

Agenda
Public Works Committee Meeting
625 52nd Street, Room 202
Monday, April 22, 2024
5:30 PM

Chairperson Jack Rose
Vice Chairperson Dominic Ruffalo
Aldersperson Brandi Ferree

Aldersperson Peni Keeling
Aldersperson Anthony Kennedy
Aldersperson Bill Siel

Call to Order
Roll Call
Citizen Comments

Approval of the minutes of the meetings held on April 8, 2024 and April 15, 2024.

1. Request from 38th Street LLC for Sidewalk Exception for Properties Located on the North and South Sides of 38th Street between 128th Avenue and 136th Avenue. (Parcels 08-221-25-252-041, 08-221-25-351-200 and 08-221-25-351-101). (District 16) **Pgs. 1-3**
2. Request from The InCrowd LLC for Use of the East Side of 7th Avenue Adjacent to Pennoyer Park for The Keno Night Market on May 25, June 22 and July 27, August 24 and September 28, 2024. (District 1) (referred to Parks) **Pgs. 4-15**
3. Request from Lemon Street Gallery for Use of the West Side of 7th Avenue Adjacent to Union Park on June 16, July 21, August 18, September 15 and October 20, 2024 (Rain Date June 23, July 28, August 25, September 22 and October 27, 2024). (District 1) (referred to Parks) **Pgs. 16-25**
4. Request from City of Kenosha for Use of Parcel J, Celebration Place, City-Owned Parking Lots and Closure of City Streets for Celebrate America on July 4-7, 2024. (District 2) (referred to Parks) **Pgs. 26-40**
5. Request from Kenosha Classic Street Machines for Use of City Streets, Sidewalks and Parcel A for the Downtown Classic Car Cruise In on August 31, 2024 (Rain Date September 7, 2024). (District 2) **Pgs. 41-48**
6. Award of Contract for Project 24-1048 21st Avenue Resurfacing (21st Avenue - 52nd Street to 54th Street) to LaLonde Contractors Inc. (Waukesha, WI) in the amount of \$364,600. (District 2) (referred to SWU) **Pg. 49**

7. Acceptance of Project 19-1255 Strawberry Creek Lighting (72nd Street to 141st Avenue to 66th Place) which has been satisfactorily completed by WIL-Surge Electric Inc. (Butler, WI). The final amount of the contract is \$253,984. (District 16) **Pg. 50**
8. Resolution by the Mayor - To Amend Condition #8 of Resolution #140-23 to Grant a Six-Month Extension for the Recording of a Two-Lot Certified Survey Map for Property at 6209 28th Avenue. (JRC Specialty Leasing, LLC) (District 12) (CPC Approved Ayes 9, Noes 0) **Pgs. 51-61**
9. SiFi Update.
10. CIP Project Status Report. **Pgs. 62-63**

ALDERPERSONS' COMMENTS

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4020 BY NOON BEFORE THIS MEETING TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.

PUBLIC WORKS COMMITTEE

- MINUTES -

MONDAY, APRIL 8, 2024

5:30 PM

Chairperson Jack Rose
Vice Chairperson David F. Bogdala
Alderman Anthony Kennedy

Alderman David Mau
Alderman Dominic Ruffalo
Alderman Bill Siel

The regular meeting of the Public Works Committee was held on Monday, April 8, 2024 in Room 202 of the Municipal Building. At roll call the following members were present: Chairperson Jack Rose, Vice Chairperson David F. Bogdala, Aldermen David Mau, Dominic Ruffalo and Bill Siel. Alderman Anthony Kennedy was excused. The meeting was called to order at 5:46 PM. Staff members in attendance were Brian Cater, Director of Public Works; Greg Boldt, Deputy Director of Public Works/City Engineer; Melissa Arnot, Assistant General Manager of Water Utility; Ian Bagley, Director of Engineering-Water; Katie Karew, Director of Water Water Treatment; Gary Roberts, Director of City Inspections; John Morrissey, City Administrator and Alderman Pizzala.

Citizen's Comments - None

Approval of the minutes of the meeting held on March 25, 2024.

It was moved by Alderman Bogdala, seconded by Alderman Siel to approve. Motion passed 5-0.

1. Ordinance by Principal Sponsor: Alderman Jan Michalski; Co-Sponsor Bill Siel - To Repeal and Recreate Chapter 16 of the Code of General Ordinances. (referred to PSW) (deferred from the 3/27/24 meeting)
John Morrissey and Gary Roberts answered questions.
It was moved by Alderman Bogdala, seconded by Alderman Siel to approve. Motion passed 5-0.
2. Parking Lot Construction and Lease Agreement By and Between the City of Kenosha, Wisconsin and 5800 6th Avenue, LLC. (District 2) (referred to Finance)
This item was pulled from the agenda at the request of the Mayor.
3. Resolution by Finance Committee - To Levy Special Assessments Against Benefited Property Based Upon Final Construction Costs Respecting Improvements in the Street Right-of-Way for Project 23-1206 Sidewalk & Curb/Gutter Program West. (District 11) (referred to Finance Committee)
It was moved by Alderman Bogdala, seconded by Alderman Siel to approve. Motion passed 5-0.
4. Resolution by Finance Committee - To Levy Special Assessments Against Benefited Property Based Upon Final Construction Costs Respecting Improvements in the Street Right-of-Way for Project 23-1208 Sidewalk & Curb/Gutter Program South (District 13) (referred to Finance Committee)
It was moved by Alderman Bogdala, seconded by Alderman Siel to approve. Motion passed 5-0.
5. Resolution by Committee on Public Works - Preliminary Resolution Declaring Intent to Levy Assessments for Sidewalks and/or Driveway Approaches for Project 24-1040 61st

Street and 44th Court Resurfacing (61st Street - 51st Avenue to 50th Avenue and 44th Court - 50th Street to Pershing Blvd). (District 15)

It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve. Motion passed 5-0.

6. Resolution by Committee on Public Works - Preliminary Resolution Declaring Intent to Levy Assessments for Sidewalks and/or Driveway Approaches for Project 24-1042 55th Street Resurfacing (55th Street - Green Bay Rd (STH 31) to 58th Avenue). (District 15)
It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve. Motion passed 5-0.
7. Acceptance of Project 22-1029 22nd Avenue Reconstruction Phase 5 (22nd Avenue - 81st Street to 85th Street) which has been satisfactorily completed by A.W. Oakes & Son, Inc. (Racine, WI). The final amount of the contract is \$2,377,900.51. (District 13) (referred to SWU)
It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve. Motion passed 5-0.
8. Acceptance of Project 24-1202 Tree Removal for 2024 Sidewalk Program (Various Locations) which has been satisfactorily completed by Homer Tree Service, Inc. (Lockport, IL). The final amount of the contract is \$40,729. (Districts 3, 5, 6, 7, 8, 10, 11, 12, 13 & 15)
It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve. Motion passed 5-0.
9. Transportation Project Plat No. 30-241-001 (Amendment 3) for Right-of-Way Acquisition Associated with Project 23-1021 60th Street Reconstruction (50th Avenue to 55th Avenue) Segment 6 project. (District 11 & 15)
It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve. Motion passed 5-0.
10. Resolution by Committee on Public Works - To Vacate a Portion of a Street at 28th Avenue and Lincoln Road. (Leiting/Wilson) (District 13) (CP Approved Ayes 8, Noes 0)
It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve. Motion passed 5-0.
11. Resolution by the Mayor - To Approve a Two-Lot Certified Survey Map for Property Located at 3321 80th Street. (North Shore Bank) (District 14) (CP Approved Ayes 8, Noes 0)
It was moved by Alderperson Bogdala, seconded by Alderperson Siel to approve as amended to include the condition that sidewalks on the southside of Lot 1 and Lot 2 must be installed before any occupancy is given on lot 1. Motion passed 5-0.

ALDERPERSONS' COMMENTS

Chairperson Rose thanked Alderperson Bogdala for his leadership and wished him well as Mayor-Elect. He also thanked Alderperson Mau for his service.

ADJOURNMENT – There being no further business to come before the Public Works Committee, it was moved by Alderperson Ruffalo, seconded by Alderperson Mau and unanimously approved to adjourn the meeting at 6:05 PM.

PUBLIC WORKS COMMITTEE

- MINUTES -

MONDAY, APRIL 15, 2024

6:45 PM

Chairperson Jack Rose
Vice Chairperson David F. Bogdala
Aldersperson Anthony Kennedy

Aldersperson David Mau
Aldersperson Dominic Ruffalo
Aldersperson Bill Siel

A special meeting of the Public Works Committee was held on Monday, April 15, 2024 in Room 202 of the Municipal Building. At roll call the following members were present: Chairperson Jack Rose, Vice Chairperson David F. Bogdala, Alderspersons Anthony Kennedy, David Mau, Dominic Ruffalo and Bill Siel. The meeting was called to order at 6:45 PM. Staff members in attendance were Brian Cater, Director of Public Works; Mike Maki, City Development Specialist and Aldersperson LaMacchia.

Citizen's Comments - None

1. Change Order 1 for Project 22-1424 Southport Beach House Phase 4 Interior Renovations (7835 Third Avenue). (District 3) (Parks Approved Ayes 4, Noes 0)
Aldersperson LaMacchia spoke. Mike Maki answered questions.
It was moved by Aldersperson Ruffalo, seconded by Aldersperson Siel to approve.
Motion passed 5-1 with Aldersperson Mau voting no.
2. Change Order 1 for Project 23-1424 Southport Beach House Phase 5 Exterior Renovations (7835 Third Avenue). (District 3) (Parks Approved Ayes 4, Noes 0)
It was moved by Aldersperson Ruffalo, seconded by Aldersperson Siel to approve.
Motion passed 5-1 with Aldersperson Mau voting no.

ALDERPERSONS' COMMENTS - None

ADJOURNMENT – There being no further business to come before the Public Works Committee, it was moved by Aldersperson Bogdala, seconded by Aldersperson Siel and unanimously approved to adjourn the meeting at 6:48 PM.



12575 Uline Drive • Pleasant Prairie, WI 53158
PHONE (262) 612-4200 • WEB uline.com

April 10, 2024

Brian Cater, Director of Public Works
City of Kenosha
625 52nd Street - Room 305
Kenosha, WI 53140
bcater@kenosha.org
262-653-4050

**RE: REQUEST FOR CONSIDERATION
38TH STREET LLC**

Dear Mr. Cater,

38th Street LLC officially requests consideration be granted an EXCEPTION to the requirement of Ordinance 5.05: CONSTRUCTION OF SIDEWALKS AND DRIVEWAY APPROACHES: Subsection C. Public Sidewalks Required for the Uline Distribution Development including Building WQ and Buildings 2, 3 and 4 along the north and south sides of 38th Street between 128th Avenue and 136th Avenue. This site can be identified as Kenosha County PIN Numbers: 08-221-25-252-041, 08-221-25-351-200, and 08-221-25-351-101.

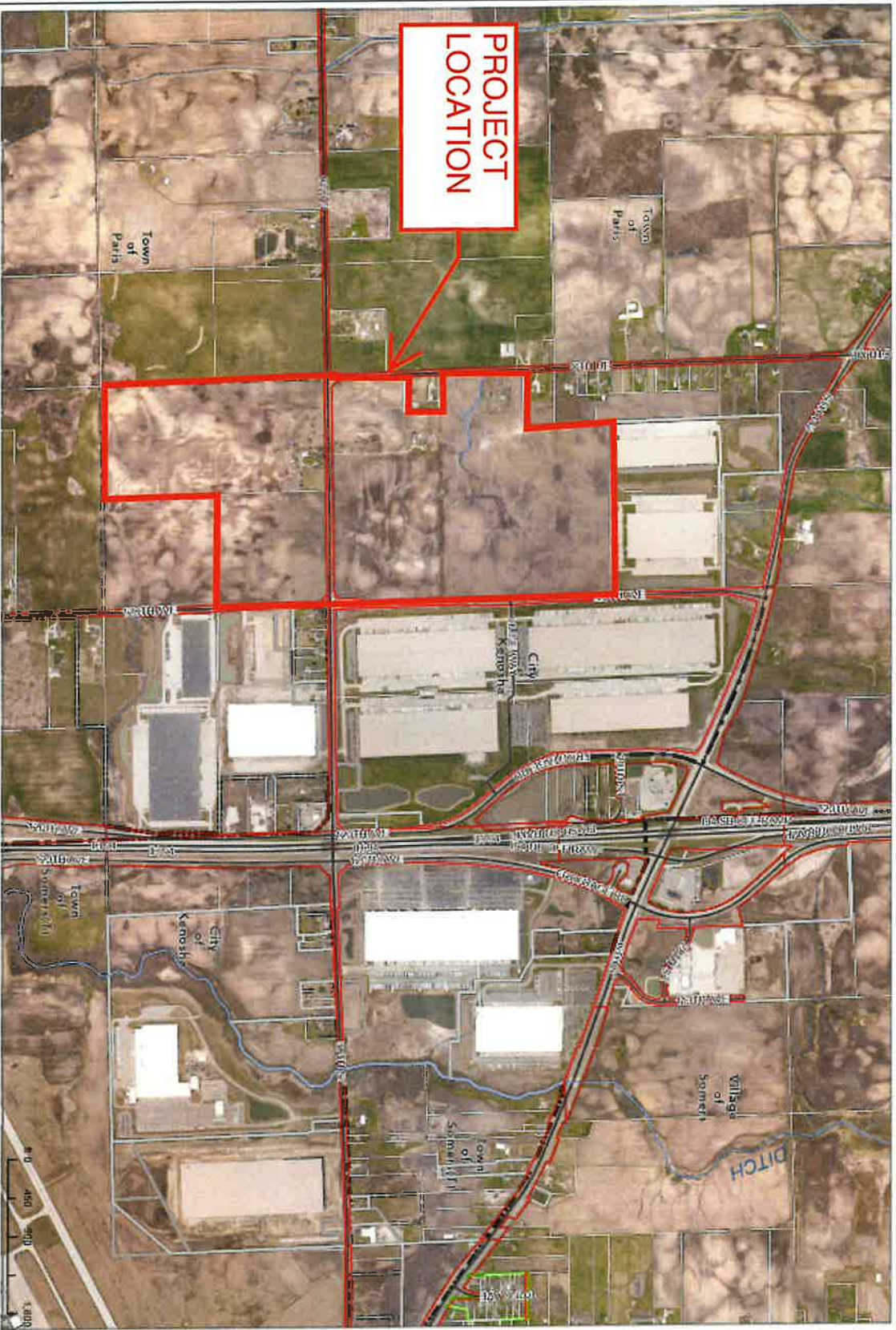
Section 5.05(C) 7. Sidewalks Shall Not Be Required: Subsection B states "Within Industrial Parks of over twenty (20) acres upon application for an exception to the Common Council and approval thereof, when and for so long as not deemed necessary". The park is significantly larger than the ordinance specified twenty (20) acre threshold to be considered for this EXCEPTION.

It is our understanding that this request must be presented to, and approved by, the Public Works Committee and Common Council. We respectfully request this request be presented to these City representatives.

If you have any questions or concerns, please contact me at 262-612-4200.

Sincerely,

Brad Folkert
Director of Construction
38th Street LLC



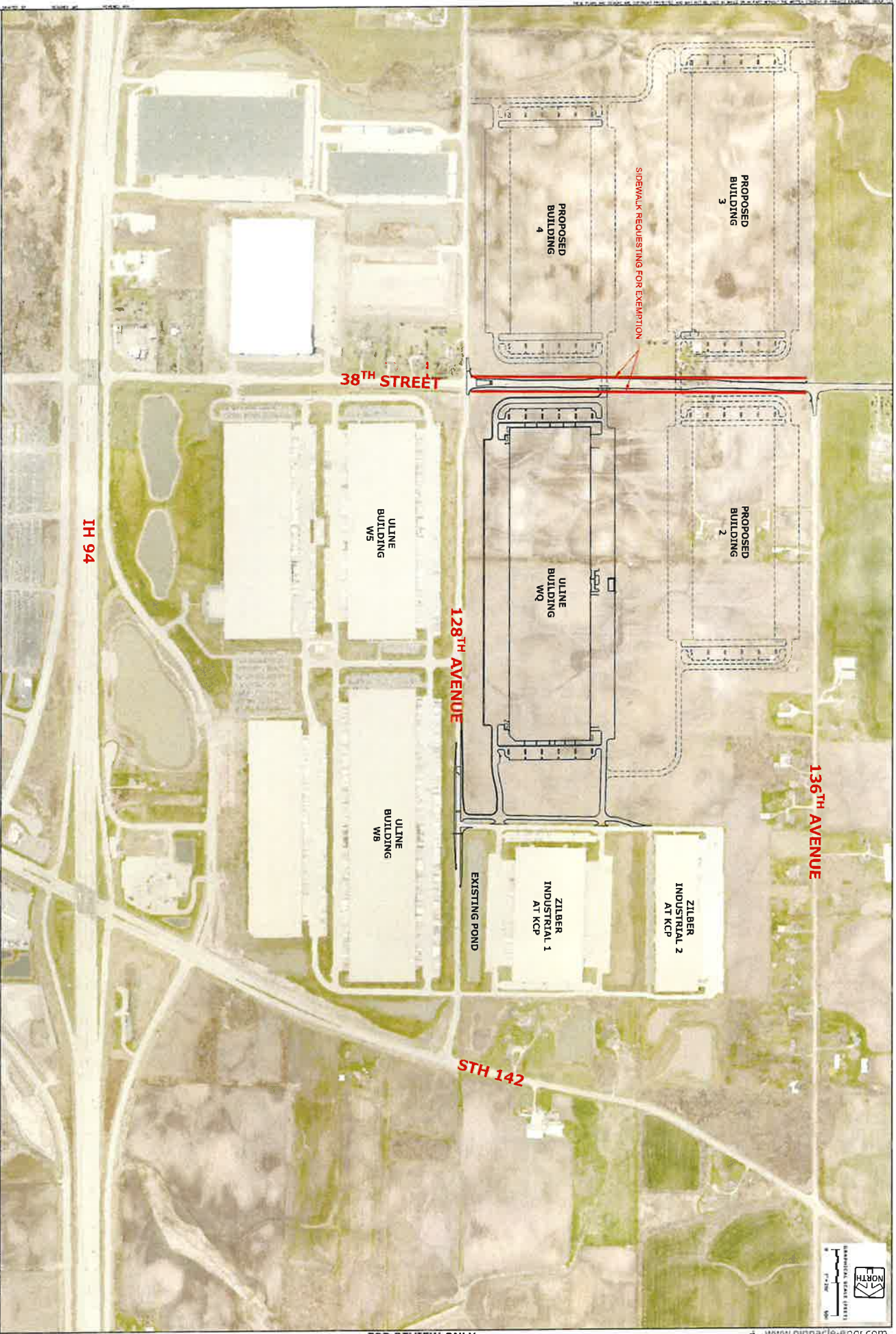
**PROJECT
LOCATION**

DISCLAIMER: This map is neither a legal nor a survey and is not intended to be used as one. The drawing is a compilation of records, data and information located in public files, records, and available offices and other sources affecting the area shown and is to be used for reference purposes only. Kenosha County is not responsible for any inaccuracies which may occur. If discrepancies are found, please contact Kenosha County.



