495	
539 DATA PROCESSING - OTHER					16,200
553 FRONT END LOADERS		265,000		265,000	
559 OTHER EQUIP./ACCESSORIES		1,800	1,800	1,800	
562 PICK-UP TRUCKS					15,000
579 OTHER MISC EQUIPMENT			183	16,045	
588 STORM SEWERS				685,000	
TOTAL CAPITAL OUTLAY-PURCHASE		266,800	17,478	983,340	31,200

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50100 STORM WATER UTILITY					
661 INTRA FUND TRANSFER - OUT	1,264,147	_____	_____	_____	_____
TOTAL CONTRIBUTIONS TO OTHER	1,264,147				
811 PRINCIPAL PAYMENTS-NOTES	_____	789,621	_____	789,621	842,700
821 DEBT SERVICE PYMTS-INTEREST	_____	331,911	_____	331,911	417,300
TOTAL DEBT SERVICE PAYMENTS		1,121,532		1,121,532	1,260,000
913 DEPR SERVICE VEHICLES	63,440	58,334	_____	60,890	58,335
917 DEPR LAND IMPROVEMENTS	1,139,418	1,112,133	_____	1,137,365	1,133,400
919 DEPR OTHER EQUIPMENT	226,906	175,339	_____	209,715	208,660
933 INDIRECT COST ALLOCATION	116,120	116,120	29,030	116,120	116,120
934 OTHER CHARGE BACKS	5,565-	_____	_____	_____	_____
TOTAL OTHER	1,540,319	1,461,926	29,030	1,524,090	1,516,515
DEPARTMENT TOTAL	6,668,394	8,189,372	2,141,711	8,656,664	8,382,115

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 SWU-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	108,892	120,363	72,766	120,360	159,421
131 OVERTIME		4,380		1,000	4,540
146 PRODUCTIVITY INCENTIVE		750			750
151 WRS/RETIREMENT	7,187	8,540	4,948	8,270	11,041
152 F.I.C.A.	6,739	7,790	4,477	7,540	10,220
155 HEALTH INSURANCE EXPENSE	27,138	46,517	23,259	27,138	64,617
156 GROUP LIFE INSURANCE	376	400	227	415	430
158 MEDICARE CONTRIBUTION	1,576	1,820	1,047	1,770	2,391
TOTAL PERSONAL SERVICES	151,908	190,560	106,724	166,493	253,410
215 DATA PROCESSING	4,495	63,089		15,000	15,000
219 OTHER PROFESSIONAL SERVICES	262,176	150,967	156,796	210,000	278,182
225 TELE-LONG DISTANCE/LOCAL CALLS					
226 CELLULAR/WIRELESS SERVICE COST	694	720	289	720	720
227 TELEPHONE - EQUIPMENT/CALLS	2,489	3,015	1,307	2,800	3,000
232 OFFICE EQUIPMENT	2,346	2,650	1,400	3,000	4,090
233 LICENSING/MAINT AGREEMENTS		6,935	450	5,000	6,935
261 MILEAGE		600			600
262 COMMERCIAL TRAVEL					500
263 MEALS & LODGING		800			1,800
264 REGISTRATION	374	1,500	475	1,000	1,800
271 STATE INS POLICY FIRE&EXT COV	2,792	3,425		2,900	3,425
273 CVMIC LIABILITY	18,830	20,500		19,500	20,500
277 BOILER INSURANCE	17	30		30	30
278 EXCESS W.C./W.C. PREMIUM	2,823	2,940		2,940	3,120
TOTAL CONTRACTUAL SERVICES	297,036	257,171	160,717	262,890	339,702
311 OFFICE SUPPLIES/PRINTING	2,239	7,880	1,336	6,000	8,600
322 SUBSCRIPTIONS & BOOKS		150			400
323 MEMBERSHIP DUES		600		600	400
326 ADVERTISING	53		590	590	
362 OFFICE FURNITURE & EQUIPMENT	172	450	495	495	650
367 CLOTHING & UNIFORM REPLACEMENT	197	500		500	618
385 BATTERIES		100			100
388 PHOTOGRAPHIC EQUIP & SUPPLIES		120			
TOTAL MATERIALS AND SUPPLIES	2,661	9,800	2,421	8,185	10,768
421 ACCOUNTS RECEIVABLE	961	1,500	448	1,200	1,500
433 STORM WATER UTILITY REFUNDS		1,000			1,000
TOTAL CLAIMS & LOSSES	961	2,500	448	1,200	2,500

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
661 INTRA FUND TRANSFER - OUT	1,264,147	_____	_____	_____	_____
TOTAL CONTRIBUTIONS TO OTHER	1,264,147	_____	_____	_____	_____
811 PRINCIPAL PAYMENTS-NOTES	_____	789,621	_____	789,621	842,700
821 DEBT SERVICE PYMTS-INTEREST	_____	331,911	_____	331,911	417,300
TOTAL DEBT SERVICE PAYMENTS	_____	1,121,532	_____	1,121,532	1,260,000
933 INDIRECT COST ALLOCATION	116,120	116,120	29,030	116,120	116,120
TOTAL OTHER	116,120	116,120	29,030	116,120	116,120
DIVISION TOTAL	1,832,833	1,697,683	299,340	1,676,420	1,982,500

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50102 SWU-NR216 & 151 COMPLIANCE					
219 OTHER PROFESSIONAL SERVICES	56,673	109,250	22,464	90,000	85,000
TOTAL CONTRACTUAL SERVICES	56,673	109,250	22,464	90,000	85,000
389 OTHER	5,124	2,500		2,500	2,500
TOTAL MATERIALS AND SUPPLIES	5,124	2,500		2,500	2,500
533 TERMINALS/WORK STATIONS			15,495	15,495	
TOTAL CAPITAL OUTLAY-PURCHASE			15,495	15,495	
DIVISION TOTAL	61,797	111,750	37,959	107,995	87,500

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50103 SWU-ENG. INSP. ENFORCEMENT					
111 SALARIES-PERMANENT REGULAR	114,792	283,914	141,386	283,000	288,210
121 WAGES PERMANENT REGULAR		426,080	262,980	425,000	436,477
122 PERMANENT PART-TIME	15,404	28,235	13,542	24,500	28,235
131 OVERTIME	1,364	22,625	356	10,000	22,845
132 WAGES TEMPORARY	1,476	19,097	850	5,000	19,097
146 PRODUCTIVITY INCENTIVE		750	206	206	750
151 WRS/RETIREMENT	8,685	51,694	24,281	50,520	52,030
152 F.I.C.A.	8,157	47,130	22,863	46,060	48,150
155 HEALTH INSURANCE EXPENSE	21,119	220,820	110,410	220,820	220,820
156 GROUP LIFE INSURANCE	93	110	64	115	120
158 MEDICARE CONTRIBUTION	1,929	11,304	5,522	10,850	11,540
TOTAL PERSONAL SERVICES	173,019	1,111,759	582,460	1,076,071	1,128,274
219 OTHER PROFESSIONAL SERVICES	549,295	1,411,797	85,634	633,000	1,076,590
226 CELLULAR/WIRELESS SERVICE COST	3,467	4,985	1,717	4,100	5,100
232 OFFICE EQUIPMENT					270
233 LICENSING/MAINT AGREEMENTS	24,490	33,850	30,031	32,000	37,800
261 MILEAGE	208	1,650	206	1,000	1,650
262 COMMERCIAL TRAVEL					500
263 MEALS & LODGING	1,165	1,600	551	551	3,200
264 REGISTRATION	1,585	1,550	1,485	1,550	2,150
276 AUTO POLICY	745	1,560		1,560	1,560
TOTAL CONTRACTUAL SERVICES	580,955	1,456,992	119,624	673,761	1,128,820
322 SUBSCRIPTIONS & BOOKS		150	89	89	100
323 MEMBERSHIP DUES		600			600
326 ADVERTISING		600			
341 VEHICLE FUEL CHARGE/OIL/ETC	848	4,100	448	1,200	5,750
342 CENTRAL GARAGE LABOR CHARGES	1,237	4,400	451	4,400	6,450
343 CENT.GARAGE-PARTS&MAT. CHARGES	356	2,050	269	1,000	3,000
357 BUILDING MATERIALS					500
361 SMALL TOOLS		200	216	1,000	200
362 OFFICE FURNITURE & EQUIPMENT	489	725	70	500	4,250
363 COMPUTER HARDWARE	1,632	3,475	1,933	3,000	3,975
367 CLOTHING & UNIFORM REPLACEMENT	221	300		300	1,155
TOTAL MATERIALS AND SUPPLIES	4,783	16,600	3,476	11,489	25,980
539 DATA PROCESSING - OTHER					16,200
562 PICK-UP TRUCKS					15,000
TOTAL CAPITAL OUTLAY-PURCHASE					31,200

501 STORM WATER UTILITY
 09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
934 OTHER CHARGE BACKS	5,565-	_____	_____	_____	_____
TOTAL OTHER	5,565-	_____	_____	_____	_____
DIVISION TOTAL	753,192	2,585,351	705,560	1,761,321	2,314,274

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50104 SWU - STREET CLEANING					
121 WAGES PERMANENT REGULAR		272,106	26,981	270,000	278,920
131 OVERTIME			163	5,000	13,375
146 PRODUCTIVITY INCENTIVE			125	125	125
151 WRS/RETIREMENT		18,503	1,855	18,720	19,598
152 F.I.C.A.		16,870	1,674	17,070	18,138
155 HEALTH INSURANCE EXPENSE		90,500		90,500	90,500
158 MEDICARE CONTRIBUTION		3,946	392	3,990	4,242
TOTAL PERSONAL SERVICES		401,925	31,190	405,405	424,898
219 OTHER PROFESSIONAL SERVICES	505,989		132,704	214,000	
253 WASTE DISPOSAL CHARGES	132,463	209,400	42,726	175,000	214,000
264 REGISTRATION		150			150
TOTAL CONTRACTUAL SERVICES	638,452	209,550	175,430	389,000	214,150
341 VEHICLE FUEL CHARGE/OIL/ETC	26,528	30,500	12,756	28,000	29,500
342 CENTRAL GARAGE LABOR CHARGES	51,048	71,500	30,073	71,500	71,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	42,885	44,000	31,504	44,000	48,400
344 OUTSIDE MATERIAL & LABOR	19,320	23,100	7,075	23,100	23,100
361 SMALL TOOLS	598	600	10	600	600
389 OTHER	2,433	2,000	7	2,000	2,000
TOTAL MATERIALS AND SUPPLIES	142,812	171,700	81,425	169,200	175,100
DIVISION TOTAL	781,264	783,175	288,045	963,605	814,148

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50105 SWU-STORM SEWER MAINTENANCE					
219 OTHER PROFESSIONAL SERVICES	542,759	20,500	194,511	390,000	20,600
221 ELECTRICAL	18,849	21,000		20,000	21,000
222 NATURAL GAS	13,267	19,000		18,000	22,000
224 WATER	6,918	6,900		6,900	8,660
225 TELE-LONG DISTANCE/LOCAL CALLS					
226 CELLULAR/WIRELESS SERVICE COST		725	18	725	2,160
227 TELEPHONE - EQUIPMENT/CALLS	3,116	3,250		3,200	2,250
231 COMMUNICATIONS EQUIPMENT	1,312	1,300		1,300	1,300
232 OFFICE EQUIPMENT	873	1,280	212	1,000	1,200
235 EQUIPMENT REPAIRS/MAINT.	2,655	4,000	2,212	4,000	4,000
241 HEATING & AIR CONDITIONING	703	2,000	610	1,000	2,000
246 OTHER BLDG MAINTENANCE	15,693	5,300	918	5,300	7,000
249 OTHER GROUNDS MAINTENANCE					1,000
253 WASTE DISPOSAL CHARGES	20,129	33,777	6,585	25,000	102,100
259 OTHER	4,089	3,700	1,739	3,700	4,700
264 REGISTRATION		200			250
282 EQUIPMENT RENTAL	3,829	5,000		5,000	5,000
TOTAL CONTRACTUAL SERVICES	634,192	127,932	206,805	485,125	205,220
341 VEHICLE FUEL CHARGE/OIL/ETC	29,075	34,000	10,138	30,000	33,000
342 CENTRAL GARAGE LABOR CHARGES	111,142	82,000	39,532	82,000	82,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	99,107	65,000	29,788	65,000	65,000
344 OUTSIDE MATERIAL & LABOR	15,471	26,200	7,722	25,000	30,000
351 ROAD SALT/BRINE	80,000	100,000		100,000	100,000
353 HORTICULTURAL SUPP-FERT ETC	2,801	2,235	206	2,500	3,000
354 GRAVEL, SAND, STONE	8,001	26,000	24,044	26,000	10,000
355 CEMENT ASPHALT&CRACKFILL	43,889	70,000	24,836	70,000	115,000
357 BUILDING MATERIALS	2,487	3,000	393	2,500	3,000
359 OTHER CONSUMABLE SUPPLIES	33,164	30,000		30,000	40,000
361 SMALL TOOLS	4,562	7,500	7,572	7,700	7,500
367 CLOTHING & UNIFORM REPLACEMENT	1,835	3,565	2,595	2,800	2,800
369 OTHER NON CAPITAL EQUIPMENT	6,533	3,400	3,350	3,350	3,400
372 TRAFFIC SIGNS & HARDWARE	990	1,000	992	1,000	1,000
378 BARRICADES, CONES, FLASHERS, ETC	2,975	3,000	2,998	3,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,464	1,500	953	1,500	1,500
384 AUDIO/VIDEO/DVD SUPPLIES	501				
385 BATTERIES	875	900	314	600	900
387 EQUIPMENT CLEANING SUPPLIES	5,633	6,000	2,880	6,000	6,250
389 OTHER	53,422	40,000	9,682	40,000	40,000
TOTAL MATERIALS AND SUPPLIES	504,927	505,300	167,995	498,950	547,350

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
553 FRONT END LOADERS	_____	265,000	_____	265,000	_____
559 OTHER EQUIP./ACCESSORIES	_____	1,800	1,800	1,800	_____
579 OTHER MISC EQUIPMENT	_____	_____	183	16,045	_____
588 STORM SEWERS	_____	_____	_____	685,000	_____
TOTAL CAPITAL OUTLAY-PURCHASE	_____	266,800	1,983	967,845	_____
913 DEPR SERVICE VEHICLES	63,440	58,334	_____	60,890	58,335
917 DEPR LAND IMPROVEMENTS	1,139,418	1,112,133	_____	1,137,365	1,133,400
919 DEPR OTHER EQUIPMENT	226,906	175,339	_____	209,715	208,660
TOTAL OTHER	1,429,764	1,345,806	_____	1,407,970	1,400,395
DIVISION TOTAL	2,568,883	2,245,838	376,783	3,359,890	2,152,965

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50106 FORESTRY					
111 SALARIES-PERMANENT REGULAR		35,310	18,889	35,310	36,180
121 WAGES PERMANENT REGULAR		217,978	99,269	180,000	221,802
131 OVERTIME			1,577	5,000	5,000
146 PRODUCTIVITY INCENTIVE			63	63	
151 WRS/RETIREMENT		17,240	8,223	15,000	17,626
152 F.I.C.A.		15,710	7,261	13,680	16,307
155 HEALTH INSURANCE EXPENSE		81,450	40,725	81,450	81,450
158 MEDICARE CONTRIBUTION		3,690	1,713	3,200	3,817
TOTAL PERSONAL SERVICES		371,378	177,720	333,703	382,182
219 OTHER PROFESSIONAL SERVICES	364,064	105,300	126,045	105,300	100,000
226 CELLULAR/WIRELESS SERVICE COST	502	1,680	176	1,000	2,400
263 MEALS & LODGING		300		300	300
264 REGISTRATION		750	120	500	1,000
TOTAL CONTRACTUAL SERVICES	364,566	108,030	126,341	107,100	103,700
322 SUBSCRIPTIONS & BOOKS	375				
323 MEMBERSHIP DUES		800	175	800	800
341 VEHICLE FUEL CHARGE/OIL/ETC	7,734	10,500	4,689	10,000	10,500
342 CENTRAL GARAGE LABOR CHARGES	18,365	27,500	19,317	27,500	27,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	14,173	14,300	15,066	16,000	15,750
344 OUTSIDE MATERIAL & LABOR	11,492	16,500	2,124	12,000	16,500
353 HORTICULTURAL SUPP-FERT ETC	4,647	5,000	839	5,000	5,000
361 SMALL TOOLS	2,503	1,500	13	1,500	2,000
367 CLOTHING & UNIFORM REPLACEMENT	441	500		500	500
369 OTHER NON CAPITAL EQUIPMENT	2,845	2,500		2,500	3,000
TOTAL MATERIALS AND SUPPLIES	62,575	79,100	42,223	75,800	81,550
DIVISION TOTAL	427,141	558,508	346,284	516,603	567,432

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501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50107 YARD WASTE MANAGEMENT					
121 WAGES PERMANENT REGULAR	84,056		37,562	80,500	
131 OVERTIME	400	1,425		500	1,488
132 WAGES TEMPORARY	58,949	74,073	18,175	61,000	74,073
134 WORKING OUT OF CLASS		2,319			2,376
146 PRODUCTIVITY INCENTIVE		375			
151 WRS/RETIREMENT	6,416	3,180	2,694	9,660	3,120
152 F.I.C.A.	6,011	2,900	2,451	8,810	2,880
158 MEDICARE CONTRIBUTION	2,076	1,140	807	2,060	1,140
TOTAL PERSONAL SERVICES	157,908	85,412	61,689	162,530	85,077
219 OTHER PROFESSIONAL SERVICES	25,256	29,000		27,000	260,799
223 STORM WATER UTILITY	659	1,405	1,353	1,700	1,550
224 WATER	381	600	160	500	660
226 CELLULAR/WIRELESS SERVICE COST	43	50	27	50	60
253 WASTE DISPOSAL CHARGES		4,000			13,900
282 EQUIPMENT RENTAL	1,792	1,700	840	1,700	1,750
TOTAL CONTRACTUAL SERVICES	28,131	36,755	2,380	30,950	278,719
311 OFFICE SUPPLIES/PRINTING		100		50	100
341 VEHICLE FUEL CHARGE/OIL/ETC	7,871	11,000	3,279	9,000	10,600
342 CENTRAL GARAGE LABOR CHARGES	24,230	40,300	12,936	40,300	40,300
343 CENT.GARAGE-PARTS&MAT. CHARGES	16,949	27,500	6,963	22,000	27,500
349 EQUIP OPERATING EXPENSES-OTHER	6,277	3,700		3,700	18,700
353 HORTICULTURAL SUPP-FERT ETC	44	300	17	300	300
357 BUILDING MATERIALS	821	1,000	196	1,000	1,000
389 OTHER	1,053	1,000	280	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	57,245	84,900	23,671	77,350	99,500
DIVISION TOTAL	243,284	207,067	87,740	270,830	463,296
DEPARTMENT TOTAL	6,668,394	8,189,372	2,141,711	8,656,664	8,382,115

TRANSIT – PARKING

The Transit Department has the responsibility of operating and maintaining City of Kenosha owned parking lots. Revenues are derived from annual leases, and monthly permits. Four lots provide free parking. The revenue received from leases and permits is used to pay utility bills and maintenance of the parking lots.