1:13,453
1" = 1.21'

Date Printed: 4/10/2024



CONDITIONS OF APPROVAL

If conditions are not followed, the event may be shut down by the City, and any future events may be rejected.

1. Approved Operation of the following activities:
 - a. Have Food and Merchandise Vendors
 - b. Have Artwork Displays/Sales
 - c. Have Temporary Signage and Structures (Tents, Inflatables, Trailers and Portable Restrooms)
 - d. Have Amplified Sound (Announcements/Speeches)
 - e. Have Bonfire under the direction of the Bureau of Fire Prevention
 - f. Games
 - g. Have Public Entertainment (Band, DJ, Theatre)
 - h. Sell Fermented Malt and/or Wine Beverages [wristbands for 21+ or restricted area]
 - i. Use of Pennoyer Park:
 - i. All vendors, cars and equipment shall enter the park off of 41st Street. No vehicles shall drive, park, or cross the multi-use path on the east side of Kennedy Drive.
2. Vendor list with contact information must be submitted a minimum of 14 business days before the event to Kenosha Fire and Kenosha County Health.
 - a. Event Organizers may reach out to Kenosha County Public Health staff who are available to review plans and have discussion for any event.
 - b. The applicant must contact the Fire Prevention Bureau at 262.653.4410 or 262.653.4109 a minimum of fourteen (14) days prior to the event in order to coordinate inspections for the day of the event. All food trucks with grease laden vapors are required to have a fire suppression unit in their trucks per City Ordinance and State Fire Code.
3. Applicants must obtain a Temporary Class "B" license from the City Clerk-Treasurer's office. They can be contacted at 262.653.4020 or by emailing cityclerk@kenosha.org. Applicants must apply a minimum of 30 days prior to the event.
4. Applicant must work with the Bureau of Fire Prevention for the use of (Bonfire). Applicants must obtain all necessary permits and additional insurance as directed by Kenosha Fire Department. Applicants must apply a minimum of 30 days prior to the event.
5. All signage must comply with Chapter 15 of the Code of General Ordinances.
6. Per [WI State Statute 182.0175](#), the applicant is responsible for planning and performance of any type of ground penetration and excavation by providing advanced notice to Digger's Hotline (call 1.800.242.8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location.
7. Applicants are responsible for litter and debris and the site must be picked up at the end of the event.
 - a. Applicants are required to place all recyclables and trash in designated areas as determined by the Department of Parks. Recycling shall comply with the City of Kenosha recycling rules ([Code of General Ordinances 5.119](#) (H. Recyclable materials)). All other items shall be placed in the trash containers. If Recycling Containers are contaminated by items, other than those listed, applicants may be subject to additional charges.
8. The City can only authorize uses of City owned property or public rights-of-way. Any activity shown on private property must be authorized by the owner.
 - a. Applicants will be responsible for any damage caused to City property as a result of this event.
9. Submission of an Operational & Security Plan and Safety & Evacuation Plan (per NFPA 1 Chapter 10) is required and must be approved by the City Staff. These plans shall be submitted within 30-60 days prior to the start of the event. Please note the event will not be allowed to begin until approval is obtained and final authorization letter is executed.
10. Event Organizers must receive prior permission from the Department of Public Works (a minimum of 14 days prior to the event) for any request for directional markings on any structure, fixture, surface within the City's jurisdiction. If the request is approved, by the Department of Public Works, only the use of dry stick sidewalk-type chalks. All spray paints and spray chalks of any kind regardless of the claims by the manufacturer will be strictly prohibited. The use of such products will result in the organization being billed for all costs incurred to remove marks and/or restore the clean appearance of city paved surfaces and face the possible loss of permit privileges in the future. To establish the locations within the event area, organizers of all future events will be required to limit the use of markings to temporary signs on lathe or similar posts or the use of dry stick sidewalk-type chalks only. There will be no exceptions allowed for weather-related reasons or other.
11. The Applicant must:
 - a. Supervise all persons using the location under authority of the Special event permit.
 - b. Reimburse the City for any costs incurred in enforcing Permit Standards and Conditions within 30 days of receiving an invoice.
 - i. Event is subject to the annual fee table upon approval by Committee(s)
 - c. Procure any license or other permits required for this activity.
 - d. Obtain approval from City Development for any on site signage and obtain any necessary permits.
 - e. Provide private security for traffic issues, parking and/or crowd control.
12. Procure and maintain one (1) or more liability insurance policy(ies) written by one (1) or more insurance

CONDITIONS OF APPROVAL

If conditions are not followed, the event may be shut down by the City, and any future events may be rejected.

company(ies) licensed to do business in the State of Wisconsin as required by paragraph L of the Special Event Ordinance. The endorsements need to be filed in addition to the Certificate. These must be received fourteen (14) days prior to the event start date.

13. The event will be required to meet all requirements in the Code of General Ordinances for the City of Kenosha that are in effect at the time of the event.
14. Compliance with applicable Federal, State, County and City laws, rules and regulations including licensing conditions and operational requirements contained within Sections 5.04, 6.05, 12.02, 12.03, 12.04, 12.05, 13.03, 13.035, and 14.025.



PS # 15129762

Apr. 22 parks + PW



REVISED

Application for a Special Event Permit*
Form #ADM400 (rev. 12/2021)
*Subject to Change

- Nonrefundable Fee: \$100 if submitted 45 days or more before an event
Nonrefundable Fee: \$500 if submitted 30-45 days before an event
Applications for an event less than 30 days away will not be considered
Fee waived by ordinance

Before completing this application, carefully read the Special Event Planning Guide found at www.kenosha.org

Event Name: The Keno Nite Market
Event Date(s) Requested: One Saturday each month Rain Date(s): TBD

A. Event Organization

- 1. Organization's Name: The InCrowd LLC
2. Does this organization hold not-for-profit status? No
3. Organization's Address: 2618 67th Street City: Kenosha State: WI Zip: 53143
4. Contact Person: Jaramie Brantley
5. Contact Phone: (262) 3313418 Contact Email: theincrowdwisconsin@gmail.com

B. Event Location

- 1. Location (check all that apply): City Street, City Sidewalk, City Park, City-Owned Building*, City Owned Parcels, Water Utility Property, Airport Property, Transit Property
Name & Address of the park, and any building* (includes shelter, concession area, bandshell, etc.): 3601 7th ave Kenosha, WI 53140
2. Does the event require any streets to be closed? No
3. Type of street use requiring closure: Other
4. Attach a scaled site plan of the event location and include the following if applicable: Site Plan Attached
Fences, Beer Garden, Waste Containers, Stages, Temporary Structures (tents, trailers, etc.), Entrances/Exits, Staging Areas, Portable Toilets, Signage, Volunteer Check-in, Vendor locations, Routes & Traffic Lanes (including barricades), Parking (including handicapped spaces), Street parking restrictions

C. Event Operation Plan & Details

1. Attach additional pages for events more than 3 days. Each day's event times must be listed.

SET-UP DATE	DAY 1 EVENT DATE	DAY 2 EVENT DATE	DAY 3 EVENT DATE	TEAR-DOWN DATE
day off	May 25th	June 22nd	July 27th	next day
SET-UP TIME	DAY 1 START & END TIMES	DAY 2 START & END TIMES	DAY 3 START & END TIMES	TEAR-DOWN TIME
8:00 AM	4pm - 10pm	4pm - 10pm	4pm - 10pm	8pm - 12pm

2. Estimated Number of Attendees Per Day: 5,000

3. Event Description (provide a brief description of the event; attach additional pages if needed):

The event is a artisan and craft market featuring food vendors and live music. The twist on the market is that it will be held at night from 4-10pm. (i.e. The Milwaukee Night Market)

4. Indicate if the event will have any of the following (check all that apply):

- | | | | |
|--|--|--|--|
| <input checked="" type="checkbox"/> Food Vendors | <input checked="" type="checkbox"/> Merchandise Vendors | <input checked="" type="checkbox"/> Artwork Displays/Sales | <input checked="" type="checkbox"/> Signage |
| <input type="checkbox"/> Animal Rides | <input type="checkbox"/> Petting Zoo | <input type="checkbox"/> Rides | <input checked="" type="checkbox"/> Announcements/Speeches |
| <input type="checkbox"/> Fireworks* | <input checked="" type="checkbox"/> Bonfire* | <input type="checkbox"/> Pyrotechnic Devices* | <input type="checkbox"/> Horse Drawn Vehicles** |
| <input type="checkbox"/> Carnival | <input type="checkbox"/> Circus | <input checked="" type="checkbox"/> Games | <input checked="" type="checkbox"/> Public Entertainment |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Sports tournament (list type: softball, hardball, rugby, etc.): _____ | <input checked="" type="checkbox"/> Band | <input checked="" type="checkbox"/> DJ <input checked="" type="checkbox"/> Theatre |

*If approved by the Parks Commission, an Open Burning/Fireworks Permit may be obtained a minimum of fourteen (14) business days before the event. For details, contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109.

**The event must be in compliance with Chapter 14.025 C & D of the Code of General Ordinances.

D. Beer/Wine

1. Will beer and/or wine be served or sold at the event? Yes No (If no, skip to section E.)
Event staff or security will check identification and issue wristbands to anyone age 21 and older who wishes to purchase beer or wine.

2. Name of organization applying for the Temporary Class "B" Retailer's License: The Kenosha Shrine Club
 Contact the City Clerk-Treasurer's office at 262-653-4020 or by emailing cityclerk@kenosha.org a minimum of 30 days prior to the event to obtain a Temporary Class "B"/"Class B" Retailer's License.

3. Specify, for each day of sale, the start and end times when beer/wine will be sold. Attach additional sheets if needed for more than 3 days. Note: If the event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Parks Commission.

Day 1 Date of beer/wine sales	Day 2 Date of beer/wine sales	Day 3 Date of beer/wine sales
May	June	
Start Time 4pm	Start Time 4pm	Start Time 4pm
End time 10pm	End time 10pm	End time 10pm

E. Food/Merchandise

1. Will food be sold or served at your event? Sold Served No Food

Contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe handling of food and beverages.

Contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Will vendors sell merchandise at the event? Yes No

- ◆ If yes to either food or merchandise, complete a Vendor List and submit it at least fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need: Electricity Yes No Water Yes No

Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

2. Indicate requests for any of the following City-provided rental equipment (check all that apply).

Supplies are limited and granted upon availability.

<input type="checkbox"/> Bleachers	# requested _____	<input type="checkbox"/> Benches	# requested _____
<input type="checkbox"/> Barricades	# requested _____	<input checked="" type="checkbox"/> Picnic Tables	# requested <u>10</u>
<input checked="" type="checkbox"/> Trash Carts	# requested <u>10</u>	<input checked="" type="checkbox"/> Traffic Cones	# requested <u>10</u>
<input checked="" type="checkbox"/> Recycling Carts	# requested <u>10</u>	<input type="checkbox"/> Traffic Signs	# requested _____
<input type="checkbox"/> Showmobile (2 available)	# requested _____	<input type="checkbox"/> Generator (1 available and only with Showmobile)	
<input type="checkbox"/> Reviewing Stands	# requested _____		
<input type="checkbox"/> Fencing			

How many 50 foot sections of snow fencing? _____ How many 6 foot sections of white plastic portable fencing? _____

G. Temporary Structures

1. Will the event have any temporary structures or signage? Yes No (If no, skip to section H.)
Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.

2. In addition to City Equipment, what other type of temporary structures will be at the event (check all that apply)?

Tents Inflatables Staging Trailers Dunk Tank Signage*
(larger than 10x10 pop up)

Portable restrooms/ handwash stations Other (Please Explain): _____

*Any signage must comply with Chapter 15 of the City's code of general ordinances. Include an example of proposed signage. For any questions on signage, contact City Development at: 262-653-4030.

3. I understand that if the event has any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. Yes JB Initial

*****VERY IMPORTANT*****

WI State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments shall have the discretion to modify the required security plan as they deem necessary; and may recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: Secure private security along with assistance from KPD

2. Is approval for overnight security requested for the event? Yes No

3. Will the event have private security? Yes No

4. Will private security at the event be armed? Yes No

5. Private Security Company Name: The InCrowd LLC Phone #: 262-331-3418

6. Are the services of the City of Kenosha Police personnel requested? (if so, contact Kenosha Police: 262-605-5216)
 Yes No

7. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.

Name of Designated Head of Security: Jaramie R Brantley
First M.I. Last

Head of Security's Phone Number: 262-331-3418

***REQUIRED: Detailed security and operational plan:**

Attached Will be submitted a minimum of 14 business days before the event.

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

a. Commercial General Liability:

General Aggregate - Two Million Dollars (\$2,000,000.00)

Each Occurrence - One Million Dollars (\$1,000,000.00)

b. Automobile Liability: (When required as a permit condition)

Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars (\$1,000,000.00).

c. Liquor Liability Coverage (When alcohol is approved for the Special Event)

General Aggregate - One Million Dollars (\$1,000,000.00)

Each Occurrence - One Million Dollars (\$1,000,000.00)

d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)

Two Million Dollars (\$2,000,000.00) per person

Two Million Dollars (\$2,000,000.00) aggregate

e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials, representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed \$5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

Certificate of Liability Insurance:

Attached Will be submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed by an authorized agent of the organization presenting the event, and filed as a condition of approval.

- a)
 - I understand the filing of this application does not ensure the issuance of this licenses.
 - I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
 - I further understand that an incomplete application may cause a delay in processing or a denial of the event.
 - I have reviewed the Code of General Ordinance Chapter 12.06 "Special Event Permit"

Print Name of Authorized Agent: Jaramie Brantley

Signature:  Date: 4/9/24

INDEMNITY AND HOLD HARMLESS AGREEMENT

**SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06**

Jaramie Brantley

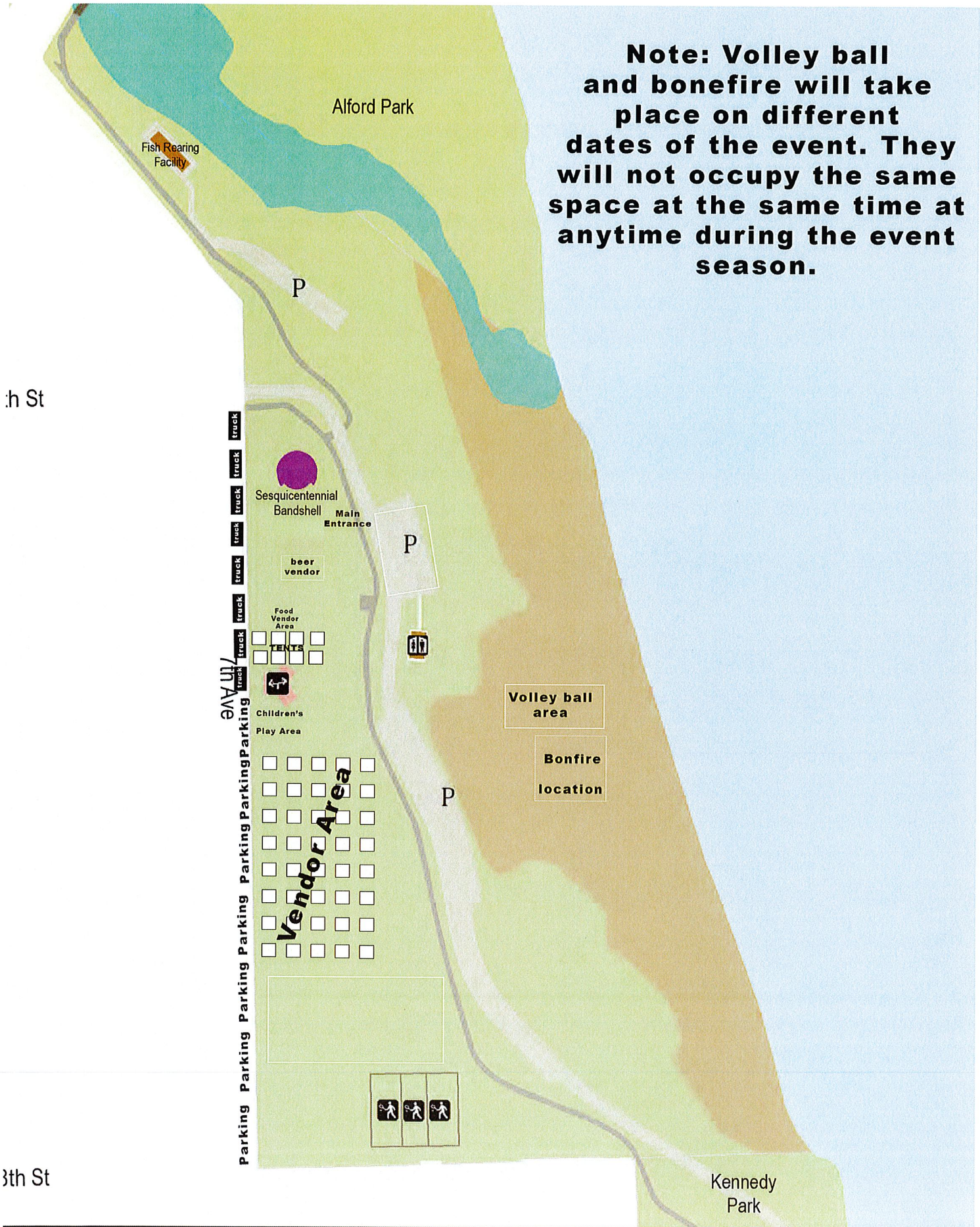
Authorized Agent of Special Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

Applicant Signature:  Date: 4/9/24

Please sign, date and return the completed application to:
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140

Note: Volley ball and bonfire will take place on different dates of the event. They will not occupy the same space at the same time at anytime during the event season.



5th St

3th St



Thank you. The following payment has been successfully submitted.

Payment Submitted

Confirmation number: **1342319015**
 Payment Date: **Mar 25, 2024 10:57:06 AM**
 Payment Type: **Public Works**
 Account Number: **Special Event**
 Payment Method: **Visa**
 Card Number: *******1117**
 Card Holder Name: **BRANTLEY/JARAMIE**
 Expiration Date: **11/24**
 Payment Amount: **\$100.00**
 Processing Fee: **\$3.00**
 Total Amount Charged: **\$103.00**

CITY OF KENOSHA
 GENERAL RECEIPT
 C O P Y

RECEIPT NO.: 198025
 RECEIPT DATE: 03/25/24
 RECEIPT NAME: JARAMINE BRANTLEY
 ADDRESS: 2618 67TH ST

KENOSHA, WI 53143

KENO NITE MARKET
 5/25,6/22,7/27,8/24,9/28/2024

DESCRIPTION/ACCT NUMBER	AMOUNT
SPECIAL EVENT APPLIC	
110-00-44605-000-000	100.00

DUE:	100.00
CREDIT:	100.00
CHANGE:	

RECEIVED BY: PWCOUNT3

#



April 17, 2024

TO: Eric Haugaard, Chairperson of Park Commission (District 1)
Jack Rose, Chairperson of Public Works Committee (District 15)

CC: Alderperson Haugaard (District 1)
Kris Kochman, Community Relations Liaison

FROM: Katie Elder, CPRP Brian Cater, P.E.
Director of Parks Director of Public Works

RE: Park Commission: Request from Lemon Street Gallery for use of Union Park on June 16, July 21, August 18, September 15 and October 20, 2024 (Rain Dates: June 23, July 28, August 25, September 22 and October 27, 2024) to hold the Kenosha Art Market. (District 1)

Public Works Committee: Request from Lemon Street Gallery for use of the West Side of 7th Avenue Adjacent to Union Park on June 16, July 21, August 18, September 15 and October 20, 2024 (Rain Dates: June 23, July 28, August 25, September 22 and October 27, 2024) to hold the Kenosha Art Market. (District 1)

BACKGROUND/ANALYSIS

Lemon Street Gallery is requesting from the Board of Park Commission the use of Union Park on June 16, July 21, August 18, September 15 and October 20, 2024 (Rain Dates: June 23, July 28, August 25, September 22 and October 27, 2024) to hold the Kenosha Art Market to:

AND from the Public Works Committee the use of the West Side of 7th Avenue Adjacent to Union Park on June 16, July 21, August 18, September 15 and October 20, 2024 (Rain Dates: June 23, July 28, August 25, September 22 and October 27, 2024) to hold the Kenosha Art Market to:

- a. Hold the Kenosha Art Market
- b. Have set up on dates of events
- c. Have takedown on dates of events
- d. Use of west side of 7th Avenue adjacent to Union Park
- e. Have Food and Merchandise Vendors
- f. Have Artwork Displays/Sales
- g. Have Public Entertainment (Band)

Event hours will be 10AM-2PM. Setup will take place beginning at 8AM on the days of the events and take down is scheduled following the completion of each event at 2PM.

Assuming availability, as determined by City Staff, the requested equipment will be supplied by the Department of Parks.

The event description: "A market for local artists to display and sell their handmade goods. Live music and food vendors planned for each market date."

CONDITIONS OF APPROVAL

If conditions are not followed, the event may be shut down by the City, and any future events may be rejected.

1. Approved Operation of the following activities:
 - a. Have Food and Merchandise Vendors
 - b. Have Artwork Displays/Sales
 - c. Have Public Entertainment (Band)
2. Vendor list with contact information must be submitted a minimum of 14 business days before the event to Kenosha Fire and Kenosha County Health.
 - a. Event Organizers may reach out to Kenosha County Public Health staff who are available to review plans and have discussion for any event.
 - b. The applicant must contact the Fire Prevention Bureau at 262.653.4410 or 262.653.4109 a minimum of fourteen (14) days prior to the event in order to coordinate inspections for the day of the event. All food trucks with grease laden vapors are required to have a fire suppression unit in their trucks per City Ordinance and State Fire Code.
3. No Tents larger than 10'x10' are allowed unless an application for "Temporary Structures", is submitted and approved.
4. Per [WI State Statute 182.0175](#), the applicant is responsible for planning and performance of any type of ground penetration and excavation by providing advanced notice to Digger's Hotline (call 1.800.242.8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location.
5. Applicants are responsible for litter and debris and the site must be picked up at the end of the event.
 - a. Applicants are required to place all recyclables and trash in designated areas as determined by the Department of Parks. Recycling shall comply with the City of Kenosha recycling rules ([Code of General Ordinances 5.119](#) (H. Recyclable materials)). All other items shall be placed in the trash containers. If Recycling Containers are contaminated by items, other than those listed, applicants may be subject to additional charges.
6. The City can only authorize uses of City owned property or public rights-of-way. Any activity shown on private property must be authorized by the owner.
 - a. Applicants will be responsible for any damage caused to City property as a result of this event.
7. Submission of an Operational & Security Plan and Safety & Evacuation Plan (per NFPA 1 Chapter 10) is required and must be approved by the City Staff. These plans shall be submitted within 30-60 days prior to the start of the event. Please note the event will not be allowed to begin until approval is obtained and final authorization letter is executed.
8. Event Organizers must receive prior permission from the Department of Public Works (a minimum of 14 days prior to the event) for any request for directional markings on any structure, fixture, surface within the City's jurisdiction. If the request is approved, by the Department of Public Works, only the use of dry stick sidewalk-type chalks. All spray paints and spray chalks of any kind regardless of the claims by the manufacturer will be strictly prohibited. The use of such products will result in the organization being billed for all costs incurred to remove marks and/or restore the clean appearance of city paved surfaces and face the possible loss of permit privileges in the future. To establish the locations within the event area, organizers of all future events will be required to limit the use of markings to temporary signs on lathe or similar posts or the use of dry stick sidewalk-type chalks only. There will be no exceptions allowed for weather-related reasons or other.
9. The Applicant must:
 - a. Supervise all persons using the location under authority of the Special event permit.
 - b. Reimburse the City for any costs incurred in enforcing Permit Standards and Conditions within 30 days of receiving an invoice.
 - i. Event is subject to the annual fee table upon approval by Committee(s)
 - c. Procure any license or other permits required for this activity.
 - d. Obtain approval from City Development for any on site signage and obtain any necessary permits.
 - e. Provide private security for traffic issues, parking and/or crowd control.
10. Procure and maintain one (1) or more liability insurance policy(ies) written by one (1) or more insurance company(ies) licensed to do business in the State of Wisconsin as required by paragraph L of the Special Event Ordinance. The endorsements need to be filed in addition to the Certificate. These must be received fourteen (14) days prior to the event start date.
11. The event will be required to meet all requirements in the Code of General Ordinances for the City of Kenosha that are in effect at the time of the event.
12. Compliance with applicable Federal, State, County and City laws, rules and regulations including licensing conditions and operational requirements contained within Sections 5.04, 6.05, 12.02, 12.03, 12.04, 12.05, 13.03, 13.035, and 14.025.



Application for a Special Event Permit*
Form #ADM400 (rev. 12/2021)

*Subject to Change

- Nonrefundable Fee: \$100 if submitted 45 days or more before an event
- Nonrefundable Fee: \$500 if submitted 30-45 days before an event
- Applications for an event less than 30 days away will not be considered
- Fee waived by ordinance

Before completing this application, carefully read the Special Event Planning Guide found at www.kenosha.org

Event Name: Kenosha Art Market

Event Date(s) Requested: 6-16, 7-21, 8-18, 9-15, 10-20 Rain Date(s): 6-23, 7-28, 8-25, 9-22, 10-27

A. Event Organization

- Organization's Name: Lemon Street Gallery
- Does this organization hold not-for-profit status? No Yes (Please provide verification of 501(c) 3 status by submitting organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy). Required to receive non-profit rate for equipment rental.
- Organization's Address: 4601 Sheridan Rd City: Kenosha State: WI Zip: 53140
- Contact Person: Brenna Eaves
- Contact Phone: 262-287-5742 Contact Email: eaves.brenna@gmail.com

B. Event Location

1. Location (check all that apply):

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> City Street | <input type="checkbox"/> City Sidewalk | <input checked="" type="checkbox"/> City Park | <input type="checkbox"/> City-Owned Building* |
| <input type="checkbox"/> City Owned Parcels | <input type="checkbox"/> Water Utility Property | <input type="checkbox"/> Airport Property | <input type="checkbox"/> Transit Property |

Name & Address of the park, and any building* (includes shelter, concession area, bandshell, etc.):

Union Park, 4500 7th ave, Kenosha, WI

2. Does the event require any streets to be closed? Yes No

Name of street: _____ From: _____ To: _____

3. Type of street use requiring closure: Parade Run or Walk Other: _____

4. Attach a scaled site plan of the event location and include the following if applicable: Site Plan Attached

- | | | |
|--|--|--|
| <input type="checkbox"/> Fences | <input type="checkbox"/> Entrances/Exits | <input type="checkbox"/> Volunteer Check-in |
| <input type="checkbox"/> Beer Garden | <input type="checkbox"/> Staging Areas | <input checked="" type="checkbox"/> Vendor locations |
| <input checked="" type="checkbox"/> Waste Containers | <input type="checkbox"/> Portable Toilets | <input type="checkbox"/> Routes & Traffic Lanes (including barricades) |
| <input type="checkbox"/> Stages | <input type="checkbox"/> Signage | <input checked="" type="checkbox"/> Parking (including handicapped spaces) |
| <input checked="" type="checkbox"/> Temporary Structures (tents, trailers, etc.) | <input type="checkbox"/> Street parking restrictions | |

C. Event Operation Plan & Details

1. Attach additional pages for events more than 3 days. Each day's event times must be listed.

SEE EXTRA SHEET

SET-UP DATE	DAY 1 EVENT DATE	DAY 2 EVENT DATE	DAY 3 EVENT DATE	TEAR-DOWN DATE
DAY-OF	June 16	July 21	August 18	DAY-OF
SET-UP TIME	DAY 1 START & END TIMES	DAY 2 START & END TIMES	DAY 3 START & END TIMES	TEAR-DOWN TIME
8AM-9:45	10AM-2PM	10AM-2PM	10AM-2PM	2PM-4PM

2. Estimated Number of Attendees Per Day: 300

3. Event Description (provide a brief description of the event; attach additional pages if needed):

A market for local artists to display and sell their handmade goods. Live music and food vendors planned for each market date.

4. Indicate if the event will have any of the following (check all that apply):

- Food Vendors
- Merchandise Vendors
- Artwork Displays/Sales
- Signage
- Animal Rides
- Petting Zoo
- Rides
- Announcements/Speeches
- Fireworks*
- Bonfire*
- Pyrotechnic Devices*
- Horse Drawn Vehicles**
- Carnival
- Circus
- Games
- Public Entertainment
- Other: _____
- Sports tournament (list type: softball, hardball, rugby, etc.): _____
- Band
- DJ
- Theatre

*If approved by the Parks Commission, an [Open Burning/Fireworks Permit](#) may be obtained a minimum of fourteen (14) business days before the event. For details, contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109.

**The event must be in compliance with [Chapter 14.025 C & D](#) of the Code of General Ordinances.

D. Beer/Wine

1. Will beer and/or wine be served or sold at the event? Yes No (If no, skip to section E.)
Event staff or security will check identification and issue wristbands to anyone age 21 and older who wishes to purchase beer or wine.

2. Name of organization applying for the Temporary Class "B" Retailer's License: _____
 Contact the City Clerk-Treasurer's office at 262-653-4020 or by emailing cityclerk@kenosha.org a minimum of 30 days prior to the event to obtain a [Temporary Class "B"/"Class B" Retailer's License](#).

3. Specify, for each day of sale, the start and end times when beer/wine will be sold. Attach additional sheets if needed for more than 3 days. Note: If the event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Parks Commission.

Day 1 Date of beer/wine sales	Day 2 Date of beer/wine sales	Day 3 Date of beer/wine sales
Start Time	Start Time	Start Time
End time	End time	End time

E. Food/Merchandise

1. Will food be sold or served at your event? Sold Served No Food

Contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe handling of food and beverages.

Contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Will vendors sell merchandise at the event? Yes No

◆ If yes to either food or merchandise, complete a Vendor List and submit it at least fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need: Electricity Yes No Water Yes No

Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

2. Indicate requests for any of the following City-provided rental equipment (check all that apply).

Supplies are limited and granted upon availability.

- | | | | |
|---|----------------------|---|----------------------|
| <input type="checkbox"/> Bleachers | # requested _____ | <input type="checkbox"/> Benches | # requested _____ |
| <input type="checkbox"/> Barricades | # requested _____ | <input checked="" type="checkbox"/> Picnic Tables | # requested <u>6</u> |
| <input checked="" type="checkbox"/> Trash Carts | # requested <u>5</u> | <input type="checkbox"/> Traffic Cones | # requested _____ |
| <input type="checkbox"/> Recycling Carts | # requested _____ | <input type="checkbox"/> Traffic Signs | # requested _____ |
| <input type="checkbox"/> Showmobile (2 available) | # requested _____ | <input type="checkbox"/> Generator (1 available and only with Showmobile) | |
| <input type="checkbox"/> Reviewing Stands | # requested _____ | | |
| <input type="checkbox"/> Fencing | | | |

How many 50 foot sections of snow fencing? _____ How many 6 foot sections of white plastic portable fencing? _____

G. Temporary Structures

1. Will the event have any temporary structures or signage? Yes No (If no, skip to section H.)
Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.

2. In addition to City Equipment, what other type of temporary structures will be at the event (check all that apply)?

- Tents (larger than 10x10 pop up) Inflatables Staging Trailers Dunk Tank Signage*
- Portable restrooms/ handwash stations Other (Please Explain): _____

*Any signage must comply with Chapter 15 of the City's code of general ordinances. Include an example of proposed signage. For any questions on signage, contact City Development at: 262-653-4030.

3. I understand that if the event has any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. Yes _____ Initial

*****VERY IMPORTANT*****

WI State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. *There are no exceptions.*

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments shall have the discretion to modify the required security plan as they deem necessary; and may recommend denial of the Special Event Permit if the security plan is inadequate.

- 1. Briefly describe security measures: It will be managed by ArtMarket staff & volunteers.
- 2. Is approval for overnight security requested for the event? Yes No
- 3. Will the event have private security? Yes No
- 4. Will private security at the event be armed? Yes No
- 5. Private Security Company Name: _____ Phone #: _____
- 6. Are the services of the City of Kenosha Police personnel requested? (if so, contact Kenosha Police: 262-605-5216)
 Yes No
- 7. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.

Name of Designated Head of Security: Brenna R Eaves
First M.I. Last

Head of Security's Phone Number: 262-287-5742

***REQUIRED: Detailed security and operational plan:**

- Attached Will be submitted a minimum of 14 business days before the event.

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

- a. Commercial General Liability:
 - General Aggregate - Two Million Dollars (\$2,000,000.00)
 - Each Occurrence - One Million Dollars (\$1,000,000.00)
- b. Automobile Liability: (When required as a permit condition)
 - Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars (\$1,000,000.00).
- c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
 - General Aggregate - One Million Dollars (\$1,000,000.00)
 - Each Occurrence - One Million Dollars (\$1,000,000.00)
- d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
 - Two Million Dollars (\$2,000,000.00) per person
 - Two Million Dollars (\$2,000,000.00) aggregate

e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials, representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed \$5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

Certificate of Liability Insurance:


- Attached Will be submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed by an authorized agent of the organization presenting the event, and filed as a condition of approval.

- I understand the filing of this application does not ensure the issuance of this licenses.
- I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
- I further understand that an incomplete application may cause a delay in processing or a denial of the event.
- I have reviewed the [Code of General Ordinance Chapter 12.06 "Special Event Permit"](#)

Print Name of Authorized Agent: Brenna Eaves

Signature: 

Date: 3/14/2024


INDEMNITY AND HOLD HARMLESS AGREEMENT

**SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06**

Brenna Eaves

Authorized Agent of Special Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.