Responsibilities/Activities

Kenosha Transit has nine (9) parking lots that are the responsibility of the Department of Transit. All of the city parking lots functions to provide safe and convenient off street parking in support of local commerce.

MASS TRANSIT

Overview

Mass Transit provides and arranges for public transportation services. Fixed route service is provided six days per week, Monday through Saturday, on regularly scheduled routes. Hours of operation are: Monday-Friday (6:00 A.M. To 7:30 P.M.) and Saturday (9:00 A.M. To 4:00 P.M.). The Streetcar runs on a Sunday through Saturday schedule year round. Complementary services for the disabled community are provided under contract seven days a week during the same hours as our fixed route or streetcar services. These services to the disabled community are provided in a partnership with Kenosha County. In addition, we will be providing new service from a CMAQ grant that will include service until midnight for routes 2, 4, 5, and 31. We will also have express routes to the industrial parks in Kenosha County until midnight. Express buses to Amazon and Kenosha Beef are also part of the expansion.

Currently 55% of the funding for operations comes from federal and state sources. Capital projects, eligible for funding by the federal government, are generally funded with an 80% federal share and 20% local share. Additionally, Kenosha County accesses additional State funding for the services provided to the disabled community.

Purpose

Mass Transit functions to provide safe and efficient public transportation to the community for access to jobs, schools, medical services, and business establishments. A mass transit system is an integral part of helping the area meet the requirements of the Clean Air Act.

Major Activities and Program Objectives

Mass Transit provides regularly scheduled bus and streetcar service to all citizens. It also functions to supplement Kenosha Unified Schools' bus system with additional service to Middle and High Schools. It continues to maintain our fleet of passenger buses and streetcars, and to provide service for special events as required.

Bus Operating Statistics	2016 Actual	2017 Estimated	2018 Estimated
Revenue Miles	804,494	980,000	1,000,100
Revenue Hours	63,300	73,300	76,487
Riders	1,242,371	1,342,370	1,397,878
Passengers/Hour	20	18	18

Streetcar Operating Statistics	2016 Actual	2017 Estimated	2018 Estimated
Revenue Miles	17,464	17,500	17,750
Revenue Hours	2,408	2,508	2,600
Riders	51,056	52,276	55,000
Passengers/Hour	21	21	21

MASS TRANSIT

<i>Authorized Full-Time Positions</i>	Adopted 2016	Adopted 2017	Adopted 2018
<u>Operators</u>			
Bus Drivers	29.5	29.5	29.5
Total Operators	29.5	29.5	29.5
<u>Dispatching</u>			
Operations Supervisor - Transit	1.0	0.0	1.0
Route Supervisor - Transit	1.0	1.0	1.0
Dispatcher - Transit	2.0	2.0	2.0
Total Dispatching	4.0	3.0	4.0
<u>Garage & Maintenance</u>			
Mechanic Supervisor	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
Service Attendant	3.0	3.0	3.0
Total Garage & Maintenance	8.0	8.0	8.0
<u>Administration</u>			
Director	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Account Clerk (1)	0.6	0.6	0.6
Total Administration	2.6	2.6	2.6
<u>Streetcar Operations</u>			
Operator	1.5	1.5	1.5
Total Streetcar Services	1.5	1.5	1.5
<u>Streetcar Maintenance</u>			
Streetcar Technician	1.0	1.0	1.0
Total Streetcar Maintenance	1.0	1.0	1.0
<u>Westside Services</u>			
Bus Drivers	0.0	4.0	4.0
Mechanic	0.0	1.0	1.0
Total Westside Services	0.0	5.0	5.0
Total Authorized	46.6	50.6	51.6
<i>Unfunded Full-Time Positions</i>	Adopted 2016	Adopted 2017	Adopted 2018
Operations Supervisor – Transit	0.0	1.0	0.0
Total Unfunded	0.0	1.0	0.0

MASS TRANSIT FUND
 INTERGOVERNMENTAL REVENUES
 INTERGOVERNMENTAL REVENUES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
FEDERAL GRANTS					
43302 UMTA OPERATING ASSISTANCE	2,094,532-	2,094,532-		2,076,004-	2,076,004-
43305 UMTA-CAPITAL/OPERATING FUNDING	6,601-	15,280-	2,953-	7,000-	28,480-
43314 STREETCAR MAINTENANCE	33,924-	80,000-	26,164-	50,000-	50,000-
**FEDERAL GRANTS	2,135,057-	2,189,812-	29,117-	2,133,004-	2,154,484-
STATE GRANTS & REVENUES					
43404 STATE OPERATING ASSISTANCE	1,544,286-	1,362,034-	652,353-	1,298,076-	1,685,817-
43426 WESTSIDE SERVICE CMAQ		951,094-		685,864-	943,485-
**STATE GRANTS & REVENUES	1,544,286-	2,313,128-	652,353-	1,983,940-	2,629,302-
TRANSIT REVENUES					
47411 FULL ADULT-CASH TOKEN PASS	319,057-	472,000-	160,617-	330,000-	400,000-
47412 SENIOR/DISABLED FARES	135,238-	200,471-	75,444-	170,000-	180,000-
47413 STUDENT - CASH PASS	133,121-	174,960-	74,228-	140,000-	145,000-
47418 ST CATHERINES MED CAMPUS	4,693-	4,908-	4,916-	4,916-	4,916-
47419 PARA TRANSIT SUPPL FUNDING	65,616-	50,000-		55,000-	50,000-
47421 UNIFIED SCHOOLS	918,000-	963,900-	556,920-	963,900-	994,745-
47451 SALE OF MAINTENANCE SERVICES	3,333-		2,579-	2,579-	3,000-
47452 RENTAL OF BUILDINGS					3,250-
47453 SALE OF TRANSIT ASSETS	554-				
47454 PARK-N-RIDE LOT#23	81,900-	89,000-	36,763-	90,000-	85,000-
**TRANSIT REVENUES	1,661,512-	1,955,239-	911,467-	1,756,395-	1,865,911-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB	988-		88,001-	91,883-	
49111 MISCELLANEOUS	1,538-		687-	947-	
49115 MOTOR FUEL TAX REFUND	55,668-	50,000-	35,778-	60,000-	50,000-
49117 CASH OVERAGE & SHORTAGE	1-				
49118 EMP WITNESS & JURY FEES RET'D	8-			24-	
**MISCELLANEOUS REVENUES	58,203-	50,000-	124,466-	152,854-	50,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	843,010-	1,281,848-	640,926-	1,118,854-	1,291,730-
**OTHER FINANCING PROCEEDS	843,010-	1,281,848-	640,926-	1,118,854-	1,291,730-
****MASS TRANSIT FUND	6,242,068-	7,790,027-	2,358,329-	7,145,047-	7,991,427-

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2018

	2016	2017	EXPEND.	2017	2018
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/17	EXPEND.	BUDGET
PERSONAL SERVICES					
111 SALARIES-PERMANENT REGULAR	453,047	432,628	214,569	433,100	509,931
121 WAGES PERMANENT REGULAR	1,779,864	2,193,066	957,763	2,003,950	2,211,570
131 OVERTIME	69,201	130,764	53,922	114,200	160,794
132 WAGES TEMPORARY	413,239	618,950	290,629	565,500	626,909
136 SHIFT DIFFERENTIAL	2,228	9,960	1,021	3,000	8,748
141 TOOL ALLOWANCE	3,000	3,000	2,000	3,000	3,600
144 EDUCATION REIMB ALLOWANCE	1,603				
146 PRODUCTIVITY INCENTIVE	7,750	10,275	1,875	1,875	10,275
151 WRS/RETIREMENT	270,496	352,399	162,398	318,325	359,520
152 F.I.C.A.	147,782	210,749	77,227	193,905	219,025
155 HEALTH INSURANCE EXPENSE	970,160	1,004,132	472,781	1,004,132	1,022,232
156 GROUP LIFE INSURANCE	7,599	7,980	3,920	8,400	8,700
157 STATE UNEMPLOYMENT COMP	13,181	20,000	1,270	10,000	20,000
158 MEDICARE CONTRIBUTION	39,019	49,316	21,809	45,375	51,247
161 WORKMEN'S COMP MEDICAL SERVICE	99,331	50,000	23,251	50,000	50,000
166 DEATH/DISABILITY - OTHER	39,220		14,000	14,000	
** TOTAL PERSONAL SERVICES	4,316,720	5,093,219	2,298,435	4,768,762	5,262,551
CONTRACTUAL SERVICES					
211 AUDITING SERVICES	18,675	19,114		19,600	19,600
216 MEDICAL EXAMS/VACCINATIONS/ETC	5,120	4,500	2,368	5,000	4,500
219 OTHER PROFESSIONAL SERVICES	24,846	26,178	18,070	52,786	107,386
221 ELECTRICAL	87,478	93,791	53,981	91,275	92,700
222 NATURAL GAS	14,326	51,828	10,108	20,500	51,000
223 STORM WATER UTILITY	8,849	10,293	4,580	11,000	11,000
224 WATER	8,492	11,736	3,836	9,100	12,123
225 TELE-LONG DISTANCE/LOCAL CALLS	71	100			
226 CELLULAR/WIRELESS SERVICE COST	820	845	441	2,280	2,170
227 TELEPHONE - EQUIPMENT/CALLS	11,128	11,842	5,604	11,460	12,060
231 COMMUNICATIONS EQUIPMENT	15,634	11,551	3,922	11,400	11,828
232 OFFICE EQUIPMENT	3,241	4,988	1,729	4,000	5,630
233 LICENSING/MAINT AGREEMENTS	4,095	4,570	3,193	4,670	4,670
235 EQUIPMENT REPAIRS/MAINT.	6,978	7,000	4,981	7,000	7,000
246 OTHER BLDG MAINTENANCE	46,802	50,709	22,634	48,800	57,965
248 OUTSIDE LIGHTING REPAIRS	195	400		200	400
249 OTHER GROUNDS MAINTENANCE	17,177	23,566	3,620	20,400	24,680
258 PURCHASED TRANSPORTATION-TRANS	308,197	394,329	128,312	331,683	394,329
261 MILEAGE	27	2,200	27	1,200	2,200
262 COMMERCIAL TRAVEL		1,400			2,400
263 MEALS & LODGING	893	4,250	226	3,200	4,250
264 REGISTRATION	420	2,400		2,300	5,100
271 STATE INS POLICY FIRE&EXT COV	26,126	24,000		26,500	27,000
273 CVMIC LIABILITY	27,843	29,000		28,400	29,900

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2018

	2016	2017	EXPEND.	2017	2018
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/17	EXPEND.	BUDGET
CONTRACTUAL SERVICES					
276 AUTO POLICY	168,684	292,719	169,976	169,976	186,986
277 BOILER INSURANCE	559	735		600	735
278 EXCESS W.C./W.C. PREMIUM	4,698	4,900		4,930	5,000
281 LAND LEASE	141,590	141,000	141,000	141,000	141,000
** TOTAL CONTRACTUAL SERVICES	952,964	1,229,944	578,608	1,029,260	1,223,612
MATERIALS AND SUPPLIES					
311 OFFICE SUPPLIES/PRINTING	17,876	19,034	3,288	14,500	19,100
316 COMPUTER SOFTWARE		1,210	1,150	1,150	1,210
317 SHOP SUPPLIES	11,772	11,700	13,304	14,000	11,700
322 SUBSCRIPTIONS & BOOKS		200		200	200
323 MEMBERSHIP DUES	7,860	7,804	5,750	7,750	9,775
327 ADV & PROMOTION-G & A TRANSIT	82	200	66	100	30,000
328 NONADVERT PUBLICATIONS-TRANSIT	693	200		200	200
341 VEHICLE FUEL CHARGE/OIL/ETC	414,718	796,531	203,896	634,750	758,312
342 CENTRAL GARAGE LABOR CHARGES	237	200		200	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	35	100	13	50	100
344 OUTSIDE MATERIAL & LABOR	45,653	48,600	17,951	65,025	68,600
346 TIRES & TUBES-TRANSIT	62,301	57,096	25,082	62,500	65,600
347 PARTS PURCHASED-TRANSIT	196,465	310,682	188,029	297,000	290,682
355 CEMENT ASPHALT&CRACKFILL	6,392				
361 SMALL TOOLS	588	1,000		600	1,000
362 OFFICE FURNITURE & EQUIPMENT	818	500	450	450	500
363 COMPUTER HARDWARE					600
367 CLOTHING & UNIFORM REPLACEMENT	12,860	11,959	6,704	15,030	12,650
369 OTHER NON CAPITAL EQUIPMENT	13,983	2,400			2,400
382 HOUSEKEEPING-JANITORIAL SUPPLI	5,402	6,000	6,231	7,200	6,000
387 EQUIPMENT CLEANING SUPPLIES	808	800		800	800
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100	28	50	100
389 OTHER	1,278	2,745	465	3,150	3,315
** TOTAL MATERIALS AND SUPPLIES	799,821	1,279,061	472,407	1,124,705	1,283,044
OTHER					
909 MISCELLANEOUS	336		58	100	
911 DEPR UNMANNED PASSENGER SHELTE	174,833				
912 DEPR REVENUE VEHICLES	918,065				
913 DEPR SERVICE VEHICLES	3,337				
914 DEPR OFFICE EQUIPMENT	533				
916 DEPR BLDGS & MAINTENANCE AREA	299,918				
917 DEPR LAND IMPROVEMENTS	265				
919 DEPR OTHER EQUIPMENT	168,716				
933 INDIRECT COST ALLOCATION	222,220	187,803	55,556	222,220	222,220
** TOTAL OTHER	1,788,223	187,803	55,614	222,320	222,220
****TOTAL MASS TRANSIT FUND	7,857,728	7,790,027	3,405,064	7,145,047	7,991,427

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 OPERATIONS-OPERATORS-REG					
121 WAGES PERMANENT REGULAR	1,328,032	1,476,242	597,094	1,302,000	1,476,242
131 OVERTIME	33,136	91,091	31,571	70,000	121,121
144 EDUCATION REIMB ALLOWANCE	1,603				
146 PRODUCTIVITY INCENTIVE	5,125	7,775	1,000	1,000	7,775
151 WRS/RETIREMENT	191,037	203,651	113,401	183,300	203,612
152 F.I.C.A.	83,967	97,660	36,230	85,200	99,520
155 HEALTH INSURANCE EXPENSE	669,700	669,700	305,565	669,700	669,700
156 GROUP LIFE INSURANCE	4,894	5,000	2,592	5,000	5,000
157 STATE UNEMPLOYMENT COMP	13,181	20,000	1,270	10,000	20,000
158 MEDICARE CONTRIBUTION	19,639	22,840	7,158	19,950	23,280
161 WORKMEN'S COMP MEDICAL SERVICE	99,331	50,000	23,251	50,000	50,000
166 DEATH/DISABILITY - OTHER	39,220		14,000	14,000	
TOTAL PERSONAL SERVICES	2,488,865	2,643,959	1,133,132	2,410,150	2,676,250
216 MEDICAL EXAMS/VACCINATIONS/ETC	5,120	4,500	2,368	5,000	4,500
219 OTHER PROFESSIONAL SERVICES	405	400	138	400	400
TOTAL CONTRACTUAL SERVICES	5,525	4,900	2,506	5,400	4,900
311 OFFICE SUPPLIES/PRINTING	61				
367 CLOTHING & UNIFORM REPLACEMENT	6,161	7,040	3,862	7,000	7,400
389 OTHER	222	715	222	600	715
TOTAL MATERIALS AND SUPPLIES	6,444	7,755	4,084	7,600	8,115
933 INDIRECT COST ALLOCATION	66,670	33,335	16,938	66,670	66,670
TOTAL OTHER	66,670	33,335	16,938	66,670	66,670
DIVISION TOTAL	2,567,504	2,689,949	1,156,660	2,489,820	2,755,935

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50103 OPERATIONS-OPERATORS-TEMP					
131 OVERTIME	9,266		9,331	15,000	
132 WAGES TEMPORARY	347,469	263,712	169,600	320,000	271,671
151 WRS/RETIREMENT	13,872	25,317	3,581	31,490	25,540
152 F.I.C.A.	8,452	16,352	2,336	20,770	16,850
158 MEDICARE CONTRIBUTION	5,161	3,833	3,719	4,860	3,940
TOTAL PERSONAL SERVICES	384,220	309,214	188,567	392,120	318,001
DIVISION TOTAL	384,220	309,214	188,567	392,120	318,001

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50105 OPERATIONS-SUPV & DISPATCHING					
111 SALARIES-PERMANENT REGULAR	199,565	173,840	78,943	173,500	254,606
131 OVERTIME	8,861	3,240	5,284	8,900	3,240
132 WAGES TEMPORARY	27,657	35,670	22,010	35,000	35,670
136 SHIFT DIFFERENTIAL		600			600
146 PRODUCTIVITY INCENTIVE	<u>625</u>	1,000	<u>250</u>	<u>250</u>	1,000
151 WRS/RETIREMENT	10,202	14,581	4,966	14,810	19,778
152 F.I.C.A.	10,467	13,290	4,469	13,500	18,305
155 HEALTH INSURANCE EXPENSE	72,400	54,300	27,150	54,300	72,400
156 GROUP LIFE INSURANCE	946	1,100	205	1,000	1,000
158 MEDICARE CONTRIBUTION	3,218	3,109	1,487	3,160	4,287
TOTAL PERSONAL SERVICES	333,941	300,730	144,764	304,420	410,886
261 MILEAGE		300			300
TOTAL CONTRACTUAL SERVICES	<u> </u>	<u>300</u>	<u> </u>	<u> </u>	<u>300</u>
DIVISION TOTAL	333,941	301,030	144,764	304,420	411,186

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50106 OPERATIONS-MATERIALS & SUPPLIE					
311 OFFICE SUPPLIES/PRINTING	13,419	7,015	79	6,000	7,015
341 VEHICLE FUEL CHARGE/OIL/ETC	410,247	604,223	155,127	517,750	566,354
346 TIRES & TUBES-TRANSIT	62,301	57,096	25,082	62,500	65,600
369 OTHER NON CAPITAL EQUIPMENT		2,400			2,400
389 OTHER	149	200	47	150	200
TOTAL MATERIALS AND SUPPLIES	486,116	670,934	180,335	586,400	641,569
DIVISION TOTAL	486,116	670,934	180,335	586,400	641,569

520 MASS TRANSIT FUND
 09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50107 DEPRECIATION EXPENSE					
911 DEPR UNMANNED PASSENGER SHELTE	174,833	_____	_____	_____	_____
912 DEPR REVENUE VEHICLES	914,852	_____	_____	_____	_____
917 DEPR LAND IMPROVEMENTS	265	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	29,527	_____	_____	_____	_____
TOTAL OTHER	1,119,477	_____	_____	_____	_____
DIVISION TOTAL	1,119,477	_____	_____	_____	_____