Applicant Signature

3/14/2024
Date






Please sign, date and return the completed application to:

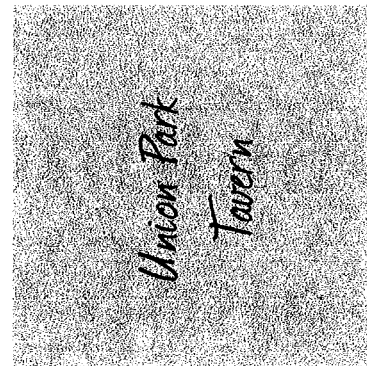
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140

Kenosha Art Market Booth Map
 4500 7th Ave - Union Park 10AM - 2PM

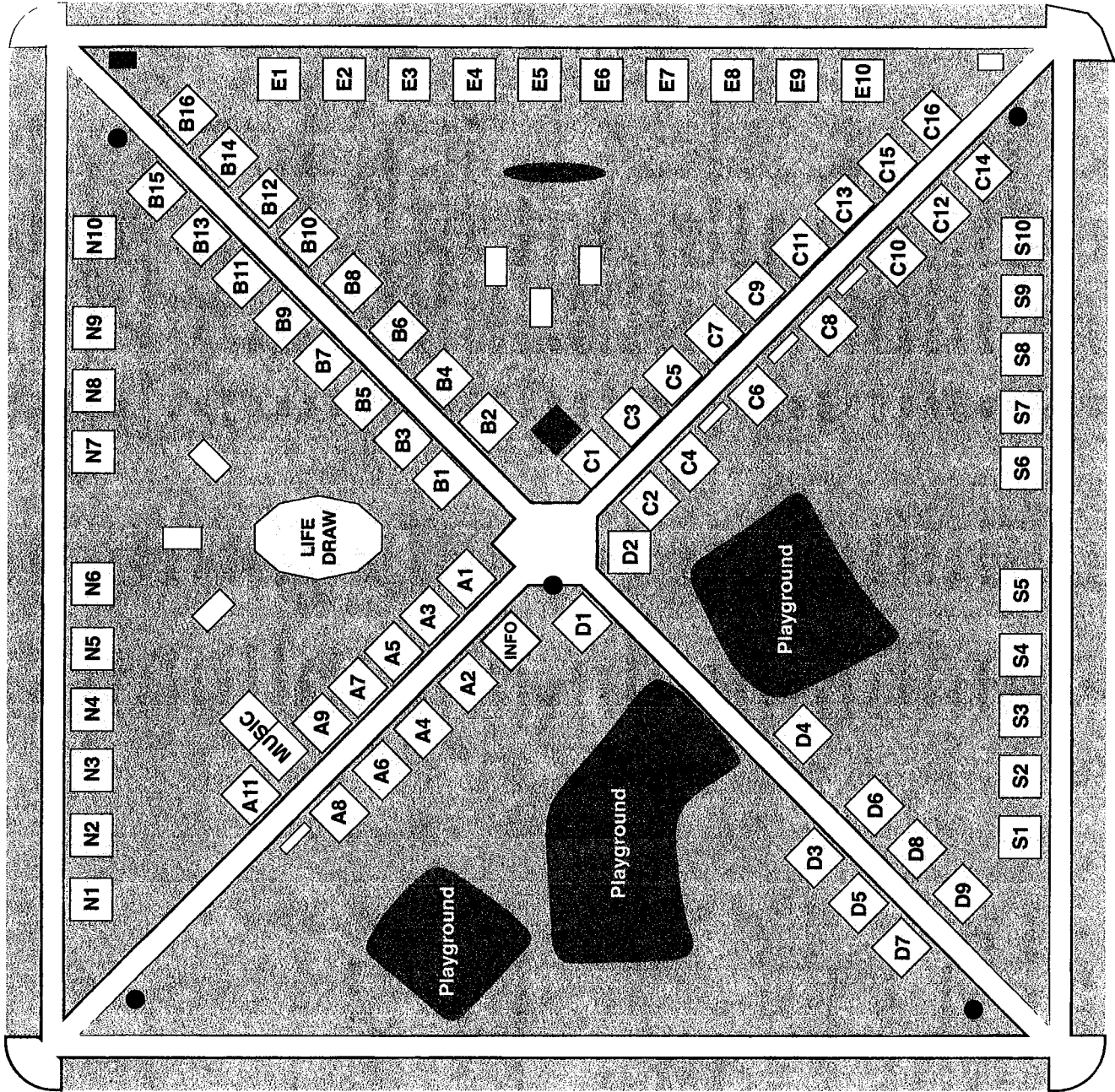
For refreshments, ATM, or use of a bathroom, please visit **Union Park Tavern** (southwest across the street)!

More park features

-  Picnic table
-  Trash can
-  Park bench
-  Little Free Gallery
-  Little Free Library



Curbside Parking - North



Curbside Parking - West

Curbside Parking - East

Curbside Parking - South

Day 1 event date: June 16 (rain date June 23)
Day 2 event date: July 21 (rain date July 28)
Day 3 event date: Aug 18 (rain date Aug 25)
Day 4 event date: Sept 15 (rain date Sept 22)
Day 5 event date: Oct 20 (rain date Oct 27)

APPLIES TO ALL ABOVE:

Set-up date : DAY-OF

Tear-down : DAY-OF

Set-up time : 8:00 - 9:45AM

Tear-down time : 2:00 - 4:00PM

Start and end times: 10AM - 2PM

April 17, 2024

TO: Eric Haugaard, Chairperson of Park Commission (District 1)
Jack Rose, Chairperson of Public Works Committee (District 15)

CC: Alderperson Siel (District 2)
Kris Kochman, Community Relations Liaison

FROM: Katie Elder, CPRP Brian Cater, P.E.
Director of Parks Director of Public Works

RE: Park Commission: Request from City of Kenosha for use of Wolfenbuttel Park, Closure of Kennedy Drive and Simmons Island Drive from July 4-7, 2024 to hold the Celebrate America. (District 2)

Public Works Committee: Request from City of Kenosha for use of Parcel J, Celebration Place City Streets per map and City Owned Parking Lots from July 4-7, 2024 to hold the Celebrate America. (District 2)

BACKGROUND/ANALYSIS

City of Kenosha is requesting from the Board of Park Commission the use of Wolfenbuttel Park from July 4-7, 2024 to: and from the Public Works Committee the use of Parcel J, Celebration Place, City Streets per map and City Owned Parking Lots from July 4-7, 2024 to:

- a. Hold the Celebrate America Festival on July 4-5, 2024 and Carnival on July 4-7, 2024
- b. Have set up on July 1, 2024
- c. Have takedown on July 8, 2024
- d. Hold the Celebrate America Festival beginning at 11am on July 4-5, 2024 and Carnival beginning at 10AM July 4-7, 2024
- e. Close Kennedy Drive, Simmons Island Road, 50th Street, 4th Avenue, 51st Place, 54th Street, 56th Street, Calabria Way and Italiana Circle on July 4, 2024 of event in accordance with Fire Department restrictions
- f. Have Food and Merchandise Vendors
- g. Have Temporary Signage and Structures (Tents, Inflatables, Trailers and Portable Restrooms)
- h. Have Rides
- i. Have Fireworks under the direction of the Bureau of Fire Prevention.
- j. Have Carnival Games
- k. Have Public Entertainment (Band)
- l. Sell Fermented Malt and/or Wine Beverages [wristbands for 21+ or restricted area]

Event hours will be Fireworks display on July 4, 2024 beginning at 9:30PM; Festival on July 4, 2024 from 11AM-9:30PM and July 5, 2024 from 11AM-10PM and Carnival on July 4, 2024 from 10AM-9PM, July 5-6, 2024 from 10AM-10PM and July 7, 2024 from 10AM-8PM. Setup will take place beginning on July 1, 2024 (except for road closures) and take down is scheduled for July 8, 2024. ***Road closures would be in place on July 4, 2024 only during event hours through the end of fireworks traffic away from the lake.

Assuming availability, as determined by City Staff, the requested equipment will be supplied by the Department of Parks AND Public Works Department.

The event description: "Fireworks display on July 4, festival with live entertainment July 4-5, Carnival July 4-7."

CONDITIONS OF APPROVAL

If conditions are not followed, the event may be shut down by the City, and any future events may be rejected.

1. Approved Operation of the following activities:
 - a. Have Food and Merchandise Vendors
 - b. Have Temporary Signage and Structures (Tents, Inflatables, Trailers and Portable Restrooms)
 - c. Have Fireworks under the direction of the Bureau of Fire Prevention.
 - d. Have Carnival, Games
 - e. Have Public Entertainment (Band)
 - f. Sell Fermented Malt and/or Wine Beverages [wristbands for 21+ or restricted area]
2. Closure of see map must be closed adhering to all restrictions in accordance with Kenosha Fire Department requirements which include, but are not limited to, maintaining a minimum of 12 feet access at all times, no structures other than tents are allowed in the roadway for this event, and all items placed in the roadway must be easily moved if Emergency personnel are required.
 - a. Submit a copy of the notification to all affected properties to Kris Kochman a minimum of 7-days prior to the event.
 - b. Traffic control must be set up in accordance with the attached traffic control plan and upon completion of the event returned back to lawn park areas or locations that the City left them for use.
 - c. A sample of the "NO PARKING" sign will be supplied along with a color sample. The applicant is responsible for having the signs printed, supplying the lath for posting and placing the signs along sections as depicted on the attached map. These signs must be posted, by the event organizer, at least 24 hours before each event. Applicants are responsible for their removal upon completion of the event.
 - d. No vendors and/or tents will be allowed in the roadway. All vendors and/or tents must be within the parcel(s) and sidewalks shall remain open during the event.
3. Vendor list with contact information must be submitted a minimum of 14 business days before the event to Kenosha Fire and Kenosha County Health.
 - a. Event Organizers may reach out to Kenosha County Public Health staff who are available to review plans and have discussion for any event.
 - b. The applicant must contact the Fire Prevention Bureau at 262.653.4410 or 262.653.4109 a minimum of fourteen (14) days prior to the event in order to coordinate inspections for the day of the event. All food trucks with grease laden vapors are required to have a fire suppression unit in their trucks per City Ordinance and State Fire Code.
4. Applicants must obtain a Temporary Class "B" license from the City Clerk-Treasurer's office. They can be contacted at 262.653.4020 or by emailing cityclerk@kenosha.org. Applicants must apply a minimum of 30 days prior to the event.
5. Applicant must work with the Bureau of Fire Prevention for the use of Bonfire. Applicants must obtain all necessary permits and additional insurance as directed by Kenosha Fire Department. Applicants must apply a minimum of 30 days prior to the event.

Signage is approved only on the day of the event unless approved specifically for other days by the Parks Commission and/or the Public Works Committee.
6. Per [WI State Statute 182.0175](#), the applicant is responsible for planning and performance of any type of ground penetration and excavation by providing advanced notice to Digger's Hotline (call 1.800.242.8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location.
7. Applicants are responsible for litter and debris and the site must be picked up at the end of the event.
 - a. Applicants are required to place all recyclables and trash in designated areas as determined by the Department of Parks. Recycling shall comply with the City of Kenosha recycling rules ([Code of General Ordinances 5.119](#) (H. Recyclable materials)). All other items shall be placed in the trash containers. If Recycling Containers are contaminated by items, other than those listed, applicants may be subject to additional charges.
8. The City can only authorize uses of City owned property or public rights-of-way. Any activity shown on private property must be authorized by the owner.
 - a. Applicants will be responsible for any damage caused to City property as a result of this event.
9. Submission of an Operational & Security Plan and Safety & Evacuation Plan (per NFPA 1 Chapter 10) is required and must be approved by the City Staff. These plans shall be submitted within 30-60 days prior to the start of the event. Please note the event will not be allowed to begin until approval is obtained and final authorization letter is executed.
10. Event Organizers must receive prior permission from the Department of Public Works (a minimum of 14 days prior to the event) for any request for directional markings on any structure, fixture, surface within the City's jurisdiction. If the request is approved, by the Department of Public Works, only the use of dry stick sidewalk-type chalks. All spray paints and spray chalks of any kind regardless of the claims by the manufacturer will be strictly prohibited. The use of such products will result in the organization being billed for all costs incurred to remove marks and/or restore the clean appearance of city paved surfaces and face the possible loss of permit privileges in the future. To establish the locations within the event area, organizers of all future events will be required to limit the use of markings to temporary signs on lathe or similar posts or the use of dry stick sidewalk-type chalks only. There will be no

CONDITIONS OF APPROVAL

If conditions are not followed, the event may be shut down by the City, and any future events may be rejected.
exceptions allowed for weather-related reasons or other.

11. The Applicant must:
 - a. Supervise all persons using the location under authority of the Special event permit.
 - b. Reimburse the City for any costs incurred in enforcing Permit Standards and Conditions within 30 days of receiving an invoice.
 - i. Event is subject to the annual fee table upon approval by Committee(s)
 - c. Procure any license or other permits required for this activity.
 - d. Obtain approval from City Development for any on site signage and obtain any necessary permits.
 - e. Provide private security for traffic issues, parking and/or crowd control.
12. Procure and maintain one (1) or more liability insurance policy(ies) written by one (1) or more insurance company(ies) licensed to do business in the State of Wisconsin as required by paragraph L of the Special Event Ordinance. The endorsements need to be filed in addition to the Certificate. These must be received fourteen (14) days prior to the event start date.
13. The event will be required to meet all requirements in the Code of General Ordinances for the City of Kenosha that are in effect at the time of the event.
14. Compliance with applicable Federal, State, County and City laws, rules and regulations including licensing conditions and operational requirements contained within Sections 5.04, 6.05, 12.02, 12.03, 12.04, 12.05, 13.03, 13.035, and 14.025.



Celebrate America July 4-7, 2024
Parcel J & parking lot

North ↑



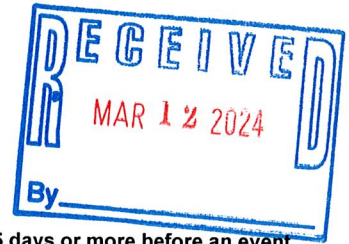
Celebrate America July 4-7, 2024
Wolfenbuetzel Park & Parking lot

North ↑





Apr 22
~~April 18~~ parks & PW



Application for a Special Event Permit*
Form #ADM400 (rev. 12/2021)
*Subject to Change

- Nonrefundable Fee: \$100 if submitted 45 days or more before an event
- Nonrefundable Fee: \$500 if submitted 30-45 days before an event
- Applications for an event less than 30 days away will not be considered
Fee waived by ordinance

Before completing this application, carefully read the Special Event Planning Guide found at www.kenosha.org

Event Name: Celebrate America
Event Date(s) Requested: July 4-7, 2024 Rain Date(s): _____

A. Event Organization

- Organization's Name: City of Kenosha
- Does this organization hold not-for-profit status? No Yes (Please provide verification of 501(c) 3 status by submitting organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy). *Required to receive non-profit rate for equipment rental.*
- Organization's Address: 625 52nd St., rm 300 City: Kenosha State: Wi Zip: 53144
- Contact Person: Kris Kochman
- Contact Phone: 262-771-5169 Contact Email: kkochman@kenosha.org

B. Event Location

1. Location (check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> City Street | <input type="checkbox"/> City Sidewalk | <input checked="" type="checkbox"/> City Park | <input type="checkbox"/> City-Owned Building* |
| <input checked="" type="checkbox"/> City Owned Parcels | <input type="checkbox"/> Water Utility Property | <input type="checkbox"/> Airport Property | <input type="checkbox"/> Transit Property |

Name & Address of the park, and any building* (includes shelter, concession area, bandshell, etc.):
Parcel J, Wolfenbittel Park and parking lots

- Does the event require any streets to be closed? Yes No
Name of street: _____ From: _____ To: _____
- Type of street use requiring closure: Parade Run or Walk Other: _____
- Attach a scaled site plan of the event location and include the following if applicable: Site Plan Attached

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Fences | <input checked="" type="checkbox"/> Entrances/Exits | <input type="checkbox"/> Volunteer Check-in |
| <input checked="" type="checkbox"/> Beer Garden | <input type="checkbox"/> Staging Areas | <input checked="" type="checkbox"/> Vendor locations |
| <input checked="" type="checkbox"/> Waste Containers | <input checked="" type="checkbox"/> Portable Toilets | <input type="checkbox"/> Routes & Traffic Lanes (including barricades) |
| <input checked="" type="checkbox"/> Stages | <input checked="" type="checkbox"/> Signage | <input type="checkbox"/> Parking (including handicapped spaces) |
| <input type="checkbox"/> Temporary Structures (tents, trailers, etc.) | <input type="checkbox"/> Street parking restrictions | |

C. Event Operation Plan & Details

1. Attach additional pages for events more than 3 days. Each day's event times must be listed.

Carnival hours attached

SET-UP DATE	DAY 1 EVENT DATE	DAY 2 EVENT DATE	DAY 3 EVENT DATE	TEAR-DOWN DATE
July 1	July 4	July 5		July 8
SET-UP TIME	DAY 1 START & END TIMES	DAY 2 START & END TIMES	DAY 3 START & END TIMES	TEAR-DOWN TIME
8 a.m.	11 a.m.-9:30 p.m.	11 a.m.-10 p.m.		8 a.m.

2. Estimated Number of Attendees Per Day: 5000

3. Event Description (provide a brief description of the event; attach additional pages if needed):

Fireworks display on July 4, festival with live entertainment July 4-5, Carnival July 4-7.

4. Indicate if the event will have any of the following (check all that apply):

- Food Vendors Merchandise Vendors Artwork Displays/Sales Signage
- Animal Rides Petting Zoo Rides Announcements/Speeches
- Fireworks* Bonfire* Pyrotechnic Devices* Horse Drawn Vehicles**
- Carnival Circus Games Public Entertainment
- Other: _____ Sports tournament (list type: softball, hardball, rugby, etc.): _____ Band DJ Theatre

*If approved by the Parks Commission, an [Open Burning/Fireworks Permit](#) may be obtained a minimum of fourteen (14) business days before the event. For details, contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109.

**The event must be in compliance with [Chapter 14.025 C & D](#) of the Code of General Ordinances.

D. Beer/Wine

1. Will beer and/or wine be served or sold at the event? Yes No (If no, skip to section E.)
Event staff or security will check identification and issue wristbands to anyone age 21 and older who wishes to purchase beer or wine.

Kenosha Shriners

2. Name of organization applying for the Temporary Class "B" Retailer's License: Kenosha Shriners
 Contact the City Clerk-Treasurer's office at 262-653-4020 or by emailing cityclerk@kenosha.org a minimum of 30 days prior to the event to obtain a [Temporary Class "B"/"Class B" Retailer's License](#).

3. Specify, for each day of sale, the start and end times when beer/wine will be sold. Attach additional sheets if needed for more than 3 days. Note: If the event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Parks Commission.

Day 1 Date of beer/wine sales July 4	Day 2 Date of beer/wine sales July 5	Day 3 Date of beer/wine sales
Start Time 11 a.m.	Start Time 11 a.m.	Start Time
End time 9 p.m.	End time 10 p.m.	End time

E. Food/Merchandise

1. Will food be sold or served at your event? Sold Served No Food

Contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe handling of food and beverages.

Contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Will vendors sell merchandise at the event? Yes No

- ◆ If yes to either food or merchandise, complete a Vendor List and submit it at least fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need: Electricity Yes No Water Yes No

Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

2. Indicate requests for any of the following City-provided rental equipment (check all that apply).

Supplies are limited and granted upon availability.

- | | | | |
|--|-----------------------|--|-----------------------|
| <input checked="" type="checkbox"/> Bleachers | # requested <u>2</u> | <input checked="" type="checkbox"/> Benches | # requested <u>60</u> |
| <input checked="" type="checkbox"/> Barricades | # requested <u>12</u> | <input checked="" type="checkbox"/> Picnic Tables | # requested <u>50</u> |
| <input checked="" type="checkbox"/> Trash Carts | # requested <u>30</u> | <input type="checkbox"/> Traffic Cones | # requested _____ |
| <input checked="" type="checkbox"/> Recycling Carts | # requested <u>30</u> | <input type="checkbox"/> Traffic Signs | # requested _____ |
| <input checked="" type="checkbox"/> Showmobile (2 available) | # requested <u>2</u> | <input checked="" type="checkbox"/> Generator (1 available and only with Showmobile) | |
| <input type="checkbox"/> Reviewing Stands | # requested _____ | | |
| <input checked="" type="checkbox"/> Fencing | | | |

How many 50 foot sections of snow fencing? _____ How many 6 foot sections of white plastic portable fencing? _____

G. Temporary Structures

1. Will the event have any temporary structures or signage? Yes No (If no, skip to section H.)
Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.

2. In addition to City Equipment, what other type of temporary structures will be at the event (check all that apply)?

- Tents (larger than 10x10 pop up) Inflatables Staging Trailers Dunk Tank Signage*
- Portable restrooms/ handwash stations Other (Please Explain): _____

*Any signage must comply with Chapter 15 of the City's code of general ordinances. Include an example of proposed signage. For any questions on signage, contact City Development at: 262-653-4030.

3. I understand that if the event has any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. Yes No Initial _____

VERY IMPORTANT

WI State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments shall have the discretion to modify the required security plan as they deem necessary; and may recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: Staff from Happening Magazine are on site
2. Is approval for overnight security requested for the event? Yes No
3. Will the event have private security? Yes No
4. Will private security at the event be armed? Yes No
5. Private Security Company Name: TBD Phone #: _____
6. Are the services of the City of Kenosha Police personnel requested? (if so, contact Kenosha Police: 262-605-5216)
 Yes No
7. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.

Name of Designated Head of Security: Frank Carmichael

First

M.I.

Last

Head of Security's Phone Number: 262-620-1428

*REQUIRED: Detailed security and operational plan:

- Attached Will be submitted a minimum of 14 business days before the event.

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

- a. Commercial General Liability:
 - General Aggregate - Two Million Dollars (\$2,000,000.00)
 - Each Occurrence - One Million Dollars (\$1,000,000.00)
- b. Automobile Liability: (When required as a permit condition)
 - Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars (\$1,000,000.00).
- c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
 - General Aggregate - One Million Dollars (\$1,000,000.00)
 - Each Occurrence - One Million Dollars (\$1,000,000.00)
- d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
 - Two Million Dollars (\$2,000,000.00) per person
 - Two Million Dollars (\$2,000,000.00) aggregate
- e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials, representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed \$5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

Certificate of Liability Insurance:

- Attached Will be submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed by an authorized agent of the organization presenting the event, and filed as a condition of approval.

- a)
 - I understand the filing of this application does not ensure the issuance of this licenses.
 - I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
 - I further understand that an incomplete application may cause a delay in processing or a denial of the event.
 - I have reviewed the [Code of General Ordinance Chapter 12.06 "Special Event Permit"](#)

Print Name of Authorized Agent: Kris Kochman
 Signature: *Kris Kochman* Date: 3-12-2024

INDEMNITY AND HOLD HARMLESS AGREEMENT

**SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06**

Kris Kochman
 Authorized Agent of Special Event Organizer

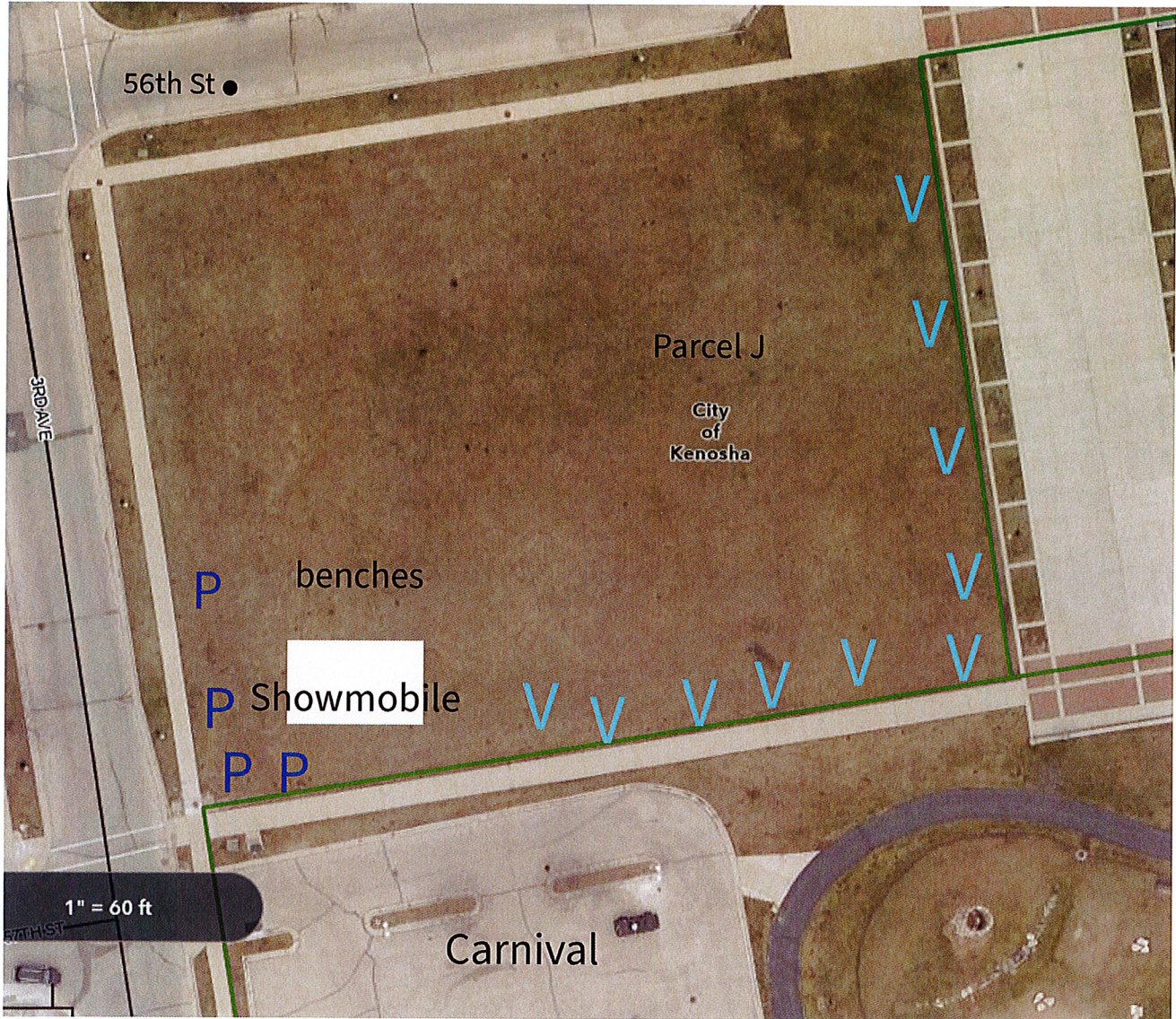
Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

Kris Kochman 3-12-24
 Applicant Signature Date

Please sign, date and return the completed application to:
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140

North ↑

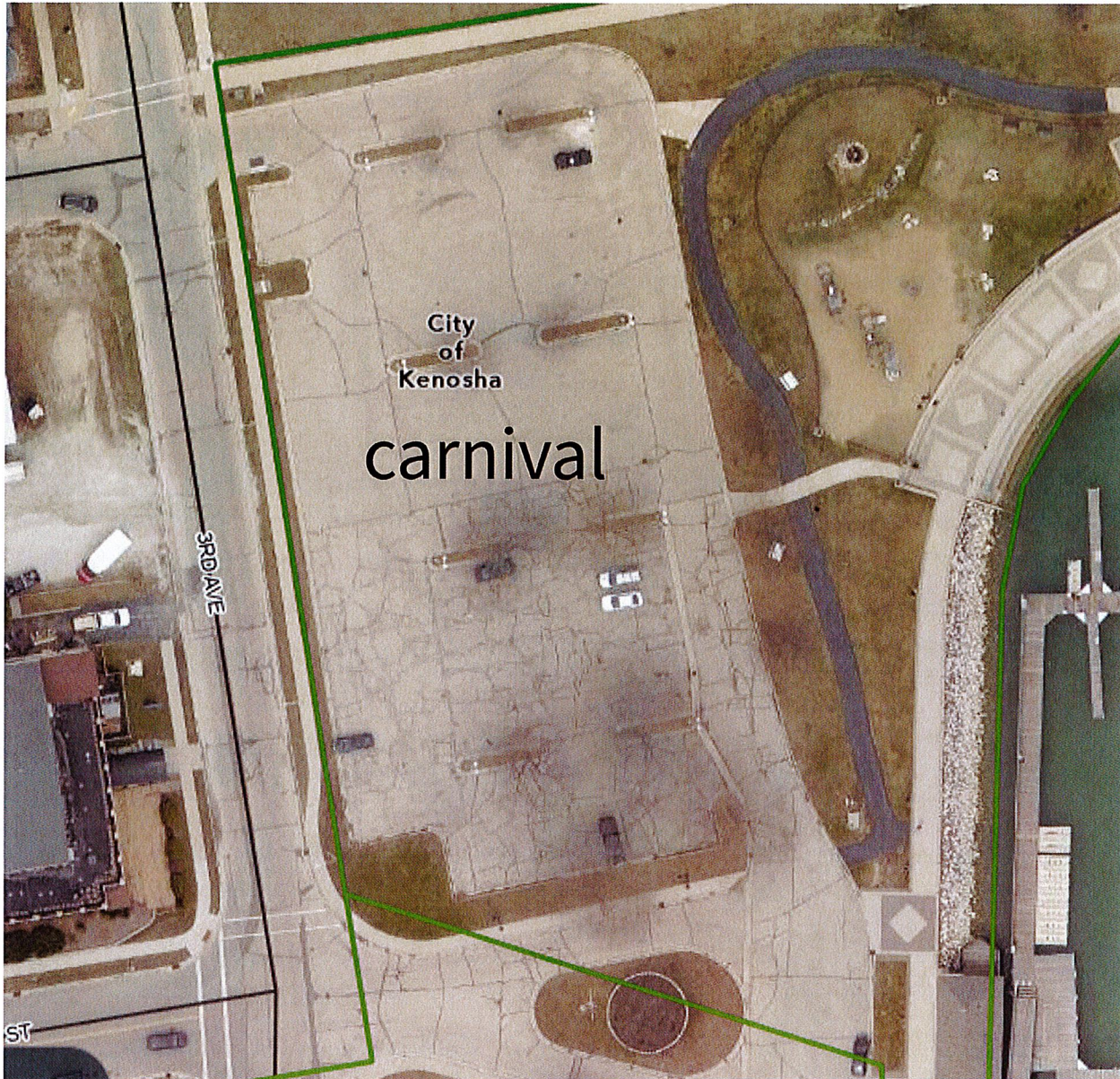
Celebrate America Festival July 4-5, 2024 Carnival July 4-7, 2024



Vendors V

Portable restrooms P

North ↑



Carnival

July 4-7, 2024

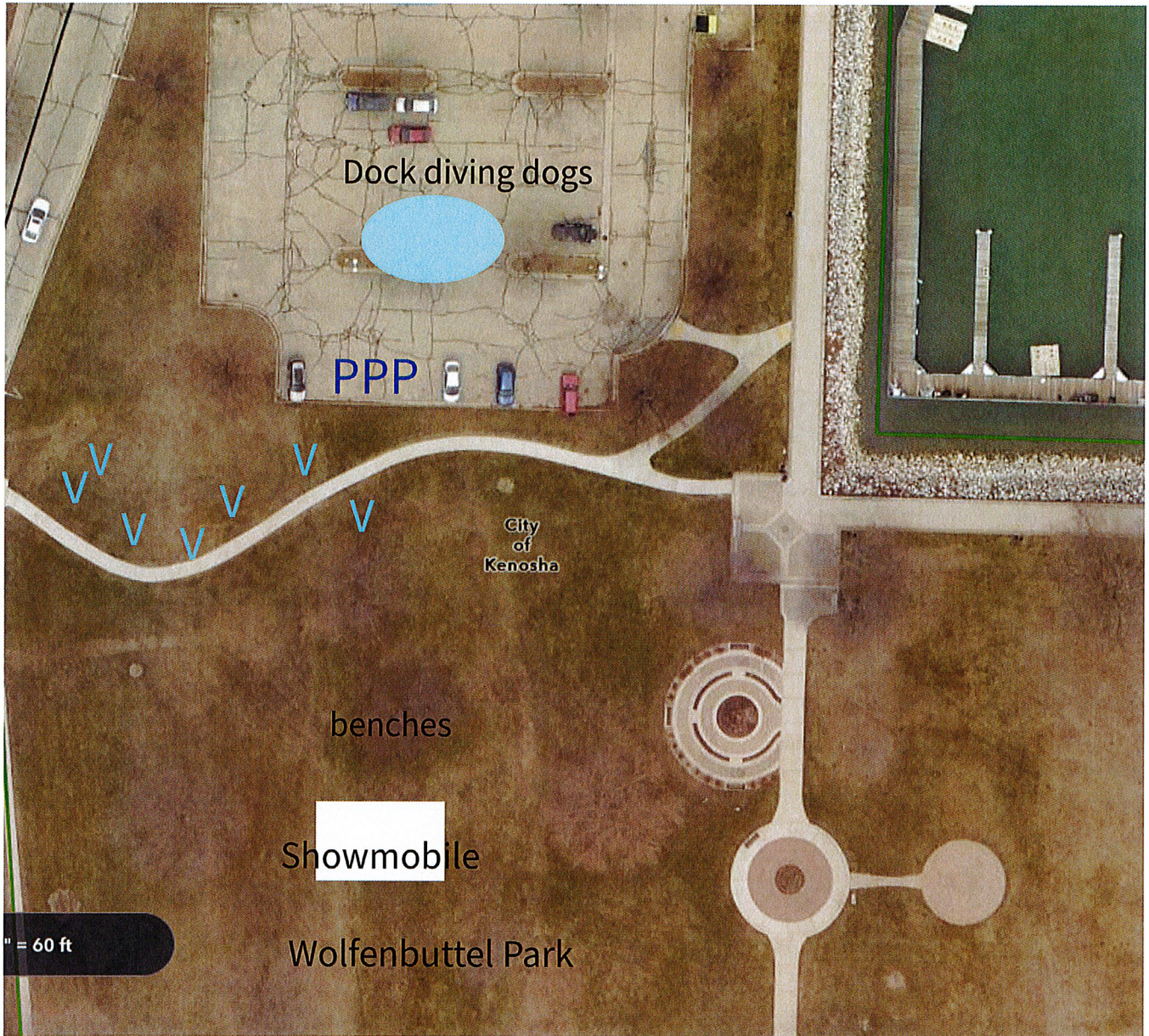
Hours: July 4: 10 a.m. to 9 p.m.

July 5: 10 a.m. to 10 p.m.

July 6: 10 a.m. to 10 p.m.

July 7: 10 a.m. to 8 p.m.

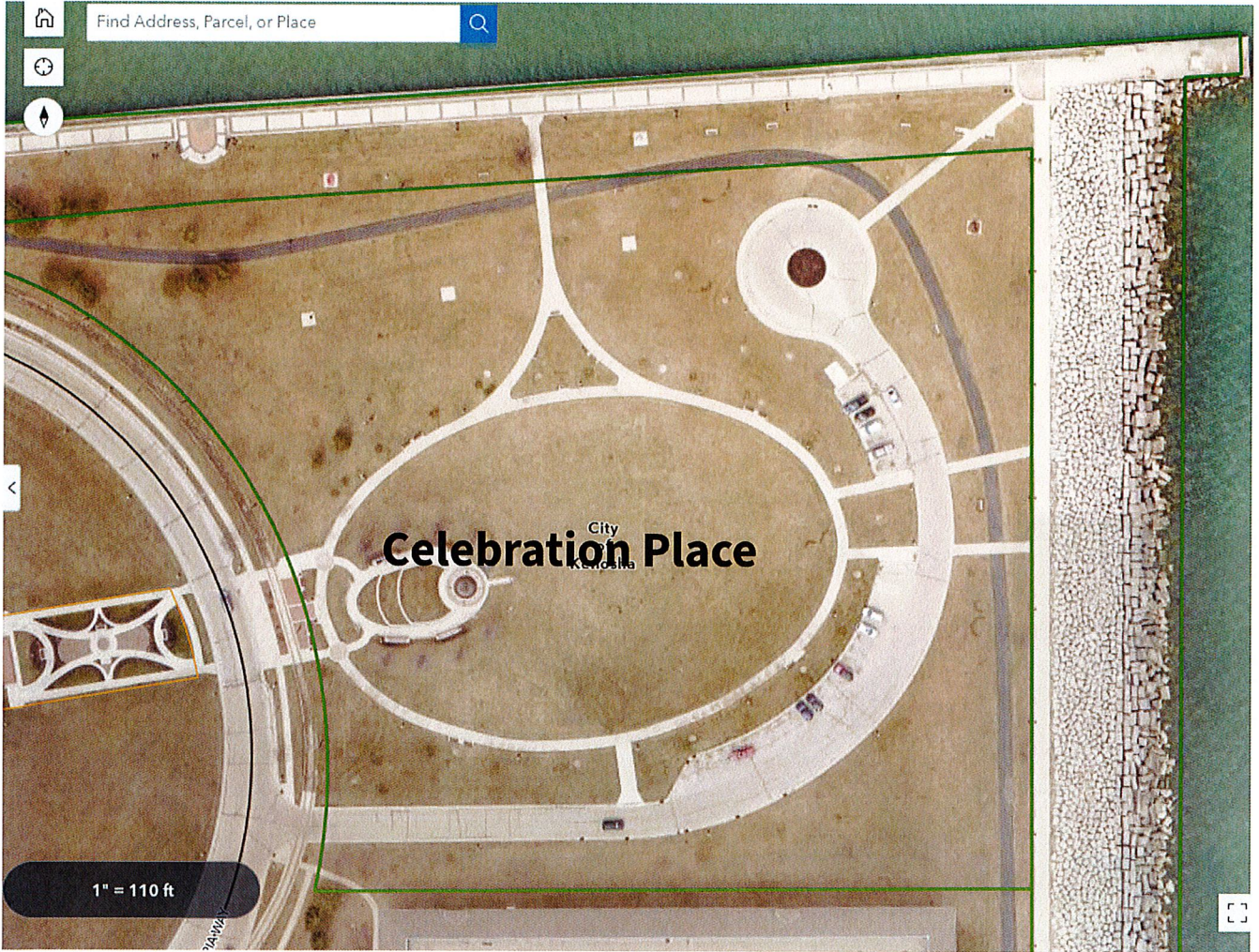
North ↑



Vendors V

Portable restrooms P

Fireworks launch area closed to public
July 4, 2024
noon to 11 p.m.