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50201 TRANSIT GARAGE-MAINTENANCE					
111 SALARIES-PERMANENT REGULAR	75,520	77,400	38,388	76,900	79,270
121 WAGES PERMANENT REGULAR	341,292	364,030	193,578	356,600	370,520
131 OVERTIME	10,923	26,410	3,499	12,000	26,410
132 WAGES TEMPORARY	20,882				
136 SHIFT DIFFERENTIAL	2,228	9,360	1,021	3,000	6,900
141 TOOL ALLOWANCE	2,400	2,400	1,700	2,400	2,400
146 PRODUCTIVITY INCENTIVE	1,250	1,125	375	375	1,125
151 WRS/RETIREMENT	33,645	37,170	19,085	34,950	36,860
152 F.I.C.A.	26,391	29,810	15,245	28,100	30,180
155 HEALTH INSURANCE EXPENSE	144,800	144,800	72,400	144,800	144,800
156 GROUP LIFE INSURANCE	620	650	402	700	700
158 MEDICARE CONTRIBUTION	6,475	6,980	3,589	6,560	7,060
TOTAL PERSONAL SERVICES	666,426	700,135	349,282	666,385	706,225
219 OTHER PROFESSIONAL SERVICES		280			280
224 WATER	260				
231 COMMUNICATIONS EQUIPMENT	15,634	9,827	3,355	9,800	10,058
233 LICENSING/MAINT AGREEMENTS	1,500	2,070	1,500	2,070	2,070
235 EQUIPMENT REPAIRS/MAINT.	6,978	7,000	4,981	7,000	7,000
246 OTHER BLDG MAINTENANCE	28,718	21,578	8,769	21,500	24,531
248 OUTSIDE LIGHTING REPAIRS	195	200		200	200
249 OTHER GROUNDS MAINTENANCE	3,770	1,416	382	1,400	1,420
261 MILEAGE		400		200	400
263 MEALS & LODGING		250	9	200	250
264 REGISTRATION		200		200	400
276 AUTO POLICY	37,887	34,855	34,855	34,855	31,351
TOTAL CONTRACTUAL SERVICES	94,942	78,076	53,851	77,425	77,960
316 COMPUTER SOFTWARE		1,150	1,150	1,150	1,150
317 SHOP SUPPLIES	11,391	11,000	13,279	13,300	11,000
341 VEHICLE FUEL CHARGE/OIL/ETC	4,245	10,020	2,206	4,500	9,700
342 CENTRAL GARAGE LABOR CHARGES	237	200		200	200
343 CENT.GARAGE-PARTS&MAT. CHARGES	35	100	13	50	100
344 OUTSIDE MATERIAL & LABOR	45,259	33,600	9,254	40,000	33,600
347 PARTS PURCHASED-TRANSIT	188,300	226,000	132,878	220,000	226,000
355 CEMENT ASPHALT&CRACKFILL	6,392				
361 SMALL TOOLS	588	1,000		600	1,000
363 COMPUTER HARDWARE					600
367 CLOTHING & UNIFORM REPLACEMENT	6,699	2,852	1,667	4,730	3,080
369 OTHER NON CAPITAL EQUIPMENT	13,983				

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
382 HOUSEKEEPING-JANITORIAL SUPPLI	4,975	4,500	5,882	6,000	4,500
387 EQUIPMENT CLEANING SUPPLIES	808	800	<u>800</u>	800	800
389 OTHER	907	1,279	<u>136</u>	1,665	1,665
TOTAL MATERIALS AND SUPPLIES	283,819	292,501	166,465	292,995	293,395
914 DEPR OFFICE EQUIPMENT	533	<u> </u>	<u> </u>	<u> </u>	<u> </u>
916 DEPR BLDGS & MAINTENANCE AREA	267,727	<u> </u>	<u> </u>	<u> </u>	<u> </u>
919 DEPR OTHER EQUIPMENT	18,042	<u> </u>	<u> </u>	<u> </u>	<u> </u>
933 INDIRECT COST ALLOCATION	33,340	33,340	8,335	33,340	33,340
TOTAL OTHER	319,642	33,340	8,335	33,340	33,340
DIVISION TOTAL	1,364,829	1,104,052	577,933	1,070,145	1,110,920

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50202 MAINT-NON-TRANSPORTATION					
131 OVERTIME	86				
132 WAGES TEMPORARY	9,113	21,030	4,705	18,000	21,030
151 WRS/RETIREMENT		1,440	67	1,225	1,410
152 F.I.C.A.		1,310	43	1,120	1,310
158 MEDICARE CONTRIBUTION	133	310	68	265	310
TOTAL PERSONAL SERVICES	9,332	24,090	4,883	20,610	24,060
221 ELECTRICAL		1,500			
222 NATURAL GAS		1,000			
224 WATER	2,044	2,600	756	2,000	2,678
227 TELEPHONE - EQUIPMENT/CALLS	870	900	473	960	960
246 OTHER BLDG MAINTENANCE	5,360	5,300	2,122	5,300	5,490
248 OUTSIDE LIGHTING REPAIRS		200			200
249 OTHER GROUNDS MAINTENANCE	10,006	15,080	1,234	15,000	15,680
TOTAL CONTRACTUAL SERVICES	18,280	26,580	4,585	23,260	25,008
DIVISION TOTAL	27,612	50,670	9,468	43,870	49,068

520 MASS TRANSIT FUND
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50301 TRANSIT ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	177,962	142,501	77,738	144,700	138,240
146 PRODUCTIVITY INCENTIVE	750	375	250	250	375
151 WRS/RETIREMENT	11,795	9,716	6,629	9,790	9,290
152 F.I.C.A.	10,969	8,859	5,988	8,925	8,600
155 HEALTH INSURANCE EXPENSE	47,060	40,562	20,281	40,562	40,562
156 GROUP LIFE INSURANCE	464	480	317	1,000	1,250
158 MEDICARE CONTRIBUTION	2,565	2,078	1,400	2,090	2,010
TOTAL PERSONAL SERVICES	251,565	204,571	112,603	207,317	200,327
211 AUDITING SERVICES	18,675	15,668		15,960	15,950
219 OTHER PROFESSIONAL SERVICES	24,441	22,604	178	23,600	103,416
221 ELECTRICAL	59,880	46,465	30,533	46,675	46,870
222 NATURAL GAS	10,150	37,591	6,666	14,050	37,770
223 STORM WATER UTILITY	8,849	8,363	3,722	8,940	8,940
224 WATER	6,188	6,812	2,480	5,700	7,055
225 TELE-LONG DISTANCE/LOCAL CALLS	71	100			
226 CELLULAR/WIRELESS SERVICE COST	770	725	292	840	720
227 TELEPHONE - EQUIPMENT/CALLS	8,677	7,037	3,363	6,790	7,170
232 OFFICE EQUIPMENT	3,241	4,988	1,729	4,000	5,630
233 LICENSING/MAINT AGREEMENTS	2,595	2,500	1,693	2,600	2,600
258 PURCHASED TRANSPORTATION-TRANS	308,197	322,500	119,129	322,500	322,500
261 MILEAGE	27	1,500	27	1,000	1,500
262 COMMERCIAL TRAVEL		1,400			2,400
263 MEALS & LODGING	893	4,000	217	3,000	4,000
264 REGISTRATION	420	700		600	700
271 STATE INS POLICY FIRE&EXT COV	26,126	24,000		26,500	27,000
273 CVMIC LIABILITY	27,843	29,000		28,400	29,900
276 AUTO POLICY	96,548	161,205	98,360	98,360	108,765
277 BOILER INSURANCE	559	735		600	735
278 EXCESS W.C./W.C. PREMIUM	4,698	4,900		4,930	5,000
TOTAL CONTRACTUAL SERVICES	608,848	702,793	268,389	615,045	738,621
311 OFFICE SUPPLIES/PRINTING	1,208	1,500	583	1,500	1,500
316 COMPUTER SOFTWARE		60			60
322 SUBSCRIPTIONS & BOOKS		200		200	200
323 MEMBERSHIP DUES	7,750	6,288	4,635	6,245	7,875
327 ADV & PROMOTION-G & A TRANSIT	82	200	66	100	5,000
328 NONADVERT PUBLICATIONS-TRANSIT	693	200		200	200
362 OFFICE FURNITURE & EQUIPMENT	818	500	450	450	500
388 PHOTOGRAPHIC EQUIP & SUPPLIES		100	28	50	100

520 MASS TRANSIT FUND
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
TOTAL MATERIALS AND SUPPLIES	10,551	9,048	5,762	8,745	15,435
909 MISCELLANEOUS	336	_____	58	100	_____
913 DEPR SERVICE VEHICLES	3,337	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	211	_____	_____	_____	_____
933 INDIRECT COST ALLOCATION	122,210	85,978	21,495	85,978	85,978
TOTAL OTHER	126,094	85,978	21,553	86,078	85,978
DEPARTMENT TOTAL	997,058	1,002,390	408,307	917,185	1,040,361

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50401 STREET CARS SYSTEM					
121 WAGES PERMANENT REGULAR	51,900	60,338	19,558	54,000	60,338
131 OVERTIME	3,319	5,363	3,631	5,300	5,363
132 WAGES TEMPORARY	8,118	14,020	3,664	17,500	14,020
151 WRS/RETIREMENT	5,793	7,660	2,073	7,390	7,500
152 F.I.C.A.	3,639	4,950	1,433	4,780	4,950
155 HEALTH INSURANCE EXPENSE	18,100	18,100	9,050	18,100	18,100
156 GROUP LIFE INSURANCE	348	400	210	360	400
158 MEDICARE CONTRIBUTION	918	1,160	389	1,120	1,160
TOTAL PERSONAL SERVICES	92,135	111,991	40,008	108,550	111,831
219 OTHER PROFESSIONAL SERVICES			17,754	25,766	
221 ELECTRICAL	27,598	29,700	12,943	28,500	29,700
222 NATURAL GAS	4,176	8,000	2,517	4,500	8,000
224 WATER		670			690
226 CELLULAR/WIRELESS SERVICE COST	50	120	149	1,440	1,450
227 TELEPHONE - EQUIPMENT/CALLS	1,581	1,700	723	1,600	1,700
231 COMMUNICATIONS EQUIPMENT		70			70
246 OTHER BLDG MAINTENANCE	12,724	15,700	7,178	15,000	18,700
249 OTHER GROUNDS MAINTENANCE	3,401	3,900	28	3,000	4,400
264 REGISTRATION		1,500		1,500	4,000
276 AUTO POLICY	34,249	36,233	36,761	36,761	37,870
281 LAND LEASE	141,590	141,000	141,000	141,000	141,000
TOTAL CONTRACTUAL SERVICES	225,369	238,593	219,053	259,067	247,580
311 OFFICE SUPPLIES/PRINTING	3,188	7,900	1,223	5,000	7,900
317 SHOP SUPPLIES	381	700	25	700	700
323 MEMBERSHIP DUES	110				
341 VEHICLE FUEL CHARGE/OIL/ETC	226	1,600	163	500	1,570
344 OUTSIDE MATERIAL & LABOR	394	15,000	5,272	15,000	15,000
347 PARTS PURCHASED-TRANSIT	8,165	7,000	3,893	7,000	7,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	427	1,500	349	1,200	1,500
TOTAL MATERIALS AND SUPPLIES	12,891	33,700	10,925	29,400	33,670
DIVISION TOTAL	330,395	384,284	269,986	397,017	393,081

520 MASS TRANSIT FUND
 09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50402 DEPRECIATION EXPENSE					
912 DEPR REVENUE VEHICLES	3,213	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	32,191	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	120,936	_____	_____	_____	_____
TOTAL OTHER	156,340	_____	_____	_____	_____
DIVISION TOTAL	156,340	_____	_____	_____	_____

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50403 STREET CAR MAINTENANCE					
121 WAGES PERMANENT REGULAR	58,640	56,056	27,227	56,050	59,000
131 OVERTIME	3,610	4,660	606	3,000	4,660
141 TOOL ALLOWANCE	600	600	300	600	600
151 WRS/RETIREMENT	4,152	4,170	1,914	4,070	4,310
152 F.I.C.A.	3,897	3,810	1,743	3,710	3,990
155 HEALTH INSURANCE EXPENSE	18,100	18,100	9,050	18,100	18,100
156 GROUP LIFE INSURANCE	327	350	194	340	350
158 MEDICARE CONTRIBUTION	910	890	407	870	940
TOTAL PERSONAL SERVICES	90,236	88,636	41,441	86,740	91,950
DIVISION TOTAL	90,236	88,636	41,441	86,740	91,950

520 MASS TRANSIT FUND
09 OTHER

5 WESTSIDE SERVICES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50501 WESTSIDE - OPERATIONS					
111 SALARIES-PERMANENT REGULAR		38,887	19,500	38,000	37,815
121 WAGES PERMANENT REGULAR		236,400	120,306	235,300	245,470
132 WAGES TEMPORARY		284,518	90,650	175,000	284,518
136 SHIFT DIFFERENTIAL					1,248
141 TOOL ALLOWANCE					600
151 WRS/RETIREMENT		48,694	10,682	31,300	51,220
152 F.I.C.A.		34,708	9,740	27,800	35,320
155 HEALTH INSURANCE EXPENSE		58,570	29,285	58,570	58,570
158 MEDICARE CONTRIBUTION		8,116	3,592	6,500	8,260
TOTAL PERSONAL SERVICES		709,893	283,755	572,470	723,021
211 AUDITING SERVICES		3,446		3,640	3,650
219 OTHER PROFESSIONAL SERVICES		2,894		3,020	3,290
221 ELECTRICAL		16,126	10,505	16,100	16,130
222 NATURAL GAS		5,237	925	1,950	5,230
223 STORM WATER UTILITY		1,930	858	2,060	2,060
224 WATER		1,654	600	1,400	1,700
227 TELEPHONE - EQUIPMENT/CALLS		2,205	1,045	2,110	2,230
231 COMMUNICATIONS EQUIPMENT		1,654	567	1,600	1,700
246 OTHER BLDG MAINTENANCE		8,131	4,565	7,000	9,244
249 OTHER GROUNDS MAINTENANCE		3,170	1,976	1,000	3,180
258 PURCHASED TRANSPORTATION-TRANS		71,829	9,183	9,183	71,829
276 AUTO POLICY		60,426			9,000
TOTAL CONTRACTUAL SERVICES		178,702	30,224	49,063	129,243
311 OFFICE SUPPLIES/PRINTING		2,619	1,403	2,000	2,685
323 MEMBERSHIP DUES		1,516	1,115	1,505	1,900
327 ADV & PROMOTION-G & A TRANSIT					25,000
341 VEHICLE FUEL CHARGE/OIL/ETC		180,688	46,400	112,000	180,688
344 OUTSIDE MATERIAL & LABOR			3,425	10,025	20,000
347 PARTS PURCHASED-TRANSIT		77,682	51,258	70,000	57,682
367 CLOTHING & UNIFORM REPLACEMENT		2,067	1,175	3,300	2,170
389 OTHER		551	60	735	735
TOTAL MATERIALS AND SUPPLIES		265,123	104,836	199,565	290,860
933 INDIRECT COST ALLOCATION		35,150	8,788	36,232	36,232
TOTAL OTHER		35,150	8,788	36,232	36,232
DIVISION TOTAL		1,188,868	427,603	857,330	1,179,356
FUND TOTAL	7,857,728	7,790,027	3,405,064	7,145,047	7,991,427

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AIRPORT

The Department provides the administrative, technical, and supervisory support necessary to ensure an efficient, well maintained, and safe operation of the Kenosha Regional Airport. The Department manages the development, leasing, and maintenance of all Airport properties.

To provide a modern airport facility offering the variety of services required by airport users. An important part of the Airport's mission is to support local area economic development through the services available at the Airport. It is also a designated reliever airport for corporate, freight, and general aviation activity in the Chicago to Milwaukee corridor.

Responsibilities/Activities

The Airport is currently home to (9) nine aviation service businesses, three flight schools including helicopter, and several corporate flight departments. The Airport is also home to over 270 based aircraft, more than any other airport in Wisconsin.

	2016 Actual	2017 Estimated	2018 Estimated
Hangar leases managed and enforced	52	52	53
Fuel flowage fees (gallons)	850,000	890,000	950,000
Aircraft Operations	60,000	60,000	60,000

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Airport Director	1	1	1
Supervisor of Operations - Airport	1	1	0
Lead Airport Operations Technician	0	0	1
Airport Maintenance Technician	2	1	1
Total Authorized	4	3	3

AIRPORT FUND
NON-GOVERNMENTAL GRANTS
NON-GOVERNMENTAL GRANTS

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47201 LEASE - FARM LAND	11,935-	14,490-		14,490-	14,490-
47202 GS KENOSHA HANGAR, LLC	14,047-	14,047-	14,047-	14,047-	14,047-
47203 9400-10-20 KENEVAN	10,209-	10,209-	10,209-	10,209-	10,209-
47204 WINDSOCK & BEACON LLC 10420	1,768-	3,030-	3,030-	3,030-	3,030-
47205 HANGAR 9500 LLC	2,858-	4,900-	4,900-	4,900-	4,900-
47206 4940 88 AVE G.T.C.	6,000-	23,067-		23,067-	43,005-
47207 10290 HANGAR 3000 LLC	5,250-	5,250-	5,250-	5,250-	5,250-
47208 10310 PROPERTIES, LLC	8,010-	8,010-	8,010-	8,010-	8,010-
47209 9516 BIRDS ROOST	2,945-	2,945-	2,945-	2,945-	2,945-
47210 9770 D&J	4,000-	4,000-	4,000-	4,000-	4,000-
47211 BEARDSLEY/EAGLES NEST 9890	2,362-	2,362-	2,362-	2,362-	2,362-
47212 9962 DANALAN	16,555-	16,555-	16,555-	16,555-	16,555-
47213 BURLINGTON EQUITY LLC 10450	4,920-	4,920-	4,920-	4,920-	4,920-
47214 9940 FRANK ALLSEITS CORP.	5,280-	5,280-			
47215 FUEL FARM-FRANK ALLSEITS CORP.	2,000-	2,000-			
47217 RG AVIATION LLC 10420-52 ND ST	1,515-				
47218 10030 ERICSON	3,952-	3,952-	3,952-	3,952-	3,952-
47219 10010 KENO T-HANGAR	3,952-	3,952-	3,952-	3,952-	3,952-
47220 10070 HANGAR FIFTEEN	3,952-	3,952-	3,952-	3,952-	3,952-
47221 10050 HANGAR EIGHTEEN	3,952-	3,952-	3,952-	3,952-	3,952-
47222 10090-10110 HANGAR 90	7,904-	7,904-	7,904-	7,904-	7,904-
47223 9390 PARTNERSHIP LLC	3,055-	3,055-	3,055-	3,055-	3,055-
47224 9910 PROPERTIES LLC 9910 52ND	7,269-	7,269-	7,269-	7,269-	7,269-
47225 10150 HANGAR 51	4,420-	4,420-	4,420-	4,420-	4,420-
47226 9522 SEACORD	3,523-	3,523-	3,523-	3,523-	3,523-
47227 10130 HANGAR 30	3,952-	3,952-	3,952-	3,952-	3,952-
47228 9830 RAFFEL	2,000-	2,000-	2,000-	2,000-	2,000-
47229 9910 PROPERTIES 9906 52ND	3,556-	3,556-	3,556-	3,556-	3,556-
47230 FUEL FARM KENEVAN 9420			500-	500-	2,000-
47231 KENO AERO FUEL FARM FEE	2,000-	2,000-	1,000-	2,000-	2,000-
47233 HANGAR 4000 LLC (JEROLD JACKS)	4,400-	4,400-	4,400-	4,400-	4,400-
47234 10270 HANGAR 5000	5,240-	5,240-	5,240-	5,240-	5,240-
47235 9870 AVIATION PLUS	2,940-	2,940-	2,940-	2,940-	2,940-
47239 9604-08 SMERNOFF	1,306-	1,306-	1,306-	1,306-	1,306-
47240 9840 POSITIVE RATE	2,500-	2,500-	2,500-	2,500-	2,500-
47241 10190 SECURITY	3,952-	3,952-	3,952-	3,952-	3,952-
47243 9820 ACME AIR VENTURE	5,023-	5,023-	5,023-	5,023-	
47244 10210 HANGAR 2000 NORTH	3,952-	3,952-	3,952-	3,952-	3,952-
47245 10230 EXEC AIRCRFT	3,952-	3,952-	3,952-	3,952-	3,952-
47246 10170 SECURITY HANGARS	3,952-	3,952-	3,952-	3,952-	3,952-
47247 STEIN AIRCRAFT-LEASE	20,197-	20,197-	20,197-	20,197-	20,197-
47249 GLOBAL JET-FUEL FARM-4480	1,500-				
47252 9894 FUEL FLOWAGE FEES	144,361-	120,000-	56,315-	120,000-	120,000-
47253 9894 PROP. LLC/LAND LEASE	11,300-	11,300-	11,300-	11,300-	11,300-
47254 9894 PROP/FUEL FARM FACILITY	8,000-	8,000-	6,000-	8,000-	8,000-
47255 9850 BAKENG DEUCE	2,500-	2,500-	2,500-	2,500-	2,500-

AIRPORT FUND
NON-GOVERNMENTAL GRANTS
NON-GOVERNMENTAL GRANTS

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47256 9530 SOUTHPORT HANGER CONDO	6,165-	6,165-	6,165-	6,165-	6,165-
47258 9846 ERIC WOELBING	2,880-	2,880-	2,880-	2,880-	2,880-
47260 RAMP FEES	4,961-	4,961-	5,113-	5,114-	4,961-
47262 9952 AMPHIB	5,920-	5,920-	5,920-	5,920-	5,920-
47264 FUEL FARM - DANALAN	4,000-	4,000-	3,000-	4,000-	4,000-
47267 SBT GROUP, LLC 10440	4,920-	4,920-	4,920-	4,920-	4,920-
47270 10460 SSR PROPERTIES	5,080-	5,080-	5,080-	5,080-	5,080-
47274 9950 BURTON BUCHER	4,320-	4,320-	4,320-	4,320-	4,320-
47277 10430 RKJ ENTERPRISES	4,510-	4,510-	4,510-	4,510-	4,510-
47280 9960-WM KNAUZ TRUST	5,340-	4,950-	5,340-	5,340-	4,950-
47284 9904-JOHN S. SWIFT CO	2,805-	2,805-	2,805-	2,805-	2,805-
47288 9880-CASPER AVIATION	2,700-	2,700-	2,700-	2,700-	2,700-
47291 MITCH AND CHRIS LLC - 9500	2,661-				
47293 NEW CINGULAR WIRELESS PSC LLC	17,400-	16,200-	8,797-	17,400-	17,400-
47294 10330 ROBERT COOK TRUST	5,760-	5,760-	5,760-	5,760-	5,760-
47295 10320 WOELBING	4,770-	4,770-	4,770-	4,770-	4,770-
47296 9612 - SUNSTAR AERO SERVICES	8,171-	8,171-	4,086-	4,086-	
47297 STEIN - FUEL FARM	4,000-	4,000-	3,000-	4,000-	4,000-
47298 KENOSHA HANGAR LLC	5,608-		5,608-	5,608-	5,608-
47299 STEIN-FUEL FLOWAGE	32,090-	40,000-	12,729-	35,000-	35,000-
**AIRPORT REVENUES	512,277-	505,878-	360,247-	497,364-	509,150-
AIRPORT					
47901 (9940)9894 PROP LLC-LEASE				3,300-	3,300-
47902 (9940)9894 PROP LLC-FUEL FARM				2,000-	2,000-
47904 (9612)VALADEZ GROUP-LEASE				4,086-	8,171-
47905 9820 THOMAS DEJAN					5,023-
**AIRPORT				9,386-	18,494-
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	12,556-	6,000-	6,276-	6,932-	6,000-
**INTEREST INCOME	12,556-	6,000-	6,276-	6,932-	6,000-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	97-			1,664-	
49115 MOTOR FUEL TAX REFUND	1,752-	1,400-	489-	1,500-	1,500-
**MISCELLANEOUS REVENUES	1,849-	1,400-	489-	3,164-	1,500-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	394,928-	321,348-	160,674-	321,348-	339,587-
**OTHER FINANCING PROCEEDS	394,928-	321,348-	160,674-	321,348-	339,587-
****AIRPORT FUND	921,610-	834,626-	527,686-	838,194-	874,731-

521 AIRPORT FUND
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 AIRPORT					
111 SALARIES-PERMANENT REGULAR	79,198	89,450	44,040	89,200	91,960
121 WAGES PERMANENT REGULAR	86,449	100,484	48,665	100,484	101,640
122 PERMANENT PART-TIME	96,417	110,535	53,144	104,000	120,974
131 OVERTIME	29,025	28,480	11,095	28,480	30,000
146 PRODUCTIVITY INCENTIVE	625	480			480
151 WRS/RETIREMENT	18,497	22,410	10,581	21,920	23,126
152 F.I.C.A.	17,353	20,426	9,409	20,000	21,395
155 HEALTH INSURANCE EXPENSE	69,383	51,283	25,642	51,283	51,283
156 GROUP LIFE INSURANCE	827	1,000	550	870	1,000
158 MEDICARE CONTRIBUTION	4,228	4,778	2,201	4,680	5,007
TOTAL PERSONAL SERVICES	402,002	429,326	205,327	420,917	446,865
219 OTHER PROFESSIONAL SERVICES	7,354	3,754	3,269	3,754	7,531
221 ELECTRICAL	44,943	52,000	24,473	49,000	52,000
222 NATURAL GAS	6,805	15,000	5,432	10,000	15,000
223 STORM WATER UTILITY	106,093	113,800	44,498	113,800	113,800
224 WATER	3,742	3,992	2,070	3,800	3,992
226 CELLULAR/WIRELESS SERVICE COST	551	750	191	750	820
227 TELEPHONE - EQUIPMENT/CALLS	4,052	4,175	2,038	4,200	4,175
231 COMMUNICATIONS EQUIPMENT		800		500	1,000
232 OFFICE EQUIPMENT	519	600	256	600	630
241 HEATING & AIR CONDITIONING	4,162	3,500	1,413	3,500	3,500
242 ELEVATOR	1,335	1,020	279	1,000	1,020
243 CLEANING CONTRACT-BLDG	364	600		600	600
246 OTHER BLDG MAINTENANCE	4,568	7,500	7,677	8,000	7,500
248 OUTSIDE LIGHTING REPAIRS		1,500		750	1,500
249 OTHER GROUNDS MAINTENANCE	1,673	1,500		1,500	1,750
261 MILEAGE		1,400		500	500
263 MEALS & LODGING		500		500	250
264 REGISTRATION		140		140	140
271 STATE INS POLICY FIRE&EXT COV	8,117	8,981		8,300	8,981
273 CVMIC LIABILITY	2,795	3,100		2,900	3,100
275 AVIATION LIABILITY	8,500	8,500	8,670	8,670	8,700
276 AUTO POLICY	922	2,425		1,500	2,425
277 BOILER INSURANCE	121	180		150	180
278 EXCESS W.C./W.C. PREMIUM	637	740		700	740
282 EQUIPMENT RENTAL	11,280	12,200	8,460	12,200	12,200
TOTAL CONTRACTUAL SERVICES	218,533	248,657	108,726	237,314	252,034
311 OFFICE SUPPLIES/PRINTING	665	750	467	750	750

521 AIRPORT FUND

09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
322 SUBSCRIPTIONS & BOOKS					84
323 MEMBERSHIP DUES	675	720	484	834	820
341 VEHICLE FUEL CHARGE/OIL/ETC	18,304	25,765	7,377	23,000	26,255
342 CENTRAL GARAGE LABOR CHARGES	28,914	19,000	1,771	19,000	19,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	21,969	11,000	2,720	11,000	11,000
344 OUTSIDE MATERIAL & LABOR	18,360	19,277	7,319	19,277	19,277
351 ROAD SALT/BRINE	22,286	17,735	26,829	26,829	30,800
353 HORTICULTURAL SUPP-FERT ETC	3,037	3,250	2,349	3,250	3,250
355 CEMENT ASPHALT&CRACKFILL	28	300			300
357 BUILDING MATERIALS	70	500	517	517	1,100
361 SMALL TOOLS	409	800	480	500	1,300
362 OFFICE FURNITURE & EQUIPMENT	744				
363 COMPUTER HARDWARE	487				
367 CLOTHING & UNIFORM REPLACEMENT	729	800	586	800	800
369 OTHER NON CAPITAL EQUIPMENT	1,540	600	1,937	1,937	1,000
371 PAVEMENT MARKINGS		3,500			2,500
372 TRAFFIC SIGNS & HARDWARE		500		250	500
375 ELECTRICAL SUPL TRAF&ST LHTG	4,866	5,500	2,891	5,000	5,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,524	2,700	1,360	2,700	2,700
385 BATTERIES	271	500	279	300	500
TOTAL MATERIALS AND SUPPLIES	125,878	113,197	57,366	115,944	127,436
539 DATA PROCESSING - OTHER			4,081	4,081	
TOTAL CAPITAL OUTLAY-PURCHASE			4,081	4,081	
916 DEPR BLDGS & MAINTENANCE AREA	37,915	37,915		37,915	37,915
917 DEPR LAND IMPROVEMENTS	91,782	91,800		91,045	85,275
919 DEPR OTHER EQUIPMENT	70,337	61,100		69,560	61,840
920 DEPR CONTRA CONTRIBUTED CAP	151,886-	140,000-		155,415-	155,415-
933 INDIRECT COST ALLOCATION	48,396	48,396	12,099	48,396	48,396
TOTAL OTHER	96,544	99,211	12,099	91,501	78,011
DEPARTMENT TOTAL	842,957	890,391	387,599	869,757	904,346

PARKS – WASHINGTON PARK GOLF COURSE

The Parks Division functions to provide affordable recreational opportunities for the community's golf enthusiasts.

Responsibilities/Activities

Under the direction of the Golf Course Supervisor, the facility is staffed entirely with seasonal employees on a seven day per week operation during March through December.

Major Tournaments held include the Men's, City Open and Junior City Opens. There are several leagues that play at the course which include: a Senior League; Ladies Leagues on Wednesdays and Thursdays; Coins (Mondays); Stan's (Mondays); Bart's Birdies (Wednesdays); Muni's Dozen (Thursdays); City Employees (Thursdays); and Danish Brotherhood (Fridays).

Among the Parks Division's objectives are fairway and sand trap improvements, as well as tree removal and reforestation.

GOLF COURSE	2016 Actual	2017 Estimated	2018 Estimated
Total Golfers	20,000	20,000	20,000
Number of Tournaments	7	6	8

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Golf Course Supervisor (1)	0.08	0.08	0.08
Office Associate II (2)	0.10	0.10	0.10
Total Authorized	0.18	0.18	0.18

(1) Position is budgeted 92% Park Administration and 8% Golf Course.

(2) Position is budgeted 90% Park Administration and 10% Golf.

GOLF COURSE
PUBLIC CHARGES FOR SERVICES
PUBLIC CHARGES FOR SERVICES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
PARKS DEPARTMENT					
46551 GOLF COURSE FEES-ADULT MON-FRI	19,772-	35,000-	4,393-	22,000-	29,000-
46552 GOLF COURSE FEES-STUDENT	7,070-	7,800-	2,852-	6,500-	8,000-
46553 GOLF COURSE FEES-SENIOR	56,371-	51,000-	14,628-	40,000-	50,000-
46554 GOLF EQUIPMENT RENTAL FEES	1,521-	2,000-	609-	2,000-	2,000-
46555 SALE OF GOLF EQUIPMENT	1,765-	1,100-	625-	1,500-	1,100-
46556 CONCESSIONS-GOLF COURSE	34,186-	31,000-	9,108-	31,000-	31,000-
46558 GLF COUR FEES-ADULT-WKEND-HOL	25,355-	30,000-	5,435-	25,000-	30,000-
46564 GOLF CART RENTAL FEES-ADULT	31,879-	31,000-	8,589-	29,000-	31,000-
46566 GLF CART RENT-SENIORS-SPR/FALL	36,093-	32,000-	12,098-	26,200-	30,000-
46567 GOLF ADVERTISING REVENUE	1,400-	1,200-		3,800-	4,500-
46568 CITY EMPLOYEE	2,804-	3,800-	1,378-	5,000-	4,000-
46573 GREEN FEE-SPECIALS	10,617-	25,000-	7,656-	15,000-	15,000-
46574 GOLF PROMOTIONS				3,000-	3,000-
46578 GOLF COURSE FEES-EARLY BIRD	22,073-	6,900-	12,166-	25,000-	25,000-
46579 GROUP OUTING RATE			190-	190-	5,000-
**PARKS DEPARTMENT	250,906-	257,800-	79,727-	235,190-	268,600-
COMMERCIAL REVENUES					
47198 CELL TOWER LEASE	39,632-	39,500-	20,174-	40,800-	40,800-
**COMMERCIAL REVENUES	39,632-	39,500-	20,174-	40,800-	40,800-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	18-		337-	337-	
**MISCELLANEOUS REVENUES	18-		337-	337-	
****GOLF COURSE	290,556-	297,300-	100,238-	276,327-	309,400-

524 GOLF COURSE
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 GOLF COURSE					
111 SALARIES-PERMANENT REGULAR	9,404	9,653	4,764	9,600	9,901
121 WAGES PERMANENT REGULAR	2,485		444	444	
122 PERMANENT PART-TIME	28,235	30,160	8,650	30,000	30,160
131 OVERTIME	998		120	700	
132 WAGES TEMPORARY	79,121	76,777	27,991	76,777	76,677
146 PRODUCTIVITY INCENTIVE	13		13	13	
151 WRS/RETIREMENT	3,915	7,510	1,679	7,440	7,410
152 F.I.C.A.	3,671	6,845	1,524	6,790	6,850
155 HEALTH INSURANCE EXPENSE	1,901	3,258	1,629	3,258	3,258
157 STATE UNEMPLOYMENT COMP	337	5,500		2,500	5,500
158 MEDICARE CONTRIBUTION	1,741	1,692	606	1,590	1,700
TOTAL PERSONAL SERVICES	131,821	141,395	47,420	139,112	141,456
219 OTHER PROFESSIONAL SERVICES	14,903	15,000	1,609	15,000	16,885
221 ELECTRICAL	7,831	8,500	1,937	8,000	8,000
222 NATURAL GAS	913	1,500	711	1,200	1,500
223 STORM WATER UTILITY	4,591	6,500	3,464	8,200	7,420
224 WATER	21,768	15,300	872	16,000	20,400
227 TELEPHONE - EQUIPMENT/CALLS	1,283	1,300	657	1,300	1,300
233 LICENSING/MAINT AGREEMENTS		600	1,142	1,142	600
235 EQUIPMENT REPAIRS/MAINT.		200		200	1,500
244 PAINTING & CARPETING	36				300
246 OTHER BLDG MAINTENANCE	175	600		200	500
249 OTHER GROUNDS MAINTENANCE	1,989	2,000		2,000	4,000
259 OTHER	3,106	2,500	811	2,500	2,500
264 REGISTRATION	125				
271 STATE INS POLICY FIRE&EXT COV	2,470	2,675		2,550	2,675
273 CVMIC LIABILITY	6,161	6,580		6,300	6,580
277 BOILER INSURANCE	57	80		70	80
278 EXCESS W.C./W.C. PREMIUM	206	210		220	230
282 EQUIPMENT RENTAL	16,287	17,775	504	16,800	17,100
TOTAL CONTRACTUAL SERVICES	81,901	81,320	11,707	81,682	91,570
311 OFFICE SUPPLIES/PRINTING	1,103	1,000	25	1,000	1,000
326 ADVERTISING	725	1,000	288	500	500
341 VEHICLE FUEL CHARGE/OIL/ETC		250		250	
342 CENTRAL GARAGE LABOR CHARGES		4,400		4,400	4,400
343 CENT.GARAGE-PARTS&MAT. CHARGES		1,320			1,320
344 OUTSIDE MATERIAL & LABOR	13,524	12,000	3,615	12,000	13,200
353 HORTICULTURAL SUPP-FERT ETC	6,847	9,000		9,000	9,000

524 GOLF COURSE
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
354 GRAVEL, SAND, STONE	1,240	1,500	_____	1,300	2,000
357 BUILDING MATERIALS	_____	500	_____	_____	500
361 SMALL TOOLS	_____	400	_____	_____	400
367 CLOTHING & UNIFORM REPLACEMENT	_____	100	_____	_____	100
369 OTHER NON CAPITAL EQUIPMENT	_____	2,000	307	2,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	325	1,500	_____	1,000	1,500
389 OTHER	1,421	1,000	_____	1,000	1,000
397 GOLF CONCESSIONS	14,642	12,000	3,956	12,000	15,000
398 GOLF MERCHANDISE	941	_____	_____	_____	810
TOTAL MATERIALS AND SUPPLIES	40,768	47,970	8,191	44,450	53,730
916 DEPR BLDGS & MAINTENANCE AREA	2,296	2,300	_____	2,300	2,300
917 DEPR LAND IMPROVEMENTS	12,318	3,150	_____	3,150	3,150
919 DEPR OTHER EQUIPMENT	3,148	12,160	_____	12,480	11,500
933 INDIRECT COST ALLOCATION	22,108	22,108	5,527	22,108	22,108
TOTAL OTHER	39,870	39,718	5,527	40,038	39,058
DEPARTMENT TOTAL	294,360	310,403	72,845	305,282	325,814