April 17, 2024

TO: Jack Rose, Chairperson of Public Works Committee (District 15)

CC: Alderperson Siel (District 2)
Kris Kochman, Community Relations Liaison

FROM: Brian Cater, P.E.
Director of Public Works

RE: Public Works Committee: Request from Kenosha Classic Street Machines for use of Parcel A, City Streets and Sidewalks per map on August 31, 2024 (Rain Date September 7, 2024) to hold the Downtown Classic Car Cruise In. (District 2)

BACKGROUND/ANALYSIS

Kenosha Classic Street Machines is requesting from the Public Works Committee the use of Parcel A, City Streets and Sidewalks per map on August 31, 2024 (Rain Date September 7, 2024) to:

- a. Hold the Downtown Classic Car Cruise In
- b. Have set up on day of event from 6AM
- c. Have takedown on day of event from 3:30PM
- d. Hold the event beginning at 7AM
- e. Have Temporary Structures (Portable Restrooms)
- f. Have Public Entertainment (Band)

Event hours will be 7AM-3PM. Setup will take place beginning at 6AM on the day of the event and take down is scheduled following the completion of the event.

Assuming availability, as determined by City Staff, the requested equipment will be supplied by the Department of Parks AND Public Works Department.

The event description: "Free car cruise in and show Labor Day weekend."

CONDITIONS OF APPROVAL

If conditions are not followed, the event may be shut down by the City, and any future events may be rejected.

1. Approved Operation of the following activities:
 - a. Have Temporary Structures (Portable Restrooms)
 - b. Have Public Entertainment (Band)
2. Use of city streets per map must be used adhering to all restrictions in accordance with Kenosha Fire Department requirements which include, but are not limited to, maintaining a minimum of 12 feet access at all times, no structures other than tents are allowed in the roadway for this event, and all items placed in the roadway must be easily moved if Emergency personnel are required.
 - a. Submit a copy of the notification to all affected properties to Kris Kochman a minimum of 7-days prior to the event.
 - b. Traffic control must be set up in accordance with the attached traffic control plan and upon completion of the event returned back to lawn park areas or locations that the City left them for use.
 - c. A sample of the "NO PARKING" sign will be supplied along with a color sample. The applicant is responsible for having the signs printed, supplying the lath for posting and placing the signs along sections as depicted on the attached map. These signs must be posted, by the event organizer, at least 24 hours before each event. Applicants are responsible for their removal upon completion of the event.
3. No Tents larger than 10'x10' are allowed unless an application for "Temporary Structures", is submitted and approved.
4. Per [WI State Statute 182.0175](#), the applicant is responsible for planning and performance of any type of ground penetration and excavation by providing advanced notice to Digger's Hotline (call 1.800.242.8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location.
5. Applicants are responsible for litter and debris and the site must be picked up at the end of the event.
 - a. Applicants are required to place all recyclables and trash in designated areas as determined by the Department of Parks. Recycling shall comply with the City of Kenosha recycling rules ([Code of General Ordinances 5.119](#) (H. Recyclable materials)). All other items shall be placed in the trash containers. If Recycling Containers are contaminated by items, other than those listed, applicants may be subject to additional charges.
6. The City can only authorize uses of City owned property or public rights-of-way. Any activity shown on private property must be authorized by the owner.
 - a. Applicants will be responsible for any damage caused to City property as a result of this event.
7. Submission of an Operational & Security Plan and Safety & Evacuation Plan (per NFPA 1 Chapter 10) is required and must be approved by the City Staff. These plans shall be submitted within 30-60 days prior to the start of the event. Please note the event will not be allowed to begin until approval is obtained and final authorization letter is executed.
8. Event Organizers must receive prior permission from the Department of Public Works (a minimum of 14 days prior to the event) for any request for directional markings on any structure, fixture, surface within the City's jurisdiction. If the request is approved, by the Department of Public Works, only the use of dry stick sidewalk-type chalks. All spray paints and spray chalks of any kind regardless of the claims by the manufacturer will be strictly prohibited. The use of such products will result in the organization being billed for all costs incurred to remove marks and/or restore the clean appearance of city paved surfaces and face the possible loss of permit privileges in the future. To establish the locations within the event area, organizers of all future events will be required to limit the use of markings to temporary signs on lath or similar posts or the use of dry stick sidewalk-type chalks only. There will be no exceptions allowed for weather-related reasons or other.
9. The Applicant must:
 - a. Supervise all persons using the location under authority of the Special event permit.
 - b. Reimburse the City for any costs incurred in enforcing Permit Standards and Conditions within 30 days of receiving an invoice.
 - i. Event is subject to the annual fee table upon approval by Committee(s)
 - c. Procure any license or other permits required for this activity.
 - d. Obtain approval from City Development for any on site signage and obtain any necessary permits.
 - e. Provide private security for traffic issues, parking and/or crowd control.
10. Procure and maintain one (1) or more liability insurance policy(ies) written by one (1) or more insurance company(ies) licensed to do business in the State of Wisconsin as required by paragraph L of the Special Event Ordinance. The endorsements need to be filed in addition to the Certificate. These must be received fourteen (14) days prior to the event start date.
11. The event will be required to meet all requirements in the Code of General Ordinances for the City of Kenosha that are in effect at the time of the event.
12. Compliance with applicable Federal, State, County and City laws, rules and regulations including licensing conditions and operational requirements contained within Sections 5.04, 6.05, 12.02, 12.03, 12.04, 12.05, 13.03, 13.035, and 14.025.



Application for a Special Event Permit*
Form #ADM400 (rev. 12/2021)
*Subject to Change

- Nonrefundable Fee: \$100 if submitted 45 days or more before an event
- Nonrefundable Fee: \$500 if submitted 30-45 days before an event
Applications for an event less than 30 days away will not be considered
- Fee waived by ordinance

Before completing this application, carefully read the Special Event Planning Guide found at www.kenosha.org

Event Name: Downtown Classic Car Cruise In
Event Date(s) Requested: 08/31/2024 Rain Date(s): 09/07/2024

A. Event Organization

- Organization's Name: Kenosha Classic Street Machines
- Does this organization hold not-for-profit status? No Yes (Please provide verification of 501(c) 3 status by submitting organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy). *Required to receive non-profit rate for equipment rental.*
- Organization's Address: 1250 Village Ctr Dr #3 City: Kenosha State: Wi Zip: 53144
- Contact Person: Alex Kosterman
- Contact Phone: 262-385-7707 Contact Email: alexkosterman@outlook.com

B. Event Location

1. Location (check all that apply):

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> City Street | <input checked="" type="checkbox"/> City Sidewalk | <input type="checkbox"/> City Park | <input type="checkbox"/> City-Owned Building* |
| <input checked="" type="checkbox"/> City Owned Parcels | <input type="checkbox"/> Water Utility Property | <input type="checkbox"/> Airport Property | <input type="checkbox"/> Transit Property |

Name & Address of the park, and any building* (includes shelter, concession area, bandshell, etc.):

2. Does the event require any streets to be closed? Yes No

Name of street: SEE Map From: 7 AM To: 3 PM

3. Type of street use requiring closure: Parade Run or Walk Other: Car show

4. Attach a scaled site plan of the event location and include the following if applicable: Site Plan Attached

- | | | |
|---|---|--|
| <input type="checkbox"/> Fences | <input type="checkbox"/> Entrances/Exits | <input type="checkbox"/> Volunteer Check-in |
| <input type="checkbox"/> Beer Garden | <input type="checkbox"/> Staging Areas | <input type="checkbox"/> Vendor locations |
| <input type="checkbox"/> Waste Containers | <input type="checkbox"/> Portable Toilets | <input type="checkbox"/> Routes & Traffic Lanes (including barricades) |
| <input type="checkbox"/> Stages | <input type="checkbox"/> Signage | <input type="checkbox"/> Parking (including handicapped spaces) |
| <input type="checkbox"/> Temporary Structures (tents, trailers, etc.) | | <input type="checkbox"/> Street parking restrictions |

C. Event Operation Plan & Details

1. Attach additional pages for events more than 3 days. Each day's event times must be listed.

SET-UP DATE	DAY 1 EVENT DATE	DAY 2 EVENT DATE <i>Rain Date</i>	DAY 3 EVENT DATE	TEAR-DOWN DATE
08/31/24	08/31/24	09/07/24		08/31 or 09/07
SET-UP TIME	DAY 1 START & END TIMES	DAY 2 START & END TIMES	DAY 3 START & END TIMES	TEAR-DOWN TIME
6 AM	7am -> 3 PM	7am -> 3pm		3 30 pm

2. Estimated Number of Attendees Per Day: 10,000

3. Event Description (provide a brief description of the event; attach additional pages if needed):

Free Car Cruise in + Show Labor Day weekend

4. Indicate if the event will have any of the following (check all that apply):

- Food Vendors
- Merchandise Vendors
- Artwork Displays/Sales
- Signage
- Animal Rides
- Petting Zoo
- Rides
- Announcements/Speeches
- Fireworks*
- Bonfire*
- Pyrotechnic Devices*
- Horse Drawn Vehicles**
- Carnival
- Circus
- Games
- Public Entertainment
- Other: _____
- Sports tournament (list type: softball, hardball, rugby, etc.): _____
- Band
- DJ
- Theatre

*If approved by the Parks Commission, an [Open Burning/Fireworks Permit](#) may be obtained a minimum of fourteen (14) business days before the event. For details, contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109.

**The event must be in compliance with [Chapter 14.025 C & D](#) of the Code of General Ordinances.

D. Beer/Wine

1. Will beer and/or wine be served or sold at the event? Yes No (If no, skip to section E.)
Event staff or security will check identification and issue wristbands to anyone age 21 and older who wishes to purchase beer or wine.

2. Name of organization applying for the Temporary Class "B" Retailer's License: _____
 Contact the City Clerk-Treasurer's office at 262-653-4020 or by emailing cityclerk@kenosha.org a minimum of 30 days prior to the event to obtain a [Temporary Class "B"/"Class B" Retailer's License](#).

3. Specify, for each day of sale, the start and end times when beer/wine will be sold. Attach additional sheets if needed for more than 3 days. Note: If the event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Parks Commission.

Day 1 Date of beer/wine sales	Day 2 Date of beer/wine sales	Day 3 Date of beer/wine sales
Start Time	Start Time	Start Time
End time	End time	End time

E. Food/Merchandise

1. Will food be sold or served at your event? Sold Served No Food

Contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Meiotik at mark.meiotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe handling of food and beverages.

Contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Will vendors sell merchandise at the event? Yes No

- ◆ If yes to either food or merchandise, complete a Vendor List and submit it at least fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need: Electricity Yes No Water Yes No
Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

2. Indicate requests for any of the following City-provided rental equipment (check all that apply).
Supplies are limited and granted upon availability.

- | | | | |
|---|-------------------|---|-------------------|
| <input type="checkbox"/> Bleachers | # requested _____ | <input type="checkbox"/> Benches | # requested _____ |
| <input checked="" type="checkbox"/> Barricades | # requested _____ | <input type="checkbox"/> Picnic Tables | # requested _____ |
| <input checked="" type="checkbox"/> Trash Carts | # requested _____ | <input checked="" type="checkbox"/> Traffic Cones | # requested _____ |
| <input checked="" type="checkbox"/> Recycling Carts | # requested _____ | <input checked="" type="checkbox"/> Traffic Signs | # requested _____ |
| <input type="checkbox"/> Showmobile (2 available) | # requested _____ | <input type="checkbox"/> Generator (1 available and only with Showmobile) | |
| <input type="checkbox"/> Reviewing Stands | # requested _____ | | |
| <input type="checkbox"/> Fencing | | | |

How many 50 foot sections of *snow* fencing? _____ How many 6 foot sections of *white plastic portable* fencing? _____

G. Temporary Structures

1. Will the event have any temporary structures or signage? Yes No (if no, skip to section H.)
 Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.

2. In addition to City Equipment, what other type of temporary structures will be at the event (check all that apply)?

<input type="checkbox"/> Tents <small>(larger than 10x10 pop up)</small>	<input type="checkbox"/> Inflatables	<input type="checkbox"/> Staging	<input checked="" type="checkbox"/> Trailers	<input type="checkbox"/> Dunk Tank	<input type="checkbox"/> Signage*
<input checked="" type="checkbox"/> Portable restrooms/ handwash stations	<input type="checkbox"/> Other (Please Explain): _____				

*Any signage must comply with Chapter 15 of the City's code of general ordinances. Include an example of proposed signage. For any questions on signage, contact City Development at: 262-653-4030.

3. I understand that if the event has any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. Yes Initial

*****VERY IMPORTANT*****
 WI State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. *There are no exceptions.*

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments shall have the discretion to modify the required security plan as they deem necessary; and may recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: Club Members & Volunteers Will Supervise

2. Is approval for overnight security requested for the event? Yes No

3. Will the event have private security? Yes No

4. Will private security at the event be armed? Yes No

5. Private Security Company Name: _____ Phone #: _____

6. Are the services of the City of Kenosha Police personnel requested? (if so, contact Kenosha Police: 262-605-5216)
 Yes No

7. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.

Name of Designated Head of Security: Alex R Kasterman
First M.I. Last

Head of Security's Phone Number: 262-385-7707

***REQUIRED: Detailed security and operational plan:**

Attached Will be submitted a minimum of 14 business days before the event.

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

a. Commercial General Liability:

General Aggregate - Two Million Dollars (\$2,000,000.00)
Each Occurrence - One Million Dollars (\$1,000,000.00)

b. Automobile Liability: (When required as a permit condition)

Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars (\$1,000,000.00).

c. Liquor Liability Coverage (When alcohol is approved for the Special Event)

General Aggregate - One Million Dollars (\$1,000,000.00)
Each Occurrence - One Million Dollars (\$1,000,000.00)

d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)

Two Million Dollars (\$2,000,000.00) per person
Two Million Dollars (\$2,000,000.00) aggregate

e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials, representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed \$5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

Certificate of Liability Insurance:


Attached Will be submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed by an authorized agent of the organization presenting the event, and filed as a condition of approval.

- a)
- I understand the filing of this application does not ensure the issuance of this licenses.
 - I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
 - I further understand that an incomplete application may cause a delay in processing or a denial of the event.
 - I have reviewed the [Code of General Ordinance Chapter 12.06 "Special Event Permit"](#)

Print Name of Authorized Agent: Alex Kasterman


Signature:  Date: 02/02/2024

INDEMNITY AND HOLD HARMLESS AGREEMENT

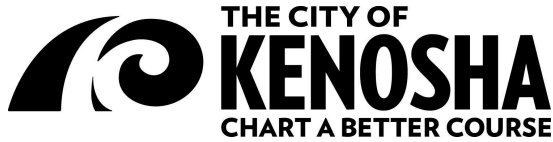
**SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06**

Alex Kasterman
Authorized Agent of Special Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

 02/02/2024
Applicant Signature Date

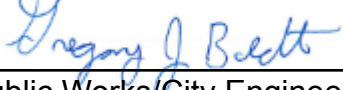
Please sign, date and return the completed application to:
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140



GREGORY J. BOLDT, PE
Deputy Director of Public Works / City Engineer

April 17, 2024

To: Jack Rose, Chairperson, Public Works Committee
Bill Siel, Chairperson, Stormwater Utility Committee

From: Gregory J. Boldt, PE 
Deputy Director of Public Works/City Engineer

Subject: Project: 24-1048 21st Avenue Resurfacing
Location: 21st Avenue - 52nd Street to 54th Street

The Department of Public Works, Engineering Division, has opened up bids for the above referenced project. Engineer's Estimate was \$370,000.

This project consists of milling the existing asphalt surface, new hot-mix asphalt pavement, replacing concrete curb & gutter, sidewalk repairs, updating ADA curb ramps, driveway approach replacement, storm sewer improvements, parkway landscape restoration, and signage.