**KENOSHA WATER UTILITY
2018 ADOPTED BUDGET**

DESCRIPTION	ACTUALS 2016	ADJUSTED 2017	ESTIMATED 2017	PROPOSED 2018
WATER SYSTEM				
DIVISION OPERATING EXPENSES				
PRODUCTION DIVISION EXPENSE	2,864,834	3,094,372	3,003,552	3,097,131
ADMINISTRATION DIVISION EXPENSE	854,200	1,001,034	1,063,372	1,200,816
DISTRIBUTION DIVISION EXPENSE	<u>2,267,728</u>	<u>2,889,640</u>	<u>2,482,255</u>	<u>2,917,590</u>
TOTAL DIVISION OPERATING EXPENSES	5,986,762	6,985,046	6,549,179	7,215,537
NON-DIVISION OPERATING EXPENSES				
DEPRECIATION	2,570,160	2,630,000	2,648,900	2,754,000
TAXES	2,341,740	2,510,000	2,475,305	2,513,000
DEBT SERVICE	2,905,312	2,926,400	2,926,400	2,924,600
INSURANCE	1,404,338	1,481,669	1,371,947	1,373,850
TOTAL NON-DIVISION OPERATING EXPENSES	9,221,550	9,548,069	9,422,552	9,565,450
TOTAL WATER OPERATING EXPENSES	15,208,312	16,533,115	15,971,731	16,780,987
OTHER EXPENSES				
CAPITAL IMPROVEMENTS	727,538	4,428,500	2,310,224	6,203,000
CONTINGENCY	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>250,000</u>
TOTAL OTHER EXPENSES	727,538	4,678,500	2,310,224	6,453,000
TOTAL WATER SYSTEM EXPENSES	15,935,850	21,211,615	18,281,955	23,233,987
SOURCE OF FUNDS				
TOTAL OPERATING REVENUES	17,370,984	17,610,500	17,663,900	17,951,000
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>(1,435,134)</u>	<u>3,601,115</u>	<u>618,055</u>	<u>5,282,987</u>
TOTAL WATER SYSTEM SOURCE OF FUNDS	15,935,850	21,211,615	18,281,955	23,233,987
SEWER SYSTEM				
OPERATING EXPENSES				
WASTEWATER TREATMENT	6,789,296	7,979,465	7,404,658	7,976,565
TOTAL OPERATING EXPENSES	6,789,296	7,979,465	7,404,658	7,976,565
NON-DIVISION OPERATING EXPENSES				
DEPRECIATION	1,954,673	3,125,000	2,601,000	3,224,000
DEBT SERVICE	<u>141,937</u>	<u>143,900</u>	<u>144,200</u>	<u>143,000</u>
TOTAL NON-DIVISION OPERATING EXPENSES	2,096,610	3,268,900	2,745,200	3,367,000
TOTAL SEWER SYSTEM OPERATING EXPENSES	8,885,906	11,248,365	10,149,858	11,343,565
OTHER EXPENSES:				
CAPITAL IMPROVEMENTS	12,634,399	4,647,700	2,133,022	7,121,500
CONTINGENCY	0	450,000	0	250,000
TOTAL OTHER EXPENSES	12,634,399	5,097,700	2,133,022	7,371,500
TOTAL SEWER SYSTEM EXPENSES	21,520,305	16,346,065	12,282,880	18,715,065
SOURCE OF FUNDS				
TOTAL OPERATING REVENUES	14,517,556	15,656,611	14,844,497	15,653,869
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>7,002,749</u>	<u>689,454</u>	<u>(2,561,617)</u>	<u>3,061,196</u>
TOTAL SEWER SYSTEM SOURCE OF FUNDS	21,520,305	16,346,065	12,282,880	18,715,065
HOUSEHOLD HAZARDOUS WASTE SYSTEM				
EXPENSES	135,118	159,611	151,269	154,110
TOTAL HOUSEHOLD HAZARDOUS WASTE EXPENSES	135,118	159,611	151,269	154,110
SOURCE OF FUNDS				
TOTAL OPERATING REVENUES	187,780	188,400	187,800	187,800
ADJUSTMENTS TO FUND	<u>(52,662)</u>	<u>(28,789)</u>	<u>(36,531)</u>	<u>(33,690)</u>
TOTAL HHW SOURCE OF FUNDS	135,118	159,611	151,269	154,110
TOTAL WATER UTILITY	37,591,273	37,717,291	30,716,104	42,103,162

KENOSHA WATER UTILITY PERSONNEL PLAN			
Adjusted 2017		Proposed 2018	
ADMINISTRATION/ENGINEERING			
1	General Manager	1	General Manager
1	Assistant General Manager	1	Assistant General Manager
1	Director - Engineering	1	Director - Engineering
1	Director - Operations	1	Director - Operations
1	Director - IT/GIS	1	Director - IT/GIS
0	Director - Infrastructure Services	0	Director - Infrastructure Services
1	Director - Personnel & Administration	1	Director - Personnel & Administration
1	Facility Plan Engineer	3	Facility Plan Engineer
2	Water Engineer	1	Water Engineer
1	Computer/Instrumentation System Specialist	1	IT Systems Integration Supervisor
1	Engineering Tech Field Supervisor	1	Engineering Tech Field Supervisor
2	IT/GIS Specialist - KWU	2	IT/GIS Specialist - KWU
1	Programmer/Analyst - KWU	2	Programmer/Analyst - KWU
5	Engineering Technician - KWU	6	Engineering Technician - KWU
1	Office Associate II - KWU	1	Office Associate II - KWU
20	Total	23	Total
BUSINESS SERVICES			
1	Director - Business Services	1	Director - Business Services
1	Finance & Purchasing Supervisor	1	Assistant Director - Business Services
1	Customer Services Supervisor	1	Customer Services Supervisor
1	Meter Services Supervisor	1	Meter Services Supervisor
1	Accountant - KWU	1	Accountant - KWU
2	Account Clerk - KWU	2	Account Clerk - KWU
4	Water Meter Maintainer	4	Water Meter Maintainer
2	Water Meter Reader	2	Water Meter Reader
5	Office Associate II - KWU	4	Office Associate II - KWU
18	Total	17	Total
WATER DISTRIBUTION & SEWER COLLECTION			
1	Director - Water Distribution & Sewer Collection	1	Director - Water Distribution & Sewer Collection
3	Water Dist & Sewer Collection Supervisor	3	Water Dist & Sewer Collection Supervisor
10	Water Dist & Sewer Collection Equipment Operator	10	Water Dist & Sewer Collection Equipment Operator
6	Water Dist & Sewer Collection Worker	6	Water Dist & Sewer Collection Worker
20	Total	20	Total
WASTEWATER TREATMENT			
1	Director - Wastewater Treatment	1	Director - Wastewater Treatment
1	Laboratory Supervisor	0	Laboratory Supervisor
1	Maintenance & Operations Supervisor	1	Maintenance & Operations Supervisor
1	Lead Chemist	1	Lead Chemist
2	Chemist	2	Chemist
3	Electrical Repairer - KWU	3	Electrical Repairer - KWU
6	Water Utility Mechanic	6	Water Utility Mechanic
0	Solids Process Operator	1	Solids Process Operator
8	Wastewater Treatment Plant Operator	7	Wastewater Treatment Plant Operator
2	Utility Mechanic Assistant	2	Utility Mechanic Assistant
1	Laboratory Aide	1	Laboratory Aide
0	Assistant Plant Operator	2	Assistant Plant Operator
26	Total	27	Total
WATER PRODUCTION			
1	Director - Water Production	1	Director - Water Production
1	Lead Chemist	1	Lead Chemist
1	Lead Operator	1	Lead Operator
1	Chemist	1	Chemist
6	Water Plant Operator	6	Water Plant Operator
1	Assistant Plant Operator	1	Assistant Plant Operator
11	Total	11	Total
95	Total Employees	98	Total Employees

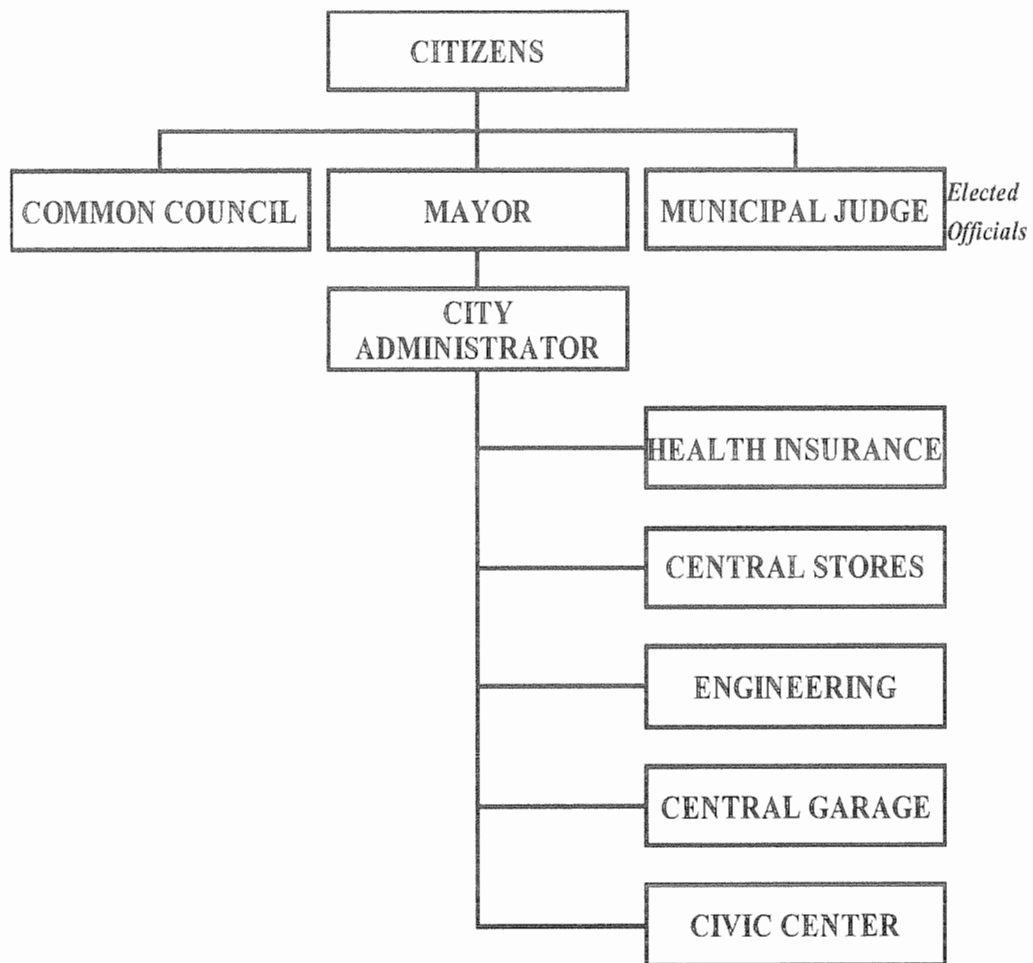
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INTERNAL SERVICE FUNDS

Internal Service Funds are established to account for activities of those City of Kenosha operations deriving their revenues on a cost reimbursement basis from departments that purchase the goods and services.

These funds are maintained and budgeted on an accrual basis of accounting.

Organization



INTERNAL SERVICE FUNDS MAJOR REVENUES

Inter-Fund Service Charges

The Internal Service funds derive revenues from the service that they provide to all operations of the City on a cost reimbursement basis.

HEALTH INSURANCE FUND

The Health Insurance Fund is established to account for health and dental benefits for qualifying full time employees and retirees of the City. Expenditures recorded in this fund are allocated to benefiting departments.

The City of Kenosha maintains a self-funded high deductible (\$2,600/\$5,000) health insurance plan and a premium based dental plan for all qualifying full-time employees and retirees. The 2018 budget represents 772 active positions, plus 187 retirees. Active employees do not pay a premium contribution if they complete an annual Health Risk Assessment (HRA). Retirees pay a premium based on age and dependents per an annual ratings calculation.

The 2018 budget continues to offer an on-site clinic which is available to employees, retirees, and spouses participating in the annual Health Risk Assessment.

The City has offered various wellness programs for employees to participate in, such as Bike & Walk to Work, etc. during 2017 and plans on continuing wellness programs in 2018.

HEALTH INSURANCE FUND
 MISCELLANEOUS REVENUES
 MISCELLANEOUS REVENUES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49103 HEALTH INS REIMB-PRIOR YEAR	75,443-			58,400-	
49135 RETIREE BILL OUTS	171,736-	160,000-	162,133-	162,133-	160,000-
49136 COBRA H.I. PREMIUMS	14,469-				
49137 H.I. PREMIUM DEDUCTION	1,810-		1,735-	2,715-	
**MISCELLANEOUS REVENUES	263,458-	160,000-	163,868-	223,248-	160,000-
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	16,978,172-	16,944,500-	8,139,540-	16,944,500-	17,062,000-
**INTERNAL SERVICE FUND CHA	16,978,172-	16,944,500-	8,139,540-	16,944,500-	17,062,000-
***HEALTH INSURANCE FUND	17,241,630-	17,104,500-	8,303,408-	17,167,748-	17,222,000-

611 HEALTH INSURANCE FUND
09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 HEALTH INSURANCE EXP					
155 HEALTH INSURANCE EXPENSE	17,008,164	17,104,500	8,067,300	17,050,000	17,200,000
TOTAL PERSONAL SERVICES	17,008,164	17,104,500	8,067,300	17,050,000	17,200,000
219 OTHER PROFESSIONAL SERVICES	16,000	_____	26,000	26,000	16,000
259 OTHER	8,084	_____	6,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES	24,084	_____	32,000	32,000	22,000
DIVISION TOTAL	17,032,248	17,104,500	8,099,300	17,082,000	17,222,000

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611 HEALTH INSURANCE FUND
 09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50102 WELLNESS PROGRAM EXPENSES					
259 OTHER	13,889	_____	720	14,000	_____
TOTAL CONTRACTUAL SERVICES	13,889	_____	720	14,000	_____
323 MEMBERSHIP DUES	395	_____	395	395	_____
362 OFFICE FURNITURE & EQUIPMENT	_____	_____	64	64	_____
TOTAL MATERIALS AND SUPPLIES	395	_____	459	459	_____
DIVISION TOTAL	14,284	_____	1,179	14,459	_____
DEPARTMENT TOTAL	17,046,532	17,104,500	8,100,479	17,096,459	17,222,000

PUBLIC WORKS – CENTRAL STORES

Central Stores is responsible for dispensing gasoline and diesel fuel to City departments, except Kenosha Police Department and Kenosha Transit, and is responsible for maintaining the fuel islands. In addition, Kenosha Unified Schools and the Humane Society get fuel from Central Stores. Bids are requested from various vendors to obtain the best price. Bulk purchases allow for a better cost compared to retail.

Central Stores maintains a current list of all City-owned equipment and archives all related records.

Central Stores maintains the following inventory to assist the Street Division in snow and ice operations: road salt, calcium chloride, road brine making products, carbide cutting edges and carbide wing curb guards. Central Stores also maintains inventory of curb and manhole castings for Street Division and Stormwater repairs and maintains inventory of soap and sanitizer chemicals for the City owned vehicle washing facility.

Responsibilities/Activities

Central Stores requests quotes for delivery of diesel and unleaded gasoline, as needed, and awards delivery to the lowest bidder. Fuel tanks are stocked for dispensing diesel fuel and unleaded gasoline for City departments, except the Kenosha Police Department and Kenosha Transit.

Central Stores prepares monthly fuel billing reports and fleet billing reports, with individual department reports provided to each City department.

Authorized Full-time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Stockroom Clerk (1)	0.5	0.0	0.0
Total Authorized	1.0	0.5	0.5

(1) Positions are budgeted 50% Central Stores, 50% Fleet Maintenance

STORES FUND
 NON-GOVERNMENTAL GRANTS
 NON-GOVERNMENTAL GRANTS

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
COMMERCIAL REVENUES					
47103 SALE OF PROPERTY-TAXABLE	178-	_____	_____	_____	_____
**COMMERCIAL REVENUES	178-	_____	_____	_____	_____
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	2,000,269-	2,575,000-	964,167-	2,575,000-	2,545,000-
**INTERNAL SERVICE FUND CHA	2,000,269-	2,575,000-	964,167-	2,575,000-	2,545,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	91,505-	52,850-	26,424-	44,924-	49,964-
49841 INTER FUND TRANSFER - IN	39,725-	_____	_____	_____	_____
**OTHER FINANCING PROCEEDS	131,230-	52,850-	26,424-	44,924-	49,964-
****STORES FUND	2,131,677-	2,627,850-	990,591-	2,619,924-	2,594,964-

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630 STORES FUND

09 OTHER

1 CENTRAL STORES

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 CENTRAL STORES					
111 SALARIES-PERMANENT REGULAR	49,831	32,505	14,535	28,000	30,015
131 OVERTIME	786				
146 PRODUCTIVITY INCENTIVE	63	375			375
151 WRS/RETIREMENT	2,931	2,245	988	1,910	2,040
152 F.I.C.A.	3,098	2,045	901	1,750	1,890
155 HEALTH INSURANCE EXPENSE	16,594	9,050	4,525	9,050	9,050
156 GROUP LIFE INSURANCE	256	450	18	100	450
158 MEDICARE CONTRIBUTION	725	486	211	420	450
TOTAL PERSONAL SERVICES	74,284	47,156	21,178	41,230	44,270
235 EQUIPMENT REPAIRS/MAINT.	3,893	5,000	2,498	3,000	5,000
TOTAL CONTRACTUAL SERVICES	3,893	5,000	2,498	3,000	5,000
361 SMALL TOOLS	7,982				
389 OTHER	75				
391 GASOLINE	170,424	290,000	73,806	290,000	280,000
392 DIESEL FUEL	394,077	610,000	213,167	610,000	590,000
393 PARTS, SUPPLIES, ETC.	1,168,579	1,375,000	497,391	1,375,000	1,375,000
394 ROAD SALT PURCHASES	311,670	300,000	186,516	300,000	300,000
TOTAL MATERIALS AND SUPPLIES	2,052,807	2,575,000	970,880	2,575,000	2,545,000
919 DEPR OTHER EQUIPMENT	693	694		694	694
TOTAL OTHER	693	694		694	694
DEPARTMENT TOTAL	2,131,677	2,627,850	994,556	2,619,924	2,594,964

PUBLIC WORKS - ENGINEERING SERVICES

The Engineering Division coordinates and/or provides design and construction engineering services for public works and stormwater utility improvement projects and capital improvements for City facilities. City growth, compliance with mandates from state and federal agencies have expanded the workload for the Engineering Division in recent years. Responsibilities include preparation of plans and specifications for capital projects, contract administration and construction management of capital projects; technical analysis and reports, stormwater management implementation, and plan reviews and inspection services for new developments. The Engineering Division reports to the Deputy Director of Public Works/City Engineer.

As required for implementation of the Capital Improvement Plan, the Engineering Division is responsible for providing municipal engineering services including, but not limited to, design, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports; reviewing plans for new development and subdivisions for compliance with City of Kenosha standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; inspecting new subdivisions for compliance with approved drainage and transportation plans; traffic engineering including signals, signing and marking; and surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, official city boundary, and other work as needed.

Responsibilities/Activities

Some of the major activities undertaken by the Engineering Division are: composite streets resurfacing (including Concrete Street Repairs), roadway construction, and crack sealing. They also function to maintain storm sewer and drainage (including Stormwater Management), as well as repair sidewalk, curb and gutters, public works facilities, bike and pedestrian facilities, traffic analysis, and analysis process improvements throughout Public Works.

Authorized Full Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Deputy Director of Public Works/City Engineer	1	1	1
Deputy Director of Engineering (1)	2	2	2
Senior Engineer	3	3	2
Civil Engineer	3	3	4
GIS Specialist (3)	1	0	0
Construction Project Manager	1	1	1
Engineering Technician V (1)	1	1	0
Engineering Technician IV (1)	1	1	2
Engineering Technician III (1)	3	3	2
Engineering Technician II (2) (1)	1	1	2
 Total Authorized	 <u>17</u>	 <u>16</u>	 <u>16</u>

(1) Position is authorized in Engineering, a portion of position is funded in Engineering for allocation to Stormwater Utility.

(2) Position may be filled at a lower level.

(3) For 2017 & 2018 position moved to Stormwater Utility.

ENGINEERING SERVICES FUND
 MISCELLANEOUS REVENUES
 MISCELLANEOUS REVENUES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	88-	_____	_____	_____	_____
**MISCELLANEOUS REVENUES	88-	_____	_____	_____	_____
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	1,663,537-	1,588,734-	_____	1,418,777-	1,622,056-
**INTERNAL SERVICE FUND CHA	1,663,537-	1,588,734-	_____	1,418,777-	1,622,056-
***ENGINEERING SERVICES FUND	1,663,625-	1,588,734-	_____	1,418,777-	1,622,056-

631 ENGINEERING SERVICES FUND
09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 ENGINEERING SERVICES					
111 SALARIES-PERMANENT REGULAR	908,825	1,130,550	506,746	985,000	1,152,884
116 INCENTIVE PROGRAM	30,000				
131 OVERTIME	1,385	18,900		1,500	19,880
132 WAGES TEMPORARY	49,225	71,567	19,436	63,000	71,567
146 PRODUCTIVITY INCENTIVE	1,250	2,875	250	250	2,875
151 WRS/RETIREMENT	60,290	81,080	32,588	71,500	81,448
152 F.I.C.A.	56,917	73,920	31,068	65,200	75,369
155 HEALTH INSURANCE EXPENSE	358,980	358,980	179,490	358,980	358,980
156 GROUP LIFE INSURANCE	2,316	2,520	1,651	2,820	2,800
157 STATE UNEMPLOYMENT COMP	1,750	2,500		1,250	2,500
158 MEDICARE CONTRIBUTION	13,996	17,755	7,547	15,300	18,087
TOTAL PERSONAL SERVICES	1,481,434	1,760,647	778,776	1,564,800	1,786,390
215 DATA PROCESSING	33,458	34,130		34,130	34,130
219 OTHER PROFESSIONAL SERVICES	115,717	29,200	18,550	29,200	70,026
226 CELLULAR/WIRELESS SERVICE COST	4,090	11,400	3,085	8,500	9,500
232 OFFICE EQUIPMENT	3,343	4,040	2,041	4,400	4,800
233 LICENSING/MAINT AGREEMENTS	6,930	8,125	8,412	10,000	15,980
235 EQUIPMENT REPAIRS/MAINT.	450	450		450	650
261 MILEAGE	1,403	2,500	275	2,000	2,600
262 COMMERCIAL TRAVEL		500	311	500	1,000
263 MEALS & LODGING	979	4,300	1,769	3,000	6,000
264 REGISTRATION	1,610	6,100	840	5,000	7,100
273 CVMIC LIABILITY	6,115	6,635		6,250	6,400
276 AUTO POLICY	69	640		640	640
278 EXCESS W.C./W.C. PREMIUM	1,627	1,705		1,705	1,800
TOTAL CONTRACTUAL SERVICES	175,791	109,725	35,283	105,775	160,626
311 OFFICE SUPPLIES/PRINTING	1,138	2,300	535	2,000	2,450
322 SUBSCRIPTIONS & BOOKS	634	500	198	500	780
323 MEMBERSHIP DUES					240
326 ADVERTISING			590	590	
341 VEHICLE FUEL CHARGE/OIL/ETC	3,540	7,200	1,750	5,000	6,903
342 CENTRAL GARAGE LABOR CHARGES	6,979	4,500	1,551	4,500	4,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	4,683	2,000	532	2,000	2,000
357 BUILDING MATERIALS		400			500
361 SMALL TOOLS	240	750	517	1,000	750
362 OFFICE FURNITURE & EQUIPMENT		500	73	300	3,100
363 COMPUTER HARDWARE	2,840	3,135	1,757	3,135	4,200
367 CLOTHING & UNIFORM REPLACEMENT		210		210	1,460

631 ENGINEERING SERVICES FUND
09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
369 OTHER NON CAPITAL EQUIPMENT	<u> </u>	2,000	<u> </u>	2,000	<u> </u>
385 BATTERIES	23	300	95	300	300
TOTAL MATERIALS AND SUPPLIES	20,077	23,795	7,598	21,535	27,183
562 PICK-UP TRUCKS	<u> </u>	<u> </u>	<u> </u>	<u> </u>	15,000
TOTAL CAPITAL OUTLAY-PURCHASE	<u> </u>	<u> </u>	<u> </u>	<u> </u>	15,000
913 DEPR SERVICE VEHICLES	15,753	15,800	<u> </u>	15,760	15,760
919 DEPR OTHER EQUIPMENT	16,874	22,000	<u> </u>	19,500	19,200
934 OTHER CHARGE BACKS	3,697-	343,233-	<u> </u>	343,233-	402,103-
TOTAL OTHER	28,930	305,433-	<u> </u>	307,973-	367,143-
DEPARTMENT TOTAL	1,706,232	1,588,734	821,657	1,384,137	1,622,056

PUBLIC WORKS - FLEET MAINTENANCE

The Fleet Maintenance Division of the Public Works Department performs the majority of the preventative maintenance, diagnostic repair work, and fabrication for approximately 500 pieces of equipment for the Public Works Divisions of Engineering, Municipal Office Building, Park, Street, Waste and other City of Kenosha Departments, such as Administration, Airport, Election, community Development and Inspections, and Museum. This division also provides maintenance, recovery services, and support for the Transit, Police and Fire Departments, if requested.

Responsibilities/Activities

Fleet Maintenance maintains a high level of equipment availability, reliability and longevity through the utilization of our Fleet Maintenance program and support from a skilled and dedicated staff. Fleet Maintenance personnel are available 24 hours a day, seven days a week to assist and aid City departments with their fleet issues and during emergencies. Fleet Maintenance assists City departments/divisions with new equipment purchases by providing the informational resources for appropriate equipment purchase and utilization. Since technologies are constantly changing and evolving, fleet mechanics and staff are offered specialized training opportunities in their fields to enhance skills and knowledge about various types of City equipment.

Fleet Maintenance communicates and provides feedback to all departments regarding equipment status and provides solutions and suggestions for improving fleet efficiency. Fleet management staff may outsource specialized work if it is in the best interests of the customer with regard to budget and/or time. It also assists and advises in problem solving or finding solutions for fleet equipment or projects. Fleet Maintenance participates in the development and implementation of the Capital Improvement Project Budget equipment replacement, provides necessary information to help develop a satisfactory, cost effective and workable equipment replacement plan, and assists in creating specifications.

The major activities of Fleet Maintenance are to perform equipment repairs and preventative maintenance for all departments/divisions; coordinate Fleet activities with departments for the purpose of minimizing downtime by effective scheduling and prioritizing repairs/maintenance; offer low-cost towing/recovery services, which are available 24 hours a day, seven days a week through the use of city-owned light duty and heavy duty recovery equipment; provide City departments with bi-monthly maintenance reports for scheduling required equipment services; provide support to Parks, Waste, Airport, and Street Divisions during holidays, special events, spring and fall curbside yardwaste collections, snow and ice removal operations; and stock/maintain an inventory of parts/supplies for general/specific applications of light and heavy duty equipment.

Authorized Full-Time Positions

	Adopted 2016	Adopted 2017	Adopted 2018
Superintendent of Fleet Maintenance	1.0	1.0	1.0
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Mechanic II	8.0	8.0	8.0
Stock room Clerk (1)	0.5	0.0	0.0
Total Authorized	10.0	9.5	9.5

(1) Positions are budgeted 50% Fleet Maintenance, 50% Central Stores.

CENTRAL GARAGE FUND
 MISCELLANEOUS REVENUES
 MISCELLANEOUS REVENUES

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
INTERNAL SERVICE FUND CHA					
49201 INTER - FUND SERVICE CHARGES	1,049,594-	1,018,264-	522,137-	977,950-	1,038,140-
**INTERNAL SERVICE FUND CHA	1,049,594-	1,018,264-	522,137-	977,950-	1,038,140-
***CENTRAL GARAGE FUND	1,049,594-	1,018,264-	522,137-	977,950-	1,038,140-

632 CENTRAL GARAGE FUND
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 CENTRAL EQUIPMENT					
111 SALARIES-PERMANENT REGULAR	125,437	110,235	52,863	107,500	109,875
121 WAGES PERMANENT REGULAR	423,499	448,505	204,547	435,000	445,000
131 OVERTIME	21,958	17,240	1,041	10,000	17,970
132 WAGES TEMPORARY	499				
136 SHIFT DIFFERENTIAL	814	940	461	940	940
141 TOOL ALLOWANCE	4,550	4,800	2,300	4,800	4,800
146 PRODUCTIVITY INCENTIVE	1,063	1,500	500	500	1,500
151 WRS/RETIREMENT	37,682	39,665	17,565	38,010	38,870
152 F.I.C.A.	35,403	36,165	16,018	34,660	35,970
155 HEALTH INSURANCE EXPENSE	215,692	208,150	104,075	208,150	208,150
156 GROUP LIFE INSURANCE	1,048	1,300	438	800	1,300
158 MEDICARE CONTRIBUTION	8,280	8,466	3,748	8,110	8,420
TOTAL PERSONAL SERVICES	875,925	876,966	403,556	848,470	872,795
219 OTHER PROFESSIONAL SERVICES	320	4,500	7	1,000	8,100
221 ELECTRICAL	19,005	18,830	9,833	18,800	18,830
222 NATURAL GAS	6,352	10,000	6,093	10,000	10,000
224 WATER	773	1,063	548	1,000	1,100
225 TELE-LONG DISTANCE/LOCAL CALLS					
226 CELLULAR/WIRELESS SERVICE COST	753	800	394	1,400	1,450
227 TELEPHONE - EQUIPMENT/CALLS	4,462	5,100	2,219	4,500	5,000
232 OFFICE EQUIPMENT	1,204	2,060	555	1,500	1,800
235 EQUIPMENT REPAIRS/MAINT.	8,125	11,000	1,649	9,000	11,500
241 HEATING & AIR CONDITIONING	1,537	2,000	240	1,500	2,000
243 CLEANING CONTRACT-BLDG	3,177	3,290	1,769	3,900	4,200
246 OTHER BLDG MAINTENANCE	4,986	3,500	541	3,500	4,000
259 OTHER	8,977	8,500	3,285	8,500	9,000
261 MILEAGE	38	500	15	250	500
262 COMMERCIAL TRAVEL	126				
263 MEALS & LODGING	754	1,500	1,226	1,500	3,000
264 REGISTRATION	959	2,000	565	1,000	4,000
272 GENERAL LIABILITY	4,696	6,200	4,696	4,900	6,200
TOTAL CONTRACTUAL SERVICES	66,244	80,843	33,635	72,250	90,680
311 OFFICE SUPPLIES/PRINTING	808	3,000	336	2,500	2,500
322 SUBSCRIPTIONS & BOOKS	2,750	3,500	2,050	3,500	4,600
341 VEHICLE FUEL CHARGE/OIL/ETC	1,687	3,700	898	2,000	3,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	3,397	4,500	1,946	4,500	4,600
344 OUTSIDE MATERIAL & LABOR		500		500	500
357 BUILDING MATERIALS					3,500

632 CENTRAL GARAGE FUND
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
361 SMALL TOOLS		1,500	1,308	1,500	1,500
362 OFFICE FURNITURE & EQUIPMENT	1,170				2,500
363 COMPUTER HARDWARE	1,183				4,000
367 CLOTHING & UNIFORM REPLACEMENT	1,855	1,800	100	1,800	1,800
369 OTHER NON CAPITAL EQUIPMENT	3,650				5,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,596	4,000	1,616	4,000	4,000
389 OTHER	8,624	10,000	6,338	9,000	10,000
393 PARTS, SUPPLIES, ETC.	68,398-				
TOTAL MATERIALS AND SUPPLIES	40,678-	32,500	14,592	29,300	48,000
662 INTER FUND TRANSFER - OUT	39,725				
TOTAL CONTRIBUTIONS TO OTHER	39,725				
916 DEPR BLDGS & MAINTENANCE AREA	13,487	8,915		8,915	8,915
917 DEPR LAND IMPROVEMENTS	9,026	9,030		9,030	9,030
919 DEPR OTHER EQUIPMENT	10,904	10,010		9,985	8,720
TOTAL OTHER	33,417	27,955		27,930	26,665
DEPARTMENT TOTAL	974,633	1,018,264	451,783	977,950	1,038,140

CIVIC CENTER BUILDING FUND

In 1997, the City of Kenosha purchased the Water Center facility, currently known as the Civic Center Building, from the Kenosha Water Utility. In 2011, the City and the Kenosha Public Library reviewed and extended the Library's lease for space in this building.

The City leases space to the Kenosha Public Library for administrative offices, support service functions, and miscellaneous library storage.

The City also leases to the Kenosha Area Tourism Corporation for commercial office space. In 2016, Downtown Kenosha, Inc. and TRIAD were also leased commercial office space.

CIVIC CENTER OCCUPANCY	SQURE FOOTAGE
BASEMENT	
Kenosha Public Library (incl. Delivery area)	4,640
City of Kenosha (storage)	1,816
FIRST FLOOR	
Kenosha Public Library	2,614
Kenosha Area Convention & Visitors Bureau	2,200
Downtown Kenosha Inc. and TRIAD	700
SECOND FLOOR	
Kenosha Public Library	4,707
Vacant Area	3,200
THIRD FLOOR	
Kenosha Public Library	2,296
TOTAL USEABLE SPACE CIVIC CENTER BUILDING	22,173

CIVIC CENTER BUILDING
 NON-GOVERNMENTAL GRANTS
 NON-GOVERNMENTAL GRANTS

2018 GENERAL FUND OPERATING BUDGET - REVENUES

	2016 ACTUAL REVENUES	2017 BUDGETED REVENUES	2017 ACTUAL RECEIVED 06/30/17	2017 ESTIMATED REVENUES	2018 ADOPTED BUDGETED REVENUES
CIVIC CENTER BUILDING REV					
47501 LEASE-KENO PUBLIC LIBRARY	158,504-	158,504-	158,504-	158,504-	161,040-
47502 LEASE - KENO AREA TOURISM CORP	40,528-	40,528-	17,179-	41,229-	42,997-
**CIVIC CENTER BUILDING REV	199,032-	199,032-	175,683-	199,733-	204,037-
***CIVIC CENTER BUILDING	199,032-	199,032-	175,683-	199,733-	204,037-

633 CIVIC CENTER BUILDING

09 OTHER

1 CIVIC CENTER BUILDING EXPENSE

DESCRIPTION	ACTUAL 2016	REVISED 2017	6 MO YTD 6/17	ESTIMATED 2017	2018 ADOPTED BUDGET
50101 CIVIC CENTER BUILDING EXPENSE					
221 ELECTRICAL	36,018	31,200	19,030	38,000	32,000
222 NATURAL GAS	8,417	16,900	7,605	10,000	14,000
223 STORM WATER UTILITY	731	750	391	950	750
224 WATER	960	918	466	980	950
241 HEATING & AIR CONDITIONING	10,680	3,900	3,845	52,600	5,465
242 ELEVATOR	3,315	3,473	3,340	3,340	3,580
243 CLEANING CONTRACT-BLDG	11,643	12,800	6,022	12,500	12,708
245 ROOF REPAIRS	753	2,500		1,000	1,000
246 OTHER BLDG MAINTENANCE	5,625	11,200	6,293	10,000	5,120
249 OTHER GROUNDS MAINTENANCE	2,600	3,000	735	3,000	11,100
253 WASTE DISPOSAL CHARGES	1,236	1,250	647	1,300	1,315
259 OTHER	6,532	9,000	1,685	5,000	6,500
271 STATE INS POLICY FIRE&EXT COV	6,793	7,400		7,400	7,400
277 BOILER INSURANCE	173	235		200	235
TOTAL CONTRACTUAL SERVICES	95,476	104,526	50,059	146,270	102,123
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,550	1,600	652	1,600	2,000
TOTAL MATERIALS AND SUPPLIES	1,550	1,600	652	1,600	2,000
662 INTER FUND TRANSFER - OUT	50,000	84,000		84,000	100,000
TOTAL CONTRIBUTIONS TO OTHER	50,000	84,000		84,000	100,000
DEPARTMENT TOTAL	147,026	190,126	50,711	231,870	204,123

2018 CAPITAL OUTLAY SUMMARY

		<u>Adopted 2018</u>
POLICE		
110-02-52103-561	Vehicles	140,000
TOTAL GENERAL FUND		140,000
 STORM WATER UTILITY		
501-09-50103-539	Server	16,200
501-09-50103-562	Pickup Truck-Used	15,000
TOTAL STORMWATER		<u>31,200</u>
 ENGINEERING		
631-09-50101-562	Pickup Truck-Used	15,000
TOTAL OTHER FUNDS		46,200

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SUMMARY OF OBJECT CODE 362 – 2018 ADOPTED BUDGET

		Object Code 362
PUBLIC WORKS		
110-03-53101	Chair Mats	250
FIRE		
110-02-52206	Miscellaneous Classroom Equipment	500
TOTAL GENERAL FUND		750
 STORM WATER UTILITY		
501-09-50101	Standing Vari-Desk & Arm	650
501-09-50103	Chair	250
501-09-50103	Standing Vari-Desk & Arm – 6	3,900
501-09-50103	Tablet Case – 2	100
TOTAL STORM WATER		4,900
 TRANSIT		
520-09-50301	Chairs	500
 ENGINEERING		
631-09-50101	Standing Vari-Desk & Arm – 4	2,600
631-09-50101	Whiteboard/Corkboard	500
TOTAL ENGINEERING		3,100
 CENTRAL GARAGE		
632-09-50101	Chairs & Conference Table	1,500
632-09-50101	Filing Cabinets	1,000
TOTAL CENTRAL GARAGE		2,500
 TOTAL OTHER FUNDS		 11,000