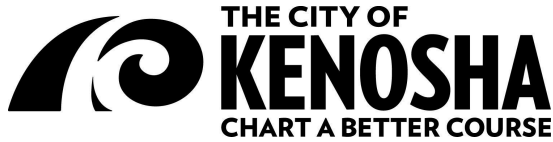
Following is the list of bidders:

Contractor	Resurfacing Bid	Storm Sewer Bid	Bid Total
LaLonde Contractors, Waukesha, WI	\$206,663.79	\$110,501.39	\$317,165.18
A.W. Oakes & Son, Racine, WI	\$207,444.50	\$120,294.20	\$327,738.70

It is recommended that this contract be awarded to LaLonde Contractors, Inc., Waukesha, WI in the total amount of \$364,600. The bid breaks down as follows: Resurfacing amount of \$206,663.79 plus \$30,936.21 in contingency for unforeseen conditions (if needed) for a resurfacing total amount of \$237,600, funding is from CIP Line IN-93-002; Storm Sewer amount of \$110,501.39 plus \$16,498.61 in contingency for unforeseen conditions (if needed) for a storm sewer total amount of \$127,000, funding is from CIP Line SW-95-001.

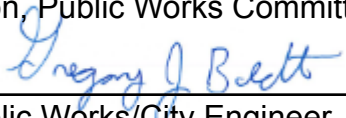
Bidders were required to comply with Section 5.001 of the Code of General Ordinances for the City of Kenosha regarding Protection In Public Bidding for this project.

The project is anticipated to begin in the summer of 2024 and will be a 65 calendar day contract unless weather impacts working days.



GREGORY J. BOLDT, PE
Deputy Director of Public Works / City Engineer

April 17, 2024

To: Jack Rose, Chairperson, Public Works Committee
From: Gregory J. Boldt, PE 
Deputy Director of Public Works/City Engineer
Subject: Acceptance of Project 19-1255 Strawberry Creek Lighting

Location: 72nd Street to 141st Avenue to 66th Place

Please be advised that the above referenced project has been satisfactorily completed by WIL-Surge Electric, Inc., Butler, WI. This project consisted of 23 decorative concrete light poles with Milwaukee Harp LED fixtures, installing schedule 40 conduit, electrical wiring, lighting cabinet, concrete base and restoration.

It is recommended that the project be accepted in the final amount of \$253,984. Original contract amount was \$248,316.50 plus \$37,233.50 for contingency for a total of \$285,550. Funding was from CIP Line OT-18-003.

Resolution by the Mayor – To Amend Condition #8 of Resolution #140-23 to grant a six-month extension for the recording of a two-lot Certified Survey Map for property at 6209 28th Avenue. (JRC Specialty Leasing, LLC) (District 12)

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

Alderson Dyson, District 12, has been notified. This item will also be reviewed by the Public Works Committee before final approval by the Common Council.

LOCATION AND ANALYSIS:

Site: 6209 28th Avenue

1. On October 2, 2023, the Common Council approved a two-lot Certified Survey Map (CSM) for property at 6209 28th Avenue. A condition of the approval was that all of the Conditions of Approval must be satisfied and the CSM must be recorded in six (6) months.
2. The applicant submitted the attached request to amend the Conditions of Approval to allow for an additional six (6) months to address the Conditions of Approval and record the CSM.
3. All of the original Conditions of Approval still apply. Since the Common Council approval, the applicant has received approval of a required variance from the Board of Zoning Appeals and has nearly completed the required work to provide a fire separation between the two buildings. The applicant just needs more time to satisfy the final minor conditions.

RECOMMENDATION:

A recommendation is made to approve the six month extension, subject to the original Resolution.



Brian Wilke, AICP, Development Coordinator



Rich Schroeder, Deputy Director

RESOLUTION ____ - 24

BY: THE MAYOR

**TO AMEND RESOLUTION #140-23 REGARDING
A TWO-LOT CERTIFIED SURVEY MAP
Property at 6209 28th Avenue (JRC Specialty Leasing, LLC)**

WHEREAS, The Common Council of the City of Kenosha, Wisconsin, previously approved Resolution #140-23 regarding an Two-Lot Certified Survey Map for property at the 6209 28th Avenue; and

WHEREAS, the owner of property is unable to record the Certified Survey Map within the original six (6) month time period as required by Condition of Approval #8 and has requested a six (6) month extension;

BE IT RESOLVED by the Common Council of the City of Kenosha, Wisconsin, that Condition #8 of Resolution #140-23 be amended to read that “The Certified Survey Map shall be null and void if not recorded by October 2, 2024.”

Adopted this _____ day of _____, 2024

ATTEST:

Michelle Nelson, City Clerk-Treasurer

APPROVE:

David F. Bogdala, Mayor

RESOLUTION # 140 - 23

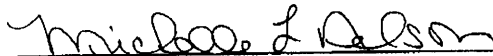
BY: THE MAYOR

**A TWO-LOT CERTIFIED SURVEY MAP
Property at 6209 28th Avenue (JRC Special Leasing, LLC)**


BE IT RESOLVED by the Common Council of the City of Kenosha, Wisconsin, that a Certified Survey Map relating to two parcels at 6209 28th Avenue is herein and hereby approved subject to the following conditions:

1. Compliance with all applicable State and City Codes and Ordinances.
2. Payment of all applicable fees, including recording fees, by the applicant.
3. Payment of all Storm Water Utility fees, unpaid taxes and unpaid Special Assessments prior to recording.
4. A Zoning Variance from the Board of Zoning Appeals must be approved for proposed Lot 2 which does not meet the minimum twenty-five foot (25') rear yard setback of Section 3.14 F.3.a. of the Zoning Ordinance.
5. Separation between buildings on Lot 1 and Lot 2 must be provided in compliance with Section 3104 of the 2015 International Building Code. Confirmation in writing from a Registered Architect must be received confirming that the building separation complies with the 2015 International Building Code before the Certified Survey Map can be recorded. If an alteration is necessary for compliance with the Code, the property owner must obtain an Alteration Permit from the Department of City Inspections.
6. A digital copy of the Certified Survey Map, in GIS Shape File format, shall be provided to the City prior to recording.
7. Since there are no proposed or required public improvements, a Development Agreement, as required in Section 17.11 A. of the Code of General Ordinances, is hereby waived.
8. The Certified Survey Map shall be null and void if not recorded within six (6) months of approval by the Common Council.
9. Prior to recording of the Certified Survey Map, a Deed Restriction or Restrictive Covenant approved by the City Attorney shall be recorded with the Kenosha County Register of Deeds stating that the property shall remain fully taxable for ad valorem tax purposes, including, but not limited to, real and personal property taxes and will not be subject to any exemption or exception to taxation unless otherwise agreed to by the City. The Deed Restriction or Restrictive Covenant shall be recorded at the applicant's expense, shall run with the land and shall be enforceable by the City against the owner and the owner's successors, assigns, and successors in title, including any tenants.
10. Compliance with all the preceding conditions as a prerequisite for authorizing Mayor and City Clerk-Treasurer to sign the Certified Survey Map.

ATTEST:


Michelle Nelson, City Clerk-Treasurer

APPROVE:


John M. Antaramian, Mayor

DATED:

10/5/23

PASSED: **October 2, 2023**

DRAFTED BY: BRIAN WILKE, AICP, CITY DEVELOPMENT



Anthony Nudo
Anthony@LawMidwest.com

www.LawMidwest.com

April 1, 2024

VIA EMAIL ONLY

City of Kenosha
c/o Brian Wilke, Development Coordinator
625 52nd Street, Room 308
Kenosha, WI 53140

Re: Extension Request for Approved Zoning Board of Appeals Decision
JRC Specialty Leasing

Mr. Wilke:

As you know, the Zoning Board of Appeals voted to approve JRC Specialty Leasing's request on October 24, 2023, subject to various conditions. We have been working diligently to meet those conditions, but we will not be able to meet tomorrow's deadline to complete the items. We respectfully request an extension for up to 6 months to satisfy the conditions. Enclosed herewith is a check in the amount of \$125 for the review fee.

Sincerely,

TERRY & NUDO, LLC

Anthony Nudo

AN/klb
Enclosure

City of Kenosha

Vicinity Map
JRC Specialty Leasing, LLC
Certified Survey Map



Subject Property



Feet



This application and all plan review documents **must** be submitted through the City of Kenosha's online plan review portal:

kenosha.geocivix.com/secure/

APPLICATION FOR DEVELOPMENT REVIEW Forms #CD301 thru #CD310 (rev. 5/21)

This page required with every application or the application will be deemed incomplete.

MAILING INFORMATION

NAME OF PROJECT: JRC SPECIALITY LEASING LLC - CERTIFIED SURVEY MAP

The property owner will receive all correspondence. The Applicant and Architect/Engineer will be copied on correspondence. Owner signature required.

Name and Address of Property Owner [Please print]:
JRC Specialty Leasing LLC
202 Oak Ln
Winthrop Harbor IL 60096-9407

Phone: 847-337-0166
 E-Mail*: caraddict59@att.net

Signature*: [Handwritten Signature]

Name and Address of Applicant (if other than Property Owner) [Please print]:
Attorney Anthony Nudo
600 S 2nd St Suite 320
Kenosha, WI 53140

Phone: 262-842-2838
 E-Mail*: Anthony@LawMidwest.com

Name and Address of Architect / Engineer [Please print]:
Mark R. Madsen P.E. / R.L.S.
1458 Horizon Blvd., Ste 200
Mt Pleasant WI 53406

Phone: 262-634-5588
 E-Mail*: mmadsen@nmbssc.net

PROJECT LOCATION

Location of Development (street address and / or parcel number): 6209 28th Ave / 01-122-01-131-010

TYPE OF LAND DEVELOPMENT

Check all that apply. Note: Additional information may be required within individual Sections.

<input checked="" type="checkbox"/> Certified Survey Map #CD301	Section 1	Page 3
<input checked="" type="checkbox"/> Concept Review (Land Division) #CD302	Section 2	Page 4
<input type="checkbox"/> Concept Review (Multi-Family Residential or Non-Residential) #CD303	Section 3	Page 5
<input checked="" type="checkbox"/> Conditional Use Permit #CD304	Section 4	Pages 6 & 7
<input checked="" type="checkbox"/> Developer's Agreement #CD305	Section 5	Page 8
<input checked="" type="checkbox"/> Final Plat #CD306	Section 6	Pages 9 & 10
<input checked="" type="checkbox"/> Lot Line Adjustment Survey #CD307	Section 7	Page 11
<input checked="" type="checkbox"/> Preliminary Plat #CD308	Section 8	Pages 12 & 13
<input checked="" type="checkbox"/> Rezoning #CD309	Section 9	Pages 14 & 15
<input checked="" type="checkbox"/> Site Plan Review #CD310	Section 10	Pages 16 & 17

Prior to submitting this Application to the Department of City Development, please review the appropriate sections for fees, requirements and appropriate appendices. Submit this cover page, completed application, applicable section(s) and appendices along with **ALL** required plans, information and fees to the address listed below.

*All applications for City Plan Commission / Common Council **must** include an email address and property owner signature. Staff report and agenda will be forwarded to the email address included in this application.

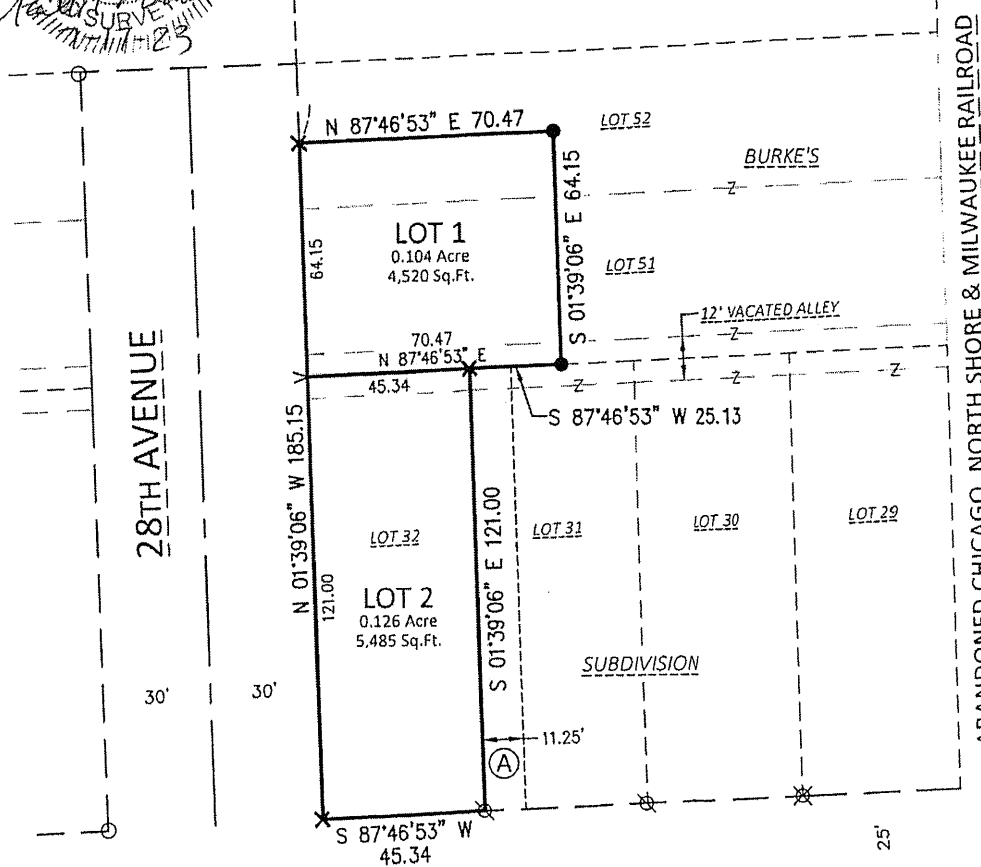
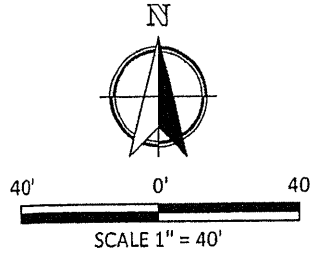
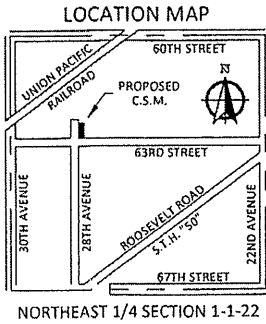
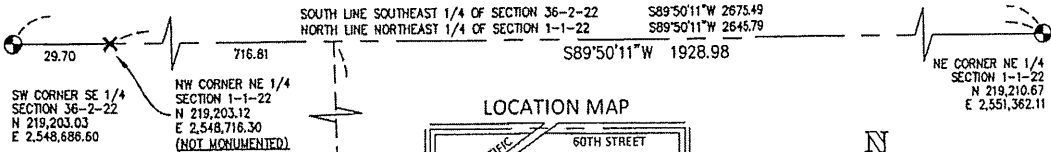


APPLICATION FOR CERTIFIED SURVEY MAP
Form #CD301 (rev. 11/20)

<i>SECTION 1 CERTIFIED SURVEY MAP</i>	
Additional Information Required:	Number of Lots: <u>2 New Lots</u> Zoning District: <u>Lot 1 - M-2 / Lot 2 - B-2</u> Proposed Zoning Change, if any: _____
Submittal Requirements:	<ul style="list-style-type: none"> ➤ Certified Survey Map in .pdf format provided to bwilke@kenosha.org ➤ Drainage Plan (when required) ➤ Signed Checklist below
Fees:	<ul style="list-style-type: none"> ➤ 2-Lot Certified Survey Map = \$750 ➤ 3-Lot Certified Survey Map = \$800 ➤ 4-Lot Certified Survey Map = \$850 ➤ With a Developer's Agreement = \$1,500 ➤ Re-submittals = \$400 Miscellaneous fees <ul style="list-style-type: none"> ➤ All special assessments and taxes shall be paid prior to recording. The Department of City Development will record the map with the Kenosha County Register of Deeds and recording fees shall be paid at that time by the applicant.
Park Fees:	<ul style="list-style-type: none"> ➤ Five percent (5%) of the value of the property, but not less than \$1,415 per lot. Note that park fees are only collected for residentially-zoned property and are due at the time of acquiring building permits. The City may require dedication of the land in lieu of fee.
Appendices to Review:	<ul style="list-style-type: none"> ➤ D, E, F and G
Approximate Review Time:	<ul style="list-style-type: none"> ➤ 45 - 60 days (Reviewed by City Plan Commission, Public Works Committee and Common Council)
<p>The land division will be reviewed for compliance with Chapters 17 and 35 of the City Code of General Ordinances, City Zoning Ordinance, any neighborhood or master land use plans for the area, and Chapter 236 of the Wisconsin State Statutes.</p> <p>The applicant shall be responsible for the costs of project engineering, design, construction, and inspection as follows (when applicable):</p> <ol style="list-style-type: none"> 1. The applicant is responsible for installing all improvements and infrastructure, including but not limited to, utilities (water, sanitary and storm sewer), oversizing of utilities, sidewalks, streets, street lights and signs, retention/detention basins, street trees, etc. 2. The applicant is responsible for any off-site improvements for the development, including but not limited to, traffic signals and signs, median openings, and street improvements/widening. 3. Payment of inspection and engineering services performed by the City and Kenosha Water Utility for the project. 4. Applicant responsible for posting of all required assurance to cover required improvements. 	
<p>Checklist to be completed and signed:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Scale and north arrow <input checked="" type="checkbox"/> Scale of plans less than or equal to 1" = 100' <input checked="" type="checkbox"/> Date of original and revisions noted <input checked="" type="checkbox"/> Certification from surveyor that Plat complies with Chapter 17 <input checked="" type="checkbox"/> Location of all existing structures and first floor elevations <input checked="" type="checkbox"/> Location of utility and drainage easements <input checked="" type="checkbox"/> Exact length and bearing of the centerline of all streets <input checked="" type="checkbox"/> Exact street width along the line of any obliquely intersecting street <input checked="" type="checkbox"/> Railway rights-of-way within and abutting the plat <input checked="" type="checkbox"/> Location and size of all lands to be dedicated for public use (when required) <input checked="" type="checkbox"/> Comprehensive drainage plan <input checked="" type="checkbox"/> Special restrictions relating to access control, planting strips, restrictive yard requirements, etc. (when required) 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Major street setback or WisDOT setbacks (if applicable) <input checked="" type="checkbox"/> Map shows entirety of all parcels in proposed certified survey map <input checked="" type="checkbox"/> Floodplain limits of the 100 year recurrence interval flood <input checked="" type="checkbox"/> Location of any wetlands, shoreland, or other environmental areas (if applicable) <p>Plans to be submitted (when applicable)</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Street plans and profiles <input checked="" type="checkbox"/> Sanitary sewer plans and profiles <input checked="" type="checkbox"/> Storm sewer plans <input checked="" type="checkbox"/> Grading/drainage plans <input checked="" type="checkbox"/> Water main plans and profiles <input checked="" type="checkbox"/> Erosion control plans <input checked="" type="checkbox"/> Landscape plans <p>I hereby certify that I have reviewed the City ordinances and provided all required information.</p> <p style="text-align: right;">Applicant's Signature: <u></u></p>

CERTIFIED SURVEY MAP NO. _____

LOT 32, PART OF LOTS 51 AND 52 AND A PORTION OF A VACATED ALLEY, BURKE'S SUBDIVISION, BEING PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF KENOSHA, COUNTY OF KENOSHA, STATE OF WISCONSIN.