SUMMARY OF OBJECT CODE 369 – 2018 ADOPTED BUDGET

		Object Code
		<u>369</u>
FIRE		
110-02-52203	Miscellaneous Radio Parts	1,000
110-02-52203	Mobile Antenna Mast – 8	700
110-02-52203	Headset Parts	500
110-02-52203	Miscellaneous Radio Tools	1,000
110-02-52203	Radio Programming Cables & Software	500
110-02-52203	Facepiece Pouch – 16	425
110-02-52203	Miscellaneous Air Tools	500
110-02-52203	SCBA Totes	150
110-02-52203	N95 Masks	125
110-02-52203	APX 03 Control Head	1,100
110-02-52203	FireComm Wired Headsets – 2	3,550
110-02-52203	APX Portable Radio Antenna – 3	240
110-02-52206	Safety & Training Equipment	<u>1,500</u>
	TOTAL FIRE	11,290
PARKS		
110-05-55109	Pump Sprayer – Dream Playground	200
110-05-55109	Miscellaneous Equipment – Dream Playground	225
110-05-55109	Leaf Blower – Dream Playground	<u>200</u>
	TOTAL PARKS	625
	TOTAL GENERAL FUND	11,915

SUMMARY OF OBJECT CODE 369 – 2018 ADOPTED BUDGET

		Object Code 369
EMERGENCY MEDICAL SERVICES		
206-02-52205	EKG Patient Monitor Cables	750
206-02-52205	Prosplint Kits	1,000
206-02-52205	AED and X Series Monitor Cables	500
206-02-52205	Miscellaneous Replacement Equipment	6,500
206-02-52205	Replacement O2, Med and Trauma Bags	1,500
	TOTAL EMS	<u>10,250</u>
STORM WATER UTILITY		
501-09-50105	Cutoff Saw – 2	3,400
501-09-50106	Chain Saw – 3	1,400
501-09-50106	Chain Saw – 20” Bar	600
501-09-50106	Chain Saw – 2	1,000
	TOTAL STORM WATER UTILITY	<u>6,400</u>
TRANSIT		
520-09-50106	IP Camera – 2	1,200
520-09-50106	Analog Camera – 4	1,200
	TOTAL TRANSIT	<u>2,400</u>
AIRPORT		
521-09-50101	Edger	1,000
GOLF COURSE		
524-05-50101	Tooth Rake, Stationary Shoe Brush, Miscellaneous	3,000
CENTRAL GARAGE		
632-09-50101	Jack Stands	1,500
632-09-50101	Floor Jacks	2,500
632-09-50101	Tool Set	1,000
	TOTAL CENTRAL GARAGE	<u>5,000</u>
	TOTAL OTHER FUNDS	28,050

2018 PERSONAL SERVICES - OVERTIME SUMMARY

	2017 Adopted Budget	2018 Adopted Budget
	<hr/>	<hr/>
Budget/Financial Services	5,200	5,200
Community Development	3,000	3,000
<u>Fire Department</u>		
Administration	3,045	3,140
Suppression	170,000	195,000
Prevention	17,255	22,000
Training & Education	60,900	51,000
	<hr/>	<hr/>
Total Fire	251,200	271,140
Information Technology	3,354	500
Legal	4,000	4,000
Parks	31,024	31,306
<u>Police Department</u>		
Investigations	150,000	150,000
Patrol	450,000	450,000
Support Services	1,010	1,010
Planning & Training	60,000	75,000
Street Crimes Unit	50,000	50,000
Community Services	30,000	30,000
	<hr/>	<hr/>
Total Police	741,010	756,010

2018 PERSONAL SERVICES - OVERTIME SUMMARY

	2017 Adopted Budget	2018 Adopted Budget
<u>Public Works Department</u>		
Municipal Building	6,815	9,700
Administration	400	400
Street Division	189,000	205,434
Waste Collections	69,773	68,587
Solid Waste Disposal	9,490	9,456
Total Public Works	275,478	293,577
TOTAL GENERAL FUND	1,314,266	1,364,733
Recycling	20,446	19,947
Emergency Medical Services	288,000	297,000
Storm Water Utility	28,430	47,248
Transit	130,764	160,794
Airport	28,480	30,000
Engineering	18,900	19,880
Central Garage	17,240	17,970
TOTAL OTHER FUNDS	532,260	592,839

2018 PERSONAL SERVICES - TEMPORARY SUMMARY

	2017 Adopted Budget	2018 Adopted Budget
	<hr/>	<hr/>
Assessing	11,758	16,360
City Clerk/Treasurer	3,884	3,960
Community Development	14,772	14,800
Elections	72,400	141,080
Legal	25,490	25,490
Parks	698,918	698,618
<u>Police Department</u>		
Auxiliary Services (Crossing Guards)	172,825	176,770
Community Services	18,630	18,630
	<hr/>	<hr/>
Total Police	191,455	195,400
<u>Public Works Department</u>		
Street Division	111,338	112,700
Waste Collections	122,148	127,125
	<hr/>	<hr/>
Total Public Works	233,486	239,825
	1,252,163	1,335,533
Recycling	10,179	10,179
Community Promotion	4,160	3,840
Storm Water Utility	93,170	93,170
Transit	696,206	626,909
Golf Course	76,777	76,677
Engineering	71,567	71,567
	952,059	882,342

BUDGET HISTORY – BY MAJOR FUNCTION

	Total Adopted Budget	General Government	Police Protection	Fire Protection	Other Public Safety	Public Works & Sanitation	Health	Parks & Culture	Debt Service	Other
2009	74,483,208	6,483,419	25,341,595	12,071,986	1,512,516	8,881,693	1,337,234	4,179,469	8,075,233	6,600,063
2010	72,013,814	6,350,813	25,998,824	12,028,021	1,437,516	8,835,534	1,430,234	3,859,085	7,499,567	4,574,220
2011	72,034,133	6,332,581	26,996,495	12,397,300	1,355,619	8,634,513	1,411,234	3,554,471	7,541,504	3,810,416
2012	70,766,888	7,166,679	26,779,003	12,615,444	-	8,119,560	873,166	3,388,475	8,072,830	3,751,731
2013	71,277,096	7,278,316	26,920,812	12,673,352	-	8,228,221	872,929	3,005,268	8,353,356	3,944,842
2014	73,352,498	7,717,256	27,264,264	12,638,807	-	8,965,215	740,043	3,145,190	8,472,881	4,408,842
2015	74,234,480	7,841,983	27,293,402	12,562,359	-	9,139,708	799,364	3,249,869	9,334,619	4,013,176
2016	76,653,303	8,258,569	27,611,475	12,362,390	-	9,271,012	837,955	3,480,358	10,447,886	4,383,658
2017	78,348,212	8,258,963	28,617,958	12,210,689	-	9,311,994	1,109,939	3,492,207	11,391,238	3,955,224
2018	80,450,614	8,178,555	29,424,289	12,722,209	-	9,410,164	1,231,577	3,538,778	11,885,544	4,059,498

Note: - Health function includes animal control costs and a contribution to the County for health services.

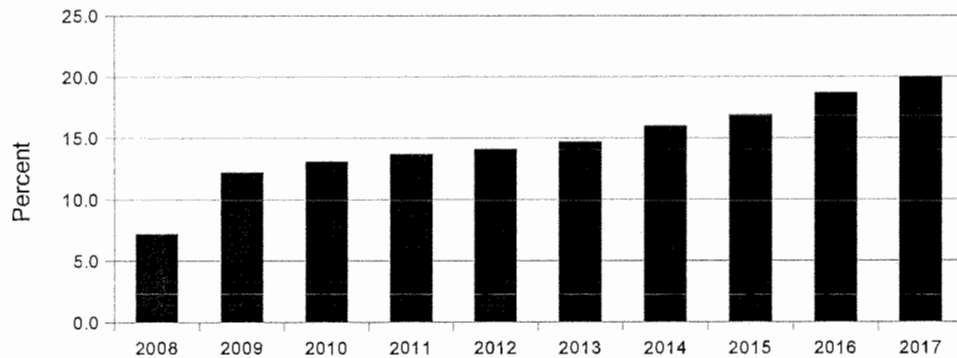
As of the 2012 budget, animal control was shifted to the Police Department. Also the department of Neighborhood Services & Inspections under Public Safety was combined with the department of City Development to form the new department of Community Development under General Government.

FUND BALANCE

12/31	Fund Balance			Subsequent Year's Budget	Unassigned Fund Balance as a Percent of Budget
	Total	Reserved	Unassigned		
2008	7,327,947	2,142,084	5,185,863	71,561,315	7.2%
2009	10,070,022	1,431,526	8,638,496	70,987,333	12.2%
2010	10,959,305	1,502,410	9,456,895	72,340,778	13.1%
2011	11,456,814	1,727,646	9,729,168	70,857,318	13.7%
2012	11,740,579	1,563,497	10,177,082	72,000,543	14.1%
2013	12,259,373	1,416,882	10,842,491	73,923,249	14.7%
2014	13,700,824	1,672,354	12,028,470	75,375,137	16.0%
2015	15,334,631	1,941,969	13,392,662	76,653,303	17.7%
2016	16,684,432	2,726,969	13,957,463	78,348,212	17.8%
2017*	18,845,295	2,726,969	16,118,326	80,450,614	20.0%

*Estimated Fund Balance

Unassigned Fund Balance**



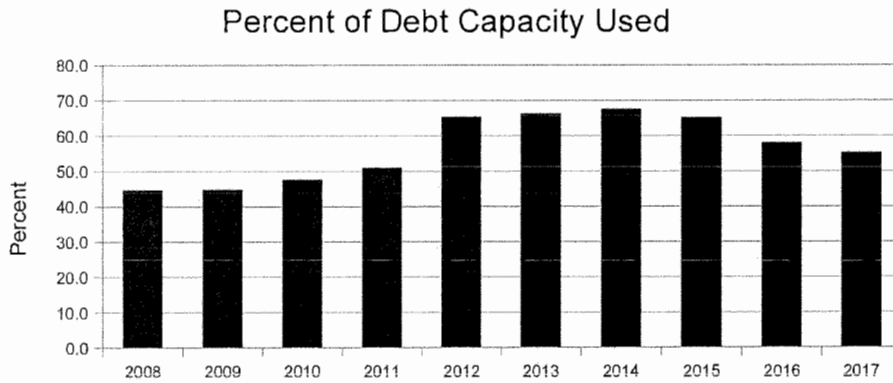
** Unassigned Fund Balance shown as a percent of Subsequent Year's Budget on Graph

Note: Prior to 2009, the schedule was presented on a cash basis, after 2009 the schedule has been presented on an accrual basis.

OUTSTANDING DEBT AND DEBT RATIOS

	Outstanding Debt 12/31 (000)	Equalized Values, 1/1 (000)	Debt as a Percent of Equalized Values	Population	Debt Per Capita	Legal Debt Capacity	Percent of Legal Debt Capacity Used
2008	151,225.1	6,770,637	2.23%	95,910	1,576.74	338,531.9	44.7%
2009	152,367.6	6,799,689	2.24%	96,000	1,587.16	339,984.5	44.8%
2010	152,584.9	6,405,483	2.38%	96,400	1,582.83	320,274.2	47.6%
2011	153,170.2	6,011,116	2.55%	99,450	1,540.17	300,555.8	51.0%
2012	183,830.1	5,618,843	3.27%	99,660	1,844.57	280,942.2	65.4%
2013	177,633.7	5,358,065	3.32%	99,700	1,781.68	267,903.2	66.3%
2014	186,574.7	5,524,779	3.38%	99,680	1,871.74	276,239.0	67.5%
2015	189,430.3	5,814,762	3.26%	99,623	1,901.47	290,738.1	65.2%
2016	176,029.8	6,072,614	2.90%	99,488	1,769.36	303,630.7	58.0%
2017*	175,618.8	6,362,624	2.76%	99,116	1,771.85	318,131.2	55.2%

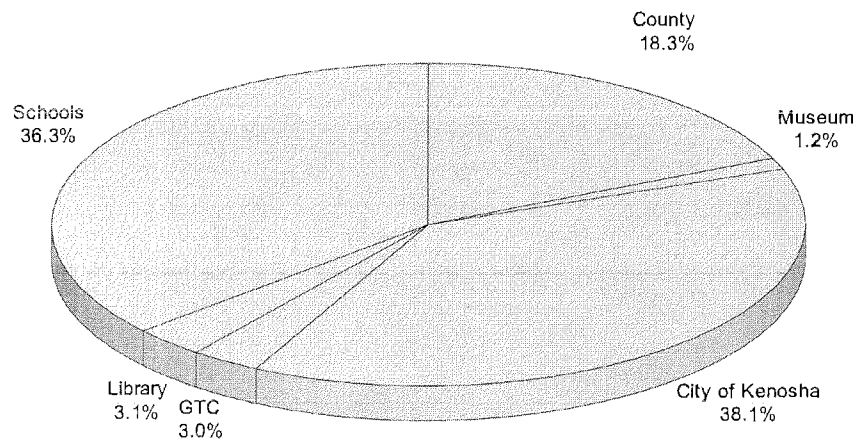
*Outstanding as of date of budget publication, population is estimated for 2017



COMPARATIVE TAX LEVIES*

	2014	2015	2016	2017	2018
Kenosha Unified Schools	63,671,265	60,679,062	61,864,577	60,102,559	62,744,248
County of Kenosha	27,672,841	28,505,846	29,792,094	30,669,568	31,580,614
State of Wisconsin	909,296	937,588	986,800	1,030,559	-
Gateway Technical College	8,758,855	4,255,806	4,622,086	4,875,133	5,165,623
Library	5,293,977	5,329,743	5,744,864	5,298,152	5,350,865
Museum	1,741,583	1,808,822	1,932,524	1,962,441	2,014,303
City of Kenosha	57,434,426	58,397,571	61,305,831	64,194,216	65,833,241
Gross Tax Levy (KUSD)	165,482,243	159,914,438	166,248,776	168,132,628	172,688,894
Bristol School District #1	648,185	735,704	734,330	802,506	910,312
Paris School District	57,665	49,324	50,427	158,354	366,375
Westosha-Bristol	491,083	488,999	525,405	623,395	833,654
Total Tax Levy	166,679,176	161,188,465	167,558,938	169,716,883	174,799,235
Less:					
School Tax Credit	(9,773,797)	(9,603,959)	(10,624,207)	(10,270,500)	(10,880,153)
General Property Tax Credit					
Net Tax Levy	156,905,379	151,584,506	156,934,731	159,446,383	163,919,082

Distribution of City of Kenosha 2018 Tax Bill



*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

COMPARATIVE TAX LEVIES* (Continued)

	Comparative Tax Rates				
	2014	2015	2016	2017	2018
Kenosha Unified Schools	12.1542	11.4336	11.3092	10.4705	10.9463
County of Kenosha	5.1752	5.2557	5.3251	5.2000	5.3099
State of Wisconsin	0.1701	0.1729	0.1764	0.1747	0.0000
Gateway Technical College	1.6380	0.7847	0.8262	0.8266	0.8686
Library	0.9900	0.9827	1.0268	0.8983	0.8997
Museum	0.3257	0.3335	0.3454	0.3327	0.3387
City of Kenosha	10.7410	10.7668	10.9579	10.8840	11.0692
Gross Tax Rate (KUSD)	31.1942	29.7299	29.9670	28.7868	29.4324
Bristol School District #1	6.3740	6.6165	6.2245	6.0071	6.2580
Paris School District	8.3146	8.8491	7.8331	6.5223	5.2371
Westosha – Bristol	4.5208	4.1879	4.2231	3.9487	3.8699
Gross Tax Rate (Bristol)	29.9348	29.1007	29.1054	28.2721	28.6140
Gross Tax Rate (Paris)	31.8754	31.3333	30.7140	28.7873	27.5931
Less:					
School Tax Credit	(1.8235)	(1.7707)	(1.8989)	(1.7413)	(1.8294)
General Property Tax Credit	-	-	-	-	-
Net Tax Rate (KUSD)	29.3706	27.9591	28.0680	27.0455	27.6030
Net Tax Rate (Bristol)	28.1113	27.3300	27.2065	26.5308	26.7846
Net Tax Rate (Paris)	30.0519	29.5626	28.8151	27.0460	25.7637
	01/01/13	01/01/14	01/01/15	01/01/16	01/01/17
Assessed Values:					
Real Estate	5,187,556,100	5,266,932,800	5,442,023,300	5,647,189,200	5,715,722,400
Personal Property	159,677,300	156,908,600	152,662,400	250,848,100	231,693,000
Assessed Values – Total	5,347,233,400	5,423,841,400	5,594,685,700	5,898,037,300	5,947,415,400
Assessed Values – KUSD	5,238,605,900	5,307,075,800	5,470,274,500	5,740,165,600	5,731,995,200
Assessed Values – Bristol	101,692,100	111,191,700	117,973,500	133,592,800	145,463,300
Assessed Values – Paris	6,935,400	5,573,900	6,437,700	24,278,900	69,956,900
Equalized Values – Total	5,358,064,600	5,524,779,300	5,814,762,300	6,072,614,200	6,362,624,200
Equalized Values – KUSD	5,249,218,881	5,405,838,196	5,685,456,592	5,910,069,285	6,132,232,235
Equalized Values – Bristol	101,896,387	113,263,355	122,614,740	137,547,327	155,573,040
Equalized Values – Paris	6,949,332	5,677,749	6,690,968	24,997,588	74,818,925
Assessment Ratio	99.80%	98.17%	96.22%	97.13%	93.47%

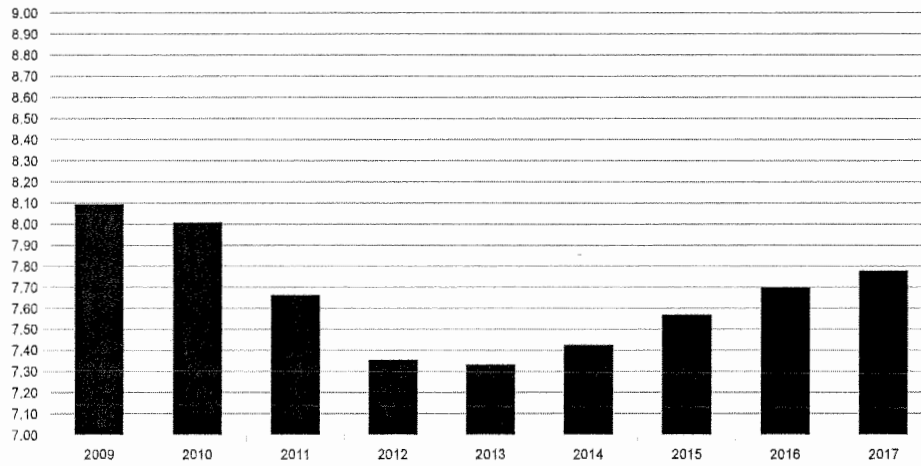
*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

SERVICE LEVELS

	Population	Square Miles	Total	Police	Fire	Public Works	Parks	Water Utility	Transit	Library	All Others
2009	96,000	26.56	777.00	210.00	156.00	99.00	25.00	84.00	58.60	42.00	102.40
2010	96,400	26.58	772.00	209.00	156.00	96.00	25.00	84.00	58.60	42.00	101.40
2011*	99,450	26.61	762.00	209.00	156.00	95.00	24.00	82.00	56.60	41.00	98.40
2012*	99,660	26.62	733.00	211.00	155.00	93.00	23.00	80.00	50.60	37.00	83.40
2013*	99,700	26.69	731.00	211.00	155.00	93.00	23.00	83.00	46.60	37.00	82.40
2014*	99,680	26.75	740.00	211.00	154.00	94.65	24.35	86.00	46.60	37.00	86.40
2015*	99,623	27.31	754.00	215.00	154.00	95.00	25.00	88.00	46.60	37.00	93.40
2016*	99,468	27.86	766.00	217.00	157.00	95.00	25.00	91.00	46.60	39.00	95.40
2017*	99,116	27.86	771.00	218.00	154.00	95.00	24.00	95.00	50.60	39.00	95.40
2018*	NA	NA	772.00	218.00	154.00	96.00	24.00	95.00	51.60	39.00	94.40

Full Time Employees Per 1,000 Population



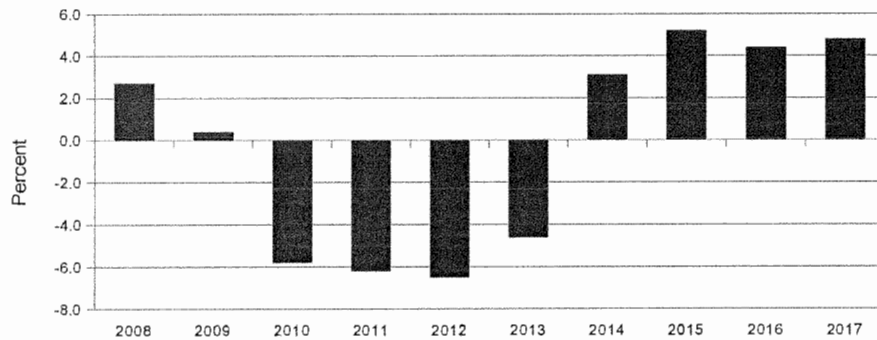
*Funded Full-Time Positions
*Population is estimated

PROPERTY VALUATIONS

(In Thousands)

Jan 1	Equalized Values**						Percent Change	Total Assessed	Assessment Ratio
	Real Estate				Personal Property	Total			
	Residential Agricultural* Other*	Commercial	Manufacturing	Total					
2008	4,845,106	1,608,640	167,756	6,621,502	149,136	6,770,638	2.7%	6,633,850	97.98%
2009	4,691,102	1,794,478	161,765	6,647,345	152,344	6,799,689	0.4%	6,781,834	99.74%
2010	4,386,070	1,692,757	154,363	6,233,190	172,293	6,405,483	-5.8%	6,028,282	94.11%
2011	4,092,478	1,599,802	145,169	5,837,449	173,667	6,011,116	-6.2%	6,015,739	100.08%
2012	3,733,697	1,588,646	130,534	5,452,877	165,966	5,618,843	-6.5%	5,349,582	95.21%
2013	3,516,453	1,557,232	127,998	5,201,683	156,382	5,358,065	-4.6%	5,347,233	99.80%
2014	3,617,026	1,627,835	122,855	5,367,716	157,063	5,524,779	3.1%	5,423,841	98.17%
2015	3,711,821	1,797,084	148,403	5,657,308	157,454	5,814,762	5.2%	5,594,686	96.22%
2016	3,819,719	1,856,022	145,586	5,821,327	251,287	6,072,614	4.4%	5,898,037	97.13%
2017	4,047,415	1,909,303	156,865	6,113,583	249,041	6,362,624	4.8%	5,947,415	93.47%

Percent Change in Equalized Values



Source: Wisconsin Department of Revenue

*2008 was the first year to include Agricultural, Other Property, and Undeveloped.

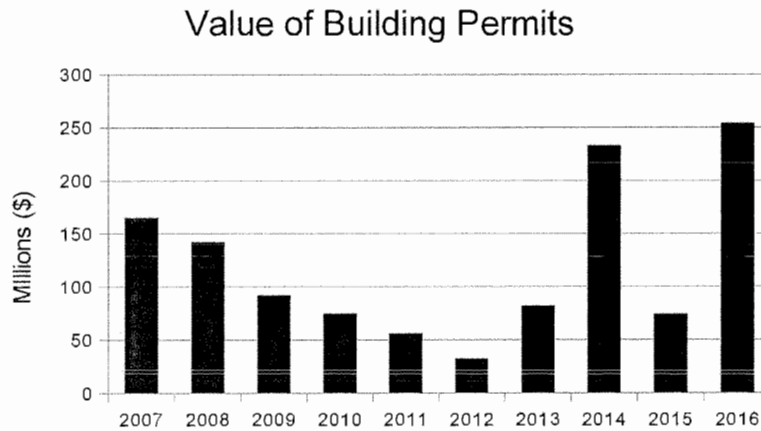
*2009 was the first year to include Agricultural, Other Property, Undeveloped, and AG Forest.

** Equalized Values include all TIF Districts

BUILDING PERMITS ISSUED

	Total		Single Family			Multifamily		Commercial & Industrial (\$000) Value)	
	# Permits	\$ Value (000)	# Units	\$ Value (000)	\$ Value/# Units	# Units	\$ Value (000)	New	Additions & Alterations
2007	5,587	165,023	273	52,074	190.7	45	3,722	47,473	12,281
2008	4,129	141,587	136	26,433	194.4	5	973	45,915	23,948
2009	3,727	91,935	94	15,712	167.1	4	1,150	3,543	44,347
2010	3,691	74,623	63	10,125	160.7	2	6,799	11,236	14,957
2011	3,305	55,554	36	6,628	184.1	2	7,085	5,498	9,082
2012	2,979	31,967	26	4,643	178.6	1	300	1,813	5,268
2013	3,273	82,142	33	6,304	191.0	0	0	19,332	8,802
2014	3,257	233,307	19	4,322	227.5	3	1,667	124,323	41,125
2015	3,150	73,537	26	5,549	213.4	4	8,025	8,624	8,764
2016	3,425	253,681	23	4,360	189.6	17	12,266	64,750	27,090

Source: City of Kenosha Department of Community Development & Inspections

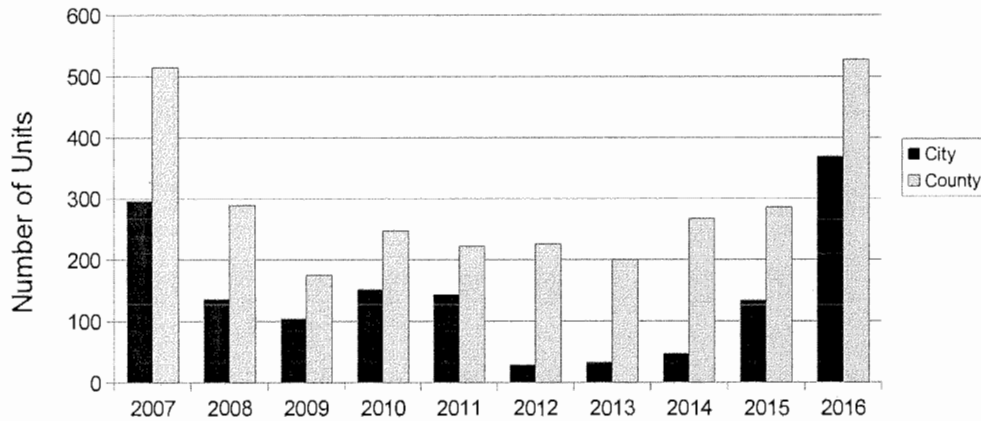


NEW RESIDENTIAL PERMITS ISSUED AND EXISTING HOME SALES

City of Kenosha and Kenosha County

Year	New Residential Units						Existing Homes (County)			
	City			County			Sales	Average Sales Price (\$)	Percent Change	Average Days on Market
	Total	Single Family	Multi-Family	Total	Single Family	Multi-Family				
2007	296	273	23	515	495	20	2,798	193,649	-3.34%	73
2008	136	136	0	289	277	12	1,767	197,701	2.09%	105
2009	104	94	10	175	165	10	624	142,656	-27.84%	89
2010	152	63	89	247	158	89	656	149,900	5.08%	70
2011	143	36	107	222	115	107	851	110,438	-26.33%	83
2012	29	26	3	226	145	81	973	89,588	-18.88%	75
2013	33	33	0	200	150	50	1,153	118,937	32.76%	90
2014	47	19	28	267	151	116	1,084	124,562	4.73%	85
2015	134	26	108	286	176	110	1,191	117,512	-5.66%	59
2016	369	23	346	528	182	346	1,313	139,275	18.52%	57

New Residential Permits And Existing Home Sales



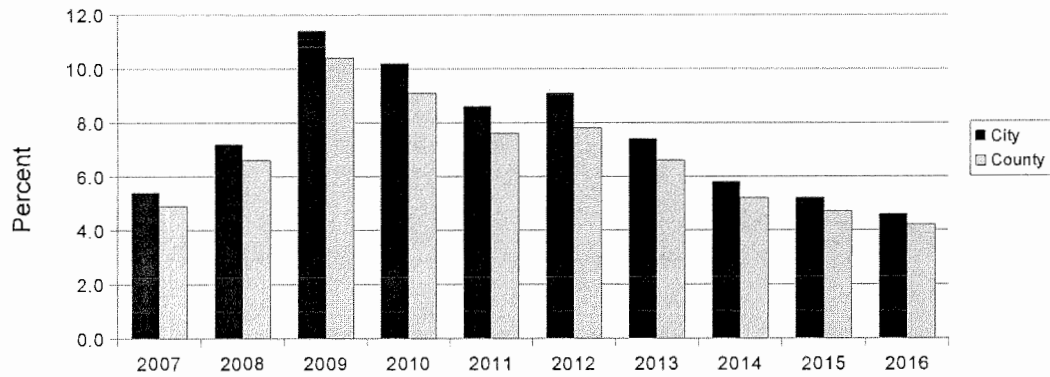
Source: City of Kenosha Department of Community Development & Inspections
U.S. Bureau of Census, Construction Statistics

EMPLOYMENT AND UNEMPLOYMENT

City of Kenosha and Kenosha County
Household Data

Year	Labor Force (000)		Employed (000)		Unemployment Rates			
	City	County	City	County	City	County	Wisconsin	U.S.
2007	48.1	82.9	45.5	78.8	5.4%	4.9%	4.6%	4.8%
2008	49.2	85.2	45.7	79.6	7.2%	6.6%	5.8%	7.1%
2009	48.4	83.6	42.9	74.9	11.4%	10.4%	8.3%	9.7%
2010	48.6	83.3	43.7	75.7	10.2%	9.1%	7.1%	9.1%
2011	49.3	84.1	45.0	77.7	8.6%	7.6%	6.6%	8.3%
2012	50.3	85.6	45.8	79.0	9.1%	7.8%	6.6%	7.6%
2013	51.8	88.6	47.9	82.7	7.4%	6.6%	5.8%	6.5%
2014	49.8	87.4	46.9	82.8	5.8%	5.2%	4.7%	5.4%
2015	49.7	87.4	47.1	83.3	5.2%	4.7%	4.2%	4.8%
2016	49.5	87.5	47.2	83.8	4.6%	4.2%	3.7%	4.5%

Unemployment Rates - City & County



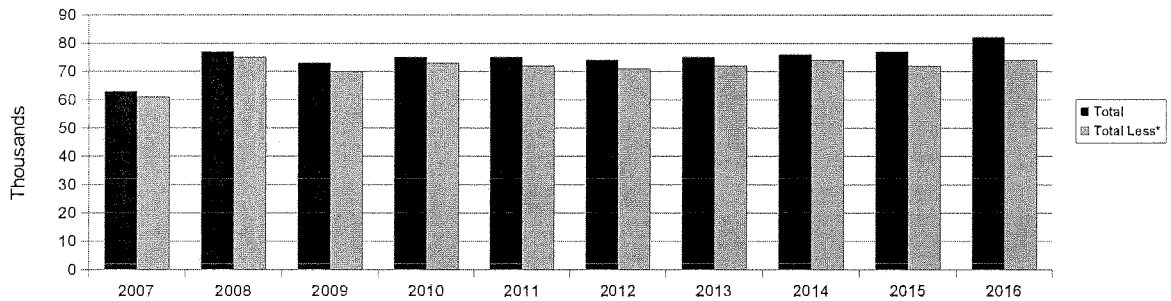
Source: Wisconsin Department of Workforce Development
U.S. Bureau of Labor Statistics

NON-AGRICULTURE EMPLOYMENT IN KENOSHA COUNTY

Establishment Data
(In Thousands)

Year	Total	Construc- tion	Manufacturing		Wholesale/ Retail Trade	Finance Insurance & Real Estate	Services	Govern- ment	Total Less Trans- portation Equipment*
			Total	Trans- portation Equipment					
2007	63.0	3.1	9.3	2.3	9.5	2.0	27.3	9.5	60.7
2008	77.5	4.2	9.0	2.9	11.7	2.1	37.3	10.3	74.6
2009	73.2	3.7	7.3	3.0	11.1	2.2	35.6	10.3	70.2
2010	75.4	3.7	7.3	2.7	11.9	2.4	36.8	10.6	72.7
2011	74.7	3.3	6.9	2.9	12.0	2.2	37.2	10.2	71.8
2012	74.3	3.1	6.9	3.2	12.3	2.2	36.7	9.9	71.1
2013	75.4	3.2	7.1	3.4	12.9	2.1	36.8	9.9	72.0
2014	77.5	3.4	7.6	3.7	13.3	2.0	37.3	10.1	73.8
2015	76.9	3.0	7.8	5.0	7.8	1.6	35.8	10.2	71.9
2016	81.7	2.8	7.8	7.5	14.4	1.7	37.2	10.3	74.2

Non-Agricultural Employment (Total/Total Less Transp Equip)



*Total Less Transportation Equipment

Source: Wisconsin Department of Workforce Development
U.S. Bureau of Economic Analysis

City of Kenosha Major Employers

<u>Employer</u>	<u>Nature of Business</u>	<u>Employment</u>
Amazon	Online Retail/Distributor	Over 1,000
Kenosha Unified School District	Education	Over 1,000
United Hospital System	Medical Facility	Over 1,000
Aurora Health Care	Medical Facility	Over 1,000
County of Kenosha	County Government	500 – 999
City of Kenosha	City Government	500 – 999
University of Wisconsin-Parkside	Education	500 – 999
Gateway Technical College	Education	500 – 999
Carthage College	Education	500 – 999
Gordon Food Service	Food Distribution	250 – 499

Source: Wisconsin Department of Workforce Development
Kenosha Area Business Alliance

City of Kenosha Largest Taxpayers – 2016*

Name	2016 Assessed Valuation	Net Taxes Due
KTR/Amazon (Product Distribution)	\$132,361,900	\$3,579,788
Affiliated Foods Midwest (Food Distribution)	49,857,900	\$1,348,430
Chicagoland DC 2008 LLC (Food Distribution)	44,383,800	\$1,200,380
Southport Plaza Ltd, Partners (Commercial Retail Development)	36,960,800	\$999,622
Edward Rose Associates (Multi-Family Housing)	34,183,600	\$924,511
FR – Kenosha LLC (Developer)	28,775,000	\$778,233
Petretti Properties LLC (Multi-Family Housing)	25,452,100	\$688,364
Shagbark LLC (Multi-Family Housing)	24,380,300	\$659,376
Aurora Cancer Center (Medical)	22,528,000	\$609,280
LPF 10100 Kenosha LLC (Industrial)	21,795,800	\$589,477
Total of Top Ten Taxpayers	\$420,679,200	\$11,377,462
Total City of Kenosha Assessed Values, 1/1/16	\$5,898,037,300	
Top Ten As a Percent of Total	7.13%	

* - Taxes levied in 2016 for 2017 Collection

Source: City of Kenosha Assessor's Office
Wisconsin Department of Revenue

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GLOSSARY

ACCRETED VALUE

An amount of interest on Capital Appreciation Notes, that when added to the original amount of principal, produces a yield on a date in time approximately equal to the yield to maturity as set forth on the original date of issue. This full accreted amount is considered general obligation debt of the City.

ACCRUAL BASIS OF ACCOUNTING AND BUDGETING

Whereby revenues are recognized when earned and expenses are recorded as liabilities are incurred. Earned but unbilled revenues are recorded as receivables at year end.

APPROPRIATION

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

ASSESSED VALUATION

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BALANCED BUDGET

A budget in which budgeted revenues equal budgeted expenditures.

BONDS AND NOTES

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds and notes are typically used for long-term debt to pay for construction of capital projects.

BUDGET (OPERATING)

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceilings under which the City and its departments operate.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A list of capital projects for a period of time, usually five years, by department. The CIP may list anticipated revenues to pay for the projects.

CAPITAL OUTLAY

The purchase, acquisition, or construction of any item having a unit cost of \$5,000 or more and a useful life of more than three years. Typical capital outlay items include vehicles, construction equipment, and certain office equipment.

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CAPITAL PROJECT (CAPITAL IMPROVEMENT)

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$25,000 and a useful life of at least five years.

CONTINGENCY

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

CONTRACTUAL SERVICE

Expenditures related to daily routine operation such as utilities, printing, employee travel, repairs etc., and services which are purchased from private contractors.

DEBT SERVICE

Annual principal and interest that the local government owes on money that it has borrowed.

DEFICIT

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION

An organizational subdivision of a department.

EMPLOYEE BENEFITS

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share or costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and are only carried on the balance sheet at year-end.

ENTERPRISE FUND (PROPRIETARY FUND)

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

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EQUALIZED VALUES

The estimated full market value placed on real and personal property by the State Department of Revenue to insure that property is equitably appraised across jurisdictions. These values are used in formulas to distribute state aid and to properly apportion tax levies of units of governments across jurisdictions.

EQUITY TRANSFERS

Nonrecurring or non-routine transfers of equity between funds.

EXECUTIVE BUDGET

A proposed budget put together by the chief executive or his or her designees for review and approval or modification by the legislative branch.

EXPENDITURES (EXPENSES)

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

FISCAL YEAR

A designated twelve month period for budgeting and record keeping purposes. The fiscal year is also the calendar year for all City funds.

FULL-TIME EQUIVALENT POSITIONS

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period. This term is also known as

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working capital.

GENERAL FUND

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION DEBT

When the city pledges its full faith and credit to the repayment of the debt it issues, then this debt is a general obligation.

GRANTS

Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specified purpose, activity, or facility.

INTERGOVERNMENTAL REVENUE

A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MILL RATE

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

MODIFIED ACCRUAL BASIS OF ACCOUNTING AND BUDGETING

Whereby revenues are recorded when received in cash, except for revenues considered susceptible to accrual, which are those revenues that are both measurable and available. Revenues considered susceptible to accrual consist primarily of reimbursements for expenditures under federal and state grants. Expenditures are recognized when a liability is incurred, except for sick pay, pension expenditures and interest on long-term debt are recognized when paid.

NON-DEPARTMENTAL

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

OPERATING TRANSFER

Routine and/or recurring transfers of assets between funds.

PAYMENT IN LIEU OF TAXES

Charges to an enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property

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Tax based on the value of the real property assets of the fund.

PERSONAL SERVICES

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes, and other related benefits.

PROGRAM

A distinct function of City government provided to the public or a function providing support to the direct services of other City departments.

REVENUE BONDS

A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

REVENUE

Income derived from taxes, fees, and charges, In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

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