* SEE SHEET 2 FOR NOTES, LEGEND & IMPROVEMENT LOCATIONS *

63RD STREET

mb Nielsen Madsen + Barber
 CIVIL ENGINEERS AND LAND SURVEYORS
 1458 Horizon Blvd, Suite 200, Racine, WI 53406
 (262) 634-5588 | www.nmbc.net
 This Instrument was drafted by Mark R. Madsen on July 17, 2023

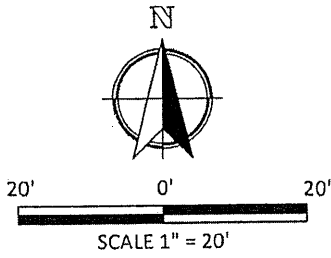
(A) EMERGENCY ACCESS EASEMENT AND MAINTENANCE AGREEMENT PER DOCUMENT NO. 1941941

SHEET 1 OF 4 SHEETS
 2023.0108.01 CSM.dwg

CERTIFIED SURVEY MAP NO. _____

LOT 32, PART OF LOTS 51 AND 52 AND A PORTION OF A VACATED ALLEY, BURKE'S SUBDIVISION, BEING PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF KENOSHA, COUNTY OF KENOSHA, STATE OF WISCONSIN.

IMPROVEMENTS DETAIL



BEARINGS BASE: GRID NORTH, WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE NAD 1983/2011.
THE NORTH LINE OF THE NE 1/4 OF SECTION 1-1-22 IS ASSUMED TO BEAR S 89°50'11" W.

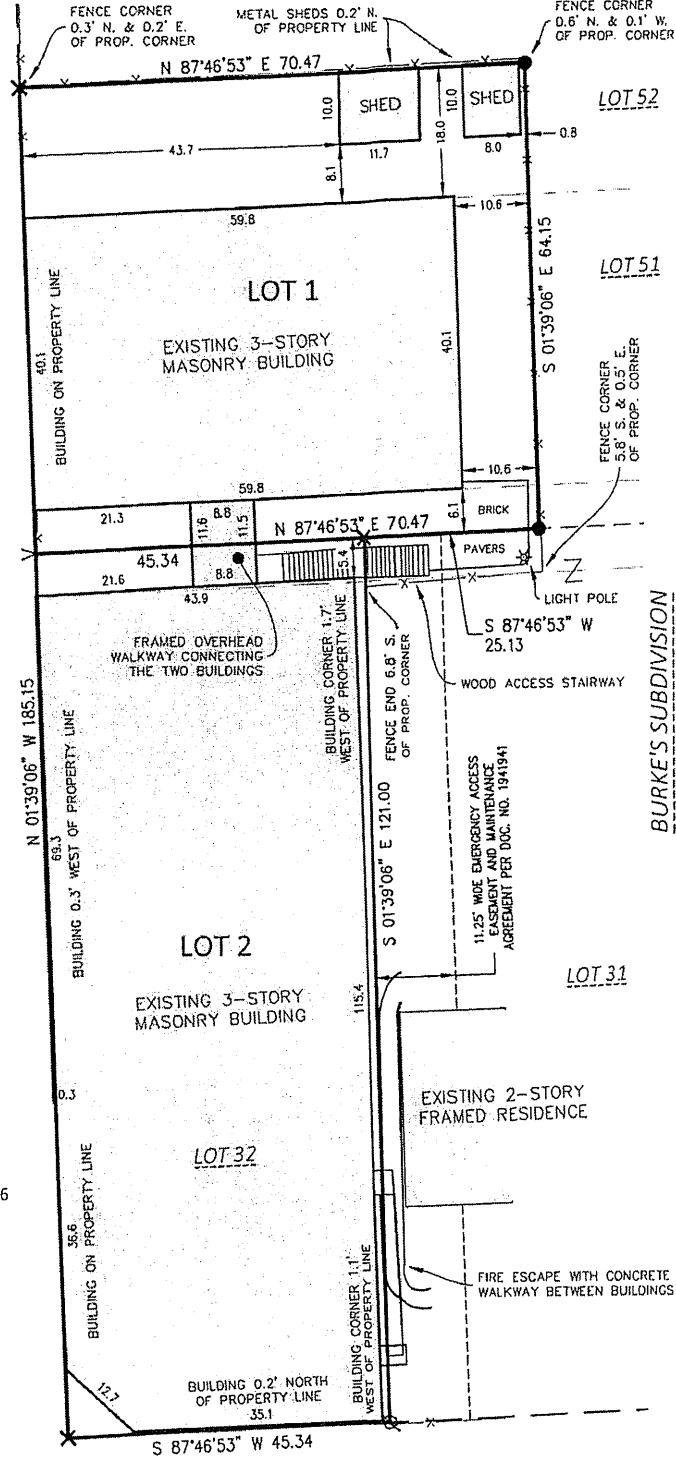
CURRENT ZONING INFORMATION:
LOT 1 - M-2, HEAVY MANUFACTURING
LOT 2 - B-2 COMMUNITY BUSINESS

OWNER/LAND SPLITTER:
JRC SPECIALTY LEASING, LLC
202 OAK LANE, WINTHROP HARBOR, IL 60096

- LEGEND:**
- 1-1/4" O.D. IRON PIPE FOUND
 - ⊗ 3/4" REBAR FOUND
 - ⊗ 3/4" O.D. IRON PIPE FOUND
 - ⊗ 2" O.D. IRON PIPE FOUND
 - 3/4" x 24" REBAR - 1.50 LBS/LIN FT. SET
 - × CUT "+" SET
 - ∨ CUT "V" SET
 - ⊗ CONC. MONUMENT W/BRASS CAP FOUND

28TH AVENUE

BURKE'S SUBDIVISION



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SHEET 2 OF 4 SHEETS
2023.0108.01 CSM.dwg

This Instrument was drafted by Mark R. Madsen on July 17, 2023

CERTIFIED SURVEY MAP NO. _____

LOT 32, PART OF LOTS 51 AND 52 AND A PORTION OF A VACATED ALLEY, BURKE'S SUBDIVISION, BEING PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF KENOSHA, COUNTY OF KENOSHA, STATE OF WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Mark R. Madsen, Professional Land Surveyor, hereby certify:

THAT I have prepared this Certified Survey Map at the direction of JRC SPECIALTY LEASING, LLC;

THAT I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the Land Division Control Ordinance of the City of Kenosha;

THAT such map is a true representation of all exterior boundaries of the land surveyed and the land division thereof made, described as:

Lot 32, part of Lots 51 and 52 and a portion of a vacated alley as per Resolution No. 22-69, Burke's Subdivision, a plat recorded in the office of the Register of Deeds for Kenosha County, Wisconsin on July 30, 1910 as Document No. 82005, being part of the Northwest 1/4 of the Northeast 1/4 of Section 1, Township 1 North, Range 22 East of the Fourth Principal Meridian, in the City of Kenosha, County of Kenosha, State of Wisconsin, more particularly bounded and described as follows: Commencing at the Northeast corner of the Northeast 1/4 of said Section 1, run thence S89°50'11"W, 1928.98 feet along the North line of the Northeast 1/4 of said Section 1; thence S01°39'06"E, 954.48 feet to a point on the East line of 28th Avenue located 185.15 feet North, as measured along said line, from the Southwest corner of said Lot 32 being the point of beginning; thence N87°46'53"E, 70.47 feet parallel with the North line of 63rd Street; thence S01°39'06"E, 64.15 feet parallel to the East line of 28th Avenue to the centerline of said vacated alley; thence S87°46'53"W, 25.13 feet along the centerline of said vacated alley to the Northerly extension of the East line of said Lot 32; thence S01°39'06"E, 121.00 feet along the East line and its Northerly extension of said Lot 32 to the North line of 63rd Street; thence S87°46'53"W, 45.34 feet along the North line of 63rd Street to the East line of 28th Avenue, also being the Southwest corner of said Lot 32; thence N01°39'06"W, 185.15 feet along the East line of 28th Avenue to the point of beginning.

Containing 10,005 square feet or 0.230 acre.

July 17, 2023

Mark R. Madsen

Mark R. Madsen
Nielsen Madsen & Barber, S.C.
1458 Horizon Blvd, Suite 200
Racine WI 53406
(262) 634-5588



Nielsen Madsen + Barber
CIVIL ENGINEERS AND LAND SURVEYORS
1458 Horizon Blvd, Suite 200, Racine, WI 53406
125.21634-5588 | www.nmbisc.net

This Instrument was drafted by Mark R. Madsen on July 17, 2023

SHEET 3 OF 4 SHEETS
2023.0108.01 CSM.dwg

CERTIFIED SURVEY MAP NO. _____

LOT 32, PART OF LOTS 51 AND 52 AND A PORTION OF A VACATED ALLEY, BURKE'S SUBDIVISION, BEING PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 1, TOWNSHIP 1 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF KENOSHA, COUNTY OF KENOSHA, STATE OF WISCONSIN.

OWNER'S CERTIFICATE

JRC SPECIALTY LEASING, LLC, as Owner, does hereby certify that it has caused the land described on this map to be surveyed, divided, and mapped as represented on this Certified Survey Map. They do further certify that this Certified Survey Map is required to be submitted to the following for approval: The City of Kenosha.

IN WITNESS WHEREOF the said JRC SPECIALTY LEASING, LLC, an Illinois limited liability company, has caused these presents to be signed by Jack R. Chulengarian on this _____ day of _____, 2023.

Jack R. Chulengarian
Manager

STATE OF _____ }
COUNTY OF _____ } S.S.

Personally came before me this _____ day of _____, 2023, Jack R. Chulengarian, of JRC SPECIALTY LEASING, LLC, to me known to be the person who executed the foregoing instrument, and to me known to be such Manager of said Company, and acknowledged that he executed the foregoing instrument as such officer as the deed of said Company, by its authority.

Signature

Notary Public, _____, _____

My Commission Expiration

CITY OF KENOSHA CERTIFICATE

Resolved that this Certified Survey Map has been submitted to and approved by the Common Council of the City of Kenosha on this _____ day of _____, 2023.

John Antaramian, Mayor

Michelle Nelson, Clerk/Treasurer



Nielsen Madsen + Barber
CIVIL ENGINEERS AND LAND SURVEYORS
1459 Hegevo Blvd, Suite 200, Racine, WI 53406
(262) 363-5185 | www.nmbc.net

This Instrument was drafted by Mark R. Madsen on July 17, 2023

SHEET 4 OF 4 SHEETS
2023.0108.01 CSM.dwg



Public Works Department CIP Awarded Project Status Report April 19, 2024



Project Number	Project Name	Contractor	Estimated Completion	Current Traffic Restrictions	Current Status	Upcoming Work	City Project Manager	
21	1029	22nd Avenue - 65th Street to 60th Street (Uptown)	LaLonde Contractors, Inc.	Fall 2024	Southbound traffic only from 60th Street to 65th Street. Northbound traffic detoured 75th Street to 30th Avenue to 52nd Street.	Utility relocations completed (KWU & WE Energies). Traffic control set-up. Pavement Removal on-going.	Complete pavement removal. Storm sewer improvements.	Greg B.
22	1046	500 Block Alley between 58th St. & 57th St.	LaLonde Contractors, Inc.	Spring 2024	None	Coordination with WE Energies.	Work delayed until Spring of 2024 as WE Energies concerns are addressed.	Ben
22	1075	52nd Street and 39th Avenue Intersection Improvements	TBD	Spring of 2025. Due to procurement of electrical equipment.	None	Project Currently Out to Bid.	Anticipated Bid Opening: May 1st	Tony
23	1021	60th Street: 50th Avenue to 55th Avenue - Segment 6	A.W. Oakes & Sons, Inc.	Fall 2023	None.	Work Completed	Installation of sidewalk near George's Highview Bar in Spring of 2024. Right-of-way acquired late 2023.	Greg B.
24	1025	16th Avenue Extension: 60th Street to 63rd Street	A.W. Oakes & Son, Inc.	Fall 2024	None	Contract awarded at April 1, 2024 Common Council Meeting. WE Energies completed utility relocations. Raze of final home on-going.	Contract Execution and Preconstruction Coordination.	Greg B.
24	1027	67th Street: Green Bay Road to 62nd Avenue	TBD	Fall 2024	None	Project Design On-Going.	Bid in Spring of 2024	Ben
24	1029	22nd Avenue: 18th Street to 27th Street - Segment 7	A.W. Oakes & Son, Inc.	Fall 2024	WE Energies: Southbound traffic only from 18th Street to 27th Street. Northbound Detour: Washington Road to 30th Avenue to 14th Place.	WE Energies gas main replacement on-going. Other private utility company relocations on-going.	Contract Execution and Preconstruction Coordination. Roadway construction anticipated to start early May.	Greg B.
24	1040	61st Street: 51st Ave to 50th Ave. 44th Court: Pershing Blvd. to 50th St.	TBD	Fall 2024	None	Project Design On-Going.	Bid in Spring of 2024	Ben
24	1042	55th Street: Green Bay Rd. to 58th Ave.	TBD	Fall 2024	None	Project Design On-Going.	Bid in Spring of 2024	Ben
24	1044	67th Street: 99th Ave. to 98th Ave. 99th Avenue: 68th St. to 66th St.	TBD	Fall 2024	None	Project Design On-Going.	Bid in Spring of 2024	Alex
24	1045	8th Avenue: 52nd Street to 49th Street	TBD	Fall 2024	None	Project Design On-Going.	Bid in Spring of 2024	Emily
24	1046	38th Avenue: 65th St. to 63rd St. 35th Avenue: 65th St. 63rd St.	TBD	Fall 2024	None	Project Design On-Going.	Bid in Spring of 2024	Emily
24	1048	21st Avenue: 54th St. to 52nd St.	TBD	Fall 2024	None	Project Bids opened on April 10th.	Recommend approval at Committees and Common Council	Emily
18	1128	Multi-Plate Storm Sewer	Super Excavators, Inc.	Spring 2025	None	Contract awarded at April 1, 2024, Common Council Meeting	Contract execution and preconstruction coordination.	Kim
22	1141	Town & Country Storm Sewer (South): Detention Pond (Near Tirabassi), 35th Avenue (south end to 80th St.) 80th Street (35th Ave. to 36th Ave.) 36th Avenue (80th St. to 79th St.) 79th Street (36th Ave. to 40th Ave.) 40th Avenue (79th St. to 76th St.)	Globe Contractors, Inc.	Fall 2023 (2 year Project)	None.	Work Completed	Punch List Items. Review pond expansion alternatives with contractor.	Greg B.
23	1254	1st Avenue Revetment	Michels Construction	Winter 2023	None.	Work Completed.	Landscape Restoration in Spring of 2024	Greg B.



Public Works Department CIP Awarded Project Status Report April 19, 2024



Project Number	Project Name	Contractor	Estimated Completion	Current Traffic Restrictions	Current Status	Upcoming Work	City Project Manager
24 1206	Sidewalk Repairs, West of 30th Avenue (2024)	A.W. Oakes & Son, Inc.	Summer 2024	None.	Contract Executed. Preconstruction Meeting Conducted.	Work to begin in late May	Sonia
24 1207	Sidewalk Repairs, North of 60th Street and East of 30th Avenue (2024)	A.W. Oakes & Son, Inc.	Summer 2024	None.	Contract Executed. Preconstruction Meeting Conducted. Work started mid-April	Continue with concrete sidewalk removal and replacement.	Sonai
24 1208	Sidewalk Repairs, South of 60th Street and East of 30th Avenue (2024)	A.W. Oakes & Son, Inc.	Fall 2024	None.	Contract Executed. Preconstruction Meeting Conducted.	Construction anticipated to begin early July.	Sonia
22 1575	Fire Station 7 Improvements (Airport)	Rasch Construction	Fall 2024	None.	Contract Executed. Preconstruction Meeting Conducted.	Work anticipated to begin in June due to product procurement.	Greg B.
20 2007	KEP Groundwater Remediation Implementation	Regenesi Bioremediation Products, Inc.	Initial Injection: Completed in January 2022 Monitoring and sampling through July 2026	None	Groundwater remediation injections completed in all areas. Contingency injections started on April 15th.	Complete groundwater injections. Anticipated to be completed in mid-May. Groundwater monitoring and sampling to measure effectiveness of remediation injections.	Greg B.
20 2040	Kenosha Innovation Neighborhood, Infrastructure Improvements Phase 1	A.W. Oakes & Son, Inc.	Spring 2025	None.	Large Diameter storm sewer installation on-gong. Sanitary sewer main line installation primarily completed. Water main line installation primarily completed. Local storm sewer piping installation on-going. Grading for roadways on-going as weather conditions allow.	Continue with underground utility installation and site grading.	Greg B.
23 2045	Kenosha Innovation Center	Miron Construction, Inc.	Summer 2025	None.	Pier foundations completed. Site grading on-gong. Concrete foundation installation on-going.	Continue with site grading and foundation installation.	Greg B.
23 2062	IT Generator at Municipal Office Building	Wil-Surge, Inc.	Spring 2024	None.	Gas service installed by WE Energies. Interior work on-going.	Install concrete pad. Anticipate generator installation in mid-May.	Greg B.